

Civil Service LEADER

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Reorgan

COMP
ALBANY
CAPITOL STATION
P O DRAWER 125
HENRY GALPIN

to Govt.

See Page 3

Levitt Sets Study of State Employees' Retirement System

ALBANY, April 18 — The beginning of a comprehensive study of the New York State Employees Retirement System has been announced by State Comptroller Arthur Levitt. The study will deal with the operating procedures and the programs of the system.

The study is being conducted by an outside firm of management consultants that will review the objectives of the System and its benefits in the light of modern concepts of retirement allowances and methods of achieving these objectives.

It will include a comparison of the New York State Employees' Retirement System and other public and private systems, methods of achieving presently stated benefits and recommendations as to administrative or actuarial methods, the current loan program and death and disability benefits, the impact of Social Security on retirement allowances, the investment of the Retirement System, and how the recently enacted investment powers can be effectively used.

Commenting on the study, Mr. Levitt said: "As trustee of the 'employees' Retirement System, it is my responsibility to re-evaluate



COMPTROLLER LEVITT

the System's needs in terms of modern economic conditions."

The consulting firm of Towers, Perrin, Forster and Crosby, Inc., of New York City has been assigned the contract for the study. It is expected that a report will be submitted by December of this year.

Kaplan's Powers Expanded By Governor As Part of Broad Reorganization Plan

ALBANY, April 18 — H. Elliot Kaplan, president of the State Civil Service Commission, has received greatly increased powers under legislation approved by Governor Rockefeller and the 1960 Legislature.

The measures, signed by Mr. Rockefeller, provide:

(1) For the transfer of the functions and powers of the State Merit Award Board to the Civil Service Commission.

(2) For the elimination of the State Classification and Compensation Appeals Board and the transfer of its powers to the commission.

(3) For the granting of the powers and duties of the State Commission on Pensions to the commission.

(4) For the transfer of the functions of the Temporary Health Insurance Board to the President of the commission.

Part of Reorganization

All four measures were part of the Rockefeller plan for the reorganization of state government. In signing bills eliminating the two agencies — classification and appeals and merit award boards — Mr. Rockefeller declared:

"These bills will eliminate two
(Continued on Page 14)

GETS FIRST THRUWAY MERIT CERTIFICATE

ALBANY, April 18 — Fred Burkey, a general mechanic, has earned the State Thruway Authority's first Certificate of Merit for unusual accomplishment, plus \$100 for pushing a burning bus away from the Chittenango Service Area gas pumps.

Mr. Burkey was operating a snow plow when the bus pulled into the service area with smoke and flames pouring from the motor housing.

Two Year Death Benefit Bill Pushed by Association

The Civil Service Employees Association has written to Robert MacCrate, counsel to Governor Rockefeller, recommending approval of legislation to increase the present death benefit for members of the State Retirement System from the present maximum of one year to a maximum of two years.

The legislation is referred to as the Noonan Bill, Assembly Int. 3040, Pr. 3105. It was sponsored by the CSEA and introduced at its request.

"It should be noted, however," said the letter to Mr. MacCrate,

Spring Meeting Set for Western N. Y. Conference

The Western New York Conference of the Civil Service Employees Association will hold its spring meeting at Roswell Park Memorial Institute, 666 Elm Street, Buffalo, N.Y., on Saturday, April 30, at 2 P.M. Roswell Park will be host to the Conference.

A tour of the hospital will begin at 12 noon, and the meeting will start at 2 P.M., at which time Max Weinstein, actuary of the New State Employees Retirement System, will address both the State and County group.

The subject of his talk will be "New legislation affecting the members of the Retirement System."

The evening speaker will be the Honorable Walter J. Mahoney, Senator of the 55th Senatorial District.

Dinner and cocktails will be served at the Peace Bridge Motel on Porter and Lakeview Ave., Buffalo, N. Y., at 6 P.M.

Public Works Gets Set to Lay Off 103 Maintainers

Layoffs of 103 maintenance employees in State office buildings, including 69 in Albany, are planned by the State Department of Public Works, it has been learned.

The layoffs, resulting from a budget cut, will begin April 20, and for many of the employees they will constitute a heavy blow at Republican patronage in Albany.

