

Civil Service LEADER

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Social Security State Benefits

RESEARCH DIVISION
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See Page 2

McFarland Cites Sept. 30 Deadline for Age-55 Plan

ALBANY, Aug 13 — Jesse B. McFarland, president of the Civil Service Employees Association, called attention today to the deadline of September 30, 1951 for joining the age-55 retirement plan of the State Employees Retirement System. This deadline is in effect for all employees with more than one year service. New employees have one year after they begin service to elect the age-55 plan.

Forms for electing the 55-year plan are obtainable from department personnel officers.

Institution Meal Problem Studied by Commission

Law Revision Group Tackles Old Grievance

The Temporary State Commission on Revision of the Civil Service Law will receive a report from its counsel, Henry Albert, on payment by institution employees for meals required to be eaten in the institutions.

Arnold Moses, president of the

Brooklyn State Hospital chapter of the Civil Service Employees Association, wrote to Assemblyman Fred W. Preller, chairman of the Commission, recommending an amendment to Section 42 of the Civil Service Law, which relates to such meals, so that flexibility would be provided, and Chairman Preller referred the matter to Mr. Albert.

The Commission solicits recommendations on the subject from all interested persons. Its address is Room 1611 at 270 Broadway, New York 7, N. Y.

"The matter will be given utmost consideration and thought," Mr. Albert assured Mr. Moses.

Hubbard Interested, Too

Allen S. Hubbard, Jr., chairman of the State Personnel Relations Board, also has written to Mr. Moses. Mr. Hubbard stated that, under the Governor's executive order, the subject of meals at the institution can not be taken up through the State's grievance machinery.

Mr. Moses wants the resident employees, who are subject to compulsory meals at the institution at present, to be able to decide on a monthly basis what meals they will eat there, and not have to pay for all meals, whether eaten or not. This privilege is enjoyed by non-resident employees and Mr. Moses wants it extended to resident employees. Mr. Hubbard wrote Mr. Moses: "As I understand it, you object to the institutional director's permitting your non-residents to make the type of meal arrangements which your residents are forbidden to make." But Mr. Moses says that Chairman Hubbard must have misunderstood him, since the idea is to have the resident employees share the same privilege, not deny the privilege to the non-residents. "It's a good idea for the non-residents and is just as good an idea for the residents," says Mr. Moses.

Moses States His Case

The meal situation has been the subject of debates for years and as the employees remain greatly dissatisfied an effort is being made to bring about a solu-

tion through the Preller Commission.

Mr. Moses wrote both to Counsel Albert and Theodore Becker, chairman of the Association committee on revision of the Civil Service Law, stating his case thus:

"A situation exists in State institutions, and specifically here at Brooklyn State Hospital, which we would like to call to your attention, so that you may give us your assistance to correct it by appropriate legislation.

"Employees who choose to live in quarters furnished by the State on hospital grounds are compelled to pay for all meals as well as for their living quarters, in other words, they must pay a stipulated sum monthly which entitles them to three meals a day. What they seek is a more flexible arrangement, either by meal tickets or a fixed monthly charge based on the number of meals they actually take.

Seeks Some Freedom of Choice

"For instance, a man living in may wish only dinner at the hospital and wants to be charged only for dinner. We acknowledge that he should be required to commit himself on a monthly basis under this arrangement. If a meal ticket were used, however, he would expect more flexibility, as to when he used the ticket, subject to a time limit such as monthly. Under a bill incorporating these views we would also like you to add a provision that the cost of meals would not be increased in or because of this legislation.

"Under the present arrangements here, non-resident employees have a complete freedom of choice as to whether they will take any, some, or all meals in the hospital. They do, of course, have to commit themselves on a monthly basis. For instance, a man agrees to take and pay for dinner every working day for a set sum a month. What we seek, therefore, is the same freedom for the resident employees.

"Section 42 of the Civil Service Law deals with the meal ticket situation and gives the Budget Director the power to set up rules and regulations, which we would like to have amended."

Assn. Will Seek to Overturn Reduction in Therapists' Pay

ALBANY, Aug. 13 — The recent decision by the State Director of Classification and Compensation that 31 Senior Physical Therapy Technician positions would be reclassified to the title of Physical Therapist and their salary grade reduced from G-10 (\$2,898-\$3,588) to G-9 (\$2,760-\$3,450) (base pay) a year, was deplored by The Civil Service Employees Association as at variance with sound classification and pay principles.

A spokesman for the Association said:

"It is astounding in this period of economic stress, when wages are having a difficult time to keep up with advancing living costs, that New York State should find it desirable to reduce the salary of any of its employees, particularly when the duties and responsibilities of the work remain the same.

Early Indication

"We know of no unit of government or of private enterprise that has reduced wages in recent years. Every fact as to the present value of human services and human wants points to the need for increased income to maintain fair living standards. This is particu-

larly true of the public employees.

"The apparent intention to reduce the salary of this group of employees was first expressed on May 5, 1950. The employees immediately appealed to the Association to intercede, to make known the facts as to the duties and responsibilities and importance of the work performed, and the difficulties surrounding recruitment. The Association requested that the Director of Classification and Compensation grant an opportunity to present such facts. This was granted and the employees filed an 18-page brief summarizing the salient points supporting their plea that the salaries should not be reduced.

Serious Situation

"The Director rejected this appeal and formally recommended to the Budget Director on September 29, 1950, that the reduction be made. The employees then appealed to the Classification and Compensation Appeals Board from the decision of the Director. This appeal was denied and a formal hearing was denied under date of November 2, 1950. The news release by the Director of Classification and Compensation, under date of August 3, 1951, finally stated that the reduction would

take effect as of August 1, 1951.

The Senior Physical Therapy Technicians are employed at the New York State Rehabilitation Hospital at West Haverstraw, the outstanding institution in America for the care and treatment of persons crippled, deformed or suffering from disease likely to cause such condition. The dread disease of poliomyelitis and cerebral palsy receive special attention at this institution.

"There has been continuous difficulty in obtaining therapists competent to carry on the work required at West Haverstraw. The reclassification of the position reduces the high standards which should prevail for the character of the work involved, and the reduction of the salary is an open invitation to recruitment of mediocre workers. The competition from private nationwide institutions ministering to the ills mentioned for capable therapists of the type demanded at West Haverstraw is so keen that the New York State institution must inevitably suffer from the salary decision in question."

It was stated that a new appeal will undoubtedly be started by the employees affected, with the full support of the Association.

Employees Press For Early Vote on \$400 U. S. Raise

WASHINGTON, Aug. 13 — The Federal raise bill in the House Civil Service and Post Office Committee calls for a \$400 increase retroactive to July 1, 1951, while a bill covering the postal employees, providing the same amount, would

eliminate two lower grades. Last week it was expected that the three lowest grades would be dropped.

The actual reporting out of the House bill is now only a technical procedure.

The next step would be to get

the bill on the calendar of the Rules Committee so that the measure would be brought up before the House.

Employee representatives don't expect President Truman's signature before late September or early October.

Western Conference Meets In Attica on September 15

The Western Conference of the Civil Service Employees Association has decided to hold its next meeting in Attica on Saturday, September 15. Plans for another

date had to be abandoned when arrangements on that basis could not be perfected. Noel MacDonald is the newly elected head of the Conference. A broad agenda is

being arranged, including resolutions for the Association's annual meeting in October.

Prominent speakers will be honored guests at the meeting.

\$7,352 Jobs Open in Mental Hygiene Dept.

The State Mental Hygiene Department is anxious to get the highest possible type person for an educational job. The details and closing date follow:

4169. Principal Public Health Educator (Mental Health), Dept. of Mental Hygiene. One vacancy in Albany. \$7,352 to \$8,905. Can-

didates must have: (1) 30 graduate semester hours in education or public health education, (2) six years of experience in teaching or in public health, of which 3 years must have included responsibility for a large health or community education program including mental health coverage, and of which 2 years must have included experience in the planning and ad-

ministration of conferences, seminar, and workshops, in mental health or community education, design, or a master's degree in mechanical engineering, or eight years engineering experience plus one year of plumbing design, or five years experience in drafting in plumbing design, or any equivalent combination. Fee \$3. (Friday, August 31).

Mt. Vernon Group Fights \$100 Raises as Far Too Low

The Board of Education of the City of Mount Vernon has proposed a budget providing insignificant increases for non-instructional school employees for 1952 with some of the same type of minor adjustment proposed on September 1, 1951.

The proposed budget calls for an "interim increase" on September 1 at the rate of \$100 a year or one increment, for full time employees who are not at the maximum of their scales. Part-time cleaners are scheduled for an increase of 10 cents an hour. Full-time employees now at their maximum will receive a \$100 salary increase a year on January 1, 1952, as will employees without definite salary scales. Employees who reach their maximum with the one increment adjustment of September 1 (or the \$100 raise) will not receive an increase on January 1.

Offers Fall Far Short

The proposal falls far short of what the employees had expected, particularly in view of the rapidly increasing cost of living, the adjustments being made in private employment and the relationship of the Mount Vernon employees salaries with those of comparable schools in Westchester County.

Studies by the Westchester Chapter of the Civil Service Em-

ployees Association have indicated the Mount Vernon School employees salaries to be badly in need of upward adjustment. The Board of Education's proposed budget adjustments are now being studied by chapter officials and research technicians.

In preparing its present budget proposals, the Mount Vernon Board of Education held discussions with some employee groups, but did not meet with representatives of the Civil Service Employees Association whose membership numbers more than 50% of the non-instructional employees.

Will Ask Higher Pay

The expected proposal by Westchester chapter of the Association will call for much higher increases than the one being put forth by the Board.

John J. Kelly Jr., assistant counsel to the Association, has been corresponding with Samuel Winokur, President of the Board of Education, in an effort to arrange meetings with the Board on behalf of Association members. Under the present Board ruling more than half the employees are being denied representation on vital matters of salary and working hours.

ONE NAME ON NASSAU LIST

The only name on the eligible list resulting from the exam for Assistant Engineer, Division of Sanitation and Water Supply, Nassau County, is that of George J. Ellis of Bellmore.

Syracuse Employees Submit Brief for \$450 Pay Increase

SYRACUSE, Aug. 13—Employees of the City of Syracuse bolstered their request for a \$450 pay increase with forcefully documented arguments to Mayor Corcoran, the Common Council, the Board of Estimate, the Corporation Counsel, the Commissioner of Finance and the Republican and Democratic county chairmen.

A brief was submitted to them by Juliet H. Prendergast, president of the Onondaga county chapter of the Civil Service Employees Association, in which the arguments were set forth.

"The entire membership of the Civil Service Employees Association in Syracuse and in Onondaga county," she said, "including all 4 chapters of the State Division of the Association in the area, numbering more than 3,000 members, supports us in our request for a \$450 increase."

A four-point argument was presented by the Onondaga chapter:

1. Take-home pay is the con-

trolling factor. The net average increase that would result from the \$450 raise would be 90 cents a day per employee, even less if, as expected, U. S. income taxes will be increased.

2. The State recognized the situation by granting teachers a \$100 outright bonus, also an across-the-board increase of \$500, in addition to continuing the usual increments. The City is equally responsible for providing a living wage to its various employees.

3. Local industry has met raise requirements occasioned by the increased cost of living and the City can do no less if it is to retain its employees and provide inducements for recruitment.

4. The consumer's price index is rising and is expected to continue to rise. All City officials should join to provide the necessary funds for a \$450 raise.

The Mayor asked department heads to submit budget estimates without raises, but that they recommend such salary adjust-

ment as they deem necessary.

The chapter also asks that, besides a general raise, adjustments be made to end glaring pay inequalities in particular cases.

Eligible List

SENIOR INDUSTRIAL INVESTIGATOR, (Prom.), Upstate Offices, Department of Labor

1. Gaffney, William, Rochester . . . 90069
2. Buckley, Richard, Pierced. . . 87313
3. Silverman, Carl, Albany . . . 86936
4. Darting, Frank, Canandaigua . . . 84871
5. Peters, Michael, Utica . . . 84753
6. Gianotti, Vincent, Utica . . . 84358
7. Hansen, Eric H., Oswego . . . 84324
8. Pemberton, A. P., Rochester . . . 83871
9. Penny, Philip J., Buffalo . . . 83782
10. Waldo, Frank D., Utica . . . 83308
11. Leggett, Veronica, Dunkirk . . . 82894
12. Saraceno, Gregory, Endicott . . . 82840
13. Cornell, Leonard, Hopewell Jet. . . 82145
14. Paul, Morris, Rochester . . . 81919
15. Kruger, Marion, Niagara Fl. . . 81503
16. Hermann, Jay, Redwood . . . 81429
17. Boyden, Genevieve, Norwich . . . 81319
18. Avery, Camella, Syracuse . . . 81171
19. Friday, Durant, Gloversville . . . 80792
20. Trimble, Warren, Rochester . . . 80266
21. Wilsey, Aetha, Oneonta . . . 79368
22. Woodward, Meria, Glens Fla. . . 79368

Public Employees And Social Security

By H. ELIOT KAPLAN

Deputy Comptroller of New York State; Member of the State Commission on Pensions.

INCLUSION of public employees under the Social Security Act amendments of 1950 have marred the perspective with respect to the necessity for providing pension benefits for government employees. I believe that much of the commotion engendered by overzealous protectors of the public pension systems is unfounded. Heat rather than light contributed to the fear of Social Security benefits superseding public retirement plans. I foresee little, if any, danger of termination of public pension systems in favor of Social Security assistance.

Social Security benefits are no valid substitute for public employee pensions, which are permeated with the objective of providing an incentive for careers in government. Public jurisdictions on the whole cannot hope to compete with private enterprise in the

material rewards in their respective fields—at least not in the higher echelons of the public service. Reasonably liberal retirement benefits contribute in part toward narrowing, even though to a relatively small extent, the wide gap between salary levels generally prevalent in private enterprise and the government service.

Has No Fear of Superseding

It seems to me that there is no more danger that Social Security benefits will supersede public pension plans than their superseding pension plans in industry. Indeed, the danger is less in the public service, unless of course, shortsighted statesmen evade their public responsibilities in protecting public employees from imposition and exploitation.

There are concededly advantages both in the Social Security program and in the public retirement systems.

In providing survivor benefit insurance, the Social Security program holds out attractive potentialities with which most public pension systems presently cannot compete.

On the other hand, the advantage that a public employee has of retiring at a much earlier age, with a retirement allowance in most cases much beyond the maximum old age assistance benefits of the Social Security Act, appear far more beneficial. I dare say most potential retirees would rather begin receiving retirement allowances as early as age 55 (permissible in some public pension plans) than depend on a chance of reaching the much higher age at which Social Security benefits are payable.

Recruitment Effect

It has been suggested that the goal to be sought for public employees is the possibility of augmenting retirement allowances available in public pension systems with Social Security benefits after retirement from the public service, through further employment in private industry. But particularly attractive would be the ultimate integration of Social Security benefits with public pension benefits, without impairing the public retirement allowances. Perhaps this might appear to be a dreamer's holiday, but the possibilities are intriguing.

Until we approach this ideal objective it is decidedly advantageous to the public and to the employees involved to establish individual pension plans for government agencies.

don't be wishy-washy

get clothes clean as science can;

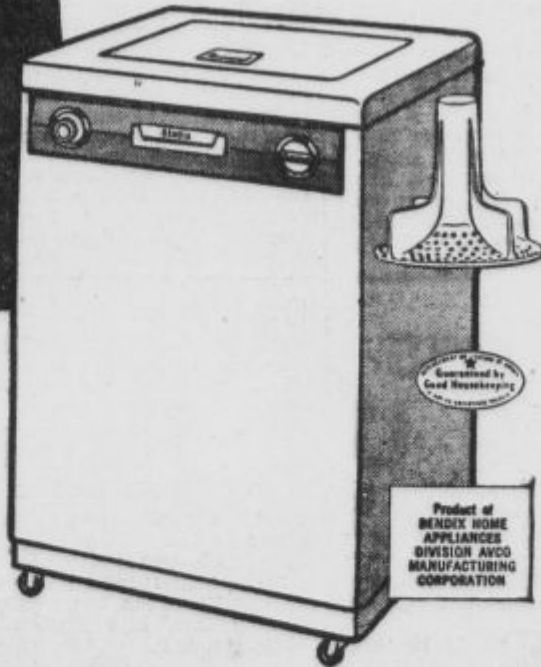
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Brokers' Examination on Mar. 17, 1952

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for Exam. Sept. 23

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The social committee of the James E. Christian Memorial Chapter, Health Department, CSEA, planning the kick-off for the annual clambake to be held on September 13. Seated from left, are Anna May Lilly, Mary Sullivan, Frances Cohen and Rita Purtell. Standing, Mary Salm, Betty Slick, Irving Goldberg, Howard Wiltsey, Tom Durant, Paul Robinson, chairman, Alan Raymond, Jane Wheeler, Catherine Sickinger and Helen McGraw.

