

Civil Service LEADER

America's Largest Weekly for Public Employees

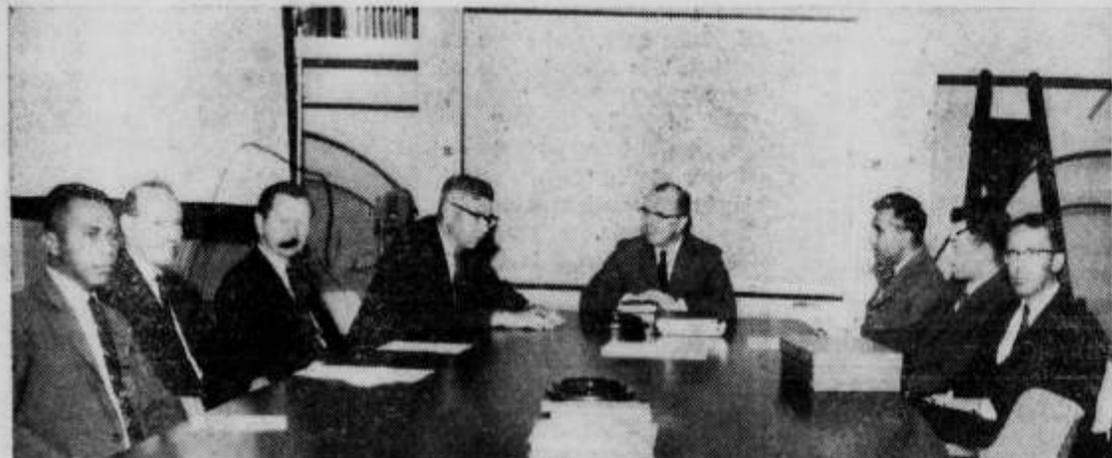
Vol. XXVI, No. 2 Tuesday, September 15, 1964 Price Ten Cents

EL...e Lists

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FILE
PUBLIC REL. CIVIL SERV.
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ALBANY, N.Y.

CSEA Opens Two-Front Battle On DE Appeals



DEBATE SALARY PROCESSES: Seen here are members of Governor Rockefeller's cabinet as they met with representatives of the Civil Service Employees Assn. last week to hear CSEA protests against the present State procedures in handling employee salary appeals. Seated, from left, are Archibald Murray, assistant counsel to the Governor; Edward Croft, chairman of the CSEA

Special Division of Employment Committee; Alexander T. Aldrich, executive assistant to the Governor; Joseph F. Feily, CSEA president; Dr. T. Norman Hurd, Budget Director; Sol Neil Corbin, counsel to the Governor; Richard A. Weibe, representing William J. Ronan, secretary to the Governor, and Harry W. Albright, Jr., CSEA counsel. (See story at right).

Hundreds Join Fight Against Budget Veto

ALBANY, Sept. 14—Nearly one thousand Division of Employment workers have joined the Civil Service Employees Assn. in a court suit to force the State Director of the Budget to approve salary reallocations affecting four DE titles, it was learned at Leader press time.

A second courtroom battle was launched last week in a suit filed by the CSEA against the State Civil Service Commission. In this case the CSEA contends that two new positions, employment counselor and senior employment counselor, are not valid promotion examinations since the duties involved are essentially the same as those now being done in employer interviewer titles.

Buffalo Chap. To Hear Talk By Rosenkranz

BUFFALO, Sept. 14—Celeste Rosenkranz, chairman of the State Education Committee will be the main speaker at the executive meeting of the Buffalo Chapter, Civil Service Employees Assn. at the Hotel Sheraton here Sept. 16.

Miss Rosenkranz will conduct an orientation course on the vital function of every delegate in the chapter.

At this same meeting, delegates will be selected to attend both annual delegates meeting, in October in Syracuse and in March, 1965 in Albany. The additional delegates will be chosen on the basis of a 75 percent attendance record for business meetings held from Sept. 1963 to May of 1964.

The dinner meeting will be held at 6 p.m. and will cost \$1.50 per member.

Reservations may be made by calling Mary Cannell, TL 6-3111, Ext. 212.

The Employees Assn. has declared that employment interviewers should be reallocated to the new position without examination, since they have already established their eligibility for these duties.

Appointments Stayed

In this latter case, Supreme Court Justice John H. Penneck signed a stay order which will prevent the State Civil Service Commission from approving any appointments to the new title until the entire suit is settled.

In the meantime, the Employees Assn., in a meeting with top members of Governor Rockefeller's cabinet, advanced several proposals in the whole area of State employee salary appeals. These proposals are now being studied by the administration and further meetings will be held.

CSEA president, Joseph F. Feily, headed the Employees Assn. delegation that met with Budget (Continued on Page 16)

Dutchess County B of S Gets Salary Proposals For 26 Grades From CSEA

POUGHKEEPSIE, Sept. 14—At the request of the Dutchess County Chapter of the Civil Service Employees Assn., the Research Department of CSEA, Albany, has submitted to the County Officers and Compensation Committee of the Board of Supervisors a proposed salary plan composed of 26 salary grades which, according to Supervisors Miller and Donaldson, co-chairmen of the committee, would cost the county approximately \$72,000 additional funds

over the present rate for the first year of operation, if adopted.

Electives Don't Count

The plan states, "No recommendation has been made with respect to the salary of elective and appointive officials or positions normally considered in the exempt class or unclassified service. . . (nor) for salary recommendations with respect to the salaries of department heads and their deputies."

Among the recommendations quoted in the plan are "Dutchess County should provide an appropriate procedure for the annual review of A., the adequacy of the general wage level; B., The internal alignment with respect to the individual classification of positions; C., The equity of the allocation of the position titles within the salary structure."

Effective Jan. 1

The proposed salary schedule in the plan, which if adopted would become effective Jan. 1, 1965, lists: Group I, (cleaner, food service helper, laundry workers,) \$3100-\$3900, increment \$200; Group II, (clerk, elevator operator, institutional aide, laboratory helper, typist, watchman), \$3225-\$4065, increment \$210; Group III, (court attendant, key punch oper-

ator, laborer, typist-telephone operator, matron, stenographer) \$3390-\$4270, increment \$220; Group IV, (bookkeeping machine operator, head cleaner, janitor, photocopy operator) \$3555-\$4475, increment \$230.

Group V (account clerk, ac-

(Continued on Page 16)

Western Conference Appoints Committee Heads And Members

William Rossiter, president of the Western Conference of the Civil Service Employees Assn., has announced the roster of the conference's committees for 1964-65.

Committee members are:

Auditing

Noel McDonald, chairman; John Predmore.

Budget

George DeLong, chairman; Raymond Walker and Thomas Pritchard.

Constitution and By-Laws

Celeste Rosenkranz, chairman; Claude Rowell, Vito J. Ferro, Pauline Fitchpatrick, John Ander-

son, Philip Walters, Dorothy Markham, Noel McDonald, and Ruth Heacox.

Education

Leo Bernstein, chairman; Celeste Rosenkranz, consultant; Elmer Ellis, vice-chairman; Ruth McFee, Mrs. Anne Polvino and Joseph Mauro.

(Continued on Page 3)

Attention To Capital District

ALBANY, Sept 14—A planned Institute by the Capital District Conference, Civil Service Employees Assn. scheduled for Sept. 15 has been rescheduled, according to A. Victor Costa, conference president. The reason the Institute was rescheduled for Sept. 30 was because of the fact Sept. 16 is Yom Kippur, the holiest day of the year for members of the Jewish faith. This Institute was for Secretaries and Treasurers. The Institute of Sept. 14 and Sept. 17 will be held as scheduled.

Don't Repeat This!

10% Absorption May Go

No Federal Loss Of Jobs As Nov. 3 Draws Closer

IS THERE A SCARE on in Washington or isn't there, regarding the Federal civil service worker? It appears from this corner that there is. Ever since the hearings on Morrison Pay Bill started there has been constant ill-feeling within the ranks of agency personnel. What it boils down to is the fact that some 10 percent of the total cost of the

(Continued on Page 2)

Don't Repeat This!

(Continued from Page 1)
 ay raise may be absorbed by each individual agency. The concern although pertinent to Federal Employees, envelopes all service employees, there being Federal, State, County or City.

Time and again people such as Senator Harry F. Byrd of Virginia and Elmer Staats, Deputy Director of the Budget have emphasized the fact that there was no danger—check that—no danger in the report that people would be laid off within each agency in order to make up the 10 percent absorption cost.

As previously reported in this column, Elmer Staats, the high budget executive pointed out, "the 10 percent can be saved simply by cutting down on the number of paper clips that are used in the office. Any method of economy that cuts a 10 percent chunk out of the budget for said agency is all that is required."

Since that time, and presently, there exists a tension uncalled for within the working force of Washington.

A spot-check of several agencies reveals an uneasiness which does really not hold water; The feeling that some aides will be fired for economy.

10 Year Survey

Recently, a 10-year survey published by the office of Sen. Byrd revealed that there was a two percent step up in Federal jobs over the past ten years, plus an increase in pay of some 70 percent. He is chairman of the Joint Committee on Reduction of Non-essential Federal Expenditures, and known as Mr. Economy.

"We are not complaining, we are reporting facts," the Senator's office told the Leader.

According to Vaux Owen, president of the National Federal of Federal Employees the uncertainty felt and the uneasiness shown is not worth paying attention to: Says Owen: "This is an election year and the forces of capital hill have informed me that they will relent on the necessity of the various agencies to absorb the 10 percent cost of the Morrison Pay Bill. Also because it is an election year we are hopeful for more benefits for retirees and we feel sure that the possibility of such is worth thinking about."

"The way the 10 percent ab-

sorption would be taken care of would be for the Congress to pass a supplemental appropriations bill which would easily take care of the supposed agency responsibility," said the offices of Owen.

So what does all this boil down to? Simply this.

The uneasiness can stop and the various agencies that think they are feeling the pinch can relax.

For in the words of the people in the know on top of the capital beat, there is no sweat. This is the year, Nov. 3 is the day, when all the musts must be taken care of. And to quote even an official in the office of Sen. Byrd: "A Federal worker's problem in these times is a must."

It must be remembered that those on Capital Hill and in the Legislative Halls of Albany are well aware of the powers of Civil Service reporting.

It must also be stated that things have changed since the old days, and now with 20 percent of the voters coming from the ranks of the civil service worker and his family, one must sit up and take notice, for the watchful eyes of the Civil Service employee, the Civil Service Employees Assn., various groups and Leader reporters, are sneaking behind the scenes and breaking important developments for the public servant's benefit.

FDA Needs Officers In Washington

Those qualified as food and drug officer may apply now for a new examination to be given by the U.S. Civil Service Commission. Work in this ever-expanding field will pay from \$7,030 to \$15,665 annually.

To qualify, applicants must have had appropriate education, or a combination of education and pertinent experience. The latter may have been acquired in food, drug, and related law enforcement work or in a business or industry subject to regulation by such laws.

Applications will be accepted until further notice. They must be filed with the Board of U.S. Civil Service Examiners, Food and Drug Administration, Washington, D.C. Forms and announcement no. 334-B may be obtained from the Board of branch in Brooklyn, General Post Office, room 413.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

Your Public Relations IQ

By LEO J. MARGOLIN



Fact Sheets—Door To Good PR

GOVERNMENT AGENCIES should use "fact sheets" like oil companies use road maps. Both the "fact sheets" and the road maps are open doors to good public relations.

THE "FACT SHEETS" are the ready reference which shows the way to and within a government agency to all the "publics" interested in an agency's operations—newspapers, taxpayers, legislators, other government executives, and citizens having business with the agency.

AS A TOOL of public relations practices, the "fact sheet" covers all bases better than any other technique except a personally conducted tour of a government agency's operations. In most cases, such a tour for very large numbers of people just isn't feasible.

A CASE IN point is one of the best "fact sheets" we've ever seen come out of any government office—the 36-page "fact sheet" recently issued by the New York City Housing Authority.

HOW CAN YOU take anyone on a personally conducted tour to 125 housing projects totalling 1,598 buildings, where live 134,695 families—all of which are worth an astronomical 1.73 billion?

NO ONE CAN afford to take six months off for such tour. But almost anyone interested can take a profitable 30-minute tour of this vast operation by going through this intelligently conceived and executed "fact sheet."

NEW YORK CITY is a huge place, making it necessary for the "fact sheet" to cover the Authority on a city-wide basis, and then borough by borough through all five boroughs.

