



Student Association Board of Finance

Meeting Minutes

February 27th, 2020 – 8 PM

The HUB Conference Room

- I. Call to Order and Roll Call**
- II. Approval of the Minutes**
 1. Motion to approve - Donelan
 - i. Second McCracken
- III. Public Comment**
 1. None
- IV. Chairs' Report**
 1. Samuel Salazar, Chairman of the Board of Finance
 - i. We are being sued. Take care of yourself. We are finishing budget soon.
 2. Molly Donelan, Vice-Chairwoman of the Board of Finance
 - i. Reached out to my groups, will probably send
- V. Comptroller's Report**
 1. Tony Kelley, Comptroller
 - i. No Report
- VI. Senate Report**
 1. Sabra Sim on, Chair of the Appropriations Committee
 - i. Met with 4 groups last week. So far we have 3 groups coming.
- VII. Budgetary Business**
 1. Sabra's Groups
 - i. Asian American Alliance
 1. First thing that's alarming is the AOC Cultural venue. What is our cap for venues?

- a. Salazar – I think 5,000. What if it is all inclusive? I don't want to assume
 - b. Zhang – I can't vote on this because I'm a member but usually the venue does have food.
 - c. Salazar - The other venues were just placing to host the event. I feel like this one is more inclusive with what's included. I don't see food listed separately. We can always make changes though
 - d. Simon - I would say keep it if it's all inclusive
- 2. Daquial Their current budget was decreased significantly from the year before
- 3. Simon - For miscellaneous I was alarmed by apparel because I don't know what it is
 - a. Zhang - AAA is Asian American Alliance and its usually sweatshirt or
 - b. Is breast cancer donation ok?
 - c. Daquial Motion to cut
 - i. Simon – Secon
 - d. Daquial – What about miscellaneous?
 - i. Salazar – We cut it for others because we didn't have a lot of info. Maybe we can amend or rename
 - ii. McCracken – I thought there was a line, but this one has
 - iii. Daquial – What I'm iffy about is block party. I would prefer it to be its own line, but it is \$40 so it's permissible. Good idea to rename marketing
 - iv. McCracken – Motion to rename miscellaneous to marketing/programming
 - 1. Second - Donelan
 - e. Motion to Approve – Donelan
 - f. Second – Daquial
- ii. ATV
 - 1. Did not submit
- iii. Circle K
 - 1. Asking for 5,669 increase.
 - 2. What is Circle K?

- a. Daquial – Service organization. College version of Key Club.
- 3. McCracken – There were price for head for some but not for others.
 - a. Salazar – I am trying to think how you
 - b. Can't put price per head on some of these things. For the things that did need it, they placed it. Bake sale would either be non-applicable or everyone in the group
 - c. Zhang – I think its non-applicable
 - d. Donelan - I would say its nonapplicable. For example, the PB & J is only \$25, and it would be hard to put a price per head on that because it benefits the whole community. It's not like the group is making pb & j for themselves
 - e. These are very low prices, doesn't even add up to student activity fee
 - f. Salazar – This invites UAlbany students to participate in community service, these are good initiatives. Beneficial to the purpose of org and community. Let's look at the bulk of their increase, speakers.
 - g. Daquial – What is NY District Large Scale Service Project?
 - i. Salazar – Highest cost per head I see
 - ii. Zhang – Have they gone previously
 - iii. Salazar – I don't know
 - iv. Mccracken – it wasn't on their breakdown for this year
 - v. Daquial – Its new
 - vi. Salazar – this year they are going to both international convention and district project
 - vii. Donelan - Where is this money coming from?
 - viii. Salazar – they charge dues
 - ix. Daquial – they fundraise but how could they get that much? Considering the dues, it doesn't add up. What if we cut one event? The NY District Large Scale Service Project?

1. Do you think the dues will go toward the international convention and not the club?
2. Daquial – I think it's best to meet with the club
3. Zhang Donelan Table

iv. Earth Tones

1. Did not submit

v. Fuerza Latina

1. Asking for a \$750 increase. Venue is 20,000 and not broken down properly
2. Can we look at last year?
 - a. Salazar – We have the contract we approved last year.
 - b. McCracken – It's all-inclusive which justifies higher price and is the same amount. Do we want to fund an 8k after party going forward?
 - c. Daquial – I think after party price is excessive. Do we still have to review the contract for next year?
 - i. Salazar – Next year's board can deny or modify the contract. I'm hesitant because they are asking for less
 - ii. Donelan – Students raised concerns about this. It happens every year and voted to approve it.
 - iii. Were they of that background?
 - iv. Simon – Boards previously have approved this
 - v. Daquial – What I said before was that I thought it was excessive because I thought it was added to the budget. If it's always been this way, I think we should approve it. IS this attended by students outside of the university?
 1. Simon - These are flagship events
 2. Daquial - I agree, they are important. I am only looking at the numbers
 3. McCracken - I understand it's a staple event, the only reason I raised this is

because it raises the price by such a significant price. When something is all inclusive it calls for more money, I just wanted to have this discussion

