

MINUTES

OF

1853

Albany, Jan'y 28, 1853

The Executive Committee met on the call of the Chairman.

Present

The Superintendent of Common Schools

Col. Austin

T. R Beck

T. Townsend

W. W Forsyth

Mr Forsyth having been appointed by the Superintendent of Common Schools & the Regents of the University, in the room of Gideon Hawley, resigned, appeared & took his seat. The Minutes of the last meeting were read & approved.

On Motion, the sum appropriated for the purchase of a Barometer was increased to twenty dollars.

The Committee then proceeded to the Choice of a successor to Mr Silas T. Bowen resigned, and after the reading of various recommendations, it was Resolved that

George W. Plympton

late of Cleaveland University, be & he is hereby appointed Teacher of Mathematics in said School at a Salary of \$1000 per annum

The Secretary of State reported that the Hon. Mr Conger had consented to deliver the usual address at the approaching graduation.

Mr Forsyth, Mr Townsend & the Principal were appointed a Committee of Arrangement for the same.

Resolved that the Secretary of State be requested to attain all the Statistics in his power relative to the number of graduates who have pursued Common School Teaching in conformity with their pledge & that he also be requested to consider & report whether more certain & stringent pledges may not be obtained as to compliance with this duty, accompanied with a plan of regular returns by each graduate, in conformity therewith.

Adjourned

Feb'y 11, 1853.

The public Exercises at the conclusion of the Winter Term were held this day at the Hall of the Young Men's Association

Diplomas were granted to the following

1. Emelis E. Andrews	Albany
2. C. Louisa Barstow	Oswego
3. Sarah E. Bender	Albany
4. Esther D. Crany	Albany
5. Julia Coley	Albany
6. Mary H. Crosly	Monroe
7. Mary E. Cook	Onondaga
8. Mary A. Fox	Greene
9. Mary E. Goodelle	Westchester
10. Almira Hoyt	Rensselaer
11. Susan T. Hutchinson	Erie
12. Eliza C. Ingersoll	Greene
13. Susan P. Jones	Montgomery
14. Eliza M. Knowles	New York
15. Louisa Moore	Cayuga
16. S. Cornelia Nelson	Herkimer
17. Clotilda E. Noyes	Saratoga
18. Ruth Perkins	Cortland
19. Mary E. Riley	Erie
20. Deborah Strickland	Jefferson
21. Helenee M. Skidmore	Oneida
22. Julia M. Leovel	Albany

23. Mary VanAntwerp	Albany
24. Agnes Van Allen	Columbia
25. Mary L. Wilson	Albany
26. Phebe Ann Wood	Sullivan
27. Joseph C. Arnold	Otsego
28. C. Edward Barstow	Madison
29. James Buckhout	Westchester
30. Edward E. Bliss	Madison
31. Tully C. Estee	Erie
32. John S. Haynes	Rensselaer
33. William B. Hull	Genesee
34. James H. Mills	Orange
35. Hiram D. Noble	Oneida
36. Boardman Pratt	St. Lawrence
37. Devolson Wood	Chenango
38. William White	Genesee

Adjourned.

March 1, 1853.

The Executive Committee met on the call of the chairman.

Present

The Superintendent of Common Schools

Col. Austin

Dr Beck

Hon. Mr Townsend

The Minutes of the last meeting were read & approved.

Mr Forsyth, Mr Austin, & Mr Townsend were appointed, the Standing Committee of Accounts for the Current year.

The Secretary reported that the Revd W. W. Moore, in charge of the care & board of the Indian Pupils of the Normal School, had left the city & previous to doing so, had, in common with a number of other respectable citizens, recommended James E. Fellows, as his

substitute & successor, & the Secretary further reported, that, as it was vacation, he had desired Mr Fellows, to take charge of such of the Indians, as might remain in town, until the further order of the Committee.

Whereupon, the Committee agreed that Mr Fellows be appointed; on the same conditions as there agreed to with the Rev W. W. Moore, subject of course to the power of the Committee to terminate the same on due notice.

A Communication was received from Mr Felt, asking an increase of salary, which was ordered to be on the Table.

The Secretary of State, reported progress as to the Statistics solicited from him at the last meeting.

Mr Townsend from the Committee of Arrangements appointed for the last public Exercises, reported that the Committee had passed a vote to thanks to the Hon. Mr Conger & the Principal of the State Normal School, for their addresses delivered & requested copies for Publication, all of which was unanimously sanctioned.

