

# WHITE-COLLAR JOBS

GOV'T SEEKS MEN, WOMEN IN MANY FIELDS

**SALARY \$3,200 to \$8,000**

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## How N.Y.C. Retirement System Works

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## JOBS

## For Executives

The United States Government has openings available for competent administrators and executives. The positions require fully-experienced men—no others. If you can qualify in any of the following categories, communicate with Room 550, U. S. Civil Service Commission, 641 Washington Street, New York City.

**Manpower Utilization Consultants, \$3,800 to \$6,500**

The War Manpower Commission Regional Office needs industrial engineers with responsible experience in labor replacement, production control, incentive systems, etc.

**Re-negotiators—\$4,600 to \$8,000**

Price adjustment boards of all procurement agencies need men to assist in exercising the authority to re-negotiate contract prices. The re-negotiator is responsible for the conducting of conferences with the contractor, with authority to negotiate refunds of excess profits and reductions in contract prices or fixed fees of all contracts for the manufacture or supply of materials or for the construction of public works for the war program. Qualifications include a present earning capacity exceeding \$7,500; at least 10 years and preferably much longer, direct knowledge and experience in general business or construction activities, adequate for broad understanding of the problems incident to business; and ability to analyze balance sheets and profit and loss statements. Accountants and controllers have been found to be most successful in this field.

**Cost Analysts—\$3,200 to \$4,600**

All Price Adjustment Boards have need of men with heavy accounting experience trained in cost and financial analysis. C.P.A.s and accountants with similar types of experience in the development and analysis of cost figures and financial statement can be used in these positions.

**Training Director—\$4,600**

In the process of increasing operating efficiency in the various war agencies of the Government, men with industrial and office procedures training experience are needed. Academic type of training experience will not of itself qualify.

**Administrative Officers—\$5,600**

Replacements and transfers offer an opportunity for general executives to be of service in the war program. Required is broad experience in fiscal, personnel and management controls.

**Purchasing Agents—\$3,200 to \$4,600**

To assist in entering into contract for procurement of a wide variety of materiel. Knowledge of, and experience in, sources of procurement, reasonableness of costs, and analysis of contractors ability to fulfill necessary requirements. Persons now doing war work of equal skill should not apply.

For a standard work week of 48 hours (which includes 8 hours' overtime) the present rate of compensation for overtime increases the above annual salary about 21 percent of that part of the basic salary listed above not in excess of \$2,900 a year.

## Opportunity for Man-Wife Teams

WASHINGTON—If it's a book you want to do, or a job of research, you might get in touch with Civil Aeronautics Authority. It's seeking man-and-wife teams to serve as airways communicators at a number of remote outposts—some of them on Pacific Islands. Should allow you plenty of time for hobbies. For six months, CAA will train you at \$150 per month per person. Thereafter, you'll get \$2,000 per year. Write to the CAA personnel office, Commerce Department, Washington, D. C.

## OEM Employees Resign in Protest Over Tactics of Administrators

Mr. Jennings B. Straley, head of the New York branch, Office for Emergency Management, expresses unconcern over the recent resignation of a number of his employees. Mr. Stanley's view:

"The employees in question went to Washington and saw Dallas Dort, national director of the OEM. Our officials went to Washington, too. The fact that we're still here and they're out would indicate that Washington backed us up."

That would indeed seem to be the case. However, Mr. Straley was reluctant to go into the details of specific charges that have been made against his agency by the employees who felt they would rather quit than continue working under conditions they deemed intolerable.

**The Background**

The OEM is an important agency. Its work as such isn't as intimately known to the public as the work of other war agencies. But to the other agencies, OEM serves as a vital clearing-house. For example, it has as one of its duties the leasing of property which will be occupied by other government departments.

But a resignation of employees in the Contract and Lease

Section has tied up this division. And the resignations are intimately linked with the personnel practices of the office.

**How It Began**

The employees at OEM started a Victory Club. The officials gave the move their blessings. But after a while, employees who attended the meetings began to discover that they had their little grievances, and thought their club would be a good means of airing their difficulties.

Then, it is alleged, trouble began for the employees who had been active in the group.

**The Leader Gets It**

When efficiency ratings came out, one of the leaders found that while his work was still classed as "good," his conduct had sunk to "unsatisfactory." Upon requesting an explanation, he was told that he was "too busy talking to other employees during working hours." He was placed on probation, it is charged, for "invoking another employee to phone Washington to complain about employee

policy."

At last, he was asked to resign. He went down to the central office of the OEM in Washington. Filing a resignation under protest, he charged that the following conditions existed in the New York Office:

1. Applicants with "pull" got jobs.
2. Efficiency meant less when ratings were issued than the prejudices of superiors.
3. Merit and fitness were disregarded in promotions.
4. Suppression of employee organizations occurred.

**Others Resign**

Following this action, three other top men in the unit also resigned. And, this is not a case of some minor clerk leaving a job because of dissatisfaction. All of the men were in important positions. One was a CAF 9, two CAF 7's, the other a CAF 4.

In addition to the poor employee policies, their spokesman states that they had protested against other actions of the Office.

1. They say that no attempt was made to find economical quarters for Federal offices. That luxury accommodations were taken.

2. That over-expensive furnishings were obtained. Desk sets, lamps, rugs, elaborate furnishings were bought with no regards for the cost.

3. That there has been a lack of cooperation with other government agencies. (Recently the Office of Price Administration and the War Production Board have taken over certain functions formerly administered by the OEM.)

Reports from other Federal bureaus in New York City would seem to indicate that phone calls from OEM employees who want to change over to another office is no longer a novelty.

## Here's Efficiency for You

## 5,000,000 Status Changes Recorded in Three Months

It sounds incredible.

But there it is—the records of 5,000,000 Federal employees "processed"—brought up-to-date with all kinds of changes—in less than three months.

Let those who like to howl "bureaucrat" and "inefficiency" at the work of Federal employees take a run over to the Federal Building at 641 Washington Street.

There, on the seventh floor, you'll find quiet, modest, professional Alton Klinefister, who came up from Washington to get the records of all Federal employees in such order that anything about anybody in a Government job could be located when needed. It meant that 5,000,000 changes in the records of government workers had to be coded, sorted, arranged, and filed.

**Changes Come Fast**

And, as everybody knows, changes in the lives of Federal civil servants come fast these days.

A senior steno in the Department of Agriculture gets her status altered to assistant-clerk Steno, CAF-3.

A coder in the Veterans Administration goes off to the Army, then is discharged, and returns to a position in the Treasury Department.

An interviewer gets transferred from the War Production Board in Brooklyn to the War Production Board office in Manhattan.

A Greek lad with a long name has it shortened so that more people can pronounce it.

Appointments, discharges, transfers, resignations, promotions, separations, military leaves, changes of address, re-

tirements—all of these matters must be swiftly recorded and placed where the data can be instantly located.

Well, the war, with its enormous demands for manpower upon the Civil Service Commission, and the turnover resulting from selective service, made it impossible to keep up with the changes that were taking place. Things kept falling behind. Agencies sometimes retained their own records, without informing the Commission. The forms used to make note of the changes varied in agencies—some using two forms, others using a dozen. And a backlog of work kept piling up.

It became evident that this state of affairs could result in calamity. So the Commission took determined action.

**New Form Set Up**

First, a new simplified form was created, called "Advice of Personnel Action," which contains just a few listings. Instead of typing out a letter to the individual each time a change in his status occurs, it is necessary only to type out this one form, a copy of which goes to the individual, a copy to his agency, and a copy to the Civil Service Commission. It is an

(Continued on Page Sixteen)

## TIME-OFF Sh-h-h!

WASHINGTON—Some Government agencies aren't doing right by the new White House liberal-leave policy.

They've adopted it, all right—at least that's their story. For some strange reason, however, they have neglected to tell their employees.

The White House quietly let it be known this week that such a procedure won't be tolerated. Agencies which refuse to play ball will be called on the carpet

They will be told that the new policy is "the policy of the Government", and that they must follow it—or else.

The new policy was intended to give employees more time-off for urgent personal business. It continues the 12-day limit on vacations now in effect in most agencies. However, it gives employees the right to use up the remainder of their quota of 26 days of annual leave per year in small chunks if they so desire.

If your agency hasn't yet given you a copy of the new regulations, ask for one. You are entitled to it.

If you don't get a copy on request, notify The LEADER.

## POSTAL Shifting Around

A bill now in the hands of the Senate Post Office Committee allows the interchangeable use of post office clerks, city carriers, and railway clerks to help meet the department's manpower shortage.

Any of these employees could be shifted around, if the bill is passed, and would perform any other employee's job, but would receive his regular salary.

Department officials who appeared before Congressional committees cited the loss of 30,000 employees to the armed services as indicating the need for such action, and assured the Congressmen that the authority would not be abused by postmasters nor applied in any discriminatory manner.

## OPA

## More Power To Subordinates

WASHINGTON—OPA regional directors are going to be given much wider authority, according to a plan of Chester Bowles, new OPA general manager.

At present, OPA price, rationing, rent and legal officials in Washington are not only planning officials. They are also operating officials. Subordinates in the field report direct to them, often going over the heads of regional directors. The directors, in fact, are little more than figureheads.

Under Mr. Bowles, regime, however, the directors will get real power. Officials here in Washington will be stripped of much of their authority. They will confine themselves to planning. It will be up to the regional directors to administer their plans.

## PREPARE

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MEMBER FEDERAL DEPOSIT INSURANCE CORPORATION

# City Considers a Wider Scope of Use For the Talents of Clerical Employees

There's a more abundant future in store for clerks in the City service.

The Civil Service Commission has called upon officials in various City departments to come across with their ideas for the improvement of the civil service, both from the point of view of municipal efficiency and for the better morale of the City employees.

The role of clerks has come in for considerable discussion, and here are some of the proposals for improvement of the clerical service which are coming in for serious consideration:

1—A pooling of the clerical staff of clerks in the lower grades to allow shifting around from one department to another to meet seasonal demands, fill summer vacation spots, leaves, etc.

2—Promotion to the position of clerk, grade 2, would be on a city-wide basis. It is felt that for these clerks, specialized

knowledge of any one department is not necessary in order to be useful.

### 3 and 4 Dropped

3—In the higher grades (the present clerk, grade 3 and 4 titles), promotions would be made within the department to allow fullest use of the experience gained by the older workers in their individual bureau. The classification of clerk, grade 3 and 4 would be dropped, and new job-titles assigned to fit the exact duties performed by the different employees. Some would be called administrators.

others would get supervisory titles to fit their jobs.

It has been learned that among those advocating this new setup for the clerks are Commissioner Leo Arnstein of the Welfare Department, who has complained that in one instance the assignment of a grade 3 clerk to his office made it necessary to put another employee alongside the new clerk for three months in order to train the new employee. Another of those advocating the new system is Harry Langdon of the Sanitation Department.

### Halpern Law Does It

The passage of the Halpern Law, which allows the use of promotional lists on a city-wide basis, sets the legal framework for the change in Municipal civil service procedure and makes possible the improvements which the Civil Service Commission is pondering.

## CLERKS New Chance for Advancement

Persons in the City employ who are eligible to take the promotion examination to Clerk, Grade 3 and 4, but who didn't file their applications will have another chance to get their bids in during September. The Municipal Civil Service Commission hasn't yet announced the exact dates when these new applications will be accepted. Written tests will be held on Saturday, November 6 for the Grade 4, and one week later for the Grade 3 promotion.

Following are the eligibility requirements:

**For Clerk, Grade 3:** All persons in grade 2 of the clerical service who have served for two years in the grade, and in grade 3, who have served for one year in the grade; also persons in grade 1 of the attendance service, who have served for two years, or grade 2, for one year; also persons in the accounting service, the stores service, and the statistical and actuarial service, receiving less than \$1,800 with two years' service; and persons in the accounting and actuarial service who have been receiving between \$1,800 and \$2,400, who have one year's service.

**For Clerk, Grade 4:** All persons in grade 3 of the clerical service who have served two years in the grade, and in grade 4 of the clerical service, who have served one year; also persons in the accounting service, and in the statistical and actuarial service who have been serving for two years and have been receiving between \$1,800 and \$2,400, and persons in the same service, who have been receiving between \$2,400 and \$3,000, who have served for at least one year.

The period of eligibility is figured up to the date of the written examination.

## Cop-Fireman Test Answers

Unofficial answers to the Temporary Patrolman - Fireman examination given on July 31 were prepared by a member of the staff of the Civil Service LEADER. Official answers will probably be available next week.

- 1. B    7. D    13. A    19. C
- 2. D    8. B    14. A    20. C
- 3. D    9. D    15. D    21. C
- 4. D    10. B    16. D    22. D
- 5. B    11. D    17. D    23. B
- 6. C    12. B    18. C    24. D

## Questions-Answers on NYC Civil Service Pension System

Here are answers to the questions which are most frequently asked by City employees about the New York City Employees' Retirement System:

1. When was the New York City Employees' Retirement System started?

**ANSWER:** On October 1, 1920. It now includes practically all City employees except those in the Board of Education, Police and Fire Departments, and some old employees in the Sanitation and Health Departments.

2. Are temporary employees eligible to join the retirement system?

**ANSWER:** Yes.

3. Who administers the Retirement System?

**ANSWER:** The Board of Estimate is in direct control of the Retirement system of the City.

4. What payments are made by employees into the retirement system?

**ANSWER:** That depends on a number of factors: age, sex, type of work, age of entrance, and choice of retirement age.

5. May an employee make extra contributions and thus provide a larger pension for himself?

**ANSWER:** Yes. Employees may increase the pensions by 50 percent through extra payments.

6. Is the retirement fund made up entirely of employee contributions?

**ANSWER:** No. Last year the City added approximately \$16,000,000 to the fund.

7. Will an employee who leaves the City service receive a refund of his contribution?

**ANSWER:** Yes. On leaving the City service an employee receives his contributions in full, plus 4 percent interest.

8. May an employee designate a beneficiary?

**ANSWER:** Yes. He may elect a beneficiary to receive either the cash death benefit or an annuity.

9. Must a City employee retire at any fixed age?

**ANSWER:** No. Employees have the choice of retirement at 55, 58, 59, or 60. The City requires retirement at 70, but the Board of Estimate can extend the employment of employees for two year periods until the age of 80.

- 25. C    29. D    33. A    37. D    41. B    45. C    49. C    53. D    57. A    61. D    65. B    69. A    73. A    77. B    81. A
- 26. D    30. A    34. B    38. A    42. C    46. B    50. A    54. A    58. C    62. D    66. D    70. A    74. A    78. A    82. B
- 27. A    31. B    35. C    39. C    43. D    47. D    51. B    55. D    59. D    63. C    67. C    71. D    75. D    79. D    83. A
- 28. A    32. B    36. B    40. B    44. C    48. C    52. C    56. B    60. D    64. D    68. A    72. C    76. C    80. B



Ralph Lester Van Name, head of the NYC Retirement System.

10. What is the average pension payment to a retired City employee?

**ANSWER:** About \$1,000.

11. What happens to employees who become totally disabled?

**ANSWER:** After ten year's service an employee who becomes disabled will receive 1/4 his salary. If disability is the result of injuries while on the job, and not due to the employee's negligence, he receives three-fourths of his pay from the City funds, and an annuity purchased from the money which he has contributed to the Retirement System.

12. Do employees called into military or naval service receive retirement credit for time served in the armed forces?

**ANSWER:** Yes. Upon returning to the City job, the veteran will receive full credit for the time in service. He will, however, have to make up the contributions to the retirement fund, or have his benefits reduced accordingly.

13. What other benefits do City employees obtain from membership in the Retirement System?

**ANSWER:** After 2 years of membership they may borrow up to 40 percent of their contributions, but not more than can be repaid before age 65 by additional payments of 10 percent of their salary. They can also transfer membership and credit to and from the New York State Employees' Retirement System.

14. May retired employees of New York City be reemployed by the City?

**ANSWER:** Yes. If they are under 70, and if the Board of Estimate and the Department concur on the appointment.

Next Week: The actual tables of contributions. Watch for them. They'll help you understand your retirement system.

# NAVY YARD GAZETTE

This is the eighth of The LEADER'S new column for Navy Yard workers. Suggestions, criticisms, and letters from Navy Yard employees are welcome.

## About the Men

### On the Ferry Boat

I wonder how many of you realize the size of the crew on the ferry boat "Staten" which sails on regular schedule between the New York and the Bayonne Navy Yards. There are four captains assigned to the boat on rotating shifts. They include Sr. Capt. Connelly, 72 year old youngster who gets his orders obeyed or else; Capt. Roberts, 73 years old, who holds the cussin' championship; Capt. Classon, noted for his careful way of doing things; Capt. Johnson who has been twice torpedoed and is known as "cowboy". Each Captain has under him one engineer, a fireman, oiler, and three deck hands. The rest of the crew consists of a gang of riggers and helpers.