Formal notices to individual employees are being prepared. They will go to 31 employees in the Capitol, 26 in the State Office Building and 13 at the state's campus site off Western Ave. No cuts are being made for the Court of Appeals building.

In Other Cities

In addition, the department is laying off 13 employees at the State Office Building at 80 Centre St., New York City; 90 at Civil Defense headquarters in New York City; six at the Buffalo State Office Building.

"that under the terms of the bill, it takes twice as long to be eligible for the second year benefit. Under the present law, a person becomes eligible for a death benefit equal to one month's salary for each year of service not exceeding twelve. Under this bill it would take two years of service to make an employee eligible for an additional death benefit equal to one month's salary. Consequently, it would take a total of 36 years of service to become eligible for the maximum benefit.

"At the present time, the Retirement System profits upon the death of any member while in service. This is because the death benefit is always smaller than the pension reserve that has been accumulated at the time of death for the eventual retirement of such member.

"Under the present law, when

a member dies in service, no matter how long that service may be, his beneficiary will receive only the return of his contributions with interest, plus a death benefit not exceeding one year's salary. Under the terms of this bill, the death benefit, while still, in every case, smaller than the accumulated pension for the benefit of the member, would be brought into a closer relationship.

Those Who Stay

"This bill would be particularly helpful to those employees who stay on in service, often at the request of the head of the department or their superior officers, after reaching retirement age. Death in such cases often results in the payment of a death benefit greatly disproportionate to the amount the employee would have
(Continued on Page 14)

Capital District Conference Gets "Mr. X" to Teach State Employees Public Relations

The Capital District Conference of the Civil Service Employees Association will teach State employees how to improve their public relations at a seminar in Albany next month.

The meeting will start at 3 P.M. Wednesday, May 4, in the State Health Department Building on Holland Ave.

The Gimmick

The first speaker of the seminar

has been identified only as "Mr. X" and Edwin J. Roeder, a CSEA member and the publicity agent in the Commerce Department refuses to say who he is.

"He will be a local public relations person, though I wouldn't say he is prominent," Mr. Roeder added. "The reason for not identifying him is to incite curiosity."

Speakers who were identified include Thomas J. Carroll, Albany public relations executive; John B. Keene, manager of employ activities and community relations, Behr-Manning Company, Water-vliet; Daniel Button, editorial writer for the Albany Times-Union, and Albert G. Zink, manager of news and television programming, WGY-WRGB, Schenectady.

Other Speakers

Also, A. C. Stevens, community relations manager, General Electric Company, Schenectady; Foster Potter, State Agriculture and Markets Department publicist; Philip Kerker, CSEA public relations director, and Paul Kyer, editor of the Civil Service Leader.

Hazel Abrams, president of the Capital District Conference, said the purpose of the session was to show state employees how to achieve a better public understanding of their activities. The conference represents 31 chapters with some 8,000 members. About 150 are expected to attend the seminar.

Joseph F. Felly of Albany, CSEA president, will address a dinner meeting at the seminar.

Pass your copy of The Leader On to a Non-Member

CSEA Moves to Get 5 Percent Pay Hike For School Employees

Strong efforts were launched last week by the Civil Service Employees Association to sell to the State's school districts the idea of paying the first five points of school employees' pension contributions.

F. Henry Galpin, the Association's salary research analyst, and Patrick Rogers, the Association's Albany area field man last week made overtures to the Colony Central School District in the interest of getting the School Board to vote the 5 percent pay plan for Colony school employees. They consulted with Glenn Bretsch, supervising principal of the Colony School District.

Other such meetings are planned for the future.

IN CITY CIVIL SERVICE

By RICHARD EVANS JR.

Housing Employees Get Cash Awards

Cash awards ranging from \$10 to \$25 were recently given to eight employees of the New York City Housing Authority for their contributions to the Employee Suggestion Plan. In a ceremony presided over by Francis V. Madigan, a member of the Authority. The plan gives employees an opportunity to participate in the progress of the Authority through promoting its operating efficiency while also giving them a chance to earn extra money.

The winner of the \$25 award, Tony Favia, devised a form to transmit accurate cabinet drawings to the Central Carpentry Shop which has eliminated errors and misunderstandings.

The other award winners, in the fields of maintenance, office procedure and management, are: AnnaBelle C. Adler, Fred Ginsberg, Rose Glatstein, Irwin D. Hirschfeld, Gus Leotta, Frank Straub and William Tosto.

