Civil Service

America's Largest Weekly for Public Employees

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ervice Law & You

See Page 6

CSEA Membership Soars To New High--125,000

ALBANY, August 31-The state-wide Civil Service Employees Assn. has reached an all-time high membership of 125,000, its president, Joseph F. Feily, has announced.

Felly said the new membership record was the goal set for this year by the Association's Membership Committee last March.

The Employees' Association, founded in 1910 in Albany, is made up of public employees on the state and local levels throughout New York State. Its State employee membership is 90,000, and its membership in political subdivisions is 35,0000.

Largest of It's Kind in U.S.

The Association is the single largest independent organization of its kind in the United States, Feily said. "CSEA was organized with the express purpose of upholding and extending the principle of merit and fitness in public employment, maintaining and promoting efficiency in public service and advancing the interests of all civil service employees, and has adhered to this purpose throughout the 54 years of its existence," he said.

The Employees' Association presently is comprised of some 210 chapters located in every area of the State. Its headquarters is in Albany.

Don't Repeat This!

Meeting With Administration On DE Title Dispute Nears As CSEA Asks Exam Postponement

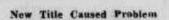
ALBANY, Aug. 31—While a meeting be tween representatives of the Civil Service Employees Assn, and the Rockefeller Administration was reported being worked out last week, the Employees Association furthered its campaign to cancel a decision of the Director of the Budget which denied reallocation appeals of several titles in the Division of Employ-

ment.

The budgetary veto, which rejected a recommendation of the Civil Service Commission that the upgradings be approved, kicked off a storm of employee reaction last week that culminated in a direct appeal to Governor Rockefeller to override the Budget Director's decision.

Basic objections to the denials were 1) no State funds were involved and 2) the action continued to perpetuate the Budget Director's office as a "court of last resort" on employee salary reviews

To further illustrate its firm opposition not only to the veto action but also to a new title proposed as a promotion in the Division of the Employment, the CSEA late late week, while waiting word on an exact meeting date, provided the Governor with information describing the total CSEA position.



Joseph F. Feily, CSEA president, wrote the Governor saying: "It has been forcefully brought to my attention by our membership that part and parcel of this entire problem is the recent creation of a new position, Employ- ing considered by the committee. ment Counselor, Grade 14. Our employees strenuously object to the creation of this position, contending that it does not, in reality, represent a 'true promotion' calling for duties different from those already being performed by Employment Interviewer titles for many years.

"During World War II, this position was termed 'Promotion Counselor.' In September of 1950, the position was reclassified to Employment Interviewer, Since the time that both of these positions were created, Employment

(Continued on Page 3)



JOSEPH F. FEILY

Power Plant Appeal Filed

ALBANY, Aug. 31-The reallooation appeal on behalf of employees in the Power Plant Series late last week was filed by the Civil Service Employees Assn. with the Division of Classification and Compensation. Combined in the appeal is a three-step upgrading request for seven titles in the Departments of Mental Hygiene. Correction, Social Welfare, Health and the Office of General Services. Complete details will appear in next week's Leader.

Onondaga Aides Would Get Pay Boost Only If The Boss Gives An OK

(From Leader Correspondent)

SYRACUSE, Aug. 31-An employee evaluation system-to be used to grade county workers as a factor in determining whether they will receive pay increases - is expected to be submitted to the Board of Supervisors' personnel committee

the county's new salary plan 1965. adopted by the Board of Supervisors early in August. The new

The system is to be a part of plan is to go into effect Jan. 1,

Who Evaluates

Evaluation of each employee is expected to be done by department heads, who will use the system-if adopted by the Board of Supervisors later this year.

Senior County Personnel Technician Seymour Bernstein developed and prepared the system, county officials said, drawing on ideas from similar plans used by governmental units in other sec-

(Continued on Page 16)

Bendet Calls Salary Comm. Meet Sept.

Solomon Bendet, chairman of the Salary Committee of the Civil Service Employees Assn., has scheduled a meeting of his committee for Sept. 10 to begin basic preparations for the 1965 session of the Legislature and the pre-legislative activities that occur prior to the session, The Leader learned last week.

Bendet said the meeting, to be held in Albany, would generally be devoted to consideration of facts, figures and materials needed to document any proposals for salary increases by the Employees Association.

No Details

While the committee chairman acknowledged that the CSEA's own salary studies were considerably advanced, he declined to give any details of specific action be-

"All I can say at this time is that our proposals will be ready far in advance of the opening of the Legislature in January," Bendet told The Leader.

PH Consultant

ALBANY, Aug. 31-Linnea Love has joined the State Health Department's Office of Public Health Nursing as a consultant. She is a graduate of Syracuse University and served recently as an assistant district supervising public health

Candidates Seek We Were Right On Civil Service Speaking Dates

URING the next two months, more than 100 meetings have been scheduled In New York City and throughout the State. Sharing their chicken and roast beef dinners will be an Lyndon B. Johnson might call upunprecedented number of political candidates accking re-election or trying for office for the first

Less than 10 years ago, the sight of a major political figure at a civil service event was a rare cocurrence. Most organizations were pleased to get someone as high ranked as an assemblyman or state senator on the dais. To-

RFK, Humphrey, Weisl

Our crystal ball continues to stay in good working order. When Robert F. Kennedy stated publicly in early July that he would not seek a Senate seat in New York State we said in our July 7 column "Although RFK has said no, by civil service organizations it could well be that he will end up as the Senate nomince because, after the convention, President

(Continued on Page 2)

day, United States Senators and Congressmen, Governors, Mayora of cities and powerful State Legislature figures are a frequent not understand. feature in the speakers listing of organization meetings.

Invitations from such huge or-(Continued on Page 2)

Training Institutes On Chapter Leaders' Duties

ALBANY, Aug. 31-A series of institutes for chapters of the Capital District Conference of the Civil Service Employees Assn. has been planned for Sept. 14, 15 and 17, A. Victor Costa, Conference president, informed The Leader last week.

The institutes are designed to cover every phase of chapter opcussions, and to allow officers to question any procedures they do

To insure that the institutes bership chairman. are detailed and complete Costa gaid they would be limited each featured on the panels, one major time to the type of officership

concerned. The first session will eration, by means of panel dis- be strictly for chapter presidents and vice presidents; the second for secretaries and treasurers, and the third for legislative and mem-

While CSEA personnel will be (Continued on Page 3)

From The White House

This newspaper played a continuous and vigorous role in the campaign for Congressional passage of a new pay bill for Federal aides, attorneys and the judiciary and The Leader is pleased to report recognition of its efforts in the form of a communication from the White House to Leader Publisher Jerry Pinicelstein.

The letter, dated from the White House August 14, reads: Dear Jerry:

The President today signed the pay raise bill. He asked that one of the pens used by him be reserved for you. I am enclosing it.

> Myer Feldman Counsel to the President

Don't Repeat This!

ganizations as the 125,000-member Civil Service Employees Assn. are not only accepted-they are eagerly sought. The reason for this new interest in public employee groups is based on two major developments—the fantastic membership growth in these organizations and an awakening by these groups of their size and political strength.

It is estimated that the civil working public employee and his family) is roughly 20 percent of the state. This is a big enough bloc to capture the interest of anyone seeking public office. That the first newspaper to take note interest is showing itself in the large number of speaking engagements set by major political figthe coming months prior to the teeman from New York. As far election.

In the Buffalo-Erie County area, for instance, State Senate Majority Leader Walter J. Mahoney has scheduled numerous appearances before civil service organizations. Out on Long Island, Assembly Speaker Joseph F. Carlino has two major civil service dates on his agenda. Lieut. Gov. Malcolm Wilson will be making appearances at these kinds of meetings throughout the State. Senator Kenneth Keating and his Democratic opponent, Robert F. Kennedy, are expected to accept invitations to at least four of these gatherings.

The list is long and prestigious, and by no means completely compiled, because numerous candates are actually seeking these invitations now and not all the dates hvae been set.

Two years ago, this column reported that the civil service vote. at that time described by us as a sleeping giant, was awakening to an awareness of its strength and power. That glant now seems wide awake and ready to listen-and to talk. The dialogues between candidates and civil servants should be getting plenty of newspaper attention in the coming

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FREE BOOKLET by U.S. Gov ernment on Social Security. Mail enly. Leader, 97 Duane Street, City Zone (Please Print Cleurly)

We Were Right

(Continued from Page 1) on the Attorney General to run for the Senate post. This would only happen if Kennedy did not secure the Vice Presidential nod at the conveintion and this seems likely, due to President Johnson's preference for Senator Hubert Humphrey . . ." Later, a poli conducted by The Leader confirmed service vote (this includes the that Humphrey was the favorite of Democratic convention delegates, too, and at that time Kenthe entire voting population in nedy was not included in the balloting.

This column also believes it was of the rising importance of New York attorney, Edwin L. Weisl, who succeeded Carmine DeSapio ures before civil service groups in as Democratic National Commitback as February, this column noted that Weisl was a confident to President Johnson; had been his close friend and advisor for years in a relationship stretching back to LBJ's days in the Congress. Further columns indicated his influence on the local and national political scene as a result of this intimacy.

Special Study

ALBANY, Aug. 31 - A special study by the Rensselaer Polytechnic Institute will review research possibilities of the Malta Test Station, the rocket facility recently acquired from the federal government by New York State.

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the examination. If this not avail-

able at the present time, please keep me informed on

future tests. Thank you.

City State State

Your Public Relations 10

By LEO J. MARGOLIN



Clarafication—Good P.R.

We like the public relations; of J. Burch McMorran, Superintendent of Public Works for the State of New York, Mr. McMorran read our column on "Highway Russian Roulette" published June 2 and decided his agency's position needed clarification, and did so as promptly as his pressing duties permitted.

Mr. McMorran gave us a good example of how a public official should proceed when the wisdom of some action of his department is questioned. He didn't get mad; he set forth an intelligent, knowledgeable explanation, which clarified the situation.

Because he handled the situation so well, we'd like to give other government executives an opportunity to benefit from Mr. McMorran's sound management methodology.

In our June 2nd column we deplored the use of meaningless numbers to identify important highways, particularly in the New York metropolitan area. We said that the system was confusing, didn't give the motorist speeding along at 60 miles an hour an even break, and was a perfect setup for rear end collisions when a motorist realized he didn't make the proper exit or interchange.

Here is Mr. McMorran's clarification:

In planning the Interstate System, as you may know, it was determined

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by State and Federal highway engineers that the new routes should be designated by number only, in view of the fact this is an interconnected national network and it is easier for motorists using these routes to be guided by number rather than by names which may change from one community to another. The American Association of State Highway Officials' Special Committee on Signing and Marking the Interstate System put it this way:

The strategic value of route numbering lies in the ultimate existence of a nationally connected system which the Interstate will be, in contrast with shorter length, sometime Isolated improvements that should conceivably be identified to advantage by name. The continuity of direction afforded by a route numbered system is judged by the committee to be generally superior to that provided by a system that depends upon a series of highway names to carry through the several section of a single route or of several routes.

In the New York Metropolitan area, we have sought to make an excep-

tion to this practice, in view of the fact some highways had been identified by name prior to the assignment of numbers. However, significant complications have intervened.

Then Mr. McMorran explains that the Triborough Bridge Authority requestedand his department and the Federal government agreedto dual signing. However, he writes, the construction program was too far advanced in early 1962 and changes would have necessitated larger foundations and supports. Besides, the World's Fair was opening and road construction had to be rushed.

Carefully explored also, he adds, was the possibility of using smaller letters on existing signs, thus including both the number and the name of (Continued on Page 6)

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MONTAUK, LONG ISLAND, NEW YORK



HONORED - Mrs. Carolyn Allen, of Lakeville, employed in the business office of the State University College at Geneseo, has been honored by State Comptroller Arthur Levitt for "her inisght and high degree of work interest" in suggesting a revision of the standard purchase order. Dr. Robert W. MacVittie, president of the college and Howard T. Erwin, senior financial secretary, business office and administration, presented Mrs. Allen with her awards which included a check for \$15, a wallet

Broome County Aides Seek Taxpayer Help In Boosting Revenue

(From Leader Correspondent)

BINGHAMTON, Aug. 31-Broome County employees last week vowed to take their request for a pay increase to the mentation, Max Benko, Dept. of taxpayers by circulating petitions.

