



Student Association Board of Finance

Meeting Minutes

March 1st, 2020 – 5 PM

The HUB Conference Room

I. Call to Order and Roll Call

II. Approval of the Minutes

1. McCracken – Motion to approve
 - i. Daquial - Second

III. Public Comment

1. None

IV. Chairs' Report

1. Samuel Salazar, Chairman of the Board of Finance
 - i. Pam has congratulated us on the work we are doing. We will hopefully finish 6/7 of the external budget tonight. We will do last minute changes and our new & unfunded groups last. Next, we will conduct Comptroller and Deputy Comptroller application review. Internal budget will begin when we get back from spring break and when we have a President and VP elect. We should have it approved on April 5 and Senate will meet April 18 (Saturday) to vote on it. I don't know when Rules Committee meets but I hope to get in contact with them about SAFRA
2. Molly Donelan, Vice-Chairwoman of the Board of Finance
 - i. Emailed my groups, some replied and some didn't. Please let me know if you will be absent or late to our meetings beforehand.

V. Comptroller's Report

1. Tony Kelley, Comptroller
 - i. Not here

VI. Senate Report

1. Sabra Simon, Chair of the Appropriations Committee

2. Tanner McCracken, Ranking Member of the Appropriations Committee
 - i. Approved all 3 groups today, 1 was amended. It is the JAMSA contract we will be looking at later. I don't know how much money is left off the top of my head but Sabra Simon has that information
3. Donelan - Motion to go into new business
 - i. Zhang - Second

VII. Budgetary Business

1. Ivan's Groups
 - i. African Student Association
 1. Their budget this year was \$24k and they are asking for an increase to \$36,518.
 2. McCracken - Motion to amend group name from UAlbany Gavelists Club to African Student Association
 - a. Daquial - Second
 3. Daquial - I do want to point out the \$15k celebrity performer. How much was it last year? Africa Night is one of their biggest events with a good price per head
 - a. Salazar – Their whole Africa Night budget is 15,700.
 - b. McCracken – This isn't official but I've heard they plan on going to Appropriations Committee. They've come for Dippikill and might come for this as well
 4. Salazar – It is possible that we will have to cut supplemental if we continue to give these increases because we need to balance our budget
 - a. McCracken - It was 120k last year and about 70k this year. We have barely chewed into it. If we give them more now, they are less incentivized to come for supplemental funding
 5. Daquial – I want to point out again the low price per head for Africa night, I don't have problems with that. It's good for me.
 6. McCracken- Did we have a max dollar amount on performers?
 - a. Salazar – I don't think we did, but we had one for hosts. This is special because it's a special celebrity performer

7. McCracken - I think the venue is past our cap because it's not all inclusive.

a. Daquial – What's our cap again?

i. Salazar - \$4,000

ii. POI - What's our cap again?

1. 4k

iii. Salazar – normally above 4k is all inclusive. We've had one

iv. McCracken - Motion to cut venue to 4k

1. Second- Donelan

2. Objection Zhang – knowing there's going to be 700 attendees will increase the price of venues. I've never attended but seeing from photos I think they use the same one year to year

3. McCracken – we set a standard when we cut ASUBA's. Every time we've immediately cut to 4k. The price per head is incredible and I love that but if we cut this to 4k, it would be fair and consistent

4. Daquial – I think Amy is right in terms of 700 people. That makes a difference. I understand there is a max but its not a one size fits all. We don't want to force them to get a smaller venue.

5. McCracken – Rescinds motion

v. Daquial - Motion to cut venue to 8k

1. Zhang – Second

vi. Is 1k for decorations a bit much?

1. Daquial – I agree

2. Daquial - Motion to cut decorations to 500

a. Donelan - Second

b. Objection by Zhang 600?

c. McCracken – motion cut to 600

d. Daquial- second

- vii. Zhang – Its over 2k for dippikill, do we know how long hteir trip is?
 - 1. McCracken – it was 2 nights this year and they went twice. The one they got back from for today was 2 nights
 - 2. Salazar – I am assuming for dippikill its for the whole year. They can use the line whenever they want to go to dippikill
 - 3. Zhang – photo? 420 600
 - 4. 2700 vs 2500 for
 - 5. Motion to approve - Daquial
 - 6. Second - Donelan

- ii. Amnesty International

- 1. Did not submit

- iii. Jamaican Student Association

- 1. Budget is 8k, spend about 1k. Charge no dues. Anticipate spending the rest of the money but it doesn't say anything in terms of prices for upcoming costs
 - a. McCracken – Is it fair for me to provide the numbers because I'm on approps.?
 - i. Salazar – Good
 - ii. McCracken – 12,500 for contract and supplemental and income line
 - 2. There is no price per head for dance hall competition and island fever. Fundraising and community service don't really require it but the events do. The artist is 15,000 but the DJs seem right
 - a. Zhang – The most concerning part is that there's no price per head and it's a lot of money
 - b. Daquial – motion to table
 - c. Second - Zhang