H.I.P. Recruits in Housing Authority

Enrollment of City Housing Authority employees and their families in H.I.P.-Blue Cross is now under way. The closing date for enrolling is April 24. Coverage will start on July 2.

Some 10,000 Housing Authority employees and dependents are now enrolled in the health program, with the Authority contributing half the premium.

Under H.I.P. the employees receive fully prepaid medical, surgical, maternity and specialist care without extra charges beyond the premium. The service is given at employees' homes, at doctor's offices, at H.I.P. medical group centers and in the hospital. Also included are X-rays, physical therapy, eye examinations, private ambulance transportation and visiting nurse service.

Under the Blue Cross Hospital Plan the employees are entitled to payment for bed and board, use of the operating room and other services in the hospital.

Enrollment information is available at the Housing Authority's Insurance Division, 299 Broadway, Digby 9-4310, Ext. 347.

Symposium on Need Set by Welfare Dept.

Welfare Commissioner James R. Dumpson will present the opening address at a Welfare Department sponsored symposium on "The Public Responsibility for Meeting Need in a Rapidly Expanding Community" on Friday, April 29.

The symposium will include morning and afternoon sessions in the Queens County Medical Society auditorium, 112-25 Queens Boulevard, Forest Hills. A luncheon session in Topsy's Restaurant, 112-01 Queens Boulevard, will be presided over by Queens Borough President John T. Clancy.

A record number of civic workers, officers and experts from private borough social service organizations and parent teacher

groups are expected to attend.

Superintendent of Schools John Theobald will address the luncheon session on "Meeting Educational Needs in a Rapidly Expanding Community."

Firemen of the Month

The New York Journal-American's award for "Fireman of the Month" for the month of March has been awarded to Lieutenant John P. O'Neill of Engine Co. 281.

The Daily News "Fireman of the Month" award goes to Fireman 1st grade Henry V. Jakubowski of Ladder Co. 80.

Reilly is First City Man on Labor Panel

The Personnel Department's director of classification and compensation has been appointed a member of the National Labor Panel of the American Arbitration Association.

The Arbitration Association is a non-profit organization dedicated to the settlement of major disputes in industry. The National Labor Panel consists of distinguished citizens from all over the Country who volunteer their services in efforts to maintain peaceful relations between labor and industry.

Mr. Reilly is the first New York City official to be selected to serve on the Panel. He has been director of classification and compensation in the Personnel Department since 1954.

City Employee Suggestion Plan

An 88 percent growth in the City Employees' Suggestion Program since its inception in 1955 was outlined in the Mayor's annual report.

In the Suggestion Program's first year, 1,277 suggestions were submitted for savings to the City of \$62,233 and for cash awards of \$2,630 to 65 winners. In 1959, employees submitted 2,418 suggestions which, it is estimated, will save the City \$250,000 a year. Cash awards amounting to \$11,160 went to 253 employees.

Intergroup Relations Get New PR Man

The New York City Commission on Intergroup Relations has a new assistant director of public information. He is Warren E. Gardner, Jr., a former member of the public relations staff and editor of the company magazine for Pitney-Bowes, of Stamford, Conn.

From 1956 through 1958 he served as assistant public relations officer of the New York State Department of Public Works. His media experience includes eight years as a reporter, staff writer, and editor with the Afro-American newspapers, Baltimore; Our World magazine, and radio station WNEW.

His appointment was announced last week by Dr. Frank S. Horne, executive director of the Commission.

Credit Union Housing Co-ops Underway

Two middle-income cooperative apartment developments sponsored by the Municipal Credit Union and the New York State Credit Union League are taking shape in the City Hall area of lower Manhattan.

They are Chatham Green and

Retires After 50 Years With City



Michael Todaro, right, principle management analyst in the Office of City Administrator, who retired recently after 50 years of City service, is shown receiving the gift of a wristwatch from Deputy Mayor Paul O'Keefe at a City Hall ceremony. Mr. Todaro, who is 67, first joined the City in 1910 with the Board of Water Supply.

City Aides Speak To Civil Service High School Classes

The chief of placement and adjustment division of the New York City Health Department's bureau of personnel, Mrs. Ann Kennard, addressed the civil service classes at Benjamin Franklin High School recently on job opportunities in her department.

