

UNIVERSITY SENATE

UNIVERSITY AT ALBANY  
STATE UNIVERSITY OF NEW YORK

Introduced by: Governance Council

Date: March 14, 2005

PROPOSED AMENDMENT TO THE CHARTER OF THE UNIVERSITY  
SENATE

IT IS HEREBY PROPOSED THAT THE FOLLOWING AMENDMENT BE  
ADOPTED:

1. Section SX.7.3 of the Senate Charter, which identifies the role of the Council on Promotions and Continuing Appointments (CPCA), shall be revised. The original clause is given below, followed by the clause with proposed changes noted in bold italics.

Original:

SX.7.3. The Council shall examine all files containing documents pertaining to individual applications for promotion and/or continuing appointment prior to their being transmitted to the President, to determine that they conform to the *Guidelines Concerning Promotion and Continuing Appointment*. If a file is found to deviate from the *Guidelines*, the Council shall direct that remedies be made if feasible, and shall otherwise note the deficiencies and their possible effect on the recommendation, and so advise the President, the Provost, the dean, the chair (where applicable), and the candidate.

Revised:

SX.7.3. The Council shall examine all files containing documents pertaining to individual applications for promotion and/or continuing appointment prior to their being transmitted to the President, to determine that they conform to the *Guidelines Concerning Promotion and Continuing Appointment*. If a file is found to deviate from the *Guidelines*, the Council shall direct that remedies be made if feasible, and shall otherwise note the deficiencies and their possible effect on the recommendation, and so advise the President, ***the appropriate Vice President***, the dean (***where applicable***), the chair (where applicable), and the candidate.”

2. That this be forwarded to the President for approval.
3. That this change take effect immediately upon approval.

**Rationale:**

In response to the charge contained in the resolution passed at the December 6, 2004 meeting of the University Senate, the Governance Council has examined the Faculty Bylaws and the Senate Charter to identify inconsistencies with the Memorandum of Understanding (MOU) concerning procedures for promotion and continuing appointments at the College of Nanoscale Science and Engineering (CNSE). The Governance Council solicited input from the general faculty by means of a Senate broadcast and considered this input in its deliberations.

The Governance Council has detected no inconsistencies with respect to Faculty Bylaws. With respect to the Senate Charter, Section SX.7.3 refers to reporting to the office of the Provost (and Vice President of Academic Affairs). The proposed change reflects the procedure stipulated in the MOU whereby CPCA transmits cases to the Vice President of CNSE rather than to the Provost and Vice President of Academic Affairs.

The Governance Council has concluded that, with the above exception, the language in the Charter pertaining to the role of CPCA is sufficiently general such that no further amendments are required to satisfy the Council's charge to resolve inconsistencies. However, the Council recognizes that the procedures stipulated in the MOU for cases from CNSE deviate from current *practices* of CPCA. The Governance Council recommends that the Senate, in the course of its current consideration of governance practices, clarify the role of CPCA.