- iv. Cornerstone Protestant Campus Ministry

- 1. The reason why its on email is because t 12580 4272. No dues. Will be spending remainder. There's nothing really concerning but the reason they have high requests is because these are weekly events.
 - 2. Donelan – What is their total?
 a. Daquial - \$19,900 from \$12,580

- b. Salazar – I got 22,268 so they must have changed it and added more? Let me look at their submission.
 - i. Daquial – The original was blank
 - ii. Salazar – It says 19,900 on their submission but 22,268 on their excel unless my numbers are wrong.
 - iii. Daquial – I can email them to fix it
 - iv. Donelan – Motion to table
 - 1. Zhang - Second
- v. National Association of Black Accountants
 - 1. 13,500 and plan to spend 11,300 which will almost finish their budget. The Conference price per head is a bit high.
 - 2. Have we capped flights and hotel?
 - a. Salazar – no we just consider where the conference is, the details.
 - b. McCracken – This one just says conference, no details
 - c. Donelan – Price per head for hotel is pretty low
 - d. McCracken Motion cut flights 5,500
 - i. Donealn – Second
 - ii. Donelan- We can't even understand because we don't know the price
 - iii. McCracken – I think the price per head compared to this is very high.
 - iv. McCracken - Motion to cut hotel to 2000
 - 1. Second - Zhang
 - v. McCracken Since we are cutting flights that means the people going will. Be cut. So, then hotel rooms will also be cut
 - vi. Donelan – rescind objection
 - vii. Donelan – Motion to cut miscellaneous
 - 1. Second - Zhang
 - viii. Donelan – Food for every meeting
 - ix. I agree, price per head is high for this
 - x. Daquial – Its for the entire year

- xi. McCracken- If you go to every meeting and eat at every meeting you're spending 37 of your student activity fee
 - xii. Donelan – Motion to cut food to 600 Daquial
 - xiii. Daquial motion to approve Donelan
- vi. Pan Caribbean Association
1. Salazar - Last year they were cut 20% because they were late
 2. Daquial - 32,000. They have spent all of their budget and they still have other events; I am assuming its coming from income line. Looking at their breakdown, there are two performers and if you add them up its 6,200. There is another steel band performance at 800 and 12,050 for a venue for 300 people
 - a. Salazar – Looks like an all-inclusive venue because there's food at west Indian night but no food on the request
 3. Zhang – For the breakfast event, the dj is 600 and their other DJs are 350, 400, 500.
 - a. Daquial - Motion to cut DJ to 450, Zhang
 - i. Donelan – object – wants to know our previous DJ cap
 - ii. Salazar – Largest one is 400
 - iii. Donelan – Motion to cut all DJs to 400 except for DJ competition
 1. Daquial – Second
 4. Salazar – Concerned about car rental
 - a. McCracken – Concerned for liability?
 - b. Yes, we would be funding this which makes us liable.
 - c. Daquial – We have approved travel even when we don't know what it is
 - d. McCracken – We could put this in our budget know but Id rather pay more for ubers so they have safe travels
 - e. Salazar – 500 policy – liability
 - f. Daquial – Motion to amend car rental to travel
 - i. McCracken- Second
 - g. Daquial – motion to approve
 - i. McCracken - Second

vii. Albany Sports Business Organization

1. There isn't really anything concerning other than the format. This year's budget was 5,300 and they're looking to get 5,716.
2. Donelan – not itemized
 - a. McCracken – What are they traveling to?
3. Donealn – NO idea what this is being spent on
 - a. McCracken – They can use my involvement but for this organization it's good to have their own
 - b. Zhang – This does help out their mission statement, their trying to network and be professional with it.
 - c. We don't know what this is.
 - d. Daquial – Motion to table
 - i. Daquial Second
 - ii. Zhang – object – we have a lot of things tabled and are in a time crunch
 - iii. Daquial – This setup is weird, and it was my mistake that I didn't notice it. If we approve this and it looks like this, that will be a big problem
 - iv. McCracken – In situations like this, we don't table it. We denied it. I would approve it the way it is, but it is better to cut the line than table it. If it's so important
 - v. Donelan – Motion to cut misc.
 1. Second - McCracken
 2. Zhang – object – This says career fair, sports, social event- this is a key part of their organization
 3. Daquial - I think it's the two events
 1. McCracken – rescind second
 2. Zhang – Motion to amend that line to member services
 3. Donelan – The lines will be shown
 4. McCracken – can't we clean it up?
 5. Salazar – yes
 6. Daquial Motion to approve
 7. McCracken - second

viii. Organized C.H.A.O.S.