AT A GLANCE we discovered that approximately 523,118 people live in the projects operated by the New York City Housing Authority, a population greater than all but the largest cities in the United States.

WE DON'T LIKE overwhelming our readers with "numbers", particularly astronomical "numbers", such as \$2.198 billion, the total value of New York City Housing Authority property in operation, under construction, in planning, and under study.

NOT ONLY DID Oscar Kanny, director of the Authority's Public Relations Division, list each project, but he carefully set forth all the services available to tenants such as community and children's centers, health clinics, etc. The location of each project

is given, its completion date, number of apartments, estimated population, development costs, and average rent per room.

BY DIVIDING the total operation borough by borough, Kanny immediately pinpointed local interest. A newspaper such as the "Long Island Daily Press" can determine in a matter of seconds the location of every Authority project in the Borough of Queens. Thus, the handy reference saves the newspaper time, telephone calls, and other wasted motion. The same is true of the sister paper of the "Press", the "Staten Island Advance."

ONE OF THE most important aspects of the "fact sheet" is its simple explanation of complicated financial facts.

SO INGENIOUS is the Auth-

ority's compendium of its operations—which is also a record of its achievements—that we unhesitatingly award our "Public Relations Blue Ribbon" to the Authority, Chairman William Reid, and Kanny.

WE RECOMMEND that all government public information officers get a copy of this "fact sheet" to follow as a model for their own agency.

New President

ALBANY, Sept. 14—Dr. Stewart Gerdonis is the new acting president of Harpur College at Binghamton. The appointment was announced by the State University Board of Trustees. Dr. Gordon, former dean at the college, will succeed Dr. Glenn G. Bartle, who retired in August.

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Pending State Ruling

Lewis County Sheriff's Deputies Authorized To Be Paid Overtime

WATERTOWN, Sept. 14—The Lewis County Civil Service Commission has agreed to approve county payrolls pending a state ruling on the legality of a Board of Supervisors Committee ordering payment of overtime for deputies in the sheriff's department. The board itself did not act on the committee's recommendation.

Attorney Clark Chase, Civil Service Commission secretary, says he is waiting for a state Commission ruling on the board committee's orders. An opinion is also being sought from Attorney General Louis J. Lefkowitz. The head of the County Officers and employees committees,

Supervisor Ralph Marmon, said he has directed the county Civil Service Commission to approve the payrolls.

Attorney Chase said the Commission will comply pending final decisions on the legality of the procedure, adding that if the Board of Supervisors granted overtime pay it would be legal.

He is not sure that the action of a single committee is legal, however. The petition from the sheriff's department came at a time when public health nurses also petitioned for pay raises. They were turned down by the Board of Supervisors. As a result of the dispute, two nurses quit their jobs and a public health committee doctor resigned.

Supervisor Marmon says the Lewis County pay plan gives his committee the right to alter the system by authorizing overtime pay to the deputies.

Gillera Unit Names Committees

A meeting of the Civil Service Employees Assn. Gillera Chapter, Dept. of Public Works, was held recently.

President John W. Raymond of Troy appointed the following standing committees, and the appointments were approved by the members of the Executive Council:

Education

Chairman, James Churan of Loudonville.

Grievance

Vincent Marino, Troy; Bernard Butler, Loudonville; Robert Gaudette, Schenectady.

Audit

Henry Anderson, Troy; Thomas Brennan, Troy.

Legislative

Chairman, Joseph Langan, Albany; James Connelly, Albany; Boris Kramarchyk, Troy; Mrs. Laurel Bartholomew, Troy.

Publicity

Ursula Cummings, Watervliet; Alma Delack, Schenectady.

The elected delegates and officers will be sent to the semi-annual convention of the Civil Service Employees Assn. which is being held this year in Syracuse on October 13, 14 and 15.

Western Conference Committees

(Continued from Page 1)

Legislative

Kenyon Tice, chairman; Larry Barning, vice-chairman; Malba Binn, Averill Tice, Ruth Heacox, Pauline Fitchpatrick, George DeLong, Vincent Alessi, Grace Hillary, and all chapter presidents.

Membership

Claude Rowell, chairman; Arthur Roets, Virginia Halbert, Viola Demerest, Dorothy Jeffery, Vito Ferro, Alexander Burke, Ethel Colby, Ralph Offen George DeLong.

Parliamentarians

Celeste Rosenkranz chairman; Leo Bernstein, co-chairman.

Publicity

Melba Binn, chairman; host chapter president, education chairman, legislative chairman.

Resolutions

Vito J. Ferro, chairman; Averill (Jack) Tice, vice chairman; Lawrence Barning, Ethel Colby, Vito Neu, Joseph Kenney, Jean

Lipsett, Margianne Kinney, Mrs. Allena Wagner.

Special Citation

Pauline Fitchpatrick, chairman; Celeste Rosenkranz, Kenyon Tice, Claude Rowell, Noel McDonald, Ray Green.

Social

Victor Neeu, chairman; Mary D. Gormley, Raymond Walker, Virginia Halbert, Roy Lee.

Legislative Contact

Melba Binn, chairman; Claude Rowell, vice chairman; Noel McDonald, John Hennessey, Vito Ferro, Averill (Jack) Tice, Albert Gallant, Ruth Heacox, Robert Hunt, Grace Hillery.

Conference Clearing Date

Virginia Halbert, chairman; Ethel Colby; Leo Bernstein.

Field Representative Study

Roy Lee, chairman; Melba Binn, vice chairman; Raymond Walker, John Anderson, Ralph Offen, Joseph Mauro, Arthur Roets.

Will Boost Take-Home Pay

Onondaga Offers Aides 5-Point Plan Increase

(From Leader Correspondent)

SYRACUSE, Sept. 14—Onondaga County Board of Supervisors is expected to act on a resolution authorizing the county to pay another three percent of employees' contribution to their retirement plan, thus boosting their take-home pay this week.

The increase in the county's contribution to the retirement plan was one of the recommendations made early this year by Onondaga Chapter of the Civil Service Employees Assn.

The chapter urged the county to approve the additional payment under the act of the Legislature permitting governmental subdivisions to boost their retirement contributions.

The supervisors' personnel committee approved the additional retirement contribution last week, at the suggestion of County Personnel Commissioner Louis A. Harrolds.

Approval by the committee paved the way for possible adoption by the Board of Supervisors soon.

Lessen Impact

If approved, the boost in county payment would increase to eight percent of employees' salaries the amount the county would pay into the retirement fund. Employees would pay only two percent of their salaries, compared with five percent now — the county also pays five percent of salaries.

The boost in take home pay also would lessen the impact of the new county salary plan on employees whose salaries would increase by only small amounts next year—some employees are due to get raises of as little as \$7 to \$15 under the new plan.

Onondaga Chapter officials explained that approval of the resolution by the Board of Supervisors would mean a boost of \$150, for example, for an employee making an annual salary of \$5,000. Other workers will benefit proportionately.

The personnel commissioner suggested the retirement payment boost at a meeting of the committee after explaining that the cost of implementing the recently approved salary plan would total \$180,000, not \$240,000 as previously estimated.

Harrolds then suggested that the \$60,000 "surplus" could be used to pay the additional three percent of retirement cost, and boost employees' take home pay. "We will

make a lot of little people happy," he said.

The salary plan, some county officials have indicated, has brought complaints from a number of county workers, particularly those whose salaries will go up only the smallest amounts.

Under the new plan, all employees will receive a pay boost, but some, because they will have to go into the next higher step in their grade will receive only a small boost. The new plan will increase many employees salaries four percent next year.

The personnel committee last week also boosted the minimum hourly wage of county employees 40 cents to \$1.50. Action on this is also scheduled.

Watertown Battle Still Unsettled

WATERTOWN, Sept. 14 — This city's sharp controversy over City Manger Ronald G. Forbes' challenge to civil service through appointment of police and fire chiefs without benefit of examination has come into sharper focus with the official request to the Municipal Civil Service Commission for an exempt classification for the officials.

Up to now police and fire chiefs have always been required to take non-competitive civil service tests for promotion. Currently, through the city manager's action, Chief John L. Touchette of the police department, and Chief George S. Bates, fire department, have been made in defiance of local civil service advice.

To bring the matter into proper focus for eventual official ruling by the New York State Civil Service Commission, Attorney Ward proposed the city council adopt a resolution requesting exempt status for the two chiefs. The council agreed.

Now the local commission will be required by law to hold a public hearing on the council request. Following the hearing the matter will be handed to the state commission to decide if the law permits the change.

City Manager Forbes apparently made up his mind after the police chief who retired Sept. 1, Carl H. Green, had failed a civil service non-competitive examination. The administrative officer of the city said he opposed examinations for chiefs.

1,000 New Trees

ALBANY, Sept. 14 — The new State University campus on what was once the Albany Country Club is getting 1,000 new trees. A contract has been awarded the Lawn Beautiful Nurserymen of West Sand Lake for \$58,850. Planting will begin shortly.

This Is A Wheel Amongst Wheels—Ecker Is The Name

SYRACUSE, Sept. 14 — Nearly a quarter of a century of active membership in the Civil Service Employees Assn.

That's the record of Charles J. Ecker of Warners, who is now president—for the fourth terms—of the Syracuse State School Chapter—the unit he was active in forming in 1941.

Ecker also is the Mental Hygiene representative on the CSEA Board of Directors, representing the Central and Western Areas state hospitals and state schools since his election to the board last October.

He has served on the CSEA's education and membership committees, and now is a member of the Special Mental Hygiene Committee which is to meet with the commissioner of mental Hygiene Sept. 16 in Albany. And he is an active member of the CSEA Central Conference, serving as a chairman of one committee and a member of three others.

Served First Term

In the Syracuse State School Chapter, Ecker served as treasurer, delegate and vice president before being elected to his first term as president.

Ecker's rise in CSEA almost paralleled that in his work at the state school.

Starting as an attendant in 1933, he was promoted to Assembly Hall custodian, to Industrial Arts instructor, to Recreation Instructor, Social Worker, Colony Supervisor and then to Senior Colony Supervisor, in charge of Ward Service of the Syracuse State School's Suburban Division, the post he now holds.



CHARLES J. ECKER

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The Applications Section of the New York City Department of Personnel is located at 49 Thomas St., New York 7, N.Y. (Manhattan). It is three blocks north of City Hall, one block west of Broadway.

Hours are 9 A.M. to 4 P.M. Monday through Friday, and Saturdays from 9 to 12 noon Telephone 566-8720

Mailed requests for application blanks must include a stamped, self-addressed business-size envelope and must be received by the Personnel Department at least five days before the closing date for the filing of applications.

Completed application forms which are filed by mail must be sent to the Personnel Department and must be postmarked no later than twelve o'clock midnight on the day following the last day of receipt of applications.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Worth Street stop and the BMT Brighton local's stop is City Hall. Both lines have exits to Duane Street, a short walk from the Personnel Department.

STATE — First floor at 270 Broadway, New York 7, N. Y., corner of Chambers St., telephone BARclay 7-1616, Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; State Office Building, Syracuse; and 500 Midtown Tower, Rochester (Wednesdays only).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

FEDERAL — Second U.S. Civil Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N.Y., just west of the United Nations building. Take the IRT Lexington Ave. Line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 a.m. to 5 p.m., Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York, N.Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

FREE BOOKLET by U.S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

U.S. Service News Items

NFEE Convention Opens In Chicago

The biennial convention of the National Federation of Federal Employees, which opened this week in Chicago, will feature addresses by top Federal personnel officers and the drafting of a Program of Progress.

The convention will be attended by delegates representing Federal employees in most Federal departments and agencies in the United States, the possessions, and overseas. The NFEE, which has its National Headquarters in Washington, D. C., is the largest and oldest independent organization of Federal employees in the Nation.

Among the scheduled speakers are: Leon L. Wheelless, Director, Civilian Personnel Policy, Department of Defense; C. F. Mullaly, Director of Civilian Personnel, Department of the Army; John A. Watts, Director of Civilian Personnel, Department of the Air Force; E. B. Powell, Jr., Labor Relations Advisor, Department of the Navy; Amos N. Latham, Jr., Director of Personnel, Treasury Department; John Will, Director of Personnel, Department of Commerce; James C. O'Brien, Director of Personnel, Department of Health, Education, and Welfare; Carl B. Barnes, Director of Personnel, Department of Agriculture; Willis O. Underwood, Assistant Administrator for Personnel, Veterans Administration; Andrew E. Ruddock, Director, Bureau of Retirement and Insurance, U. S. Civil Service Commission; and Stephen Gould, Director of Personnel, General Services Administration.

