

STATE UNIVERSITY OF NEW YORK AT ALBANY

Albany, New York 12203

DATE: 30 September, 1966

FROM: Walter M. Tisdale

TO: President Evan R. Collins, Vice President Clifton Thorne, Dr. Janet Hood, Vice President Milton C. Olson, Mr. John F. Buckhoff, Jr. Mr. Joel M. True and Mr. Robert Wyld (New York Telephone Company)

SUBJECT: Campus Progress Report No. 72

This morning we accepted the Infirmary, consisting of the upper two floors and the switch gear room. The remainder of the basement needs more work and will be taken over later. The acceptance of the building is subject to a very small punch list, which will soon be corrected. We have already started to move some of the furniture into the building, and this will continue until it is completed.

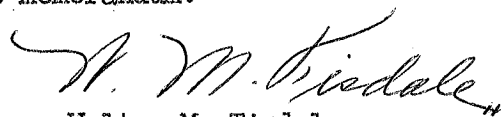
Movement of any necessary items from the old Infirmary to the new one will be made by commercial mover in the very near future.

There are two precautionary points I would like to mention on taking over and operating the building:

(1) Before using any of the basins, flush the lines out well with water by letting each line run for five minutes.

(2) Please do not attempt to use the autoclaves (there are two) until they have been tested and demonstrated to the using personnel. Arrangements are now being made to have the manufacturer come to the campus to conduct these tests and demonstration for the benefit of using personnel.

The Telephone Company is requested to install telephones as soon as possible, by information copy of this memorandum.



Walter M. Tisdale
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for Planning and Development