

2004 COMMENCEMENT



UNIVERSITY
AT ALBANY

State University of New York

SATURDAY, MAY 15
SUNDAY, MAY 16

Important Dates

- March 10** Bookstore orders for Ph.D. regalia rental begin
- April 18** Deadline for doctoral recipients for August and December 2003 and doctoral candidates for May 2004 to notify Judy Tarullo in the Office of Graduate Studies (jtarullo@uamail.albany.edu) of plans to attend May Commencement
- April 19-May 16** Bookstore sells bachelor's and master's regalia
- April 21** **All New Senior Salute.** Celebrate your graduation! Enjoy music, free food, prizes, networking. Free one-year membership in the Alumni Association. One-stop shop for regalia, graduation announcements, photographs, diploma covers, class rings, career services, and more. Senior Salute T-shirts for the first 100 seniors. Senior Salute will be held in the lower-level of the Campus Center, between Burger King and the Registrar's Office from 11:00 a.m. to 2:00 p.m. and 4:00 p.m. to 7:00 p.m. Take advantage of the perfect opportunity to get your graduation plans rolling!
- April 23** Last day to rent Ph.D. regalia without a late fee
- April 24-April 30** Final 7 days to order Ph.D. regalia through the University bookstore. A late fee will be assessed during this time.
- May 10-14** Bookstore distributes Ph.D. rental regalia
- May 15** **Graduate Ceremony**, 9:00 a.m., RACC
Family Picnic, 1:00 p.m.-4:30 p.m.
Torch Night, 8:30 p.m.
Rental regalia to be returned to the bookstore
- May 16** **Undergraduate Ceremony**, 10:00 a.m.,
New Library Lawn
Rental regalia to be returned to the bookstore

2004 COMMENCEMENT

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President's Message

Although snow is still on the ground here in Albany, it's time to start thinking ahead to spring and the event you've been eagerly awaiting – Commencement.

At the University at Albany, we know how important Commencement is to our graduates and their families, and we've created a weekend of activities designed to ensure a joyous and meaningful culmination of your college years. I hope you will bring your families and loved ones and participate in as many of the weekend's activities as possible.

The information contained in this brochure will serve as a guide to our Commencement Weekend festivities and should answer many of your questions about what will happen, when and where, and what the requirements are for participation. It contains information about deadlines, the cost of academic regalia, the schedule of events for the weekend and other information that we hope you will find useful. We will be in contact with you throughout the spring 2004 semester with additional information, so please watch your mail for envelopes marked "Commencement Information Enclosed." As information changes or is added, we will also update the University's Commencement website, at www.albany.edu/commencement.

We trust you will find this brochure helpful in planning for Commencement.... I look forward to seeing you on May 15 and 16.

Sincerely,

A handwritten signature in dark ink that reads "John R. Ryan". The signature is written in a cursive style with a large, prominent "J" and "R".

John R. Ryan
Interim President

Eligibility

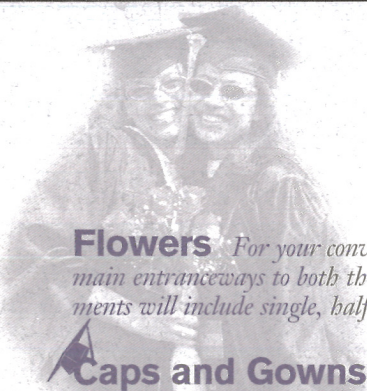
All students who received degrees in August or December of 2003 and all candidates for degrees in May 2004 are invited to the May 15 and 16 Commencement ceremonies. (Those who received degrees in August or December will not be on the mailing list to receive information about the May ceremonies. They should e-mail the commencement office at commencement@uamail.albany.edu and ask for information to be mailed to them or check the University's web site at www.albany.edu/commencement.) A detailed Graduation checklist is available on the Commencement web site to help guide all eligible graduates through the preparation process.

Graduate students must apply to graduate by April 1 through the Registrar's Office and must complete all degree requirements by May in order to participate.

