

**Senate Secretary Christian Poehlmann  
Reports Submitted for September 11, 2017 SEC:**

**SEC CHAIR'S REPORT – Karin Reinhold**

**I. Informational**

During May Chair Collins, Vice Chair Reinhold and Secretary Poehlmann organized the election of chairs for the councils and standing committees for 2017-18.

In June Vice Chair Reinhold a) held a Senate structure meeting with incoming Vice Chair Mower and Secretary Poehlmann, b) participated in record keeping for council meetings with senate leaders and IT Chris Moore with a recommendation that each council should have a group drive for the council records, and c) participated in a Senate and UUP leaders on increased participation of contingent faculty, increase in faculty workload and assessment of deans.

July 11<sup>th</sup> Campus Governance Leaders (CGL) meeting (Chair Collins, Past Chair Cynthia Fox, Vice Chair Reinhold, incoming Vice Chair Mower and interim Provost Darrell Wheeler and Chief of staff Szelest) addressed the transition of leadership, the assessment of academic units and website.

July 24<sup>th</sup> CGL meeting with the President-Elect Havidán Rodrigues addressed the shared governance culture of our university.

July 26<sup>th</sup> Website meeting with JD Hyde and Angela D'Atri. Vice Chair Reinhold was requested graphs for shared governance and content input for the different councils.

Tue Aug 1<sup>st</sup> & 8<sup>th</sup> Vice Chair Reinhold met with incoming Vice Chair Mower to plan the elections' calendar.

Thu Aug 10<sup>th</sup> Scott Bridges gave E. Lopez and Vice Chair Reinhold a tour of the new Campus Center facilities, including the new Board room where Senate meetings will be held once the room is ready.

Wed Aug 22<sup>th</sup> Senate leadership discussed the future visit of SUNY Senate President Gwen Kay and shared governance graphs to be displayed in the new website. Gwen made us aware that the announcement for [Distinguished Professorships](#) has been released, PIF funds (approved by chancellor and CFO) would be released Oct 15, promote and consider presenting at and/or attending the [2017 SUNY Diversity Conference: Engaging Equity, Diversity and Inclusivity in the Classroom, Campus and Community](#), 29 Nov - 1 Dec.

Wed Aug 23<sup>rd</sup> CGL meeting addressed the next steps of the Strategic planning process. President Rodriguez will review and set forth his vision for the university during the Fall.

The assessment of academic units is underway. The Assessment Advisory Committee has been formed and it includes 3 representatives of the Senate. We continue to request the development of a process for assessment of Deans.

Fri Aug 25<sup>th</sup> Routing proposals meeting with UPPC Chair Collins, Vice Dean for Graduate Education Bartow (OGE), Assistant Dean Undergraduate Education K. Winchester and C. Lavallo (UNE), and Associate Provost A.M. Murray.

New programs procedures are clearly documented and procedures for routing changes to programs were clarified. Timetables for proposal evaluation were discussed, to ensure programs receive timely evaluation. It was stressed the need for all involved parties to maintain communication.

Vice Chair Reinhold attended the Convocation. Interim President Stellar and President Elect Rodriguez welcomed the class of 2021, with 4000 students (including transfers).

Wed Aug 30<sup>th</sup> Senate leaders met with consultant from the AASCU-Penson Center for Professional Development and Dr. Charles Bantz, former Chancellor of Indiana University-Purdue University Indianapolis. We discuss items from which the culture of the university will be inferred.

Vice Chair Reinhold and McNutt had meetings and conversations during the summer months regarding the composition of CPCA which needed to be updated after the charter amendment in the composition of CPCA.

Chair Collins and Vice Chair Reinhold run a petition of behalf of contingent faculty to increase contingent faculty representation in the Senate. The petition was distributed to the Senate and was signed by 70 faculty and staff, which included 12 senators.

During the week of Aug 28<sup>th</sup>, Chair Reinhold had conversations about the Global Distinction proposal with Dean and Vice Provost J. Altarriba, Assistant Dean Undergraduate Education K. Winchester, Chairs of UAC K. Kiorpes & C. Smith, Dean and Vice Provost, International Education H. Charles & Director of Global Academic Programs A. Richie, and Chair of UPPC C. Fox.