National officers for ensuing two years will be elected during the convention. Under the NFEE Constitution, all candidates for national office must have signified their intent in writing by July 15, 1964. Listed below in alphabetical order are the candidates for president, and vice president.

For president: Vaux Owen,

Washington, D. C., (incumbent); and Nathan T. Wolkomir, Rantoul, Ill.

For vice president: George H. Alford, Jackson, Miss. (incumbent); Mrs. Selma Kelly Blodgett, Albany, Ore.; Richard H. Call, Bath, N. Y.; George W. Coon, Salt Lake City, Utah, (incumbent); James W. Crawford Coulee Dam, Wash., (incumbent); Harrison C. Duff, Jr., Litchfield Park, Ariz.; Rex L. Finch, St. Louis, Mo.; Joe B. Fry, Temple, Tex., (incumbent); William Gardella, New York, N. Y.; Robert J. Gorman, Chicago, Ill.; Hasten H. Kniffin, Lawton, Okla., (incumbent); Lawrence H. Kramer, San Antonio, Tex.; Phoebe W. Lambert, El Paso, Tex.; Joe Lilly, Kansas City, Mo.; J. W. Price, Pasadena, Calif.; Perry B. Simms, Washington, D. C., (incumbent); Edwin L. Smith, Philadelphia, Pa.; Mabel L. Thompson, Cleveland, Ohio, (incumbent); Robert R. Weber, Los Angeles, Calif., (incumbent); and Nathan T. Wolkomir, Rantoul, Ill., (incumbent).

Health Plan Rates Up; New Open Season Set

The Civil Service Commission has announced that 20 of the 38 plans participating in the Federal Employees Health Benefits Program will increase their premium rates for the fifth contract period which begins November 1, 1964.

The Commission also said that an unlimited open season will be scheduled for February 1-15, 1965, during which eligible unenrolled employees may enroll in a plan and enrolled employees and annuitants may change plans, options, or type of enrollment from self only to self and family.

This will be the first unlimited open season since October 1961 for annuitants enrolled in the active Federal Employees Health Benefits Program.

New Work

ALBANY, Sept. 14—The State University is planning 1.6 million in utilities installation work at its College at Oneonta. The work will include an underground electrical system; outdoor and roadway lighting; a public telephone conduit system and fire alarm and storm system.

2,800 Postal Families On Bear Mt. Outing

More than 2,800 postal employees and their children were greeted by Postmaster of New York Robert K. Christenberry as they boarded the SS "Alexander Hamilton" at Pier 81, North River (foot of West 41st Street), for a boat ride and outing to Bear Mountain Park recently.

As the children walked up the gangplank for the boat ride, sponsored by the New York Post Office Employees' Recreational and Welfare Fund, they received school supplies, candy and lollipops.

Broido Finds Navy Yard 'Doomed'

The Brooklyn Navy Yard "is doomed as an active facility" under current Navy policies, according to Louis Broido, Commissioner of the New York City Department of Commerce and Industrial Development.

Commissioner Broido came to

his conclusion after attending high-level conferences in Washington, and in view of the fact that the Yard has had no major construction contract since 1961.

Shutdown of the New York Naval Shipyard in Brooklyn (which is its proper name) would put some 10,000 workers out of jobs.

Director Resigns

ALBANY, Sept. 14 — Dr. John Gentry has resigned as director of the Syracuse regional office of the State Health Department to become assistant dean for program development and associate professor of public health administration at the University of North Carolina. Dr. Gentry first joined the department in 1954 as health officer in Syracuse and was promoted to regional director of 1957. He once served as chief of a medical education mission to India.

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City Recruiting Investigators; \$5,750 & Up

Various City departments are looking for investigators, Grade 14. The Department of Hospitals appears to need more. Present annual salaries are from \$5,750 to \$7,190 with annual increments.

Investigators can be promoted, when eligible to senior investigator.

It is the job of investigators to make inspections designed to prevent or detect violations of law with respect to tax liabilities and delinquencies, qualifications for civil service employment or various rules and regulations of the many municipal administrative agencies. He will also make investigations to determine eligibility for release on his own recognizance while awaiting trial.

More specifically, the investigator will be asked to obtain information regarding liability of taxpayers; investigate corporations

and organizations soliciting funds from the public; make searches in depositories of public and private records to determine financial standings of tax debtors; apprehend violators of law governing solicitation of funds from the public, cause arrests, sign complaints, make physical inspections and diagrams at scenes of an accident; locate and interview prospective witnesses in actions in which the City or its agencies are defendants, conduct examinations under oath and serve legal process.

To apply, candidates must have proof of a high school diploma, equivalency diploma, or G.E.D. from the Armed Forces.

A written test will be given weighted 100%, 70% of which will be passing. It will test the applicant's knowledge of his field, interviewing techniques and procedures, and other areas.

Further information and application blanks can be obtained through the New York City Department of Personnel, 49 Thomas Street, New York 10007,

50 Account Clerks Needed Now; Exam In December

Some 50 account clerk positions are available in city service according to the City Department of Personnel. The exam will be held in December for the Grade 7 job.

It offers from \$3,750 to \$4,830 annually. Positions carry annual increments and longevity increment of \$150 each.

Employees in the title of account clerk are given promotional opportunities to the title of senior clerk. In the former title, the clerk will perform work of ordinary difficulty and responsibility related to maintaining and balancing financial records, and perform related work as required.

Candidates must have graduated from senior high school, or have a high school equivalency diploma issued by the State of New York. A G.E.D. certificate issued by the Armed Forces is acceptable also.

To perform the duties of this position, applicants must have a knowledge of bookkeeping principles and practices equivalent to that obtained after a high school course in bookkeeping. However, no formal training or experience is required.

A written test, weighted 100 percent, must be passed with at least 70 percent. The written test will consist of objective type questions designed to evaluate candidates' knowledge of the principles and practices of bookkeeping.

Application forms and further

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details may be obtained after Sept. 1 from the New York City Department of Personnel, 49 Thomas Street, New York 10007.

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N.Y.C. Schedules 192 Exams For Coming Year

The New York City Department of Personnel has released the tentative examination schedule for the coming fiscal year.

This schedule is much smaller than in the past years—in fact, only 81,000 applications are expected. In the past, some 300,000 applications were expected in the year's time. The complete schedule follows:

OCTOBER, 1964 Open Competitive

- Area services coordinator, test date January 9, 1965; 50 applicants expected.
- Assistant area service coordinator, test date January 9, 1965; 100 applicants expected.
- Bus maintainer, Gr. B, exam number 1028, test date January 9, 1965; 400 applicants expected.
- Climber and pruner, exam number 9989, test date January 6, 1965; 100 applicants expected.
- Housekeeper, exam number 9079, test date January 22, 1965; 75 applicants expected.
- Junior area services coordinator, test date January 9, 1965; 600 applicants expected.
- Junior planner, exam number 1088, test date January 20, 1965; 50 applicants expected.

LEGAL NOTICE

JENSON, DALE W.—CITATION.—File No. 4631, 1964.—The People of the State of New York, By the Grace of God Free and Independent, To Mrs. Fred Winkel, Fred Winkel, Mrs. Jessie Brown, Mrs. Lyle Cubitt, Lyle Cubitt, Mrs. Warren Richardson, Warren Richardson, Mrs. Abe Benson, Abe Benson, Paul Kuhn, Giovanni Pernicano, Mrs. Alvin Kraus, Alvin Kraus, Fritz Moravetz, Giorgio Constantini, Dorothy Baker, Sheila Short, Walter Cennani, Arno Knorr, Willi, Sidney J. Edison. A petition having been duly filed by BEVERLY J. CASSEL who resides at 3637 Duke Street, Alexandria, Virginia.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 503 in the Hall of Records in the County of New York, New York, on September 29th, 1964, at 10 A.M., why LETTERS OF ADMINISTRATION of the goods, chattels and credits which were of DALE W. JENSON, deceased, who was at the time of his death a resident of 105 MacDougal Street, New York, in the County of New York, New York, should not be granted to BEVERLY J. CASSEL and why a certain Unattested paper writing dated October 19, 1962, should not be denied Probate.

Dated, Attested and Sealed, August 12th, 1964.
HON. E. SAMUEL DI FALCO,
(L.S.) Surrogate, New York County
PHILIP A. DONAHUE,
Clerk

- Senior area service coordinator, test date January 9, 1965; 25 applicants expected.
- Senior street club worker, exam number 9913, 50 applicants expected.
- Statistician, test date January 8, 1965; 25 applicants expected.
- Supervising area service coordinator, test date January 9, 1965; 25 applicants expected.
- Turnstile maintainer, exam number 1033, test date January 18, 1965; 300 applicants expected.

Promotion

- Assistant civil engineer, exam number 1094, test date January 16, 1965; 200 applicants expected.
- Bus maintainer, Gr. B, exam number 1038, test date January 9, 1965; 100 applicants expected.
- Foreman auto mechanic, exam number 9610, test date January 16, 1965; 50 applicants expected.
- Foreman mechanics (motor vehicles), exam number 9611, test date January 16, 1965; 300 applicants expected.
- Foreman power distribution, exam number 1041, test date January 15, 1965; 130 applicants expected.
- Senior inspector of markets (weights & measures), exam number 8858, test date January 16, 1965; 130 applicants expected.
- Statistician, test date January 8, 1965; 15 applicants expected.

NOVEMBER, 1964 Open Competitive

- Assistant supervisor (social work), test date February 6, 1965; 25 applicants expected.
- Inspector of borough works, exam number 1083, test date Feb-

ruary 15, 1965; 100 applicants expected.

Office appliance operator, exam number 9603, test date February 6, 1965; 200 applicants expected.

Senior custodial foreman, exam number 1091, test date February 19, 1965; 40 applicants expected.

Stationary engineer (electric), exam number 1199, test date February 20, 1965; 220 applicants expected.

Promotion

Assistant supervisor (child welfare), exam number 1020, test date February 6, 1965; 100 applicants expected.

Assistant supervisor (social work), test date February 6, 1965; 100 applicants expected.

Chief housing manager, exam number 9899, test date February 8, 1965; 7 applicants expected.

Ferry terminal supervisor, exam number 9994, test date February 17, 1965; 50 applicants expected.

Foreman railroad watchman, exam number 1042, test date February 9, 1965; 40 applicants expected.

Senior custodial foreman, exam number 1097, test date February 19, 1965; 20 applicants expected.

Senior housing cashier, test date February 24, 1965; 100 applicants expected.

Senior housing manager, exam number 9900, test date February 8, 1965; 60 applicants expected.

Senior supervisor of park operations, exam number 9860, test date February 3, 1965; 25 applicants expected.

Stationary engineer (electric),
(Continued on Page 10)

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TUESDAY, SEPTEMBER 15, 1964

Merit Exam Points

POLICE COMMISSIONER Michael Murphy last week announced that he was rewarding policemen with commendations for every two narcotics arrests within a one year period. These commendations count points for promotion.

The same system has been in effect for some time in auto theft arrests and arrests for driving while intoxicated.

Commissioner Murphy's action makes for a true merit system. After passing the examination the patrolman or superior officer competing for promotion will have his arrest record taken into consideration for extra points.

The Fire Department does the same thing for rescues and other actions above the call of duty where the fireman places his life in jeopardy.

Other agencies could look into this system of adding promotion points to an employees record as the meritorious act occurs so that the candidate for promotion knows in advance what extra points he has in their favor.

14 Westerners Pass State Examinations

BUFFALO, Sept. 14—The State Civil Service Commission announced the results of seven examinations in which Western New Yorkers qualified. The list:

Senior Account clerk, Erie County* Public Works Dept., (\$4230-\$5430)—Petrina M. Pace, Buffalo; Louise A. Motz, Buffalo and Lucy A. Bognacki, 88 Pine Ridge, Cheektowaga.

Senior Account Clerk, Orleans County \$3250-\$4250 — Doris Townsend, Albion.

Welfare Management Services Director, \$15,130-\$17,750 — Rendle Fussell, Hamburg.

Park Patrolman, Niagara Frontier State Park Commission & Allegany State Park Commission (\$5000—\$6140) — Stuart Bryant, Little Valley; Paul E. Bozard, Salamanca; Frank G. Cocina, Eden; I. K. Parkhurst, Niagara Falls, and Guy Sanlorenzo, Niagara Falls.