A Welfare Department spokesman, John A. Welsh, a senior case worker, also addressed the classes, saying about work opportunities in his department, "there are not the glamour jobs you will find in the Police and Fire Departments."

"They are clerical jobs and social work jobs," he said. "They offer permanence, City and Social Security pensions and the opportunity for advancement to higher categories."

According to Mrs. Kennard, "high school graduation is vital for employment in the Health Department, which employs 5,000 persons in 200 different titles."

The civil service courses at the High School are part of a two-year-old program representing a new approach toward non-college bound education. It has, say school spokesmen, generated a new seriousness of approach on the part of the students who now can see a goal for their schooling, with an attendant improvement in character and cooperation.

Teachers Seek End of Overcrowded School

The United Federation of Teachers has filed a petition in the State Supreme Court seeking action by New York City Fire Commissioner Edward F. Cavanagh, Jr., the City Board of Education and School Superintendent John J. Theobald to eliminate overcrowding in schools because it causes fire hazard.

The petition was filed in behalf of Charles Cogen, president of the Federation, Esther Klugherz, a parent whose child is enrolled in the Public School System, and Benjamin Mazen, attorney and chairman of the UFT Grievance Committee.

The petition states that there "exist in the public schools numerous and serious instances of overcrowding, so that in case of fire therein, the lives of teachers and pupils would be imperiled."

CITY EMPLOYEE EVENTS CALENDAR

- ST. CHRISTOPHER GUILD**, Marine & Aviation Dept., Annual Communion and Breakfast, Sunday, May 1, Church of Our Lady of the Rosary, 7 State Street, 9 A.M., followed by breakfast at Vincent's Restaurant, 14 Pearl St., Manh.
- ST. GEORGE ASSOCIATION**, Marine & Aviation, Annual Communion and Breakfast, Sunday, May 1, 9 A.M., in Trinity Church, followed by breakfast in Trinity Church's Parish Hall, 74 Trinity Place, Manh.
- CAHOLIC TEACHERS ASSOCIATION**, Rockville Centre, Dinner Meeting at 6 P.M. Thursday, April 28, at the Three Village Inn, Stonybrook, L.I. Tickets are \$4. Contact Mrs. Thomas Regan, 41 Hamilton Ave., North Babylon, L.I.
- ST. GEORGE ASSOCIATION**, Fire Dept., Annual Communion & Breakfast, 9 A.M. Sunday, May 1, Church of the Incarnation, Madison Ave. & East 35th St. Breakfast at 10:30 A.M. in Grand Ballroom of Hotel Roosevelt, Madison Ave. & 45th St., Manh.
- CARROLL CLUB**, Card Party, 7:30 P.M. Thursday, April 21, 22 East 38th St., Manh.; Spring Dance, 9 P.M. Friday, April 22, Hotel Edison, 228 W. 47th St., Manh.; Concert, 8:15 P.M. Saturday, April 23, 22 East 38th St., Manh.
- SUPERINTENDENTS ASSOCIATION**, Sanitation Dept., Meeting Wednesday, April 20, 8:15 P.M., 428 Broadway, Manh.
- LOCAL 1515, A.F.S.C.M.E.**, Sanitation Dept., Meeting at 8 P.M. Wednesday, April 20, 22 El St., Manh.
- VETERANS OF FOREIGN WARS**, Post 6390, Sanitation Dept., Meeting at 8 P.M. Wednesday, April 20, 238 Williams St., Manh.
- THE NEGRO BENEVOLENT ASSOCIATION**, Sanitation Dept., Meeting at 8:30 P.M. Thursday, April 21, 81 W. 115th St., Manh., refreshments.
- THE HEBREW SPIRITUAL SOCIETY**, Sanitation Dept., Meeting at 40 E. 7th St., Manh., at 7:30 P.M. Thursday, April 21.
- IRISH-AMERICAN ASSOCIATION**, Sanitation Dept., Meeting in Hotel New Yorker, 34th St. & 8th Ave., North Ballroom, 8 P.M. Thursday, April 21, refreshments & entertainment.
- ST. GEORGE ASSOCIATION**, Sanitation Dept., Meeting at 8:30 P.M. Friday, April 22, Room 1002, 71 W. 23d St., Manh., Refreshments.