They also will muster all available political power in an

weeks. When insurance costs come

out, its \$113. This is what we have to live on. And I've been on the

Francis P. Vavra, assistant

commissioner of aviation, said

county employees are lacking "the

full-hearted support of all depart-

ment heads" in their requests.

"I'm not a department head, but

I'm going to fight for my em-

Benjamin Roberts, field repre-

sentative of the CSEA, drafted

a statement, unanimously approved, which in part stated:

Employees Committee of the

Board of Supervisors to consider

the requests of the association,

take their request to the taxpayers

in the form of a petition for ap-

proval of the electorate. It will

explain the reasonableness of the

"As numerous inequities exist

presently in the hours and wages

of the county employees, they feel

that those problems should be cor-

rected and the public employees

should not be required to subsidize

the county government over and

"A meeting has been requested

above what is reasonable.

employees have decided to

"With the latest refusal of the

job for six years.

attempt to secure county approval of a five-point plan, increased wages and benefits.

About 125 people attended a meeting here at the courthouse called by the Broome County Chapter of the State Civil Service Employees Association.

They voted unanimously to seek a meeting with the full Board of Supervisors. Last night's meeting came after the Employees Committee of the Board of Supervisors rejected the chapter's request for a 121/2 percent across-the-board pay increase for county workers.

Polis Eyed

James A. Burrows, president of the local chapter, suggested to the group that "power at the polls" be used to change the minds of the supervisors. He pointed out there are 16 supervisors up for election this year.

Maurice Sokolinsky, representing the Binghamton Chapter of CSEA, which includes state employees, said he had been authorized by the chapter president to promise the group's full support to help get a county pay increase.

"We have 2.000 employees willing to do anything you request, including writing postcards to their supervisors supporting a pay raise," he said. "Nobody likes to see a tax increase, but we cer- by the president of the Broome tainly know you are justified in Chapter for a date to meet with your request and we can't believe the entire Board of Supervisors to the people of Broome County further the CSEA program. would want county employees to Roberts will meet with Henry subsidize the county government." M. Baldwin, Board of Supervisors

"Let's tell the public what we chairman, to request a meeting get paid," said John Duran, a of the chapter's Employees Comsafety officer at the Broome mittee and the full board. County Airport. "We read a lot in Robert B. Moore of the county the newspapers about the incre- Tax Map Department was apment raises each year for county pointed head of a committee to employees. But nobody explains it draft petitions which will be ciramounts to about \$2 a week at culated by CSEA members for tax-The most I ever get is \$120 for two other increased benefits proposed. Mrs. Louis H. Cowen; Mrs. Elsie H. Brossman; Mrs.

Capital Conf. Institutes Set

(Continued from Page 1) outside speaker has been invited to the final panel. He is Robert Young, president of the New York State Conservation Council, who will speak on contacting legisla-

Larkin's Restaurant, 199 Lark St., Albany, and will begin with a dinner at 5 p.m. Joseph Roullier, CSEA field representative, will be moderator throughout.

Here is the program for the first session, with the topics and speaker being listed in order: Grievance, John Wolff, Division of Employment: Resolutions, F. Henry Galpin, CSEA assistant executive director; Communications, A. Victor Costa; Chapter Meetings, to-

Secretaries, Treasurers

In the second session the titles and speakers are Secretaries Reaponsibilities, Hazel Abrams, CSEA statewide secretary; Chapter Correspondence, Mrs. Mildred Meskil, Commerce Dept; Treasurers Responsibilites, Louis Belanger, Executive Dept., and Chapter Reports, George Wilcox, CSEA headquarters staff.

Legislative, Membership

The final program will feature Membership, Patrick G. Rogers, supervisor of CSEA fieldmen; Chapter Files, Mrs. Dorothy Honeywell, Division of Employment: Chapter Legislative Imple-Law; Personal Contact of Legislators. Robert Young.

Nassau Chap. Advises OnReplacement Ballot

Any member of the Nassau Chapter who did not receive a ballot for the current election should call either Richard Gaba, 516-PI-2-0242 or Norman Sarnoff, 516-RO-4-8692 to receive a replacement bal-

CSEA, Administration Meeting Reported Due On DE Title Disputes

ties interchangebly.

Veto As A Way Out

Felly went on to say that "these overworked and underpaid inter- title of Employment Counselor is vision of Budget has sought to avoid the Governor to order the test the impact of legitimate salary reallocation for ALL employees by the Budget Director's veto and creating a specious promotion ex- the arguments against the new amination with the end result position have been presented to that only 500 of the 2,000 employ- the Administration in detail by ees entitled to the salary increase the Employees Association. will get such an increase and then only after having competed for

All three sessions will be held in Interviewers have been perform- would be examined for duties they ing counseling and placement du- are already performing in the present title of Interviewer.

Seeks Exam Postponement

The examination for the new viewers firmly believe that the Di- scheduled for Sept. 12. Feily asked postponed until the whole issue of

> The Leader will continue to report developments on this issue as they occur.

Genesee Votes \$300, \$400 Raises To Aides

(From Leader Correspondent)

BATAVIA, Aug. 31-Salary increases totaling \$103,000 have been authorized for Genesee County employees by the Genesee County Board of Supervisors.

The raises, \$300 to \$400 a year on an individual basis. become effective next Jan. 1.

Many Genesee County workers are at-large members of the Civil see County Highway Department Service Employees Assn. and a recruiting drive is underway to form a CSEA Chapter in this filling an assistant director's post Western New York area.

Create New Posts

The Board also created eight new jobs in the resolution that raised salaries.

New positions include two clerks in the County Clerk's office, two deputy sheriffs, a clerk in the treasurer's office and three Welfare Departments Jobs.

Hourly Raises

Most department heads will get new schedules.

Hourly employees of the Genewill get 12 cents more an hour.

The county has had difficulty in the Health Department laboratory and the salary was raised \$1500 to \$8000.

A similar situation prevails for the long-vacant job of public health engineer and the supervisors fixed the salary at \$13,000 a year in an attempt to find appli-

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the most. I know janitors with payers' signatures. The petitions RETIREMENT DINNER - Enjoying the county who take home \$84 in will indicate that the signers favor retirement dinner in their honor by the Gowanda their pay checks every two weeks. a raise for county workers and State Hospital recently are seated, left to right:

Mabell E. Bobsein; Mrs. Alice B. Goran and Mrs. Hilda R. Naab. Standing from left to right are Robert E. Colbura, business officer of the hospital, Frite C. E. Trapp, M.D., assistant director. administrative; and Miklos Farago, M.D., assistant director, clinical.



LEARN TO RUN THINGS - "Fundamentals of Supervision" was the theme of a class sponsored by the Civil Service Department at Hudson River State Hospital, Poughkeepsie, recently. Those participating were, left to right, front row, Shirlee Laurence, Lillie Zeh, instructor, To Government Post Thelma Reichert; second row: Katherine I. Smith and Joyce Bush; shird row: George E. Day, Jeannette R. Murray, R. Combs, John J. Brinbloe; and last row: Edward A. Herman, Bernard A. Dunne, Warren A. Briggs, Kenneth F. Leroy and Edward J. Lickona. Also participating but not pictured were Marlene Gordon and Frederick W. Mathews.

Applications for male school aide positions will be accepted on There are provisions for vacations, Sept. 10 at the Samuel Gompers holidays and sick leave. Vocational and Technical High School.

monitorial and patrol duties and Southern Blvd., at 145th St., New

Male School Aides are paid \$1.65 an hour. They may work up to six hours a day, generally between 8 a.m. and 3 p.m.

Applicants should see Monroe M. Friedman in Room 125 at the Male school aides perform school, which is located at 455

Where to Apply for Public Jobs

where to apply for public jobs corner of Chambers St., telephone and how to reach destinations in BArclay 7-1616, Governor Alfred New York City on the transit E. Smith State Office Building and system.

NEW YORK CITY-The Applications Section of the New York City Department of Personnel is located at 49 Thomas St., New York 7, N.Y. (Manhattan). It is three blocks north of City Hall, State's New York City Office is one block west of Broadway.

Hours are 9 A.M. to 4 P.M. Monday through Friday, and Saturdays from 9 to 12 noon. Telephone 566-8720

Mailed requests for application blanks must include a stamped, self-addressed business-size envelope and must be received by the Personnel Department at least five days before the closing date for the filing of applications.

Completed application forms which are filed by mail must be sent to the Personnel Department and must be postmarked no later than twelve o'clock midnight on the day following the last day of receipt of applications.

the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Monday through Friday. Tele-Avenue Line and the IND 8th phone number is YU 6-2626. Avenue Line. The IRT Lexington Avenue Line stop to use is the able at main post offices, except Brighton local's stop is City Hall. Both lines have exits to Duane ticular installations offering the Street, a short walk from the Personnel Department.

STATE - First floor at 270 for application forms.

The following directions tell | Broadway, New York 7, N. Y., The State Campus, Albany; State Office Building, Buffalo; State Office Building, Syracuse; and 500 Midtown Tower, Rochester (Wednesdays only).

Any of these addresses may be used for jobs with the State. The two blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

FEDERAL - Second U.S. Civil Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N.Y., just west of the United Nations building. Take the IRT Lexington Ave. Line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand The Applications Section of Central or the IRT Queens-Flushthe Personnel Department is near ing train from any point on the line to the Grand Central stop.

Hours are 8:30 a.m. to 5 p.m.,

Applications are also obtain-Worth Street stop and the BMT the New York, N.Y., Post Office. Boards of examiners at the partests also may be applied to for further information and application forms. No return envelopes are required who mailed requests

mission.

Grady Named

ALBANY, Aug. 31 - Governor Rockefeller has announced the appointment of W. Vincent Grady of Spy Hill, Beacon, N. Y., as a member of the Temporary State Commission on the Modernization, Revision and Simplification of the Law of Estates, to serve at the pleasure of the Governor. He succeeds Maximilian Moss, Members of the Commission serve without compensation.

Continuous Exams Offered In Suffolk For Stenos, Typists

Indefinite examinations are being offered by the Suffolk County Civil Service Commission for the positions of stenographer and clerk-typist. Work will be in Suffolk.

Both positions are on a bi-weekly salary schedule. The clerktypist salary is from \$133 to \$162; stenographer, from \$139 to \$169.

All applicants are required to take the written test which is given the first and third Monday of the month at 9:00 a.m. and at 1:30 p.m. at the office of the Suffolk County Civil Service Com-

For further information and application blanks contact the Commission at County Center, Riverhead, phone PA 7-4700, Ext. 249.

New Rochelle Is In Need Of Stenos, Typists

Fort Slocum, New Rochelle is seeking stenographers through their Flushing office, Fort Totten, announced the U.S. Civil Service Commission.

The stenographers positions are offered at a salary of \$8,8880 to \$4,215 per annum. The typists earn from \$3,620 to \$3,880 per annum. Applications for these titles may be obtained from the Executive Secretary. Headquarters Fort Totten, Flushing, L.I., N.Y., 11359,

Reappointed

ALBANY, Aug. 31-Deputy Superintendent W. E. Kirwan of the State Police has been reappointed lecturer in pharmacology at Albany Medical College.





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SCHENECTADY

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City Employees Offered Courses In Cooperative **Effort With Universities**

The New York City Department of Personnel sponsors the Municipal Personnel Program jointly with The City College and Long Island University. The City College Program is conducted through the Baruch School of Business and Public Administration; the Long Island University program through the Special Programs Division, College of Business Administration. As a City employee, this program offers you, at a nominal fee, a wide variety of collegelevel courses designed to help you improve your job skills and prepare for promotion. You will be awarded a certificate for the successful completion of each course.

Your agency will be notified to record the certification in your personnel folder. Each course completed in the City College and LIU programs, when appropriate will be considered by the Department of Personnel as the equivalent of a two-point college course for the purpose of qualifying for a competitive examina-

All classes meet in the neighborhood of City Hall. The fee for each course is \$15, except CC-509 and CC-519 which are \$25 each, and meet for fifteen three-hour sessions. All other courses consist of ten two-hour sessions, beginning at 6 p.m. The fall term starts the week of September 28.