4. Simon – It's a conference, I assume they'll have somewhere they can sit down and eat
5. Zhang – I just wanted to point out the value of this event

- d. Donelan - Motion to Approve
- e. Zhang - Second

vi. SSTEP

1. Simon – I thought their proposal was perfect. The format was a little weird, but the proposal is good. They are asking for a slight increase -
2. Zhang – There's no price per head
3. Salazar – This is confusing me a lot
4. Donelan – Motion to table and have Sabra email them to fix the format
 - a. Daquial - Second

vii. Knemesis Dance Crew

1. They are planning on spending more but there will still be a remainder of 1,500. They're asking 5,594 increase and no price per head.
2. Daquial - Motion to change spelling of stoles
 - a. Donelan – Second
3. Donelan – Motion to table
 - a. McCracken - Second

viii. Minority Association of Pre-Medical/Health Students

1. Asking for 2807 increase.
2. Daquial – I can confirm that they have spent \$0 because that's the issue with MAPs and MAP. They had two budget lines. They didn't use either. They didn't request anything to use. They didn't know they had two lines.
3. Daquial – Motion to cut gifts
 - a. Simon – Second
4. Daquial– Motion to cut giveaways
 - a. Zhang – Second

5. McCracken – They combined everything into misc. line.
This is more of a list of multiple events
6. Zhang – Motion to cut to 300
 - a. Simon – Second
7. McCracken - That's a high price per head for conference.
What does that include? Its unclear. We don't know how many nights this is.
 - a. Salazar – It's
8. McCracken- Motion to cut hotels 2000
 - a. Zhang – Second
9. McCracken – Motion to cut travel to 3k
 - a. Zhang – Second
10. McCracken – price per head is still high for the conference.
11. Simon – Budget for this year was 11k
12. Daquial – Motion to approve
 - a. Simon – Second
 - b. Zhang – Objections, decorations are 500 and its in the cc
 - c. Daquial – rescind
13. Motion to cut decorations to 200
 - a. Donelan – Second
 - b. Donelan – I still don't like how theres not a price per head
 - c. Cc cut travel to 2k
 - d. Donelan second
 - e. There's 16 going to Ohio, that's not much if you're coming from Albany which is expensive
 - f. I want to cut the price per head but I rescind
 - g. Donelan - motion to approve
 - h. Second- simon

ix. Peace Action

x. Salsa Dance Club

1. They submitted late, we need to calculate the cut
 - a. Simon – 40%
 - b. POI – How do we cut it?

- i. We make our amendments and cut 40% of the approved amount
- 2. No price per head for lessons
 - a. IT varies
 - b. So does every
- 3. Zhang – Snacks?
 - a. Simon - That's ok
 - b. McCracken – 350 isn't too much for the whole year
 - c. Donelan Daquial Approve
- xi. The Starving Artists
 - 1. Did not submit
- xii. UAlbany Tango Club
 - 1. Simon – Last year, they got \$3,025. This year, they're requesting \$3,210. Price per head is good.
 - 2. McCracken – We're okay with uniforms?
 - 3. Simon – Yes, they are a dance team
 - 4. Simon – Approve
 - a. Daquial – Second
- xiii. WCDB
 - 1. Simon – They will spend the rest of their budget.
 - 2. McCracken – Was this pre-appros?
 - 3. Simon – Yes
 - 4. Daquial – When we approved the last one, did you approve in MyInvolvement?
 - a. McCracken – No
 - 5. Simon – Last year, they were approved \$14,247.06. They were a penny group before. They sent in an almost \$30,000 packet.
 - 6. Simon – Motion to cut performer from annual anniversary to \$5,000
 - a. Daquial – Second
 - 7. Simon – Motion to cut Battle of the Bands line completely
 - a. Daquial – Second
 - 8. Simon – For events, they have multiple events and performers. Let's take a look at those.
 - 9. Daquial – I think long sleeve shirts is excessive.
 - 10. Daquial – Motion to cut long sleeve shirts to \$600
 - a. Motion dies