The Secy reported that paying all the accounts properly chargeable for the 1st half of the present School Year there appeared to be a balance in favour of the School of \$206.73.

Whereupon

Resolved in order to enable the Standing Committee of Accounts, to examine the Treasurer's Books & to report

thereon, the Committee when it adjourns will adjourn to meet on Thursday next, at half past 4 pm.

A work entitled "Anglo-Saxon Orthography" having been submitted for introduction as a Text Book, it was referred to the Principal to examine and report on the same.

Adjourned

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March 10, 1853.

The Executive Committee, met, pursuant to adjournment.

Present

The Superintendent of Common Schools

Dr Beck

Hon. Mr Townsend

Hon. Mr Forsyth

The Minutes were read & approved

The Standing Committee on Accounts presented the following Balance of the Treasurer, for the first Semi Annual Term of 1852-3, with the accompanying certificate.

Dr. T. Remeyn Beck Treasurer in  $\frac{1}{c}$  Current with the  
New York State Normal School

1852	Augst 5	To Balance from A/c in the hands of the Treasurer	\$2275.60
	Octr 2	To Cash recd for Tuition in Experimental School	581.00
	16	To Do Do Do	60.00
1853	Febry 5	To Do Do Do	37.50
1852	Octr 15	To Cash recd from Comptroller for support of Normal School	2500.00
1853	Janry 12	To Do Do Do	2500.00
1852	Decr 15	To Cash recd from Comptroller being semi-Annual appropriation for the support of Indian Pupils	500.00
1853	Febry 5	To Cash recd for interest on Deposit in Bank of Albany	64.80
			<u>\$4526.90</u>
		To Balance in the hands of Treasurer From A/c	<u>\$206.73</u>
Cr.			
		By Cash paid Salaries of Teachers	\$3200.00
		By Cash paid Mileage of Students	719.61
		By Cash paid (towards) Board of Regular Students	985.68
		By Cash paid for Support of Experimental School	470.15
		By Cash paid Board of Indian Pupils	512.50
		By Cash paid Repairs of Building	948.02
		By Cash paid for Stationary Text Books Chemicals	237.95
		By Cash paid for fuel Janitor's Wages & other incidental Expenses	875.92
		By Cash pd Insurance	70.00
		By Cash pd S. B. Woolworth Expenses of Removal \$250.	
		Do Do Contingent A/cs	52.34 302.34
		By Balance to New Account	206.73
		(Copy)	<u>\$4526.90</u>

The Undersigned, Members of the Executive Committee of the State Normal School, & a Committee of the Board to examine the accounts of the Treasurer, do hereby certify, that they have examined the foregoing account of monies received & paid out by Dr T. Romeyn Beck, Treasurer, since Sept 1, 1852, together with the vouchers in support thereof, & find the same correct & that the said balance of two hundred & six dollars & seventy three cents is deposited in the Bank of Albany, to the credit of the Treasurer of the State Normal School.

Date: Albany March 5, 1853  
(Signed) William W. Forsyth  
Franklin Townsend.

Whereupon, the above report was accepted & ordered to be entered on the Minutes.

A letter was received & read from Dr James H. Salisbury, as follows.

To the Hon. Henry S. Randall.

Chairman Executive Committee S. N. School

Dear Sir.

I would most respectfully ask the the liberty of resigning my place in the State Normal School. My business is such that I cannot longer devote sufficient time to the department, I now have charge of. You will confer a very great favour upon me, by filling the place, as early as you consistently can. It will be necessary for me to be out of town a portion of the time from this date. Until you are able to fill the place, I will endeavour to discharge the duties, as punctually & faithfully as my other business will permit.

Yours truly  
J. H. Salisbury.

March 4, 1853.

Whereupon,

Resolved that the resignation of Dr Salisbury be accepted on the terms proposed by him & that the Principal be instructed to require & report on a person proper for the above place.

The Board then proceeded to consider the application of Mr Felt, which had been laid on the table at the last meeting & it was resolved that although the Committee entertain the kindest feelings for Mr Felt & duly appreciate his services in the State Normal School, still in consideration of the confined state of the Funds & more especially, of the changes in the appointments & duties of Teachers, which the Committee have under consideration, they do not feel justified in making any increase of his salary.

After receiving certain reports & recounting the same, the Committee adjourned to Thursday



next at 4 pm.

Adjourned.

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March 17, 1883

The Executive Committee met, pursuant to  
Adjournment.