Undergraduate students must apply to graduate by February 17 through the Registrar's Office. The academic records of undergraduate students who have applied for spring graduation will be reviewed by the Registrar's Office. Those candidates whose cumulative records and current courses do not appear to meet all requirements for the degree will be notified as quickly as possible to permit correction before Commencement. Those who do appear to meet the requirements for the degree will not receive any notification. Degrees are not awarded until after final clearance when spring 2004 grades have been recorded.

Undergraduates who will complete all degree requirements and graduate in August 2004 may participate in the University-wide degree conferral ceremony in May if they wish. However, only those students who have filed degree applications will be on the list to have May commencement information mailed to them. Students who will graduate in August 2004 but want to participate in the May ceremonies should e-mail their postal address to commencement@uamail.albany.edu or check the University's commencement web site for information and instructions. They also need to contact their department to find out if they will be allowed to participate in the individual recognition ceremony. Please note: names of August 2004 graduates will not appear in the May program.

Degrees are awarded after final clearance, pending the satisfactory completion of the final term of study and/or fulfillment of all academic requirements. Candidates who fulfill all requirements for the degree can expect to receive their diplomas and final transcripts through the mail by early July. Candidates who have failed to complete all academic requirements by May or who have other matters requiring resolution will be notified in June. Undergraduates who have any unresolved grades (incompletes or missing grades) will not be cleared for the degree.



Flowers *For your convenience, flowers will be available for purchase at the main entranceways to both the graduate and undergraduate ceremonies. Arrangements will include single, half dozen, and full dozen roses, as well as mixed bouquets.*

Caps and Gowns

- Proper academic regalia is required to participate in the University-wide degree-conferral ceremonies. Each school or department will determine whether or not to require regalia at its individual recognition ceremony.
- Bachelor's and master's regalia may be purchased at the UAlbany bookstore in the Campus Center from Monday, April 19, to Sunday, May 16.
- Doctoral regalia (rented, to be returned) may be ordered at the bookstore beginning March 10. Orders placed after April 23 will incur an additional \$10 late processing fee. No orders will be accepted after April 30.
- Distribution of rented doctoral regalia will be from Monday, May 10, through Friday, May 14, at the UAlbany bookstore. All rented regalia will be collected by bookstore representatives directly following each university-wide ceremony.
- August and December 2003 graduates may reserve regalia by mail by writing to: University at Albany Bookstore, Campus Center Extension, 1400 Washington Avenue, Albany, NY 12222, Attention: Christopher Ranc, or by sending requests via e-mail to sm702@bnccollege.com.
- Please include your name, phone number, address, height, weight, cap size and degree to be received from the University. Also, please advise if the regalia should be sent to you or if you will pick it up at the bookstore. All reservations must include a valid credit card number and expiration date.

CHARGES FOR ACADEMIC REGALIA:

Bachelor's	(gown, hood, cap, tassel) purchase: \$54.98
Master's	(gown, hood, cap, tassel) purchase: \$56.98
Ph.D.	(gown, hood, cap, tassel) rental: \$55.98 (\$10 late fee if ordered after April 30)

The above prices do not include sales tax.

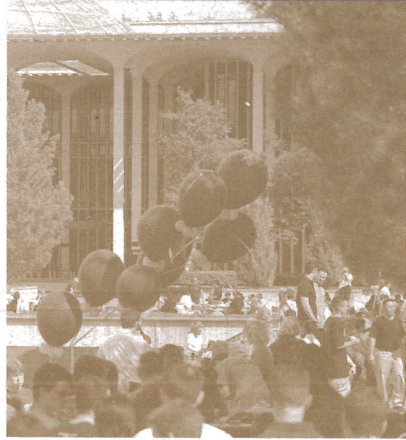
BOOKSTORE INFORMATION

Phone number:	518/442-5695
E-mail:	sm702@bnccollege.com
Website:	www.albany.bkstore.com
Bookstore hours:	Monday-Thursday: 9a.m.-6p.m. Friday: 9a.m.-5p.m. ■ Saturday: noon-5p.m.