### Oak in the Yard

Navy material runs into many thousands of dollars, so when a real saving is made it is worth mentioning. Some time ago when the contractors were engaged in excavation work, many tons of live oak was uncovered. This had been buried many years before and had remained in perfect condition. The saw mill in the yard made short work in cutting the wood up, and now the many warships you see in the drydocks are resting on keel blocks constructed from that wood.

### Just Another Box

Some conscientious navy officers have a habit, when an important lift is being placed by a crane on their ship, to shout to the crane operator, "Be very careful, that equipment is worth a lot of money." To "Pick 'em up and put 'em down" Barney Conklin, this is old stunt, and lifting a PT boat, a hundred thousand dollars worth of radar equipment, or a couple of drums of fuel oil is all the same to him. The other day as Barney was swinging ten boxes of precision instruments from the dock to the ship an officer yelled out, "Take it very easy Mister, each of those boxes is worth \$10,000." Down came all ten boxes with a rush—slowing up just a few inches from the deck and landing gently as could be. As the officer recovered his balance from the shock, Barney yelled down, "It may be \$10,000 to you but it's just another box to me!"

### A Marine Said It First

In these humid days when Navy Yard workers feel themselves getting just a little bit lackadaisical about their job it might be well for them to remember those few lines written by a U. S. marine:

*And if our lines should form,  
then break  
Because of things you failed to make  
The extra tank, or ship, or plane  
For which we waited all in vain  
And the supplies which never came  
Will you then come and take the blame  
For we, not you, will pay the cost  
Of battles you, not we, have lost.*

### More Efficient Phone Service

The new pay phone center which the New York Telephone Company plans to establish near the Sands St. gate is a swell idea, but when an employee has to go outside the yard to make a call during the half hour lunch pe-

riod there just isn't much time left for eating lunch.

The Yard management would be doing a real service for employees if they allowed one pay phone center to be established near the Hammerhead, one near No. three drydock and one at pier D. Then important phone calls could be made during lunch hour without losing too much time. If anyone had to make a phone call during working hours, a rule could be established that it would be necessary for him to get a written O.K. from his Supervisor.

The irregular hours at the yard makes it necessary for many employees to do their shopping on the way to work, and as a result this means extra work for the marines on gate duty in checking packages. We heard of a case where one employee had purchased a new type of dry shaving powder—and the peculiar odor which emanated from it made the guard suspicious enough to hold the man until the lab tested the stuff and his own personal record was checked. He only arrived on the job three hours late. A checking service at the gate would prevent this sort of delay. It could be handled by civilian employees who would charge as a fee the purchase of one ten-cent defense stamp to each person checking something.

### No Tumult At Bayonne

Practically everyone working at the Bayonne Naval Annex prefers the environment there to that of Brooklyn. The main reasons are that there is no constant tumult as is caused by the construction and repair activities in Brooklyn, every other person hasn't got a snapper's or supervisor's button and is seeking to display his authority, and lastly there don't seem to be as many petty jealousies. It isn't necessary for the discipline to be quite as stringent there as at Brooklyn, and the supervisors know that when they do get a sudden rush of work they get cooperation from the men. When things are too good, however, there always comes along somebody to spoil it—so when several men were discovered outside the yard premises recently when they should have been working, the entire yard was ordered to report to work at 6:45 A.M. instead of 7 A.M.

Since the help shortage at Bayonne is definitely not due to working conditions there is only one answer. Traveling difficulties. Commuting between Brooklyn and Bayonne can be facilitated by a better ferryboat schedule, with a stop at South Ferry as we have previously suggested. We have heard that this is under consideration. Another method to make recruiting of workers to Bayonne easier would be to offer a salary increase to those willing to work there who must travel over a certain distance.

### How's About Milk Venders?

Here's a suggestion made by Al Green, safety engineer. "Those ice cold soda machines aren't doing shipworkers much good," says Al, "the relief those sodas bring to a sweating worker isn't even temporary and many times causes cramps. How about some machines placed throughout the yard which vend good old fashioned milk at five cents a cup? To keep our workers producing we've got to keep them healthy first." Good stuff, Al! Safety engineers who combine health with safety are what the yard needs.

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# In the City Departments

## WELFARE

### More, Please!

The Department of Welfare employees listed below are on leave, and they've just requested extensions of their leaves.

Miriam Lasher and Judith Marcus, social investigators; Amelia Dalven, typist, grade 1; Mary L. Vogel, special patrolwoman; Miriam Rappaport, Celia Thropp, Anna Weinstein, and Rosalie Wank, assistant supervisors.

### Natilson Back

The Natilson court case determined that City employees had the right to hold outside jobs so long as this did not interfere with their efficiency at the City job.

The last echo of the case is a note on the calendar of the Municipal Civil Service Commission that Mortimer M. Natilson, the social investigator in the Department of Welfare has been reinstated to his City job, with back pay, and restoration of all seniority rights for the time he was out.

### Arnstein-Ranen Controversy

Ellis Ranen, who headed up the labor relations section of the Welfare Department, has clashed with Welfare Commissioner Arnstein on a delicate issue of labor relations. Here's the story:

A newly organized AFL local of Welfare employees had issued a stinging leaflet charging that employees of the department were considered as "politically undesirable." Ranen is now head of the AFL's American Federation of State, County, and Municipal Employees in this area.

So Arnstein, his former boss, asked Ranen "How Come?" The Commissioner sent Ranen a letter, saying "... I was very much disturbed by the Bulletin No. 1 ... issued by the officers of Local 708 ...

"The Bulletin contained a paragraph indicating that every member of the Department of Welfare was regarded with suspicion, and was branded as 'politically undesirable' in other City departments, in welfare agencies, in industry, and for that reason had difficulty in getting a job on the outside.

#### Called 'Misstatement'

"To issue a bulletin reflecting on all the members of the Department of Welfare, and basing this reflection on a misstatement of facts, can hardly be viewed by the administration as a happy introduction to the newly formed local. This is par-

ticularly so when the facts in the case are in direct contradiction of such statement. At all times employment opportunities have been offered to members of this staff by both private and governmental agencies....

"I trust that the new organization will... recognize the correctness of the above statement and will be prepared to withdraw these allegations."

#### Ranen's Answer

To which Ranen replied:

"I cannot speak for the Local itself. Our organization is composed of democratically-conducted union locals that are au-

those who have protested to you against the implication of every member in the statement of Local 708. Your office was informed of these objections at the time through the Director of Staff Relations but up to this time this allegation has not been withdrawn.

"Unions are composed of human beings. Their leaders will make mistakes and their publications will err, and so will administrators. Where there is good will on the part of the administration of the Department and the Labor Union within it, these errors are thrashed out around the table ..."

#### Came Recognition

Next step in the Arnstein-Ranen tiff was the appearance of a memorandum to the staff, from Commissioner Arnstein, of-



Despite the humidity, there is now Christmas spirit at the Department of Sanitation. The department's Service Men's Committee is packing boxes for the long trip across the seas and is making sure that the gifts will arrive on time. They're certainly doing their Christmas mailing early!

tonomous in their actions... But... I personally share the responsibility for this bulletin inasmuch as I saw a draft of it before publication...

"It is unfortunate that the word every was used in the paragraph you mention. When one takes into consideration that you may include men and women in the Department of Welfare like you, Commissioner, personally, Commissioners Rhatigan and Picarillo, men like Ed. Sanderson, Egleston, Higgins; ladies like Mrs. Mason, Mrs. Alexander, Miss Maguire, Miss Authier, Mrs. Hamilton and hundreds of others whom I personally know and whose political orientation is beyond question by anybody, that statement is certainly exaggerated. I am genuinely sorry and apologize to such members of the staff who take offense.

"On the other hand, Commissioner, may I state to you that I know from personal experience and from evidence of a great many members of your staff with whom I worked for 11 years, that upon application for other positions they had to, and still have to stand for a much more grilling investigation than others just because they are on the staff of the Department of Welfare, and are viewed with suspicion. I am not, of course, expressing an opinion on the justice of it....

#### Another Case

"While we are on the subject of statements issued by unions in the Department of Welfare, I would like to call your attention to a statement published in the Welfare Reporter of March 19, 1943, stating 'Welfare Staff Petitions F.D.R. to Intervene for Harry Bridges.'... The inclusion of the entire staff... is just as objectionable to them as to

officially recognizing Local 708 of the American Federation of State, County, and Municipal Employees.

"There has been some delay in this recognition," said Arnstein, "due to the fact that a bulletin addressed to the staff... contained statements, the implications of which were most objectionable and unfair... In a discussion of this matter with the General Representative of the State, County, and Municipal Employees, it was admitted that the statements were grossly exaggerated, and accordingly, a retraction of these unfortunate implications was offered."

#### He Disagrees

Such, however, isn't Ranen's idea of what happened. Says he: "Commissioner Arnstein was ill-advised in his interpretation of our correspondence, and in my opinion intimidated into sending out a memo that doesn't represent the facts. Moreover, Arnstein is apparently unfamiliar with the policies of the department with regard to union recognition. He has no discretion in this matter. He must, if he abides by executive orders 39 and 40 issued by his predecessor, recognize any group composed of members of the staff whose interests lie in the department."

### How to Get Leave

The Department of Welfare has decided to let its employees know just where they stand on the job-freeze business, and here's their ruling on the subject:

1. Certificates of availability and leaves of absence will be given to:

(a) Any employees entering the merchant marine, the overseas service of the USO or similar organizations.

(b) Staff members, who because of previous training or experience are offered positions in essential services where they will us higher skills than in their Welfare jobs.

(c) Staff members who have to transfer to another job in order to comply with Selective Service rulings.

2. When any part of the department becomes over-quota, leave will be granted to employees in that category for periods of one year, if they transfer to essential occupations.

#### What to Do

And here's the procedure you (Continued on Page Seven)

## COMPTROLLER

### Everything Late

Central Payroll Division of the Comptroller's office has been as busy as a colony of beavers during the late lamented rush of payroll changes and adjustments. Now they're ready to take their vacations, but some of them will have to wait until the cool September days for their time off—routine work has to go on.

And they say that the rumor floating around last week that they were partly responsible for the payroll delay isn't so.

They cleared the payrolls as soon as they came in, and you City workers who got your checks late can't point at them.

## DWSGE

### But It's Hot!

The Department of Water Supply, Gas and Electricity is having its annual summer headache.

As soon as it gets real hot, people open fire hydrants so that the kids can cool off in the streets. Then the WSG and E truck has to come around and shut off the water. Usually as soon as their back is turned, the water begins to spout again.

They're begging the kiddies to go play in the parks where they have nice wading pools, but New York youngsters to prefer hydrants to anything else in the cooling line.

And if you've ever done it, you know that opening a hydrant is pretty tough for a little tot to do by himself, but all the adults manage to look very innocent when the men show up.

### Nice Habit

They have a nice habit at the Department of Water Supply, Gas and Electricity. Whenever an employee leaves the Army or other service, they present him with \$5 and a money belt. Now they're all mixed up.

Two of their gals have joined up with the WACS. They'll get the "fin," but a money belt isn't feminine, and the committee can't decide what to do to substitute.

Frances E. Flatts, a steno from the Bronx, and Josephine Hanrahan, Queens steno, are the two girls who made the mixup.

## SANITATION

### R.I.P.

The Joint Council of Drivers and Sweepers, for years a center of furious controversy in the Sanitation Department, is officially dead. The partnership of Kasoff, Shapiro, Grego, and Morro has long since been on the rocks. Last week a mournful noise indicated the last of the council through which these four men acted together. Three of them—Shapiro, Grego, and Morro—have their own locals (now AFL) in the Sanitation Department. Reports about Kasoff vary. Some say he is a member of the State, County, and Municipal Workers (CIO). Some say he was a member, but is one no longer.

### Rushing Business At Sanita

Sanita, summer resort spot for the Department of Sanitation employees, is doing a rushing business.

Right now, they're all reserved up to Labor Day. And any City Councilmen who drop around to the place in the course of their investigation of the City will have trouble finding accommodations.

### FIRE \$11,000 Melon

Thirty-five civilian employees of the Fire Department are dividing an \$11,000 melon, and have a chance to get more money from the City. As David Savage, attorney for

the group of telegraph dispatchers, explains the story, this is what happened:

1. When the Civil Service Commission under Paul Kern set up this class of city employ, it didn't set any minimum salary for the jobs.

2. The City Increment Law says that if your starting salary is under \$2,280, then you're entitled to yearly \$120 increases.

3. These men figured that no minimum is certainly less than \$2,280, so they started legal action.

4. And according to the terms of the agreement with the City they can still bring another suit for more back pay between 1939 and 1941. The present settlement only covers July 1, 1942, to date.

## SUBWAYS

### Pensions for Old Workers

Subway employees who went into the City service when the lines were taken over have been worried about their pension rights. The pension system of the IRT and BMT lines provided that when an employee reached 65, he would be retired. Retirement benefits allowed a lifetime income equal to 1 percent of the average wage for each year of service.

Now that they are City employees, they are required to join the New York City Employees Retirement System within six months after becoming part of the competitive civil service.

#### How Old Employees Stand

Here's how the old employees stand now, according to a ruling of the Corporation Council:

1. Upon reaching 65, they can retire and will receive the benefits of the company pension plus what they have paid into the City fund.

2. The money held in the City system can be used to add to the amount of the annuity, or can be withdrawn in a lump sum, in which case interest is paid at the rate of 4 percent.

New employees receive the same retirement rights as other City workers.

### Working Rules

The Board of Transportation last week adopted uniform rules and regulations and schedules of working conditions for all of its employees.

In the near future each employee of the Board will receive a booklet containing the rules and regulations of the board which apply to operating personnel, and a copy of the schedule of working conditions applying to his particular job.

Each schedule deals with overtime pay and hours of work, tours of duty, allowances for breaking in new men, seniority, conduct of employees, the manner of presenting grievances, and all other working conditions.

#### Long Negotiations

The adoption of uniform working conditions in the City transit system is the outcome of long negotiations between the Board of Transportation and the Transport Workers Union.

Over two years ago the union began campaigning for such action. Finally, between October 1941, and January 1942, twenty committees composed of supervisors of the Board and union representatives held numerous meetings and considered every aspect of work in the City transportation setup. The result of their negotiations was substantially the same as the final schedule of working conditions.

Then, however, came the period of strife between the Board and the union, and the plan was pigeon-holed.

With the recent improvement in employee relationships following the wage adjustments on July 1, the program was brought out and put into effect.

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# General Bradley's Column



By

Brigadier General John J. Bradley (Ret.)

## Ex-Servicemen Qualify for Unemployment Insurance Benefits

Members of the armed forces who are unable to get a job as soon as they are discharged from service may be eligible for unemployment insurance benefits, provided they are ready, willing and able to work.

Reminding ex-servicemen that their benefit rights were "frozen" as of the date they entered service, Milton O. Loyson, executive director of the Division of Placement and Unemployment Insurance, stated that this privilege applies only to men who have served at least 90 consecutive days.

"Generally speaking, if a person was eligible for unemployment insurance benefits when he entered service, he will be eligible once he is discharged."

Any benefits paid to such claimants prior to their induction will not be charged against their accounts. All such claimants, while they are ready, willing and able to work, will be entitled to receive up to the maximum of 20 benefit checks at a rate of from \$10 to \$18 per check, depending on the amount of wages received in employment covered by the law prior to induction.

This applies even if the claimant is no longer a resident of New York State. All states act as agents for each other in handling claims for benefits. So all a discharged serviceman has to do is file a claim at his nearest unemployment insurance office, no matter in what state he now resides.

An ex-serviceman, should present his certificate of discharge when filing a claim. This certificate will expedite the handling of a claim because it states the claimant's period of service and determines the time up to which wages previously paid to him will be taken into consideration.

## The Variety of Army Tests

The number and type of tests given by the Army has seen a steady increase. Not every man takes every test, of course. Many of the examinations are specialized. The varieties of tests are many: there are oral tests, written tests, performance tests, and interviews.

Many readers have asked me to describe the various tests given by the Army. The listing that follows will give you an idea of the most important of the exams currently being given.

**Army General Classification Test.** This is a test of general ability, and is given to all men upon entrance into the Army's reception center. It consists of arithmetic, vocabulary, and "block-counting" items. One hour is required.

**Mechanical Aptitude Test.** Purpose of this examination is to gauge a man's ability in learning mechanical duties. There are a number of different forms for this test, and you can't tell which of the forms you'll get. The test probes your ability at tool recognition, mechanical information, shop mathematics, surface development.

**Radiotelegraph Operator Aptitude Test.** This test consists of two "code patterns" sounded in succession. You must decide whether the two patterns are the same or not.

**Achievement and Trade Knowledge Tests.** These tests are used where there is need for men in special trades and academic subjects.

**Warrant Officer Tests.**—Examinations are held in some 30 specialties for warrant officers. These specialties include such subjects as auditing and accounting, supply, engineering, photography, cryptography.

**Army Specialized Training Program Tests.** These exams are held to assist the Army in the selection of men from among the enlisted personnel for college training in engineering, medicine, chemistry, physics, psychology, and foreign languages.