Opposing Candidates Plan Campaigns in Association Election

Three officer and four departmental representative posts in The Civil Service Employees Association will be contested in the coming election, on the basis of the slate submitted by the nominating committee, more if there are any independent nominations. Opposing candidates already nominated have started to plan for their contests.

James V. Kavanaugh, nominating committee chairman, said that independent nominations would also be accepted until Monday, September 3, as provided in the Association's constitution and by-laws.

Independent nominations for officers require petitions containing the names of at least 5 per cent of the total Association membership.

Independent nominations for representatives of departments in the State Division require the signatures of at least 10 per cent of the total number of Association members within the department.

Nominating petitions should be sent to Association Headquarters, 8 Elk Street, Albany, N. Y.

Contested Offices
The contested officer posts, on the present basis, and the candidates are:

2nd Vice-President — Sidney Alexander of Mental Hygiene and Raymond L. Munroe of Taxation and Finance.

4th Vice-President — Ernest L. Conlon of the Alcohol Beverage Control Board; Margaret Fenk of Mental Hygiene, and Grace Hilery of the State Insurance Fund.

5th Vice-President — Joseph F. Feily of Taxation and Finance; John F. Jahns of Public Works, and Robert L. Soper of Mental Hygiene.

Other Officer Candidates
The other candidates for officers are:

President — Jesse B. McFarland of Social Welfare.

1st Vice-President — John F. Powers of the State Insurance Fund.

3rd Vice-President — J. Allyn Stearns of Westchester County.

Secretary — Charlotte M. Clapper of Health.

Treasurer — Harry G. Fox of Civil Service.

Contests for Representatives
The nominating committee slate contained the following competition for departmental representatives, who sit with the officers and some others as members of the board of directors:

Conservation — Noel MacDonald, Clyde H. Morris, and John C. Thompson.

Labor — Doris LeFever and Joseph Redling.

Mental Hygiene — Charles Methe and Arnold Moses.

Audit and Control — Vernon R. Davis and Leo P. Mullen.

The other departmental representative nominations follow:

Agriculture and Markets — William F. Kuehn.

Banking — Frank C. Maher.

Civil Service — Lawrence W. Kerwin.

Commerce — Mildred O. Meskil.

Correction — Reginald L. Stark.

Education — Frederick C. Bair.

Executive — George Fisher.

Health — Dr. William Siegal.

Insurance — Solomon Bendet.

Law — Francis C. Maher.

Public Service — Kenneth A. Valentine.

Public Works — Charles J. Hall.

Social Welfare — Charles H. Davis.

State — Edward Gilchrist.

Taxation and Finance — Arnold Wise.

Judiciary — Walter Nolan.

Legislative — William S. King.

Results Known October 2

The election ballots will be counted and the results announced on the evening of Tuesday, October 2, in connection with the Association's annual meeting.

Outside Group To Study Pay In White Plains

The Mayor and Common Council of the City of White Plains have arranged for a complete position and salary survey of City employees by the firm of Cresap, McCormick and Paget, Mayor Edwin G. Michaelian announced. The firm is a NYC management engineering organization and is said to have made similar surveys for the Hoover Commission, the State of Illinois, Ford, Westinghouse, Syracuse University, and other private and public agencies. The survey is expected to run from about September 1 to January 1 and to cost not more than \$10,000.

As the report will not be ready for use as of January 1, 1952, it is understood the authorities are considering a special increase in the employees' pay up to July 1, 1952.

This survey has been initiated largely as a result of vigorous action taken by the White Plains unit of Westchester chapter, Civil Service Employees Association. The unit has been conducting a campaign this year to raise the salary levels of all White Plains employees. In April the unit presented to the Mayor and Common Council a comparison salary survey of White Plains employees' pay with those of Westchester County and New York State. Which had been prepared by the Westchester chapter. The survey has been under study and discussion by the Mayor and the Common Council since. Chapter officials are now studying the import of the proposed management survey and may submit proposals to the White Plains authorities on behalf of the employees.

The Public Employee

By Jesse B. McFarland
President, The Civil Service Employees Association



CARRYING ON

"Over and over again, the brook through the meadow flows;
Over and over again, the ponderous mill wheel goes;
Once doing does not suffice, though doing be not in vain!"

ONCE AGAIN we approach a new Association year. Forty-one times previously the membership has met the responsibility of an election of officers and bid them carry on the great objectives of a great organization.

The Civil Service Employees Association, devoted as it is to high principles that do not die, faces each day with a definite challenge to keep its house in order so that it will be ever strong to serve its membership and all of the citizenry of the State.

The Membership Pledge

Good government is vital to abundant living today as it has always been. The membership of the Association is pledged to promote good government through insistence upon an efficient merit system of recruitment of public servants and wise employment practices to assure the economical operation of government.

The Membership of the Association control the policies of the Association in its day-to-day functioning. The members elect the officers of the Association in a truly democratic manner. These high responsibilities call for clear thinking and sound decisions upon the part of the individual member. The individual member cannot be true to his trust as a member and shirk or by-pass the obligation to take a part in selecting the officers of the Association.

Duty to Vote

The Association year begins with the first Tuesday of October. On that day in this year 1951, the solemn annual duty of each member to register his choice of persons for the offices of the Association for the ensuing days of the Association year, must be completed. Well before the date of the annual meeting each member will receive a ballot together with a return envelope. To fulfill the obligation to vote is thus made as convenient for each member as it is possible to make it.

I appeal to each of our members to resolve NOW to make use of the greatest of his rights — the right to participate in promoting the welfare of a great Association dedicated to the highest ideals of service to government and to those who serve in government.

LET EACH OF US RESOLVE TO VOTE — LET'S JOIN IN THIS RESOLUTION 100%!



For suggesting a new method of maintaining a perpetual inventory of supplies, paper stocks and forms, Charles Farny, senior mail and supply clerk in the State Department of Health, was awarded a check for \$25 and a certificate of merit. Presenting Mr. Farny with the award is Dr. William A. Brumfield, Jr. (left), Acting Commissioner of Health. Witnessing the presentation is Clifford C. Shoro, director of the Office of Business Administration, where Mr. Farny is employed. Mr. Shoro is a former president of the Civil Service Employees Association.



Dr. Francis J. O'Neill, departing to assume his duties as senior director at Central Islip State Hospital, is honored by his aides at Utica State Hospital, at a farewell dinner. Left to right, Dr. H. B. Shaw, assistant director; Lawrence J. Maxwell, business officer; Mrs. O'Neill and Dr. O'Neill.

Activities of Civil Service Employees Assn. Chapters

Utica State Hospital

EMPLOYEES of Utica State Hospital gave a farewell party at Hutchings Hall to honor their departing director and his wife Dr. Francis J. O'Neill and Mrs. O'Neill, who leave soon for Central Islip State Hospital, where Dr. O'Neill has been appointed senior director.

Dr. O'Neill was presented with a silver tea and coffee service and an album of pictures of hospital buildings, grounds and personnel. Mrs. O'Neill received an orchid corsage.

The committee in charge of arrangements included Dr. Herman Snow, assistant director; Lawrence J. Maxwell, business officer; Catherine Jones, Margaret Fenk, Anna Lee, James McHugo, Adelia Landers, Elva Drautz, Margaret Crossman, Keith Wheeler, Hilda Bailey Catherine Clark, Warren Crumb, Charles Green, Clarence J. Hughes, Harvey Hughes, Thomas McElhinney, Alice Hayes, Watkin Perry, David Currier, Kenneth Finegan, John

Kauth, James Maney, Merton Gamble, Loretta Cadogan, Rose McKenna, Katherine Beck, Estelle Young and Helen Blust.

Ray Brook

INTELLIGENCE from Ray Brook: Mr. and Mrs. Raymond Palm of J. N. Adams Memorial Hospital, Perrysburg, visited friends at Ray Brook recently.... Laura Wood has returned from vacationing at Wannakena on Cranberry Lake.... After a leave of absence, the CSEA chapter welcomes back Miss Josephine Wylie, staff nurse... Mr. and Mrs. Harley Webb are enjoying camp life on Lake Champlain... Mr. and Mrs. Vincent Karwacki and daughter Patty of Utica, Mr. and Mrs. Anthony Paliwoda of NYC spent the week-end visiting at Ray Brook.... George Challice of NYC visited his sister Gertrude and with Blanche Shuler spent the week-end at Lake George.... Congratulations to John and Rita O'Gara on Linda's debut, also to Ray and Phyllis Knobel, it's a



Charter presentation to Tompkins chapter, Civil Service Employees Association. From left, Laurence J. Hollister, field representative of Association; Edward Barron, president, Tompkins chapter, and Vernon A. Tapper, member board of directors of the Association.

McDonald "for the purpose of discussion."

Mr. Farley, who attended the session with Police Lieutenant Philip L. White, resident of the St. Lawrence chapter, county division, of the Civil Service Employees' Association, Inc., explained the benefits of the health and accident insurance, which he said was available to the members of the chapter and those who "are willing to join."

"It sounds like Russia," declared Mayor Ralph J. Morissette.

Lieutenant White who is now acting police chief while Chief Leo P. LeBeau is on his annual vacation, stood up to address the council.

"Sit down," ordered the mayor. "You're out of order."

At that point of the discussion, Alderman McDonald seconded the motion of Alderman Benton.

"I'm training you pretty well, ain't I?" the mayor asked Alderman McDonald, who retorted: "Or am I training you?"

Alderman William J. O'Marah stressed the fact that the council was merely giving Mr. Farley an opportunity to discuss his insurance coverage with city employees during workers hours but "of

(Continued on page 5)

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boy, Robert Norman.... Anthony Guccione of Strong Memorial Hospital, Rochester was a week-end visitor at Ray Brook.

The following employees of Ray Brook have returned from vacation: Tom McDonald, Agnes Juhl, Francis Darrah, Lewis Hartnett, Thomas Sullivan, Jr., George Ganos, Nina and Roy Perry, John Arnet, Frank Witkowski, Henrietta Farman and Louis Ebbil.

Motor Vehicles, Albany

THE MOTOR VEHICLE chapter, CSEA, will hold its sixth annual outing on Thursday, August 16, at Luther's White Sulpher Springs Hotel. An extensive program is planned including luncheon, games, swimming and other sports. Dinner in the evening followed by dancing.

The entertainment committee under the chairmanship of Walter L. Jones of the Printing and Supply Section has planned a diversified program.

A Twenty-Year Club has been started by the employees of this chapter. The first affair, which went off with a bang, was a buffet supper held on July 31 at Jack's Oyster House. Hilarious entertainment was provided by two talented people: "Joe" Ryan and Annette McCullough. Impromptu entertainment was also afforded by Rose Vercel, Annette McCullough, Mabel DeGroat, Percy Caplan, May Mahoney, Emma Reed, Harold Callagan, Florence Wood, Ethel Allen, Ann McGraw, Hazel Keane, Ann Reilly, Catherine Clancy, Ethel Allen, Annette McCullough and Naomi King, our Cashiers, bless 'em, repeated a skit which they gave at a previous party. Why they haven't been snapped up for T. V. has your publicity chairman stymied! And that McCullough gal at the piano rates A-1. And what harmonizing by those two invincibles: Harold Callagan and Matty Fitzgerald!

A special few "youngsters" were guests of honor: Commissioner Clifford J. Fletcher, and his deputies, Howard P. Miles, Victor F. Veness, and Halsey S. Carey. Approximately 100 persons attended. Congratulations to you Twenty-yearsters! Chairman Cora

Cronin and her co-chairmen, Joseph P. Ryan, Rose E. Holland, Gertrude Knauf, William F. Glashen, Emma Reed, Dominick Tate, Annette McCullough, and Mae Carey did a swell job.

Personalities: Sadie Greenfield (Reference Section) is off on a Southern Cruise. . . . Best wishes to Gertrude Knauf, Executive Section, on her recent engagement. . . . We're glad to see Ann Reilly back in her cashier's cage after a bout with illness. . . . Hurry back Julia Naab, Accident Section, we miss you.

St. Lawrence County

THOMAS E. FARLEY, representing the insurance brokerage firm of Ter Bush & Powell, Inc., Schenectady, was authorized by the Common Council to solicit City employees to take health and accident insurance and to have payments made on a pay roll deduction plan, at the option of the employees.

The resolution was offered by Alderman Edward P. Benton and seconded by Alderman Robert P.

Details of State Travel Allowances

ALBANY, Aug. 13—Below is the schedule of new allowances for employees who travel on State business. They were described in former issues of *The LEADER*. They are given in greater detail below.

The maximum daily travel expense allowance for meals and lodging of employees performing official duties away from their official station was raised from \$9.50 to \$11.00, effective June 16.

The \$11.00 maximum allowance covers a \$6.00 maximum for lodging and \$5.00 maximum for meals.

Actual Expenses
 Employees who must travel are reimbursed for actual and necessary expenses essential to the ordinary comforts of a traveler in the performance of official duties. Reimbursement is made only for actual cost up to the maximum allowed.

Lodging charges are reimbursed at actual cost less tax up to the maximum.

When less than a full day's three meals are taken, or meals are taken enroute by automobile or bus, reimbursement is as follows:

For breakfast	\$1.00
For lunch	1.50
For dinner	2.50

This schedule for individual meals remains unchanged except for a 25 cent increase in the maximum dinner allowance.

Meals taken enroute in trains will continue to be reimbursed at the following rates:

For breakfast	\$1.25
For lunch	2.00
For dinner	3.00

The changes in travel expense allowance were outlined by the Department of Audit and Control. Any agency which sets lower maximum limits is required to file a detailed schedule with the Comptroller.

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Activities of Civil Service Employees Assn. Chapters

(Continued from page 4)

course the decisions will be made by the employees."
 Mayor Morissette capitulated. "I'll be the first," he told Mr. Farley. "You can sign me up in my office as soon as this meeting is over."

Onondaga

THE JULY quarterly meeting of the Onondaga chapter, CSEA, was held at Kirk Park Community House, Syracuse.

An amended constitution and by-laws was adopted unanimously. Significant changes in the new constitution include the increase in the number of officers and members of the board of directors and a change in the annual meeting date.

Other matters taken up at the meeting included the report of the nominating committee for officers for the 1951-1952 term.

Edward C. Stevens, a member of the nominating committee, presented the report and the following slate:

President, Robert S. Cliff of the County Highway Department.

1st Vice President, Norma Scott, Bureau of Plumbing.

2nd Vice President, Stewart Scott, County Home.

3rd Vice President, Joseph Bourke, Deputy City Auditor.

Secretary, Mary P. Duda, Real Estate Commission.

Assistant Secretary, Irma Mesita, Public Library.

Treasurer, Eleanor Rosbach, Finance Department.

Chapter Representative, Vernon A. Tapper, Park Department.

Nominated to serve for two years on the board of directors were Fred Curaugh, Department of Education; Walter Kotz, Department of Engineering; Edward C. Stevens, Deputy Commissioner of Contract & Purchase; Juliet S. Pendergast, Department of Education; Thomas Jackson, County Highway Department; Elaine Ross, County Home; Claire Wales, County Clerk's Office; Eion Roosa, Department of Public Welfare.

Nominated for a term of one year on the board of directors were Henry Kondukt of the Public Library; Alyce Rooney, director of Public Health Nursing, Department of Health; Dorochy Bogardus, Syracuse Housing Authority, and Chester L. Duff, Department of Recreation.

The following were selected as delegates to the October meeting of the Association in Albany; Robert S. Cliff, County Highway Department; Anne McNamara, Department of Education; Thomas Jackson, County Highway Department; Norma Scott, Plumbing; Eleanor Rosbach, Finance, and Clair Wales, County Clerk's Office.

Lawrence J. Hollister, field representative for the Civil Service Employees Association addressed the group. He told about the duties and responsibilities of chapter officers.

Meade Brown, director of public relations for the Association,

impressed upon the members the importance of good public relations in Association affairs.

Mrs. Juliet H. Pendergast, president, presided. Following adjournment, refreshments were served.

The committee in charge of arrangements for the meeting included Eleanor Rosbach, Mary P. Duda, Edith Schroeder, of the Public Library, and Catherine M. Thornton, secretary.