CAMPUS-WIDE EVENTS

Family Picnic

All graduates and their families are invited to be the University's guests at a picnic lunch on the podium on Saturday, May 15. Various foods and beverages will be available from 1:00 p.m. until 4:30 p.m. The picnic will be held rain or shine. In case of severely cold or inclement weather, the picnic will be moved into the Campus Center.



Torch Night

The University at Albany's traditional Torch Night ceremony will begin at 8:30 p.m. on Saturday, May 15, on the podium. All Juniors and Seniors and the families of graduates are encouraged to attend. Torch Night is a modern-day version of Moving Up Day — founded in 1914 by the senior class. Each graduating senior passes a lighted candle to a junior to symbolize the transfer of wisdom and responsibility. This moving ceremony invites the entire University community to witness the passing of leadership as the seniors are symbolically welcomed into the Alumni Association and in turn pass on the responsibility for leadership of the student body to the junior class. The ceremony includes a

short video tribute to members of the senior class and awards to the faculty by the seniors. The ceremony ends with a gala fireworks display.

Burton Lecture

The Nelson A. Rockefeller College of Public Affairs will host the John E. Burton Lecture and Distinguished Public Service Award Ceremony at 4 p.m. on Thursday, May 13, in Milne 200 on the Downtown campus. The lecture is open to the public. Reservations are requested. Contact Gretchen Manning, 518/442-5253.

GRADUATE EVENTS



The following is a schedule of events for graduate students. For detailed information about a particular ceremony, call the contact listed for that ceremony. Tickets are not required for any of the Commencement Weekend graduate activities.

Friday, May 14

- **Nelson A. Rockefeller College of Public Affairs and Policy Graduate Recognition Ceremony and Reception**, 2:30 p.m., Milne 200, (Downtown Campus). Contact: Ellie Leggieri, 442-5255; Dee Carr, 442-3248; Debbie Brown, 442-5258; or Dori Brown, 442-5396.



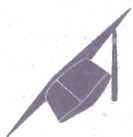
Saturday, May 15

Graduate Commencement—9:00 a.m.

Recreation and Convocation Center (RACC) Ceremony to confer master's and doctoral degrees. Graduates should arrive by 8:00 a.m. for assembly in the gymnasium in the Physical Education Building. Participants must wear academic regalia. Each degree candidate will be recognized individually. Limited parking will be available in the RACC Lot. Additional parking will be available in the Dutch lot (see page 10), with shuttle service to the RACC.

- **School of Business Graduate Reception**, immediately following the Graduate Ceremony, outside the west end of the School of Business. Contact: Office of Student Services, 442-4961.
- **School of Education Graduate Reception**, immediately following the Graduate Ceremony, RACC, Hall of Fame Room. Contact: Carline Davenport, 442-4988.
- **School of Social Welfare Graduate Ceremony**, 1:30 p.m., Page Hall, Auditorium (Downtown Campus). Contact: Dawn Knight-Thomas, 591-8769.
- **School of Public Health Graduate Ceremony**, 2 p.m., East Campus. Contact: Tony Torres, 402-0727.
- **School of Information Science and Policy Joint Ceremony**, 3 p.m., Performing Arts Center, Main Theater. This ceremony is for both graduate and undergraduate degree candidates. Contact: Kathy Gurney, 442-5115.
- **School of Criminal Justice Graduate Ceremony**, 4 p.m., Milne 200 (Downtown Campus). Contact: Karen Silinsky, 442-5214.

UNDERGRADUATE EVENTS



University-wide Undergraduate Degree-Conferal Ceremony, Sunday, May 16, 10:00 a.m.

on the lawn directly behind the New Library

The ceremony for formal conferral of undergraduate degrees will begin promptly at 10 a.m. and will last for approximately one hour. Many of the individual school ceremonies that follow the undergraduate ceremony will be held at locations within a short walk of the library lawn. University shuttles will be available for those who need rides back to their cars. There will be ample time to get to the school ceremonies following the undergraduate degree-conferal ceremony.



