

well and make such arrangement with him as seems desirable.

✓ ✓ Superintendent Draper presented a communication from Miss Bell in reference to her graduation from the Normal School in 1865 and asking that a diploma be now issued to her. On motion of Mr. Fryer the case was referred to the Chairman and President Waterbury with directions to report at the next meeting.

✓ President Waterbury called the attention of the executive committee to the provisions contained in Chapter 334 L. of 1888 in reference to instruction in industrial training. Without action the subject was left for future consideration.

The Committee then adjourned.

November 13th - 1888,

The executive committee met, present Superintendent Draper.

Dr. Ward,

Mr. North

Mr. Murray

President Waterbury was also present.

The minutes of the last meeting were read and approved.

The president presented a form of contract which had been made with Mr. F. D. Cameron ✓ for putting in storm windows on the west front ✓ of the Normal School Building, namely thirty-five windows for two hundred & fifty dollars.

After discussion the contract was approved and it was ordered that Mr. Cameron proceed at once to the execution of his contract, which he promises to finish by December fifth.

The matter of the Alumni window which was referred to the president for conference with Mr. George H. Headwell was considered and the president was authorized to arrange with Mr. Headwell for the completion and erection of the remaining portion of the window.

The secretary reported that the annual report to the Superintendent of Public Instruction ✓ and Regents of the University was nearly complete, whereupon he was authorized to complete the same and send to the officers to whom it was due.

The committee on the library reported ✓ a list of books, for which they propose to obtain estimates and if satisfactory ✓

to complete the purchase. After discussion the list was approved and the president was authorized after making any changes and additions which he deemed important to obtain proposals for the furnishing of the volumes included in said list, not to exceed the sum of fifteen hundred dollars.

The president reported that he had made an arrangement for the cleaning of the building, at the rate of twenty-eight dollars a month, and in addition thereto the sum of fifty-three dollars for additional cleaning in the summer.

It was reported that the title of professor Jones should be hereafter professor of mathematics and book-keeping. This report was approved and the change instituted.

The subject of an appropriation for the construction of a building in which the manual training proposed by chaps 334. L. of 1888 might be conducted and also in which a gymnasium for the students of the school might be placed was considered, and Superintendent Draper was authorized in connection with the president to examine as to the addition

which would be required to the grounds and to report on the same at the next meeting of the Committee.

The Committee then adjourned.

January 12, 1889.

The executive Committee met in the rooms of the Superintendent of Public Instruction pursuant to a call, present
Superintendent Draper.
Dr. Ward.

Mr. North

Mr. Murray

President Waterbury was also present.

The minutes of the last meeting were read and approved.

The secretary reported that Miss Ida M. Isdell had received an invitation to teach in Rochester at a salary of \$400 per annum. Whereupon on motion of Dr. Ward, it was resolved that Miss Isdell's salary be increased to \$500 to commence from the beginning of the next term of the school.

The president reported that the work of Prof. Burt in natural science was too great to be