Medical purchasing agent, (\$7350-\$8895)—I. R. Dziarnowski, Buffalo.

Senior scientist, botany, (\$9010-\$10,840) Ronald Petersen, Amherst.

Agency Safety Director, (\$9010-\$10,840) David J. Hopwood, Niagara Falls; Howard Rowley, Clarence; Glenn G. Pauley, Buffalo.

Civil Service Law & You

By WILLIAM GOFFEN



(Mr. Goffen, a Member of the New York Bar, teaches law at the College of the City of New York, is the author of many books and articles and co-authored "New York Criminal Law.")

Justice Prevails

STATUTORY TIME limitations may forever bar a legal remedy. However, there are cases in which justice is not thwarted by the mere lapse of time.

SUCH A CASE involving correction of a long standing injustice was brought on behalf of an applicant for the position of social investigator with the New York City Department of Welfare. His certification was withheld because of a detention for disorderly conduct sixteen years earlier.

ON THE way to the station house where the prisoner was incarcerated for about six hours, the detaining officer assured him that, if he pleaded guilty, he would have only to pay a \$25 fine and could then go home and forget about it. He was not informed that a plea of guilty constitutes a conviction of which a permanent record is made.

WITH THE officer's repeatedly whispering in his ear during the arraignment, "Plead Guilty," he pleaded guilty although innocent, paid the fine, and was released from custody.

SIXTEEN YEARS later, he discovered he could not forget about it when his dream of a civil service career was jeopardized.

A PROCEEDING in the nature of *coram nobis* ("our court") was instituted. The petition was based upon the misrepresentation of the police officer that the matter could be forgotten and upon the failure of the magistrate to inform the petitioner of his right to counsel.

UNFORTUNATELY for the petitioner, he was not able to support his petition with the stenographic minutes of the arraignment because the Court reporter had since died. However, Criminal Court Judge Arthur Braun, whose goodness of heart matched his legal scholarship, vacated the plea of guilty and directed a trial. Judge Braun based his decision on the fact that the sentencing magistrate had not signed the paragraph on the face of the complaint specifying the rights of which the defendant was to be advised. The magistrate customarily signed this paragraph to indicate that the defendant had been advised of all his rights. Such rights included the right to counsel, probably the most important right of an accused.

JUDGE BRAUN did not analyze the defendant's further contention that his guilty plea was induced by the police officer's fraud because the issue was unessential to his determination.

INSTEAD OF proceeding to trial, the assistant district attorney, after numerous adjournments, moved to set aside Judge Braun's decision on the ground of newly discovered evidence. Such evidence consisted of the deceased reporter's minutes which, it was said, showed that the defendant had been advised of his right to counsel.

AT THE hearing of the motion, cross-examination of the court storekeeper revealed that the minutes were not newly discovered. They had been located readily upon the district attorney's request at the inception of the proceeding and had been in his possession all along.

A REPORTER for the district attorney transcribed the minutes so that the word "lawyer" appeared in the recital of the defendant's rights. He was contradicted by the petitioner's expert, Morris I. Kligman, the author of a textbook on Pitman shorthand. Kligman read the word as "record" and supported his interpretation with the symbols for "lawyer" and "record" as reflected in a Pitman dictionary. Besides, he pointed to other arraignments on the same page of the deceased reporter's notes in which he had used the conventional Pitman symbol for "lawyer."

JUDGE BRAUN denied the District Attorney's motion and again set the case down for trial. On the date of trial, the District Attorney placed on the stand the arresting officer who had since retired from the force. He testified that he had no recollection of the case, and the District Attorney had to drop the unprovable charges.

WITH HIS record cleared, the petitioner was marked "Qualified in investigation" and certified for the position of Social Investigator Trainee.

THERE IS no statute of limitations on *coram nobis*. It is never too late to eradicate a conviction in disregard of due process.

Social Security Questions Answered

Below are questions on Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

Q. "In January I filed an application for social security benefits, thinking that my earnings would be less than \$1200 this year. Now I find I am going to earn more than \$1200. What should I do?"

A. Since you are being paid social security benefits on your estimated earnings of less than \$1200, you should file a revised estimate as soon as possible to avoid an overpayment of benefits. At the end of the year when you have filed your annual report, it can then be determined whether you have been underpaid or overpaid, and the Social Security Administration will make the necessary adjustment.

Q. "What do they mean, "Your social security card is the key to your payments?"

A. That card shows how your social security record is set up and identified by your name and your social security account number. When your earnings are reported with the name and number shown on your social security card, your earnings can be speedily credited to you and you alone, regardless of how many other persons have an identical name. Payments to workers and their dependents or survivors are based on the amount of earnings credited to workers' (and self-employed persons') accounts. To be sure you get full credit, take good care of that social security card. Make sure your employer sees it when you take a new job. Above all, use it; don't lose it.

Q. "How do I find out if all my earnings have been credited to my social security account?"

A. Your district office or representative has a special post card for checking your social security account. It is called "Request for Statement of Earnings," or Form OAR-7004. (If you do not know the location of your nearest social security office, look in your telephone directory under Social Security Administration or check your local post office.) The Social Security Administration encourages everyone to check on his earnings record from time to time, especially if you change jobs frequently or work for more than one employer during the year. That way, if a mistake appears to have been made, it can be more readily corrected.

Q. I am a new bride and do not plan to retire from my job. What should I do about my social security card. My name is now different from the name on my card."

A. You should ask your social security office for a new card showing your new name. You will be asked to complete a short application and then will be issued a new card.

Q. My wife hires a cleaning lady to come in each Friday afternoon to "do" our apartment. She is given her lunch at noon and \$3.50 cash wages every day she works. Is my wife required to report her wages for social security and if so, would the value of the meals be included?"

A. If a household worker is paid cash wages of at least \$50 in a calendar quarter, reports are required. In your case, cash wages of \$3.50 per week for a 13-week calendar quarter would produce cash wages of less than \$50 eliminating the need for reporting

her wages. Only cash wages count. Items such as room and board, bus tokens, etc., would not be considered in determining whether she had been paid \$50. However, if she is given cash for transportation, this must be included in total paid.

Q. "I am retired and wish to file for my social security. However, I plan to move in about three months. Should I put off filing until I am at my new address?"

A. No. You will only be delaying receipt of your benefits. You should go to your nearest social security office now and file your claim. You will receive a change of address card when you make your application. Then, after you move, notify the Social Security Administration promptly of your new address; and your checks will reach you, with little delay, at your new address.

Q. Is the rate of social security taxes different for domestic employees?"

A. No, it is the same as for other workers. You are expected to deduct 3-5/8 percent from the worker's cash wages. This is his contribution toward the social security tax. Your contribution is an equal amount.

Q. I started getting social security when I was 65. My wife will soon be 62. I've been told her check will be one-half as much as mine. Is that true?"

A. No, a wife who applies before age 65 gets less than one-half the amount of her husband's benefit. If, for example, her husband's retirement benefit was \$100, she would get \$50 if she applied for her payments at age 65; but if she applied at age 62, her benefit would be reduced by 25 percent to \$37.50.

Positions For Asst. Actuary, Grade 12 Open

The position of assistant actuary, Grade 12, is now open for filing, the New York City Department of Personnel announces. With an annual salary of \$5,150, the job has annual increments to \$6,590.

Applicants must have the minimum requirements of a baccalaureate degree issued after completion of a four-year course in an accredited college or university, with a minimum of 24 credits in mathematics and/or statistics. Up to two years of satisfactory full-time paid professional experience in actuarial work may be substituted on a pro-rated basis for 12 of the required college credits. Candidates who will meet the requirements by September, 1965 may apply, stating this fact on their application forms.

Assistant actuary positions offer promotional opportunities to the grade of actuary which has an annual salary range of \$5,750 to \$7,190.

The assistant actuary is expected to perform work of ordinary professional difficulty in applied actuarial science, and do related work. Work may include calculating annuity and pension allowances for persons retiring from City service; assist in computing mortality and service experiences of employees covered by various pension funds; assist in preparing amortization schedules relevant to investments; construction of tables and charts of actuarial data.

Application blanks are free and may be obtained in person or by writing to the Department of Personnel (enclose a stamped, self-addressed envelope), 49 Thomas Street, New York City 10013.

Federal Service Has Many Titles In Engineering

The U.S. Civil Service Commission has announced positions open for engineers in various titles and capacities in Federal service. Offering many career opportunities, they carry the excellent benefits of Federal employment.

Each position offers Federal benefits, cash awards and an excellent retirement system. Titles are from GS-5 (\$5,650) to GS-15 (\$15,000), with positions offered in New York and New Jersey. Applications will be accepted until further notice.

Some of the titles offered are: safety, fire prevention, maintenance, materials, civil, construction, structural hydraulic, sanitary, mechanical, electrical, electronic, aerospace, marine, naval, ceramic, chemical, welding, industrial and valuation.

For details and additional information, please contact the New York Regional Office of the U.S. CSC, News Building, 220 East 42nd Street, New York City 10017.

State Offers Careers For Prob. Officer

College seniors and graduates who have planned a career with the State government may now apply for one of the more than 40 positions open as probation officer. Available in various counties, the jobs offer starting salaries up to \$6,080 annually.

Applications for an Oct. 24 examination will be accepted until September 21.

The probation officer supervises individuals placed on probation by the courts. His job involves interviewing, case recording and report preparation. Rehabilitation is an important phase of the work.

For additional information, please contact the New York State Department of Civil Service, Recruitment Unit 29, The State Campus, Albany 12226.

Francis DeRosa

POUGHKEEPSIE, Sept. 15—Mrs. Francis DeRosa, Lime Ridge died recently, the victim of a drowning at Norwalk Harbor, Conn.

A teacher at the Beekman School, Arlington District, for the last three years, she was a 1949 graduate of the former Albany State Teachers' College, was a member of the Beekman Parent-Teachers Assn., Beekman Recreation Assn., Poughquag Methodist Church and the New York State Civil Service Employees Assn. She is survived by her husband, three children, Vincent, Valerie and Debra, and a sister, Mrs. Mauro Romano, Green Haven. Mr. DeRosa is employed at the Matteawan State Hospital.

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• Use postal zone numbers on your mail to insure prompt delivery.

General Engineer Sought With V.A. In B'klyn: GS-9

A general engineer (GS-9) is needed at the Veterans Administration Hospital, Brooklyn. The position will pay from \$7,030 to \$9,100 annually.

Further information may be obtained at the Personnel Office at the hospital, or from Mrs. Baron at Terrace 6-6600, ext. 389.

Brooklyn V.A. Needs Licenced Nurses

Licensed registered and practical nurses may now apply for positions with the Federal government. The Brooklyn Veterans Administration Hospital has various openings.

Salary range for registered nurses is from \$5,235 to \$6,090; for practicals from \$3,880 to \$4,215, depending upon qualifications.

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- In H.I.P. the qualifications of every family doctor and specialist have been approved by a medical board of distinguished physicians. Each doctor in a medical group provides only those services for which he has been specially trained. This means that babies are cared for *only* by pediatricians, mothers are delivered *only* by obstetricians, surgery is performed *only* by qualified surgeons.
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- H.I.P. has *no* limit on the amount of medical care, physical therapy or laboratory services that may be given.
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Agricultural

Agricultural commodity grader (fresh fruits and vegetables), \$5,795 to \$7,030, (grain), \$4,690 and \$5,795.—Announcement 214 B.

Agricultural extension specialist (program leadership, educational research and training), \$9,980 to \$15,665; subject-matter specialization, educational media, \$9,980 to \$13,615. Jobs are in the Washington, D.C., area. Extensive travel throughout the United States.—Announcement 4 B.

Agricultural marketing specialist, fishery marketing specialist, \$5,795 to \$13,615; agricultural market reporter, \$5,795 to \$8,410.—Announcement 147 B.

Agricultural research scientist, \$4,690 to \$13,615.—Announcement 58 B.

Entomologist (plant pests), Plant Pathologist (forest and forest products), \$7,030 to \$9,475.—Most jobs are with the Forest Service of the Department of Agriculture. Announcement 264 B.

Business and Economics

Account and auditor, \$7,030 to and \$5,795. Announcement 188 (revised).

Account and auditor, \$7,030 to \$8,410.—Jobs are in General Accounting Office. Announcement 150 B.

Actuary, \$5,560 to \$15,565, Announcement 192.