11. Simon – Price per head for sticker is \$2.03
 - a. \$1.44 for bottle/can opener.
 - b. \$13.79 per flyer.
 12. Zhang – motion to cut printed flyers to \$150
 - a. Simon – Second
 13. Simon – motion to cut promo long sleeve shirts to \$500
 - a. Daquial – Second
 14. Zhang – motion to get rid of the numbers by the marketing/promotions
 - a. Simon – Second
 15. Simon – motion to cut promo stickers to \$100
 - a. Daquial – Second
 16. Daquial – Approve
 - a. Simon - Second
- xiv. Phenomenal Voices - Presented by Amy already
2. Tanner’s Groups
 - i. Albany State Indian Alliance
 1. McCracken – This year, they have an operating budget \$6,625 and they spent \$2,822. No dues. No approps. Their breakdown matches the rest of the budget. They are request \$7,002.
 2. McCracken – Supplies lines are a little vague, but it’s only a small amount. For ASIA Week, the supplies and fundraising supplies are separate.
 3. Daquial – Motion to change supplies for ASIA week to \$200
 - a. Simon – Second
 4. Daquial – Motion to cut fundraising supplies to \$0
 - a. Simon – Second
 5. McCracken – AO, only accounting 20 so they might be only for A.S.I.A.
 6. Zhang – Motion to approve
 - a. Motion dies
 7. Daquial – Motion approve
 - a. Simon – Second
 - ii. Association of Latino Professionals For America
 1. McCracken – ALPFA, current budget \$12,500 and got \$6,000 from approps and \$5 dues per students. They spent \$2,515.17. The breakdown matches number and

most of the big events are in the spring. Asking for \$20,060.

2. McCracken – ALPFA trade show – Multipurpose Room equipment matches \$150? Not sure.
 3. McCracken – Flagged the E-Board convention because of high price per head
 4. Simon – This convention is worth the experience because people got jobs by going. The locations the conventions tend to have high flight prices.
 5. Daquial – Only thing is about the hotel or AirBnb. The number is kind of high.
 6. Simon – For Airbnb, it will be \$269.23 per person.
 7. Daquial – Motion to approve
 - a. Simon - Second
- iii. Big Brothers Big Sisters
1. McCracken – No dues and no approps. The breakdown matches up for the rest of the budget. They are asking for \$4,500.
 2. McCracken - Trips for kids need a breakdown. Social gathering needs a breakdown. No price per head for social gathering.
 3. Simon – Motion to table
 - a. Zhang – Second
- iv. Chinese Student Association
1. McCracken – Current budget \$8,020 and spent \$2,509.77. The rest of the money breakdown is explained. Looking for increase to \$11,000.
 2. McCracken – Do you need to book the CC Ballroom?
 3. Simon – Yes.
 4. Daquial – Motion to approve
 - a. Simon – Second
- v. La Dolce Vita
1. McCracken – They were allocated \$7,000 and \$10 dues per person. Only spent \$800 which is important to note. Their breakdown does explain but most is going to apparel which is \$2,500. They are only requesting for \$200 increase.
 2. McCracken – Two things flagged. Decorations is too for the Carnevale and the afternoon trip has high price per head.

3. Daquial - \$700 for DJ is a little high.
 4. Simon – We usually use on campus DJs which gives us a discount. They might get an off campus one. We do have a cap on the DJ though.
 5. Daquial – Motion to cut DJ to \$400
 - a. Simon – Second
 6. Zhang – How much to feed the 100 people according to Carnevale?
 7. Simon – It's \$15.
 8. Zhang – Motion to cut decorations to \$300
 - a. Daquial – Second
 9. McCracken – The afternoon trip is high, but there doesn't seem to be much you can do for that price.
 10. Zhang – The crafts line seems vague. I think we should cut it.
 11. Daquial – Motion to approve
 - a. Zhang – Object because of the crafts line.
 - b. Daquial - Rescind
 12. Daquial – The \$200 for crafts for 8 months on campus isn't much and it's probably for things like paper.
 13. Daquial – Motion to approve
 - a. Simon - Second
- vi. Model UN
1. McCracken – Their current budget \$2,950 and they did come to approps \$3,907.40 to fund an entire second conference. No dues. The rest of budget breakdown adds up. They want to increase to \$12,222.
 2. Zhang – Motion to move the price per head number
 - a. Daquial – Second
 3. McCracken – Not sure what travel include, but assume it's for transportation. No price per head for Spring conference, but is the biggest line in packet.
 4. Daquial – Motion to table
 - a. Simon - second
- vii. Muslim Student Association
1. McCracken – The current budget is \$17,457.96 and they spent \$3,727.55. Concern they haven't spent much of it.