**Non-Language Test.** This examination has been prepared for illiterates. It is based on pictures rather than words.

General Bradley cannot undertake to answer the many questions which come in. However, those questions which are of general interest will be discussed in this column.

## PARKS Gardeners' \$120

As the LEADER went to press, it was learned that the gardeners and assistant gardeners in the Parks Department have been included among those who are receiving the \$120, cost-of-living, increase.

When the list of city employees receiving the bonus was first released, these employees were not among them, despite the fact that they are receiving less than the \$2,500 maximum for the temporary increase.

Among the reasons given by the Park Department were these:

1. The maximum of these employees is fixed by law at \$1,800 a year for gardeners, and \$1,700 for assistants, so they can't get the bonus.

2. When they received permanent status in the Sharkey Parks bill, they agreed that they would be satisfied with the wage scale.

The Budget bureau has announced that they are being given the money, and that they will be paid back to July 1, when the other City employees shared in the extra cash.

### All Claim Credit

The Greater New York Parks Employees Association has declared that it's campaign was responsible for the inclusion of these groups. Likewise, the State County and Municipal Workers of America, CIO, and the American Federation of State, County and Municipal Employees, AFL, claim credit for having brought this case to the attention of the proper officials.

The Budget Bureau spokesman said, "There seemed to be no logical reason for leaving them out, so they're getting it."

## Green Skirts?

Parks employees went around shopping for uniforms. They found that priorities, etc., made it just about impossible to even get samples.

So, they reported this to the Parks Department. It seems that the Parks Department hasn't been able to do much in the line of finding uniforms, either.

A few women playground supervisors whose forest green uniforms were getting a bit shabby, called the Arsenal building, Parks headquarters, for advice.

It was suggested that they try and get some kind of green skirt.

So, perhaps the Parks employees who are required by law to wear uniforms can relax for the duration without being fined for failure to wear uniforms which they can't get.

## SCMWA Meeting

The Parks Chapter of the State, County and Municipal Workers of America, CIO, is meeting on Tuesday evening, August 3, at 8:30 o'clock, at union headquarters, 13 Astor Place.

Delegates to attend the national convention of the SCMWA will be elected at this meeting and problems of the Parks employees will be discussed. On the program for discussion is a proposed increase for Parks foremen, and the maintenance of the \$2,400 minimum for playground directors.

## HEALTH

### \$6,500 Job Open

The retirement of Miss Amelia Grant from her post as director of nursing in the Health Department leaves the \$6,500 a year job open.

"We'll hold an examination sometime in the fall," says the department. But they admit that it may be a bit of time until the examination is organized, the test given, the papers marked, and the appointment made. And a provisional appointment may be made for the interim.

Non-city resident Katherine

Faville is admittedly among the list of prospects whom the department is considering for the post. She has just resigned from a position with the Henry Street Settlement, and is reportedly slated for the spot in Health.

## LISTS

### Asst. Clerk

Last week, still another of the State clerical lists made its appearance, that for the position of Assistant Clerk, State and County Service. The list, an enormous one, containing 8,375 names, was declared to be practically useless by State officials. It isn't that they don't need clerks. It's the fact that the test was held on October 4, 1941, and a test given that long ago will produce almost no one eligible to take a position. Those who passed are now either on military leave, working in better-paying jobs than the State can offer, or moved to other parts. In any case, there isn't much hope that the list will produce many candidates for State positions. The position pays \$1,200 a year to start, and works up to \$1,700.

At the time the test for Assistant Clerk was announced, a great many persons throughout the State were interested. In fact, 14,216 applied for permission to take the examination.

#### Top names on the list:

- 1 Finke, Edw., North Bway., Amityville, L. I., 98.50
- 2 Abraham, Ruth, 1014 55th Street, Brooklyn, 98.70
- 3 Friedland, Lillian, 200 East Mosholt Parkway, NYC, 98.80
- 4 Wight, Esther C., 1805 7th Avenue, Troy, 97.90
- 5 Walsh, Margaret, 96 North Swan St., Albany, 97.90
- 6 Polz, Helen C., 304 Park Avenue, Manhasset, 97.52
- 7 Brown, Caroline, 25 Arden Street, NYC, 97.52
- 8 Bishop, George R., 190 Bleecker Street, NYC, 97.42
- 9 Weir, Elsie, 353 West 57th Street, NYC, 97.20
- 10 Durkin, Helen, 1253 White Plains Road, Bronx, 97.20
- 11 Birnbaum, Nathan, 1107 Hopkinson Avenue, Brooklyn, 97.20
- 12 Sullivan, Thomas, 361 East 137th St., NYC, 97.20
- 13 Ryan, Eileen, 8020 Austin Street, Kew Gardens, 96.60
- 14 Burns, Robert, 3195 Decatur Avenue, NYC, 96.50
- 15 Sheetz, George, 143 East 19th Street, NYC, 96.50
- 16 Gallagher, E. M., 257 Partridge St., Albany, 96.50
- 17 Paterno, Rosalie, 68-24 50th Avenue, Elmhurst, 96.50
- 18 Rubin, Harry, 608 Vermont Street, Brooklyn, 96.50
- 19 Wagner, Margaret, 315 150th Street, Whitestone, 96.50
- 20 Davis, James W., 4 Spring Street, Albany, 96.50
- 21 Ray, Sidney, 325 Hamilton Street, Albany, 96.42
- 22 Hykin, Nat. A., 3215 Holland Avenue, Bronx, 96.37
- 23 Engle, Veera, 104 West 40th Street, NYC, 96.35
- 24 Scully, Edward J., Kinderhook, 96.20
- 25 Wolfensberger, H., 9426 109th Street, Richmond Hill, 95.97
- 26 Walsh, Helen, 35 Orange St., Brooklyn, 95.80
- 27 Porske, Norman, 165 Church Street, Poughkeepsie, 95.80
- 28 Saunders, Zora, 66 Ardmore Street, Rochester, 95.80
- 29 Woldar, A., 3220 Walbridge Place, N.W. Washington, D. C., 95.80
- 30 Voss, Walter, 423 Westminister Road, Brooklyn, 95.80
- 31 Eischbein, Moses, 3101 Brighton 2 St., Brooklyn, 95.80
- 32 Johnson, Fred, 32 Bridge Street, Brooklyn, 95.80
- 33 Honig, Boris, 2021 Davidson Avenue, NYC, 95.80
- 34 Sullivan, John J., 107 Cook Street, Ithaca, 95.80
- 35 Silverman, Abraham, 6124 23rd Avenue, Brooklyn, 95.80
- 36 Sack, Louis, 317 West 93rd Street, NYC, 95.80
- 37 Schwabe, William, RFD 1, East Chatham, 95.80
- 38 Ostreicher, Frances, 1 Bennett Ave., NYC, 95.80
- 39 Winsky, Esther, 2955 West 29th St., Coney Island, 95.80
- 40 Maier, L., 290 Lakeview Avenue, Rockville Center, 95.80
- 41 Burns, Annie, 44 East Street, Oneonta, 95.72
- 42 McGehan, Ruth E., 77 Roosevelt St., NYC, 95.72
- 43 Robin, Benjamin, Wards Island, NYC, 95.72
- 44 Chase, Bernard, 119 Foster Avenue, Brooklyn, 95.62
- 45 Geffner, Sol, 2816 34th Street, Long Island City, 95.50
- 46 Kohn, Otto, 111-20 103rd Avenue, Richmond Hill, 95.40
- 47 Silverstein, Sidney, 2121 Beekman Place, Brooklyn, 95.12
- 48 Pfeffer, Frances, 2177 East 7th St., Brooklyn, 95.10
- 49 Clarke, Agnes T., 457 Beh. 142 St. Pkway, Bch., 95.10
- 50 Gingold, Sidney, 2734 Claffin Avenue, NYC, 95.10

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## Sanitation

The Sanitation foreman list appeared last week. It contains 173 names. Number 1 is Martin P. O'Connell, with a total average of 88.3.

## Many Move On

Signal Maintainer, Grade B Numbers 2, 4, 8, and 9 were certified to the Board of Transportation for permanent positions at 95 cents per hour.

### Trackman

Four names were submitted to the Board of Transportation for appointment at 75 cents per hour. The positions are on a permanent basis. The last number reached was 14241.

### Telephone Operator

Numbers 20, 45, and 59 were certified from the list for telephone operator, grade 1, to the Board of Education. The positions are permanent and pay a salary of \$1,201 per annum.

Fifteen names were submitted to the Board of Transportation for permanent positions at \$1,200 per annum. The last number certified was 260.

### Claim Examiner

The last number to have been reached on this list is 168. Twenty-four names were sent to the Board of Transportation for temporary appointment at \$1,200 a year.

### Stationary Engineer

Twenty-six names were submitted from this list to the Department of Public Works for permanent appointment at \$9 per diem. 71 was the last number certified.

### Assistant Chemist

The list for assistant chemist saw some action this week. Numbers 1 through 10 were submitted to the Department of Hospitals for permanent appointment at \$2,280 per annum; Numbers 1 through 22 were certified to City College for temporary positions at \$2,400.

### Janitor Custodian

Ninety-two names were certified from the list for janitor-custodian grade 3 to the Board of Education. The salary range is \$1,800 to \$6,888 per annum and the appointments are on a permanent basis. The last number reached was 224.

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Civil Service LEADER

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Enclosed is \$2.00 (check, stamps or money order) to cover cost of annual subscription to The LEADER. Send me training and experience blanks immediately.

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Check here if this is a renewal of your subscription.

# THE JOB MARKET

By MRS. MATILDA B. MILLER

The Job Market is designed to help readers and jobs get together. The positions listed are gathered from advertisements of all the newspapers, periodicals and communication with personnel managers. These jobs are analyzed and arranged in categories which will be most helpful as a basis for selection. However, it is wise to read the entire column rather than limit yourself to any one item.

It is impossible to investigate thoroughly each position nor is it always possible to foretell how soon they may be filled. We suggest that you mention THE LEADER when you apply for any of these positions.

## No Experience

Namm Store has openings for porters, day or night work. No salary quoted. Five-day, forty-hour. Apply 452 Fulton St., Bklyn.

Men and women are needed for all types of hotel work. Vacations with pay. Sick benefits. Need cleaners, maids, elevator operators, cooks, housemen, handy-men. Also openings for front desk clerks, painters and engineers. Good salaries quoted. Apply Personnel Dept., 319 West 48th St., N.Y.C.

Schrafft's has openings for men and women, boys and girls without experience, as dishwashers, soda men, porters, waitresses, counter girls, sales girls, bakers, and cooks, and salad and sandwich makers. Apply 56 West 23d St., N.Y.C. Meals and uniforms furnished.

Girls and women can earn good salaries while learning at Crucible Steel Co., Harrison, N. J.

Men needed as dyers' helpers. Starting salary \$33 for five days. Apply Brooklyn Yarn Dye Co., 24 Woodward Ave.

Men over 30, draft deferred, women, 21 to 38, high school grads wanted as machine shop learners. Must pass physical and aptitude tests. Positions in Brooklyn, Queens, and nearby Nassau. Starting salary 80c hour; 70c after three months, and increases. Apply USES, 87 Madison Ave., N.Y.C.

Men and boys needed for bindery work at American Book-Stratford Press, 75 Varick St., N.Y.C.

## Jobs That Sound Good

Full and part time openings for men to solicit car owners to sell cars. \$10 for each car. Opportunity to earn \$50

## LEGAL NOTICE

### CERTIFICATE OF FORMATION OF LIMITED PARTNERSHIP OF NEDA PRODUCTS COMPANY

WE, THE UNDERSIGNED, do hereby declare and swear to this Certificate of Limited Partnership. CERTIFYING as follows:

I. The name of the partnership is: NEDA PRODUCTS COMPANY

II. The character of the business is: The manufacture and sale of costume jewelry.

III. The location of the principal place of business is: 220 Fifth Avenue, in the City, County and State of New York

IV. The name and place of residence of each member; general and limited partners being respectively designated, is: Name and Residence

NATHAN COHEN, General Partner, 309 West 86th Street, New York, N.Y.

JEANNE E. COHEN, Limited Partner, 309 West 86th Street, New York, N.Y.

MARIETTA L. VANDEN BROECK, Limited Partner, Deming, New Mexico.

V. The term for which the partnership is to exist is: Until dissolved by the death of Nathan Cohen or until terminated by unanimous consent or until terminated on March 31st or September 30th in any year by two months' notice given by one partner to the other partners.

VI. The amount of cash and a description of the property contributed by each Limited Partner is: Neither Limited Partner has contributed any cash to the Limited Partnership. Jeanne E. Cohen has contributed to the Limited Partnership 30% of the capital stock of Neda Products Corporation, which has an agreed value of \$721.06. Marietta L. Vanden Broeck has contributed to the Limited Partnership 50% of the capital stock of Neda Products Corporation, which has an agreed value of \$1,201.76.

VII. The additional contributions, if any, agreed to be made by each Limited Partner, and the time at which or the events on the happening of which they shall be made, are: The Limited Partners are under no obligation to make any additional contributions at any time.

VIII. The time, if agreed upon, when the contribution of each Limited Partner is to be returned, is: Upon the dissolution or termination of the partnership.

IX. The share of the profits, or the other compensation by way of income which each Limited Partner shall receive by reason of her contribution, is: Jeanne E. Cohen is to receive 30% of the profits remaining after deducting from such profits a payment to Nathan Cohen of \$3,000 per year, or 3% of the receipts, whichever is larger.

X. The right, if given, of a Limited Partner to substitute an assignee as contributor in her place, and the terms and conditions of the substitution, are: Successive assignments of all or part of the interest of the Limited Partner may be made without the consent of any other partner.

XI. The rights, if given, of the partners to admit additional Limited Partners, are: None.

XII. The right, if given, of one or more of the Limited Partners of priority over other Limited Partners, as to contributions or as to compensation by way of income, and the nature of such priority, is: None.

XIII. The right, if given, of the remaining General Partner or Partners to continue the business on the death, retirement or insanity of a General Partner, is: None.

XIV. The right, if given, of a Limited Partner to demand and receive property other than cash in return for her contribution is: None.

IN WITNESS WHEREOF, the undersigned have signed, sealed, sworn to and acknowledged this Certificate as of June 15, 1943.

NATHAN COHEN  
JEANNE E. COHEN  
MARIETTA L. VANDEN BROECK

The certificate referred to above was signed and duly acknowledged by all members of the partnership.

to \$100 weekly. Apply Schartin Bros., 299 Madison Ave., N.Y.C.

Opportunity for men to become attached to insurance and health office. Qualifications are pleasant personality and some selling experience. Full and part time openings. Liberal commissions and bonus. Apply Filas, 26 Court Street, Brooklyn, Tr. 5-1710.

## Over 38

Men over 38 or draft deferred needed as uniform guards at E. H. Macy. Uniforms furnished. Starting salary \$25 for forty-hour, five-day week—rotating shift. Apply beginning Wednesday at 166 W. 35th St., N.Y.C.

## Over 21

Restaurant workers experienced on the steam table and soda women are wanted at Namm's, large Brooklyn department store. They will also take on inexperienced persons and give them a chance to learn the trade; also need waitresses, bus women, counter, salad and sandwich women. They'd prefer applicants to be over 23. Apply at the Personnel Office on the third floor of 452 Fulton St., Brooklyn.

## Boys and Girls

Opportunity for boys over 16 and girls over 18 to do messenger work. Openings for part-time work between 7 a. m. and 6 p. m. Can arrange hours. Also full-time work with chance for advancement. Apply Western Union Telegraph Co., Room 5-M, 60 Hudson St., N.Y.C., or 127 W. 40th St., Manhattan, or 311 Washington St., Brooklyn, or 420 E. 49th St., Bronx, or 40 Journal Square, Jersey City, N. J.

Young men over 18 will be trained as waiters. Hours 9 p.m. to 12:30 a.m., six nights weekly. No salary quoted. Apply after 1 p.m., at Schrafft's, 56 W. 23d St., N.Y.C.

Bus boys wanted at Fifth Avenue Hotel. Salary \$18 plus tips and meals. Apply Head Waiter, 9th St. and Fifth Avenue, N.Y.C.

Girls wanted for light factory work. No experience necessary. Apply in person or by letter to Henry Heide 34-90 Vandam St., N.Y.C.

Gimbel Bros. need attractive girls, 18 to 26, as elevator operators. Apply at 116 W. 32nd St., N.Y.C.

## Trainees

Fairchild Aviation Corp. will train men 38 and over as assemblers, finishers, lens polishers, and lens grinders. Apply 135-05 89th Ave., N.Y.C.

## Clerical

Female comptometer operators, clerks, typists and stenographers wanted at Frederick Loeser Dept. Store, 252 Livingston St., Bklyn. Apply 1 a. m.-4 p. m.

Namm Dept. Store has openings for stenographers, female, high school grads. Legal experience desirable, but not essential. Apply 452 Fulton St., Bklyn.