Auditor, \$7,030 to \$9,980.—Jobs are with the U.S. Army Audit Agency, U.S. Navy Audit Organization and Auditor for General Field Office, U.S. Air Force. Announcement 275 B.

Commodity-industry analyst (minerals), \$4,690 to \$9,980.—Announcement 101 B.

Economist, \$7,030 to \$15,665.—

Group D Structure Maintainer Needed; Exam Slated for Nov.

Structure maintainer, Group D promotions by the New York City Transit Authority are currently being offered.

The examination is open only to employees of the TA. A single list will be established from this examination and will be used to fill vacancies throughout the TA.

The salary range is from \$2.94 to \$3.24 with vacancies occurring from time to time.

Until Sept. 22

Applications may be received up until Sept. 22. The practical test will be on Nov. 30, 1964. Those eligible must have been a maintainers helper, Group D, with the TA on the date of the practical test, and must have been employed in that category for not less than six months.

For further information contact the City Civil Service Commission, 40 Thomas St., New York.

Announcement 303B.

Farm credit examiner, \$6,675 and \$8,410.—Annct. 195 B.

Field representative (telephone operations and loans), \$7,030 and \$8,410.—Jobs are with the Rural Electrification Administration. Announcement 137 B.

Financial analyst, \$7,030 to \$13,615.—Jobs are with the Housing & Home Finance Agency at various locations throughout the country and in Puerto Rico. Announcement 276 B.

Savings and loan examiner, \$5,795 and \$7,030.—Jobs are in the Federal Home Loan Bank. Announcement 132 B.

Securities investigator, \$7,030 and \$8,410.—Jobs are with the Securities and Exchange Commission. Announcement 248 B.

Engineering and Scientific

Aero-space technology positions (in the fields of research, development, design, operations, and administration), \$5,650 to \$21,000.—Positions are with National Aeronautics and Space Administration Headquarters & Centers. Announcement 252 B.

Bacteriologist, serologist, \$5,795 to \$11,725.—Positions are with Veterans Administration. Announcement 163 B.

Biological research assistant, \$4,690.—Jobs are in the Washington, D.C., area. Announcement 203 B.

Biologist, \$7,030 to \$13,615, biochemist, physicist, \$6,770 to \$13,615 (in the field of radioisotopes).—Positions are with the Veterans Administration. Announcement 159 B.

Biologist, microbiologist, physiologist, \$5,795 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 204 B.

Cartographic aid, \$3,620 to \$5,795; cartographic technician, \$7,030 to \$8,410; cartographic draftsman, \$3,620 to \$5,795.—Jobs are in the Washington, D.C. area. Announcement No. 237 B.

Chemist, engineer, mathematician, metallurgist, physicist, \$5,650 to \$15,665.—Jobs are in the Potomac River Naval Command in and near Washington, D.C. and in the U.S. Army, Ft. Belvoir, Va. Announcement 226 B.

Engineer, \$5,650 to \$8,690.—Jobs are in the Bureau of Reclamation in the West, Midwest, and Alaska. Announcement DE-1-3 (63).

Fishery and wildlife biologist, \$4,690 to \$15,665.—Announcement 285 B.

Gedestist, \$5,650 to \$15,665.—Announcement 168 B.

Gedetic aid, \$3,880 and \$4,215; gedetic technician, \$4,690 to \$8,410.—Jobs are in the Washington, D.C. area. Announcement 229 B.

Geologist, \$7,030 to \$15,665.—Announcement 282 B.

Geophysicist, \$5,490 to \$9,880. Announcement 232 B.

Health physicist, \$6,465 to \$9,475.—Announcement 12-14-2 (60).

Industrial hygienist, \$5,650 to \$15,665.—Jobs are principally in the Navy Department. Announcement 230 B.

Meteorologist (general), \$5,650 to \$11,725.—Announcement 131 B.

Navigation specialist (air, \$4,690 and \$5,795; marine, \$5,795.—Announcement 107 B.

Oceanographer (biological, geological), \$4,690 to \$15,665; physical \$5,650 to \$15,665.—Announcement 121 B.

Patent examiner, \$5,650 to \$11,725.—Jobs are in the Washington, D.C. area. Announcement 185 329 B.

Patent examiner, \$5,650 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 181 B.

Pharmacologist, \$6,575 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 202 B.

Research and development positions for chemists, mathematicians, metallurgists, physicists, \$5,650 to \$15,665.—Jobs are in the Washington, D.C. area. For positions paying \$7,260 to \$15,665, Announcement 209 B (Revised). For positions paying

Work Open For Clerk-Typists In Navy Now

The Navy Department will immediately recruit two clerk-typists for work at the District Public Works Office, Third Naval District, New York City. A position for flexowriter operator is also available there.

All positions will pay \$4,215, possibly \$4,480. At least two years of experience is necessary for the jobs.

Qualified applicants are requested to contact the Civilian Personnel Office, REctor 2-9100, exts. 8157 or 770.

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\$5,650 and \$6,770, Announcement 210 B (Revised). \$15,665.—Jobs are in the Washington, D.C. area. Announcement 227 B.

General

Apprenticeship and training representative, \$7,030 to \$8,410.—Jobs are with the Department of Labor. Announcement 179 B.

Architects, \$5,650 to \$13,615.—Jobs in the Washington, D.C. area. Announcement 299 B.

Design patent examiner, \$4,690 and \$5,795.—Jobs are in the Washington, D.C. area. Announcement 180 B.

Dietitian, \$4,690 to \$7,690.—Jobs

are with the Veterans Administration. Announcement 221 B. health nutritionist, \$7,030 to

Dietitian, \$5,795 to \$9,980; public \$15,665. Announcement 286 B.

Equipment specialist (surface-to-air and surface-to-surface missile systems), \$9,980.—Jobs are with the Department of the Army. Announcement 5-35-17 (61).

Exhibits technician, \$3,620 to \$4,690, exhibits specialist, \$5,235 to \$11,725. Announcement 111

Federal administrative and management examination, \$11,725 to \$15,665. Announcement 167.

(Continued on Page 9)

A Project in Harlem . . .



Thirteen years as a vestryman of the big St. Philip's Church in Harlem gave Randolph Jacobs an inside view of the things the great St. Philip's Community Center does for city children. Such as teaching them arts, crafts and sports. Some 500 youngsters a day. A nonsectarian program.

When the Community Center at 215 West 133rd St., New York City, saw the need for enlarging its work, Randy volunteered to help raise the parish quota of \$250,000. He, his team and others in the project, worked long hard hours. They made it. A big step toward the total building fund goal of \$1,000,000. Randolph V. Jacobs is happy that he could join in a crusade for citizen-building. He is head clerk in the computer department of the New York State Insurance Fund. One public spirited public employee among many.

— The Civil Service Employees Association

This advertisement appeared in 35 daily newspapers in New York State on August 17. Watch for next in series of "Public Employees Also Serve Their Communities in Good Neighbor Capacities" on October 12.



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U. S. Job Opportunities

(Continued from Page 8)

Fishery marketing specialist, \$4,690. Announcement 156 B.

Fishery methods and equipment Positions require sea duty chiefly in the Atlantic and Pacific Oceans. Announcement 108 B.

Foreign language specialist (writer and editor, \$5,795 to \$11,725; specialists, \$4,690 to \$9,980.—radio adapter, 4,690 to \$8,410; radio announcer, \$4,690 to \$7,030; radio producer, \$5,795 to \$9,980).—Jobs are with the U.S. Information Agency in Washington, D.C., and New York, N.Y. Announcement 186 B.

Forester, \$4,690 and \$5,795. Announcement 218 B.

Helicopter pilot, \$8,410.—Jobs are at Fort Rucker, Alabama. Announcement AT-106-31 (62).

Landscape architect, \$5,650 to \$15,665. Announcement 224.

Librarian, \$4,690 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 277.

Librarian, \$5,795.—Jobs are in Veterans Administration installations throughout the United States (except Alaska and Hawaii) and Puerto Rico. Announcement 197 B.

Medical record librarian, \$4,690 to \$9,980.—Announcement 333.

Operations research analyst, \$7,260 to \$15,665. Announcement 193 B.

Pharmacist, \$5,795 and \$7,030.—Positions are with the Veterans Administration. Announcement 212 B.

Prison industrial supervisor, \$2.36 to \$3.53 an hour. Announcement 9-14-1 (58).

Public health adviser, \$5,795 to \$15,665; public health analyst, \$6,675 to \$14,565. Announcement 125 B.

Radio broadcast technician, \$2.94 to \$3.74 an hour.—Jobs are in the Washington, D.C. area. Announcement 235 B.

Resident in hospital administration, \$3,400.—Jobs are with the Veterans Administration. Announcement 88 B.

Scientific illustrator (medical), \$4,690 to \$7,030; medical photographer, \$4,215 to \$5,795.—Jobs are with the Veterans Administration. — Announcement 164 B.

Statistician (mathematical), \$5,650 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 200 B.

Transmitter and receiver operator and maintenance technicians, \$3.05 to \$4.49 an hour.

Jobs are in field locations of the Broadcasting Service of the U.S. Information Agency in Greenville, North Carolina, and Honolulu, Hawaii. Announcement 283 B.

Transportation tariff examiner (freight), \$6,390.—Jobs are in the Washington, D.C. area. Announcement 270 B.

Urban planner, \$7,030 to \$15,665.—Announcement 258.

Warehouse examiner, \$4,690 to \$5,795.—Jobs are with the Department of Agriculture. Announcement 249 B.

Jobs with the Veterans Administrations. Announcement No. 290 B.

Medical officer, \$9,810 to \$16,180. Announcement 312 B.

Medical officer (rotating intern, \$3,800; psychiatric resident, \$4,800 to \$5,600).—Jobs are in St. Elizabeth Hospital, Washington, D.C. Announcement 219 B.

Medical technologist, \$5,795 to \$8,410.—Jobs are with the Veterans Administration. Announcement 323.

Occupational therapist, \$5,235 to \$7,030.—Announcement 294 B.

Physical therapist, \$5,235 to \$8,410.—Announcement 295 B.

Professional nurse, \$4,690 to \$11,725.—Announcement 128.

Medical

Corrective therapist, occupational therapist, physical therapist, \$5,235 to \$7,030 a year.—Jobs

(Continued on Page 13)

Suffolk Needs 2 Ass't Recreation Superintendents

Huntington and Riverhead have vacancies for an assistant superintendent of recreation — work that is more often fun. They will be filled by an open-competitive examination to be held on October 10. Filing will last through September 25.

Candidates who have been legal residents of Suffolk County for at least six months, who have graduated from a recognized college or university with a bachelor's degree in recreation of physical education, and who have two years of experience in conducting recreational activities may apply.

Details and application blanks may be obtained through the Suffolk County Civil Service Commission, County Center, Riverhead.

Executive Chapter Elects Two New Vice Presidents

ALBANY, Sept. 14 — Because of resignations due to job transfers the executive Chapter, Civil Service Employees Assn. recently elected two new vice presidents. Mrs. Dorothy MacTavish, State Commission on Capital City, was elected first vice president and Mary Masterson of the office of local government was elected the second vice president.

Mrs. Rose Frambach was named as the new membership committee chairman by the president of the chapter, May DeSeve.

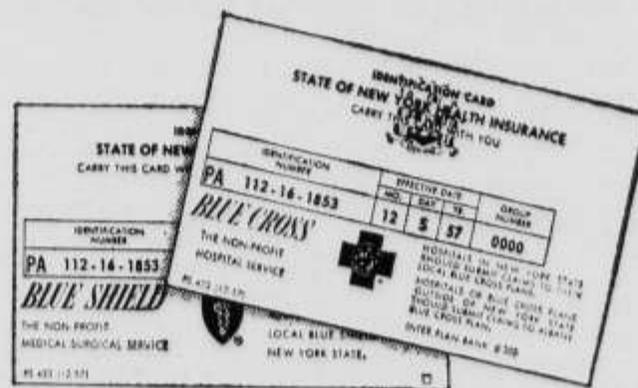
The chapter plans a seminar Sept. 15 at the Assembly Room of the Public Security Bldg. here. The Seminar will be on social security and will start at 3 p.m.

The chapter also plans to have a "Dollar Dance," to be held in the near future.



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1964-65 Exam Schedule

(Continued from Page 5)

exam number 1198, test date February 20, 1965; 100 applicants expected.

Supervising housekeeper, exam number 1162, test date February 17, 1965; 20 applicants expected.