Rochester

ELEANOR RIBLEY rehabilitation counselor for the Vocational Rehabilitation Service in the Department of Social Welfare in Rochester, was called up by the American Red Cross to go back to service to help in the flood area in the Middle West. This request was approved by the Central Office. She headed for Kansas City, but her whereabouts at present is not known. She is expected back in Rochester by August 20.

Miss Ribley's job in the Social Welfare Department is to help the visually handicapped. To her we extend our thanks and blessings for what she is doing, and speaking for the Rochester chapter, CSEA, we are proud that she is one of us.

Of the 215 persons who attended the joint chapter picnic at Mendon Ponds, 100 came from the Rochester chapter. That's the kind of cooperation that meets with success. Keep up the good work, and thanks for attending. The picnic, the first of its type tried among the chapters, was a success.

Chapter president Melba R. Binn is vacationing at Canandaigua Lake and Thousand Islands.

The next meeting of the Rochester chapter, will be held on September 12 at the B. & O. building, 155 Main Street, W.

Congratulations to Frances Sturges, vocational placement interviewer. Albert R. Boch of the U. S. Veterans Administration, placed a ring on the appropriate finger. No date set as yet.

Kay McClarin Kleehammer was tendered a cocktail party by 40 of her co-workers at the Hotel Rochester. Kay is taking maternity leave.

Congratulations to both Glenda Smith Johnson, of the Milk Marketing Area, who had a 8 lb. 7 oz. boy on July 16, and William Fitzpatrick, farm placement representative, on the arrival of a boy. This makes three for Fitz.

Willowbrook State School

THE SWIMMING POOL, now open at Willowbrook, provides cool relaxation and enjoyment for the employees.

Mrs. Willa Schwab has been Mrs. George Johnson since July 7. About 200 persons attended the wedding reception held at the Club Regina for Mr. and Mrs. Gasper Domante. The wedding took place at St. Clemen's Church. Mrs. Domante, the former Mrs. Helen Killiton is a supervising attendant.

The couple honeymooned at Atlantic City.

Mr. and Mrs. Jakobowski announce the birth of a boy.

We were sorry to hear of the resignation of Mrs. Julia Balshmeider — nurse.

Marie Salvatore, nurse, has returned from her vacation. Dr. Tesse was heartily welcomed back from vacation! Ann Burns is looking well after vacationing in Florida. Ruth Fafone enjoyed New York and New Jersey.

Has any one failed to notice the jewel-like smile being flashed by Margaret Testa lately?

Appreciation is due our telephone operators at Willowbrook for their sweet tones coming over the wires during hectic days.

Our Chapter had a 99% turnout at the annual picnic held at the Olde Dutchman's. About 225 persons attended. Lou Tesselone, in charge of recreation, did a splendid job of keeping the employees and families entertained.

There were games and races for the children, while softball, horse-shoe pitching, tug-o-war and dancing kept the older group amused. We were honored to have Sidney Alexander and Arnold Moses present at our outing. Our former president, Ada Miller, was presented with a gift of appreciation for services rendered to the chapter. The incumbent president, Mrs. Dorothy Ziel, made the presentation.

Broadacres

THE FOLLOWING officers were elected by the Broadacres Chapter, CSEA: President, Walter J. Barrett; vice president, Phyllis Brisbois, secretary, Gertrude H. White; treasurer, J. Francis McGrath.

Mr. Barrett and Mrs. White were elected as delegates to the Association's annual meetings in Albany.

Ann LeVine declined renomination for president, a post she held for two years, but is planning on attending the October meeting in Albany. It wouldn't be the same without Ann.

We had a grand week-end at our camp at Lake Ontario. Ann, Doris Colby and Mary DeRevere went up with us, and the weather was perfect, for sun-bathing and swimming. Doris even caught a bass. And we all came home sun-burned and relaxed.

Rockland State Hospital

THE First Aid Squad, under the leadership of Mrs. Charlotte Oliver has been commended by Rockland State Hospital Civilian Defense Director Lewis Van Huben for fine, prompt response.

Eight teams have been formed, each captained by Nicholas Puzzerri, Marguerite Day, Mayfred Veitch, Margaret Heehs, William

LEGAL NOTICE

THE PEOPLE OF THE STATE OF NEW YORK By the Grace of God Free and Independent.

To: Fritz Porges, individually and as administrator of the estate of Paula Porgesova, also known as Paula Porges; Hanna Bell; Jan Holzer, an infant over fourteen years of age; Paul Porges; Marie Porges; Henrietta Lillienfeld; Olga Wintertitz; Leo Holzer; Ernest Holzer; Joseph Furth, also known as Joseph Fuerth; Josef Furth and Josef Fuerth; Hedvika Porgesova; Jirina Furth, also known as Jirina Fuerth; Irene Furth, also known as Irene Fuerth; Arther Porges; Olga Klein; Jiri Klein; Karel Klein; Otto Porges; Ernest Kuechler; Heinrich Porges; Joseph Porges; Marie Holzer; Eduard Porges; Regina Furth, also known as Regina Fuerth; Gustav Porges; Pauline Kuechler; Ernest Furth, also known as Ernest Fuerth; and the heirs at law, next of kin, distributees and legal representatives of any persons not hereinbefore named who may be an heir at law, distributee or legal representative of said Julia Bondy, deceased; and any other person who may be interested in this proceeding.

Send Greeting: Upon the petition of OSWALD A. HOLZER, who resides at 15 Poplar Street, Sayville Long Island, New York, you and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York on the 18th day of September, 1951, at half-past ten o'clock in the forenoon of that day, why the Last Will and Testament of the decedent, Julia Bondy, late of New York City, County of New York and State of New York, should not be construed to grant power and authority to the petitioner, as administrator with the Will annexed, to convert the real property of the decedent, Julia Bondy, into personalty and to distribute the proceeds thereof as personally, to the distributees entitled thereto, and why the petitioner should not have such other and further relief regarding the construction and interpretation of the said Last Will and Testament as may be proper in the premises.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, HONORABLE George Frankenthaler a Surrogate of our said County, at the County of New York the 6th day of August, in the year of our Lord one thousand nine hundred and fifty-one, Philip A. Donahue, Clerk of the Surrogate's Court.

Jones, Naomi Coleman, Elsie Mack and Kathleen Bonville.

Each team has several registered nurses, practical nurses and stretcher bearers.

Four first aid stations have been set up.

Each building housing a first aid station has been supplied with a lantern. Arm bands have been given to each squad for identification.

It is expected that a training course for auxiliary police will be started soon. It is believed that the State Police will act as instructors.

There is a strong possibility also that the Civilian Defense auxiliary firemen will be sent to fire school for training. New air raid posters are being distributed to the various centers and are to be posted conspicuously on the available Bulletin Boards.

The Pearl River-Nanuet Cardinals play their last two league games with Shanks Village and Nyack Aceys at the Rockland State Hospital field on August 12 and 19. They will also play the home play-off games at the hospital field.

This agreement was made between Arthur Hopper of the Orangetown Telegram and Underwood Blaisdell of the hospital business office so Sunday visitors, and the patients might be able to see the ball games.

The field at the hospital has been completely rebuilt and includes a grass infield and screened dirt base paths and is one of the best in Rockland County.

The softball diamond at R.S.H. has been used at various times

by the county teams for practice, or as a neutral field for playoffs.

Dr. Stanley, senior director, has been generous in offering the use of this field when it did not interfere with the plans of the hospital recreation department.

The Rockland State Hospital Wildcats, the women patients' softball team, played its second inter-hospital game on August 6 against Letchworth Village, at Rockland. James Miller umpired, and E. McCausland and M. McCosley coached.

Jos. K. pitcher, kept the steam on for seven innings and helped to steady her team-mates down when the excitement ran high. Juanita J. got her second home run of the season.

Esther S. was in for the first time this season but played as if she'd been doing it right along. Ruby W. is a fine 3rd baseman and Hannah L. playing softball for the first time in her life, has trained in as a fine catcher.

Final score was 14 to 8 in favor of Rockland State, so there will be a play-off game sometime in September.

Craig Colony

THE REV. R. WEBB, Craig Colony's Protestant chaplain has been away from his duties because of illness.

Several new employees have been assigned to duties. Among them are Mrs. Ida Stocking, Rebecca Truax, Ernest W. Fallesen and Paul Pickard, attendants. Drs. Frank Petella, Theodor Tu-

(Continued on page 12)

DELEHANTY BULLETIN of Career Opportunities!

CLERK PROMOTION

Examinations expected late in January, 1952. Therefore, all now in service will be eligible for promotion to next higher grade. Attend a class as our guest.

CLERK - Grade 3 and 4 MONDAY at 7 P.M., or THURS at 5 or 7 P.M.
 Also in Jamaica on TUESDAY at 5 P.M.

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INSP. of WATER CONSUMPTION TUESDAY at 7:30 P.M.
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TUESDAY, AUGUST 14, 1951

Public Employees Now a Big Factor

THE importance of the public employees in the community, and the enormous market they constitute, are evidenced by statistics published in The LEADER last week, showing the total in the State as 726,000. This figure includes Federal, State, county and local employees, which means also those in cities, like NYC.

While it is easy to total the number of public employees, what is not so easy is to give an idea of the importance of the work that these employees perform, the difficulties that often beset them, and the determination and courage with which they perform their daily tasks, often under most trying circumstances. It would be fortunate indeed if this fact could be presented in one simple total statistic. This being impossible, public employees have had to counter public disinterest in them and their work, run campaigns to achieve even the simplest justice and even devise ways of raising extra money for government before they could get salary increases, which is a shift of responsibility with which employees of private industry do not have to contend.

Service Is Rule At State's DPUI

AN EDITORIAL in last week's LEADER has brought forth comment from officials and employees of the State Division of Placement and Unemployment Insurance. Two letters on the subject appear on this page.

The LEADER of course understands that every effort is being made at all times by the Division to conduct its affairs with the public on a service basis, yet the fact that the Division itself keeps courtesy checks on its employees is proof that that aim is not always achieved 100 per cent, nor can it be in any human endeavor. Perhaps The LEADER editorial was a bit on the strong side. There was never anything but good-natured caution meant, and we are of course duly sorry if any offense was taken.

We are grateful for what Doris LeFever says, "I know from experience that The LEADER deeply appreciates the high quality of work performed by the employees of the State Department of Labor, their courtesy and their devotion to duty." That is as true this week as it was last.

The editorial, we regret, failed to stress the rule of courtesy that prevails, when it mentioned the isolated exception.

Again — no offense meant.

A Small Injustice Readily Corrected

SMALL injustices rankle deeply. There are 40 men in the NYC Fire Department, deputy chiefs who received a pay increase of \$50 each on July 1. The \$250 bonus granted to NYC employees stopped at \$7,500, and these men were caught just \$50 short of the cutoff figure.

To give each of these men a \$200 increase would cost the City only \$8,000, and remove a small, but constant, source of irritation. It should be done immediately.

25 Years of Liberalization Of U. S. Retirement Act

By WARREN B. IRONS
Chief, Retirement Division,
U. S. Civil Service Commission

INCREASES in annuities are representative of improvements in the U. S. retirement system, but there have been other improvements which have benefited Federal employees just as much. Also quite generally the employees have paid for increased benefits through higher deductions, from salaries. The important provisions of the principal Retirement Acts follow and the improvements, of all kinds, can be readily noted: Act of May 22, 1920—original Act.

1. Coverage of the law was restricted, for the most part, to classified employees of the Federal service.
2. The maximum annuity was \$720.
3. There were three automatic ages — 70, 65, and 62 — depending on the nature of the duties of the position.
4. An employee was required to serve 15 years before he could apply for disability retirement.
5. The rate of deductions from employees salaries was 2½ per cent.

Act of July 3, 1926.

1. Several other groups of employees — unclassified — were covered under the Act.
2. The maximum annuity was increased to \$1,000.
3. Automatic separation was not required unless 15 years of service had been completed.
4. The rate of deductions was increased to 3½ per cent.

Act of May 29, 1930.

1. The general maximum annuity was increased to \$1,200. This required 30 years of service. It was possible to secure a higher rate in some cases if the employee had sufficient contributions to his credit in the fund.
2. The optional feature was first introduced into the law. If the employee had completed 30 years of service he was permitted to retire two years earlier than the automatic ages set for the position—68, 65, and 60.
3. The service requirement for disability retirement was reduced to 5 years.

Act of August 4, 1939

1. The survivorship principle was first introduced into the law. It was confined, however, to a retiring employee. He was given the option of taking a reduced annuity and thus providing an annuity for a survivor upon his death.
2. The privilege of making voluntary contributions to the fund was given employees for the purpose of purchasing additional annuity.

Act of January 24, 1942.

1. One of the most important provisions of this Act was its extension of coverage of the system. By its terms practically all officers and employees in or under the Federal government were



Retiring after 32 years at the New York Port of Embarkation, Alfred J. Callahan assists his wife, Emma, cut a cake baked by his fellow-workers. Mr. Callahan served as assistant to the chief of the section. Mr. Callahan has been working in the Port Office for 26 years.

brought within the system. Only purely temporary employees and a few others are now excluded.

2. The three automatic retirement ages were eliminated, and 70 was established as the mandatory age for all employees, regardless of the position.

3. The optional feature was liberalized. Employees were by this law permitted to retire at age 60 with 30 years of service, or upon attaining age 55 with (with 30 years) but on a reduced annuity.

4. A new method of computation was added which had the effect of liberalizing some annuities.

5. The discontinued-service benefit — that is, a vested title to annuity for an employee who is separated after completing 5 years of service — was added to the law.

6. The rate of deductions was increased to 5 per cent.

Act of February 28, 1948

1. An entirely new method of computation of annuity was established. This liberalized annuities from 5 to 15 per cent.

2. Annuitants already on the roll were given the choice of an increase in their own annuity, or the right to provide an annuity for the widow at death. Later (by the Act of July 6, 1950), these annuitants were given both the increase in annuity and the right to provide for the widow).

Rate 6 Per Cent

3. The survivorship principle was very much liberalized. Probably the most outstanding feature of this Act was the introduction of the survivorship benefit upon the death of a married man in the service.

4. The rate of deductions was increased to 6 per cent.

Comment

DPUI Employees State Their Tasks

Editor, The LEADER:

As spokesmen for employees of the Division of Placement and Unemployment Insurance, State Department of Labor, all members of the Civil Service Employees Association, we protest against the unjust editorial published in the LEADER, issue of August 7, which made it appear that we do not give the public the courteous treatment that it deserves.

You cited one isolated incident, of an unnamed person who had some business with the Division—whether unemployment insurance or placement was not stated—and how he got short and decidedly discourteous answers to his questions. The implication was plain that such practice is not uncommon. Although there may be a rare violation of the high code of courtesy which the employees practice, the rule should have been emphasized when the exception was related.

The employees themselves are faced with many difficulties. Their tasks are trying ones. Official Division records reflect in excess of 13,000,000 reception contacts in the fiscal year ended July 1, 1951, or more than a million a month.

Under pressure, the employees control themselves in a way that should excite admiration. It should be the purpose of The LEADER to accentuate the high quality of public service they render.

Do a Hard Job Well

The editorial did serious damage to the excellent public relations that the Division has built up over the years. It has put the employees of the Division in a mean and petty light. They carry on a difficult task, day in, day out, in the spirit of unswerving loyalty to a cause. They realize that every one who comes to them if afflicted with a serious problem, often with a crushing problem, and not only is courtesy the rule, but prompt and sympathetic attention as well.

If there was an isolated case of impoliteness, it should not have been made the basis of an editorial, but should have been reported to the Department of Labor, with name, date, and supporting facts. The department unflinchingly gives any such complaint prompt attention. In that way any possible offender could have been dealt with, but the editorial, in shrouding the possible offender in anonymity, is more perpetuating than corrective in its effect.

Find Public Well Satisfied

The department, and all its supervisors, pay the strictest possible attention to the attitude of interviewers, examiners, and others toward the public, and supervision is well organized and applied. The employees are co-operative in the spirit of service which is the department's guiding principle. Thousands of cases are handled daily, in a manner fully satisfactory, to say the least, to the members of the public with whom we deal.

We know that the LEADER has the interests of the employees at heart, but whatever good intentions may have prompted that

editorial, the effects were serious and far-reaching. We expect you to put this matter before the public in its proper light.

EMPLOYEES, STATE DIVISION OF PLACEMENT AND UNEMPLOYMENT INSURANCE, NYC OFFICE.

