

Council and Committee Reports for SEC Meeting February 14, 2018
Christian Poehlmann, Senate Secretary

UNIVERSITY SENATE CHAIR'S REPORT – Karin Reinhold

During January, an informal survey among SUNY wide senators and campus governance leaders on assessment of administrators showed that a few campus have established procedures to evaluate their senior administrators. Among these are Brockport, where their Senate's procedures require a performance review survey of administration officials once every three years on a rolling basis; and Oswego, which periodically reviews their academic administrators and their President.

On Jan 29th, Senate leadership, Jim Collins and Jim Mower (Reinhold was ill), met Provost Stellar and VP for Academic Affairs Bruce Szelest. The following items were discussed. a. President Rodriguez's views of contingent faculty issues that were addressed in a set of contingent faculty reports compiled by Bill Hedberg and distributed to CGL. b. Data on the number of fulltime vs part-time positions over the past 3 years and how the University stands with respect to national averages. c. How will the strategic budgeting for strategic planning work? d. The state of the new Environmental Science and Engineering Department. Approval continues to move along in the University/SUNY/State Ed approval process. The proposed Department already has a chair and has approval to conduct on campus external review (standard for new program proposals through SUNY System).

On Jan 29th, Chair Reinhold received a request for data concerning ratios of part time & contingent faculty vs tenure-lines over the last 5 years. The request was sent forth to VP for Administration. At the same time, a request was made for the Senate to consider the creation of a council for contingent concerns, a place within the governance structure that would address the continuing concerns of the part time and contingent faculty, whose numbers continue to grow, comprising now more than 50% of our teaching faculty.

Provost Stellar and VP for Student Success will present the Draft Strategic Plan to the SEC on Feb 14th and to the Senate on Feb 26th. The presentations will be interactive, all are encouraged to bring their smart phone or tables to be able to participate and give feedback.

Chancellor Christina Johnson requests comments on her resolution on Open Access Policy for the SUNY system by February 23rd. Comments can be sent to: provost@suny.edu. The letter with the resolution is attached to this report.

On Feb 5th, the Senate leadership and UUP leadership sent an Open Letter to the Provost concerning the Strategic Plan, addressing key issues for our constituencies that are not clearly addressed in the strategic plan.

On Feb 5th Senate meeting the President announced a Graduate School task force. One of its main charges is studying ways to improve enrolments of master students. The task force is composed by: Kevin Williams (Vice Provost and Dean for Graduate Education), Edelgard Wulfert (Dean, College of Arts & Sciences), Laura Schweitzer (Interim Dean, School of Public Health), Jason Lane (Associate Professor and Chair, Educational Policy and Leadership), Sandra Starke (Vice Provost and Associate Vice President for Enrollment Management), Peter Shea

(Associate Provost for Online Learning), Harvey Charles (Vice Provost and Dean, Center for International Education and Global Strategy), Joseph Brennan (Vice President for Communications and Management)

At the Senate meeting, Zina Lawrence suggested that a more effective way to advocate for UAlbany would be to bring Senators to campus and show them our students and programs. Jerlisa Fontaine, SA president, asked for inclusivity efforts to better integrate international students with US students.

On Feb 6th, Chair Reinhold met with Seery, VP for Government & Community Relations to discuss ways in which the Senate can support UAlbany's lobbying efforts. GSA is organizing Higher Education Advocacy for Feb 28th.

On Feb 6th, Winchester from Undergraduate Office requested that the Senate review the definition of Liberal Arts as well as the policy on credits for BA & BS programs.

Recommendations:

SEC evaluates the proposed review of a) the current definition of Liberal Arts, b) the current policy on credits for BA & BS programs.

Actions taken:

Chancellor's resolution on open access was sent to LISC for comments and consideration.

An invitation was sent to Gerry Zahari, UAlbany representative to the SUNY wide Open Access Committee, to report on the work that committee.

Senior Vice Provost and Associate VP for Academic Affairs, Bill Hedberg was invited to present a report to the SEC on Mar 5 on the state of implementation of the Blue Ribbon Panel recommendations on contingent concerns and graduate students stipends.

At-Large Senator for Part Time faculty, Virginia Yonkers, was invited to present a report to the SEC on Mar 5, about the concerns of the contingent faculty.

Senate representatives on the Assessment of Administrative Units Advisory Board were invited to present a report on this year's work of the board to the SEC on Apr 2nd.

SAVE THE DATE:

- Senate Forum on *Gender Equity and Inclusion*: February 13th, 12:00 to 2:00 pm, Multi-Purpose Room, West Wing CC.
- Senate Forum on *The State of Arts and Humanity*: March 21st.
- **Spring Faculty Address**, April 3 at 1:00 pm in the CC Ballroom.
- Senate Forum on *The State of IT on Campus*: April 10th.