1. They often give free performances. They are asking for an increase from 1,762.56 to 5,370. In their request, the highest price per head is 170 for off campus step competitions. I don't see any issue with hotel flights or gear. Its significantly less than other groups
2. Zhang - their expenses are way below our limits and price per head is goo
3. Daquial – we have to be mindful in terms of prizes. It's kind of unclear how our bylaws work for that. POI Can we look it up?
 - a. Salazar – We could cut it and have them appeal
 - b. McCracken – Motion to cut
 - c. Donelan - Second
 - d. Daquial – Motion to Approve
 - e. Donelan - Second

ix. Women Excelling in Business

1. Daquial – the most active student group in my liaison assignment. Their 2710 they spent 2,014.75 they have about 600 left and they are spending it on cookie decoration, shirts for all members, and stoles for seniors. Looking at their budget breakdown, dynamic women in business conference is significantly low. Their social and community service events is a 90-cent price per head. The thing I'm concerned about is calling something anticipated expenses because they are all anticipated expenses.
2. Motion to change to apparel – McCracken
 - a. Second - Zhang
3. McCracken- Motion to approve
4. Second - Donelan

x. UAlbany Veterans

1. Daquial – Shopping trip 1-7 is weird to me but I guess it's for every time they go get nutrition bars. The biggest request is end of the year dinner and it is not itemized.
2. Nutrition bars? Not sure what that's for
 - a. Daquial – I am meeting with them on Wednesday
3. Donelan – Motion to Table
4. Second - McCracken

2. Marielle's Group's

- i. Daquial – What are we doing about the attendance policy
 - 1. Zhang – Motion to go into executive session
- ii. Albany Society of Physics Students
 - 1. Donelan – We did cut pizza/food for other groups
 - 2. Zhang – 32 dollars for pizza each meeting per person.
 - 3. Daquial Motion to cut pizza to 250
 - a. Zhang - Second
 - b. Motion to approve - Donelan
 - c. Second - Daquial
- iii. Angelic Voices of Praise
 - 1. Donelan – Motion to change to Anointed Vessels of Praise
 - a. Zhang – Second
 - 2. Zhang – CC Ballroom consistent with price?
 - a. Salazar – Consistent with SORC prices
 - 3. Daquial uncomfortable with spring retreat because it looks wrong.
 - a. Donealn – I can email them.
 - b. Daquial – We can split up Marielle’s groups but we can’t approve this
 - c. Donelan – The
 - d. Gala vs Service
 - e. Salazar – Had them for SORC. A lot of people went to gala which is great. I assume service complements their org. Usually in a lecture hall from what I’ve seen.
 - f. Donelan - Motion to table and email about retreat
 - i. Daquial - Second
- iv. Dance Council
 - 1. Donelan – They are clearly in a predicament
 - 2. Salazar – Budget last year was 14k
 - a. Salazar – originally they wanted to perform in the auditorium but they can get splinters. I would be comfortable with them in the egg
 - b. Donelan – Motion to approve
 - i. Zhang - Second
- v. Doctors IV Hope
 - 1. Donelan- We cut gifts for other groups
 - 2. Zhang – It might be gifts for panelists

3. Donelan - Motion to cut gifts; they can appeal and provide more insight on what it really is
 - a. Daquial – Second
4. Donelan – MOtion to cut community service because its not itemized; they would already be appealing
5. Daquial – Motion to approve
 - a. Zhang - Second
- vi. Hillel
 1. Zhang – Motion to table this because the holiday events can be broken down. I would like to see a breakdown
 - a. Second - Donelan
- vii. International Association of Emergency Managers
 1. Did not submit
 2. **Donelan – Motion to recess**
 - a. **Zhang - Second**
- viii. Japanese Student Association
 1. Did not submit
- ix. Pitch Please!
 1. Asking for \$100 increase.
 2. Zhang – I know for every other group we tabled but for this we can copy and paste
 - a. Salazar – Yes, we have all the information
 3. Zhang – Motion to itemize this quickly
 - a. Donelan – Second
 4. Zhang – Motion to approve
 - a. McCracken – Second
- x. Serendipity
 1. They are asking for \$80 less
 2. McCracken – For all graduating seniors they give them flowers and cards
 - a. Salazar – It is fine as long as it is
 3. Donelan – Motion to separate misc. costs
 - a. Zhang – Second
 4. Donelan – Only thing questionable is dippikill.
 - a. McCracken - that’s one line. If they don’t budget for the cabins that’s fine and on them.
 - b. Donelan – I'm cool with it because it’s less than 50 per person for a great experience at Dippikill which is our subsidiary
 - c. Donelan – Motion to approve