Patrick Ricci, John Files, James Bowles and Dominick Raia, of Unemployment Insurance.

Marie Doyle, Carl Muller, Oliver Atkinson and Grace Nulty, of Placement.

Editor, The LEADER:

The high calibre of work being done by the employees of both the insurance and placement bureaus of the State Division of Placement and Unemployment Insurance is not only a matter of public knowledge, but of public appreciation. It is necessary to emphasize this fact, whenever any exception is mentioned as in your editorial last week in which some visitor to the DPUI is reported to have received curt treatment.

I know from experience that The LEADER deeply appreciates the high quality of work performed by the employees of the State Department of Labor, their courtesy and their devotion to duty. I'm sure you regret that the editorial failed to pay these employees the tribute they deserve, and point out that any discourtesy is a rare exception, which happens in other branches of civil service, and in private industry as well.

DORIS LEFEVER,

Disability Division, Workmen's Compensation Board, Syracuse.

THE SAD CASE OF
GRADE G-2 CLERKS

Editor, The LEADER:

In answer to one of your letter-writers who signs the letter, State Employee, and discusses vacations and automatic increases:

He makes a poor argument.

How is it that every other title and grade seems to get a raise except the G-2 Clerks?

They may be good, honest efficient workers, well worth much more than they are getting—and most of them are—but they don't get the slightest consideration. They can stay or they can quit! Many of them supplement their State salary by jumping counters, waiting on tables, tending bars, etc. They like their State work and they do it well and they keep hoping for someone to come along and champion their cause.

I would like to see the Civil Service Employees Association and The LEADER do that.

EDWARD J. LOONEY,

Guard,

Elmira Reformatory.

PENSION AID IN YONKERS

In an article in the July 31 LEADER the statement was made that no local government had made an appropriation for the payment of relief funds, to those pensioners of their government who were receiving less than \$900 total a year. A recent law provided for the granting of additional funds, as relief, to bring the minimum to \$900 a year, or \$75 a month. Edmund J. Corvini, public accountant, reports that the City of Yonkers on July 10 appropriated money for this purpose and that special assistance checks already have been mailed.

22 State Titles Added, 14 Out

ALBANY, Aug. 13—Twenty-two new titles have been added to the State classification, one title has been reallocated upward, 14 titles have been eliminated as no longer necessary, and applications for salary increases in four titles have been denied. J. Earl Kelly, director of Classification and Compensation, issued the list.

Among the new titles are Rehabilitation Counselor, Associate Rehabilitation Counselor and Senior Rehabilitation Counselor. This new series replaces the former Vocational Rehabilitation series. The change provides one salary adjustment. No change in duties is involved.

Chaplain Title New

Chaplain is a new title in the reclassification of all full-time positions of Resident Chaplain in State institutions. Along with the title change went a reallocation from Grade 14 to Grade 17.

The Hearing Reporter, Head Hearing Reporter and Chief Hearing Reporter titles result from a Statewide study, following which 138 positions as Senior Hearing Stenographer, Grade 15, involving full-time reporting of hearings, were reclassified to Hearing Reporter, Head Hearing Reporter and Chief Hearing Reporter titles replace similar ones in the former Hearing Stenographer series, without salary change.

Physical Therapists

Physical Therapist and Supervising Physical Therapist result from the reclassification of all positions of Orthopedic Public Health Nurse and Assistant District Supervising Public Health Nurse (Orthopedic), said Mr. Kelly. The new titles have been applied also to positions at the New York State Rehabilitation Hospital, formerly in the Physical Therapy Technician series.

The New Titles

The titles added to the State structure, with base pay and effective date (1951 unless otherwise stated) follow:

- Assistant Chief of Aircraft Warning Services, G-25; 8-1.
- Assistant Director of Medical Defense, G-32; 7-1.
- Assistant Director of Unemployment Insurance Accounts (Audit and Collections), G-39; 7-1.
- Assistant Director of Unemployment Insurance Accounts (Maintenance and Control), G-39; 7-1.
- Assistant Director of Vocational Rehabilitation, G-28; 7-1.
- Associate Rehabilitation Coun-

- seler, G-25; 7-1.
- Chaplain, G-17; 4-15-2.
- Chief Hearing Reporter, G-25; 8-16.
- Chief of Unemployment Insurance Liability Determinations, G-37; 7-1.
- Head Hearing Reporter, G-20; 8-16.
- Hearing Reporter, G-15; 8-16.
- Hearing Stenographer, G-10; 8-16.
- Medical Defense Supply Supervisor, G-22; 6-1.
- Medical Defense Training Supervisor, G-25; 6-1.
- Physical Therapist, G-9; 8-1.
- Rehabilitation Counselor, G-17; 7-1.

- Senior Horticultural Inspector, G-16; 7-16.
- Senior Rehabilitation Counselor, G-20; 7-1.
- Senior Truck Mileage Tax Examiner, G-17; 7-16.
- Supervising Physical Therapist, G-14; 8-1.
- Supervising Truck Mileage Tax Examiner, G-21; 7-16.
- Truck Mileage Tax Examiner, G-14; 8-1.

Reallocation

The following title has been reallocated:
Guidance Supervisor, from G-14 to G-15; 4-1-52.

The Eliminations

- The following titles have been eliminated:
- Assistant Director of Tax and Wage Records Bureau, G-32.
 - Assistant District Supervising Public Health Nurse (Orthopedic), G-14.
 - Associate Supervisor of Vocational Rehabilitation, G-23.
 - Chief Hearing Stenographer, G-25.
 - Chief Tax Collector, G-31.
 - Head Hearing Stenographer, G-20.
 - Orthopedic Public Health Nurse, G-9.
 - Principal Hearing Stenographer, G-15.
 - Principal Supervisor of Vocational Rehabilitation, G-25.
 - Resident Chaplain (Catholic), (Protestant), G-14.
 - Senior Hearing Stenographer, G-10.
 - Senior Supervisor of Vocational Rehabilitation, G-20.
 - Supervising Physical Therapy Technician, G-14.
 - Supervisor of Vocational Rehabilitation, G-17.

Pay Increases Denied

Applications for salary increases have been denied for the following titles (present grades given):
Chief of Long Island Park Patrol, G-24.
Corporal, Park Patrol, G-10.
Park Patrolman, G-8.
Sergeant, Park Patrol, G-13.

Salaries of Grades

The grades involved in the foregoing carry the following salary ranges (base pay, excluding emergency compensation):
G-8, \$2,622 to \$3,312; G-9, \$2,760 to \$3,450; G-10, \$2,898 to \$3,588; G-13, \$3,312 to \$4,002; G-14, \$3,451 to \$4,176; G-15, \$3,585 to \$4,308; G-16, \$3,715 to \$4,440; G-17, \$3,847 to \$4,572; G-20, \$4,242 to \$5,232; G-21, \$4,440 to \$5,430; G-22, \$4,638 to \$5,628; G-23, \$4,836 to \$5,826; G-25, \$5,232 to \$6,407; G-28, \$5,860 to \$7,120; G-31, \$6,490 to \$7,935; G-32, \$6,700 to \$8,145; G-37, \$8,013 to \$9,588, and G-39, \$8,538 to \$10,113.

Wage-Hour Office Busy

The New York-New Jersey offices of the U. S. Department of Labor's Wage and Hour and Public Contracts Divisions handled 22,258 inquiries on wage stabilization, and made 590 rulings on pay increases during July, announced Frank J. Muench, regional director.

The inquiries included 3,331 personal visits made to the offices, 6,820 requests received by mail, and 12,107 requests by telephone.

U. S. MEDICAL BIOLOGY JOBS PAY TO \$3,825

WASHINGTON, Aug. 13 — An exam for filling positions of medical biology technician with salaries from \$2,450 to \$3,825 a year was announced by the Board of U. S. Civil Service Examiners at Camp Detrick, Frederick, Md.

No written test will be given, but education or technical experience is required. The positions are at Camp Detrick.

Applications will be accepted by the office of the Board until further notice.



Suggested by...

ALICE AND JOHN



TIDEE MAID THREAD BOX

A Handy Aid to the Busy Homemaker

Holds 14 spools of thread neatly; no more tangled thread or messy drawers. Actually the space you save in your sewing basket or machine will be like having an extra drawer. For the woman who sews, the TIDEE MAID is as necessary as a needle.

And it's so simple to use!

Pull thread through slot to length desired, pull up and stainless steel blade snips it off clean without frayed ends. Clear plastic makes color of each spool clearly visible.

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(OPPOSITE CUSTOM HOUSE)



Special for July and August. 1 Kt. perfect Arcay Titania gem (more brilliant than a diamond) set in 14 Kt. men's gipsy style white or yellow gold custom type mounting, or ladies fish-tail or tiffany type mounting, for only \$30.00 plus F.T. I have inspected this gorgeous jewel and recommend it as far superior to the many inferior grades of Titania now on the market. You can order by mail with confidence. When you buy from ARDAY you buy direct and save the middleman's profit. THE ARDAY COMPANY, 299 Madison Ave., (41st St.), N. Y. 17. Open daily and Sat. 9-5. Phone MU. 7-7361.—John



- Softens hard-as-rock brushes and makes them like new.
- Provides a safe place to store brushes.
- Paint brushes are always ready for use.
- No time wasted in cleaning brushes.

Brushes do not hang in liquid. Protexem's liquid solvent evaporates and fills the container with a vapor that penetrates the brushes and dissolves the binding oils in paint, varnish, lacquer, enamel and shellac. Save your valuable brushes. GUARANTEED.

Complete unit with pint of vaporizing liquid postpaid **\$2.95**

Softening and conditioning paint brushes with Protexem is one of the marvels of this age. I recommend it highly. Send for a complete unit today to Wandof Company, Box 8152, Chicago, Illinois.—John.

To every Cattery and anyone owning just one Cat:
Having a very large Cattery, the fleas in the past have been a serious problem, and we have used every thing known to science to keep them under control with indifferent success.

I consider myself a very fortunate person to have discovered "Dr. Shoub's Cat Lotion to Eliminate Fleas." The use of this product has not only settled the flea question, but has been a very good conditioner for both skin and coat. I do not know what I would do without it. (signed) Kute Kit Black Rock Kattery, Mrs. H. Earl Nack, Owner.
(See Dr. Shoub's ad, on this page)

Ladies! Look! Nylons at Wholesale. First Quality \$10 per doz., First grade \$8.50 per doz., 2nd grade \$7.00 per doz. Ladies', girls', men's and boys' anklets \$4.00 per doz. 1 Ball point pen free with 1 doz., order. All merchandise examined and approved by Alice and John. No C.O.D.'s. A. Barth, Route 1, Spokane 16, Washington.

E-Z Grip Towel Holder needs no nails or suction cups to attach on wood, steel, glass or tile. Keep your job and make extra money quickly with this easy seller. You pay \$7.20 doz., postpaid. Sell for \$12.00. Endorsed by John who says "try a dozen or send 75c for sample to Novel Appliances, Inc., 13 E. 16th St., Dept. L, N. Y. C. 3.

Clever women add greatly to their allure by using the right perfume at the right time and place. J. A. Roberts, manufacturer of fine perfumes, will send Free, his nationally known booklet, "The Magic Lure of Fine Perfumes." Write for yours today to J. A. Roberts, 432, Fremont Ave., Springfield, Ohio.—Alice.



FANCY GIFT APRONS. "Rose Charmer" Famous Make Or-gandy Apron with Applique Floral Design A Sheer Beauty. Permanently finished to keep its beauty after tubbing; fine sewing; 22 inches long and made 37 inches wide at the 8 inch hem. White, Maize, Orchid, Nile, Pink. Vari-sized designs with an applique glazed Chintz Bouquet on the gracefully flared skirt, with pocket. Our Finest, Most Beautiful Apron, and Only \$3.25 postpaid, with Our Guarantee—You must be happy as a lark when you shop with us! That's right—if you're not completely satisfied with every purchase, send it back and we'll refund your Money without delay, conversation or question. Fair enough? For Gifting, order our "Rose Charmer" today—You'll want another. Other Fancy Gift Aprons \$1.69 to \$2.35. All merchandise sold by Gardner Textiles is approved and recommended by Alice and John. GARDNER TEXTILES, 510 W. Susquehanna Ave., Philadelphia 22, Pa.




Make 150% Profit with this new, amazing Electric Trousers Presser. Here's a Low Priced Appliance for Pressing Ties, Pants, Pleats, etc., that every man or woman will want to own. Handy when traveling, home or office. Just plug into AC or DC socket and you are ready to go—No wet cloth, No board, No boiler. USEFUL FOR BOYS IN SERVICE. Individually boxed with written guarantee and complete instructions for use included. Send \$1.50 for sample, postpaid, and for further particulars and quantity price. I have tested this item and endorse it. Order today from Ben-Her Industries, Inc., 11 West 42nd St., N. Y. 18, N. Y.—John




CORNWASTE

CORNWASTE is an old corn and bunion cure. No other corn or bunion cure compares with CORNWASTE. CORNWASTE is guaranteed to remove your corns and bunions with the roots if you follow directions on the bottle. If CORNWASTE does not remove the corns and bunions (within 4 days) return the unused portion within 30 days and your money will be refunded. CORNWASTE will also cure athlete's foot. You have tried other corn and bunion cures and have had no results, so keep your feet aniling with CORNWASTE—with the first application. Send name, address and \$1 or C. O. D. \$1 plus postage.

CORNWASTE
Box 147 A Hollywood 34, Calif.



I have made a thorough test of Dr. Shoub's Cat Lotion and recommend it highly. This lotion will positively rid cats of fleas permanently, and is absolutely harmless. The price of this marvelous lotion is only \$1.00 and with it you will get FREE, Dr. Shoub's famous book on "Care of the Cat." Send your check or M.O. to DR. H. L. SHOUB, 220 West 42nd St., N. Y. 18, N. Y.—Alice



BLOOD PRESSURE GAUGE FOR HOME USE -- Not A Toy

This instrument, my dear friends has the full indorsement of both Alice and John. Now you can keep a close check on yourself with a Certified Blood Pressure Gauge and prevent strokes, kidney damage, insomnia, headaches and other critical ailments which all have their start in an unsuspected rise in blood pressure. It's so simple in design even a child can operate it and obtain accurate pressure readings. For only \$5.98 you get a full-range Blood Pressure Gauge, containing 25 grams of pure mercury, heavy vinyl pressure bandage, double valved pressure bulb, single insert stethoscope, base with wrinkle finish, and a manual with full details on what is prescribed in 95% of all high blood pressure cases. Don't miss this offer. Send your check or money order today for \$5.98 and receive the complete outfit, including the manual postpaid, or simply send your name and address, and pay \$5.98 plus C.O.D. and postal charges on arrival. Joy Specialty Company (Scientific Instrument Department), 2320-X, W. Hubbard St., Chicago 12, Ill. (Additional information upon request).

Enjoyment Of Perfume

The enjoyment of perfume is the wearing of it and its charm is realized when you:
Spray perfume on the bed-linen for pleasant thoughts before sleeping.
Between shampoos, "wipe off" surface grime from your hair with a piece of perfumed cotton.
Add one drop of perfume in the finger bowl water for a fragrant ending to the meal.
Know the perfumed handkerchief is the sign of a charming woman.
Perfume helps overcome the mustiness of clothes closets.
After cooking the family meal, a touch of perfume on your hands and brow—you'll feel like a lady when you sit down to dinner. Now you have the opportunity to buy a French perfume, made in Paris, France (fragrance by Barroche) and recommended by Alice and John. This exquisite perfume retails at \$7.50 an ounce. You can buy 2 ounces for only \$4.80. Send your check or M. O. today to G. H. M. Distributing Co., 1650 Broadway Suite 709, New York 19, N. Y.



CAN YOU MAKE \$40 A WEEK typing at home, in your spare time, Write Hood's, Kannapolis 34, N. C. (Enclose stamped, addressed envelope.) This is a splendid opportunity.—Alice.

Pass High on the Assistant Gardener Exam. Get a copy of the Arco Study Book prepared especially for this test at The Leader Book Store, 97 Duane St., New York 7.

LEGAL NOTICE

SUPREME COURT, BRONX COUNTY
LEO M. SCHLANGER Plaintiff,
against SALLY COHEN, THE PEOPLE OF THE STATE OF NEW YORK, THE CITY OF NEW YORK, OSCAR KIER and ANNA KIER, his wife, and their heirs at law, next of kin, devisees, distributees, grantees, assignees, creditors, legatees, trustees, executors, administrators, and successors in interest of said defendants, if they or any of them be dead, and the respective heirs at law, next of kin, devisees, distributees, grantees, assignees, creditors, legatees, trustees, executors, administrators, and successors in interest, of the aforesaid classes of persons, if they or any of them be dead, and the respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to the plaintiff, Defendants.