STATE YOUTH COMMISSION POSTS FILLED AT \$50

ALBANY, April 18 — One re-appointment and one appointment have been announced for the State Youth Commission.

Governor Rockefeller has re-named William G. Rose of Suffern for a new term ending July 1, 1964. He appointed Bayard S. Forster of Garrison to the commission, succeeding William E. Robinson of New York City. Mr. Forster also will serve until July

1, 1964.

Members of the commission receive \$50 a day, plus expenses.

STATE COLUMBIA ASSOCIATION TO MEET

The next meeting of the Columbia Association of New York State Employees will be held at 5:15 P.M. Wednesday, April 20, in Room 659 at 80 Centre St., Manh. Refreshments will be served.

Guest speaker will be Dr. Cornelius Longarzo, U.N. Delegate of International Catholic Charities.

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(Continued on Page 15)

Full Official Draft of Vested Pension Bill

Two weeks ago The Leader published an early draft of the legislation to give members of the State Retirement System vested rights. Last week, a summary of the main provisions of the final version of the bill were published.

Below is the entire text of the final and official version of the bill as it was signed into law by Governor Rockefeller:

G.O. 1165, Nos. 1820, 4474, Int. 1791. Introduced in Senate Jan. 25 by Senator McEwan; an act to amend the retirement and social security law, in relation to granting vested retirement allowances to certain members of the New York State employees' retirement system.

Section 1. The retirement and social security law is hereby amended by inserting therein a new section, to be section seventy-six, to read as follows:

Vested retirement allowance. a. A member who discontinues service other than by death or retirement, who has credit for at least fifteen years of total service including a minimum of five years of member service during which the member contributed to the system, and who does not withdraw his accumulated contributions, shall be entitled to make application for a vested retirement allowance on or after the first day

of the month following his attainment of sixty years of age. The retirement allowance provided by this section shall vest automatically upon such discontinuance of service by such member.

b. The vested retirement allowance shall consist of:

1. an annuity which shall be the actuarial equivalent of the member's accumulated contributions at the time of his retirement, and

2. a pension of one-one hundred fortieth of his final average salary multiplied by the number of years of total service, and

3. a pension which is the actuarial equivalent of the reserve-for-increased-take-home-pay to which he may then be entitled, if any.

c. Any member entitled to a vested retirement allowance shall apply for such allowance in accordance with the provisions of subdivision a of section seventy of this article.

d. In the event of the death of such member prior to the effective date of his retirement his accumulated contributions shall be paid to his beneficiary or estate in accordance with section fifty-one of this article.

e. A member may withdraw his accumulated contributions at any time subject to the limitations contained in section fifty-one of this article. The withdrawal of a member's accumulated contributions shall terminate his right to a vested retirement allowance.

f. A member who discontinues service other than by death or retirement and who had been contributing on a basis other than retirement at age sixty may elect to withdraw the amount of his contributions and regular interest thereon which is in excess of the amount of the accumulated contributions which he would then have to his credit had he been contributing on the basis of his rate of normal contribution. Such refund shall be granted upon application to and with the approval of the comptroller.

II. Paragraph four of subdivision f of section forty of such law as amended by chapter nine hundred ninety of the laws of nineteen hundred fifty-seven, is hereby amended to read as follows:

4. When a member shall have withdrawn all or part of his ac-

(Continued on Page 16)

Governor Signs Measure to Streamline Govt.; Immediate Effect on Employees Slight

ALBANY, April 18 — A series of sweeping changes in State government organization has been approved by Governor Rockefeller. The changes effect various State agencies, transferring some and abolishing others.

The reorganization moves, submitted to the Governor by his special "Task Force," will have little immediate effect on the State's civil servants.

The program, prepared by Dr. William J. Ronan, the Governor's secretary, and a special staff, has as its goal a consolidation of agencies and some important transfers of powers.

An important contributor to the reorganization was the Civil Service Employees Association's Special Committee to Study Reorganization of State Government, headed by Edward Sorenson and including Hazel Abrams, Mrs. Mildred Meskill, Samuel Friedman and Bernard Schmahl.

What the Bills Are

The approved reorganization bills are:

Senate Bill, Int. 3511, Print 4487, entitled: "An act to amend the executive law, in relation to creating the office of general services in the executive department and transferring the division of standards and purchase to the office of general services."