Present

The Superintendent of Common Schools

Col Austin

Dr Beck

Hon. Mr Townsend

Hon. Mr Forsyth

The Minutes of the last meeting were read & approved &  
then the Committee adjourned.

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July 16, 1883

The Executive Committee met, on the call of the Chairman.

Present

The Superintendent of Common Schools

Col Austin

Dr Beck

Hon. Mr Townsend

The Chairman reported that the Annual Exercises of the  
State Normal School had been held on the 14th in the large  
room of the building; that the Revd Dr Horatio Potter had  
at the request of the Committee delivered an Address to  
the Graduates & that Diplomas had on the recommendation of

the Principal & Faculty, been granted to the following named persons.

<u>Females</u>	Counties
1. Charlette M. Anderson	Albany
2. Ellen B. Babbitt	Onondaga
3. Mary L. Beatty	Washington
4. Mary E. Burch	Rensselaer
5. Magdalene Chamberlain	Cayuga
6. M. Jane Chamberlain	Cayuga
7. Sarah A. Coonley	Albany
8. Jane B. Dayton	Suffolk
9. Elizabeth B. Deansmore	Ontario
10. Frances A. Denton	Sullivan
11. Harriet M. Dixon	Albany
12. Alaira J. Fry	Chemung
13. Camelia A. Germond	Schoharie
14. Sarah K. Hare	Erie
15. Sarah M. Hart	Oneida
16. Mary A. Hatfield	Columbia
17. Mary T. Howe	Tompkins
18. Anna M. Lighthall	Albany
19. Catherine Morrison	Sullivan
20. Lucretia Osborn	Chautauque
21. Martha L. Quick	Schenectady
22. Margaret E. Vandersee	Albany
23. Catherine H. Weaver	Schenectady
24. Maria Williams	Chautauque
25. Catherine Woodhull	Suffolk
<u>Males</u>	
26. Seth C. Arnold	Otsego
27. William R. Brain	Onondaga
28. Philip Brust	Rensselaer
29. James Cherry	Steuben
30. J. Cannon Cole	Putnam
31. Isaac H. Collier	Greene
32. Benjamin D. Crane	Putnam
33. Leir L. Dominy	Clinton
34. Homer T. Fowler	Oneida
35. Harrison Hannah	Oneida
36. James H. Hickok	Franklin
37. Peter W. Hoagland	New York
38. Hubert H. Merrill	Jefferson
39. Chester L. Northrup	Herkimer
40. Abram P. Smith	Cortland
41. Washington Van Galesbeek	Elster
42. J. Frank Wright	Onondaga

Resolved unanimously that the thanks of the Executive Committee be presented to the Rev. Dr Potter, for his excellent address, & that he be requested to furnish a copy for publication.

On Motion

Resolved, that in conformity to previous practice the sum of fifty dollars be granted towards the celebration of the Biennial meeting of the Graduates of the State Normal School.

Resolved unanimously that the Salary of the Principal be & it is hereby fixed at fifteen hundred dollars per annum & the use of the house.

An application of Mr Kellogg for an increase of salary, was for the present refused.

On Motion

The Standing Committee on Improvement & Repairs for the ensuing year, was agreed to consist of Messrs Townsend, Austin & Forsyth

It was resolved that a permanent stage sufficient to accommodate all the pupils, be erected across the whole breadth of the public room, in the rear of the same.

It was also Resolved that Gas Burners &c be purchased for the house of the Principal.

It was also resolved, that Mr Frances E Dakin, be appointed Teacher in Chemistry, Physiology & Electricity for the ensuing six months, at a salary of four hundred dollars.

On Motion, the Standing Committee on Repairs were directed to have the roof of the Normal School Building repaired & painted the seats in the School to be varnished, if they shall so determine.

Messrs Townsend, Austin & Forsyth, were appointed the Committee of accounts.

Adjourned.

Octbr 24th 1853

The Executive Committee met on the call of the Chairman

Present

The Superintendent of Common Schools

Dr Beck

Hon F. Townsend

The Minutes of the last meeting were read & approved.

On motion, it was unanimously

Resolved that a professed Writing Master be employed in the State Normal School

Resolved that Erastus B. Rice (being recommended by Mr Woolworth) be appointed at the rate of \$20, per month, when so employed.

A letter from Dr Ansby to Mr Townsend, was read, in which he requested the use of the Lecture Room of the Normal School, for the delivery of a course of Lectures on Chemistry, applied to Agriculture & the Useful Arts, during the Months of January & February ensuing in the Evening.