For further information contact the Training Division, Dept. of Personnel, 55 Thomas St., New York City.

PUBLIC SPEAKING

Adolph Stone, NYC School System, Fall '64 Spring '65, Mondays 55 Thomas Street, Mezzanine Room B.

This course will provide instruction and practice in the delivery of impromptu and extemporaneous speeches and in the preparation and delivery of carefully planned talks.

EFFECTIVE WRITING IN CITY GOVERNMENT

Philip Ripps. Department of Personnel. Fall '64, Tuesdays, 55 Thomas Street, Mezzanine. Room A.

This is a workshop course intended to improve the ability of the individual employee to write more effectively. Students will write letters and reports in class and the instructor will hold periodic critiques with each student. The course will stree the organization and development of ideas and the importance of good taste in the writing of letters and reports

THE SUPERVISIG STENOGRAPHER AND EXECUTIVE SECRETARY

Kazuye Takei, Assistant Professor, Bronx Community College, Spring '65.

This course will provide special training and background in the duties performed by both the su- spoken and written English. Corpervising stenographer and the rect grammer and good sentence executive secretary. Topics will in- structure will be stressed. clude the preparation of reports, correspondence, telephoning and AMERICAN ENGLISH telegraphing, arranging appoint- GRAMMAR AND USAGE, ments, and handling visitors. There will also be a discussion of the problems involved in supervising a stenographic or typing unit and acting as an executive

DEVELOPING YOUR ABILITY TO TAKE A CIVIL SERVICE EXAMINATION

Louis Alper, Chief of Training, NYC Housing Authority, Fall '64-Spring '65 Section 1, Tuesday; Section II, Thursdays, 250 Broadway, Room 818.

A review of different types of tests, with primary emphasis on the various forms of the written test-essay, completion, true-false, multiple choice, and matching. Also included will be discussion of the principles of test construction and test handling, methods of preparing for exams, and actual practice in taking tests.

BUILDING YOUR VOCABULARY Joseph Aaron, Principal, P.S. 141, Fall '64, Tuesday, 2 Lafayette Street, Room 302.

This is an intensive course in practical methods of vocabulary building. Special instruction will be given in the use of the thesaurus and dictionary. Classroom exercises will give each student an opportunity to use new words in oral and written communication.

IMPROVING YOUR READING ABILITY

Rdele Kramer, Reading Clinician, Hunter College, Fall'64-Spring '65, Tuesdays, 55 Thomas Street, Mezzanine, Room C.

This course is designed to improve reading ability through the development of comprehension, accuracy, and speed in reading. It will include diagnosis of difficulties in these areas and the application of corrective methods. Specific problems will be dealt with, based on the requests of the group.

ACCOUNTING FOR NON-ACCOUNTS

Abraham Jacobs, Supervising Accountant, NYC Housing Authority, Fall '64, Mondays, 250 Broadway, Room 818.

This course is designed for the layman and will present in simplified form the basic theory and practice of accounting. Participants will become familiar with accounting terminology, simplified accounting records, and preparation and interpretation of financial statements. Students will also have an opportunity to review and analyze financial statements issued by business and government. Attention will also be given to the applications of accounting theory to punched card accounting machine systems.

AMERICAN ENGLISH GRAMMAR AND USAGE PART I

Martin Blum, Chairman, English Department, Samuel J. Tilden H.S. Fail '64, Thursdays, 55 Thomas Street, Mezzanine, Room A.

This course is designed for those who wish to improve their

PART II

Martin Blum, Spring '65.

This course is a continuation of American English Grammar and Usage, Part I. (There is no prerequisite for Part II.)

DEVELOPING SUPERVISORY SKILLS IN HUMAN RELATIONS

Vincent Staats, Training Coordinator, NYC Transit Authority, Fall '64, Tuesday, Transit Authority, 14th Street Training Center.

A course to help supervisors acquire the leadership and interpersonal relationship skills which are essential to democratic supervision. Some of the human relations problems to be discussed are developing sensitivity in supervisor-employee relationships, improving employee morale, encouraging participation, preventing misunderstanding, and overcoming communication barriers. Illustrations will be taken from actual situations in City agencies.

PERSONNEL MANAGEMENT FOR GOVERNMENT EMPLOYEES

Harold A. Winson, Principal Personnel Examiner, Department of Personnel, Fall '64, Wednesdays, 55 Thomas Street, Mezzanine, Room A.

The fundamental concepts and practices of personnel administration, particularly in government agencies, will be outlined in this course, which is designed for employees either interested in or responsible for personnel functions. Topics to be highlighted are government structure, recruitment, selection and placement, the probationary period, performance rating, job analpsis and classification, wage and salary administration, communication and inservice training.

MULTIPLE DWELLING LAW APPLICATIONS FOR CITY INSPECTORS PART I

Anthony Vivani, Department of Buildings, Fall '64, Thursdays, 55 Thomas Street, Mezzanine. Room C.

A practical course using architectural plans in the application of the multiple dwelling law, multiple dwelling code, building code, and zoning laws. Among the topics to be discussed, are classification of buildings, conversions and alterations, tenements and violations. Discussions will center around actual cases taken from City operations. This course will be of particular value to Department of Buildings inspectors and employees of other City agencies with building inspection duties.

MULTIPLE DWELLING LAW APPLICATIONS FOR CITY INSPECTORS, PART II

Anthony Viviani, Spring '65.

This course is a continuation of Multiple Dwelling Law Applications for City Inspectors, Part I. (There is no prerequisite for Part

CHARTS, GRAPHS AND STATISTICS FOR THE LAYMAN

Burt School, Senior Research Analyst, State Commission on Human Rights.

Employees who wish to develop an ability to interpret statistics and graphic forms, but who have not had a strong mathematical background will be interested in this course. Participants will learn how to read and interpret graphs. charts and tables, to make the best use of the information presented, and to understand elementary statistical concepts. The construction and use of graphs,

charts and tables, both for communication and for controlling operations, will also be covered.

MANAGEMENT ANALYSIS-ORGANIZATIONAL AND SYSTEMS PLANNING

William Siegrist, Principal Management Analyst, Office of the City Administrator, Fall '64, Wednesdays, 2 Lafayette Street, Room 302,

This is an advanced course in management principles and concepts for employees in key management positions in City agencies. A practical review of the techniques of management analysis and their application to a wide range of management activities. Organization and systems will be reviewed as a whole rather than as separate unrelated actibities. Subjects will include elements of management, management improvements programs, tools and techniques of organization and systems analysis, and practical illustrations of their application. New approaches and techniques in management analysis will also be considered.

MANAGEMENT REPORTING William Siegrist, Spring '65.

This course is designed to give City employees concerned with preparing, analyzing and using reports an insight into reports used for conveying information, and decision-making. Dicussions will center around actual illustrations taken from City operations. Illustrative material will include the reports required bp the Bureau of the Budget in connection with the Work Load Data Performance System, and management reports required by the City Administator.

DEVELOPING SUPERVISORY SKILLS IN ADMINISTRATION William Siegrist, Fall' 64-SPRING 64. Mondays, 40'

Spring '65, Mondays, 40 Worth Street, Room M-8.

A basic course in administrative management recommended for those presently charged with supervisory responsibility or preparing to assume supervisory responsibility. This course will include planning, scheduling, organizing, controlling, reporting, and elements of work implification. Formal and group discussions and illustrations will center around problems of participants'

(Continued Next Week)

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Civil Service



America's Largest Weekly for Public Employees Member Audit Bureau of Circulations

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TUESDAY, SEPTEMBER 1, 1964



A Year of Indecision Facing MABSTOA

NOTHER frustrating year faces the employees of the A Manhattan and Bronx Surface Transit Operating Authority.

Another year-or more-of indecision on their status awaits them as the City and the former owners of the lines, the Fifth Avenue Coach Lines and the Surface Transit, Inc. go into the Appellate Division of Supreme Court to settle the cost of condemnation. Even then, appeals to higher courts are possible.

Until the final decision is reached in the courts, these aides must be bound by the rules and regulations of public employment but cannot be afforded the protection of the civil service system.

Something should and must be done so that the morale these employees-public employees-will not be crushed.

Perhaps some kind of limited civil service protection can be afforded them with the understanding that should, for any reason, the lines be returned to private ownership by the courts, the employees would revert back to their original status with the private lines.

Onondaga Plan Is Bad

O NONDAGA County employees should be alerted to a pro-posal before their Board of Supervisors which would tercession of our Association in allow employees to be "evaluated" by their supervisors this matter. before getting pay raises. Enactment of such a proposal strikes us as the road to return for the spoils system.

The idea came about because some supervisors believe that all employees do not deserve the same raises automatically. We have no quarrel with the idea of rewarding workers who do an outstanding job. But it is certainly a negative method of compensation to give these rewards from pay raises that the rank and file have earned.

A danger to the Merit System is also inherit in this proposal because it allows the boss to threaten-directly or indirectly—the withholding of a salary increase to an employee.

We could go on and on with objections to this idea but the objections are too obvious to have to illustrate. We feel the plan should be killed at once.

If Onondaga County wants to give recognition to highly dedicated employees let them do so by proposing a system of bonuses, not by denying county workers a pay raise that is less than satisfactory as it is.

Public Relations I.Q.

(Continued from Page 2) the road. But the signing and marking committee against the idea of smaller letters and the Federal Highway Administrator concurred.

Under the circumstances, therefore, we have been left with the necessity for disturbing the completed pavement and disrupting trafficin a heavy-traffic period-if we proceeded with sign replacements. The cost of such revisions in New York City is estimated at \$500,000 - possibly more—though this is not the sole consideration.

We have reviewed this problem on a number of occasions, but have yet to arrive at a solution. As you may know, we cannot flout the national standards and erect non-conforming signs without jeopardizing Federal-aid for projects in the city. The answer, therefore, is not as easy as it might appear on the surface.

We congratulate Mr. Mc-Morran for his superb executive approach. We are sure he will come up with a sound, workable solution to a vexing problem.

LEADER

Letters To The Editor

Calls Oral Tests 'Not Critical'

Editor, The Leader:

I reintroduce the controversial issue of Oral Tests in New York State Competitive Promotional Examinations.

The announcement for examinations No. 9521 and 9522, Associate Rehabilitation Counselor and Associate Rehabilitation Counselor, (Mental Handicaps), respectively prompts this.

It sets forth the "Subjects of Examinations Written Tests relative weight 6; Oral tests relative weight 4."

It states then "-oral tests will not be held if all candidates who pass the written test will be immediately reachable for appointment .-

I maintain that a test which can be dispensed with as a matter of convenience and expediency can not also be a test which is critical to the determination of fitness and superiority.

In one situation or the other the merit system of Civil Service is being abused. In view of all that has been said about the faults of oral testing I urge that these orals be entirely eliminated on the virtual acknowledgement of the Civil Service Department that they can establish actual and relative fitness without employing them.

I urge that this matter be resolved before the written test is administered. I wonder of the Department can not be enjoined from proceding with this costly, time-consuming and contentious paradox.

I urge that other members of

Name Withheld

Social Security

Below are questions on Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

Q. My five-year old granddaughter gets social security henefits based on her late father's account. Her grandfather and I are considering legally adopting her. Would this stop her social security benefits?

A. No. Adoption by a grandchild's benefit. However, if the child were adopted by anyone other than the child's grandparent, stepparent, aunt, or uncle, the benefits would be stopped.

Q. I am receiving widow's benefits. I have my own social security number but I have never worked any in "covered employment." Will there be a lump-sum death payment paid on my acount number when I die?

A. No, there will not be a lumpsum payment in the event of your death because you yourself have never worked under social security and are not, therefore, an "insured worker."

Civil Service Law & You



(Mr. Goffen, a Member of the New York Bar, teaches law at the College of the City of New York, is the author of many books and articles and co-authored "New York Criminal Law.")

Misusing '1 Out Of 3' Rule

THE RENOWNED legal philosopher, Professor Edmond Cahn, has written about the shock to the sense of injustice. He stressed that justice does not shock. Rather, it is injustice which is shocking.