Senate Bill, Int. 3512, Print

3766, entitled: "An act to transfer certain functions, powers and duties of the director of the division of the budget to the office of general services in the executive department, and to amend the state finance law in relation thereto."

Senate Bill, Int. 3513, Print 3767, entitled: "An act to transfer

certain functions, powers and duties of the superintendent of public works to the office of general services in the executive department."

Assembly Bill, Int. 4379, Print 4603, entitled: "An act to transfer the functions, powers and duties of the division of the land office and the board of commissioners of the land office to the office of general services in the executive department."

Assembly Bill, Int. 4395, Print 4619, entitled: "An act to transfer certain functions, powers and duties of the director of the budget to the office of general services in the executive department."

Senate Bill, Int. 3526, Print 4193, entitled: "An act to amend the vehicle and traffic law, and the tax law, in relation to the establishment of the department of motor vehicles, transferring thereto certain employees, records and functions of the department of taxation and finance, and transferring certain appropriations in connection therewith."

Senate Bill, Int. 3535, Print 4061, entitled: "An act to amend the vehicle and traffic law, in relation to assigning certain functions, powers and duties of the state traffic commission to the commissioner of the department of motor vehicles, and reconstituting the state traffic commission."

Major Stride

"For the first time in thirty-three years, the Legislature has taken a major stride forward in the modernizing of the machinery of State government," wrote Governor Rockefeller.

"In a pre-session memorandum (Continued on Page 16)

State Office Building Is Set For Buffalo

ALBANY, April 18 — The way has been cleared for construction of a State Office Building in Buffalo.

Governor Rockefeller has signed necessary legislation to build the office structure on lands owned by the State Thruway Authority.

In approving the measure, Governor Rockefeller announced:

"This bill will permit the State to acquire the unused Lehigh Valley Railroad property and such additional property as may be necessary for the construction of a State Office Building. The building will be constructed by the Employees Retirement System and leased to the State for a term not exceeding 15 years, after which the State will own the building free and clear.

"Experience with other State office buildings constructed by the Employees Retirement System and leased to the State has demonstrated that substantial savings in the cost to the State of office space can be expected at the same time that the Retirement System enjoys the benefit of a sound investment opportunity."

Mr. Rockefeller said an agreement for the purchase of lands from the State Thruway Authority already has been negotiated. Funds for the purchase of other land is included in the 1960-61 state budget.

Plans for a modern building of major size are being prepared.

State Stenographer Pay Minimum Raised

The minimum salary for stenographers in State civil service will be raised temporarily to \$3,354, effective April 21, in the five counties of New York City, and in Westchester and Nassau.

The temporary increase, made to ease recruitment, was announced by J. Earl Kelley, State CSC Classification and Compensation Director. It is the third-year rate of pay grade 4.

In brings the pay minimum to \$64.50 a week, which amounts to \$152 more a year than the present \$3,202 minimum.

Top Correction Promotions Made By McGinnis

ALBANY, April 18 — Commissioner of Correction Paul D. McGinnis has announced the following appointments on a permanent basis from the civil service lists just established as the result of recent competitive promotion examinations:

Harold W. Pollette, principal keeper, Clinton; Albert J. Meyer, principal keeper, Attica; John T. Deegan, principal keeper, Auburn; Vincent R. Mancusi, assistant principal keeper, Auburn; James J. Walsh, captain, Attica, and Addison V. Byram, captain, Eastern Correctional Institution, Napanoch.

All of the appointments, Commissioner McGinnis said, are effective April 28, except that of Mr. Walsh, which will be effective May 26. For administrative reasons Mr. Pollette and Mr. Mancusi will not report for duty in their new positions until May 18.

The position of principal keeper has an annual salary range of \$3,652 to \$10,362; that of assistant principal keeper, from \$7,463 to \$8,966; captain, from \$6,732 to \$8,142.

James Monroe New Ray Brook Director

The provisional appointment of Dr. James Monroe as director of the Ray Brook State Tuberculosis Hospital, at a salary of \$15,352, was announced last week by Herman E. Hilleboe, State Health Commissioner.