Supervising housing manager, exam number 9901, test date February 8, 1965; 40 applicants expected.

Supervising street club worker, test date February 1, 1965; 50 applicants expected.

Trainmaster, exam number 1058 test date January 30, 1965; 150 applicants expected.

DECEMBER, 1964 Open Competitive

Audio visual aid technician, test date March 22, 1965; 50 applicants expected.

Civil engineer (sanitary), exam number 1079, test date March 5, 1965; 20 applicants expected.

Police trainee, test date February 27, 1965; 8,000 applicants expected.

Program review assistant, test date February 25, 1965; 12 applicants expected.

Rehabilitation counselor, test date March 4, 1965; 40 applicants expected.

Promotion

Air brake maintainer, exam number 1034, test date March 15, 1965; 100 applicants expected.

Assistant mechanical engineer, exam number 1067, test date March 1, 1965; 50 applicants expected.

Assistant supervisor (elec pwr), exam number 1035, test date March 10, 1965; 50 applicants expected.

Civil engineer (sanitary), exam number 1103, test date March 5, 1965; 10 applicants expected.

Gang foreman structures, Gr.

F, exam number 1048, test date March 3, 1965; 20 applicants expected.

Principal mortuary caretaker, exam number 1023, test date March 19, 1965; 15 applicants expected.

Principal purchase inspector, test date March 5, 1965; 12 applicants expected.

Road car inspector, exam number 1051, test date March 24, 1965; 100 applicants expected.

Senior supervisor (child welfare), exam number 1128, test date March 1, 1965; 25 applicants expected.

JANUARY, 1965 Open Competitive

Assistant director of program review, test date March 31, 1965; 10 applicants expected.

Assistant supervisor of recreation, exam number 9582, test date May 8, 1965; 25 applicants expected.

Assistant youth guidance technician, test date April 13, 1965; 100 applicants expected.

Car maintainer, Gr. B, exam number 1029, test date April 12, 1965; 120 applicants expected.

College office assistant A, exam number 9623, test given daily; 500 applicants expected.

College secretarial assistant A, exam number 1124, test given daily; 300 applicants expected.

Consultant public health social worker, test date April 13, 1965; 25 applicants expected.

Engineering aide, exam number 1081, test date April 20, 1965; 350 applicants expected.

Junior draftsman, exam number 1086, test date April 22, 1965; 350 applicants expected.

Laboratory aide, test date May 8, 1965; 500 applicants expected.

Mechanical engineering drafts-

man, exam number 1089, test date April 14, 1965; 50 applicants expected.

Senior housing consultant (comm. serv.), test date April 21, 1965; 15 applicants expected.

Supervising housing consultant (comm. serv.), test date April 21, 1965; 8 applicants expected.

Supervising housing consultant (social serv.), exam number 8916, test date April 21, 1965; 12 applicants expected.

Typist, exam number 9850, test given daily; 1,000 applicants expected.

Promotion

Assistant director of program review, test date March 31, 1965; 5 applicants expected.

Assistant director (welfare), exam number 9957, test date April 2, 1965; 40 applicants expected.

Assistant supervisor of recreation, test date May 8, 1965; 250 applicants expected.

Car maintainer, Gr. B, exam number 1039, test date April 12, 1965; 60 applicants expected.

Foreman plumber, test date April 19, 1965; 50 applicants expected.

Railroad stockman, exam number 1050, test date March 31, 1965; 60 applicants expected.

Senior resident buildings supt., exam number 9779, test date April 21, 1965; 100 applicants expected.

Supervising license inspector, exam number 9995, test date May 12, 1965; 25 applicants expected.

FEBRUARY, 1965 Open Competitive

Administrative aide, test date March 27, 1965; 6,000 applicants expected.

Assistant borough community coordinator, test date May 5, 1965; 10 applicants expected.

Budget examining trainee, test

date March 27, 1965; 500 applicants expected.

Car maintainer, Gr. E., exam number 1030, test date May 24, 1965; 400 applicants expected.

Civil engineer building construction, exam number 1077, test date May 3, 1965; 30 applicants expected.

Housing planning redevelopment aid, test date March 27, 1965; 500 applicants expected.

Management analysis trainee, test date March 27, 1965; 500 applicants expected.

Personnel examining trainee, test date March 27, 1965; 500 applicants expected.

Plan examiner (buildings), exam number 1000, test date May 3, 1965; 30 applicants expected.

Public health sanitarian, test date March 27, 1965; 600 applicants expected; Public health sanitarian trainee, test date March 27, 1965; 500 applicants expected;

Senior street club worker, 50 applicants expected.

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Exam Study Books

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All candidates must be at least five feet, eight inches in height with proportionate weight. They must be between the ages of 23 and 29; service time may be deducted from the maximum age limit. A 20/30 vision in each eye, uncorrected, is also required.

Applications are available at the Department of Personnel's application section, 49 Thomas St., N.Y., N.Y.

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English Tudor. All brick and stone. Custom built and designed. 7 exceptionally large rms. 1 1/2 colored tile baths, luxuriously finished basement, 22' living rm, full dining rm, library, rear garden patio. Immediate occupancy. All appliances included \$18,990.

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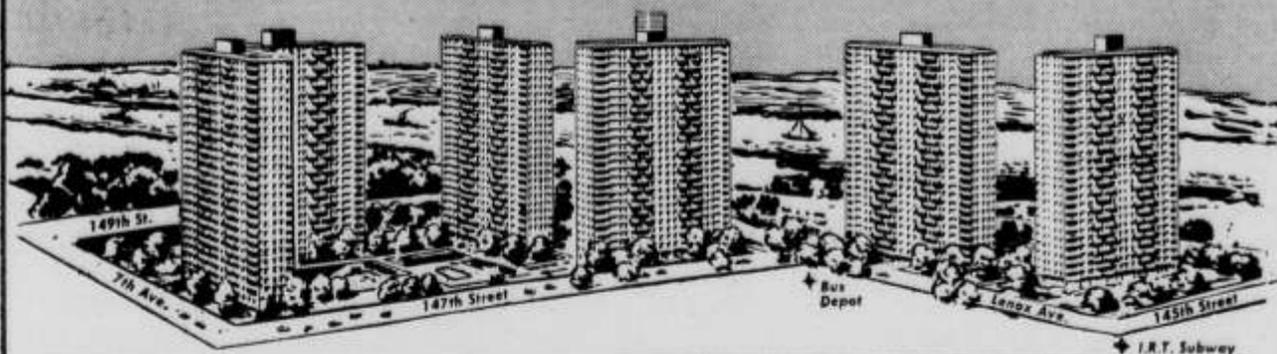
CAMBRIA HEIGHTS \$22,500
All brick Ranch type bungalow. Like new! 6 1/2 large rms. Finished basement. Garage.

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ate membership fee), a landscaped private esplanade along the river, an on-site shopping center, playgrounds, park areas and on-site parking. Apartments will have spacious rooms, modern equipped kitchens with 11-cubic foot refrigerators, air-conditioning sleeves in all apartments, generous closet space and tiled bathrooms. ESPLANADE GARDENS will offer community recreation and meeting rooms, laundry and storage rooms in each building, advance design automatic elevators, privately patrolled grounds and master TV antenna outlets in each apartment. Our sales agents will be pleased to provide more particulars.

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TYPE OF APARTMENT	PURCHASE PRICE	MONTHLY CARRYING CHARGES*
1 Bedroom without Terrace	from \$1225.00	from \$106.00
1 Bedroom with Terrace	from \$1350.00	from \$117.00
2 Bedroom without Terrace	from \$1325.00	from \$115.00
2 Bedroom with Terrace	from \$1450.00	from \$126.00
3 Bedroom without Terrace	from \$1425.00	from \$128.00
3 Bedroom with Terrace	from \$1600.00	from \$142.00

A portion of your carrying charges may be income-tax deductible. Consult our sales agents for financing plans available to qualified applicants which will be of assistance in arranging for the purchase price.

*Monthly carrying charges shown above do not include utilities.

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HANDY MAN SPECIAL
CAMBRIA HEIGHTS
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DETACHED COLONIAL
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\$700 CASH NEEDED TO ALL

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VILLAGE house, 5 rooms, bath, heat, cellar, \$7,900. Reinhardt Agency, Greenville, N.Y.

'No Business Like Show Business' Is Theme of C.S. Variety Group

By ART YATES

After work activity is a must. This is the thinking of several persons working for the New York Payment Office of the Social Security Administration.

Instead of sitting on their haunches and talking about it, these people decided to do something about it. They formed an entertainment group called The New York Variety Group.

This collection of artists and so-called artists gives shows across the city for the benefit of patients in the city's hospitals.

"We realized that putting a show together was a good way to spend time and we also knew its value therapeutically," Joshua Velez, chairman of the group said.

"We knew from the start that we could entertain, and it was just a matter of putting things together in a proper show format that was necessary," the industrious social security worker added.

"We have singers, guitar players, piano players, a master of ceremonies, some comedy skits, some dramatics presentations, all the things that make up for a good piece of entertainment," he added.

There are 30 people involved in doing the shows, and this takes up quite a bit of their time. They had no idea at the beginning that the shows would be accepted as well as they have been. They have been asked back to several hospitals but have had to decline because there just isn't enough time.



HERE'S TWO OF THE GROUP

They're a good group, they pool their monies so that they can get transportation to the various hospitals. They pool their monies so they can eat on the road, so they can get instruments, makeup, and the other ingredients that are necessary to put on a good show.

They have entertained in many of New York City's hospitals, among them being the Brooklyn State Hospital; The Veteran's Hospital in Brooklyn and Manhattan; Bellevue; Kings County; St. Vincent's and others.

They also did a camp show for the Salvation Army in New Jersey

They have all kinds of letters from various organizations and hospitals thanking them for the help received

They have held charity shows, where they have raised money for such groups as the American Cancer Society and the New York Community Chest.

This is the civil service worker in operation other than on his job. He is the hard worker, who in his spare time, spends hours entertaining others, making sure that none are forgotten and few are left out.

RECOGNITION NECESSARY

These 30 people have their problems. There must be organization, there must be recognition; there must be contacts and there must be unity. All these things do not come easy. It takes work and coordination, effort and cooperation. It takes understanding that the rewards are few, but that the results are most gratifying.

These people not only entertain from the standpoint of a show, but they also, on several instances, have sat down with patients after the performance and had coffee with them, and talked over the problems of the world.

This a good group as the letters of appreciation prove. There're good civil service workers, who know that the world does not stand alone but needs the help of all who care.

Scholarships Are Varied In Westchester

WHITE PLAINS, Aug. 14 — A variety of scholarships, student loans, and other educational aids are available to New York State veterans and children of deceased or disabled veterans, William A. Donoghue, Westchester County Director of Veterans' Service Agency, has announced.

"For example," Donoghue explained, "New York State provides 500 Regents Scholarships for children of deceased or disabled veterans who qualify in competitive examinations. In addition, there is a Basic Nursing Scholarship Program, a Teaching Fellowship Program and a Scholarship Incentive Program. Further assistance in the form of student loans is available through the New York Higher Education Assistance Corporation. War orphans can receive up to \$110 a month for higher education and a National Defense Student Loan Program provides loans up to \$5,000 for full-time college students. Under the Korean GI Bill vocational rehabilitation is available to Korean veterans who suffered service-connected disabilities."

"These are but a few of the many assistance programs in progress to help veterans and their dependents. Almost every institution of higher learning also has a scholarship and student loan program as do many private, industrial and business organizations," Donoghue concluded.

A pamphlet briefly outlining these educational benefits can be obtained without charge by writing to or visiting the local office of the Westchester County Veterans' Service Agency located at White Plains, New Rochelle, and Peekskill.

Thornton Named

ALBANY, Sept. 14—Miss Shirley Thornton has been appointed assistant district supervising public health nurse for the Middletown District of the State Health Department.

Factory Inspector Jobs Open In State

A future with State service is open to those interested in accident prevention. Presently available are 16 positions with New York State as factory inspector.

The job offers a salary range of from \$5,500 to \$6,740 a year. Applicants may file for the Oct. 10 examination until Sept. 8.

Duties Described

The factory inspector will inspect mercantile establishments to certify that they conform to the various safety regulations.

Four years of experience in mechanics is required, including two years of accident prevention work or a year of full-time safety inspection. An associate degree in engineering technology may be substituted for two years' general experience.

Further information and forms may be obtained through Recruitment Unit 18, NYS Department of Civil Service, The State Campus, Albany 126.