## **II. Actions taken**

Appointments of Senate representatives to the Assessment Advisory Committee: Penny NG from CAA, Ilka Kressner from GOV & Joette Stefl-Mabry from UPPC.

## **III. Recommendations for actions**

Council and standing committee's chairs review the shared governance website page for their council/standing committee, become familiar with posting calendar, minutes and agenda on the website & prepare news and updates as appropriate.

Global Distinction proposal was sent to UPPC for endorsement.

## **IV. Announcements**

SUNY Senate President Gwen Kay will visit SEC on Oct 2<sup>nd</sup> and the Senate on Oct 16<sup>th</sup>.

[2017 SUNY Diversity Conference: Engaging Equity, Diversity and Inclusivity in the Classroom, Campus and Community](#), 29 Nov - 1 Dec.

SUNY Undergraduate Research Symposium 2018: Friday, April 20 at Oneonta, and Saturday, April 21 at Monroe County Community College. UFS supports this opportunity for students across the SUNY system to come together and display, talk about, demonstrate and/or perform their research and scholarly activity.

## **OTHER REPORTS**

### **UFS (University Faculty Senate) – Diane Hamilton, Walter Little & Latonia Spencer, SUNY Senators**

1) that the SUNY Senate Fall Planning meeting will take place September 14-15, 2017 at the Holiday Inn Syracuse Liverpool. This meeting sets the SUNY Faculty Senate and its various committees' agenda for the coming year. At this meeting, the chair and fellow committee members work on their respective committee agendas and discuss issues and assignments. Members of the SUNY UFS Executive Committee review and discuss the individual committees' agendas.

2) that the SUNY Senate Fall Plenary meeting will take place October 19-21, 2017 at SUNY Delhi.

3) that SUNY Office of Diversity, Equity and Inclusion and the University Faculty Senate will be hosting a conference entitled "Engaging Diversity, Equity and Inclusivity in the Classroom, Campus and Community: Celebrating a Decade of Transformational Diversity Leadership" on November 29-December 1, 2017 at the Albany Marriott Hotel, located at 189 Wolf Road, Albany, New York. For more information on this event, please visit our website at [www.suny.edu/2017diversityconference](http://www.suny.edu/2017diversityconference).

### **GSA (Graduate Student Association) – Dawn Wharram, Lead Senator**

The GSA E-Board for the 2017-2018 academic year is as follows:

<b>Position</b>	<b>Name</b>
President	Dylan Card
Vice President	Chad King
Treasurer	Tom Robertson
Equity & Inclusion Chair	Jaime Coffino

Grants Chair                      Sydney Heiss

Programming Chair              Mitch Torres

All University Senate Committees and Councils as well as Ad-Hoc Committees have been staffed. Below are the 2017-2018 GSA representatives.

<b>University Senators</b>	<b>Member</b>
----------------------------	---------------

Lead Senator, UPPC	Dawn Wharram
--------------------	--------------

Senator, GOV	Chad King
--------------	-----------

Senator, COR	Tom Robertson
--------------	---------------

Senator, LISC	Cathleen M. Green
---------------	-------------------

Senator, GAC	Sydney Faight
--------------	---------------

<b>University Senate Council Representatives</b>	<b>Member</b>
--	---------------

Council on Libraries, Information Services and Computing (LISC)	Cathleen Green
---	----------------

Council on Academic Assessment (CAA)	Jeremy D. Berman
--------------------------------------	------------------

Council on Research (COR)	Amanda Aykanian
---------------------------	-----------------

Council on Research (COR)	Tom Robertson
---------------------------	---------------

Graduate Academic Council (GAC)	Jonathan Whyte-
---------------------------------	-----------------

	Dixon
Graduate Academic Council (GAC)	Sydney Faught
Graduate Academic Council (GAC)	Natalie Turner
Undergraduate Academic Council (UAC)	Sadie Firstencel
University Life Council (ULC)	Amani R. Edwards
University Life Council (ULC)	Wenqian Wang
University Life Council (ULC)	Mario Arredondo
University Policy and Planning Council (UPPC)	Dawn Wharram
University Policy and Planning Council-Facilities (FAC)	Ajay Raghavendra
University Policy and Planning Council-Resource Analysis & Planning (RAPC)	Dawn Wharram