THE UTILIZATION of the one-out-of-three rule to bypass qualified candidates shocks the sense of injustice. This rule authorizes the appointing officer to consider an eligible list in groups of three and to select any of the three persons instead of obligating him to appoint the highest. A bypassed candidate must be considered a total of three times. After three considerations which, unfortunately, are commonly perfunctory, he will not be certified again unless requested by the appointing agency.

AN EXAMPLE of shocking injustice in the use of the oneof-three rule is the category of "guilt by association" cases in which appointment was denied because the candidate's uncle was a loan shark or his father of Communist sympathies. Another shocking misuse of the rule is to deny or postpone promotion as a penalty for protesting a tyrannical supervisor's assignment of out of title work.

FORTUNATELY for the cause of justice, judicial review of such arbitrary determinations is available. Usually, the courts, not the legislative or executive branches, are the only resort for correction of unreasonable administrative rulings.

IN AN INTERESTING court case involving the New York City Housing Authority, a foreman eligible was bypassed three times in rapid succession for no ascertainable reason. Close to the exhaustion of the list, the Authority appointed him as a temporary foreman until a new list could be established. The court required the permanent promotion of the previously bypassed eligible to avoid a provisional appointment during the existence of an eligible list.

WHEN THE COURT is petitioned for review of the bypassing of a person on the eligible list, the administrative agency has a choice of procedures. It may move to dismiss the petition without interposing an answer. If the petition, as perhaps amplified by affidavits, alleges arbitrary action, the motion will be denied,

THE AGENCY MAY prefer to interpose an answer which incorporates the objection that the petition fails to allege arbitrary action. The petitioner should reply to the objection.

WHEN THE conflicting contentions cannot be resolved on the basis of the petition, answer and reply, the matter is scheduled for trial. There is provision for a jury if duly demanded.

A TYPICAL situation resolved by trial was Blaier v. Kennedy. Blaier's petition alleged that after twenty years' experience as a patrolman he was bypassed for the position of sergeant. The then Police Commissioner, Stephen Kennedy, told him the reason was the existence of minor departmental infractions early in his police career.

BLAIER CONTENDED he was arbitrarily treated in that others similarly situated were promoted.

UNFORTUNATELY for Blaier there was no jury and the trial court held against him partly because of the one of three rule and the doctrine of Delicati v. Schechter.

IN DEFENDING court proceedings for misuse of the one of three rule, administrative agencies inevitably rely upon the leading case of Delicati v. Schechter. That case sustained the action of the New York Police Department in bypassing Delicati for appointment. Neither he nor the Police Department presented any reason to the court for the bypassing, so that

(Continued on Page 15)

Boy Fights For Life; Needs Blood-GIVE

In West Islip, Long Island, there is a five-year old boy awaiting heart surgery. This five-year old is the grandson of Joseph Arenella, executive clerk, Department of Public Works, NYC. His name is Joe Schiavoni. He needs blood, any type. The place to call: Inter County Blood Banks, Inc. JA 6-4226. Arrangements can be made through that number for you to give a pint or so. This kid is putting up a gallant fight against many odds. Let's lessen the burden, All they do is stick a needle in

NAME I AND DESCRIPTION OF THE OWNER, A

Passes Test For Clerk Position

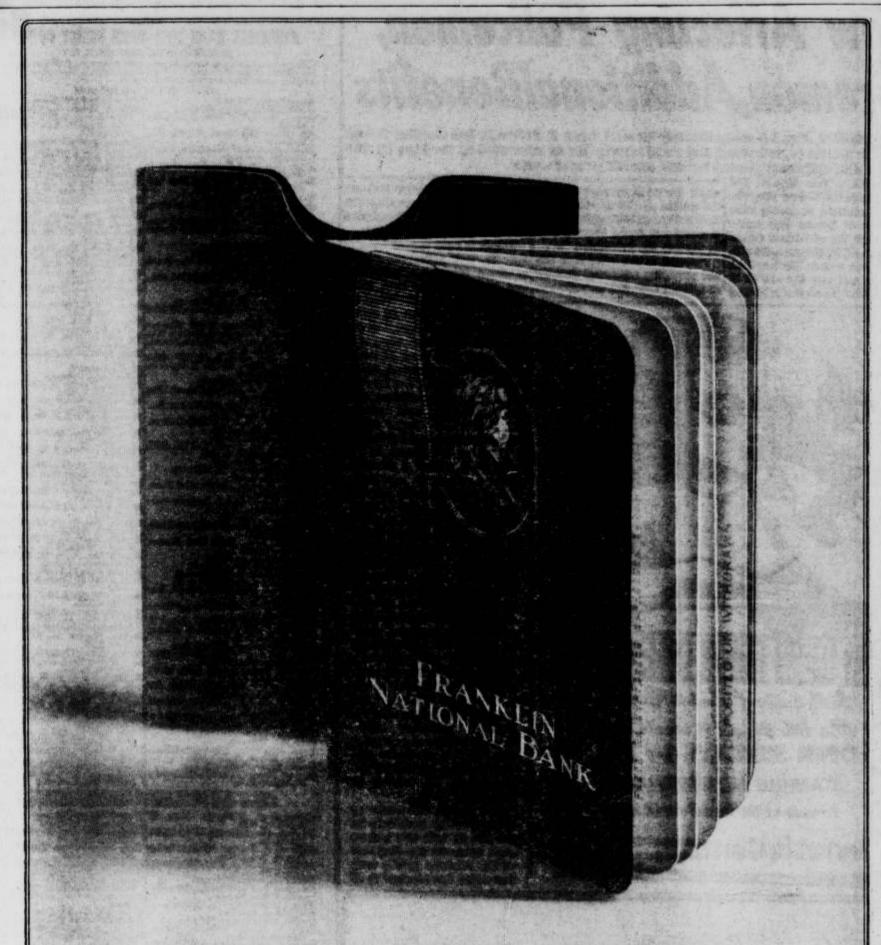
POUGHKEEPSIE, Aug. 31 - mental New York State Civil Ser-Jean L. Myers, is among those vice Examination for the title of who passed a recent Interdepart- Head Clerk, Purchase.

The Head Clerk, Purchase, po- Ostrow Gets sition provides a starting salary of \$6,240 and five annual increments bring the maximum for the post to \$7,590.

Visitors Post

ALBANL, Aug. 31 - Governor Rockefeller has announced the recess appointment of Henry K. in February, 1969. The post is un

Ostrow, of New York City, as : member of the Board of Visitor. to the New York State Training School for Girls for a term ending



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Lefkowitz Clarifies Pension Law Affecting Policemen, Firemen, Additional Benefits

ALBANY, Aug. 31-State Attorney General Louis J. Lefkowitz has clarified several points in Section 84, retirement and social security law as ammended by the Laws of 1964 dealing with additional pension benefits after 25 years of service.

This bill affects firemen and policemen in the 25-year plan who wish to continue in service after the general age 70 mandatory re- mandatory upon the municipality. 25 years of service and before tirement age as defined in the Rethey reach the mandatory retire- threment and Social Security Law ment age of 62. However, those in in Section 70, subdivision "b". the present system for less than may continue in service until they of 1/60 for each year over 25 years

reach the 25 years of service or of service is permissive and not

However, it was noted that this 25 years and over the age of 62 bill providing additional benefits

In a letter to Comptroller

July 13, 1964, submitting several questions concerning Retirement and Social Security Law, § 84. as amended by Chapter 938 of the Laws of 1964, Section 84 relates to the optional retirement of certain fireman and policemen upon completion of 25 years of service and the 1964 amendment, adding new subdivisions f, g and h to that section, deals with additional pension benefits for such members who continue in service beyond that period. Such new subdivisions f, g and h reads thus:

f. In the event a member twenty-five years.

is required to contribute in accordance with this section shall retire on the first day of the calendar month next succeeding his attainment of

Arthur Levitt, Lefkowitz said; This is in reply to your letter of

shall continue or has continued in service after rendering twenty-five years of total creditable service in the department there shall be added to his pension a sum equal to one-sixtieth of his final average salary upon retirement for each completed additional year of service after twentyfive years, provided that the participating employer elects to provide this added benefit by making the additional contributions required therefore and, provided further, that any member who so elects, shall contribute at the rate of contribution previously established for him under this section, for any creditable service rendered by him in the department in excess of

g. A member who elected or

age sixty-two; a member who on September first, nineteen hundred sixty-four, has already attained age sixty-two and has rendered twenty-five years of total creditable service shall retire on or before (Continued on Page 9)

APPEARING AS OWNERS OF CERTAIN UNCLAIMED PROPERTY

CHEMICAL BANK NEW YORK TRUST COMPANY

20 PINE STREET, NEW YORK, N. Y.

The persons whose names and last known addresses are set forth below appear from the records of the above-named banking organization to be entitled to unclaimed property in amounts of twenty-five dollars or more.

AMOUNTS DUE ON DEPOSIT

The persons whose names and last income the records of the above-named bunking organization to be entitled to unclaimed properly in amounts of twenty versible to more now.

AMOUNTS DUE AREA.

Brown, Mary, Hose Board of Trade Inc.

Brown, New York.

Brown, New York.

Brown, New York.

Brown, New York.

Brown, Mary, Hose Astor, B'way & Both, Mark.

Brown, Mary, Hose Astor, B'way & Brown, Mary, Hose Astor, B'way & Welliams Street, New York.

Brown, Mary, Hose Astor, B'way & Welliams Street, New York.

Brown, Mary, Hose Astor, B'way & Welliams Street, New York.

Brown, Felice H., Unknown.

Cohen, Elleen J.F.F. Anita & Seth Cohen, 191 Morin Avenue, Mary, Miss Lavina, 24-10 Fetchara.

To have the Mary of the Astor, B'way & Welliams Street, New York.

Amount, Mary, Hose Astor, B'way & Welliams Street, New York.

Area.

AREA

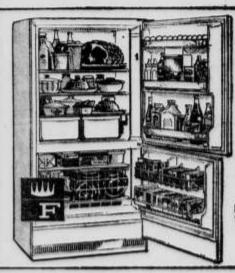
AMOUNTS HELD OR OWING FOR THE PAYMENT OF NEGOTIABLE INSTRUMENTS OR CERTIFIED CHECKS

Addressocraph Muitigraph Corp., 10.
Church St., N.Y.
Adonzio, Samuel Steven, 40 Plank St., Pittston, Pa.
Anderson, A. Margaret, 31 Prince Arthur Avenue, Caroto, Can.
Anderson, Donald D., 88-01 8th Avenue, Associated Realth Foundation, Inc.—Secretary of State, Unknown Atlantic Electric Meter Co., Unknown Audientic Electric Meter Co., Unknown Avedesian, J. Unknown Bartlett, Emily D. Quinkown Avedesian, J. Unknown Avedesian, J. Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Metales and J. Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Emily D., Unknown Berlard of Bartlett, Susan L., Bartlett, Susan L.,

A report of unclaimed property has been made to the State Compiteller pursuage to Sec. 301 of the Abandoned Property Law. A list of the names contained in full motice is on file and spen to public inspection at the 2 Broadway Office, 6th File of the bank in the City of New York, Phone 770-1028, 1020 where such abanded property is payable.

Such abandoned property will be paid on or before Quicker 31st next to persone establishing to its satisfaction their right to receive the lame.

In the succeeding Now they, and on or before the tenth day thereof, such unslained property will be paid to Arthur Levitt the State Compitalier and it shall thereight cause to be liable therefor.



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CALL MU 3-3616

Clarification of Retirement Law Affect Police, Firemen

(Continued from Page 8) December thirty-first, nineteen hundred sixty-four.

h. Section [sic] g shall not apply to any member who elected or is required to contribute in accordance with this section [sic] who is a member on September first, ninteen hundred sixty-four and shall not have rendered twenty-five years of total creditable service upon his attaining age sixty-two.