SUMMONS — PLAINTIFF'S ADDRESS, 1695 Grand Avenue, Bronx, N. Y. FORECLOSURE OF TRANSFER OF TAX LIENS, TRAIL DESIRED IN BRONX COUNTY.

TO THE ABOVE NAMED DEFENDANTS: YOU ARE HEREBY SUMMONED to answer the complaint in this action and to serve a copy of your answer, or, if the complaint is not served with this summons, to serve a notice of appearance on the plaintiff's attorney within twenty (20) days after the service of this summons, exclusive of the day of service; and in case of your failure to appear or answer, judgment will be taken against you for the relief demanded in the complaint.

Dated: New York, May 7, 1951.
HAROLD H. GOLDBERG, Attorney for Plaintiff, Office & P. O. Address, 55 West 42nd Street, Borough of Manhattan, City of New York.
TO: SALLY COHEN, OSCAR KIER, ANNA KIER.

The foregoing summons is served upon you by publication pursuant to an order of HON. KENNETH O'BRIEN, a Justice of the Supreme Court of the State of New York, dated the 15th day of June, 1951, and filed with the complaint in the office of the Clerk of Bronx County, at the Courthouse, Borough of Bronx, State of New York. The object of this action is to foreclose a Transfer of Tax Lien 56988 and Number 71977, issued to the City of New York on the 30th day of May, 1941 and on the 1st day of August 1944, respectively, which were duly assigned to the plaintiff upon the following property:

Lot No.	Section	Block	Lot
56988	10	2794	6
71977	10	2794	5

OLD DESCRIPTION
SECTION Block Lot
10 2794 619

Dated, New York, May 7 1951.
HAROLD H. GOLDBERG, Attorney for Plaintiff, Office & P. O. Address, 55 West 42nd Street, Borough of Manhattan, City of New York.

U. S. Has Jobs for Meteorologists

The U. S. Civil Service Commission is receiving until further notice applications for meteorologist jobs at \$3,100 and \$3,825, grades GS-5 and GS-7, respectively.

Send filled-out applications to U. S. Civil Service Commission, Washington 25, D. C. Blanks may be obtained at the Commission's Regional Office, 641 Washington Street, New York 14, N. Y., or at post offices, excepting the New York, N. Y. post office.

The jobs are in Washington, throughout the U. S. and in U. S. Territories. A few positions with the U. S. in foreign countries also may be filled.

Minimum Requirements

Applicants must conform to requirements A, B or C:

A. Full curriculum of meteorological study leading to a bachelor's degree which has included 20 semester hours consisting of laboratory work in synoptic meteorology and forecasting, and fundamental courses in synoptic and dynamic meteorology in addition to necessary prerequisite and supporting courses.

B. Four years' experience in meteorology or closely related fields, such as physics or mathematics. This experience must have included one year in the field of meteorology. The experience must show that the applicant is capable of performing meteorological work successfully at the professional level and that he has an understanding of meteorology comparable to that which would have

been acquired through the completion of the college course.

C. Any time-equivalent combination of A and B. In offering a partly completed educational curriculum, applicants must show major study in meteorology or a closely related scientific field such as physics or mathematics. In combining experience and education, applicants must have had either one year of experience in meteorology or 20 semester-hours of college work in meteorology as described in A above, or an equivalent combination of such experience and education.

In addition to meeting the requirements under A, B, or C above, applicants for GS-7 must show one year of professional experience in meteorology involving the use of concepts and principles of meteorology, mathematics, and physics as applied to the scientific problems of meteorology.

Graduate study in meteorology may be substituted for the required one year of professional experience for GS-7.

Age Limits

Applicants must be U. S. citizens, 18 to 35 for GS-5, 18 to 62 for GS-7. Age limits do not apply to those entitled to veteran preference. The exam is No. 298.

Research Meteorologist

Also open, and with no closing date set, is a U. S. exam for Research and Development Meteorologist, \$4,600 to \$6,400, GS-9 to GS-12. Most of the jobs are in the Weather Bureau in Washington. This exam is No. 297.

Information Specialist List Has 670 Names

The U. S. Civil Service Commission has established a register of 670 names of persons who passed the information specialist examination for filling positions of writer, editor, producer, and broadcaster. Eligibles may be certified for jobs in the International Information Program, Department of State, and in other Federal agencies located in New York and Washington.

Among those who passed the examination are 377 veterans, including 13 women, and 293 non-veterans, 139 of whom are women. The Commission said that about 3,500 persons failed the examination.

Positions filled from the register pay from \$3,825 to \$6,000.

The exam is continuously open.

111 Are on U. S. List for Science - Engineering Aide

WASHINGTON, Aug. 13—A register of 111 eligibles was established recently for Federal positions of physical science aid and engineering aid, the U. S. Civil Service Commission said. Ten women are among those who passed the examination, which included a written test.

Forty-four persons failed. Positions pay from \$2,200 to \$2,450 a year. Applications are no longer being accepted.

However, applications are being accepted by the Commission for an exam for higher-grade physical science aid and engineering aid positions at \$2,650 to \$3,825.

Jobs filled through these examinations are located in the Washington, D. C., area.

Where to Apply for Jobs

U. S.—Second Regional Office, U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. (Manhattan) Hours 8:30 to 5, Monday through Friday; closed Saturday. Tel. WATKINS 4-1000. Applications also obtainable at post offices except in the New York post office.

STATE—Room 2301 at 270 Broadway, New York 7, N. Y., Tel. BARCLAY 7-1616; lobby of State Office Building, and 39 Columbia Street, Albany, N. Y., and Room 302, State Office Building, Buffalo 2, N. Y. Hours 9 to 5:30, excepting Saturdays, 9 to 12. Same applies to exams for county jobs.

NYC—NYC Civil Service Commission, 96 Duane Street, New York 7, N. Y. (Manhattan) Opposite Civil Service LEADER office. Hours 9 to 4, excepting Saturday, 9 to 12. Tel. CORTLANDT 7-8880.

NYC Education (Teaching Jobs Only)—Personnel Director, Board of Education, 110 Livingston Street, Brooklyn 2, N. Y. Hours 9 to 3:30; closed Saturdays. Tel. MAIN 4-2800.

NYC Travel Directions

Rapid transit lines that may be used for reaching the U. S. State and NYC Civil Service Commission offices in NYC follow:

State Civil Service Commission, NYC Civil Service Commission—IND trains A, C, D, AA or CC to Chambers Street; IRT Lexington Avenue line to Brooklyn Bridge; BMT Fourth Avenue local on Brighton local to City Hall.

U. S. Civil Service Commission—IRT Seventh Avenue local to Christopher Street station.

Data on Applications by Mail

Both the U. S. and the State issue application blanks and receive filled-out forms by mail. In applying by mail for U. S. jobs, do not enclose return postage. If applying for State jobs, enclose 6-cent stamped, self-addressed 9" or larger envelope. The State accepts postmarks as of the closing date. The U. S. does not, but requires that the mail be in its office by 5 p.m. of the closing date. Because of curtailed collections, NYC residents should actually do their mailing no later than 6:30 p.m. to obtain a postmark of that date.

NYC does not issue blanks by mail or receive them by mail, except for nationwide tests, and then only when the exam notice so states.

The U. S. charges no application fees. The State and the local Civil Service Commissions charge fees, and at the same rate fixed by law.

EXAMS FOR PUBLIC JOBS

COUNTY AND VILLAGE Open-Competitive

4483. Fire Driver, Village of Falconer, Chautauqua County, \$50.40 per week. One vacancy. Fee \$2. Candidates must have been legal residents of New York State for at least one year and of the Village of Falconer, Chautauqua County, for at least four months immediately preceding October 6, the examination date. Candidates must not be less than 21 or more than 45 on the exam date. Candidates must have had at least one year of satisfactory experience, as a licensed truck driver, in driving a truck or trucks of at least 1½ tons rated capacity. In addition, candidates must meet the requirements of one of the following groups: either (a) graduation from a standard senior high school; or (b) a satisfactory equivalent combination of experience and training sufficient to indicate ability to do the work. (Friday, August 31).

4499. Principal Engineer Assistant, Department of Highways, Erie County. One vacancy exists at \$3,700. Fee \$2. Candidates must have been legal residents of New York State for at least one year and of Erie County for at least six months immediately preceding October 6, the examination date. If eligible, candidates may compete also in 4500, Principal Engineer Assistant, Town of Amherst. A separate application and fee must be filed for each examination. Candidates for 4499 must meet the requirements of one of the following groups: Either (a) three years of satisfactory experience as an assistant in civil engineering in office and field and graduation from a standard senior high school; or (b) a satisfactory completion of three years of academic training in a day course in civil engineering for which a degree is granted by a recognized college or university; or (c) a satisfactory equivalent combination of the foregoing training and experience (Friday, August 31).

4500. Principal Engineer Assistant, Town of Amherst, Erie, \$3,300 to \$3,500. Two vacancies. Fee \$3. Candidates must have been legal residents of New York State for at least one year and of the Town of Amherst, Erie County, for at least six months immediately preceding October 6, the examination date. If eligible, candidates may compete also in 4499 Principal Engineer Assistant, Erie County. A separate application and fee must be filed for each examination. Candidates for 4500. Must have completed a standard senior high school course or have

equivalency certification and in addition must meet the requirements of one of the following groups: either (a) three years of satisfactory experience as an assistant in engineering; or (b) satisfactory completion of three years in a day course in a recognized college or university with specialization in engineering; or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4501. Senior Engineering Aide, Town of Tonawanda, Erie County, \$3,175 to \$3,475. One vacancy. Fee \$2. Candidates must have been legal residents of New York State for at least one year and of the Town of Tonawanda, Erie County for at least six months immediately preceding October 6, the examination date. Candidates for 4501. Must meet the requirements of one of the following groups: either (a) graduation from a standard senior high school and one year of satisfactory field and office engineering experience; or (b) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4502. Supervisor, Student Admissions, Edward J. Meyer Memorial Hospital, Erie County, \$3,500 to \$3,700. One vacancy. Candidates must have been legal residents of New York State for at least one year and of Erie County for at least six months immediately preceding October 6, the examination date. Candidates may compete also in No. 4503, Supervisor, Student Rotation. A separate application and fee must be filed for each examination. Candidates for 4502 must be graduates of a school of professional nursing approved by the New York State Board of examiners of nurses, and must be licensed or eligible for examination

for license to practice as registered professional nurses in New York State. (Successful candidates who have not obtained their licenses at the time the eligible list is established will not have their names placed on the eligible list until they have received their licenses and have so notified the New York State Department of Civil Service). In addition, they must meet the requirements of one of the following groups: Either (a) satisfactory completion of thirty earned credit hours toward a B. S. degree in nursing, including courses which apply to the major functions of the specialty, and five years of satisfactory experience in graduate nursing, including experience in teaching and administration of a nursing education curriculum or in supervising nurses in a nursing service program; or (b) graduation from a recognized college or university from a four year course for which a bachelor's degree in nursing is granted, with a major in nursing education, supplemented by satisfactory completion of a graduate course in personnel guidance, and three years of experience as described under (a); or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4503. Supervisor, Student Rotation, Edward J. Meyer Memorial Hospital, Erie County, \$3,500. Fee \$2. Candidates must have been legal residents of New York State for at least one year and of Erie County for at least six months immediately preceding October 6, the examination date. Candidates may compete also in Examination No. 4502, Supervisor, Student Admissions. A separate application and fee must be filed for each examination. Candidates for 4503 must be graduates of a

Plate Printer Jobs At \$26 a Day

WASHINGTON, Aug. 13—The U. S. Bureau of Engraving and Printing, Washington, D. C., can now give probational (permanent) appointments immediately to about 55 plate printers for the production of currency, securities, postage and revenue stamps. Previously, only indefinite appointments could be offered.

Persons filling these jobs will be paid at piece-work rates, averaging about \$26 a day.

Applicants may qualify if they have completed a six-year power die stamper apprenticeship or have become journeyman die stampers after six years of progressive die stamping experience on Waite, Carver, Modern or similar die stamping presses.

Persons who file applications immediately may receive early appointment.

school of professional nursing approved by the New York State board of examiners of nurses, and must be licensed or eligible for examination for license to practice as registered professional nurses in New York State. (Successful candidates who have not obtained their licenses at the time the eligible list is established will not have their names placed on the eligible list until they have received their licenses and have notified the New York State Department of Civil Service. In addition, they must meet the requirements of one of the following groups: Either (a) satisfactory completion of thirty earned credit hours toward a B.S. Degree in nursing, including courses which apply to the major functions of this specialty, and five years of satisfactory experience in graduate nursing, including experience in teaching and administration of a nursing education curriculum or in supervising nurses in a nursing service program; or (b) graduation from a recognized college or university from a four year course for which a bachelor's degree in nursing is granted, with a major in nursing education, supplemented by satisfactory completion of a graduate course in personnel guidance, and three years of experience as described under (a); or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4510. Engineering Aide, Highway Department, Sullivan County, \$1.20 an hour, plus 5 cents an hour cost-of-living adjustment. Two vacancies. Fee \$2. Candidates must have been legal residents of New York State and of Sullivan County for at least one year immediately preceding October 6, the examination date. Candidates

5 More Titles Offer Permanent U. S. Jobs

WASHINGTON, Aug. 13 — Five types of positions have been added by the U. S. Civil Service Commission to the list of those in the competitive civil service to which probational appointments may be made.

Two of the additions, power substation operator and apprentice operator jobs are located in the Bonneville Power Administration. Two other additions are located in the Federal Security Agency. They are public welfare research analyst and social worker (public welfare advisor).

An exam for bacteriologist positions paying from \$3,285 to \$10,000 a year at the Army Medical Center in Washington, D. C. is now open. Although most appointments being made during the emergency are indefinite, appointments made from this exam will be permanent.

No written test will be given, but applicants will be required to meet experience and education requirements.

Applications will be accepted by the Executive Secretary, U. S. Civil Service Examiners, Room 2E-1030, Concourse, Pentagon, Washington, D. C., until further notice.

for 4510 must meet the requirements of one of the following groups: Either (a) Two years of experience as an assistant on a surveying party and completion of a standard senior high school course; or (b) graduation from a recognized college or university with specialization in engineering; or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4504. Fireman, Village of Port Chester, Westchester County, \$3,495. One vacancy. Fee \$3. Candidates must have been legal residents of New York State for at least one year and of the Village of Port Chester, Westchester County for at least four months immediately preceding October 6, the examination date. Minimum age 21 years. Candidates for 5405 must not have passed their 30th birthday on the date of examination and appointment. Minimum height 5 feet 7 inches in bare feet; maximum height 6 feet 5 inches; minimum weight 140 pounds stripped; maximum weight 230 pounds; good physique; physically strong, active and well proportioned within the range of accepted standards. Candidates must have a chauffeur license. (Friday, August 31).

4505. Junior Engineering Aide, Department of Public Works, Westchester County, \$2,385 to \$2,700. (Continued on page 9).

Wonders Never Cease

WASHINGTON, Aug. 13 — The U. S. Civil Service Commission said today that more than 20 pages of the Federal Personnel Manual have been eliminated recently as the result of rewriting some of the Commission's instructions to Federal agencies.

A considerable amount of obsolete or repetitious material has been removed, and material from several chapters has been consolidated in the new chapter, "Filling Competitive Positions".

The Federal Personnel Manual is the standard handbook for all

personnel officials in the executive branch of the Federal Government. It contains instructions and requirements for all the usual personnel actions. It is revised frequently as the result of acts of Congress, Executive orders, legal decisions, and Commission determinations. The Commission works constantly to keep the Manual in as simple and understandable a form as possible. Reorganization of Manual material. Such as the part completed recently, gives the personnel officials a reader reference of instructions. All this said the Commission.

Clerk, Examiner and Engineering Jobs Open

COUNTY AND VILLAGE Open-Competitive

(Continued from page 8)
455. Two vacancies exist. Fee \$2. Candidates must have been legal residents of New York State for at least one year and of Westchester County for at least four months immediately preceding October 6, the examination date. If eligible, candidates may compete also in 4506 Junior Engineering Aide, Town of Mamaroneck, and in 4507 Senior Engineering Aide, Westchester County. A separate application and fee must be filed for each examination. Candidates for 4505 must meet the requirements of one of the following groups: Either (a) completion of a standard senior high school course; or (b) a satisfactory equivalent in training and experience. (Friday, August 31).