- **Graduates should arrive by 9:00 a.m.** to begin assembling in the gymnasium in the Physical Education Building. No parking will be available at the RACC. Additional information on parking and student line-up will be sent in late April.
- **Participants must wear proper academic regalia.** (See section on caps & gowns, page 4, for purchase information.)
- **Guests should plan to arrive between 9:00 and 9:30 a.m.** Guests will not be allowed into the seating area before 8:30 a.m. In order to allow graduates to bring as many family members as they wish, *we will not require tickets for the undergraduate ceremony.* Please allow 10-15 minutes to get from your car to the ceremony site. (See Shuttle Information on page 11.)
- **The ceremony will be held outdoors, rain or shine.** Please be sure that all members of your party, especially the frail or elderly, wear weather-appropriate clothing.
- **Graduates and their families should designate a place to meet after the ceremony.**

UNDERGRADUATE EVENTS (CONTINUED)

The following is a schedule of events for undergraduates. At all of the school and department recognition ceremonies, each graduate will be individually recognized. For detailed information about a particular ceremony, call the contact listed for that ceremony. Because of space limitations, some individual departments may require tickets or limit the number of guests who can attend the individual recognition ceremonies. For information on specific ceremonies, call the number given with the listing for the department's ceremony.



Saturday, May 15

- **Biology**, Noon, Performing Arts Center, Main Theater. Contact: Biology Department, 442-4300.
- **History**, Noon, Campus Center, Ballroom. Contact: History Department, 442-4800.
- **Languages, Literatures and Cultures**, Noon, New Library, Atrium. Contact: Languages, Literatures and Cultures Department, 442-4140.
- **Africana Studies**, 12:30 p.m., Campus Center 375. Contact: Africana Studies Department, 442-4730.
- **Chemistry**, 12:30 p.m., Campus Center, Assembly Hall. Contact: Chemistry Department, 442-4400.
- **Mathematics**, 12:30 p.m., Performing Arts Center, Recital Hall. Contact: Mathematics Department, 442-4602.
- **Psychology**, 1:00 p.m., Recreation and Convocation Center (RACC). Contact: Psychology Department, 442-4827.
- **Anthropology**, 3 p.m., New Library, Atrium. Contact: Anthropology Department, 442-4700.
- **Earth and Atmospheric Sciences**, 3 p.m., CESTM, Rotunda. Contact: EAS Department, 442-4466.
- **East Asian Studies**, 3 p.m., Campus Center 375. Contact: East Asian Studies Department, 442-4117.
- **Economics**, 3 p.m., Campus Center, Ballroom. Contact: Economics Department, 442-4735.
- **Geography and Planning**, 3 p.m., Performing Arts Center, Recital Hall. Contact: Geography and Planning Department, 442-4770.
- **School of Information Science and Policy**, 3 p.m., Performing Arts Center, Main Theater. This ceremony is for both graduate and undergrad-

UNDERGRADUATE EVENTS (CONTINUED)