Suffolk Co. Has 3 Vacancies For Duplicating Ops.

The Department of Public Welfare in Bay Shore, L.I., the General Services Department in Riverhead, and the school district No. 4 of Huntington have vacancies for duplicating machine operators. The Suffolk County Civil Service Commission will conduct an open-competitive examination on October 10 to fill these. Last filing date is September 25.

These positions pay from \$146 to \$178 bi-weekly. Applicants must have graduated from a standard high school and have one year of experience in the operation of offset duplicating equipment. A satisfactory equivalent combination of training and experience will be considered.

Details and application forms may be obtained from the Suffolk County CSC, County Center, Riverhead.

City Employees Offered Course In Spanish

Two courses in Conversational Spanish for City employees will be offered this fall under the City College Municipal Personnel Program, by City Personnel Director, Dr. Theodore H. Lang has announced.

Conversational Spanish (CC-24) is intended for persons without previous knowledge of Spanish, while Intermediate Conversational Spanish (CC-124) is for those with a basic understanding of Spanish conversation. Both courses

State Requests Career-minded Case Workers

Case workers in New York State are offered \$5,650 annually. Positions are open to college seniors and graduates, registered nurses and teachers in various welfare departments. Applications will be accepted until Sept. 21.

Applicants for the examination must have graduated from an accredited college with a bachelor's degree; or have one year of satisfactory full-time experience as a licensed registered professional nurse; or four years of such experience either in social work with an accepted agency, or in supervised teaching in an accredited school; or a satisfactory equivalent combination of training and experience.

For further information or application forms, please contact the State Department of Civil Service, The State Campus, 1220 Washington Avenue, Albany, N.Y., 12226.

Senior Laundry Worker Lists Set

Two New York City promotion eligible lists have been recommended for publication effective Sept. 16. They are senior laundry worker (HD) women, with 22 eligibles, and senior laundry worker (HD) men, with 10 eligibles.

es will be taught by Philip Sousk who has been an instructor in this program for a number of years.

These courses are designed for City employees who are called upon to work with or interview Spanish speaking people. Students will learn to converse with each other and with the instructor in Spanish, simulating real life situations encountered in their jobs. The "intermediate" course will be conducted as far as practicable in Spanish.

The basic course will be held on Wednesdays, beginning September 30, 1964 and the intermediate course on Thursdays, starting

October 1, 1964. Both courses will be conducted at 40 Worth St., Mezzanine, Room M-5. The fee for each ten session course is \$15.00. Registration for this and other fall course offerings will start Tuesday, September 8, 1964 at the Division of Training of the Department of Personnel.

Write or call the Training Division of the New York City Department of Personnel, 40 Worth Street, New York, New York 10013 (Mezzanine Room M-6, Phone 566-8816) if you want to be placed on the mailing list for a free copy of the annual training bulletin describing the 1964-1965 Voluntary Evening Program.

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Social Work Offers Wide Opportunities With New York City

Immediate openings are available for caseworkers in the Welfare Department and probation officers with the Probation Department, the Suffolk County Civil Service Commission has announced. Applications will be accepted until Sept. 21 for the October 24 examinations.

The positions offer a bi-weekly salary of from \$227 to \$276. All applicants must be college seniors or graduates. Probation officers must be between the ages of 21 and 55 years of age at the time of appointment.

These departments conduct in-service training programs, and employees have an opportunity to qualify for the educational leaves granted each year. Advancement is rapid.

Please contact the Suffolk County CSC, County Center, Riverhead; PA 7-4700, ext. 249 for details and application forms.

U.S. Job Opportunities

(Continued from Page 9)

visory education specialist, \$7,030 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 278 B.

Elementary teacher, \$4,690 and \$5,795.—For duty in the Bureau of Indian Affairs in various States including Alaska. Announcement 238 B.

Psychologist (various options), \$8,410 to \$15,665.—Jobs are with the Veterans Administration. Announcement 234 B.

Research psychologist, \$7,030 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 124 B.

Social worker (child welfare, clinical, correctional, family service, general, public assistance); social worker—child welfare adviser and specialist; social worker—public assistance adviser; social worker—public assistance specialist (assistance standards specialist), staff development specialist, welfare methods specialist, welfare service specialist); social worker—

medical and psychiatric adviser and specialist; rehabilitation adviser; public welfare research analyst (public assistance, child welfare, \$5,795 to \$15,665.—Announcement 251.

Social worker (correctional), \$5,795 and \$7,030.—Jobs are in Federal penal and correctional institutions. Announcement 9-14-1 (60).

Trades

(All trade jobs are in the Washington, D.C. area unless otherwise specified).

Bindery worker, \$2.17 an hour.—Announcement 38 B.

Bookbinder, \$3.72 an hour.—Announcement 182 B.

Cylinder pressman, 3.90 an hour.

Speech pathologist, audiologist, audiologist-speech pathologist, \$8,410 to \$11,150 a year. Jobs are with the Veterans Administration. Announcement 280 B.

Staff nurse, head nurse, public health nurse, \$4,690 to \$6,390.—Jobs are with the Indian Health Program on reservations West of the Mississippi River and in Alaska. Announcement 100 B.

Veterinarian, \$7,490 to \$13,615.—Announcement 313 B.

City Offers 16 Titles

Open-competitive examinations for 16 titles in various positions and locations are being offered by the New York City Dept. of Personnel. Applications will be accepted on a continuous basis.

For most of the tests, applications are available at the Applications Section, New York City Department of Personnel, 49 Thomas St., New York.

U.S. Engineers Sought By N.Y. District Corps

Positions are open with the U.S. Engineer District, New York Corps of Engineers, on an indefinite basis to fill six vacancies.

Civil Engineer, GS-5, \$5,650 per annum; Civil Engineer, GS-7, \$6,770 per annum; Construction Engineer, GS-7, \$6,770 per annum; Civil Engineer, GS-9, \$7,260 per annum; Hydraulic Engineer (Hydro Invest), GS-9, \$7,260 per annum; Construction Management Engineer (Waterways), Albany, N.Y. & New York, N. Y., GS-9, \$7,260 per annum; Supervisory Civil Engineer (Survey), GS-9, \$7,260 per annum.

Requirements

To qualify, applicants for engineer vacancies must possess a degree in engineering or a professional engineering license. Applicants for the GS-9 vacancies must have a minimum of two years of progressively responsible professional engineering experience including one year specialized experience equivalent to the GS-7 level; for the GS-7 Engineer vacancies, one year of professional engineering requirements including one half year of specialized experience, for the GS-5 engineer vacancy, no experience is required.

Interested applicants should apply to Miss J. Perugini, U.S. Army Engineer District, New York, SPring 7-4200, Extension 351.

Named Trustee

ALBANY, Sept. 14—Mrs. Marion Blanchard Kennedy of Auburn has been named a member of the Board of Trustees of the Auburn Community College. She succeeds Dr. Anthony L. Cimildora, also of Auburn, who retired.

Upper Manhattan Co-op Housing Units in Demand

Response to the initial announcement of the availability of cooperative apartments in Esplanade Gardens, the middle-income housing development which will be built in upper Manhattan, has been impressive, according to George Brooks, vice-president of Dahage Realty Corp., sales agents for the project.

The opening of sales offices at 1706 Amsterdam Avenue last week created a response that was even beyond the optimistic expectations of the sponsors and others who had planned the venture on the basis of research indicating a market for cooperative housing in the area.

The development, which upon completion will contain 1870 apartments, will occupy the site of subway yards abandoned by the city several years ago between 145 and 149th streets and Seventh Avenue.

Stephens Named

ALBANY, Sept. 14 — Roderick Stephens of New York City has been named as head of a city-wide advisory council to the State Commission for Human Rights. His appointment was announced by George M. Fowler, chairman of the commission. Stephens is a consultant to Sparkman and Stephens, naval architects.

The word's getting around:

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Social and Educational

Clinical psychologist, \$8,410 to \$15,665. Announcement 417.

Educational research and program specialist, \$7,030 to \$15,665.—Announcement 324 B.

Education specialist and supervisor.—Announcement 93 B.

Offset duplicating press operator, \$2.28 to \$2.84 an hour; lithographic offset pressman, \$3.06 to \$3.39 an hour.—Announcement 291 B.

Offset pressman (large presses), 4.01 an hour.—Announcement 292 B.

Printer-hand compositor, \$3.90 an hour.—Announcement 327.

Printer, slug machine operator, and monotype keyboard operator \$3.90 an hour.—Announcement 65 B.

Printer-proofreader, \$3.90 an hour.—Announcement 237 B.

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Table with columns: Title, Last No. Certified. Lists various job titles and their certification dates and numbers.

School Lunch Managers Needed By City; \$5,150+

Persons with background in the field of food preparation can now apply for positions as school lunch managers with the City of New York.

These positions, open to any citizen of the United States without regard to residence, pay from \$5,150 to \$6,590 a year. There are 72 immediate vacancies and filing will continue until the needs of the Board of Education are met.

Examinations will be held periodically with candidates summoned in groups in the order of filing. However, there will be no postponements or transfer of an application from one period to another.

Minimum requirements for the post include a baccalaureate degree, with a major in foods, nutrition, institutional management, issued after completion of a four-year course in an accredited college or university. Either of the following will be considered an equivalent:

• Graduation from a community college or other accredited college offering a two-year course with a major in restaurant and food service management technology and two years of full-time work in a capacity to qualify for the position or:

• Two years of full-time work in an accredited college with a major in foods, nutrition or institutional management and completion of at least six college courses in food or nutrition. In addition, candidates must have two years of full-time paid experience of qualifying character.

Under general supervision, the school lunch manager manages a junior high school cafeteria or a small high school cafeteria, supervises several elementary school cafeterias or is assigned to appropriate responsibilities in other units of the school lunch program. Employees in this title are accorded promotional opportunities to the title of head school lunch manager which pays from \$5,750 to \$7,190 a year. The occupational group reaches the top of the promotional line with the assistant director of school lunches title which pays from \$11,200 to \$13,600 annually.

The written test may include questions on menu planning and food preparation; equipment; requisitioning, inspection and storage of supplies; sanitation; supervisory practices and cafeteria management and related matters.

For further information, contact the Department of Personnel's application section, 49 Thomas St., New York, N.Y. 10013.

Raymond F. Carey

POUGHKEEPSIE, Sept. 14 - Raymond F. Carey, an employee at the Wassaic State School since 1937 and a former chairman of the Harlem Valley Boy Scout Council, died Sept. 7, at Vassar Hospital, here, after a long illness.

A longtime area resident, Carey was in charge of the Wingdale Aircraft warning service in World War II. He was a member of the school's Civil Service Employees Assn.

A native of New York City, Carey was the son of the late Mr. and Mrs. Martin Carey. He is survived by his wife, Mrs. Gladys M. Verity Carey, a son, Richard, U.S. Army, two sisters and two brothers; nieces and nephews.



WHO'S UP - Suffolk County Welfare Commissioner Richard DiNapoli, left, and Nassau County Welfare Commissioner John McManus, right, indulge in the traditional bat ritual prior to the start of a softball game between teams representing the two departments. Suffolk Police Commissioner John L. Barry acts as arbitrator. The Nassau team won 16 to three.

X-Ray Techs Needed By Hospitals Dept.

A total of 85 X-Ray technicians are needed by the Department of Hospitals offering an annual salary of \$4,550 to \$5,990.

Filing for these positions will continue until the needs of the service have been completed.

Candidates must have each of the following: graduation from a senior high school or a high school equivalency diploma or a GED certificate from the armed forces; one year of full time, paid experience as an X-ray technician in an approved hospital or in the office of a recognized roentgenologist or a satisfactory equivalent of this experience. Applicants must meet these requirements at the time of application.

An X-ray technician, under supervision, operates X-ray equipment and auxiliary apparatus and develops negatives. He may also

supervise subordinate personnel and perform related work.

Seventy percent is the passing mark for the practical examination which is weighted at 100.

For further information and applications, contact the Application Section of the Department of Personnel, 49 Thomas St., New York, N.Y. 10013.

To Attend Meet

ALBANY, Sept. 14-Anselme F. Dappert, director of the State Health Department's Bureau of Water resource Services, will attend the Second International Conference on Water Pollution Research in Tokyo.