4506. Junior Engineering Aid, Department of Public Works, Town of Mamaroneck, Westchester County, \$2,000 to \$2,600. One vacancy. Fee \$1. Candidates may compete also in No. 4505 Junior Engineering Aid, Westchester County and, if eligible, in No. 4507 Senior Engineering Aid, Westchester County. A separate application and fee must be filed for each examination. Candidates must have been legal residents of New York State for at least one year and of the Town of Mamaroneck, for at least four months immediately preceding October 6, the examination date. Candidates for 4506 must meet the requirements of one of the following groups: Either (a) completion of a standard senior high school course; or (b) a satisfactory equivalent in training and experience. (Friday, August 31).

4507. Senior Engineering Aid, Department of Public Works, Westchester County, \$3,045 to \$3,645. Two vacancies. Fee \$2. Candidates must have been legal residents of New York State for at least one year and of Westchester County for at least four months immediately preceding October 6, the examination date. Candidates may compete also in 4505 Junior Engineering Aid, Westchester County, and, if eligible in 4506 Junior Engineering Aid, Town of Mamaroneck. A separate application and fee must be filed for each examination. Candidates for 4507 must meet the requirements of one of the following groups: Either (a) four years of satisfactory experience in engineering, surveying and completion of a standard senior high school course; or (b) graduation from a recognized college or university with specialization in engineering; or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4508. Senior Library Clerk, Village of Larchmont, Westchester County, \$1,800 to \$2,088. One vacancy. Fee \$1. Candidates must have been legal residents of New York State for at least one year and of the Village of Larchmont, Westchester County for at least four months immediately preceding October 6, the examination date. Candidates for 4508 must meet the requirements of one of the following groups: Either (a) completion of two years of college, and one year of satisfactory clerical experience; or (b) completion of a standard senior high school course, and two years of satisfactory clerical experience; or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4509. Senior Library Clerk,

Warner Library, Village of Tarrytown, Westchester County. One part-time vacancy (20 hours a week) at \$1,000. Fee \$1. Candidates must have been legal residents of New York State for at least one year and of either the villages of Tarrytown or North Tarrytown, Westchester County for at least four months immediately preceding October 6, the examination date. Candidates must meet the requirements of one of the following groups: Either (a) completion of two years of college, and one year of satisfactory clerical experience; or (b) completion of a standard senior high school course, and two years of satisfactory clerical experience; or (c) a satisfactory equivalent combination of the foregoing training and experience. (Friday, August 31).

4511. Psychologist, Department of Public Welfare, Westchester County, \$3,855 to \$4,695. One vacancy in the Department of Family and Child Welfare. Fee \$3. Candidates must have been legal residents of New York State for at least one year and of Westchester County for at least four months immediately preceding October 6, the examination date. Candidates must meet the following requirements: (1) Satisfactory completion of 60 graduate semester hours leading to an advanced degree in psychology, and possession of, or eligibility for, a certificate as a "Certified Psychologist" as defined under Section 19, Paragraph 1 (b) of the Mental Hygiene Law, and three years of satisfactory full-time paid experience in psychology, of which one year must have been in clinical psychology, including psychological examinations of children or mental defectives; and (3) any one of the following: (a) one more year of satisfactory full-time paid experience in psychology; or (b) completion of all the requirements for the Ph. D. degree in psychology; or (c) an equivalent combination of additional satisfactory experience and graduate training in psychology. Transcripts of graduate work in psychology required. (Friday, August 31).

COUNTY AND VILLAGE PROMOTION

3435. Head Nurse, (Prom.), Tompkins County Memorial Hospital, Tompkins County, \$1.21 to \$1.33 per hour. One vacancy. Fee \$2. Candidates must be permanently employed in the Tompkins County Memorial Hospital in the competitive class for at least six months preceding September 22, the date of the written examination, and must be licensed or eligible for examination for license

U. S. Needs Storekeepers

WASHINGTON, Aug. 13 — An examination for storekeeper positions paying beginning salaries from \$2,450 to \$2,875 a year has been announced by the Board of U. S. Civil Service Examiners at the Naval Powder Factory, Indian Head, Md. The positions are located at the Naval Powder Factory.

At least six months of experience as a storekeeper in a store-room or warehouse is required. No written test will be given.

Applications will be accepted by the Recorder of the Board until further notice.

to practice as registered professional nurses in New York State. Successful candidates who have not obtained their licenses will not have their names placed on the eligible list until they have received their licenses. In addition, candidates must meet the requirements of one of the following groups: Either (a) graduation from an accredited school of professional nursing, and two years of progressively responsible experience in professional nursing activities of which one year shall have been in a more difficult capacity preferably in clinical unit or ward management; or (b) any equivalent combination of experience and training sufficient to indicate ability to do the work. (Friday, August 17).

STATE Open-Competitive

The following State exams will be held on Saturday, October 20, if written tests are to be given. The pay at start and after five annual increments is stated and includes emergency compensation. The last day to apply is given at the end of each notice.

4901. Assistant Unemployment Insurance Reviewing Examiner, \$3,541 to \$4,300. Four vacancies in Albany. Requirements: senior high school graduation or a high school equivalency diploma; one year's business experience involving contracts in unemployment insurance or workmen's compensation, taxation, claims adjustment under Social Security or the Railroad Retirement System, or in underwriting; and either four years' experience or a bachelor's degree or an equivalent combination of such experience and degree. Fee \$3. (Friday, September 14).

4205. Sales Assistant for the Blind, \$2,934 to \$3,693. Two vacancies in Commission for the Blind, NYC. Requirements: senior high school graduation or an equivalency diploma; two years'

recent experience in sales work, including bookkeeping and money handling, and one year in contacting civic or private groups; or one year of the above experience and a bachelor's degree; or an equivalent combination of training and experience. Fee \$2. Candidates must have a driver's license prior to appointment. (Friday, September 14).

4208. Senior Stenographer (Law), \$2,646 to \$3,389. Six vacancies in NYC and two in NYC. Requirements: one year of legal stenographic experience; graduation from a senior high school or possession of an equivalency diploma; or four years' general office experience; or an equivalent combination of training and experience. Written test October 20; performance test, January 19. (Friday, September 14).

Applications for the following State exams are now being received. The written tests will be held on Saturday, October 6. The pay at start and after five annual increments is given. Cost of living adjustment is included. The last day to apply is stated at the end of each notice.

4197. Senior Scientist (Botany), Education Department. One vacancy in State Museum, Albany, \$5,774 to \$7,037. Candidates must have college graduation and three years of experience in economic botany or mycology, two years of which must have been devoted to research, plus either three more years of such experience or a Ph.D. degree in botany, or any equivalent combination. Open to non-residents of the State. Fee \$5. (Friday, August 31).

STATE PROMOTION

3125. Senior Pharmacist, (Prom.), Institutions of the Department of Mental Hygiene. From \$4,710 to \$5,774. One vacancy in Rochester State Hospital and one in Craig Colony at Sonoma. Fee \$4. Preference in certification will be given to employees in the institution in which the

vacancy exists, after which certification will be made from the general list. Candidates must be permanently employed in one of the institutions of the Department of Mental Hygiene and must have served on a permanent basis in the competitive class as Junior Pharmacist for two years preceding September 22, the date of the examination. (Friday, August 17).

U.S.

Open until further notice. Junior Scientist and Engineer (Physicist, Metallurgist, Electronic Scientist Engineer), \$3,100 and \$3,825. Jobs are in N. Y. and N. J. Requirements: Bachelor's degree in the optional field applied for or four years of educational and technical experience equivalent to a bachelor's degree. In addition, for \$3,825 jobs, six months of professional experience or a master's degree in the appropriate field.

Nurse (Staff Head), \$3,100 and \$3,825. Jobs are in several States, including New York and New Jersey. Requirements: Appropriate education or education and experience; registration as a professional nurse. For Head Nurse, additional experience or education and experience required.

298. Meteorologist, \$3,100 and \$3,825. Jobs are throughout the United States and its Territories; a few in United States possessions and in foreign countries. Requirements: Education or experience. Maximum age for \$3,100 jobs: 35 for \$3,825 jobs, 62.

297. Research and Development Meteorologist, \$4,600 to \$6,400. Jobs are throughout the United States and its Territories; a few in United States possessions and in foreign countries. Requirements: Education or experience.

2-50-3(50). Information Specialist, \$3,825 to \$6,400. Jobs are in New York and in Washington and vicinity. Requirements: Experience in public communication. Apply to Board of U. S. Civil Service Examiners, Headquarters, Department of State, 250 W. 57th Street, New York 19, N. Y.

Permanent Jobs Doubled; June Graduates Lead

WASHINGTON, Aug. 13 — Federal agencies having vacant jobs that require special skills made a big play for technically trained young people who have finished school in June. In reviewing agency employment reports for June, the U. S. Civil Service Commission said that the number of probational (permanent) appointments made in June was more than twice the number made in any month since restrictions on these appointments became effective. Many of these June appoint-

ments were the result of examinations for junior-professional-type positions, such as the Junior Scientist and Engineer or the Junior Management Assistant examinations.

The probational appointments, which are made only to a limited number of special types of positions, have made up less than 1 percent of all hiring in recent months.

Fewer Transfers
 Fewer employees transferred between Federal agencies in June than in any month since last January, and fewer temporary appointments for summer work were made this June than last June. Many of these short-term appointments were filled by students and teachers, who frequently take temporary jobs during their long summer vacations.

The Commission said the agencies reported that about two-thirds of all employees added to their payrolls in June received indefinite appointments. Many of these were June graduates from high schools throughout the country who were appointed to typist and other clerical positions. While college graduates also accepted some lower paying jobs, most of them received indefinite appointments to positions having beginning salaries of \$3,100 a year. The 69,000 indefinite appointments reported in June exceeded the May total, but this figure is lower than the totals for each month from January through April.

CURRENT TOPICS... by Con Edison



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Drama and Suspense Mark Fight over TWU Police Union

Unionization of the NYC Police Department has become news of importance equal to that of the Korean cease-fire negotiations, the West Point exams to ease footballers in the Military Academy, and even the Hambletonian classic for three-year-old trotting horses. Some NYC newspapers wiped all these other subjects off their front pages, on occasions last week, to give the big play to Michael J. Quill's drive to bring NYC policemen into his Transport Workers Union, CIO.

Monaghan's Stand

The police are now organized in their own line organizations, which sit extremely well with Mayor Vincent R. Impellitteri and Police Commissioner George P. Monaghan. The Patrolmen's Benevolent Association, of which John E. Carton is president, is the largest. They are independent of any international union. Never have the NYC police been members of an international union, and the Mayor and his Commissioner are determined that "it can't happen here." They say that policemen are peace officers, that they deal with human and legal rights, and must never become members of a union in which their loyalty to the department may be diluted with loyalty to a union.

Commissioner Monaghan's order amended the Rules of the department to prohibit membership in a union, and required that any

who so applied withdraw their applications. Mr. Quill said that nobody has withdrawn his application, that the TWU has thousands of membership requests from policemen, that Local 240 is going to get a charter, and the movement will go underground, if necessary, and succeed despite the Mayor and his Commissioner.

Intensity of Battle Soars

The battle — and it really is a battle, one of growing intensity — is now in its court stage. The TWU has challenged the legality of the Commissioner's no-union order and the legal reasons he gives for being able to make it stick. The case was argued yesterday in the Supreme Court, New York county. Previously the conflict passed through the two other stages; mutual threats and partial appeasement. Commissioner Monaghan threatens any offenders of his amended Rule with punishment, though he doesn't say what punishment, while Mr. Quill threatens to grant a charter to the police union without delay and go underground, if necessary, fighting a resistance war against what he calls the dictatorial powers that be. The part appeasement consisted of the Board of Estimate's vote reducing the pension contributions of police and firemen toward their retirement allowance, an action taken some months after the Council passed a bill to that effect, which re-Mayor's signature, to be effective. The Board's delayed vote happened just after the NYC administration announced its policy of lashing out against any police union, and Mr. Quill immediately claimed credit for the pension liberalization. However, other organizations, like the Patrolmen's Benevolent Association and the Uniformed Firemen's Association, said final insistence on immediate and favorable action.

AFL Joins Attack on Monaghan

Not only the public, but other unions than the TWU got excited. The AFL had announced that it would try to organize the police. Then came the no-union order directed against Quill's efforts, though bearing no mention of him or his union. Immediately the AFL leaped to the support of the CIO with which it still intended to

contest for the police membership. The AFL had some relations indirectly with police line organization in the past, but Mr. Quill had started an attempt to get the PBA into the TWU as a unit as long ago as last February. In April, when convinced some other method would be more productive, he started his own organizing drive.

4 Firemen's Promotion Case in Court

The case of the four NYC firemen, suing to make their promotion to lieutenant stick, will be heard today (Tuesday) in the New York County Supreme Court.

The Civil Service Commission certified eligibles for promotions to lieutenant, but three hours after 153 were sworn in, sent the Fire Department new standings for 14 men who had the same score. The Commission said that through a clerical error eligibles with equal score had not been placed on the list in the order of their seniority of service, the means used for breaking ties. Seven eligibles who protested they should have been certified called this fact to the Commission's attention, but the amended names did only four any possible good.

The four first sworn in were independently celebrating when they got the bad news. They quickly hired a lawyer who on Saturday got a court order restraining the revocations and any replacements of the four pending the court hearing today. But Chief of Department Peter Loftus had sworn in four replacements late Friday.

On Sunday the lieutenant list expired. A special meeting of the Board of Estimate was asked by the four litigants, to vote four extra lieutenant jobs as a solution, but calling a session on Saturday night or Sunday was announced as impracticable.

LEGAL NOTICE

HEATING WORK KINGS PARK STATE HOSPITAL KINGS PARK, N. Y. NOTICE TO BIDDERS

Sealed proposals covering Heating Work for Reconstruction of Boiler Settings, Boilers Nos. 1, 2, 3, and 4, Power House, Kings Park State Hospital, Kings Park, N. Y., in accordance with Specification No. 16805, and accompanying drawings, will be received by Henry A. Cohen, Director, Bureau of Contracts and Accounts, Department of Public Works, 14th Floor, The Governor A. E. Smith State Office Building, Albany, N. Y., on behalf of the Department of Mental Hygiene, until 2:00 o'clock P.M., Advanced Standard Time, which is 1:00 o'clock P.M., Eastern Standard Time, on Wednesday, September 5, 1951, when they will be publicly opened and read.

Each proposal must be made upon the form and submitted in the envelope provided therefor and shall be accompanied by a certified check made payable to the State of New York, Commissioner of Taxation and Finance, of 5% of the amount of the bid as a guaranty that the bidder will enter into the contract if it is awarded to him. The specification number must be written on the front of the envelope. The blank spaces in the proposal must be filled in, and no change shall be made in the phraseology of the proposal. Proposals that carry any omissions, erasures, alterations or additions may be rejected as informal. Successful bidder will be required to give a bond conditioned for the faithful performance of the contract and a separate bond for the payment of laborers and materialmen, each bond in the sum of 100% of the amount of the contract. Corporations submitting proposals shall be authorized to do business in the State of New York. Drawings and specification may be examined free of charge at the following offices:

- State Architect, The Gov. A. E. Smith State Office Bldg., Albany, N. Y.
 - District Engineer, 109 N. Genesee St., Utica, N. Y.
 - District Engineer, 301 E. Water St., Syracuse, N. Y.
 - District Engineer, Barge Canal Terminal, Rochester, N. Y.
 - District Engineer, 85 Court St., Buffalo, N. Y.
 - District Engineer, 30 West Main St., Hornell, N. Y.
 - District Engineer, 444 Van Duzee St., Watertown, N. Y.
 - District Engineer, Pleasant Valley Road, Poughkeepsie, N. Y.
 - District Engineer, 71 Frederick St., Binghamton, N. Y.
 - District Engineer, Babylon, Long Island, N. Y.
 - Kings Park State Hospital, Kings Park, N. Y.
- Drawings and specifications may be obtained by calling at the office of the State Architect, The Governor Alfred E. Smith State Office Building, Albany, N. Y., and making deposit of \$20.00 for each set or by mailing such deposit to the Bureau of Contracts and Accounts, Department of Public Works, The Governor Alfred E. Smith State Office Building, Albany, N. Y. Checks shall be made payable to the Department of Public Works. Proposal blanks and envelopes will be furnished without charge.
- DATED: 8-3-51
AWA:be

Westchester County

Here is a news budget from another Civil Service Employees Association group:

A MEETING of the board of directors of the Westchester County Competitive Civil Service Association was held on Thursday, August 2. A large attendance was present. The accelerated campaign for increasing the Association's membership was discussed along with the full cost-of-living adjustment won for most County employees on July 1. Disposition was made of the cases of members holding life and accident insurance policies who have not paid current dues, and other insurance matters were reported upon.