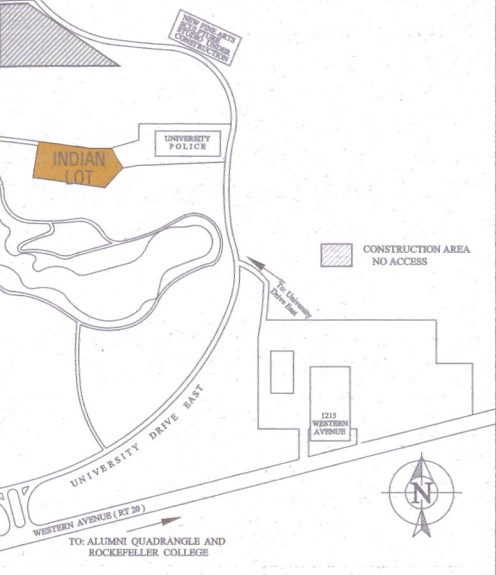
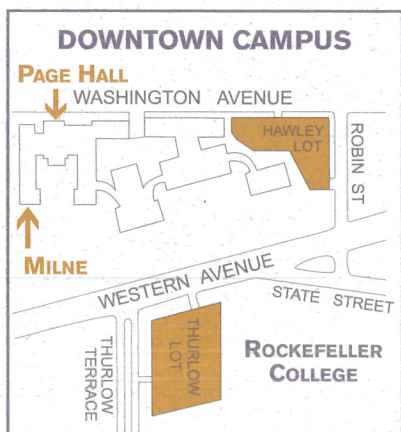
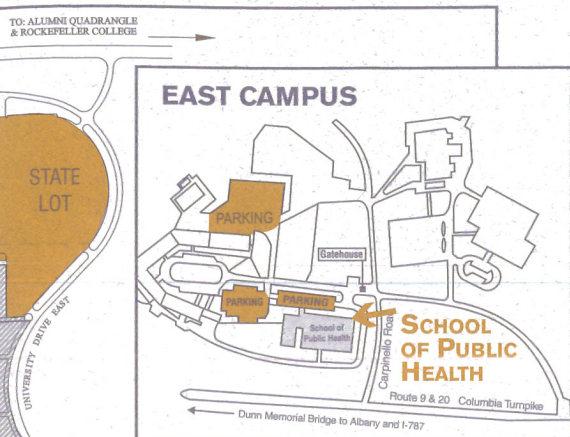
uate degree candidates. Contact: School of Information Science and Policy, 442-5115.

- **English**, 3:30 p.m., RACC. Contact: English Department, 442-4055.
- **School of Social Welfare**, 4:00 p.m., Page Hall Auditorium (Downtown Campus). Contact: School of Social Welfare, 591-8769.
- **Art, Music, Theater and Classics**, 5:30 p.m., Performing Arts Center, Main Theater. Contact: Art Department, 442-4270, or Classics Department, 442-4011.
- **Presidential Scholars' Reception**, Campus Center, Assembly Hall. Contact: Judith Johnson, 442-4073. For time and details, see the website: www.albany.edu/commencement
- **Sociology**, 6 p.m., Campus Center, Ballroom. Contact: Sociology Department, 442-4690.
- **Communication**, 6:30 p.m., RACC. Contact: Communication Department, 442-4871.



Sunday, May 16

- **Computer Science**, 1 p.m., Campus Center, Ballroom. Contact: Computer Science Department, 442-4270.
- **Judaic Studies and Philosophy**, 1 p.m., Campus Center 375. Contact: Judaic Studies Department, 442-4130; Philosophy Department, 442-4250.
- **Latin American and Caribbean Studies**, 1 p.m., Art Museum. Contact: Latin American and Caribbean Studies Department, 442-4890.
- **Nelson A. Rockefeller College of Public Affairs and Policy**, 1:00 p.m., Page Hall Auditorium (Downtown Campus). Contact: Ellie Leggieri, 442-5255.
- **Physics**, 1 p.m., Campus Center, Assembly Hall. Contact: Physics Department, 442-4500.
- **School of Business**, 1 p.m., RACC. Doors will open for guest seating at noon. Contact: Office of Student Services, 442-4961.
- **School of Criminal Justice**, 1 p.m., Performing Arts Center, Main Theater. Contact: Karen Silinsky, 442-5214.
- **Women's Studies**, 1 p.m., Performing Arts Center, Studio Theater. Contact: Women's Studies Department, 442-4220.



Parking

Parking will be available in all University parking lots. Guests will be directed to these lots by “Event Parking” signs. Parking lots are designated by gold-shaded areas on the adjacent map. Shuttle buses will transport guests from outlying lots to drop-off points closer to the ceremonies throughout the weekend. (See “Shuttle” section below.) We strongly urge you to take advantage of the shuttle service or walk rather than moving your car to find a parking place closer to your next event. In mid to late April, we will send you more detailed parking information.