STATE ELIGIBLE LISTS

Table with columns: SOCIAL CASE SUPERVISOR, UNIT (CWS), DEPT. OF SOCIAL WELFARE, ERIE COUNTY; BUSINESS OFFICER-STATE UNIVERSITY; COMPUTER PROGRAMMER TRAINEE -INTERDEPARTMENTAL. Lists names and corresponding numbers.

City Needs Over 230 Junior Civil Engineers; Offers From \$6,750

A new year-long filing period for some 230 junior civil engineer jobs with the City of New York has just opened. The jobs pay from \$6,750 to \$8,550 a year.

Applications will be issued at the usual hours at the Department of Personnel, 49 Thomas St., New York City, but must be filed on Thursdays only, between 9 and 10 a.m.

All applicants must have either a degree in civil engineering or four years of experience in the field, or a combination of the two.

The Exam

The final grade for placement on a list will be determined solely on the basis of the applicant's qualifications. A qualifying written test will be given and will

consist of multiple choice questions on civil engineering, surveying, mathematics, elementary design, construction and inspection.

After six months in the title, junior civil engineers are eligible for promotion to civil engineer, a job which pays from \$8,200 to \$10,500 a year.

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Candidates must have been legal residents of Suffolk County for at least six months preceding the examination. The only other qualification is graduation from a recognized college or university.

The Suffolk County Civil Service Commission, County Center, Riverhead will supply further information and application forms.

EVENING COURSES FOR CITY EMPLOYEES Municipal Personnel Program Long Island University College of Business Administration

There is still time to register for the following courses which are offered in the Fall semester starting the week of September 28, 1964.

- Social Case Work Supervision
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- Labor Relations in the Public Service

FEE: \$15.00 Per Course
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Nurses Sought

The Veterans Hospital in Brooklyn needs licensed registered and practical nurses. Salary range for registered nurses is from \$5,235 to \$6,090; for practicals from \$3,880 to \$4,215, depending upon qualifications.

Real Estate License Course Open Oct. 1

The Fall term in "Principles and Practices of Real Estate," for men and women interested in buying and selling property, opens Thurs., Oct. 1, at Eastern School, 721 Broadway, N.Y. 3, AL 4-5029. This 3 months' evening course is approved by the State Division on Licensing Services as equal to one year's experience towards the broker's license.

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CSEA Opens Battle On Appeals

(Continued from Page 1)
Director Dr. T. Norman Hurd, Sol Neil Corbin, counsel to the Governor, and other members of the Rockefeller cabinet.

In the suit against the budget director, Albany Supreme Court Justice Roscoe V. Elsworth allowed the state two weeks to answer the petition that asked the court to compel the budget director to approve salary reallocation for four titles in the Division of Employment that have been approved by the State Civil Service Commission.

These are employment interviewer and claims examiner, Grade 12 to 14, and senior employment interviewer and senior claims examiner, Grade 16 to 18.

In regard to this particular suit, Feily stated that the CSEA intended to pursue the issue, "up to the highest court."

Significance of Meetings

Commenting on the meeting with administration officials, Feily said, "The meeting with the State Budget Director and other members of the Governor's cabinet is

a tribute to the effort of the forest rangers, correction officers, employment interviewers, and all other who have sought to remedy the continued practice of budgetary vetoes.

"The very fact that the representatives of the Governor are meeting with us to discuss new procedures and new alternatives is of enormous significance to all state employees, who wish to avoid, in the future, any repetition of the previous vetoes," Feily declared.

Supervisors Meet

(Continued from Page 1)
count clerk-stenographer, account clerk-typist, assistant cook, chief court attendant, court crier, guard, license practical nurse, record clerk tabulating machine operator, \$3725-\$4685, increment \$240; Group VI, cashier examiner, head matron junior laboratory technician maintenance man, senior clerk, senior key punch operator, senior photocopy operator, senior typist, skilled laborer, automotive mechanic helper, laboratory technician trainee, \$3930-\$4930, increment \$250; Group VII, (engineering aide, senior bookkeeping machine operator, senior library clerk, senior stenographer) \$4150-\$5190, increment \$260.

Group 8

Also, Group VIII, (assistant sealer of weights and measure, building maintenance mechanic, chief guard cook, draftsman, motor equipment operator, senior tabulating machine operator working foreman, \$4390-\$5470, increment \$270; Group IX, (environmental health technician, deputy director of civil defense, jailer, land and claims adjuster resource investigator, senior account clerk, senior account clerk — typist) \$4640-\$5480, increment \$270.

Group 10

Group X, deputy clerk, Baard of Supervisors, laboratory technician, medical worker, registered professional nurse, senior account clerk—stenographer, senior engineering aide, \$4910-\$6070, increment \$390; Group XI, automotive mechanic, bridge foreman, case-worker, deputy sheriff, head jailor, hearing stenographer, labor fore-

man, law librarian legal stenographer, principal clerk, secretarial stenographer, supervisor of buildings and grounds, supervisor of farms buildings, \$5200-\$6400, increment \$300.

Group XII, (deputy calendar clerk, principal account clerk, probation officer, public health nurse, sealer of weights and measures, senior environmental health technician, \$5490-\$6730, increment \$310.

Group 13

Group XIII, (accounting supervisor Grade B, garage foreman, junior accountant, physical therapist, senior case worker, superintendent of buildings and grounds, \$5815-\$7095, increment \$320; Group XIV, (administrative assistant, assistant business manager, confidential clerk, senior deputy sheriff, supervisor of nurses, tabulating unit manager) \$6145-\$7465, increment \$330.

Group 15

Group XV, (junior planner, road construction foreman, supervising public health nurse, \$6490-\$7890, increment \$350; Group XVI, (junior engineer, probation supervisor, \$6855-\$8335, increment \$390; Group XVII, (general maintenance foreman, case supervisor grade B, supervising physical therapist, \$8040-\$8840, increment \$400; Group VIII, (general construction foreman, probation director I, senior planner, chief deputy sheriff, court stenographer, \$87645-\$9365, increment \$430; Group XIX, (director Veteran's Service Agency, \$8050-\$9890, increment \$460; Group XX, (director public health nursing, assistant public health engineer, calendar clerk, \$8455-\$10,455, increment \$500.

Group 21

Group XXI, \$8900-\$10,980, increment \$520; Group XXII, (senior engineer, senior public health engineer, associate planner, \$9370-\$11,530, increment \$540; Group XXIII, (planning director, associate public health engineer, \$9860-\$12,300, increment \$610; Group XXIV, \$10,380-\$13,180 increment 700; Group XXV, \$10,940-\$14,140, increment \$800; and Group XXVI, (commissioner of public health, \$16,135-\$19,935, increment \$950.

Murray Named Exec V.P. Of The State University

ALBANY, Sept. 14—J. Lawrence Murray, former chief administrative officer of the State University, heads a list of new appointments to top-level positions with New York State's rapidly-expanding State University complex.

Murray, effective Sept. 17 will take over the post of executive vice-president of the University at a salary of \$25,000 a year.

He first joined the central office staff of the University as secretary in 1957. He has been a close associate of Frank Moore, chairman of the University Board of Trustees, for many years.

Other major center office appointments, announced by the University Board of Trustees, include those of:

Dr. Ernest L. Boyer, Director of the Center for Coordinated Education at the University of California at Santa Barbara, as Executive Dean for University-wide Activities, effective July 1, 1965, at an annual salary of \$22,000.

Robert E. Thomas, assistant to the president, Educational Broadcasting Corporation, New York City, as assistant to the President of State University, effective October 1, 1964, at an annual salary of \$18,605.

L. J. Livesey, Jr., assistant to the chancellor, University of California at Santa Barbara, as Director of Facilities Research, effective November 1, 1964, at an annual salary of \$15,614.

Mr. Murray has been a member of the Central Staff since November of 1957 when he was appointed Secretary of the University. In December of 1963, he was designated by the Trustees to discharge the additional duties of Chief Administrative Officer of the University pending appointment of a president. His duties in the latter capacity concluded on September 1 when Dr. Samuel B. Gould formally assumed the office of president.

Dr. Boyer received the A.B. from Greenville College in 1950, the M.A. from the University of Southern California in 1953, and the Ph.D. in Speech Pathology and Audiology from the same institution in 1958. He did post doctoral work in Medical Audiology at the University of Iowa Hospital in 1960.

Advance Degrees

Throughout the period he was studying for his advanced degrees, Dr. Boyer held faculty posts at several institutions, including: Teaching Assistant in Speech, University of Southern California; Assistant Professor of Speech and Director of Forensics, Loyola University; and Academic Dean and Professor of Speech Pathology and Audiology, Upland College.

He assumed his present post at Santa Barbara in 1962. During 1960-62, Dr. Boyer also served as Director of the Joint Commission to Improve the Education of Teachers, Western College Association.

Thomas has held his post with Educational Broadcasting Corporation since 1962. Previous to that time he was Public Relations Associate with the New York Life Insurance Co., a free lance publicist-writer, a member of the public relations department of Hooker Chemical Co. and a member of the staff of Dudley L. Parsons Co.

Four faculty appointments also were announced at the same time. They are:

Dr. Clifford J. Craven as Dean of the State University College at Oneonta. Dr. Craven, Dean of Students at the University of Oklahoma, will assume his new post September 24, at an annual salary of \$18,000.

Dr. Gilbert S. Ross as Associate Professor of Medicine at the Upstate Medical Center, Syracuse. Dr. Ross, Director of the Division of Neurology and Assistant Professor of Neurology at the University of Minnesota, was appointed for a three-year period ending August 31, 1967, at an annual salary of \$17,500.

Dr. James R. Brathovde as Director of the Computer Center and Professor of Chemistry at Harpur College, Binghamton. The appointment, effective November 1, 1964 through October 30, 1967, carries an annual salary of \$15,186. Dr. Brathovde is Associate Program Director, Undergraduate Science Education, National Science Foundation.

Dr. Frank N. Elliott as Director of Liberal Studies, State University College at Cortland, effective immediately, at an annual salary of \$15,186. Dr. Elliott was Associate Dean and acting Dean of the School of General Studies at Columbia University.

Effective Sept. 28

ALBANY, Sept. 14—The state's new Uniform Commercial Code goes into effect Sept. 28. Secretary of State John P. Lomenzo has notified county clerks.

Filings are now being accepted. With new automatic equipment, recently installed, the Department of State's Albany office can handle some 5,000 filings a day.

Buffalo Area Residents Pass State Exams

BUFFALO, Sept. 14—Western New York residents who qualified in three recent Civil Service examinations were listed here by the State Civil Service Commission. They are from Buffalo unless otherwise indicated.

Assistant desk clerk, Erie County (\$3,890—\$5,910), Gordon C. Harris, Kenmore; Erma A. Ayers, Nyda L. Townsen, Elizabeth Dusch and Pate S. Risflay.

Elevator operator, Erie County (\$3,220—\$3,980), Louis P. Martin, Kenmore; Howard Cranston, Robert C. Auer, Clair W. Redmond, Kenmore, and Frank Dentinger.

Assistant hydraulic engineer (\$7,740—\$3,355), Dale F. Jones, East Aurora.

Results Announced

ALBANY, Sept. 14—The State Civil Service Commission has announced the results of an examination for the position of state veteran counselor at \$6,969 to \$8,435 a year, with 34 of the 182 applicants taking the test, achieving passing grade. The top five on the list are: George W. Henry, Huntington; Edith Anthony, Buffalo; Francis Cleary, Buffalo, Allen Shrlach, Jamaica and Louis Damiani, Rochester.

Pass your Leader on to non-member.

Hollender Named

ALBANY Sept. 14—Dr. Marc H. Hollender has assumed full time professorship at the State University Medical Center at Syracuse, leaving his post with the Syracuse Psychiatric Hospital.

The appointment was announced by Dr. Paul H. Hoch, State Commissioner of Mental Hygiene.

The new director of the Syracuse Psychiatric Hospital is Dr. John Cumming, promoted from the faculty. Dr. Cumming formerly was directed of research at Kansas City hospital.



THE PARTY'S OVER — A group of hospital employees were honored at a recent dinner marking the completion of a course in "Fundamentals of Supervision" conducted at the hospital. Front row, left to right: Dr. I. M. Rossman, Director of the hospital; Ann Crites, Millicent Keding, Esther Josephson, George Peters (group leader), Ina Salisbury, Virginia Evans, Robert Colburn, business officer. Back row, left to right: Leo Koch, Richard Spire, Noel Joubert, Carmela Herrington, Marilyn Hanson, Raymond Nagel, John Powers, Warren Hall. Absent: Helen Bartow, George Hager.