A resolution was forwarded to the Board of Supervisors requesting an increase to eight cents per mile in the mileage allowance to employees using their own cars on County business. This would put the County in line with the action recently taken by State Comptroller J. Raymond McGovern.

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Moses Sees \$100 Million Pay Increases

"Inevitable increases in the salaries of underpaid City employees" will total at least \$100,000,000, said Robert Moses, City Construction Co-ordinator. In addition, more police, teachers and other employees, and expanded activities of a growing city, will require constantly increasing budgets. He wrote Comptroller Lazarus Joseph that the Mayor's Committee on Management Survey should concentrate on finding ways of providing the money in the budget effective July 1, 1952.

Mr. Moses listed his "conservative table" of increase:

Police	\$16,000,000
Firemen	9,000,000
Sanitation Workers...	2,500,000
Teachers	40,000,000
Board of Transportation Employees	25,000,000
Park Employees	1,500,000
Water Supply, Gas and Electricity	500,000
Clerical and Stenographic Forces	3,500,000
Nurses and Doctors	5,150,000
Other Professional and Technical Forces	500,000
Welfare and Court Workers	4,350,000

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It's Fine to Widen Job Competition

EDITORIAL

IN ITS Junior Scientist and Engineer exam the U. S. Civil Service Commission recently relaxed the minimum requirements. For most of the options no college degree is required. Broadening of the base of open competition will allow many more candidates to compete who will make worthwhile Federal employees.

In too many exams, not only Federal ones, either, a college degree has been required, although the jobs were not scientific, professional or cultural.

In other ways minimum requirements are too severe; more confidence should be placed in the exam itself.

Question: How would a post office clerk or carrier feel, for instance, if the Government that doesn't pay him enough to enable him to send even one of his children to college, unnecessarily prevents the child from working for that same Government because he hasn't a college degree?

Private Industry

(Continued from page 10)

TROY
Tool Designer, \$320-\$500 mo., 1. (a)
WARSAW
Ass't Foreman (Foundry), \$350 mo., 1. (a)
WATERTOWN
Bricklayer, \$2.75 hr., 25. (a)
Plasterer, \$2.75 hr., 25. (a)
Tool Designer, \$5,000-\$8,000 yr., 1. (a)

NIAGARA FALLS
Plasterer, \$2.64 hr., 2. (a)

NORWICH
Tool Designer, \$75-\$100 wk., 1. (b)
Auto Mechanic, \$60 wk. min. start, 1. (a)
Tool & Die Maker, \$1.65 up per hour plus OT, 2. (a)
Radio Mechanic, \$1.25-\$1.40 hr., 1. (a).

NYACK
Biological Chemist, \$62.50 wk., 2. (b)
Veterinarian, \$3,200 yr., 1. (b)
Biologist, \$250-\$325 mo., 2. (b)
Structural Draftsman, \$55.10 wk., 1. (b)
Maintenance Mechanic, \$60-\$75 wk., 1. (a)

PLATTSBURG
Bricklayer, \$3.00 hr., 6. (a)
Radio Engineer, \$52 wk. start, 1, FCC license. (b)

ROME
Tool and Die Maker, \$1.89 hr., start, 3. (a)
Structural Steel Worker, \$1.63-\$1.89 hr., 3, citizen. (a)
Bricklayer, \$3.00 hr., 35. (a)
Radio Repairman, \$1.66 hr., 20. (a)

SARANAC LAKE
Radio Engineer, \$52 wk., 1. (b)
Glassblower, \$50 wk. plus comm., 1. (a)
Santa Claus, \$50 wk., 1, grow natural white beard. (b)

SCHENECTADY
Machinist, \$1.72-\$1.88 hr., plus 10% shift, 60. (a)
Radial Drill Press Operator, \$1.72 hr. av. plus shift diff., 6. (a)
Coremaker, \$1.66½-\$1.83 hr. plus OT, 5. (a)

Jig-Boring Machine Operator, \$1.77½-\$1.93 hr. plus shift diff., 9. (a)
Toolmaker, \$1.88-\$2.04½ hr. plus shift diff., 75. (a)
Lay-Out Man, \$1.77-\$2.00 hr., 5. (a)
Laborer, \$1.12-\$1.39 hr. start, 700, unskilled jobs. (a)
Arc Welder, piece work, av. \$1.75-\$2.00 hr. plus bonus for shift, 10. (a)

SYRACUSE
Stenographer, \$40.20 start, \$42 if BS grad, 40. (b)
Typist, \$40.20 start, 25. (b)
Machinist, \$1.50 plus hr., 10. (a)
Die Maker, \$1.80 hr., 2. (a)
Molder, Floor, Bench, Squeeze, \$1.07-\$1.45 hr. plus pce. wk., 5. (a)
Coremaker, \$1.07-\$1.45 hr. plus pce. wk., 10. (a)
Arc Welder, \$1.30 plus hr., many. (a)
Carpenter, \$1.65 hr., 20. (a)
Plasterer (Construction), \$2.50 hr., 10. (a)
Auto Mechanic, \$65.80 wk., 1. (a)
Auto Body Repairman, \$60 wk. up, 3. (a)
Finish Carpenter, \$1.75-\$2.25 hr., 10, own tools. (a)

Chapter Activities

(Continued from page 5)

bel and Joseph Szirmai, are new physicians on the medical staff. Dr. Petella was transferred from Rochester State Hospital.

The Village Green employees held their annual picnic at Long Point. This is one of the annual picnics of the Colony which proves very enjoyable for the employees.

Mrs. Joyce Litterer has resigned from her office duties.

Arlo Bennett entertained the cook's staff with a picnic at his home in Geneseo. It was greatly appreciated by his co-workers.

Mr. and Mrs. Chas. Gullo and daughter have just returned from a week's vacation in Washington, D. C.

Mt. Morris

MEMBERS of Mt. Morris Tuberculosis Hospital chapter, CSEA, at Murray Hill enjoyed a picnic at Long Point Park, Conesus Lake. More than 150 were present. Mrs. Benjamin Hoagland was chairman and deserves much credit for the success of the picnic.

Grace Longhurst, director of nursing, is on vacation.

On the sick list: Mrs. Skou, Craig Herrington, W. H. Staley and Mrs. Irene Lavery. We wish them a speedy recovery.

Charles Constantine, pharmacist, suffered injuries last week when his car was struck by a truck.

Plans are being made to hold a clam bake in the near future. Frank Nicastro is in charge.

Carl Preitag, bacteriologist, and Philip Lopez, senior stationary engineer, are new employees.

Mrs. Lucille Keating has resumed her duties after a recent operation.

Auburn Prison

KENNETH WARD was elected president at a recent meeting of the Auburn Prison chapter, CSEA, held at the Utopia Club, Auburn. He was presented to the members as the new president by John Mullaney, past president.

The other officers elected were William Churchill, vice president; Don Wilson, treasurer; Marshall Hawley, secretary, and Lew Hamilton, Tom Nugent and Frank Marshall, executive committee.

Two past presidents, Harry Dillon and Mr. Mullaney, will assist Mr. Ward in his work and help familiarize him with the duties of the position.

William F. McDonough, executive assistant to the president of the CSEA, was the principal speaker.

Assistant Foreman Study Material for NYC Test

The following is the third consecutive installment of study material prepared by The LEADER, with the aid of some information supplied by the NYC Department of Sanitation, for the exam for promotion to Assistant Foreman. For this test 3,780 applied. The written test will be held on Wednesday, September 19, and there will be a weekly installment until September 18, the day before the test.

The seven advantages of a mechanical sweeper are:

1. Increase the effectiveness of its street sweeping force
2. Performs a day's work equivalent to that of seven hand sweepers
3. Averages 15 miles of curb sweeping for an eight-hour shift
4. Is well suited for cleaning arterial highways
5. Reduces street sweeping costs
6. Is highly effective in the alternate-side-of-the-street parking program
7. Reduces the number of accidents to sweeping personnel

Hand-Flushing

The standard operating procedure for hand-flushing follows:

1. Clean the street of coarse dirt by panscraping.
2. Unreel hose full length
3. Place hose carriage away from traffic
4. Clean hydrant barrel. Open hydrant gradually and let water flow a few seconds
5. Insert washer in coupling and couple hose to hydrant as tightly as possible
6. Place a spray shield over coupling to prevent spraying pedestrians
7. Keep kinks out of hose
8. Turn hydrant key to right (clockwise), turn water on gradually to prevent injury to nozzle man
9. Straddle hose until stream is steady, and direct water toward pavement
10. Loosen heavy portions of dirt by sprinkling; clean off coarse dirt first
11. Direct stream to strike pavement about six feet from nozzle
12. Keep nozzle moving from center to curb
13. Flush with wind and grade, no matter how slight
14. Flush with grain of block pavement
15. Drain hose of water (especially before winter storage)
16. Coil hose on carrier with nozzle end on outside.

Machine-Flushing

Climatic conditions, time, and traffic have a bad effect on machine-flushing operations.

When assigning flushers to routes, watch climatic conditions. Flushing conditions are not permitted unless prevailing temperatures exceed 32 degrees F. To flush streets when prevailing temperatures are 32 degrees or lower would create an icy condition. Likewise, flushers are not assigned during a heavy rainstorm. In any case, an assistant foreman should be guided by the current weather forecast when planning flushing assignments.

Flushing operations are expedited and produce the best results if conducted during those hours when pedestrian and vehicular traffic and the prevalence of parked cars are at a minimum.

The flow and density of vehicular traffic hamper flushing operations in proportion to the congestion.

What Makes Work Harder

Some things that hinder a sweeper in his work and how they affect his efforts:

1. Belgian and wooden block pavements, if sticking up, stop the use of a panscraper.
2. Traffic makes you watch every step and slows progress of sweeper.
3. Parked cars make it hard to remove litter under cars.
4. Open air market streets are always littered.
5. Excavations dirt washed by rain over a wide area slows you down.
6. Elevated structures have dirt around base of pillar.

Sizing Up Sweeper

A section officer would appraise the work of a sweeper assigned to work in his section as follows:

1. Patrol the sweeper's route
2. Note bad conditions, such as excavations, constructions, street encumbrances, etc.
3. Note the number of dirt cans or piles made
4. Estimate the time required to clean the specified area
5. Consider the number of complaints
6. Compare with work of sweepers previously assigned to route
7. Note the appearance of the route.

Planning Collection

In planning a collection route keep in mind:

1. Average output of household waste
2. Seasonal variations
3. Density of population, nationality, and habits
4. Traffic conditions, main or secondary arteries, street impediments
5. Personnel and equipment on hand
6. Disposal facilities and truck mileage
7. Hours best suited for collection
8. The necessity for daily or tri-weekly service
9. The amount of street dirt and dirt stops along proposed route
10. Time consumed in loading, traveling, etc.

The seasonal variations in the output of material confronted by the department are:

Material	Minimum	Maximum	High
Ashes	June 1—Oct 1	Aug. Dec. 1—Apr. 1	Jan
Garbage	Dec. 1—May 1	Feb. May 1—Dec. 1	June
Rubbish	Nov. 15—May 1	Feb. May 1—Nov. 15	June
Sweepings	Nov. 1—Apr. 1 Apr. 1—Nov. 1

In regard to trade waste, the duties of a section officer are:

1. Become thoroughly familiar with general orders and notices pertaining to trade waste
2. Survey section to determine the location of trade waste premises
3. Compile and keep a presentably up-to-date list of trade waste premises located within his section boundaries
4. Call the listing to the attention of his subordinates on the 1st and 15th of each month and enter and sign a statement to this effect in the daily blotter
5. Instruct his subordinates that under no circumstances are listed premises to be given collection service
6. Advise his district superintendent through prescribed forms of the listed premises
7. Re-survey the locations at

The Voice of Experience Speaks Up

The author of the following discussion attained 39 years of NYC service on Sunday, August 5. He is an administrator in the Department of Sanitation.

By HARRY R. LANGDON

IT IS APPROPRIATE to look back over the years, after one has spent a long time in public employ, see what has happened and possibly estimate what should or could happen for the benefit of the employees and the public.

Your July 31 issue brings up some likely topics.

Should provisional experience count? It is an unfair practice, when an overall survey is made. After learning that a provisional was holding an examiner's job, I decided to take an exam to fill that place. Some of the able active administrators came from that open-competitive list.

Uniforms, But Not for All

Should public employees wear uniforms? Only if they are rendering that type of public service that requires particular identification. Let the uniforms be worn by the nurses, policemen, firemen, correction officers and the like, and such apparel will aid all concerned, but complete regimentation must be avoided. We're all leaning too far to the left now.

Why not review the weakness of the administrative system? Many good suggestions came from the various Mayor's Committees. Why must a man go from Grade 1 to Grade 5 and keep on doing exactly the same work in all grades? Why can't we provide governmental supervisory advance courses?

Penalty for Declinations

I see that NYC plans to stiffen the penalty of eligibles who decline offers of appointment. It's about time. When an eligible is appointed an Iron Curtain is dropped. Advancement opportunity usually exists only in the department to which he has been appointed. If eligibles can keep on declining until they get appointed to a department that offers the fastest promotion opportunities, then it is necessary, as compensatory action, to lift the Iron Curtain, and end the departmental lines of promotion.

Let's try citywide promotion examinations, but only after we have trained our employees as administrators and supervisors.

8. Prepare on the first of each month the necessary forms and note thereon changes, such as additional trade waste premises that have ceased to be trade waste premises, or, if there are no changes, to note none

In supervising collection service, you are held up by:

1. Loitering or absence from post of duty of one or more of crew
2. New or inexperienced operators or loaders
3. Lesser output of material, thereby increasing the time to complete a load
4. Loose refuse
5. Greater number of street piles

6. Diversion of trucks from one disposal point to another
7. Abnormal street conditions, e.g., excavations or repairs
8. Inclement weather — rain, freezing, temperatures, etc.
9. Icy streets or snow banks along the curb
10. Unusually heavy output of ashes
11. Mechanical failure of collection trucks
12. Abnormal traffic conditions due to congestion, fires, etc.

For issuing permits the Department of Sanitation classifies the vehicles bodies according to the type of material carried. The different classifications and the scope of work

(a) Class 1. Transportation of garbage or rubbish, or garbage and rubbish

(b) Class 2. Transportation of ashes or manure

(c) Class 3. Transportation of materials (other than manure and those comprehended in Class 4, 5, or 6) originated and produced solely in the business operations of the owner of the vehicle.

(d) Class 4. Transportation of dead animals, non-edible fats,

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bones, grease, offal, entrails, hoofs, and other refuse parts of animals, raw hides or uncured skins

(e) Class 5. Transportation of night soil, contents of cesspools, septic tanks, sinks, privies or vaults or other noxious, contaminated, or polluted liquids

(f) Class 6. Transportation of sewage

Word's Meaning

Some questions involving the meaning of words will be expected. The words listed below frequently appear in official orders, directives, reports of operations, surveys, Civil Service examinations, etc.:

compare — criticize — justify — Define — explain — illustrate — list — outline — prove — state — summarize.

Compare. Set items side by side and show how they are the same or different.

Criticize. Point out the strong or weak points. Criticism doesn't mean it must be unfavorable comment.

Justify. A brief statement giving reasons for your answer.

Define. State the meaning of the word to be defined. Don't discuss in detail.

Explain. Tell how and why.

Illustrate. Give an example. No definitions.

List. Write only the names or topics. Don't discuss or illustrate.

Outline. Give the main points only, short, snappy.

Prove. Support your opinion with arguments.

State. Express your ideas briefly.

Summarize. Sum up the main points.

(Another installment next week).

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One CIO Group Warns TWU, Also CIO, Against Raiding Sister Union

Competition for membership from among correction officers employed by NYC is to become keener this week as the Government and Civic Employees Organizing Committee, CIO, starts a new drive for members, while the Correction Officers Benevolent Association presses its request to the Transport Workers Union for a meeting with TWU officials to discuss affiliation. The TWU is also a CIO affiliate.