## More Skill

Opening for lamp man, electrician helper. Apply Namm, 3rd floor, 452 Fulton St., Brooklyn.

American Airlines needs men, draft deferred, with at least two years of automobile, body or engine experience. Salary 65c-75c per hour. Rotating shifts. Work at LaGuardia Field. Apply 100 E. 42nd St., N.Y.C.

Men with automotive or refrigeration experience will be hired as mechanics for contractors. Must have small hand tools. Apply Air Corps Bldg., Port St., Newark Airport, Newark, N. J.

Auto mechanics promised good money at R. & J. Auto Spring Co., 175-10th Ave., N.Y.C. Brake experience preferred but not essential.

Todd Erie Basin Dry Docks Inc. needs men as welders, electricians, sheet metal workers, outside machinists, lathe hands, machine shop fitters, burners, and general helpers. Apply USES, 425 Columbia St., Brooklyn.

## Sales

A. S. Beck has openings for shoe salesmen for evening and Saturday work. No experience required. Salary plus commission. Apply 25 W. 43rd St., N.Y.C.—6th floor.

Namm Store has need of salesladies on Thursdays. Apply 452 Fulton St., Bklyn.

Meat packing establishment in New York City needs boners, men with similar experience in wholesale or retail butcher shops or restaurants. Salary 90c an hour. Must pass physical exam. Apply USES, 87 Madison Ave., N.Y.C.

## Miscellaneous

Permanent jobs as dishwashers. Salary \$22 plus meals. Apply Steward, Fifth Avenue Hotel, 9th St. and Fifth Ave., N.Y.C.

Boys and men are wanted for store work at I. J. Fox. Work is to assist in service departments. Apply 1 E. 36th St., N.Y.C.—5th floor.

Loeser has openings for male and female elevator operators, female cleaners, male porters, watchmen, stockmen and stock boys. Apply 10 a.m.-4 p.m. 252 Livingston St., Bklyn.

Men needed as receiving room crate openers and checkers. Five-day, forty-hour week. Apply Namm, 452 Fulton St., Bklyn., 3rd floor.

## If You Like to Drive

Opportunity for full and part time work for men with cars. No selling experience necessary. Work is to make appointments with families in metropolitan area interested in visiting property in Long Island. Leads given, closers at property will consummate sale. Liberal commissions. Also \$10 cash bonus for each trip made with your car to the property. Apply Long Island Acres, 500 Fifth Ave., N.Y.C., R 806.

## Part-Time Jobs

Cleaning positions open at La Guardia Field. Four hours daily, six days a week. Prefer hours 6 p.m.-1 a.m. Starting 50 cents an hour. Apply American Airlines, 100 E. 42 St., N.Y.C., 16th fl.

Part-time openings for girl operators, with and without experience. Four days, 12:30-6:30 p.m.; Thursday, 12:30-9:30 p.m. Also openings for contingent salesladies for Thursday only. Chance to work into full time in the fall. Apply morning at Namm, 452 Fulton St., Bklyn., 3d floor.

Opportunity for men to make some

## State Rosters Forthcoming

Here's the latest about action on important State examinations.

### Open-Competitive

Motor Vehicle License Examiner: 3,260 candidates, held February 14, 1942. Rating of the written examination is completed. Rating of training and experience to be started. Probably some time yet before the list appears.

Tax Collector: 2,326 candidates, held May 23, 1942. Their list has been sent to the Administration Division for printing. Will appear shortly.

Industrial Investigator, Department of Labor: 72 candidates, held April 17, 1943. Rating of the written examination is in progress.

Special Agent, Mental Hygiene Department: 329 candidates, held April 17, 1943. Rating of the written examination is in progress. No word about when the list may be expected.

Senior Social Worker (Child Welfare), Department of Social Welfare: 90 candidates, held April 17, 1943. Rating of the written examination is completed. Rating of training and experience is in progress.

Power Plant Shift Engineer, State and County Hospitals: 244 candidates, held April 17, 1943. Rating of the written examination is in progress.

### Promotion

Assistant Dictating Machine Transcriber; Assistant Typist, and Assistant Clerk—Department of Taxation and Finance: 377 candidates, held September 19, 1942. Rating of written examination and clerical work are completed. Service Record ratings to be submitted from Department of Taxation and Finance.

Senior File Clerk, Department of Taxation and Finance: 166 candidates, held November 21, 1942. The rating of the written examination is completed. Experience rating has been completed. Service Record Rating to be submitted from Department Taxation and Finance.

Kitchen Keeper, Department of Correction, Woodburne Institution: 34 candidates, held March 27, 1943. This list has been sent to the Administration Division for printing.

Assistant Special Deputy Clerk, Supreme Court First Department Appellate Division: 72 candidates, held May 29, 1943. Rating of the short answer part of the written examination is completed. Rating of free answer part of written examination is completed. Clerical work is in progress and experience is to be rated.

Special Deputy Clerk, Supreme Court First Department Appellate Division: 45 candidates, held May 29, 1943. Rating of the short answer part of the written examination is completed. Rating of free answer part of written examination is completed. Clerical work is in progress and experience is to be rated.

## Cleaners To Get a Break

Latest rumor around the Budget Office is that the people who keep the City's buildings clean are due to get a break.

The setup in the Department of Public Works may soon be extended to other City bureaus, and it will be an improvement.

Here's the present situation for a lot of cleaners:

Starting salary ..... \$1,200  
After 1 year ..... \$1,260  
After 10 years ..... \$1,440  
Under the DPW schedule which is to be extended, they get the following:  
Starting Salary ..... \$1,200  
After 1 year ..... \$1,320  
After 2 years ..... \$1,440  
After 10 years ..... \$1,560

## How to Get Leave

(Continued from Page Four)

have to follow to get the certificates which will allow you to change your job:

1. Submit a written request for the certificate, together with a letter from the new employer, describing the offered job in detail to their administrator or division director. The Division of Personnel will review all these requests.

2. An appeals committee will consider cases in which there is doubt. This body will consist of five representatives of the department and one representative of the staff.

3. If the request is finally turned down by the department, the employee is advised to appeal in writing to the Mayor's office.

spare time money selling shoes evenings and Saturday afternoons. Inexperienced men will be trained. Salary plus commission. Apply A. S. Beck Shoe Corp., 25 W. 43rd St., N.Y.C.—6th floor.

E. H. Macy has openings for men for fairly heavy stock work. Must be over 21. Schedule: 7-11 A.M., 9 A.M.-1 P.M., 2-6 P.M. daily. Salary 55c hour. Apply starting Wednesday, 166 W. 35th St., N.Y.C.

Do you want to find the right JOB for YOU?

Take advantage of our Job Guidance Service and come in for a personal interview with Mrs. Matilda B. Miller, at 97 Duane Street, Manhattan.

## Study Aids for

# Clerk Grade 3, 4 Exam

Last week's column of study material for the coming Clerk, Grade 3 and 4, examination described some types of arithmetic problems which candidates may face on the examination. Here are others. Answers will appear in next week's LEADER.

1. On January 1, 1943, you deposited \$360 in a bank which pays 2 percent annually. The amount of interest earned between January 1, and April 1, was: (A) \$7.20 (B) \$3.60 (C) \$1.80 (D) \$2.40.

2. If you buy something for three-fifths of its value and sell it for 20 percent more than its value, the profit expressed in per cent of the cost price is:

(A) 40% (B) 60% (C) 100% (D) 20%.

3. If it takes three girls 48 minutes to answer 500 phone calls, and two of the girls work twice as rapidly as the third, the number of minutes that it will take the two faster girls alone to answer these calls is: (A) 70 (B) 60 (C) 50 (D) can't be told from the above information.

4. Successive discounts of 25% and 20% are equal to a single discount of: (A) 45% (B) 35% (C) 55% (D) 40%.

5. A tool had been selling for \$375 less 20% for cash. Then an additional discount was allowed to bring the price down to \$277.50. The second discount is: (A) 12½% (B) 35.5% (C) 7.5% (D) 25%.

6. A man owned two-fifths of a business, and insured three-fourths of his interest at 1¼% paying \$112.50. The value of his share is: (A) \$9,000 (B) \$12,000 (C) \$18,000 (D) \$11,250.

7. A business cost the buyer \$10,000. Expenses amount to \$360. The monthly income which he must obtain in order to clear 6% on his investment is: (A) Cannot be determined from this information. (B) \$70 (C) \$80 (D) \$40.

8. A foot of tubing costs 23 cents. What will it cost for 62 2-3 yards of the material? (A) \$43.93 (B) \$43.24 (C) \$132.29 (D) \$44.16.

9. An income of \$180 a month is: (A) Less than \$2,060 a year (B) more than \$45 a week (C) more than \$90—semi-monthly (D) less than \$45 a week.

10. 1,000 applicants file for examinations each month. To find the average number per year: (A) multiply 1,000 by 12 (B) divide 1,000 by 12 (C) divide 1,000 by 12, then multiply the quotient by 12 (D) multiply 1,000 by 12, then divide by 12.

### Requirements

The only educational requirement is graduation from grammar school. Candidates must pass a medical examination, and they will be required to maintain satisfactory progress in their work.

They will sleep in individual bedrooms. A well equipped laboratory and library are in the building. They have an infirmary. A kitchenette is provided for informal entertainment, and there are attractive reception rooms and a solarium. Spacious grounds, arbors walks and tennis courts provide recreation.

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Cools and soothes tired, burning feet caused by over-exertion. Relieves itching, scaling and cracking of Athlete's Foot. Antiseptic. Applied to affected part, it will stay on all day. Stick lasts for months. 1.00.  
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16 East 55th Street, New York

**The EVERGREENS CEMETERY**  
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BUSHWICK AV. & CONWAY ST.  
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Glenmore 5-5300-5301  
Price of Lots—Depending Upon Location—Time Payments Arranged. Single Graves for three interments in the New Park Section with perpetual care and including the \$175 first opening.  
Single graves for three interments in other sections, without perpetual care but including the first opening \$100

LIQUOR LICENSE  
NOTICE is hereby given that License No. EB 79 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 457 Washington Street, City and County of New York for on-premises consumption. John Wagner, 457 Washington Street, New York, N.Y.

**PERSONAL LOANS**  
Do You Borrow?  
When it's good business to borrow, it's wise to borrow at bank rates. Personal Loans from \$100 to \$3,500. Phone, write or call at any of our offices.  
NINE CONVENIENT BRANCHES  
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MELROSE 5-6900  
**BRONX COUNTY Trust Company**  
MEMBER FEDERAL DEPOSIT INSURANCE CORP., FEDERAL RESERVE SYSTEM

# Civil Service LEADER

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MEMBER AUDIT BUREAU OF CIRCULATIONS



Tuesday, August 3, 1943

## They Sure Messed It Up!

ONLY one word can describe the failure of New York City to recruit men for the positions of patrolmen and firemen: miserable.

Met with a manpower crisis of the first order, the administration approached that crisis without imagination, without vigor, without success.

These reflections are occasioned by the sad showing last week, when only 38 men could be obtained for entrance into the Fire Department.

The manpower situation in New York City government has been a difficult one. But it is the primary function of the Civil Service Commission to meet situations like that. The Mayor even set up a City Manpower Board to help. But to point out difficulties isn't enough. It's an old story—but only results count. To get results, one must utilize new ideas, new suggestions, new experiments.

The City administration has made a monstrous mess of the Police and Fire manpower problem. The Mayor and his advisers, the Civil Service commissioners, the Fire and Police commissioners, WMC and Selective Service officials, must sit down together and work this thing out before it gets any worse.

We'll have more to say on the subject next week.

AND THIS LEADS US to another subject—the Mayor's threat to bring back the two-platoon system for firemen. The two-platoon system means that men in the Fire Department would have to put in a 12-hour day—72 hours a week. That's longer than anybody works today. And if the two-platoon system—against which firemen a few years ago put up a valiant and winning fight—should come back, it will be a monument to the unintelligent handling of the manpower situation in City departments by the City Administration.

We, of course, don't know whether the Mayor was bluffing or not in his warning that the 2-platoon system is on the verge of re-institution. But if those murderous hours should return, we assume that the City's firemen would be paid overtime at time-and-a-half.

No, Mr. Mayor?

WELL, ANYWAY, it's refreshing to get the truth straight. We're talking about this business of job-security in Federal employment. The straight story is exceedingly simple. It's this: "The employee may be dismissed forthwith, and neither the Civil Service Commission nor the courts may do anything about it. Only where the removal is asserted, by offer of proof, to be for political or religious reasons, may the civil servant claim review by the Commission."

The quotation is from H. Eliot Kaplan, executive secretary of the Civil Service Reform Association, who told Harold Ickes—and all Government administrators—that they need have no worries about firing civil service employees. There's nothing to it.

What now? We'd like to make a suggestion. How this suggestion will hit Government employees, we don't know. But we'll make it anyway. There are three main organizations of employees; the American Federation of Government Employees (AFL); the United Federal Workers of America (CIO); and the National Federation of Federal Employees (independent). Let the leaders of these three groups select a committee consisting of two persons from each of the organizations. Let them sit down and work out a plan of arbitrating firings—after all, the livelihood of an employee shouldn't depend on the whim of a superior. If such a plan can be worked out, it should be put into legislation. That's the way they do it in England, and the civil employee there has a lot more protection than he has in the United States.

Next Week —

## What Happened To Civil Service Employees After World War I

## Don't Repeat This!



### Insiders Say

Board of Education insiders say that Dr. Alberto C. Bonaschi, who has received a kicking around from the Mayor, continues to vote in accordance with the Mayor's wishes because of a certain promise. . . . James O'Brien, of the U. S. Civil Service Commission, was commissioned into the Navy as a lieutenant for one day, then raised to the rank of lieutenant-commander. . . . The rumor won't quit as OWI director. . . . Martin Goldstein, who used to be secretary to Court of Appeals Justice Irving Lehman, is now in a top lend-lease law spot. Incidentally, Martin led his class at Yale Law. . . . Maurice Neufeld, former State Deputy Commerce Commissioner and LEADER Merit Man, is now an aid to Lt. Col. Charles Poletti overseas. . . . Bill Donohue, former press aid to Bennett and O'Dwyer, is a Navy lieutenant, and his job is to travel over the world and write up stories about those Merchant Marine heroes.

### Politics, Inc.

Emissaries of the Democratic Party have approached Jeremiah T. Mahoney to find if he'd accept the nomination for Lieutenant Governor, in case there should be an election. Mahoney would have national administration support, LaGuardia support, ALP support, and Farley support. But the venerable ex-judge hasn't said yes, hasn't said no. . . . Lots of GOP boys, and some Democrats, too, are saying that Paul Lockwood, Dewey's secretary, would make the best Republican candidate for the second spot in the State government. . . . It's hinted that Vincent Kane, head of the Uniformed Firemen's Association, would dearly love the presidency of the Central Trades and Labor Council. . . . Remember the revelation about Long Beach black markets in this column? Well, there's been action since—and the citizenry at the resort have organized an anti-black-market committee. . . . Doc Furia, who heads the New York City Bureau of War Training, could have had an Army commission, turned it down, feels he's doing more important work where he is. . . . Here's a start-

## Merit Men



## So Women's Place Is In the Home?

WHEN SHE STARTED to study medicine all her friends shrugged their shoulders and said that she'd be better off if she got married instead of going into a field where a woman didn't have a chance of getting anywhere.

She got married too, and today Dr. Dora Tolle is medical superintendent of Willard Parker, the City's contagious disease hospital. This job makes her just about the highest ranking woman doctor in the country.

### The Hard Way

And she came up the hard way. First she was an interne at a City Hospital, then a resident physician, then an assistant superintendent, and finally to the top of the ladder.

Now she's tied down to her desk by the thousand and one administrative tasks of her job.

### Post-War Problem

Her hospital is faced with a unique post-war problem: When the service men return from all the corners of the earth, they will probably bring new types of contagious diseases with them, and plans are now being made to combat the threat of epidemics. Doctors are studying all kinds of tropical diseases, and other ills, like Rocky Mountain Spotted Fever, which may be carried to all parts of the country.

Another medical battle which Dr. Tolle has been following is against whooping cough, which takes the lives of many children. Her staff is experimenting with new types of serum, and they expect to hit the remedy soon.

Her problem today is the same as that of every other hospital

administrator. They need more help badly, and she is particularly anxious to see more women enter the nursing field. As she explains the situation, after the war there will be a tremendous demand for more nurses to serve new and enlarged medical service all over the country.

### Recipe for Youth

Hard work is her recipe for keeping young, and it seems to have worked with her. She looks as trim as any of the young nurses in her hospital, and she admits with a faint blush that her matrimonial status is fairly recent. In fact it was last December that she was married to Dr. James E. Smith.

### When It's Time to Play

And if you think that doctors spend their vacations peering into microscopes, or talking Latin to older doctors with long beards, you're wrong about Dr. Tolle.