Other announcements:

- Feb 10th: 2018 President's Awards for Exemplary Public Engagement Nomination deadline - Mary Hunt

- Feb 22nd, 7-9 pm: ODI Conversations for Change presents: “*Speaking out on Campus in the 21st Century*”
- Feb 23rd: SUNY wide Advising Conference at UAlbany - <https://advisingsuny.wordpress.com/>
- Feb 29th GSA Higher Education Advocacy day.
- March 2nd: SUNY Voices Conference: Middle States & Shared Governance, 10:00-4:30, SUNY Administration, Albany, NY
- April 1st: Date planned for Strategic Plans to be submitted.
- **April 13th: President’s Inauguration**
- April 20th: SUNY Undergraduate Research Symposium 2018, Oneonta, and Saturday, April 21th at Monroe County Community College.

SUNY Senators’ Report – Diane Hamilton, Walter Little, Latonia Spencer

- Nothing to report

Graduate Student Organization Report – Dawn Wharram, Lead Senator

- Nothing to report

Student Association Report –Jerlisa Fontaine, President

- Nothing reported

Council/Committee Chair Reports:

CAA – Istvan Kecskes, Chair, Mary Ellen Mallia Co-Chair

- Nothing reported

CAFFECOR – Carol Jewell, Chair

- Nothing to report

CERS – David G. Wagner, Chair

- Nothing to report

COR – Robert Rosenswig, Chair

A Council on Research Meeting was held on Monday, Jan 29, 2018 where:

1. CoR members discussed proposed revision of policy and procedure for Centers, Institutes and Specialized Research Labs (CISRL) and the formation of a task force to review the existing and proposed policies and procedures with the goal of presenting a recommendation to CoR by May
2. The Subcommittee on the Faculty Research Award Program Category A (FRAP-A) Subcommittee submitted their recommendation to CoR. After discussion, the subcommittee ranking was approved and sent to the VPR’s office for funding decisions.
3. UAlbany Excellence in Research & Creative Activities Award (ERCA) nomination case was reviewed by award subcommittee and reported to CoR.

4. In response to a recent meeting on Shared Governance with Councils of the Senate, CoR has begun to work on its Policy and Procedure Manual with the goal of having it ready by May.

CPCA – Jim Hargett, Chair

- Nothing to report

GAC – Sean Rafferty, Chair

- The next GAC meeting is February 15, 2018

GOV – Jim Mower, Chair

GOV will meet on February 7 (rescheduled due to weather) to:

- Hear a report from the Committee on Liaison and Elections on software systems for conducting campus-wide elections,
- Organize slate preparations for Spring elections, and
- Begin preparing the Faculty Survey for distribution this Spring

LISC – Billie Franchini, Chair

LISC Report for the Senate Executive Council Meeting, February 14, 2018

Submitted by Billie Franchini, Chair, February 6, 2018

The Council on Libraries, Information Services, and Computing (LISC) met on February 6, 2018. During the meeting, Council members heard a presentation from Lindsay Van Berkom, University Libraries, about Scholars Archive and received the following updates from the Libraries and ITS.

I. Report/Updates from Libraries (submitted by Rebecca Mugridge, Dean of Libraries)

A. New hires and searches

1. Web Developer/Designer. The Libraries have completed interviews and are in the process of making an offer.
2. Desktop Support Technician. The Libraries hired Amanda McGown for this position; she started January 11.
3. User Experience Librarian. The Libraries are in the process of scheduling three candidates for on-campus interviews.
4. The University Libraries are in the process of initiating searches for the following three positions:
 - a. Budget Officer
 - b. Subject Librarian for Emergency Preparedness, Homeland Security, Cybersecurity, and Criminal Justice
 - c. Scholarly Communication Librarian

B. Virtual Research Consultations Pilot Project. The Libraries are launching a pilot project to offer virtual research consultations to students and others. Currently

we offer research consultations through in-person, chat, email, phone, and by appointment. Virtual consultations will allow us to offer more in-depth research consultations to students and others over the web. It will be especially beneficial to those in online courses. We're reaching out to classes in Public Health and the School of Education.