Your questions lettered (a) through (i) and my answers thereto follow:

- (a) Do the mandatory retirement provisions contained in subdivision g contravene Article 5, Section 7 of the State Constitution? If so, is the entire enactment unconstitutional? If your reply is in the affirmative, the following questions need not be answered.
- (b) Does subdivision g mandate retirement at age 62 for all members participating under Section 84 or only for those members who elect to participate in and receive the additional 1/60th benefit provided by subdivision
- (c) Is the mandatory retirement provision contained in subdivision g limited by subdivision h to any member who is such a member on or before September 1, 1964, and who elected to contribute in

LEGAL NOTICE

NOTICE TO BIDDERS NOTICE TO BIDDERS

Sealed proposals covering Construction and Electric Work for Painting of Ceiling in Motor Vehicle Area and Installation of Fluorescent Fixings, State Office Building, 80 Centre St., New York City, in accordance with Specification No. 19286-C and accompanying drawings, will be received by Henry A. Cohen, Director, Bureau of Contracts, Department of Public Works, Administration and Engineering Building, 1220 Washington Avenue, State Campus, Albany 26, N.Y., on behalf of the Executive Department, Office of General Services and Department of nuc, State Campus, Albany 26, N.Y., on behalf of the Executive Department, Office of General Services and Department of Motor Vehicles, until 10:30 A.M., Advanced Standard Time, which is 9:30 A.M. Eastern Standard Time, on Wednesday, September 23, 1964, when they will be publicly opened and read.

Each proposal must be made upon the form and submitted in the envelope provided therefor and shall be accommanted by a certified check mide payable to the

provided therefor and shall be accommanted by a certified check mude payable to the New York State Department of Public Works, in the amount stiputated in the proposal as a guaranty that the bidder will enter in to the contract if it he awarded to him. The specification number must be written on the front of the envelope. The blank spaces in the proposal must be filled in, and no change shall be usade in the phraseology of the proin the phrasenlogy of

Found.

The State reserves the right to reject any or all bids. Successful bidder will be required to give a bond conditioned for the faithful performance of the contract and a separate bond for the payment of laborers and materialmen, each bond in the sum of 100% of the amount of the contract.

Drawing and specification may be brighted the contract.

Drawings and specification may be examined free of charge at the following State Architect, 270 Broadway, New

effices:

State Architect, 270 Broadway, New York City,
State Architect, Division of Architecture Building, State Campus, Albany, N.Y.
Bureau of Contracts, Administration and Engineering Bidg, 1220 Washington Ave., Albany, 26, N.Y.
District Supervisor of Bidg, Constr., State Office Building, 533 E. Washington St., Syrausa, N.Y.
District Supervisor of Bidg, Constr., Genese Valley Regional Market, 960 Sefferson Road, Rochester 23, N.Y.
District Engineer, 125 Main St., Buffala 3, N.Y.
Drawing and specifications may be obtained by ealing at the Eureau of Contracts, Department of Public Works, Administration and Engineering Building, 1220 Washington Ave. State Campus, Albany 26, N.Y., or at the State Architect's Office, 18th Floor, 270 Broadway, New York City, and by making deposit for such set of \$5.00, or by maiting such denoit to the Albany address, Checke should be made payable to the State Department of Public Works, Proposal blanks and suvelopes will be furnished without charge. The State Architect's Standard Specifications of January 2, 1860, will be required for this project and may be purchased from the Bureau of Funner, Department of Public Works, Administration and Engineering Building, State Campus, Albany, N.Y., for the sum of \$5.00 each, DATED; 8-14-64.

accordance with the provisions of the bill, or is subdivision h applicable as well to those members who became such members on or before September 1, 1964, and have neither elected to contribute under the provisions of the bill nor rendered 25 years of service upon attainment of age 627

はな

Section 84, as added by Chapter 938, to provide for the election by a policeman or fireman of the benefits of such subdivision, provided his employer has previously elected to provide such benefits for its policemen and firemen, and I construe the reference to "section" in subdivision g, as similarly added, to be designed to refer only to subdivision f of Section 84 (cr. the obviously erroneous reference ingly, my answer to your questions in subdivision h to "Section g" instead of "Subdivision g"). In thus reading "section" in subdi- and firemen who make affirmavision g (and subdivision h) as tive elections under subdivision f referring to subdivision f of Sec- and that subdivision g is not untion 84, the manifest intent of constitutional as contravening Chapter 938 is carried out as Article V, § 7, of the State Conagainst a literal reading which stitution. 1. I construe subdivision f of would defeat that intent (Matter

Licensed Nurses Needed In B'klyn

tical nurses may now apply for | various openings. for positions with the Federal government. The Brooklyn Vet-

of Capone v. Weaver, 6 N.Y. 2d. 307, 309, and cases cited). Accord-(a), (b) and (c) is that subdivision g relates only to policemen

(To Be Continued)

Licensed registered and prac- erans Administration Hospital has

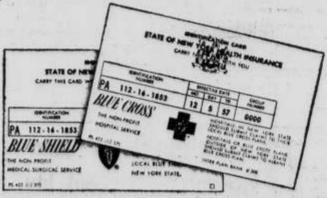
Salary range for registered nurses is from \$5,235 to \$6,090; for practicals from \$3,880 to \$4,-215, depending upon qualifications.

Progress is the result of ideas which come to mind by the analysis of steps used in the performance of a job, keeping in mind the objective of doing it easier, better, faster or safer. Every Suggestion is a step forward keeping us from being chained to yesterday.-CITY EMPLOYEES' SUG-GESTION PROGRAM, 55 Thomas St., N.Y., N.Y. 10013.



This is New York State's No. 1 entertainment area . . .

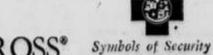
Broadway at Times Square is the heart of New York City's theatrical district . . . where the great and near-great tread the boards in the country's top presentations of dramas and musicals. Each evening, the flashing theater marquees and brilliant lighting displays turn night into day, as crowds surge through the square in a never-ending search for entertainment.



these are New York State's No. 1 Get-Well Cards!

More than 485,000 State employees and employees of many local subdivisions of New York State and their dependents are glad they have them. These New Yorkers depend on the three-way Statewide Plan - Blue Cross, Blue Shield and Major Medical -to protect them against the costs of hospital, surgical-medical and major medical care.

If you're not a subscriber and would like to learn how the STATEWIDE PLAN offers the most liberal benefits at the lowest possible cost . . . see your payroll or personnel officer.



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CRANK . BUFFALO . JAMESTOWN . NEW YORK . ROCHESTER . SYRACUSE . UTICA . WATERTOWN

Supervisor Wanted In Islip

Islip needs a recreation supervisor. It will offer \$5,350 annually. An open-competitive examination until September 25.

Candidates must have been le- versity. gal residents of Suffolk County for at least six months precedfor the position will be held on ing the examination. The only October 10; filing will be open other qualification is graduation from a recognized college or uni-

The Suffolk County Civil Service Commission, County Center, Riverhead will supply further information and application forms

Exchange Employees Cited at Anniversary

Lt. Colonel W. S. Davidson, Headquarters, First U. S. Army Staff Exchange Officer, presented Army and Air Force exchange service awards to the following New York Consolidated Exchange employees at Fort Hamilton, Brooklyn, N.Y., on the occassion of the 69th anniversary of the Army and Air Force Exchange Services:

For 30 years, Ernest L. Hoke; 15 years, M. K. Griggs, Clara Fitzpatrick, Emma N. Nenninger, John Schank, Vincent D. Strianse, and Philip V. Wells; 10 years, Morris Fisher and Agnes Prete; 5 years, Harold Grunden, E. Unverzagt, Calvin Thomas, Mary Hubbard and Florence McShea.

City Seeks Men For **HA Caretaker Jobs**; No Experience Needed

Some 50 vacancies exist at the present time for housing caretakers with the New York City Housing Authority, and more are expected to occur in the near future.

The jobs pay \$3,300 a year to start and there are no experience or educational requirements. Housing caretakers can reach a maximum pay of \$4,830 a year, and are eligible for the promotion exam to foreman of housing caretakers, a \$4,250 to \$5,330-

Housing oaretakers maintain stair halls of public housing proj-

a-year job.

The test for the position is a physical, designed to measure the strength of the candidates. A qualifying medical exam, and a qualifying written test, to meas-

ure ability to read and write English, will also be given.

Housing caretakers various duties. They sweep and mop public spaces, clean grounds and vacant apartments, light and clean incinerators, put out and the grounds, public spaces and take in garbage cans, and clean ramps, drains, roofs and canopies,

The also polish and wax surfaces, do general gardening work, assist in the repair of fences, roads and sidewalks, and assist in common laboring and caretaking

Applications for these jobs will be accepted from Sept. 1 until further notice. To apply, contact the Application Section of the New York City Department of Personnel, 49 Thomas St., New York City.

State Offers Careers For

College seniors and graduates who have planned a career with the State government may now apply for one of the more than 40 positions open as probation officer. Available in various counties, the jobs offer starting salaries up to \$6,080 annually.

Applications for an Oct. 24 examination will be accepted until September 21.

The probation officer supervises individuals placed on probation by the courts. His job involves interviewing, case recording and report preparation. Rehabilitation is an important phase of the work.

additional information, please contact the New York State Department of Civil Service, Recruitment Unit 29. The State Campus, Albany 12226.

In essence, what the Employees' Suggestion Program does is to put the old "two heads are better than one" maxim on an organized basis, providing an easy channel for employees to submit their ideas to management and to be rewarded fo rthose that are adopted. — CITY EMPLOYEES' SUGGESTION PROGRAM, Thomas St., N.Y., N.Y. 10013.

LEGAL NOTICE

NOTICE OF FORMATION OF LIMITED PARTNERSHIP MERENGUE TRAVEL AGENCY Notice is hereby given that a limited partnership has been formed by Pastora Pippa, general pariner, and Edward Edelman, limited pariner, for the operation of the abovenamed business as a travel areasy, at 138 West 49 Street, New York City, and a certificate has been filed in the office of the Clerk of the County of New York to that effect. The parinership is to exist from July 16, 1964 to July 15, 1969, and to continue from year to year unless a partner gives notice of termination in writing 60 days before any July 14. Partnership is to terminate on death of either partner.

The limited partner has contributed property of an agreed value of \$5,000 plus a contribution to be made of one-half the amount of certain accounts receivable now due and unpaid on August 15, 1964. No other property is to be contributed by the limited partner.

The contribution of the limited partner is to be returned on dissolution or death. The limited partner is to receive 50% of the net profits after payment of \$75 weekly salary to Pastora Pippa. The limited partner may not assign or encumber his interest. The general partner may not admit additional limited partner as all receive payment of his interest in cash. Said certificate has been aigned aid acknowledged by both partners. Dated July 15, 1964.

Shoppers Service

Cemetery Lots

BEAUTIFUL non-sectarian memorial park in Queens. One to 12 double lots. Private owner. For further information, write: Box 541, Leader, 97 Dunne St., N.Y. 10007, N.Y.

Appliance Services

Sales & Service recond. Refrigs. Stoves Wash Machines, combo sinks. Guaranteed TRACY REFRIGERATION—CY 2.5000 240 E 149 St & 1204 Castle Hills Av. Bx

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BUICK, 1957 Super, four-door hardtop, radio, heater, power steering, power brakes, automatic trans. Clean, de-pendable transportation. No problems, Call BE 3-6163.

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Big Opportunity—Small Investment
COMPETENT man or woman to service
cosmette line sold through feating
sulcos. Full or part time. Moderate
investment, Playgirl Cosmettes Corp.,
29 West 37 St., N.Y.C. LOngacre 5-5370

Smith-\$17.50; Underwood-\$22.50; others Pearl Bros., 476 Smith, Bklya TR 5-3024





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- In H.I.P. there are no doctor bills for medical group services no claim forms, no deductibles, no other red tape. And you do not have to discuss fees or family income with the doctor.
- In H.I.P. more than half of all physician services are given by specialists qualified in fourteen fields of medicine and surgery.
- In H.I.P. the qualifications of every family doctor and specialist have been approved by a medical board of distinguished physicians. Each doctor in a medical group provides only those services for which he has been specially trained. This means that babies are cared for only, by pediatricians, mothers are delivered only by obstetricians, surgery is performed only by qualified surgeons.
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- H.I.P. has no limit on the amount of medical care, physical therapy or laboratory services that may be given.
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Detached legal 2 family Colonial with a 6 room apt, and 4 room apt, plus niteclub finished basement, sa-rage, tree lined street, lovely land-scaped grounds. A must to see.

