# PROPOSED PROCEDURE FOR DESIGNATING MEMBERS OF THE PRESIDENTIAL SEARCH COMMITTEE AY 2011-12

### Step 1:

The SEC puts out a call for nominations to the UA community. Those nominating others should confirm with the candidates that they are willing to run. A description of the responsibilities of committee members will go out with the call for nominations.

## Step 2:

The SEC composes a ballot from those nominations, taking into account the requirement that the ballot represent a diverse group. Variables in the mix include but are not limited to race, gender, academic discipline, and school affiliation. Ideally, I envision this ballot having about a dozen names on it.

#### Step 3:

This ballot is distributed to the full Senate at least 10 days in advance of the February 6<sup>th</sup> meeting.

### Step 4:

Senators cast their votes in a secret ballot at the February 6<sup>th</sup> meeting.

#### Step 5:

The Senate recorder and Secretary will tally the votes, providing the SEC a breakdown of how many votes each candidate received.

## Step 5:

The SEC will meet on February 8<sup>th</sup> to review the election results. It is possible that the top 6 vote-getters will represent a diverse group, in which case the SEC can forward those names to the Council. If, however, the top 6 vote-getters do NOT represent a diverse group (e.g., they are all men, or all women, or all from the same school, etc.) then the SEC will determine which members to replace in order to have a diverse group. I assume that this would be done largely mathematically, but I would not want to dictate that it MUST be done so because I think it might end up being too restrictive. The SEC may consult with the Vice President for Diversity and Inclusion in this process.

#### Step 6:

The SEC forwards 6 names to the Council. I would recommend, also, that a 7<sup>th</sup> name be forwarded as an alternate in case one of the 6 chooses to step down (retirement, etc.). The results of the SEC's deliberations will be published on the Presidential Search website, and reported to the Senate.