- i. Zhang - Second
- xi. The Guild
 - 1. Salazar – They are asking for less.
 - 2. McCracken – ask what they are paying for with upkeep, what room and space rentals, events need a breakdown, what are we paying for with card game tournaments
 - 3. Donelan – Motion to table and I will email them
 - a. Zhang - Second
- xii. Torch Yearbook/Photo Services
 - 1. Donelan – Motion to add group name
 - a. Zhang – Second
 - 2. Zhang - Hard to have cost per head for yearbook and equipment but there should be one for dippikill
 - a. Donelan – Motion to table, I will email them.
 - i. Zhang - Second
- xiii. Two and a Half
 - 1. Salazar - Asking for an increase.
 - 2. Zhang – Form what ive seen, teal week and denim day, they support sexual assault survivors
 - 3. McCracken – Its odd how they list 3 events together and then list it as one
 - a. Donelan – Motion to table, I’ll email them
 - i. Zhang - Second
- xiv. UAlbany Sustainability
 - 1. Zhang – Motion to add group name
 - a. Donelan – Second
 - 2. Zhang – Price per cabin?
 - a. Salazar – It could be for the whole year or a weekend
 - b. McCracken – It says “event” which implies its once
 - 3. Donelan – Motion to approve
 - a. McCracken - Second
- xv. Under Construction
 - 1. Zhang – What’s the difference btw new member shirts, conferences?
 - a. Donealn – And apparel?
 - b. Zhang – Motion to cut new member t shirts
 - i. McCracken – Second
 - 2. McCracken – Motion to cut DJ

- a. Donelan – Second
 - 3. McCracken – Cut apparel to 1k for both events
 - a. Doenaln – Second
 - 4. McCracken – This budget has been cut a bit. I motion to approve
 - a. Zhang - Second
- xvi. Umoja
 - 1. Did not submit
- xvii. MAP
 - 1. Salazar – Keep in mind the error in their budget this year. They are asking for about 200 more.
 - 2. Zhang – I’m trying to compare the food and beverage for the bigger ones but I’m not sure. I’m not sure if the estimated number of attendees is accurate
 - 3. I went to one and there’s no way there were 200 attendees. The room is too small, HU 354 is a small place where talks were given
 - 4. Zhang – The biggest one they have is assembly hall. Most are in HU
 - 5. McCracken – PPH is probably too good to be true
 - 6. Donelan – I am ok with price even if attendees are too high
 - 7. Zhang – Moiton to approve
 - a. Donealn- second
- xviii. McCracken Motion to add Middle Earth, Donelan
 - 1. Vice Chairwoman Chairs**
 - 2. Salazar – I looked through middle earth, it looks good to me. They are asking for 78,093 last year allocated 74k. A lot of them are the same but there is a new conference.
 - 3. McCracken – No price per head for that?
 - a. Salazar – Great question
 - 4. McCracken – How does salary work?
 - a. Salazar – They have some part time people working there. Students can’t help manage the day to day functions of middle earth and these are licensed professionals to help. I don’t think they are undergraduate students. We also pay Shannon, Dulce, and Dippikill staff.
 - 5. Donelan – How much was invoice for ryan russel?
 - a. - \$12,000

6. There should be a cost per head for conference because it is the only new event.
7. Zhang – Motion to table and have liaison email for cost per head
 - a. Salazar -
8. McCracken - Motion to have five quad budget emailed to everyone and ask liaisons to email
 - a. Zhang – Second
9. Salazar - Motion to get out of budgetary business and go into closing roll
 - a. Zhang

VIII. Unfinished Business

1. None

IX. New Business

1. JAMSA Contract
 - i. Tanner saw this for appropriations today and it was approved. It is by a little booking agency.
 - ii. They were able to front the 7,500 (6030) they have income from fundraising. They put all of that towards their first deposit. Supplemental is for the 5k additional backend cost, we did approve it. We approved it because our hands were tied. It will hit the floor on the 11th
 1. Donelan – Hands were tied?
 2. McCracken – I abstained but they approved because if they already put all their money towards it. Complete rest of contract
 3. Daquial – There’s a bit of typos (Wireless microphone)
 - a. Daquial Motion to change to Three (3) Wireless Microphones
 - b. Second - Donelan
 - c. The numbers add up
 - d. Passes 4-0-1

X. Closing Roll and Adjournment

1. Salazar – Thank you for keeping up. \$462,300 Allocated. That’s going to change because club sports, middle earth, five quad is huge. Thursday will be a big day. Every group we tabled will be up - that’s 30 groups. I need to go through with Sabra all the new and unfunded requests to make sure that they are eligible.
2. Zhang – I think a lot were the breakdown. We can fly through them.
3. Donealn – Can we spend some of our comp review day on it

- i. Salazar - that's past our deadline to send out responses
- 4. Motion to adjourn
 - i. McCracken Zhang