OWNER RETIRING

LET'S SWAP

YOUR HOUSE IN ANY CONDITION FOR MY MONEY IN GOOD CONDITION — CALL TODA _ SELL TODAY

143-01 HILLSIDE AVE. JAMAICA

LEGAL NOTICE

JENSON, DALE W.—CITATION.—File No. 4633. 1964.—The People of the State of New York, By the Grace of God Free and Independent, To Mrs. Freed Winkel, Freed Winkel, Mrs. Jessee Brown, Mrs. Lyle Cubitt, Lyle Cubitt, Mrs. Warren Richardson, Abe Benson, Abe Benson, Phul Rubn, Glovanni Pernicagio, Mrs. Alvin Kraus, Alvin Kraus, Fritz Morzaivetz, Giergis Constantini, Dorothy Baker, Sheith Short, Walfer Cennani, Arno Knorr, Willi, Sidney J. Edison, A petition having been duly filed by BNVERLY J. CASSEL, who resides at 3637 Duke Street, Alexandrin, Virxinia.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 503 in the Hall of Records in the County of New York, New York, on September 29th, 1964, at 10 a.M. why LETTERS OF ADMINISTRATION of the goods, chatlels and credite which were of DALE W. JENSON, deceased, who was at the time of his death a resident of 105 MasDougal Street, New York, in the County of New York, New York, should not be granted to EEVERILY J. CASSEL, and why a certain unattented paper writing dated October 19, 1962, should not be denied probate.

Dated, Attested and Scaled, August 19th, 1964

HON. 8. SAMUEL DI PALCO. (L.S.) Surrate. New York County. PHILIP A. DONAHUE.

Exam Study Books

For list of some current titles to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call BEekman 3-6010. see Page 15. Beautiful Greene County SUMMER HOMES — ALL YEAR HOMES — BUSINESS & OTHER PROPERTIES

CLAY REAL ESTATE TEL. CATSKILL 943-2420 COXSACKIE 731-8734

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Farms & Acreage Orange County

GRANDMA Moses would have Hipped her point brush for a country scene like this, red barns, hill top farmhouse, old bucket well, 4 acs, \$16,000; also 1 seer plus 9 m farmhouse, h.w. heat, near swimming, \$12,000. C. Dunn, Bkr, Walden \$14-774-8554

Business Opportunities

26 UNIT cabin court, restaurant, living quarters, 5 acres on State road, \$33,000.
LONG estab, innehecostle, Main St. location, \$65,000 gross, Long lease, \$13,000. 913.000.

S13.000.

BOARDING house, main artery, accom.

80. Swimming nool. 12 arres. Illiness forces sale. \$27,500 \$7,500 down. John C. Mann, Realter. 396 Main St. Catskill, N.Y. (518) \$243-3037 er (518) \$678-3315.



WOODED SHOREFRONT - This is the "Tee" House located at Hampton Water-on-Three Mile Harbor, East Hampton, Long Island. Selling at \$17,000, it has two unusual features-an all-round sundeck, 12 feet wide that captures the views in every direction and vistas of rippling waters and rolling wooded hills. The other unusual attraction is a boat housing area and marine workshop in the huge daylight basement. There are six rooms on the main floor-a 20 by 24 foot living room, with an eight foot fireplace-connecting with a barbecue on the sundeck. There are three bedrooms and two baths-each having an entrance for bathers, Sliding glass doors and large picture windows predominate. This is a J. Alwin Froelich project. The sales agents, Percy Brower, Newman and Frayne of 22 East 13th St., specialists in vacation properties, report some \$500,000 in land sales as well as \$550,000 in house sales since they started sales for Froelich in 1963. The project is more than seventy-five percent sold and is finishing strong the agents report.

JAXMAN **EXCLUSIVES QUEENS VILLAGE** \$17,490

DETACHED COLONIAL rooms, modern est-in kilchen, bedrooms, garage.
8700 CASH NEEDED

HOLLIS \$22,490

DETACHED FLEMISH MANSION 8 beautiful rooms, huge living room, formal dining room, modern eat-in kitchen with breakfast room, 4 cross-ventilated master bedrooms, 1½ ceremic tile bath, Enished knotty pine recreation room, garage, park-like garden.

A MUST TO SEE CALL MISS VERA

JAXMAN REALTY

169-12 Hillside Ave., Jamaica AX 1-7400

ALBANY ATTRACTIVE HOMES

CALL

W. F. BENNETT

Multiple Listing Photos 1672 CENTRAL AVE. UN 9-5378

Hol.Lis — English Tudor. All brick and stone. Custom built and designed. 7 exceptionally large rus. 1½ colored tile baths, hixoriously finished basement. 22 living rus. foil dining rus, library. Rear garden patts. Immediate occupancy. All appliances included. \$18,990.

G.I. NO CASH DOWN!

HOLLIS PARK ESTATES rm Colonial. Completely detached. Garage Large garden plot. 4 bed-rms, modern kitchen and bath. Im-mediate occupancy. \$14,1846.

LONG ISLAND HOMES

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Albany

Guilderland—four (4) bedrooms - Cape Cod - one and one-half bashs - enclosed patio - garage - fenced in pard - ten minutes Albany State Campus - ten minutes Schenectady — \$15,500, owner. EL 5-2584.

MOVE RIGHT IN WHY PAY RENT?

HOLLIS TWO FAMILY 5 ROOMS down & 3 large rooms up. A modern house.

A beautiful buy. \$990 Cash \$19,900

W. HEMPSTEAD

4 BEDROOM, brick, on a landscaped 60x100 lot, fin-ished basement & garage. Located in W. Hempstead. \$19,900 \$990 Cash

HANDY MAN SPECIAL CAMBRIA HEIGHTS

6 LARGE rooms with w.w. carpeting, garage, gas heat. A steal at . . . \$16,500 \$500 Cash

Fi 1-1950 Call Any Time HOMEFINDERS. LTD. BELFORD D. HARTY Jr.

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DESPERATION SALE

Det. Stucco Ranch on a Tree Lined Street with all Rooms on 1 Eour plus Expansion Attic. Ultra Modern Ritchen & Bath. Must Sell. Every-thing Goes.

CAMBRIA REIGHTS \$17,990 EMERGENCY SALE

English Tudor brick with 6 large rooms. Modern Hollywood Bath & Kitchen, Fin. basement with extra bath, could be rented owner deav-ing estate, garden grounds, every-thing goes.

\$16,900

WIDOW SACRIFICE

WIDOW SACRIFICE

Det. Dutch Colonial with 7 ignorems on a ignorm some a length of the stream in the

Many other 1 & 2 Family homes available

QUEENS HOME SALES INC.

170-18 Hillside Ave. - Jamaica

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LAURELTON S17,990 DETACHED BUNGALOW

Modern kitchen & bath - large plot - detached garage - gas heat - flagstons terrace - all rooms on one floor - SMALL DOWN PAYMENT!

CAMBRIA HEIGHTS \$16,990 DETACHED COLONIAL

8 bedrms - 2-car garage - excellent condition - lovely residential area -excellent love.

ONLY \$700 DOWN

BUTTERLY & GREEN 168-25 Hillside Ave. JA 6-6300

Houses - Ulster County SACRIFICE \$5995

Pretty landscaped modern 2 bedrm. furnished cottage for summer or re-tirement, ar. bins Perms. Others. KOPP OF KERHONKSON N.Y., TEL.: KERBONKSON 7500

LEGAL NOTICE

SUPPLEMENTAL CITATION. — File
No. 2824, 1964. — The People of the
State of New York, By the Grace of
God Free and Independent. To GRACE
W. EEHAYA, DIANA KEHAYA FRANGOULDOY, MICHAEL LOANNU
KEHAYAS, STEPHANOS IOANNU
KEHAYAS, STEPHANOS IOANNU
KEHAYAS, STEPHANOS IOANNU
KEHAYAS, STEPHANOS IOANNU
KEHAYAS, VOU ARE HEREBY CITED
TO SHOW CAUSE before the Surrogate's
Court, New York County, at Room 504 in the Hall of Records in the County
of New York, New York, on September
16, 1964, at 10,00 A.M., why certain
writings dated respectively October 1,
1960 and February 4, 1964 which have
been offered for probate by Ery W.
Kehaya and Myron J. Kleban, residing
respectively at 904 Ocnoke Avenue. New
Canaan, Com. and 25 East 77th Street,
New York, N.Y., should not be probated
as the last Wills and Testaments relating
to real and personal property of Ety
Kehaya. Decrated, who was at the time
of his death a resident of 875 Park
Avenue, New York, in the County of
New York, the Will and Testament dated
October 4, 1960 to govern as to the
disposition of all property in the United
Stairs, the Will and Testament dated
February 4, 1964, to govern as to the
disposition of all property in freece.
Dated, Attested and Seafed, July 17, 1964.
HON, JOSEPH A. COX. Surrogante.
New York County, Philip A. Donabue,
Clerk, (L.S.)
Myron J. Rieban, Attorney for proponcats, Office and P.O. Address, 745 Fifth
Avenue, New York 22, N.Y. SUPPLEMENTAL CITATION.

CITATION. — File No. P4915, 1964. — THE FEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and Independent. To Frant Friedel Fase; Her-bert Schott: Frant Friede Rethers (a/k/a Friederike Rethers): Frant Helga Hamann Hans Peter Behn; Karl Beha: Klaus -Eicher Behn (an infant over 14 years of arch).

Eleter Denn can infant over 14 years of age).
YOU ARE HERERY CITED TO SHOW CAUSE before the Surrogate's Court. New York County, at Room 504 in the Hall of Records in the County of New York. New York, on September 25, 1964, at 10 00 A.M., why a certain writing dated Markh 9, 1902, which has been offered for probate by Chemical Bank New York Trust Company, having an office at 277 for produce by Chemical Bank New York Trust Company, having an office at 277 Park Avenue, New York 17, N.Y., chould not be probated as the last Will and Testamont, relating to real and personal property, of Marie H. C. Behn, Decrased, who was at the time of her death a resident of Raithrennesstrasse 6, 24 Labeck, German Federal Republic ("West Germany").

Dates, Attested and Senied, August 4,

(L.S.)

HON. JOSEPH A. COX, Surrogate. New York County, Philip A. Donabue, Clerk.

1-Family detached, six rooms & porch, gas steam heat, lorge plot. Two car garage; recon-ditioned, \$19,500.

ST. ALBANS

QUEENS VILLAGE

Cape Cod, 5 rooms & porch en main floor, 2 bedrooms and bath upstairs, oil hot water heat, finished basement with kitchen. 3 entrances. Price \$26,500.

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8 ROOM year round mt. house, \$8,000.

1—4 ROOM country houses, beat, Near swimming, Both for \$10,500.

C. Dunn, Bkr. Walden, NY 914-774-8554

REGAL NOTICE

CITATION — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and independent. To Attorney General of the State of New York: The Actors' Fond of America; The Actors of America; The Actor

and Agnes P. Vincent, deceased, who at the time of her death was a recident of 500 West 57th Siret, New York, N.Y. Sens GREETING:: Upon the petition of The Poblic Ad-ministrator of the County of New York, having his office at Hall of Records, Room 309. Borough of Manhattan, City and County of New York, as administrator of goods, chattels and credits of said deceased.

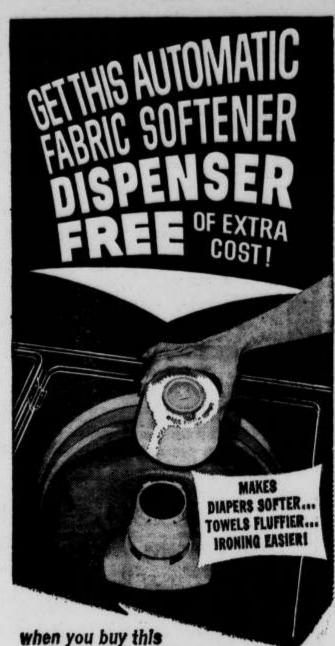
deceand:
You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 28th day of September, 1964, at ten o'clock in the formoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be indicably settled.