When she gets time off, she slips into old clothes and rushes up to the roughest and woodiest part of the Adirondacks. She has a favorite river where she likes to fish. And she doesn't sit on the banks and dangle a line in the water. Her pleasure is to get into wading boots and plunge right into the stream after the trout. She admits, modestly, that she is a fairly good outdoor cook. Before rationing, she used to enjoy broiling steaks over a fire. Now she has learned different ways of preparing fish a la Daniel Boone.

Her after-work life in the City is pretty well dominated by her profession. She's a captain in the Emergency Medical Service of the CDVO. Her list of medical society affiliations takes a long space in the medical register.

Any old die-hard who stills thinks that women's place is in the home should meet Dr. Tolle.

ling fact: More than 1,500,000 men have already been discharged from the Army. . . . And talking about the Army: certain Congressional wiseguys had planned to put through a real stinkeroo: a law denying to Federal employees who had accepted commissions the same benefits which other veterans

would receive. It's all dead now, but just goes to show how far some of your Congressmen will go in their unreasoning hatred of government employees. . . . Main job of Hamilton Gaddis, new assistant secretary to Governor Dewey, said to be the handling of minor patronage angles. . . .

## letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest are printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

### Creating Jobs

#### Through Retirements

Sirs: Your articles on civil service employees jobs after the war are interesting to more people than you can believe. It is concerning their families, too, as it is about bread-and-butter questions vital to every one.

Your discourses are on what may, or not not, happen to these jobs, and to these job-holders. But—and tab this please, because I believe you have the best interests of civil servants at heart—remedies or solutions are available, and should be applied.

Has any one given thought to pressing Congress to amend the Retirement Law so that Federal employees can retire after 30-years service regardless of age? It would retire at once quite a few, and many thou-

sands more within a year or so. As the law reads now, you've got to be 70 years old, no matter if you have the 30 years of service in. You just cannot be retired until you're 70. That sounds like an "old-age pension," not a service-pension. Nobody else has to wait that age. I believe if you will push such an amendment to the Federal Retirement Law, you will be making jobs for thousands of employees that would otherwise be let out. The vacancies created by the retirements would do that.

JAMES V. BARRETT.

### Wants Protection From Firing

Sirs: One of the things that most people don't seem to know about is how little protection the Government employee has if his immediate superior wishes

to dismiss him. Can't something be done about it—after all these years? It seems to me that when an employee has gone through all the exam-taking and investigation that he gets before he can get a job with the Government, he should have some kind of safety once he's in that job.

JOHN COLLINS.

See editorial this issue.—Ed.

### Likes Our Appearance

Sirs: Just a word to say that I admire the typography of your paper. You've pioneered in lots of things—absence of column rules, use of page 1 for display, clean layout. Now I see you're experimenting with a new type of single-column headline. Keep at it. Looks good to me.

L.K.G.



# POLICE CALLS

## \$400 Minus

A lot of the men who got their \$400 payments from the City for back pay last week whistled when they saw the deductions that came off. First the 20 percent withholding tax was subtracted, then came another big deduction for the pension fund.

It didn't seem logical that this deduction should be made, and Pete Schneider, who initiated the first case to collect the cash, and whose 12 percent pension cut came to \$48, went after the Police Pension Board with some pertinent questions.

But his paper was filed, and that's probably the end of that.

Here are some of the arguments Pete advanced as reasons why the pension deduction didn't make sense:

1. The City didn't save any money by the subtraction, because it had to match the amount that went into the pension fund dollar for dollar.

2. It couldn't be said that the pension fund was entitled to the money, because if the cases had been lost, the \$400 wouldn't be around for the pension fund to grab at.

3. He couldn't see any legal basis for the deduction.

## Policewoman Protests

The policewomen are pretty sore at the Mayor, judging from this letter which came in.

"Dear Editor: The Mayor forced many policewomen to retire for physical incapacity, but he does not make any attempt to examine the aged and infirm police sergeants, lieutenants, captains, many of whom are over 60 years of age. Why? Could it be that many administrative favorites holding jobs in the P.D. are physically and mentally unfit to perform their duties but are being covered up? Or perhaps so many men might have to get out that the younger men will get a chance and that is not what they want at headquarters. Perhaps you can tell your readers why the younger men don't get a chance in promotions, plainclothes, detective duty, etc."

RETIRED POLICEMEN.  
(By request)

## Hi There, 'Old-timer'

That letter you sent in was pretty interesting. However, we'd like to talk to you before printing it. Won't you please come in. Just ask for the Police Calls man.—Editor.

## Temporary Cops Will Be Firemen

Many of the men who filed applications for the temporary Policeman-Fireman examination recently given by the City no doubt had visions that they would be selected to work with the Police Department, but right now it looks as though they'll be firemen—if they take the jobs at all.

For some reason, the manpower situation in the Fire Department appears to be worse than on the police force, and they're getting first choice from the "temp" list.

Even so, they're having plenty of trouble filling the war-gaps in their uniformed force. Only about one-third of the first batch of eligibles called up for the Fire Department jobs accepted the \$2,000 a year positions. By the time the Fire officials get through canvassing the list, there won't be many men left who could accept police jobs if they were offered. Right now, the Police Department apparently hasn't any idea of calling on the duration "cops", and while the Fire Department is faced with threats of the old "two-platoon" system, there hasn't been any indications that the police will be put on an emergency basis because of a manpower shortage.

## Those Were the Days

Walking down Broadway the other day, we met an oldtime detective, one of the best-loved men on the force. He started telling us stories of some of the dramatic crimes he had been involved in.

"They seemed to do it better in the old days," we said, referring to the mastery with which the thieves, murderers, and con men worked.

"No," he said, "they're just as good today. Only it don't seem like it."

Anyway, it certainly looks to us as though somebody ought to

collect the stories of New York's old-time cops. It will be a pity if all that wealth of story material goes to waste.

And as for you younger men—how about starting to keep diaries? Time may come when you'll be glad you did.

## How Are You Getting Along, Mr.?

Money troubles? Wonder if Mayor LaGuardia and Commissioner Valentine have an idea of what goes on in the head of a patrolman who just hasn't enough cash to keep his family going? Wonder if they think a man in that state of mind can do the kind of job that ought to be done for the City?

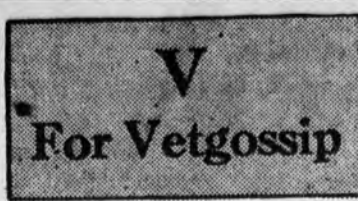
Wonder if they're interested in that little word morale? And if they know what that morale is like in the department?

Well, we've seen it. We've talked to cops all over town. And frankly, we felt pretty depressed as we sat down to type out this item. For we've rarely seen a more dejected group of men. The number of policemen in hock up to their necks is probably incredible. What the result of this will be we wouldn't venture to guess. But there's no relief in sight until next April— if the referendum goes through in the meantime.

And what are the men on the force supposed to do in the meantime, Mr. Mayor?

In any case, this is no time to let up on informing the public about the plight of the man on the force. Sure it's hot! But remember, men, you'll get not a damn thing unless you work for it yourselves! Where's all that PBA publicity that should be hitting Mr. and Mrs. Citizen right square between the eyes? Where are all those case histories showing the way the patrolman—protector of life and property—has to live in these days of soaring prices? Where are the statistics proving to all and sundry that the patrolman is carrying a greater burden of the war-cost on his shoulders than other sections of the population?

Members of the police force deserve a better break from the public! Show your guts, men! The public will be with you, completely! And in our opinion, some of the fiscal experts around town should sit down and see if some way can't be found to get don't have to wait until April 1944, before a raise goes through—if you win the referendum!



By ARTHUR LIEBERS

## Flashes . . .

Here are some things about Veterans Administration that we wonder about:

We wonder what building inspectors were doing at 346 Broadway last week? Is it true that one of the floors are overloaded to a dangerous point?

We wonder if the City Health Department—just across the street—knows that the stockroom for the candy stand in the building is right next to a ladies rest room on the ground floor?

We wonder what is being done with the large rooms off the Broadway level? Last week there were nicely built shelves all around the room. This week the shelves have been torn down and the boards are stacked on the floor? Could this be boondoggling?

We wonder how the guards on night duty are expected to get help if anything happens? They have to run up six flights of stairs to get to a phone if anything happens, then they first have to dial the operator to get their headquarters on Foley Square. Is this adequate protection?

## What Goes On the Fifth Floor?

When one letter comes into this column with a complaint, it may just mean that some particular individual has a grudge against something or somebody and takes it out on the type-writer.

But lately there has been a constant stream of missives floating into this office from the Fifth Floor—East Wing.

And the story is always the same. . . . The workers are being goaded to produce more and more. . . . the reviewers seem to be doing less and less.

Here's one note which is typical. . . . and while this reporter can't very well sit around that section and keep track of who works, and who doesn't, he has to figure that there must be something in vox pop.

"Dear Sir:

We, on the fifth floor, east wing are loyal, honest workers, who think it our duty to "put our shoulders to the wheel" and produce for the good of our country. But, unfortunately, our industriousness and good intentions are pretty much at a breaking point, due to the fact that we are constantly confronted by certain chief reviewers in our section who do nothing at all to earn their large salaries.

"We'd be willing to give our all, but we must have cooperation from these chief reviewers.

"The situation in this section demands an immediate investigation."

Yours truly,

AN AMERICAN GOVERNMENT WORKER."

## On the Other Hand

Here's the official explanation of why the chief reviewers aren't as busy as bees.

The new forms coming through for service men who are taking out additional insurance are just as twice as complicated as the older forms. So, when the typists produce only half as many policies a day as before, then there is just one-half as much for the reviewers to review. But when they get back to the old form after the present rush of

extra policies subsidies, they'll be busy again.

## From Prelim. Op.

There's a little gal in the numbering section of Preliminary Operations on the second floor who seems to rate orchids with that gang. They've commissioned Ricardo Weeks, poet laureate of Vets to do a little verse in honor of the gal, and this is his poetic tribute, complete with misspellings from the original:

TO EMILY

The Sweetheart of the Numbering Section

Ah, Emily,  
Your hair is not just black,  
It is a raven-colored bed of silk  
Woven from cocoons in Paradise.

And your eyes,  
They are not just blue,  
They are deep pools of hissed allure  
Like the Euphrates and the Nile.

And your lips,  
They are a dew de'voted loveliness  
Which tempt the wild emotion  
Of men with radiant ecstasy.

And your cheeks,  
They are not simply cheeks,  
They are palletes in masquerade  
On which golden hues are mixed.  
To paint the golden sunset.

## Halt . . .

On August 7 the bank moves out, and then the whole building belongs to Vets. And it won't be possible for everybody who wants to take a short cut to amble through the building. There will be an additional guard. Employees may get some sort of identification, and the place will begin to look like the important government agency that it is.

But the bank moving out complicates matters for people who come to work on payday with just subway fare in their pockets. The other banks in the vicinity have said that they can't handle the lunch-hour check cashing rush. Fourth floor advises you to arrange with somebody in your neighborhood to turn the paper into money.

## Another Happy Vet

Pretty Ann Peterilli was walking through the halls the other day smiling. We thought maybe it was love and stopped her, but 'twas only that she's just been promoted from filing clerk to detail clerk, and she likes her new job on the Seventh Floor.

## A New Toy

Mr. Reichert is proud about the new machine that Vets just acquired. It's an envelope stuffer, and every visitor to the building gets a peek at it. In fact, it's just about the last envelope stuffer available in the United States. "The thing is almost human," says Mr. R. A puff of wind from the innards of the machine open the envelope, then metal fingers push the stuffings into the envelope. But it isn't working yet.

## Hear Around the Drinking Fountains . . .

We hear that World War II Veterans lose out on their seniority rights when they get back to their job here. . . . How come?

And that one supervisor on the Second Floor gets detailed reports from one of his assistants about the time spent by girls in the room marked "Ladies"

Also that a memo forbidding collections went around the building. It was signed by F. T. Hoesch. A short time later a memo went around stating that employee could contribute to get flowers for ailing Harold Braining, a D.C. bigwig, although he had never been at the New York office of Vets.

And someone wants to know why certain offices are run like "chit chat" clubs, while others look awfully much like the reform school scenes in the movies. Why can't things be uniform?

# Word from Albany

## 'Conchies' Denied War Privileges

ALBANY—Declaring that no contention of religious discrimination could be sustained, Attorney General Goldstein has ruled that public employees who are sent to camps for conscientious objectors are not entitled to any of the civil service rights and benefits to which those in the military service are entitled. The opinion was asked by Joseph Schechter, counsel to the Civil Service Commission.

## Gag-Men Wise Up State Employees

ALBANY—"Gag-men" are addressing State employees in groups by departments and divisions. But by "gag-men" we don't mean funny-men. They are representatives of the Albany City and War Council who are conducting whirlwind five-minute sessions to inform employees how to impose "self-gagging" when it comes to talking about war plans. The objective is to warn employees not to talk about their work publicly if it has any remote bearing upon the outcome of military operations.

## Guards Fired

ALBANY—A score of temporary guards, employed as watchmen against sabotage at vital

canal locks and bridges, have been discharged by the Public Works Department so they can "go into some more essential war-time activities." Department officials explained that they no longer consider the guarding of certain points along the canal as necessary, that if saboteurs wanted to do some real damage they would pick a war plant or depot instead of unimportant points along the canal system. The guards were put to work during the administration of former Governor Lehman, who directed an allocation of some \$40,000 for this purpose.

## Reavy Honored By Former Aides

ALBANY—Although she had left "strict orders" that no gifts, parties, or farewells from employees should mark her departure from public office, Miss Grace A. Reavy, former chairman of the State Civil Service Commission, was given a substantial check for a radio-phonograph and a handsome corsage at an informal reception last week. The event took place in the offices of the Commission and was prepared by the employees in defiance of her instructions—before she was succeeded as chairman by Judge J. Edward Conway of Kingston. Miss Reavy extolled the cooperation of the employees during her six years in office, said she would be "around again."

# EXAMS

## For the Future

The Municipal Civil Service Commission will hold the following examination. As soon as the dates and requirements are announced they will appear in The LEADER.

### Open Competitive

Junior Accountant, and Accountant, Bureau of Excise Taxes, Comptroller's Office.

### Promotion

Accountant, Bureau of Excise Taxes, Comptroller's Office.

Junior Accountant, Bureau of Excise Taxes, Comptroller's Office.

Junior Accountant, Bureau of Excise Taxes, Comptroller's Office.

Stock Assistant (general).

## Prison Officers (F)

The Municipal Civil Service Commission has not extended the filing period for the Correction Officer-Woman examination. 391 women applied for the position.

While no official announcement has been made, indications are that no further applications will be accepted for this examination.

## Butchers

New York City needs eight butchers with at least five years' experience. The candidates must take a practical examination and

show that they know their meats.

Women, too, are eligible for the jobs, which pay \$1,000 to \$1,800 a year. The filing period has just been extended until August 6. During the original

period on July 27 to 29, only three applicants appeared. Application forms are available at offices of the Municipal Civil Service Commission, 96 Duane Street, New York City.

# Examination Requirements

## UNITED STATES CIVIL SERVICE EMPLOYMENT OPPORTUNITIES

CONSULT ANNOUNCEMENT FOR COMPLETE INFORMATION. For announcements and application forms, apply to the Board of U. S. Civil Service Examiners at first or second-class post offices, to the United States Civil Service Commission, Washington, D. C., or at 641 Washington Street in New York City. SALARIES given below (annual unless otherwise specified) are subject to a retirement deduction of 5 percent. AGE requirements are given in the announcement. There is no maximum age limit unless given below. APPLICATIONS MAY BE FILED WITH THE CIVIL SERVICE COMMISSION, WASHINGTON, D. C., UNTIL FURTHER NOTICE UNLESS A SPECIFIC DATE IS MENTIONED BELOW. Qualified persons are urged to apply at once.

### Regional Rent Executive Office of Price Administration Salary \$6,500 Per Annum —For Service in the 2nd Region—

Comprising the States of Delaware, Maryland, New Jersey, New York, and Pennsylvania, and the District of Columbia. Regional Headquarters: New York City.

**Duties:** Under the administrative direction of the Regional Administrator and subject to the technical guidance and policy direction of the Washington Rent Division, is responsible for the Office of Price Administration rent program within the Region, advising, representing, and acting for the Regional Administrator in all matters relating thereto; plans and directs execution of the rent control program in the Region; is responsible for the establishment of Area Rent Offices in the Region; selects and is responsible for the training and supervision of Regional and Area Office personnel; otherwise supervises and coordinates activities of the Regional and Area Offices; directs a staff of Regional Field representatives engaged in organizing Area Offices, recruiting, training, and keeping informed Area Rent Office personnel, and assisting in the procurement of space, facilities, and equipment; directs a staff of Regional Rent Specialists engaged in assisting the Area Rent Offices in the application of pertinent national standards and in the determination of special problems; directs all administrative functions of the Regional Rent Office and recommends to the National Office administrative or policy changes necessary to assure the efficient and uniform application of rent control; advises and assists Area Rent Directors in the handling of special problems of public relations, office administration, and applications of standards and policies; determines, with the advice of the Regional technical staff, all cases referred to the Regional Office by Area Rent Directors and recommends to them appropriate action to be taken; and is responsible for presenting the rent control program to and maintaining good public relations with various public and community groups, public officials, and the press.