The GCEOC announced that it has been organizing correction officers for quite a while and that it has a good representation of them in its Amalgamated Local 370, of which Frank E. Smith is president.

Robert E. Brady, recently elected president of the correction officer group in the GCEOC, said: "We have been gaining ground steadily in the Department of Correction and have had a number

of conferences with department officials, who recognize us as the CIO union of correction officers. We have solidly established ourselves and will initiate a full-scale organizing drive."

Mr. Smith commented for the GCEOC: "We are confident that the TWU will not raid the jurisdiction of a sister union."

COBA Seeks Light

Up to presstime the TWU had taken no action on the application by the COBA for a conference. The COBA had sent a letter to Michael J. Quill, president of the TWU international, stating that they wanted to learn what he and his TWU could do in their behalf.

George Freedman, president of the COBA, said: "The COBA is an independent labor organization but is prepared to make tie-ups if such steps will better the working conditions of its membership."

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Conference to Set Medical Rules For Police and Fire Dept. Jobs

For the first time in six years a conference will be held to determine what changes, if any, should be made in the medical and physical requirements for NYC patrolman and fireman jobs.

The last conference, held in 1945, resulted in the standards that now apply. Most of them, it is expected, will be reaffirmed, such as minimum height of 5 feet 8 inches for policemen and 5 feet 6½ inches for firemen, but some present practices, which are not in the standards now, are expected to be included.

The conferees would consist of the three Civil Service Commissioners, James S. Watson, Paul P. Brennan and Paul A. Fino; Police Commissioner George P. Monaghan, Fire Commissioner Jacob Grumet, the chief medical officers of the two departments and of the Commission, and Paul M. Brennan, director of the Commission's medical-physical bureau. (Director Brennan is not related to Commissioner Brennan).

High Blood Pressure an Issue

The Fire Department will press again for the elimination of all eligibles who have been rejected twice for high blood pressure. Under the present standard the maximum is 140/90, systolic to diastolic, or forward to backward pressure.

Since high blood pressure is curable, sometimes a candidate rejected at the first trial returns three months later and passes. However, if he fails the second time, he may get a third test, after another three months, and if he fails that must wait six months more for the fourth and final test. The Fire Department wants these tests to stop after the second one.

The Fire Department's argument has been that if a man under the mere circumstances of a medical test shows a high blood pressure he would not make a suitable fireman because his blood pressure could mount dangerously if he entered a burning building or carried people down a ladder. Also, the department feels that high blood pressure could return at any time, though at some previous time it had been reduced.

The Police Department is interested in the blood pressure question, also, but is most concerned about cases of nervousness.

How the Method Works

The Commission examines the candidates medically and physically. If they pass they may be certified to the departments, where they are examined medically again. If they fail the departmental medical tests, a joint test is given by the Commission and the department.

Differences of opinion have arisen,

LEGAL NOTICE

At a SPECIAL TERM, PART II of the CITY COURT of the CITY of NEW YORK, held in and for the COUNTY of NEW YORK, in the City of New York, on the 8 day of August, 1951.

Present: HON. ARTHUR MARKEWICH Justice.

In the Matter of the Application of ALEXANDER RUNJANIN an infant under the age of 14 years By MARIA IRVING, his mother for leave to change his name to ALEXANDER IRVING

Upon reading and filing the petition of MARIA IRVING, verified the 28th day of May, 1951, the consent of GEORGE IRVING, verified the 28th day of May, 1951, and the consent of BORIS RUNJANIN, the father of the said infant, sworn to the 27th day of July, 1951, praying for leave to change the name of ALEXANDER RUNJANIN, an infant under the age of 14 years, it being requested that such infant be permitted to assume the name of ALEXANDER IRVING in place of his present name, and the Court being satisfied by said petition that the same is true and that there is no reasonable objection to the change of name proposed, and that the best interests of the said infant will be substantially promoted by such change.

NOW, on motion of P. BEN KAUFMAN, attorney for the petitioner, it is hereby

ORDERED, that the said ALEXANDER RUNJANIN be and he hereby is authorized to assume the name of ALEXANDER IRVING in place and in stead of his present name on the 17 day of September, 1951, upon his complying with the provisions of Article 8 of the Civil Rights Law and of this order namely: that this order be entered and the said petition upon which it was granted be filed within ten days from the date hereof in the Office of the Clerk of the City Court of the City of New York, in and for the County of New York; that within ten days from the date of entry hereof a copy of this order shall be published in The Civil Service Leader, a newspaper published in the County of New York, and that within forty days after the making of this order, proof of such publication by affidavit be filed with the Clerk of this Court in the County of New York; that following the due filing of said petition and entry of said order as hereinbefore directed, the publication of such order and the filing of proof of publication thereof, and on and after the 17 day of September, 1951, the said ALEXANDER RUNJANIN shall be known as and by the name of ALEXANDER IRVING, which he is hereby authorized to assume, and by no other name.

ENTERED
A M
J. C. C.

particularly in regard to the strictness with which rules should be applied in cases of nervousness or even high blood pressure. The conferees are expected to arrive at some conclusion which will enable both the departments and the Commission to point to an official regulation. In this way problems of severity or leniency would be less likely to arise, it is felt, because the medical examiners would be bound by the specific standards, now lacking in these instances.

In the past six years both the Commission and the departments have gained considerable experience in psychiatric cases, and the new standards are expected to reflect this additional knowledge. It was only since the present standards were adopted that the Commission has had the services of a psychiatric examiner.

Veteran Preference Aspects

The new standards would affect veteran preference, because quite a number of eligibles have a disability rating of 10 per cent or more from the U. S. Veterans Administration, for nervousness. The two departments do not appoint eligibles who receive V. A. pensions for nervousness, and the possession of such a disability certificate usually results in the candidate not being medically examined at all, since the result is foregone. Some such eligibles, on re-examination by the V. A., are found to have recovered their pensions stop, and they thus become entitled, under City rules, to be examined for the Police or Fire Department job. That examination is made independent of the previous existence of the nervous condition and in some instances results in rejection anyway. Then the eligible has lost both his pension and his appointment prospect, although he may be re-

examined medically by NYC and may finally pass. Some thus do pass on re-examination.

Widespread Interest

The standards for the two departments are considered the most important medical ones in the City, because of the vital nature of the jobs, and there will be widespread interest in the result of the conference, to be held in the early fall.

Officers Elected by FBI Chapter in State J. J. Foy New President

Field Representatives John J. Foy and Gordon S. Fritts of the Police Bureau, State Division of Safety, were elected officers of the N. Y. State chapter of the FBI National Academy Associates.

Mr. Foy, who is assigned to the Western New York field area, was named president and Mr. Fritts, field representative for Central New York, was selected as a member of the board of governors.

Other officers of the chapter are Joseph F. Markham, FBI agent, Albany, 1st vice president; Lieutenant William G. Hendricks, North Castle Police Department, 2nd vice president, and Anthony Cercere, chief detective, Ontario County District Attorney's Office, secretary-treasurer. Members of the Board of Governors include Patrolman Giliberti, Chairman, Police Lieutenant George Prindeville, Kenmore; Police Chief Basil Zalletta, Solway; Police Chief Raymond L. Ninesling, Kings Point; Police Chief Louis Giancola, Mamaroneck, and FBI Agent John Paladino of Buffalo, while Police Chief Harold McFarland of Irondequoit was named historian.

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UFA Installs Officers and Sets Its Policy

Barry Cites Decent Pay as No. 1 Problem

The policy key note of the ex-men's Association of NYC, executive board, Uniformed Fire-pressed by Howard P. Barry, president, at the installation ceremonies at the Hotel Commodore, was the organization's No. 1 problem — salary increase proportionate to the present cost of living.

Mr. Barry expressed satisfaction that the first meeting of the new executive board members with Mayor Vincent R. Impellitteri since the latter's election to office, resulted in the action of the Board of Estimate in placing the 1B pension bills back in the legislative hopper for prompt action by the Council.

Thanks AFL Leaders

Mr. Barry also expressed the satisfaction of the executive board with the cooperation extended them by John P. Redmond, president of the International Association of Fire Fighters, and Martin Lacey, president, and James Quinn, secretary, Central Trades and Labor Council, AFL.

Mr. Barry warned that his organization will maintain constant vigilance in following the pension legislation in its course through the Council and Board of Estimate and finally to the Mayor for signature.

Mr. Barry reminded the City administration that the major and ever-present problem of a fair and just salary for firemen remains to be solved.

Herbert Cold Wave Offer

The Silver Jubilee Cold Wave, an original treatment usually priced at \$20, is being offered by the Herbert Spencer Beauty Salon, 583 Hudson Street, corner Bank Street, NYC, at \$10.50. It includes cream shampoo, cream neutralizer, personalized setting and Mr. Herbert's personally styled razor cut. The offer remains good during the summer season.

Easop Honored For 40 Years in NYC Fire Dept.



LIEUT. LEO J. EASOP

A testimonial dinner was given to Lieutenant Leo J. Easop of Engine Company No. 219, who has been with the NYC Fire Department 40 years now, at the Flatbush Men's Club, Brooklyn.

Lieutenant Easop was presented with a gold 40-year service badge by the Company. Richard Burke, Deputy Chief in Charge of Brooklyn and Queens made the presentation. Captain Frederick J. Muesle was the host. Members of the Fire Department glee club sang.

Lieutenant Easop received a 60-pound cake, which he donated to the St. Giles Hospital for crippled children.

Ed Sullivan and Joseph Canterino did the cooking, while Firemen Nathan Budd and Alfred Siers comprised the door committee. Nicholas Lanzano and James Holian were the badge committees.



Officers of the Uniformed Firemen's Association of NYC and others are shown at the recent installation, sitting (from left), Clinton Charles, sergeant-at-arms; George Burnett, trustee, Manhattan; Walter J. Sheerin, trustee, Brooklyn; George H. Cook, trustee, Queens; Walter C. Hayes, trustee, Richmond; and Gerald J. Ryan, trustee, Bronx. Standing: Anthony J. Tini, financial and recording secretary; Howard P. Barry, president; Martin Lacey, president, Central Trades and Labor Council, AFL; John P. Redmond, president, International Association of Fire Fighters; James Quinn, secretary, Central Trades and Labor Council; Terrence P. Bolan, vice president, and James King, treasurer.

State Jobs in NYC As Narcotics Prober

ALBANY, Aug. 13.—The staff of narcotics investigator in State Health Department, which played roles in recent probes of illicit traffic in narcotic drugs, will be brought up to full strength through a civil service examination scheduled for October 6.

The State Civil Service Department is accepting applications from licensed pharmacists with qualifying experience. One position in Buffalo and one in Albany will be filled through the examination, and several appointments may be made to new positions anticipated in the NYC area. The starting salary is \$4,281 and rises to \$5,604 in five annual increases.

In Buffalo and Albany

The positions in Albany and Buffalo are two of the five for narcotics investigator in the Health Department. One of the department's narcotics investigators, assigned to assist in the recent investigation conducted under the supervision of Attorney-General Nathaniel L. Goldstein, uncovered much of the evidence pointing to the illicit traffic in narcotics among minors in the Metropolitan area. The work of another of the department's investigators resulted in the prosecution of a sensational case in Oneida County a few weeks ago.

Applicants for the examination must be licensed pharmacists with three years experience, and an additional year of experience either in law enforcement and investigating work or in the man-

ufacture and wholesale distribution of pharmaceutical preparations. A medical examination will follow the written test.

The exam is No. 4200 Narcotics investigator and the last day to apply is Friday, August 31.

State Continues Aid

Aid and assistance to local law enforcement officers in the apprehension of narcotics law violators is being provided by the State Narcotics Control Unit despite a sharp increase in the Unit's work load brought on by the recent upsurge in narcotics law violations.

Field investigators of the Narcotics Control Unit of the State Health Department have long been active in aiding police in the detection of violations of the State Uniform Narcotic Drug Act. Thoroughly familiar with the appearance and action of narcotic drugs, field investigators are often able to provide police with information needed to single out a peddler or user of illicit drugs.

Because the services of the Unit are open to all enforcement agencies in the State, its staff of six operatives finds itself fully occupied in handling investigations which carry operatives to jurisdiction everywhere in the state.

Frank J. Smith is the Chief of the Narcotics Control Section and has his office in Albany. The field investigators base their operations in the Regional Field Offices of the State Health Department in Buffalo, Syracuse and NYC.

(Where to apply, see Page 8)

U. S. Pamphlet Instructs Supervisors on More and Better Work from Stenos

WASHINGTON, Aug. 13 — As one step in helping to meet the stenographer shortage, the U. S. Civil Service Commission has published a pamphlet, "How to Conserve Stenographic and Typing Skills," which was rushed into immediate use in Federal agencies.

The pamphlet is one of a series as part of the program to make better use of personnel in the Federal service. The pamphlet is a revision of a publication issued during World War II.

The Commission points out that better utilization of stenographers and typists cannot be brought about by administrative orders. The job must be done by supervisors of stenographers and typists. The supervisors are in a position to see to it that these employees are engaged in essential work every hour of the working day, said the Commission.

Eight-Point Program

The pamphlet presents an eight point program, with a number of practical suggestions on methods to achieve results under each point, and reports on the experience of certain agencies in meeting some common problems. Among the principal suggestions contained in the program are:

1. **Simplify methods.** Use form letters and form paragraphs whenever possible; use window envelopes to avoid retyping names and addresses; and write short, informal notes in longhand.

2. **Conserve time.** Keep letters short; make all changes in a rough draft the first time; make corrections in longhand on informal material; use dictating machines; and use duplicating machines to eliminate typing many extra copies.

3. **Use employees to best advantage.** Use messengers or clerks to handle certain part-time duties of stenographers and typists; and assign slow work, such as typing labels, cards, or forms, to slow typists.

4. **Dictate effectively.** Prevent unnecessary interruptions; have complete information at hand; speak distinctly; regulate dictation speed to stenographer's writing speed; and tell the stenographer the number of copies you want, the material that is to be rushed, and the material that is to be in rough draft, before she starts the typing.

Other Points Discussed

Other points covered include giving employees a thorough explanation of the work to be done, training and tips on saving energy.

Union Wants Legislature To O. K. Funds for Raises

The NYC Board of Estimate has been requested by the Government and Civic Employees Organizing Committee, CIO, to ask Governor Thomas E. Dewey to have the special session of the State Legislature scheduled for this fall consider NYC finances.

The Board claims the tax budget is already short \$15,000,000. The union says that these pleas of City poverty are forerunners of the Board's future claim of inability to comply with recommendations of the Mayor's Management Survey which, the union asserts will show that city salaries are behind to an extent requiring \$50,000,000 to \$150,000,000 to adjust.

A CIO telegram to members of

the Board of Estimate states: "Steps necessary at once to insure proper financing of current budget to make warranted wage increases possible.

"We ask immediate request to Governor Dewey to place matter of New York City finances before forthcoming special session of State Legislature to consider permission to reopen city tax budget, reexamine income, expenditures, and sources of revenue, and provide additional necessary State aid.

"Also urge immediate establishment of citizens committee, including adequate labor representation, to act in advisory capacity to Board of Estimate in this situation."

Overseas Communications And Engineering Jobs Open

Overseas jobs for civilians in sixteen titles were announced by the Signal Corps Photographic Center, 35-11 35th Avenue, Long Island City 1, N. Y. Candidates may apply in writing or in person or telephone to the Recruitment Office, RAvenswood 6-2000, Extension 239.

There is one vacancy in each

title, except as otherwise noted in parentheses after a title. Annual or hourly pay is stated.

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Two-year contract, free housing; subsistence cost about \$60 a month.

Cable Foreman (Communication), \$3,825.

Engineering Aide (Electrical Teletype Repairman), (2), \$3,825.

Welland Gay Heads Vet Job Activities

Welland Gay has been named acting Veterans Federal Employment Representative for the Second U. S. Civil Service Region, James E. Russell, Regional Director announced.

Mr. Gay is a veteran of World Wars I and II, having served in the Army as a Lieutenant and in the Coast Guard as a Lieutenant Commander. He is an engineer and a career employee with more

than 20 years of Government service. Before returning to the Commission he was Division Engineer in the Coast Guard with Headquarters at Cleveland, Ohio. Immediately following World War II he was in charge of the Second Region's qualifications and examining program. For many years he has been handling the various phases of veterans affairs coming under the jurisdiction of the Commission.



Mrs. Frank Stapleton, Brooklyn Red Cross nurse's aide, checks registration cards of Navy Yard workers in a four-day mass donation to add 1,000 pints of blood to life-saving Red Cross supply.