IN TESTIMONY WHEREOF, We have caused the seat of the Surrogate's Count of the said County of New York to be becaused.

(Seas) WITNESS, HON, JOSEPH A. COX, a Surrogate of our told County, at the County of New York the Lord one thousand nine knowled and sixty four.

Phillip A. Deserber. You and each of you are hereby cited

Philip A. Donahue, Clerk of the Surrogate's Court



Hurry—this is a limited time offer. This convenient, automatic accessory is our way of urging you to buy right now!

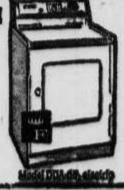


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- No-stoop Lint Screen.
- e Porcelain Enamel drum.

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Low cost "16"! FRIGIDAIRE Frost-Proof Refrigerator!



- No frost, no defrosting ever, even in freezer!
- Huge Porcelain Enamel vegetable Hydratos.
- Clant 171-lb. freezer with Roll-To-You basket.
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- Flip-Quick Ice Ejector -easy ice service.
- Roomy storage door.

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A DAY

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- · Porcelain Enamel finish stays bright and white!
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- Big 150-lb. bottom freezer with lift-out basket and
- sliding shelf. 2-shelf freezer door.
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- Roomy storage door, too.

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World War I in the photo section

Army, Miller received perm-

anent appointment in the De-

partment as a junior assistant civil engineer. He rose through Department ranks and was named

Resident Engineer at Pawling in

1933, receiving his permanent ap-

pointment to that post March

pending retirement, Superintend-

ent McMorran said: "J. Floyd Mil-

ler typifies the public servant at

his finest. During his long career

with the Department, he has

proven himself a thorough, reliable and valued employee. I join

his co-workers in thanking him

for his service and wishing him

the very best in his years of

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DEWITT CLINTON

Commenting on Miller's

1. 1934.

retirement."

of the U.S. Army Air Service. After his discharge from the

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ALBION OFFICERS - New officers of the Albion State Training School chapter of the Civil Service Employees Assn. are shown at a recent meeting, From left are: Rosemary Phillips, alternate delegate; Ann Hinkley, first vice president; Margaret Anastasia, president; Arlene Ainsworth, secretary-treasurer. Absent when the picture was taken was Dorothy Dickinson, delegate.

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Career DPW Aide

J. Floyd Miller **Retiring In Fall**

ALBANY, Aug. 31-J. Floyd Miller, resident engineer for southeastern Dutchess and eastern Putnam counties for the State Department of Public Works, will retire this Fall.

Miller has had nearly half a century of service with the state. Miller first joined the Department on June 10, 1916 and has served more than 30 years as Resident Engineer at Pawling. His retirement will be effective November 1.

He was honored by fellow workers and officials of the DPW District 8 Office in Poughkeepsie at a dinner recently in the Meadows Lodge, Patterson.

The veteran State employee has served in District 8 throughout his career with the Department, beginning as a chairman in the summer of 1916, while still a college student. He was graduated in 1918 from Union College, Schenectady, with a bachelor of civil engineering degree and served one year during and after

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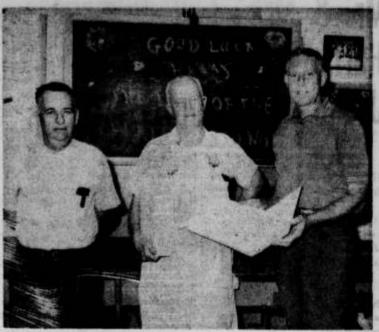
E-ray technician, & certified Aug. 12

S.I. Recruiting **Medical Techs** In Grades 4 & 5

The U.S. Public Health Service Hospital on Staten Island is seeking medical technicians (general) in Grades 4 and 5. Positions in the former classification will pay \$4,-215 annually to start, those in Grade 5 \$4,690.

Those applying for the exam must have a basic knowledge of procedures and equipment in the field, and show progressively responsibile technical work in various duties and abilities.

Application forms and additional requirements and information may be obtained from the Executive Secretary, Board of U. S. Civil Service Examiners, U.S.P.H.S., Staten Island 10304. Refer to Announcement No. SF-



RETIREES - Harry P. Collins, a painter's helper at the State University of New York downstate medical center in Brooklyn, has retired after seven years. He is pictured here with Alan Stagg, left, carpenter foreman and delegate to the Civil Service Employees Assn., and Robye Richards, maintenance foreman, right, after receiving a gift from

14 State Promotion Exams Open For Filing Now To September 8

The New York Department of Civil Service has announced 14 competitive promotion examinations, with applications being accepted until September 8, 1964, and exams to be held on October 10, 1964.

The following departmental exams were listed:

Conservation (Excl. Division of Parks)

Senior forest pest control foreman, exam no 1435, salary \$5,500 to \$6,740 annually; requires one year of permanent competitive service as forest pest control foreman, or as assistant forest surveyo.

Correction (All Institutions)

Correction lieutenant, exam no. 1438, salary \$7,745 to \$9,375 annually; requires one of the following; one year as correction service as senior factory inspector. sergeant (women must also have service as women's supervising correction officer); or one year as correction youth camp assistant supevisor, plus three years as correction officer, or correction youth camp officer; or one year as food service manager, plus three years a scorrection officer or correction youth camp officer.

Correction sergeant, exam no. 1439, salary \$6,540 to \$7,955 anually; requires either service as women's senior correction officer, or three years as correction officer or correction youth camp officer.

(Excl. State School for Blind-Batavia)

Chief electronic computer operator, exam no. 1431, salary \$10,-090 to \$12,110 annually; requires one year of permanent competitive service in one of the following titles: supervising electronic computer operator, senior computer programmer, senior computer systems analyst, senior adtabulating machine operator.

Chief bureau of manpower development, exam no. 1441, salary \$13,170 to \$15,625 annually; requires one year of permanent competitive service as associate cation, distributive education, industrial arts education, industrial Lexington Avenue, Manhattan. education, private trade school ad- Professional Nurses are wanted Manhattan and the Bronx. They ministration, vocational arts and for faculty positions in diploma will get \$2.50 to \$3 an hour to crafts education, or vocational cur- school of nursing. Qualified in- construct wood furniture or store

Labor

(Excl. Workmen's Compensation, D of E. State Insurance Fund.

Labor Relations)

Senior factory inspector, exam no. 1328, salary \$6,540 to \$7,955 annually; requires one year of permanent competitive service as factory inspector.

Associate factory inspector, exam no. 1430, salary \$7,320 to \$8,875 annually; requires one year of permanent competitive cated to Grade 11 or higher.

Supervising factory inspector. exam no. 1436, salary \$8,600 to \$10,385 annually; requires one year of permanent competitive service associate factory inspector.

Motor Vehicles

Chief electronic computer operator, exam no. 1442, salary \$10,090 to \$12,110 annually; reing electronic computer operator, senior computer programmer, or senior administrative analyst.

Public Works

cations writer, exam no. 1429, salary \$8,175 to \$9,880 annually; requires one year of permanent competitive serivce in any architectural or engineering position

allocated to Grade 15 or higher.

Junior architectural specifications writer, exam no. 1433, salary \$6,540 to \$7,955 annually; requires one year of permanent competitive service in any engineering or drafting position allo-

Highway permit agent, exam no. 1432, salary \$6,920 to \$8,400 annually; requires one year of permanent competitive service as principal clerk or principal account clerk.

Senior draftsman (mechanical). exam no. 1434, salary \$5,200 to \$6,385 annually; requires one year of permanent competitive service quires one year of permanent in a drafting or engineering posicompetitive service as a supervis- tion allocated to Grade 8 or higher.

Bronx County (County Clerk's Office)

Senior clerk, exam no. 1440, Assistant architectural specifi- salary \$4,250 to \$5,330 annually.

The Job Market

A Survey of Opportunities By V. RAIDER WEXLER

midtown Manhattan. Salaries to \$7,000 a year. ministrative analyst, supervising range from \$80 to \$90 a week. Also available for professional Also wanted are Secretaries in nurses are staff positions in hosdowntown and midtown locations pitals, public health agencies and in the import-export field. Jobs nursing homes in Greater New pay \$90 to \$100 a week.

Diversified, permanent jobs as \$5,700. secretaries are open in various in manpower development, agri- midtown manufacturing indus- are offered \$5,000 to \$6,000 a cation, cooperative industrial edu- \$95 a week. Apply at the Office Medical Placement Office, 444 Personnel Placement Center, 575 Madison Avenue, Manhattan.

structors in pediatrics, maternal

Secretaries with good skills are and child health, and medicalwanted by advertising agencies in surgical nursing, will get \$5,400

York. These begin at \$4,600 to

Registered public health nurses cultural education, business edu- tries. Salary range from \$85 to year. Apply at the Nurse and

Cabinetmakers are wanted in

(Continued on Page 15)

Mr. & Mrs. J. R. Dumage, Hard Workers For CSEA And Jefferson County, Retire

(From Leader Correspondent)

WATERTOWN, Aug. 31-Two hard-working members of the Jefferson Chapter, CSEA, retire as superintendent and matron of the Jefferson County Home, effective today. Mr. and Mrs. J. Robin Dulmage plan to continue to live

at their home in Depauville, near here, and their cottage in Canada. Mrs. Dulmage suffered a heart attack in January.

Loyal, Hardworking

The couple, according to Mrs. Fannie W. Smith, Jefferson Chapter president, "has been loyal and hard-working in the cvil service organization movement for many

Both Mr. and Mrs. Dulmage have served on various CSEA chapter committees and each has been a county CSEA director. The successors at the county home will be chosen from a new civil service eligible list to be comiled from an open competitive test.

Backgrounds

Dulmage is a former cheese factory operator in Canada, Prior to the assumption of his duties as county home superintendent he worked in a local retail store. In 1960 he was elected president of the Jefferson County Council of Social Agencies and has been president of the Watertown Men's Garden Club.

Mrs. Dulmage has served as county home matron and is a registered nurse. Prio to her appointment as matron, Mrs. Dulmage was a night supervisor at men in eastern New York. In adthe Edward John Noble hos- dition, it maintains water-bombpital in Alexandria Bay. She is a ing airplanes.

graduate of Prince Edward School of Nursing in Ontario, Canada, and was a supervising nurse at the Tweed, Ont., hospital for five years. Prior to becoming county home matron, Mrs. Dulmage was a nurse at the Jefferson county hospital.

Oddly enough, Mrs. Dulmage hospital building. The county home was abandoned a year ago and inmates are now housed in a county hospital wing.

People and Draught Called Deadly To State's Forests

ALBANY, Aug. 31 - State Conservation Department officials are pleased at the alert that has been kept in recent weeks by its fire fighting personnel in the Champlain and Hudson valleys.

"People and drought are potentially a deadly combination in terms of fire hazard," Conservation Commissioner Harold G. Wilm warns.

The department has a trained fire fighting force of about 200

Misusing "One Out of Three" Rule

(Continued from Page 6)

the court had no evidence of arbitrariness upon which it could overrule the Police Commissioner. The absence of indications of improper action left operative the presumption that the Commissioner's determination was soundly motivated.

ON THE OTHER hand, if such evidence had been introduced, it seems that Delicati would have become a patrolman. Indeed, the Delicati opinion expressly observed that the courts have never hesitated to strike down the illegal or the capricious. The courts will not permit the exercise of arbitrary power to bypass the qualified candidate for appointment or promotion.

YET, THERE ARE indications that appointing officers more and more frequently consciously endeavor to circumvent the spirit of the Delicati case. Arbitrary deprivation of the civil service right to apointment or promotion is immunized against judicial review by cloaking the shameful procedure in secrecy. Such secrecy thwarts justice by concealing the evidence of arbitrary conduct indispensable for rebuttal of the presumption of reasonable action.

AT THE VERY least, the Civil Service Law should require Inspected housing is furnished appointing officers to specify the reason for bypassing an free. Transportation to and from eligible in favor of one lower on the list. Ideally, the legislature should amend the one out of three rule out of existence.



