

March 23, 1854.
The Executive Committee, met, on the call of the
Chairman

Present

The Superintendent of Common Schools
Hon. W. Townsend,
D. Beck,

Col. Austin

The Minutes of the last meeting were read &
approved.

A letter from Dr. Ezra S. Carr, dated July 11,
1854, was read, in which he signified his acceptance
of the Professorship to which he had been appointed.

A letter from Dr. Carr, to Professor Frothingham
dated March 18, 1854, was read as follows

Dear Sir,

Finding that my health & strength will
not enable me to discharge the present duties of the
Chair of Natural Science, in a manner satisfactory to
myself or beneficial to the class, I reluctantly
offer through you my resignation to the Executive
Committee.

I trust it will be convenient to
relieve me during the coming week.

With my best wishes for the continued
success & prosperity of the School, I remain

Yours truly

Ezra S. Carr.

After considering the same, it was resolved
that W. Townsend & the Principal be a Committee
with full powers to make such temporary arrange-
ments for the present session, as may seem to them
necessary.

On application, it was agreed that the
Principal allow the exhibition of the Public
Schools, to be held in the large Room,

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under such limitations & restrictions as may seem
necessary,

On Motion unanimously
Resolved that the Secretary of State be requested
to address the Normal School at its closing
exercises in July next

W. Tompkins, from the Committee on Salaries,
appointed at the last meeting, made the
following report in the form of Resolutions,

Resolved that the Faculty of the State Normal School
be the same in herby organized & established as
follows,

A Principal & Professor of Moral & Intellectual Philosophy	at a salary of \$1500 per an
A Professor of Mathematics & Civil Engineering	1000
A Professor of the Natural Sciences	1,000
A Professor of English Literature	1,000
A Superintendent of the Experimental school & Teacher of the Practice of Teaching	\$ 900
A Superintendent of the Study Room & Tutors	800
Four Tutors (if such number be necessary) both male & female, each	500. 00
A Teacher of Vocal Music,	250. 00
A Teacher of Penmanship & Book Keeping	200. 00

and that the same be carried into full
effect, whenever vacancies occur which will
enable the Committee to do so, without injustice
to the present teachers.

Resolved that the salary of the Superin-
-tendent of the Experimental School as fixed by the
foregoing resolutions be given to the present in-
-cumbent of that office, from the commencement

of the next term,

On Motion said Report was unanimously agreed to

The following Schedule of Salaries, referred to above was ordered to be entered on the Minutes.

Principal Professor of Moral & Intellectual Science	\$1500
Professor of Mathematics & Civil Engineering	\$1000
Professor of the Natural Sciences	1000
Professor of English Literature	1000

Superintendent of the Experimental School	900
Superintendent of the Study Room	800.

Four Tutors, both Male & Female, each 500	2000
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Teacher of Vocal Music.	250
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Teacher of Penmanship & Book Keeping	200.
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\$ 8650

Mileage to Pupils.	1500
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Contingent Expenses.	1500.
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\$ 11,650

Income from the State,	\$ 10,000
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" from the Exp. School,	2000.
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\$ 12,000

Surplus. Balance \$ 350

which will be required for Repairs & Extraordinary Expenses

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The Standing Committee on Accounts presented the following exhibit from the Treasurer being an account of the

Receipts & Disbursements for account of State Normal School for the term ending February 11, 1854.

<u>Disbursements.</u>	
For Salaries of the Principal & Teachers	\$ 3450. 00
" Mileage of Pupils	632. 82.
" Contingencies	638. 16
" Fuel	421. 63.
" Repairs to Building	414. 25
" Insurance	70. 00
" Stationary, Text Books & Chemicals	140. 07.
" Experimental School	472. 26.
	<u>\$ 6239. 19</u>

Receipts

Balance from former Ac	395. 41	
Experimental School	729. 00	
From Comptroller	5000 00	
Bank of Albany, Interest	33. 34.	\$ 6157. 75.

Balance due Treasurer \$ 81. 44

The Committee also presented the following certificate

The Undersigned, members of the Executive Committee of the State Normal School & comprising a Committee to examine the Treasurer's Account, do hereby certify that they have examined the foregoing account of moneys received & paid out by Dr. J. Roney & Beech, Treasurer, from Aug^t 12. 1853 to Feb^y 11. 1854, & also the vouchers in support thereof & find the same correct & they also find that the said Treasurer had advanced the Treasury

Eighty one $\frac{44}{100}$ dollars, & that such sum has now been
paid him out of the appropriation rec^d from the State
received since July 11. 1854
(Signed)

E. W. Leavenworth } Sub
Franklin Tompkins } Committee

Adjourned

April 20. 1854

The Executive Committee, met on the call of the
Superintendent of Public Instruction, who was ne-
cessarily called out of town.

Present

Col Austin

D^r J. Romeyn Beck

Hon. F. Tompkins

The Minutes of the last meeting were read &
approved.

A Donation, from Mr William F. Phelps,
of some forty volumes, to the Library of the State
Normal School was announced, for which the
thanks of the Committee were ordered to be presented.

The Committee, ^{to whom} was referred the resignation
of Professor Carr, with instructions to propose to him
such relief from his present duties, as his health may
require and the interests of the school admit

Report.

That after conferring with him on the sub-
ject, they proposed to reduce his time of instruction
from three to two hours, & to continue his full salary
through the present term. In answer to this proposal
they have received the annexed communication, which
as the sub-Committee do not feel authorized to
enter into any arrangement, to extend beyond the
present term, they submit for the consideration