- C. **Student Advisory Board.** The University Libraries' Student Advisory Board is going to be chaired by Kelsey O'Brien, Information Literacy Librarian; and Camille Chesley, Reference Librarian, for the next year. They will report to Deborah Bernard, Director of Public Services. We're in the process of scheduling the meetings of the SAB for the spring semester and putting the agendas together.
- D. **Campus Conversations in Standish.** The Libraries are hosting three presentations this spring that highlight faculty research. The presentations take place 12:35-1:30 in the Standish Room in the Science Library. Speakers include the following:
 1. Danny Goodwin, "Photography is Dead. Long Live Photography!" February 28, 2018
 2. Ilka Kressner, Photographic Contact Zones – The Mexican Travel Photographs by Fritz Neugass." March 28, 2018
 3. Kendra Smith-Howard, PhD, Department of History "Finding Nature in Unexpected Places: What Cleaning Closets and Laundry Rooms Tell us About American Environmental History." April 4, 2018

II. Report/Updates from ITS (submitted by Brian Heaton, Director of the Enterprise Infrastructure Services, reporting for Simeon Ananou, Vice President of Information Technology Services and CIO)

- A. **Personnel:** ITS is currently filling a number of positions such **Associate Director of Network** and also a **data visualization support specialist** in hopes to bring us to a staffing level necessary to better address critical issues.
- B. **Infrastructure:** ITS is continuously improving our infrastructure. Many network switches have been deployed in recent months to improve network connectivity in many parts of the campus. Similarly, a design to improve institutional wireless coverage is underway. Wireless coverage is expected to be extended to 40 additional classrooms over the next several months.
- C. **Resource Consolidation and Security Initiative**
 1. ITS is working with various departments to create a better inventory of institutional resources to better understand our risk and develop a mitigation plan accordingly.
 2. Workstation and server affiliations

- a. A login script to migrate workstation computer accounts from CAS in the main University domain is prepared but needs to be retested.
- b. CAS expects to deploy the script to Biology, a large department, next week and will move forward in batches/departments over time.
- c. Server computer account migrations from CAS are on the backburner while they focus on workstations.
- d. Similar efforts are underway with the Library. In fact a team of library technical personnel and ITS systems architects have established that they can recreate library group policies in the UAlbany domain. The team is recreating the library's Organization Unit structure in the UAlbany domain, and then they will work on login script. They expect to begin their migration soon and predict a quick jump to 90% overall completion rather quickly. They are still working on their server migration plan.

D. The Network, Identity and Access Management and Information Security teams are working on a new VPN for the University. This new remote access tool will be deployed later this spring. Stay tuned for more info.

UAC – Karen Kiorpes, Christy Smith, Co-Chairs

- Nothing to report

ULC – Ekow King, Chair

- Nothing to report

UPPC – Jim Collins, Chair

UPPC Report for SEC Meeting on 021418

Information:

The Council met on January 31.

Provost Stellar reported on the Strategic Plan's 'road shows' whereby more than 20 University Constituencies will be engaged in presentations and responses to the current draft Strategic Plan. All are encouraged to read the draft plan and participate in a road show. The Provost answered questions from Council members.

Vice President Van Voorst was absent and unable to provide a report

Chair Collins reported as follows:

On December 18, Chair Collins participated in a Campus Governance Leaders meeting with Jim Mower, Vice Chair of the Senate, Provost Stellar, Associate Provost Ann Marie Murray, and Chief of Staff Bruce Szelest, on January 29, all parties met again. Among items discussed were three items on today's Council agenda:

- Budgeting in relation to Strategic Planning;
- Status of implementation of Panel on Contingent Concerns, 2016 recommendations;

- UPPC study of incoming freshman and transfer student cohorts over ten year period

These meeting occur monthly, and Chair Collins asked Council members to notify him or other Senate leaders if they have items to be taken to these governance meetings. Following upon the recommendations from the 12/13/17 Council Meeting, the Council continued its study of incoming student preparation, discussing data on 2007-2017 freshman and transfer incoming classes, their SAT and GPA and retention rates. Council members identified areas of strong retention and graduate rates among EOP students, and asked for additional data on students in the Living and Learning Communities and the Honor's College, as well as on the Academic Dismissals (from UAC).

At the request of the Provost, the Council tabled a proposal to change the Campus Information Form from the Office of the Dean of Undergraduate Education.

Actions:

The council voted to sponsor the *Senate Forum on Gender Equity and Inclusion at the University* at 12-2 on February 13th in the Campus Center West Multi-Use Room)

The council reaffirmed its support for the recommendation from the Resource Analysis and Planning Committee: *that the Office of Graduate Studies survey graduate departments to determine which are interested in having assistance in increasing international graduate enrollment and to create a designated graduate international recruitment position which would interface with the existing international recruitment infrastructure at CIEGS to recruit for departments which choose to participate.* Council members suggested that this recommendation be communicated to the Dean of the Office of Graduate Studies as well as the Graduate Affairs Council.

The council voted to affirm its support for the recommendation the Facilities Committee: *That the relevant office within Campus Planning Committee offer timely forums to affected faculty and staff when facilities changes are planned, scheduling such forums well in advance of actual changes, and remind supervisors and academic department chairs of the importance of timely discussion opportunities for the faculty and staff they supervise.* Chair Collins will communicate this recommendation to the Director of the Office of Campus Planning.

Recommendations:

No new recommendations

The Council next meets on February 21, 2018.