**Minimum Qualifications:** Applicants must have had at least eight years of broad, successful, extensive, and progressively important experience in government, business, or industry in an administrative capacity. The experience must have been of such a nature and extent as amply to demonstrate ability to plan, organize, direct, and manage business or public affairs to an extent comparable with the duties of this position. Applicants must have demonstrated ability to meet and deal satisfactorily with the public. The rating given to each competitor who meets the above minimum requirements will be based primarily upon the quality of his experience. Such factors as the closeness of the relationship of his experience to the duties of the position, the responsibility and success of the individual, etc., are considered.

**Disqualifying Experience:** Applications will not be considered if, during the past five years, applicants have been officials or leaders of a tenant organization known to represent tenant interests, or a real estate board, or of other similar organizations.

**General Information:**  
1. Applications will be accepted until the close of business on August 5, at 641 Washington Street, N. Y. 14, New York.  
2. Appointments will be known as War Service appointments. Such appointments generally will be for the duration of the war and in no case will extend more than six months beyond the end of the war. Persons receiving war service appointments do not thereby require a classified (competitive) civil service status.

3. There are no age limits for this examination.  
4. Applicants must be citizens of or owe allegiance to the United States.  
5. Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow-employees.

6. No written test is required. Applicants' qualifications will be judged from a review of sworn statements as to their experience, education, and training, and on corroborative evidence secured by the Commission.

7. The department or office requesting list of eligibles has the legal right to specify the sex desired.

8. All salaries are subject to a deduction of 5 percent for retirement annuity.

9. Applicants must have legal or voting residence in the Second Region of the Office of Price Administration, comprising the States of Delaware, Maryland, New Jersey, New York, and Pennsylvania, and the District of Columbia.

10. Due credit will be allowed to all competitors granted military preference. Applicants who wish to claim veteran preference must file, in addition to Application Form 57, Preference Form 14 (Blue), properly executed and accompanied by the documentary proof required therein.

11. The fingerprints of all applicants investigated will be taken and will be used to check the accuracy of the applicants' statements as to arrest, indictment, or conviction of crime or misdemeanor. Fingerprints will be taken of all persons appointed from this examination.

12. Application Form 57 may be obtained at any first or second-class post office in which this notice is posted, or from the Director—  
Second U. S. Civil Service Region, Federal Building, Christopher Street, New York 14, New York.

### Junior Library Assistant Under Library Assistant \$1,440 a Year (plus overtime)

**Overtime Pay:** The standard Federal workweek of 48 hours includes 8 hours of overtime. The increase in compensation for overtime amounts on an annual basis to approximately 21 percent of the basic salary specified above.

**Closing Date:** Applications will be accepted until the needs of the service have been met.

**Employment Opportunities:** Positions exist in Washington, D. C., and throughout the United States.

**Duties:** Junior Library Assistant.—Under the supervision of a professional librarian, to perform library work of less than professional grade; and to perform related work as assigned.

**Under Library Assistant.—**Under immediate supervision, to perform routine library work; and to perform related work as assigned.

**Requirements:** A.—Training or Experience.  
Junior Library Assistant.—Applicants for the grade must possess the qualifications specified in (1), (2), or (3), immediately below, or any time-equivalent combination thereof:

- (1) At least 15 semester hours of training in a library school; OR
- (2) At least a 1-year training course in a public library; OR
- (3) At least 1 full year of paid library experience.

**Under Library Assistant.—**There are no education or experience requirements for this grade. Applicants will be required to pass the written test described below:

B.—Written Test.—  
Competitors will be tested on the subjects listed below, which will have the relative weights indicated.

- 1.—General test (See sample questions on pages 2 and 3)..... 50
- 2.—Elementary library methods..... 50

Total.....100  
About 2½ hours will be required for the examination for Under Library Assistant. About 3 hours will be required for the examination for Junior Library Assistant.

C.—Forms to be Filed.—  
Applicants must file the following forms, all properly executed, with the United States Civil Service Commission at Washington 25, D. C.:

- 1. Application Form 57.
- 2. Application Card, Form 4,000-ABC.
- 3. Form 14 with the evidence it calls for, if applicants desire to claim preference because of military or naval service.

Forms may be obtained at 641 Washington Street, Manhattan.

### AERONAUTICAL

See also Announcements 281 and 282 under "ENGINEERING"

AIR CARRIER INSPECTOR (Operations), \$3,500 and \$3,800.  
Announcement 140 of 1941 and General Amendment.

AIR SAFETY INVESTIGATOR, \$3,800.  
Announcement 208 (1942) and amendments.\*

AIRCRAFT FACTORY INSPECTOR, \$3,200.  
Announcement 302 (1943) and General Amendment.

FLIGHT SUPERVISOR, \$3,500 and \$3,800.  
Announcement 151 of 1941 and amendments.\*

GROUND SCHOOL SUPERVISOR, \$3,200 and \$3,500.  
Announcement 152 of 1941 and amendments.\*

INSPECTOR, Engineering Materials (Aeronautical), \$1,620 to \$2,600 (various options).  
Announcement 54 Revised, 1941 and General Amendment.\*

LINK TRAINER OPERATOR INSTRUCTOR, \$3,200.  
Announcement 126 of 1941 and Gen-

eral Amendment.  
MAINTENANCE SUPERVISOR, \$3,200 and \$3,500.  
Announcement 156 of 1941 and amendments.\*

TRAINEE, AERONAUTICAL INSPECTOR, \$2,600.  
Maximum age—30 years.  
Announcement 202 (1942) and General Amendment.

### AGRICULTURAL

AGRICULTURAL AID, \$1,620 to \$2,000.  
Options: Laboratory; Field.  
Announcement 300 (1943) and General Amendment.

AGRICULTURAL SPECIALIST, \$2,600 to \$6,500.  
Options: Extension; Research; Conservation; Program planning; Other fields (to be indicated by applicants).  
Announcement 303 (1943) and General Amendment.\*

CROP PRODUCTION SPECIALIST, \$2,600 to \$8,000.  
Options: Rubber, Oil-producing, Tropical plants.  
Announcement 280 (1943) and General Amendment.

INSPECTOR, Assistant Lay, \$1,620.  
Meat, meat food products. Open to men and women.  
Announcement 276 (1942) and General Amendment.

MARKETING SPECIALISTS, \$2,000 to \$6,500.  
Options: Cotton; Dairy products; Fats and oils (edible); Feeds (animal); Fruits and vegetables (fresh and processed); Grains, including rice and beans; Livestock; Meats (fresh and processed); Poultry and eggs (fresh and processed); Tobacco; Wood; Other fields (to be indicated by applicant).  
Announcement 299 (1943) and General Amendment.

WAREHOUSE MANAGER, Agricultural, \$2,000 to \$4,600. (Cold and Dry Storage).  
Announcement 271 (1943) and General Amendment.

### AUTOMOTIVE

AUTOMOTIVE SPARE PARTS EXPERT, \$3,200.  
Quartermaster Corps, War Department.  
Announcement 76 of 1941 and amendments.

INSTRUCTOR, \$2,000 to \$4,600.  
Armored Force School, Fort Knox, Ky.  
Options: Radial engines, Internal-combustion engines, Motorcycles, Automotive (chassis less engine), Radio operating, Radio electrical.  
Announcement 147 of 1941 and General Amendment.

INSTRUCTOR, Motor Transport, \$2,600 to \$4,600.  
Quartermaster Corps, War Department.  
Options: Diesel engines; Internal-combustion engines; Motorcycles; Blacksmith and welding; Tire recapping and sectional repair; Fender, body, and radiator; Automotive parts; Automotive electrical and carburetion; Body finishing and upholstery; Automotive machinist; General.  
Announcement 212 (1942) and General Amendment.\*

### CLERICAL AND OFFICE MACHINE

BOOKKEEPING MACHINE OPERATOR, \$1,620.  
(Written test required).  
Announcement 264 (1942) and General Amendment.

CALCULATING MACHINE OPERATOR, \$1,440.  
(Written test required).  
Announcement 241 (1942) and General Amendment.\*

MULTIGRAPH OPERATOR, Jr., \$1,440.  
Announcement 231 (1942) and General Amendment.

STENOGRAPHER, Junior, \$1,440.  
TYPIST, \$1,260 and \$1,440.  
(Written test required).  
Ask Commission's local secretary for announcement number. Residents of Washington, D. C., and immediate vicinity should file with the Washington Office. Others should apply to their U. S. Civil Service Regional Office. Applicants who will accept appointment in Washington, D. C., are particularly wanted.\*

TABULATING EQUIPMENT OPERATOR, \$1,620 to \$2,000.  
Announcement 244 (1942) and General Amendment.

The following are for appointment in Washington, D. C., only.  
ADDRESSOGRAPH OPERATOR, \$1,260 and \$1,440.  
Announcement 215 (1942) and General Amendment.

ALPHABETIC CARD-PUNCH OPERATOR, \$1,260.  
Announcement 96 of 1941 and amendments.\*

BLUEPRINT OPERATOR, \$1,440.  
PHOTOSTAT OPERATOR, \$1,440.  
Announcement 301 (1943) and General Amendment.\*

GRAPHOTYPE OPERATOR, under \$1,260.  
Announcement 201 (1942) and General Amendment.\*

HORIZONTAL SORTING MACHINE OPERATOR, \$1,260.  
Announcement 128 of 1941 and General Amendment.\*

MIMEOGRAPH OPERATOR, under \$1,260.  
Announcement 227 (1942) and General Amendment.\*

MULTILITH CAMERAMAN-PLATE-MAKER, \$1,620.  
Announcement 295 (1943) and General Amendment.\*

MULTILITH PRESS OPERATOR, \$1,440.  
Announcement 273 (1942) and General Amendment.\*

REPAIRMAN, Office Appliance, \$1,860.  
Announcement 273 (1942) and General Amendment.\*

TABULATING MACHINE OPERATOR, \$1,260 and \$1,440.  
Announcement 228 (1942) and General Amendment.

TELETYPE OPERATOR, \$1,440 and \$1,620.  
Announcement 272 (1942) and General Amendment.\*

### ECONOMICS AND BUSINESS

ACCOUNTANT, and AUDITOR, \$2,600 to \$6,500.  
Announcement 296 (1943) and General Amendment.

ACCOUNTING AND AUDITING ASSISTANT, \$2,000.  
For service in Washington, D. C., only.  
Announcement 287 (1943) and amendments.\*

ANALYSIS BUSINESS AND INDUSTRY, \$2,000 to \$6,500.  
Needed especially: Persons with executive experience in business or industry as distributors or manufacturers of foods, textiles, metals, consumer goods, or industrial equipment; specialization may have been in sales management,

# SCHOOL DIRECTORY

## LISTING OF CAREER TRAINING SCHOOLS

### Academic and Commercial—College Preparatory

BORO HALL ACADEMY—DeKalb and Flatbush Ex't, Brooklyn. — Regents accredited, MAIN 4-8558

Assembly—Inspection—Machine Shop  
DELEHANTY INSTITUTE—11 E. 16th St.—Day and Eve. Classes—ST. 9-6900.

### Auto Driving

A. L. B. DRIVING SCHOOL—Expert instructors, 620 Lenox Ave., New York City, AUBURON 3-1433.

### Business and Foreign Service

LATIN AMERICAN INSTITUTE—11 W. 42d St.—All secretarial and business subjects in English, Spanish, Portuguese. Special courses in international administration and foreign service. LA. 4-2835

### Business Preparation

COMBINATION BUSINESS SCHOOL—Civil Service Preparation—139 W. 125th Street, UNIVERSITY 4-3170.

### Civil Service

DELEHANTY INSTITUTE—115 E. 15th St.—City, State and Federal Examination, Day and Evening Classes. STUYVESANT 9-6900.

### Comptometry—Switchboard Operation

DELEHANTY INSTITUTE, 11 East 16th St. Day and Evening Classes. ST. 9-6900.

### Drafting

DELEHANTY INSTITUTE—11 E. 16th St. and Eve. Classes—ST. 9-6900.

### Fingerprinting

DELEHANTY INSTITUTE—11 E. 16th St. Course—Day or Eve.—Class now forming. NATIONAL FINGERPRINT & IDENTIFICATION SCHOOL, 9 East 46th St. Individual instruction. PLAZA 5-6868.

THE FAUROT FINGER PRINT SCHOOL—240 Madison Avenue. — Evening Classes. ASHLAND 4-5346.

### Inspection—Machinist—Instrument—Tool and Die Making

METROPOLITAN TECHNICAL SCHOOL—260 West 41st Street. Day and Evening Classes. 3 to 12-week courses. LONGACRE 3-2180.

### Languages

SPANISH INSTITUTE OF THE AMERICAS—295 Madison Ave.—Spanish only. Incorporated by State Board of Regents. Summer Classes now forming. LE. 2-3933

### Languages and Business

IMERTI MODERN LANGUAGE INSTITUTE—115 E. 59th St.—Spanish, French, Italian, English in 6 months. 12 Lessons. \$12. WI. 2-8670.

POZA INSTITUTE—1133 Broadway—English, Spanish, Portuguese, Commercial Courses. CHELSEA 2-5470

### Marine Academy

ATLANTIC MERCHANT MARINE ACADEMY—44 Whitehall St., 5 State St., N.Y.C.—Preparatory Courses. Inspection Service for All Licenses. U.S. Steamboat, Bowling Green 9-7088.

### Mechanical Dentistry

NEW YORK SCHOOL OF MECHANICAL DENTISTRY — 125 W. 31st St. — Day and Evening Classes — Employment Service — Free Booklet C — CHICKERING 4-3994

### Navigation

UNIVERSAL SCHOOL, 24 Whitehall St., N. Y. C. Courses for any Grade Marine License. Capt. Larabee.

### Radio

MELVILLE AERO RADIO SCHOOL — Prepare for jobs with air lines, radio plants, armed services. 45 West 45th Street. BRYANT 9-5080.

### Radio Television

RADIO TELEVISION INSTITUTE—480 Lexington Ave.—Laboratory Training—Day and Evening Classes. PLAZA 3-4585—Dept. L.

### Russian Language

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Announcement 304 (1943) and General Amendment.

ECONOMIST, and ECONOMIC ANALYST, \$2,600 to \$6,500.  
Options: Commodity studies; Industry studies; Marketing; International economics; Price studies; Transportation (water air, rail, motor truck); Money, banking, and fiscal policies; Labor economics; General economic conditions and trends; Public utilities; Public regulation of business; Economic theory; Other fields (to be indicated by the applicant).  
Announcement 285 (1943) and General Amendment.\*

FREIGHT RATE CLERK, \$2,300 and \$2,600.  
PASSENGER RATE CLERK, \$2,300 and \$2,600.  
Announcement 252 (1942) and amendments.\*

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Announcement 290 (1943) and amendments.

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Announcement 284 (1943) and General Amendment.\*

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Announcement 286 (1943) and General Amendment.\*

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Announcement 279 (1942) and General Amendment.\*

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Announcement 256 (1942) and General Amendment.\*

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Announcement 222 (1942) and General Amendment.\*

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Announcement 246 (1942) and General Amendment.\*

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See also Anncts. 159 and 160 under "Trades," and 281 above.

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Announcement 257 (1942) and General Amendment.\*

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Announcement 81 of 1941 and General Amendment.\*

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(Continued on Page Thirteen)

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Jamaica, N. Y.  
Jamaica Office Open Evening



Letter to  
a  
P.O.W.

WILL YOU WRITE A LETTER to a Prisoner of War . . . tonight?

Maybe he's one of Jimmie Doolittle's boys. Perhaps he was left behind when Bataan fell. Anyway, he's an American, and he hasn't had a letter in a long, long time.

And when you sit down to write, tell *him* why you didn't buy your share of War Bonds last pay day.

"Dear Joe," you might say, "the old topcoat was getting kind of threadbare, so I . . ."

No, cross it out. Joe might not understand about the topcoat, especially if he's shivering in a damp Japanese cell.

Let's try again. "Dear Joe, I've been working pretty hard and haven't had a vacation in over a year, so . . ."

Hell, better cross that out, too. They don't ever get vacations where Joe's staying.

Well, what are you waiting for? Go ahead, write the letter to Joe. Try to write it, anyhow.

But mister, if somehow you find you can't finish that letter, will you, at least, do this for Joe? Will you up the amount of money you're putting into War Bonds and keep buying your share from here on in?

FIGURE IT OUT YOURSELF



**YOU'VE DONE YOUR BIT --- NOW DO YOUR BEST!**

**BOOST YOUR BOND BUYING THROUGH THE PAYROLL SAVINGS PLAN**

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Our Buyers Will Go Anywhere With CASH  
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TELL US THE CONDITION OF YOUR CAR  
OUR CASH WILL FOLLOW — TRY US

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JEAN DARMI & SON—98th and Bway. FLOWERS FOR ALL OCCASIONS. Civil Service Employees: When you think of flowers, call Jean Darmi & Son, AC 4-5670, where you get a special discount.