No dues or approps. There is a spring conference though. They asking for increase to \$17,593.13.

2. McCracken – Iftar events, their breakdown is a little confusing as they put dinner and decorations together for each \$450. Grad Dinner, they have MSA decorations and awards decorations for \$500 each. Good price per head throughout.
3. Zhang – We should just remove the dates off the item lines.
4. Zhang – Motion to remove the dates off the item lines
 - a. Daquial – Second
5. Daquial – Motion to cut MSA decorations to \$200
 - a. Zhang – Second
6. Daquial – Motion to cut awards decorations to \$200
 - a. Zhang – Second
7. Zhang – Let’s take a look at ICNA lines because of there is two of them.
8. Daquial – Motion to move the ICNA ticket line to the ICNA conference
 - a. Motion dies
9. Daquial – Motion to table
 - a. Simon – Second
 - b. Zhang – Objects because we can just cut the ticket line and look at the conference line
 - c. Daquial - Rescind
10. Simon – Motion to cute ICNA ticket line
 - a. Zhang – Second
11. Daquial – The price per head is pretty good for 50 people.
12. Daquial – Motion to approve
 - a. Simon - Second

viii. Pre-PA Club

1. McCracken – They currently have \$300 and spent only \$150. No dues. They want \$300 again.
2. Zhang – Motion to change paesean’s pizza to just pizza
 - a. Daquial – Second
3. Daquial – Motion to approve
 - a. Zhang - Second

ix. Sankofa

1. McCracken – They did not submit a budget and I emailed them.
- x. UNA-USA
1. McCracken – There is a summit they are going to in the spring.
 2. Zhang – Motion to table
 - a. Daquial – Second, be sure they need to break down the speaker line for hotel, airplane, etc.
- xi. UAlbany Nasha
1. McCracken – They got \$2,800 and spent a less than \$500. They are looking for an increase to \$3,500.
 2. Daquial – Event attendees is 250, so does this apply to the hotel and tickets?
 3. Simon – I don't think they have that many members. Not sure if these competitions are here, but they are required to pay for hotel and tickets.
 4. Daquial – We can't really make a good decision if we have these numbers for estimated event attendees.
 5. Zhang – What's the difference between performance wear and costumes?
 6. Simon – The performance wear is the t-shirts and performance leggings so they don't have to wear full blown costumes the whole time.
 7. Daquial – Are you comfortable approving something with that number in the event attendees?
 8. Zhang – motion to table
 - a. Simon - Second
- xii. Haitian Student Association (HSA)
1. Simon – The budget is submitted late.
 2. McCracken – Currently allocated \$20,000 and spent \$1,350. They do charge dues \$10 per student. No appros. They do lay out the rest of their budget, but it doesn't add up.
 3. McCracken – This is a poor budget because they have price per head up here, but there is no price per head for HAS week. It is also late and 30% late.
 4. Daquial – It is late, 30% cut late, lots of errors in the sheets, the rest of the breakdown does not add up, and they have only spent less than 10% of their budget.
 5. McCracken – Should we table or deny?

6. Simon – I think we should table
7. Zhang – Same, we should table
8. Daquial – Motion to table, but it will receive a 30% cut.
 - a. Simon - Second
- xiii. National Congress of Black Women (NCBW)
 1. McCracken – Currently budgeted \$4,426.20 and spent \$0. Their dues are \$15-30 per students. They are asking for over \$10,000. The spreadsheet total doesn't add up.
 2. McCracken – The budget packet is pretty clean.
 3. Daquial – When are we allowed to deny a budget? Not necessarily for this one. Where do we draw the line?
 4. Simon – I think we have been lenient. Last year, we were cutting and denying full requests.
 5. Daquial – It's good that we're here for the students and here to assist them. However, we need to draw a line and put a standard.
 6. Zhang – Seeing how many budget packets that are messed up and I've personally ask them if they attended budget meeting, they say yes. Is it our orientation problem?
 7. Simon – No, they didn't pay attention and they don't follow up with questions when you reach out to them.
 8. Daquial - It might be excel.
 9. Simon – We are right here and we can help.
 10. McCracken – ALFPA was good because we got to meet up.
 11. Simon – If really interested in good budget year, they should reach out.
 12. Simon – Motion to table
 - a. Zhang – Second
 13. Simon – ask them if the MyInvolvement form adds up correctly or is the spreadsheet total correct.

VIII. Unfinished Business

1. None

IX. New Business

1. None

X. Closing Roll and Adjournment

1. Simon – Motion to adjourn
 - i. Daquial– Second