**On Motion**

The said application was granted, it being understood that the gas used & all damages incurred, were to be duly paid for.

A letter from Professor Perkins was read, stating that at the time of the erection of the Normal School building, on the corner of Lodge & Howard Streets, it was deemed desirable to return the cornice on Howard Street, so as to overhang the adjoining land on the west, owned by Genl Cooper. Genl Cooper gave his consent to such arrangement of the cornice, on condition however, that he should receive from the Executive Committee, a written statement, that such permission on his part should never be considered in any manner as taking from him, the right or interest to such portions of his land as was overhung by said cornice.

Whereupon it was unanimously

Resolved, that this Committee confirm & satisfy the above stipulations & acknowledge the right of Genl. Cooper, as above stated.

**On Motion**

Resolved that the condition of the drain between the premises of Genl Cooper & those of the State Normal School be referred to a Committee consisting of Mr Townsend, Dr Beck, & Col. Austin, with power to endeavour to put the same in good order.

A letter from Mr John Felt Junr was read,

renewing his application for an increase of salary to \$800 per annum,

Whereupon

Resolved that the subject of salaries & the future arrangements for the Appointment of principal & adjunct teachers in the leading branches of Instruction, to be adopted as vacancies may occur, be referred to a Committee consisting of Dr Beck, Mr Townsend & Mr Austin, & that the Principal be associated with the above.

Resolved that this Committee report at the next meeting.

Resolved that the application of Mr Felt be referred to this Committee.

Adjourned

Dear 20, 1853

The Executive Committee met on the call of the Chairman

Present

Col. Austin

Dr T. H. Beck

Hon. F. Townsend

Hon. W. W. Forsyth

The Minutes of the last meeting were read & approved.

An application was made on the part of Genl Cooper, asking that he may carry his chimney, into a flue of the State Normal School.

It was agreed to allow the same, on condition, that if it be found inconvenient or injurious, the same shall be removed.

The Committee on the condition on the drain, reported that Genl Cooper professed a willingness to have the same examined & to make the necessary changes, in case the present damages were legally attributable to its condition on his property.

It was agreed, that in consideration of the present season, the examination be postponed until Spring.  
On Motion,

Resolved unanimously, that as vacancies occur in the Free Seats of the Experimental School, the same be discontinued.  
Resolved that hereafter, all applications for admission as pay pupils be made to the Principal, & that he report the same to the Committee.

Mr Woolworth reported the draft of an Annual Report to the Legislature which after being read & amended, was unanimously agreed to & ordered to be submitted to the Superintendent of Common Schools & the Regent, of the University for their approval.

The Treasurer presented his Report for the fiscal year ending Octr 1, 1853, which was ordered to be annexed to the Annual Report

The Application of Mr Felt for an increase of salary was on motion refused.

The Committee appointed at the last meeting, reported by resolutions as follows.

Resolved as the opinion of this Committee that the standard of studies required for admission into the Normal School be gradually raised, so that the pupils may have

greater opportunities of being more fully & thoroughly practised in the higher branches of education, required for their future avocation & that the Principal be charged with carrying out this resolution.

Resolved, however, that under no modification of the plan of instruction will the Committee permit the omission of constant drilling in the Elementary branches.

Resolved, as a result from the above, that as vacancies happen in the present faculty, or as favorable opportunities may occur, the corps of instructors be so arranged, as to consist of a

Principal, and who as a general rule should be  
Professor of Moral & Intellectual Science

A Professor of Mathematics

A Professor of the Natural Sciences

A Professor of English Language & Literature

That the remainder of the faculty consist of Tutors (male & female) in branches to be specially designated, but subordinate to & connected with one or other of the above departments.

The above resolutions, after being considered & amended to their present form, were unanimously adopted.

The Principal presented a list of the present free pupils in the Experimental School amounting to Twenty eight, which was ordered to be filed.

On Motion

Resolved that Mr Townsend & the Principal be a Committee to endeavour to procure a diminution of Rail Road charges



for the pupils on their return home, at the conclusion of the present term.

Resolved that Messrs Forsyth & Townsend be a Committee with power, to endeavour to improve the present condition of ventilation in the Normal School Building.

It being stated that at the close of each term, students deficient in one or other branch of study are put back in the same for another term, & the Committee being of opinion that the same should not be too frequently allowed for the same pupil, it was unanimously agreed to instruct the Principal, that in no case, should this be allowed more than once.

Adjourned.