University Shuttle Bus—Uptown Campus

The University at Albany will provide free bus transportation from various parking lots on the uptown campus to locations closer to the scheduled ceremonies all day Saturday and from 7:30 a.m. until 4 p.m. on Sunday. Shuttles run only between parking lots on the uptown campus. A map with shuttle stop locations will be mailed to you in late April.



Photography

The University at Albany is once again pleased to offer the services of a commercial photographer at the University's two degree-conferral ceremonies. Guests may take photographs from their seats; however, in order to avoid obstructing the view of others, you are asked not to approach the stage area. As it is virtually impossible for parents to get close enough to the stage or procession to get a good photo of their graduating student, we have found that parents appreciate the opportunity to have a high quality photo of the graduates taken professionally.

Students will be professionally photographed at both the graduate and undergraduate ceremonies. At the graduate ceremony, photos will be taken as the graduates cross the stage and when they exit the stage. At the undergraduate ceremony, photos will be taken as the graduates line up in the physical education building prior to the ceremony. Following Commencement, the photographer will mail photo proofs to the students' permanent addresses, and families will be able to purchase prints if they wish. Any graduate who does not want to receive proofs will have an opportunity to ask the photographer to remove his or her name and address from the mailing list. UAlbany does not benefit financially from this arrangement; it is provided as a service to graduates and their families. You are not obligated to purchase the photographs.

Programs

Commencement Programs, listing May 2004 degree candidates who applied by the February 16 deadline, will be distributed at the Commencement ceremonies. The program lists names of those who are candidates for degrees in May 2004, not those who participate. Therefore, students who received their degrees in May or December 2003 but participate in the May 2004 ceremony will not be listed in this program. The Registrar's Office will be happy to mail a Commencement Program upon request to those who are listed therein but who are unable to attend the May ceremonies. Requests should be made to the Registrar, Campus Center B-25, 1400 Washington Avenue, Albany, NY 12222, Attn: Commencement Program.

Restrooms and Sanitary Facilities *All University buildings are equipped with public restrooms, and most of these will be available throughout the weekend. In order to accommodate the large number of people who will be on campus during Commencement Weekend, we will also set up portable toilets near the academic podium, parking lots and, particularly, near the site of the undergraduate ceremony. Many of these will be accessible for people with disabilities.*



Access for Disabled Guests and Students

Most University buildings are accessible for people with disabilities and are equipped with handicapped accessible rest rooms, telephones and drinking fountains. The University's undergraduate ceremony will be held outdoors, with a section of seats set aside for guests with disabilities and two family members. Wheelchairs will be available (for transport only—not for the duration of the ceremony) if requested in advance. The west entrance of the Recreation and Convocation Center, where the graduate ceremony will be held, provides parking and access for wheelchair users.

Sign-language interpreters will be provided at the undergraduate and graduate ceremonies and at the individual school/department ceremonies only if requested in advance. Guests with hearing impairments, graduating students who wish seating in close proximity to the signer, and guests and graduating students requiring wheelchairs, wheelchair access and/or special seating should contact Carolyn Malloch, Office of Disabled Student Services, Campus Center 137, University at Albany, Albany, New York 12222 (518/442-5566) by April 30, 2004. Ms. Malloch will not be able to arrange special seating, wheelchairs or sign-language interpreters for the school/department recognition ceremonies. To request such arrangements for a school/department recognition ceremony, please call the department number listed in the detailed schedule in this brochure.

Alcohol Policy: The University at Albany requests the cooperation of all participants and visitors in complying with the policy prohibiting alcoholic beverages at the Commencement ceremonies. No one with alcoholic beverages will be allowed to enter or participate in any of the weekend's events.



UNIVERSITY AT ALBANY

State University of New York

Commencement Coordinator
Alumni House, Room 119
1400 Washington Avenue
Albany, NY 12222-0001

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QUESTIONS?

Degree eligibility:

- Undergraduate Call your academic adviser
- Graduate 518/442-3980
- Caps/Gowns (Bookstore) 518/442-5695
- Picnic 518/442-5310
- Torch Night 518/442-5566
- Disabled Access 518/442-5566

Visit our website: www.albany.edu/commencement