Ad-Hoc Committees with a GSA Representative	Member
Campus Recreation Advisory Board	Bek Luke
Sustainability	Dylan Card
University Auxiliary Services (UAS)	Dylan Card

**SA (Student Association) – Felix Abreu, Student Association President**

- *Nothing reported*

## **COUNCIL/COMMITTEE CHAIRS' REPORTS:**

### **CAA (Council on Academic Assessment) – Alifair Skebe, Chair**

- Nothing to report

### **CAFFECOR (Committee on Academic Freedom, Freedom of Expression, and Community Responsibility) –Carol Jewell, Chair**

- CAFFECOR will meet for the first time this semester on September 27, 2017.

### **CERS (Committee on Ethics in Research and Scholarship) – Michael Jerison, Chair**

- Professors Marina Petrukhina, chemistry, and Richard Goldstein, mathematics, say they are willing to be CERS members. CERS is expected to meet before 9/11 to elect a chair.

### **COR (Council on Research) – Robert Rosenswig, Chair**

- Nothing to report

### **CPCA (Council on Promotions and Continuing Appointments) –**

- *Nothing reported*

### **GAC (Graduate Academic Council) – Sean Rafferty, Chair**

- Sean Rafferty was elected chair.

### **GOV (Governance Council) – Jim Mower, Chair**

- GOV will conduct its first meeting of the semester on September 6. This report will be updated at the Sept. 11 SEC meeting.

### **LISC (Council on Libraries, Information Systems, and Computing) –**

- *Nothing reported*

### **UAC (Undergraduate Academic Council) – Kathie Winchester, Chairs**

- In early May via email UAC voted to approve some changes to the major in Computer Engineering. Selected courses from the CEN program have been revised to meet ABET accreditation requirements and guiding principles.

- On May 22nd, Registrar Karen Chico Hurst and Assistant Dean of Undergraduate Education Kathie Winchester extended an invitation to members of UAC and its four subcommittees to attend a meeting to continue discussion of the draft proposal to expand the language of the undergraduate grading and grade change policies. The goal was to be in compliance with SUNY's 2013 guidelines, incorporate current business practices into the policies, and set a time limit on when grades could be changed. Earlier UAC and CAS feedback had been incorporated. Chief of Staff Szelest also had input into the document. In June it was circulated via email to the working group in attendance at the meeting for final approval.
- In late May via email UAC and the Curriculum and Honors subcommittee reviewed a proposal from the Center for International Education and Global Strategy for a Global Distinction milestone. During a UAC meeting earlier in spring semester there was a discussion of how Vice Provost Harvey Charles was making presentations on campus regarding dual-degree programs integrating study abroad and international internships. The Global Distinction milestone evolved from those presentations. The Global Distinction Milestone would be awarded to students after they complete a set of integrated academic experiences including language study, study abroad, and an internship. The program would be administered by CIEGS. It does not involve any alterations to degree requirements for any major or minor. Over the summer, CIEGS' program coordinator will assemble lists of potential courses which will be reviewed in Undergraduate Education prior to CIEGS setting up meetings with individual departments. The milestone will appear on the bottom of the student's transcript when completed. The proposal was approved.
- The Interdisciplinary Studies Committee reviewed two proposals for University-Wide Internships for fall once the August application deadline had passed.
- The General Education Committee finalized two pending proposals for general education category designations that had been revised.
- The Committee on Academic Standing met two full days in June to review appeals for petition for late drops and academic dismissals. Approximately 265 students were academically dismissed and 134 appealed. 5 were negated because of grade changes, 84 were denied, 42 were approved, 1 still pending. UAC also met later in the summer to revisit two appeals involving new information. They met again to adjudicate an academic grievance coming out of the College of Arts and Sciences

- The first UAC meeting is scheduled for 9/19. Subcommittees are forming.

### **ULC (University Life Council) – Ekow King, Chair**

- *Nothing reported*

### **UPPC (University Planning and Policy Council) – James Collins, Chair**

- UPPC meeting of May 11, 2017, Submitted by Cynthia Fox, Outgoing Chair

#### 1. Informational

- a. The Council met on May 11. New members for the 2017-2018 academic were also in attendance.