Dr. Monroe, who served as assistant director at Ray Brook since July 1, 1948, succeeds Dr. Frederick Beck, who was recently appointed director of Homer Folks State Tuberculosis Hospital in Oneonta.

A native of West Virginia, Dr. Monroe studied medicine at Johns Hopkins University Medical School, where he received his Doctor of Medicine degree in 1934.

JOINT COMMUNION BREAKFAST IN DANNEMORA



The first annual Communion Breakfast of Dannemora State Hospital and Clinton Prison employees was held recently at St. Joseph's church, Dannemora. Rev. Cormac Walsh, Institutional Catholic Chaplain, celebrated the Mass, assisted by Msgr. Donald Kelly and Rev. Frederick Brockway. About 280 employees attended. Pictured above at the speakers table, from left, are: Rev. Cormac Walsh; William E. Cashin, guest speaker; Warden J. Edwin LaVallee, Clinton Prison, master of ceremonies; Commissioner of Correction Paul D. McGinnis, guest of honor; Msgr. Donald Kelly and Lieutenant Leon Vincent.

Capitol Chapter PA Society Sets Award Board

The Capital District Chapter of the American Society for Public Administration has announced the appointment of the selection committee for its annual public administration awards, according to Abraham Lavine, president of the Capital chapter.

The committee will consider nominations for the Charles Evans Hughes and Alfred E. Smith Awards and consists of the following: Hon. Joseph P. Carlini, Speaker of the Assembly, State of New York, H. Elliot Kaplan, President, State of New York Civil Service Commission, Dr. T. Norman Hurd, Director of the Budget, State of New York, David Beetle, Managing Editor, The Knickerbocker News, C. L. Chamberlain, Executive Director, County Officers Association, Alfred J. Worsdell, Director, Organization Relations, Empire State Chamber of Commerce.

Any public employee in the executive, legislative or judicial branches of State Government or of Federal and local government jurisdiction in the capitol area may be nominated. The awards are given for significant achievement in government service which have resulted in outstanding benefits to the public jurisdiction served. Nominations are submitted by public officials, agencies or organizations.

U.S. Service News Items

By GARY STEWART

Holy Name Society Communion Breakfast

The New York Post Office Holy Name Society will hold its 39th annual Communion Mass and Breakfast on Sunday, May 1, at the Astor Hotel, Rev. Msgr. Raymond M. Collins, spiritual director of the group, has announced. The breakfast will follow the corporate Mass and Communion, which will be celebrated at 8 A.M. by Francis Cardinal Spellman. Principal speakers will be Most Rev. John M. A. Fearn, auxiliary Bishop of New York, representing Francis Cardinal Spellman, and Dr. Edward D. Re, member of the Board of Higher Education, who will speak on "the American Catholic's obligation of citizenship."

'Army Engineers' Aides Awarded over \$1,000

Ten employees of the Army Corps of Engineers' Eastern Ocean District received over \$1,000 in suggestion and outstanding performance awards at a ceremony held recently in New York City, attended by 350 of their fellow-employees.

Suggestion awards were presented by Colonel Carlin H. Whitesell, district engineer, to Carl Burtoff, who received \$15; Nathan Levine, recipient of \$25; Joseph Squillante, \$10; and Stephen Tacopina, \$25.

Mrs. Jane W. Anastasio, an administrative assistant in the New York Liaison Detachment of the Mediterranean Division, received a \$150 cash award for sustained superior performance of her duties; and Mrs. Gloria Cooper, a purchasing agent in the supply division, got an outstanding rating and \$100.

A clerk in the safety branch, Mrs. Beatrice M. Granato, received \$150 and her second outstanding rating since 1954; and Lillian Reynolds, secretary to the chief of the planning branch, got \$150 in cash for sustained superior performance.

Two men also got outstanding ratings and cash awards for sustained superior performance. Alfred V. Donato, a supervisory electrical engineer, took home \$250, and Ralph E. DiGiacomo, property and supply officer, received \$200.

The Eastern Ocean District handles overseas military construction in the Azores and in the

far north, including extending the DEW line across Greenland, and the ballistics missile early warning system (BMEWS) station near Thule, Greenland.

Three Army Terminal Employees Retire

Three World War I veterans, employees of the Headquarters, U. S. Army Transportation Terminal Command, Atlantic, retired recently from Federal service. All live in Brooklyn.