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WON BAR & GRILL. Choice Wines and Liquors. "When in the neighborhood DROP IN." Check cashing accommodations. 2193 Seventh Ave. (btwn 129th and 130th Sts.). LE. 4-8943.

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FOR DELICIOUS HOME COOKED MEALS stop in at TAD'S RESTAURANT. Remember TAD? 2595 Eighth Ave., near 138th St. AU. 3-9855.

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CHAMBERS TAVERN—277 Broadway—71 Chambers St. A real place for real people to wine and dine. Checks cashed without charge for Civil Service employees.

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SAPPY the SABOTRE I NEVER TAKE ANYONE SHOPPING IT MAKES ME NERVOUS

U. S. EXAMS

(Continued from Page Ten)

\$3,800; Hull, Outfitting, \$3,200; Machinery, \$2,300 to \$3,800; Electrical, \$2,600 to \$3,500; Joiner, \$2,600 to \$3,500. Announcement 67 of 1941 and General Amendment.\*

Ordnance INSPECTOR, Naval Ordnance Materials, 1,620 to \$2,600 (Various options). Announcement 95 Revised, 1941 and General Amendment.\*

MEDICAL

BACTERIOLOGIST, \$2,600 and \$3,200. Options: General Medical Bacteriology; Anaerobes (medical); Viruses; Brucellosis; Rickettsiae; Biologicals. Announcement 298 (1943) and General Amendment.

DENTAL HYGIENIST, \$1,620. Announcement 111 of 1941 and General Amendment.\*\*

DIETITIAN, Staff, \$1,800. Announcement 44 of 1941 and amendments.\*

MEDICAL GUARD-ATTENDANT, \$1,620. MEDICAL TECHNICAL ASSISTANT, \$2,000. Options: (Technical Assistant): Clinical laboratory, Pharmacy, X-Ray laboratory. Announcement 307 (1943).\*

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MEDICAL OFFICER—(Rotating Internship), Junior, \$2,000; (Psychiatric Resident), Junior, \$2,000. St. Elizabeth Hospital (Federal Institution for treatment of mental disorders), Washington, D. C. Announcement 233 (1942) and amendments.\*

MEDICAL TECHNICIAN, \$1,620 to \$2,000. LABORATORY HELPER, Junior, \$1,440. Options: General, Roentgenology, and (for \$1,620 and \$1,800 grades only) Surgery. Announcement 248 (1942) and General Amendment.\*

ORTHOPEDIC MECHANIC, \$2,000. Options: General, Bracemaker, Shoemaker and leatherworker, Limbmaker. Announcement 204 (1942) and General Amendment.\*

PHYSICIAN, The Panama Canal, \$4,000. Maximum age—50 years. Announcement 211 (1942) and General Amendment.

PHYSIOTHERAPY AIDE, \$1,620 and \$1,800. Options: (\$1,620 positions only): General, Neuropsychiatric hospitals. Announcement 260 (1942) and General Amendment.\*

PHYSIOTHERAPY AIDE, Apprentice, \$1,440. STUDENT PHYSIOTHERAPY AIDE, \$420 (Less a deduction of \$360 a year for subsistence and quarters).

(Open only to women). Announcement 259 (1942) and General Amendment.\*

VETERINARIAN, \$2,000 and \$2,600. Announcement 143 of 1941 and General Amendment.\*

NURSING

STUDENT NURSE \$288. (Quarters, subsistence, laundry, and medical attention included). Written test required. St. Elizabeth's Hospital (Federal Institution for treatment of disorders), Washington, D. C. Closing Date—September 21, 1943. Announcement 308 (1943) and amendment.

GRADUATE NURSE, \$168.75 a month in the Panama Canal service; \$1,800 in the United States. Options: General staff duty, Anaesthesia, Psychiatry. Maximum age—40 years for The Panama Canal. Announcement 269 (1942) and General Amendment.

NURSING EDUCATION CONSULTANT, \$2,600 to \$4,600. Announcement 250 (1942) and General Amendment.\*

PUBLIC HEALTH NURSE, \$2,000. GRADUATE NURSE, General Staff Duty, \$1,800. Indian Service, including Alaska. Announcement 242 (1942) and General Amendment.\*

PUBLIC HEALTH NURSE, Junior, \$1,800. Announcement 240 (1942) and General Amendment.\*

PUBLIC HEALTH NURSING CONSULTANT, \$2,600 to \$5,600. Announcement 225 (1942) and General Amendment.\*

MISCELLANEOUS BINDERY OPERATOR (Hand and Machine), 66 cents an hour. Announcement 230 (1942) and amendments.\*

COAL MINE INSPECTOR, \$3,200 to \$4,600. Maximum age—55 years. Announcement 106 of 1941 and amendments.\*

DEPARTMENTAL GUARD, \$1,500. (Written test required). Announcement 194 (1942) and amendments.

ENGINEER, Steam-Electric, \$1,680 to \$2,040. Announcement 255 (1942) and General Amendment.\*

INVESTIGATOR, \$3,200 to \$4,600. Closing date—June 24, 1943. Announcement 171 of 1941 and General Amendment.

JULIAN PROFESSIONAL ASSISTANT, \$2,000. (Written test required). Announcement 293 (1943) and General Amendment.\*

LITHOGRAPHER (Artistic or Mechanical), \$1,440 to \$2,000. Announcement 205 (1942) and General Amendment.\*

MATERIALS INSPECTOR, Assit., \$2,000. United States Maritime Commission. Options: Paints, Textiles, General. Announcement 270 (1942) and General Amendment.

\*—Urgently needed for war work.

Shoppers' Bulletin

Arch Supports, Florists, Ladies' Dresses, MRS. L's DRESS SHOP, Music Supply, O. PAGANI & BRO., Music Publishers, Refrigerators, REFRIGERATORS REPAIRED, WE RENT & SELL SICK ROOM NEEDS

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 Location .....  
 No. of Rooms .....  
 Approximate Price .....  
 Name .....  
 Address .....

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 Rates—\$7 to \$9 Per Week

**Real Estate Shopping Service**  
 I want to Buy  Rent  Sell   
 For Living  Home   
 For Investment  Farm  Land   
 Location .....  
 No. of Rooms .....  
 Approximate Price .....  
 Name .....  
 Address .....

**HOUSE and HOME**  
 Home buying, unlike most other types of shopping, is one of those things we do only once or twice in a lifetime. Consequently most of us don't know too much about what to look for and what to consider. Here are some of the questions often asked—and one man's opinion on the answers.  
 First—All—how much can I afford to spend? Generally 2½ times your annual salary is a conservative figure.  
 Second—Will I want the home ten years from now? Along this line you have to consider the chances of work taking you to another part of the country, the age of the house, whether you will like the style after several years.  
 Third—Will I like owning my own home? That depends largely on the type of family you have, whether you are handy with tools, etc. If income falls off, would you prefer to live a bit more shabbily and avoid repairs.  
 Fourth—Can I make my home pay dividends? There are several ways—by renting a surplus apartment, growing vegetables, raising chickens, canning and laundering at home, etc.  
 Fifth—Have I figured all the extra expenses. Some of these are repairs (roof, walls, ceilings, windows, doors, plumbing, leaders, cement work), assessments for improvements, cost of water, depreciation, insurance.  
 Buying a home is usually a good investment. But it requires a common sense approach just as any other purchase.

**Resort Notes**  
 There is no real food problem in Ocean City, N. J. With well-directed foresight, Mayor Clyde W. Struble in collaboration with the restaurateurs and commodity dealers have planned for the record-breaking influx of vacationers.  
 Plans are under way for a gala rodeo, to be held on August 14, at the Nemerson Hotel, S. Fallsburg, N. Y. Maurice and his Orchestra will play at a Barn Dance and Al Shayne, M.C., will present a novel revue, "Hill Billys on Parade."  
 Irving Freeman, versatile comedian is now entertaining guests at the Waldemere Hotel, Livingston Manor, N. Y. "Honey-moon Hotel" will be the next attraction at the Waldemere Playhouse.  
**Wachapreague, Va.**  
**BEST FISHING**  
 Hotel Wachapreague Wachapreague, Va.  
 Rest Mentally — Rest Physically — Forget All Troubles.  
 (Trains and busses met at Keller Sta., Va., on request—Penn. R.R.)  
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 25 exhilarating sports, including tennis and swimming at their best; delightful accommodations; zestful dining; entertainment by our Talent Squad; grand company! No car needed—what with the regular N. Y. Ontario & Western R.R., the Short Line & Mountain Transit Buses & now—just added—the 3 trains on the Erie, station to door Taxi service arranged. Attractive Rates throughout the Summer. Special Discount to men and women in uniform.  
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New Listing Of U. S. Openings In NY Area

Here's the newest list of positions available for which recruiting is taking place at the Second Regional Office of the United States Civil Service Commission.

The vacancies listed don't include overtime, which will bring an increase of 21 percent in the earnings listed.

- Recruiting Order No. Title of Pos. Salary
V3:28-Translator - Swedish, Norwegian, Danish, \$1,800.
V3:81-Translator-Spanish, French, Portuguese, \$1,800.
V3:805-Hospital Superintendent, Unclassified, \$3,250.
V3:842-Associate Mechanical Engineer, \$3,200.
V3:840-Junior Mechanical Draftsman, Assistant Mechanical Draftsman, \$1,440, \$1,620.
V3:812-Senior Engineering Draftsman, \$2,000.
V3:891-Head Adjuster, \$4,600.
V3:892-Adjuster, \$3,200.
V3:941-Asst. Laboratorian, Bacteriology, \$1,620.
V3:978-X-Ray and Laboratory Technician, \$2,400.
V3:1023-Senior Engineering Draftsman, \$2,000.
V3:1007-Assistant Engineering Aide (Civil), \$1,620.
V3:1009-Junior Engineering Aide (Construction & Mech.), \$1,440.
V3:1162-Associate Welding Engineer, \$3,200.
V3:1106-Senior Draftsman, \$2,000.
V3:1259-Head Animator, Principal Animator, \$2,600, \$2,300.
V3:DC:44-Scientific Aids, Jr. Mathematicians, Jr. Physicists, \$2,000.
V3:896-Senior Engineering Aide, \$2,000.
V3:1036-Asst. Industrial Planning Supv., \$2,600.
V3:1076-Principal Artist Illustrator, Chief Artist Illustrator, \$2,300, \$2,600.
V3:1291-Marketing Specialist, \$3,200.
V3:1216-Junior Airways Engineer, \$2,000.
V3:1294-Assistant Airways Engineer (Elect.), \$2,600.
V3:1295-Associate Civil Engineer, Asst. Civil Engineer, \$3,200, \$2,600.
V3:971-Senior Engineering Draftsman (Mech.), \$2,000.
V3:1357-Miscellaneous Inspector, \$3,500.
V3:1341-Administrative Assistant (Machine Records), \$2,900.
V3:1342-Senior Supv. Machine Tab. Unit, \$2,300.
V3:1352-Assistant Clerk (Prop.), \$1,620.
V3:1362-Junior Radio Engineer, \$2,000.
V3:1373-Draftsman, Civil, \$1,800.
V3:216-Assistant Engineering Aides, \$1,620.
V3:217-Engineering Aide (Civil), \$1,800.
V3:218-Principal Engineering Aide (Civil), \$2,300.
V3:219-Senior Engineering Aide (Civil), \$2,000.
V3:1405-Senior Examiner, \$1,620.
V3:265-Assistant Technologist, \$2,600.
V3:DC-65-Business Specialist, \$3,200.
V3:1358-Diesel Engine Inspector, \$3,500.
V3:1359-Examiner, \$5.68 p.d.
8804-Lithographer (Washington, D. C.), \$1,400-\$2,000.
V2:107-Hospital Attendant, \$1,320 less \$366 (S. & Q.)
V2:108-Mess Attendant, \$1,320 less \$366 (S. & Q.)
V2:142-Temporary Sub. Garageman Driver (Driver Mech.), \$55-65 p. hr.
V2:273-Hospital Attendant (Lyons, N. J.), \$1,320 less \$372.
V2:300-Mechanic (Oil Burner), \$1,620.
V2:444-Cooper, \$7.60 per diem.
V2:475-Window Cleaner, \$1,320.
V2:488-Auto Mechanic, \$7.12 per diem.
V2:489-Auto Mechanic Helper, \$5.12 per diem.
V2:520-Deckhand, \$1,800.
V2:554-Jr. Laborer (Coal Passer), \$1,200.
V2:564-Dredgehand Carpenter, \$2,400.
V2:586-Packer, \$1,500.
V2:587-Janitor, \$1,320.
V2:595-Mess Attendant, \$1,200 less \$135.
V2:619-Mess Attendant, \$1,200.
V2:629-Auto Mechanic, \$8.5 per hour.
V2:636-Janitor, \$1,320.
V2:638-Gardener, \$162.93 per month.
V2:676-Equipment Operator, \$9.1 per hr.
V2:683-Jr. Laborer, \$1,200.
V2:689-Machinist, \$8.40 per diem.
V2:701-Dragnet, \$1,800 less \$372.
V2:705-Window Washer, \$1,320.
V2:706-Office Machine Expert, \$1,620.
V2:712-Laborer, \$1,500.
V2:720-Deckhand, \$1,320.
V2:732-Spreader Operator, \$72.00 per week.
V2:736-Hospital Attendant, \$1,200.
V2:756-Hospital Attendant, \$1,320 plus \$300 (ot).
V2:758-Electrician, \$2,675.
V2:759-Plumber, \$2,500.
V2:760-Steamfitter, \$2,500.
V2:761-Electrician, \$2,500.
V2:762-Storekeeper, \$1,440.
V2:763-Oil Burner Serviceman, \$2,100.
V2:764-Assistant Storekeeper, \$1,620.
V2:768-Sr. Lithographic Press Operator, open.
V2:770-Jr. General Mechanic, \$1,860.
V2:774-Morse Code Operator, \$3,800.
V2:775-Packer, \$1,500.
V2:785-Jr. Storekeeper, \$1,440.

D. C. Is Hot!

WASHINGTON - Federal workers here have a new worry now: If the war lasts much longer air conditioning units are expected to run out of refrigerants.

- V2:791-Laborer, \$1,320.
V2:810-Fireman, \$2,000.
V2:811-Berge Captain, \$1,740.
V2:817-Laborer, \$70 per hour.
V2:818-Charwoman, 85c p. hr. plus 15%.
V2:820-Inventry Checker, \$1,800.
V2:830-Inventry Checker (Steward), \$1,800.
V2:831-Packer, \$6.96 p. diem.
V2:832-Boiler Operating Engineer, \$2,100.
V2:835-Trade Laborer, \$73c p. hr.
V2:836-First Asst. Engr. (Steam), \$2,600.
V2:837-Asst. Eng. (Steam), \$2,600.
V2:838-Fireman (Oil Burning), \$2,000.
V2:846-Machinist's Helper (Armament), \$5.52 per diem.
V2:852-Spray Painter Auto, 70c per hr.
V2:854-Boatswain, \$1,920 less \$372.
V2:855-Fireman (Marine Oil), \$1,680 less \$372.
V2:856-Fourth Mate, \$2,200 less \$420.
V2:857-Oiler (Marine-Diesel), \$1,740 less \$372.
V2:859-Oiler (Marine-Steam), \$1,740 less \$372.
V2:860-Second Asst. Electrician, \$2,200 less \$420.
V2:861-Quartermaster, \$1,740 less \$372.
V2:866-Engineman (Gasoline), \$1,860 less \$372.
V2:867-Engineman (Gasoline), \$1,800.
V2:873-Laundryman, \$1,500.
V2:876-Assistant Engineer (Ungraded), \$2,600.
V2:878-Jr. Firefighter, \$1,680.
V2:879-Asst. Engr. Diesel, \$2,600.
V2:886-Laborer Classified, \$5.92 p. diem.
V2:890-Breakman, \$6.00 p. diem.
V2:892-First Aide Attendant, \$2,050.
V2:905-Firefighter, \$1,860.
V2:906-Crane Operator, \$3,200.
V2:910-Jr. Patrolman, \$1,680.
V2:915-Patrolman, \$1,680.
V2:916-Patrolwoman, \$1,680.
V2:916-Stevadore Foreman (Training Cadre), \$2,200.
V2:924-Painter, \$2,200.
V2:925-Electrotype Finisher, \$1.32 p. hr.
V2:926-Jr. Storekeeper, \$1,440.
V2:934-Boilermaker, \$9.12 p. diem.
V2:938-Boatbuilder, \$9.12 p. diem.
V2:939-Coppersmith, \$9.60 p. diem.
V2:940-Chipper & Caulker, Iron, \$9.12 p. diem.
V2:941-Driller (Pneumatic), \$9.12 p. diem.
V2:942-Gas Cutter or Burner, \$9.12 p. diem.
V2:943-Loftman, \$10.08 p. diem.
V2:944-Rivet heater, \$5.92 p. diem.
V2:945-Shipfitter, \$9.12 p. diem.
V2:946-Shipwright, \$9.12 p. diem.
V2:947-Wharfbuilder, \$9.12 p. diem.
V2:953-Extractor Man, \$1,440.
V2:956-Laundry Helper, \$1,200.
V2:957-Jr. Stationary Fireman, \$80 p. hr.
V2:958-Boat Repairman, \$9.4 p. hr.
V2:970-Laborer, \$6.40 p. diem.
V2:971-Auto Mechanic Helper, \$70 p. hr.
V2:979-Mangler, \$5.54 p. hr.
V2:980-Laborer, \$5.92 p. diem.
Order No. Title of Position Salary
800-Asst. Clerk-Stenographer, \$1,620.
1161-Clerk-Stenographer (French), \$1,800.
1703-Teletype Operator, \$1,440.
1759-French Typist, \$1,440.
1792-Jr. Tabulating Machine Operator, \$1,440.
1957-Sr. Photostat & Blueprint Operator, \$1,620.
2088-Photostat Operator, \$1,800.
2118-Asst. Clerk-Typist, \$1,620.
2143-Sr. Tabulating Machine Operator, \$1,620.
2204-Jr. Clerk-Typist, Overseas Base (Male), \$1,440.
2231-Jr. Clerk-Typist, Jr. Clerk-Stenographer or Asst. Clerk-Stenographer, Wash. D. C., \$1,620.
2374-Sr. Stenographer, Overseas Base (Male), \$1,620.
2410-Asst. Clerk-Typist (Male), \$1,620.
2436-Jr. Teletype Operator, \$1,440.
2472-Jr. Clerk, Newark, N. J. (requires bookkeeping accounting, or legal exp.), \$1,440.
2473-Jr. Clerk-Typist, \$1,440.
2563-Variety Operator, \$1,440.
2665-Sr. Operator (Photostat), \$1,620.
2872-Teletype Operator, \$1,620.
2917-Teletype Operator, \$1,440.
2919-Jr. Clerk-Stenographer (Male), \$1,440.
2985-Graphotype Operator, \$1,440.
2996-Sr. Telephone Operator, \$1,440.
2998-Teletype Operator, \$1,440.
6012-Jr. Clerk-Typist, \$1,440.
8007-Jr. Card Punch Operator, \$1,440.