- i. The agenda included several reports:

1. Vice Provost Ann Marie Murray gave the provost's report on behalf of Interim Provost Wheeler. She reported 1) that the Strategic Planning Steering Committee is moving forward. There have been meetings at all three campuses to discuss the proposal. Attendance has been good and the reaction has been positive; 2) that the Provost's office held the first tenured faculty reception made up of the applicants from 2015-2016; and 3) that the Provost's office is getting prepared for the new format of graduation and will meet subsequently to evaluate the changes.
2. The Resource Analysis and Planning Committee reported on its meeting of May 10 at which they discussed the impact new enrollments and new programs have on the College of Arts and Sciences. They voted on two motions.
  - a. Motion one states that the Campus Impact Form should be amended to better reflect the real impact new programs will have on the College of Arts and Sciences.
  - b. Motion two states that once a new program is approved it should be mandatorily reevaluated again in either two or three years in order to assess its ongoing impacts.

The subcommittee also discussed the enrollment shortfall and its impact on the University's budget planning. Vice President of Finance and Administration Jim Van Voorst reported that the shortfall would be made up through other sources.

3. The Facilities Committee reported on its meeting of April 6. Mary Ellen Mallia, Director of Sustainability, gave a report on Sustainability initiatives. Associate Vice President of Facilities Management John Giarrusso gave a presentation on 2017-18 budget implications for Facilities



Management and also on construction projects around campus.

ii. New Business

1. The language in the draft strategic plan was discussed.
2. Proposed changes to the Campus Impact Form were presented and discussed, with new questions raised about the form's effectiveness in evaluating the resource implications of new programs and the final instructions
3. Also, the committee debated the final instructions on the approval page, especially the instructions given for the routing of forms.

iii. On July 26, Chair Fox attended the Libraries' staff meeting on the topic of proposed changes to the Science and University Libraries.

iv. 4. In August, Chair Fox circulated a draft of the new Campus Impact Form that included the proposed changes.

2. Actions Taken

- a. The Council approved updates to the Campus Impact Form.

3. Recommendations.

- a. None at this time.

- UPPCReport090117 for SEC Meeting on 09/11/17. Submitted by James Collins, Chair 2017 – 2018.

1. Information:

- a. The Council met on August 30. It heard a report from VP for Finance and Administration James Van Voorst, and council members discussed the basis for the VP's remarks about the capital side of the budget regarding the CEAS/Schuyler renovations and other works, and about the operational side of the budget, focusing on enrollments and complexities of the Excelsior program.
- b. The council heard a report from Sridar Chittur, Chair of the Facilities Committee, and discussed ways of helping define committee goals for this year. That discussion will continue, and administrative visitors will be requested to help shape that agenda. Chair Collins raised the issue of constituent concerns over space changes made in the main University Library and the College of Arts and Sciences.
- c. The council heard a report from Prof Mitch Leventhal, Chair of the Resource Analysis and Planning Committee, and discussed staffing of the committee, and a schedule of reports to the full council, tied to committee meetings with representatives from the Office for Finance and Administration.
- d. Chair Collins provided an overview of Council mission and functions for new members; reported on the current state of the University's strategic

plan, based on summer Campus Governance Leaders, and discussed appointments of Senate representatives to the Assessment Advisory Committee for the Assessment of Non-Academic Administrative Units -- Professors Stefl-Mabry from UPPC, Kressner from GOV, and Ng from CAS.

- e. The Council discussed proposed revisions to the Campus Impact Form, all of which were accepted, with additional modifications.
  - f. The Council also discuss recent meeting of Senate officers with members from the Provosts, Office of Graduate Education, and Office of Undergraduate Education to improve routing of academic programs through the administrative and shared governance process. It was decided not to adopt strict deadlines for proposals but rather to encourage early consultation about all proposed program changes, whether of (apparently) small or large scale.
2. Actions:
- a. None taken
3. Recommendations:
- a. That the Senate leaders and appropriate councils, as well as the Offices of Undergraduate and Graduate Education communicate with Academic Deans and Departments about the need to consult early with representatives of the Deans of Undergraduate and Graduate Education about all proposed academic programs and changes to existing programs. Such consultation will help those involved to better understand the scope of the proposed changes, their implications for more than the proposing academic units, and the best or most feasible timetable for their review.