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In Nassau & Suffolk

Long Island Fund To Benefit From State Payroll Plan

GARDEN CITY, Aug. 31 -Henry Bang, general campaign chairman of the Long Island Fund, announced today that the Fund has been authorized by the State to accept payroll contributions from employees located in the Nassau and Suffolk area.

This approval was made possible by a recent New York State law which provides for the designation of a single federated charity campaign in each county from which payroll deductions can be made. Authorization came from ends her service in the county C. V. R. Schuyler, commissioner of the Office of General Services, and will be implemented by Comptroller Arthur Levitt. Full cooperation could boost the LIF campaign with 15,000 new contri-

> "With \$350,000 needed in new dollars to meet the goal of \$1,375,-000." Bang said, "cooperation of all state employees in the two counties is vital, if we are to maintain services of the 60 agencies and hospitals we help support."

JOB MARKET

(Continued from Page 14) fixtures using cabinetmaking hand and machine tools.

Auto body repairmen with two years' experience and own tools will get \$2.25 to \$3 an hour to straighten bodies and fenders on passengers cars, knock out dents and do collision work. Apply at the Manhattan Industrial Office, 255 West 54th Street, Manhattan.

In Brooklyn

Auto mechanics are wanted in Brooklyn to do all repairs including engine and both standard and automatic transmission. Must have New York State driver's license and own tools. The pay is \$85 to \$150 for a 6-day, 54-hour week.

Also wanted are auto body and fender repairmen with own tools They will get \$100 a week and up to straighten dents, fill with plastic weld and braze. Apply at the Brooklyn Industrial Office, 590 Fulton Street, Brooklyn.

Farm Jobs

Experienced able-bodied men are wanted for all types of heavy agricultural work. Most jobs call for a 6-day week at 90 cents to \$1 an hour, or prevailing piecework rates, depending on the crop. the job is at applicant's exp Jobs usually last two or more months. Apply at the Farm Unit of the Service Industries Office, 247 West 54th Street.

Wanted in Queens is a metal polisher with job shop experience including work on stainless steel Steady work history is essential. The pay is \$3.50 an hour.

A basket trimmer fully experienced in lining caskets will earn \$2.35 an hour. Apply at the Queens Industrial Office, Chase Manhattan Bank Building, Long Island City.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

Chief Appreciates C.S. Organizations

WATERTOWN, Aug. 31 - The man who will become Watertown's new chief of police, John L. Touchette, appreciates the benefits from civil service organizations which have been given him through the years.

Touchette will head Watertown's department as acting chief as of Sept. 1 and will become chief after qualifying in a noncompetitive civil service examination. The impending test will be nothing new to him because he has been winning promotion for years now, usually passing the competitive examinations at the top of the list.

Deputy Chief Touchette, now technical head of police here during the terminal leave for Chief Carl H. Green, is a native of this city and served in the United States Navy in World War I.

Most of his adult life has been spent as a member of the police department.

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SHOPPING FOR LAND OR HOMES LOOK AT PAGE 11 FOR LISTINGS

Watertown Dispute Seen Delaying Fire, Police Exams Until Next March

(From Leader Correspondent)

WATERTOWN, Aug. 31-A city manager's defiance of the municipal civil service committee has exploded before the Watertown city council to a point where fire and police tests may not be held before March, 1965-if at all.

Attorney Norman F. Ward has said that the civil service commission, of which he is

secretary, will have to call for competitive civil service tests for an eligible list for appointment of chiefs of the fire and police departments in this city as the city manager has challenged the need for the officials to take tests to be department heads.

Ronald G. Forbes has informed the council he has given George S Bates a permanent appointment as fire chief, effective Aug. 1, He said he feels Chief Bates will not have to qualify through civil service, nor will the new police ohief he intends to appoint sucoceding Chief Carl H. Green Sept.

Buffalo SH Will Honor Retired Aides

Mahoney will be the guest speaker at the annual silver anniversary party of the Buffalo State Hospital on Oct. 14.

The dinner will honor employees who have completed 25 years of service in the Department of Mental Hygiene and those who have retired in the past year from the Hospital.

Those who have retired in the past year are: William Lamison, Etha Buckley, Frederick Tietz, Floris Dobbins, Dennis Louchren, Daniel Donoghue, Mabel Sutcliffe, Katherine Rogers, Elizabeth Ciarence Schneider, Natale Sidenio, Violet Plummre, Doris Osborne, Helen Smith, Christine Drago, John Donoghue, John Doria, and Iona B. Riedel.

Employees who will receive 25year service awards; John N. Bernhardt, Theodore L. Caudill, Henry H. Haines, M.D., Marie M. Janis, Scott S. McCumber, Martha Osberg, Dorothy A. Slattery, Adelaide E. Volk, and Anthony J. Mahoney.

Forbes says the present police | petitive civil service tests for the chief, on terminal leave before officially retiring from municipal service Sept. 1, was "embarrassed" when he failed his non-competitive civil service examination two years ago. The city manager said not only was the chief embarrassed but "the city council and myself as well."

He says that if a man coming up through the ranks is not qualifled when he is eligible to become chief after long service and great experience, he never will be. Therefore, in his opinion, no civil service examination ahould be necessary.

Ward takes a dim view of the city manager's open stand. He disclosed that Forbes had failed to recommend police and fire chief candidates for examinations and that state law mandates the local commission to call for open, com-

St. Lawrence Unit Holds Adult Picnic

The St. Lawrence State Hospital Chapter of the Civil Service Employes Assn. held its "Adults Picnic" at the Ace and Ann's outdoor area on the Black Lage Road recently. The affair was well attended with the guests enjoying not only the picnic luncheon but the dancing and games available in the Ski Lounge.

The Door Prizes donated by Kinney Drugs Co. and the Fred Shurtleff Co. were won by Jack Burnham, Dave Bennett and Jim Maneely. The specialty prizes offered during the event were garnered by Dr. J. Goldberg, Don Montry and Jim Carter.

Chapter President Raiph Briggs and his fellow officers expressed their gratitude to the committees in charge of this last picnic and

Forbes has told the ctiy council he appointed Deputy Fire Chief Bates on probation Feb. 1 and gave him a permanent appointment Aug. 1, without a civil service examination."

"As far as I am concerned, he is fire chief and will be as long as he serves satisfactorily or retires."

The city council, apparently mystified by the sudden action, has discussed the chief's situation only briefly but Councilman Donald L. Taylor, acting mayor when Forbes made his public defiance of the civil service commission. instructed the city manager to meet with Secretary Ward to try to iron out the dispute.

Meanwhile, a representative of the Watertown Fire Fighters association, Roswell Gregory, has told the city council the new fire chief "should have the protection of civil service." He said his association has been looking into the matter.

First Deputy Police Chief John L. Touchette is filling in for Chief Green until Sept. 1.

Dudley Addresses Planners Meeting

ALBANY, Aug. 31 - George A Dudley, dean of the School of Architecture at Rensselaer Polytecnhic Institute and a trustee of the State University Construction Fund, was one of the guest speakers at the 47th Annual Conference of the American Institute of Planners, held in Newark, New Jersey.

Also addressing the group was Dr. Anthony A. Adinolfi, manager of planning for the State University Construction Fund.

No More Fee

ALBANY, Aug. 31 - The State Health Department reports that physicians no longer receive a 25 cent fee for filing birth or death the activities held previous to this certificates. The fee was repealed by the 1964 Legislature.



NASSAU HEALTH DEPT. ELECTS The Health Department Unit, Nassau Chapter, Civil Service Employees Assn. recently installed officers

for the unit. Seen taking part are, lett to right,

John Powers, field representative, CSEA; John H. Kinnaman, M.D., Health Commissioner, who was the installing officer; Joyce Frants, new president and Irving Flaumenbaum, president, Nassau Chap- badly they do their work.

Southern New York Cont. Names '64-'65 Committees

MIDDLETOWN, Aug. 31-At the board of directors meeting of the Southern New York Conference, Civil Service Employees Assn., held here recently, the following committees were appointed for 1964-1965:

Auditing & Budget: Chairman -Wesley Hunter, Otisville Training School; Olin Benedict, New Hampton Training School; Otti Brewer, Middletown State Hospi-

Grievance: Chairman - Howard Davies, Warwick Training School; William Brock, Napanoch Chapter; Nicholas Cortese, Middletown State Hospital: Gilbert Robbins, Middletown State Hospital; Issy Tessler, New Hampton Training School.

Legislative: Chairman - Felice Amodio, Middletown State Hospital; George Halbig, Napanoch

Consultant - Charles Lamb. Sing Sing Prison.

Membership: Chairman - Margaret Killackey, Hudson River State Hospital; Lyman Connors, Department of Public Works, No. 8; Merton Gamble, Harlem Valley State Hospital; Peter Garamone, Harlem Valley State Hospital: W. Ray Hunter, Orange County State Public Works; Henry Rattazzi, Mid-Hudson Chapter; Marie Herbold, Rockland State Hospital: Ellery MacDougal, Hudson River State Hospital; John VanDuzer, Middletown State Hospital.

Consultant - James Lennon, East Hudson Parkway Authority.

CSEA Armory Chapter Meets

The Mid-State chapter of Armory Employees, Civil Service Employers Assn., held its annual fall meeting at the Rome Armory recently. The chapter is composed of

Malone, Ogdensburg, Watertown, Carthage, Saranac Lake, Rome, Utica, Mohawk, Oneonta and Walton Armories. President Carlton A. LaBeau of the Saranac Lake Armory presided at the meeting.

Officers elected for a two year term were: president, Vincent Grubner, Mohawk: vice president, Wilson Fountain, Utica; secretary, Joseph Bush, Mohawk; treasurer, Richard Guisinger, Rome.

The Watertown Armory has been sold to the city of Watertown and will soon be closed, it was announced at the meeting.

The chapter's spring meeting will be held in Mohawk.

Publicity: - William Wyman, New Hampton Training School: Mary M. Meres, Otisville Training School.

Resolutions: Chairman - Anne Bessette, Harlem Valley State Hospital; Emil Bollman, Rockland State Hospital; Cecil Brooks, New York State Bridge Authority: William K. Hoffman, Wassaic State School: Vincent Maybee, Rockland State Hospital.

Consultants-Nellie Davis, Hudson River State Hospital: George Halbig, Naponoch Chapter.

On the legislative comlittee, every paid up Chapter President is a member, ex-officie.

Council Of Women Fall Meeting Set

ALBANY, Aug 31 - The 700member Council of Women of the New York State Education Department here will hold its first fall meeting at the Hotel Ten Eyke September 24 at 12:15 p.m. The business session will be

conducted by Agnes P. Teske, president of the organization. The program is in the hands of

Dr. Vivienne Anderson, member of the State committee.

A fall fashion show is planned and will be run by Roslind Lang, assisted by her models. Fashions will be for everyone - from the slim slenders to the dieters.

Miss Teske also announced at the same time that the following members of the Education Department had been named chairmen of various committees for the coming year.

Arrangements-Miss Blanche Nechanicky: Membership-Miss Jean Longleway: Publicity and Public Relations-Miss Deloras G. Fussell; Photographer-Mrs. Ruth Burch: Reservations -Miss Josephine C. Liuzzi.; Insignia - Miss Sarah Randles: Program - Mrs Marjoris Schmidt.

Dworsky Named

ALBANY, Aug. 31-Leonard B. Dworsky has been named director of the Water Resources Center at Cornell University. He is a former Federal employee of the Public Health Service.

Onondaga Ponders Evaluation Plan

(Continued from Page 1) tions of the state and in various states.

The idea of an evaluation system was first proposed by Supervisor Maurice W. Pomfrey, when the new salary plan was first revealed. The idea was turned over to the Personnel Department for study and development.

The Method

Supervisors have complained from time to time that pay raises to county employees have been "too automatic"-that all employees get the same pay boosts annually no matter how well or how

The new evaluation system

designed to overcome such complaints.

The new salary plan provides employees with annual pay increases "provided that the increment is recommended by his department head through the use of an employee evaluation system."

The new salary plan generally boosts salaries of county employees-by four per cent annually in many cases, especially for new employees. However, some salaries will go up only \$10-\$15 or so because those holding the posts will go into the next higher grade level, which in next year's grade is carries only a small boost.