WAGES

Prevailing Rates

Several thousand skilled craftsmen working for the City in thirty-odd occupations such as blacksmiths, machinists, painters, etc., are paid on a daily rate for their work.

They are supposed to receive the same scale for their work as being paid by private industry for similar skills.

The State, County and Municipal Workers, CIO, is starting a drive for adjustment of the salaries of these employees.

The union charges that there hasn't been any large scale revision of the wage scales since 1932, and that when the City checks on outside rates it uses non-union shops as its basis of comparison.

In order to put a stop to the movement of skilled workers to outside employment the union says that upward wage revisions are necessary, and it is negotiating with Deputy Comptroller Morris Paris for a new series of wage scales.

Amusement Parade

By JOSEPH BURSTIN



BETTY HUTTON who is co-starred with Bob Hope in Paramount's musical, "Let's Face It," which opens at the N.Y. Paramount Theatre tomorrow.

Philip Dorn has been signed for one of the leading roles in "Passage to Marseilles." Dolores Moran has been rewarded with a leading role in "Danger Signal," as a result of her fine performance in "Old Acquaintance," forthcoming Warner Bros. picture, in which Bette Davis and Miriam Hopkins are co-starred. Mickey Rooney's next starring assignment at M.G.M. will be the lead in "National Velvet," which will be directed by Mervyn LeRoy and produced by Pandro S. Berman. Peter Como, singer now appearing at the New York Strand Theatre, has been signed by Twentieth Century Fox, to portray Steve Brodie in the musical "Bowery After Dark." Following "Stormy Weather," the Roxy Theatre will next present "Heaven Can Wait," an Ernst Lubitsch production for 20th Century Fox, starring Gene Tierney and Don Ameche. Beginning tomorrow the New York Paramount brings to the screen "Let's Face It," the Cole Porter amusement-on-parade leader Vinton Freedley musical comedy, with Betty Hutton and Bob Hope. "The Constant Nymph" starring Charles Boyer,

Leader Movie Merit Rating Scale

- 100%-Must be seen.
99-90%-Excellent.
89-80%-Good.
79-70%-Fair.
Below 70%-Poor.

Table with columns for movie titles and their merit ratings. Includes titles like 'ASTOR - Best Foot Forward', 'CAPITOL - Stage Door Canteen', 'CRITERION - Hers to Hold', etc.

SWIM IN THE WORLD'S LARGEST SALT WATER POOL PALISADES AMUSEMENT PARK, N. J. (Just Opposite 125th St. Ferry)

Fight of the Chiefs Waits

The legal actions being brought to invalidate the recent appointment of ten extra deputy chiefs in the Fire Department in addition to the five who were appointed to fill vacancies, are being held off till Autumn.

Movies

RADIO CITY MUSIC HALL 50th STREET and SIXTH AVE. CARY GRANT "MR. LUCKY" with LARAINE DAY



A Scene from "Black Sea Fighters," new Russian film, now at the Stanley Theatre.

Joan Fontaine and Alexis Smith, continue at the N. Y. Strand with Carmen Cavallaro and his orchestra on the stage.

Lena HORNE • Bill ROBINSON • Cab CALLOWAY STORMY WEATHER Plus In America's Favorite—Connie BOSWELL Russ MORGAN and his band

CHARLES BOYER • JOAN FONTAINE • ALEXIS SMITH "THE CONSTANT NYMPH" DIRECTED BY EDMUND GOULDING

The Nazis Call us the Black Death! BLACK SEA FIGHTERS FIRST OFFICIAL FILM OF RUSSIA'S BLACK SEA FLEET IN BATTLE

DINE AND DANCE BUTLER'S CEIL ROBERTS • GLORIA LEROY JEANIE WALKER • MELBA POPE

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MAMA RITZ KOSHER Dairy and Vegetable Restaurant Serving Civil Service Employees for 23 Years DeLuxe Dinner 5 to 8 P.M.—55c

FOR A SANDWICH OR A MEAL Civil Service Employees Are Welcome at KRIST BROS. RESTAURANT 387 Canal St., Near Post Office

Who Said You Can't LEARN TO SWIM! Are you afraid of the water? Have you just never gotten around to it? Have you been unable to develop an easy motion in the water?

### Kaplan Takes on Harold Ickes

Always ready to take on anybody anytime anywhere, redoubtable little H. Eliot Kaplan, executive secretary of the Civil Service Reform Association, last week told off curmudgeon Harold Ickes. "You have displayed . . . misapprehension of the method of removal of civil service employees in the Federal Government," barked Eliot in an open letter, and then added that such ignorance "is unworthy our leading super-bureaucrat."

The issue came about because Ickes feels that it should be easier, in the interest of efficient civil service, to dismiss employees who aren't doing a job.

Eliot answered that unfortunately it is already pretty easy to fire a Federal employee.

"All that is required is that the employee be given a statement of reasons and an opportunity to make an answer or explanation before dismissal.

"Suppose the reasons given by an appointing official should charge an employee with habitual lateless, insubordination in that the employee failed to carry out orders of his supporters or 'talked back' to him, and that he had slapped the face of his fellow-employee one evening . . . Suppose, on the other hand, the employee denied categorically all the charges and even offered proof that the charges were utterly baseless. Even so, the employee may be dismissed forthwith, and neither the Civil Service Commission nor the courts can do anything about it."

### When Is a Name 'Certified?'

The exact meaning of terms used in civil service procedure is a question which leads to considerable discussion, and often to law suits.

The Municipal Commission has just ruled on a definition of the term "certification."

Henceforth, "a name shall not be deemed "certified" until it has actually been considered for appointment.

One previous interpretation of the term was this: When a group of names were submitted to a department by the Civil Service Commission, then all the names on that list were considered "certified."

# FDR to Propose Widened Security For Civil Servants in Armed Forces

By CHARLES SULLIVAN

WASHINGTON—Best news of the year for Government employees who have entered the armed services came last week from President Roosevelt.

The President gave only a hint. However, it was a very important one.

He said he planned to offer legislation so that workers entering the armed services would have their Social Security insurance paid up for them, just as if they were still on the job.

Mr. Roosevelt was referring to industrial workers. He did not mention Government employees by name. Nevertheless, inside word here is that Government workers definitely will be included—either when the new legislation is offered or later.

The President offered a pro-

posed slate of legislation to benefit soldiers. One item read like this:

"Allowance of credit to all members of the armed forces under unemployment compensation and Federal old-age and survivors insurance for the period of their service. For these purposes, they should be treated as if they had continued their employment in private industry."

In other words, Government would assume the burden of paying up the insurance of these employees during their absence.

Now Federal workers don't have unemployment compensation. They do, however, have the equivalent of old-age and survivors insurance. They have it in their own Federal retirement system.

### Fund May Accumulate

As explained in The LEADER last week, the Government employee who enters the armed service can, if he wishes, leave his retirement fund to accumulate during his absence. In such case, however, the fund grows only half as rapidly as it would otherwise. Government contributes its full share. But the employee, in most instances, finds it impossible to pay his share.

If the proposed new legislation develops as expected, UNCLE SAM WILL PAY BOTH SHARES.

Rumors that such legislation was in the offing have been current here for several weeks. The President's statement was the first indication, however, that plans have progressed so far.

### Mead Defends U. S. Employees

WASHINGTON—Sen. James Mead (D., N. Y.) has risen up to answer the spectacular charges of the Byrd Economy Committee about wartime increases in Federal employment.

Here are some of the things Sen. Mead had to say:

—That the only real way to judge Government's payroll is to judge it "against consideration of the size of the job to be done."

—That Federal employment jumped from 1,640,000 in December, 1941 (Pearl Harbor) to 3,000,000 in May, 1943, and "all of this increase was in the war agencies."

—That War and Navy alone increased their civilian staffs from 780,000 to more than 2,000,000 in 17 months—or about 150 per cent.

—That in the same period, however, the size of the armed forces increased 300 per cent!

—That other war agencies (including War Manpower, Selective Service, OPA, WPB, Censorship, OWI, Economic Warfare, and others) have increased 160,000 since Pearl Harbor.

—That peacetime agencies, in the meantime, have declined from a total of 830,000 employees to about 820,000—despite the fact that many of them have taken on numerous war jobs.

—That Post Office, Interior, Federal Security, Federal Works, Interstate Commerce, Panama Canal, and Tennessee Valley Authority alone have brought about a reduction of 55,000.

—That "non-war" expenditures dropped from \$6.5 billion in fiscal 1939 to \$5.3 billion in fiscal 1943, with a further drop to \$4 billion expected in the current fiscal year.

—That "this reduction has been achieved in spite of overtime pay for employees, higher prices for supplies and services, and the loss of much of the key personnel to special war agencies, and the armed forces."

## Negroes in ODB Insist 'Prejudice Does Exist'

The LEADER has carefully reported the situation in the Office of Dependency Benefits with respect to the large number of Negro employees. This week, we received a letter from a number of ODB employees, commenting upon the facts that had appeared in previous articles. Here's the letter:

Editor Civil Service Leader New York, N. Y.

"Dear Sir: We have been following with great interest and deep concern, your recent articles on whether or not discrimination exists in the ODB.

"Your first article was so complete in its truth that we were glad it was published and felt that you were interested in fair play for all American citizens, regardless of color; but the next article was different, so we decided we would write an open letter to give the answer to what the Negro problem is in the O.D.B.

"You have been told by high officials that discrimination does not exist in the O.D.B., other than, possibly among lower bracket employees indicating civilian personnel; we contend that to be very far from true because of these facts:

"Out of the great number of

employees, many negroes are working in a supervisory capacity without receiving grades and salaries, appertaining to such work. And have been doing so for periods far too long for no action to have been taken. That is not one of our main complaints. We would all like to earn supervisory salaries; still we realize that we all haven't the brains and ability required for such work. We also resent the explanation made by one official that prior to being employed in the O.D.B. most of the Negro employees did not have opportunity to work in supervisory capacity. We have had this explanation given to us by the officers in a more subtle way every time we have approached any of them about our problem. This is a gross understatement, as many of these Negroes have good educational backgrounds from recognized New York schools. Many more, degrees from southern colleges. And a large portion of them are from WPA projects that were operated within many large government agencies prior to the war; in which they served in supervisory capacity and received as high a rate of pay as any white employee.

"The Negro in the O.D.B. is not an illiterate, ex-kitchen hand or factory employee, as is commonly believed and thrust out as a reason for our slow advancement. We will admit that a few Negroes are in supervisory capacity and that others are receiving higher pay; but the ratio is not in proportion for us to feel that the President's order of no discrimination is being adhered to; considering the fact that a 17-year-old white with no previous business background can be a supervisor.

### "Colored" Cards

"You were told that there is no way of giving exact figures as to how many Negroes are in the higher brackets because there wasn't any indication in office records to show the race or color of an employee. This is also incorrect. Within branches, each employee is tagged with a file card and the card of a Negro has "Colored" on it. This policy may have been abolished recently because it was questioned by several Negro employees, yet, not long ago it existed. The explanation given at the time was that that it was necessary because in that way proportionate promotions could be made. Have they been made?

"We do hereby repeat the charge that Negroes are not proportionately represented on the grievance board. At present, there is only one: a woman. "There are many petty dis-

crimatory practices, used in the ODB of which we could speak, but we have learned to accept them because of the large southern element involved: officers and civilian personnel.

It has been stated that Negro and white employees have a harmonious relationship; the only way that is maintained is by the Negro segregating himself into his own group and going and coming that way. There are many whites who would be more friendly and fair but because of censure from their white southern brethren they leave us strictly alone. We are not interested in the social aspect."

"We are only concerned with having a fair opportunity to show our ability with the expectation that we'll be justly rewarded. After all, true democracy at home is the best weapon against those we're fighting."

NEGROES OF THE ODB

## 5,000,000 Status Changes Recorded in Three Months

(Continued from Page Two)

efficient, inexpensive method, and all agencies were won over to it, except the Navy Department, which has a scheme of its own. Not all agencies using this new form—Form 50—are yet completely streamlined. And they don't all use it the same way. The War Department uses four copies, for example: Veterans Administration, 8.

The Civil Service Commission went to its Service Record Division, and said: "Now here's the set-up. The wartime manpower situation and selective service have us just about up to our necks. Turnover is terrific. Our records are just not keeping up with things. We've got to bring ourselves up-to-date."

### Klinestiver Selected

Alton Robert Klinestiver, a senior administrative assistant with a long record of civil service advancement, was selected to do the job. And because the labor market in New York City isn't as bad as it is in Washington, the whole job was sent to the Big City. Klinestiver came to New York (he's gotten to like the town a great deal), and at once set about hiring a staff. He recruited girls from high schools and colleges at record-breaking pace. In six days, he had his staff at work.

When Alton Klinestiver came to New York, he brought with him only 4 supervisors. Everybody else was recruited here—124 persons. Actually, 150 were recruited, but there were some resignations. Everybody, of course, had to be trained from the ground up. They were tested three times.

The girls came in at \$1,440 a year, but the job was only temporary, for a two-month period. Three men were hired too and they look a little on the sheepish side among so

many women. Many of these girls had never worked before, and for the first week or two there was a slight problem of getting them to realize that this wasn't school—it was hard reality. However, no major disciplinary problems arose—and since then the girls have been working quite nicely, thank you.

Their task is now almost completed. They sort and code names by what is known as the "soundex system." In this system certain consonants are given numerical equivalents.

The step known as "sorting," consists of arranging papers by the first letter of the surname.

Then comes coding. If your name were Lamm, it would be coded under L-500. Leen, Lain, and Laney also are coded under L-500. The letters a, e, i, o, u, y, w, h, aren't coded.

But there's lots of trouble with the Smiths. There are dozens of John J. Smiths working for the Government, born on the same date! The only way of distinguishing among them is by referring to them as John J. Smith 1, John J. Smith 2, and John J. Smith 3.

After coding, the forms must be made ready for inclusion in file.

The job will be finished before this month is ended. Then, the Government won't be in difficulties when individuals write in and say, "Please tell me what my status is." It will be only a matter of going to his files and digging out the information all on a single sheet.

And when these tissue-thin sheets go back to Washington, the "fill fill files which, if laid end to end, would occupy a mile of space.

It's a good job Klinestiver and his staff are doing. The kind of job Congressmen should know about.

IN THE CURRENT ISSUE OF

## THE PROTESTANT

EDITED BY KENNETH LESLIE

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By PIERRE VAN PAASSEN

First of a series of articles on the political prospect for a Jewish Homeland in Palestine. A revelation that will have diplomatic repercussions in London, Washington, Jerusalem.

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