Benjamin Feldman, who completed almost 19 years' service, was employed as an editor in the signal section, U. S. Army Overseas Supply Agency, New York. Andrew Sisto, who worked in the carpenter shop, Engineer Division, has served over 18 years, and Bernhard Goldmunz, a warehouseman leader in the Cargo Operations Division, is retiring with 22 years, 8 months' Federal service.

Top Aide Says It's a "Privilege to Serve"

The director of the National Bureau of Standards, Dr. Allen V. Astin, said in a letter to a North Dakota high school student who had asked how it felt to serve the country, that he considered it a privilege to serve, which is some-

thing we've heard expressed many times by civil servants.

He said, "I get a genuine pleasure and reward out of my job. I like being part of an important activity — and the bureau's work is of the highest importance to

the country, to science and to the future. I like the notion of service . . ."

He went on to say "I like the kind of people who are in public service with me. The Civil Ser- (Continued on Page 13)

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RETIRES AFTER 22 YEARS



Shown receiving a certificate of merit on the occasion of his retirement from Federal service is Bernhard Goldmunz, second from left, a World War I veteran and U.S. employee for 22 years. Presenting the certificate is his chief, Colonel Lewis G. Villere, right, Cargo Operations Division, U.S. Army Transportation Terminal, Brooklyn. Looking on are two of Mr. Goldmunz's fellow employees.

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Travel Aides Needed

An examination for travel information aide positions in Albany and New York City is being offered now by the State of New York. Applications will be accepted up to May 23.

The starting salary for the job is \$4,070 a year, and after five annual increases the pay will be \$5,010.

Requirements of the job are either four years of experience or four years of college, or a satisfactory combination of experience and college. Experience must have been in public relations and have involved frequent contact with the public in promotional activities, the assembling of displays and exhibits or the dissemination of information on promotion projects.

What They Do

Travel information aides furnish information to the public on attractions and facilities for vacationists in New York City. They

SCHUYLER MANSION BOARD APPOINTMENTS

ALBANY, April 18 — Governor Rockefeller has appointed Mrs. Shirley Hunt Steinberg of Albany to the board of trustees of Schuyler Mansion and reappointed John P. Wheeler of Albany for a new five-year term on the board. Mrs. Steinberg, active in State Young Republican affairs, succeeds Mrs. Donovan Farrell on the board.

NOYES NEW MARCY VISITOR

ALBANY, April 18 — Pierrepont T. Noyes of Kenwood has been named to the board of visitors of Marcy State Hospital. He succeeds Edward T. Dake Jr. on the board.

will answer letters, phone calls and personal inquiries, providing information and distributing travel folders and other material.

The written test, scheduled for June 25, will test knowledge of important facts about New York, ability to understand, interpret and clearly present information, and techniques of public relations.

Application forms and complete information are available from the State Department of Civil Service, Information Desk, The State Campus, Albany; or Room 2301, 270 Broadway, New York City.

State to Take Applications Until May 9 for June Tests; Nurse, Draftsman, 11 Others

To take State open competitive examinations for draftsman, psychology assistant, nurse and many other jobs, applicants must file with New York State by May 9, the last filing day for June 11 testing.

Candidates must be U.S. citizens at the time of appointment and for all but the starred (*) titles must have been State residents for at least a year preceding the examination.

The exams follow by number, title and salary range:

- *4047. Senior public health educator, \$6,614 to \$7,388.
- 4057. Supervising public health educator (industrial), \$7,436 to \$8,966.
- 4058. Institution education director, \$6,732 to \$8,142.
- 4059. Psychology assistant, \$4,908 to \$6,078.
- 4060. Air safety consultant, \$9,104 to \$10,874.
- 4061. Principal draftsman (electrical), \$5,246 to \$6,376.
- 4062. Family casework consultant, \$6,732 to \$8,142.

lic health nursing \$7,818 to \$9,406. Assistant director of public health \$7,818 to \$9,406.

4064. Electroencephalograph technician, \$3,680 to \$4,560.

*4463. Head nurse — Tompkins County, \$4,325 to \$5,250.

4464. Senior nurse — Tompkins County, \$1.84 to \$2.32 an hour (State, but not county residence required).

*4465. Supervising nurse — Tompkins County, \$4,655 to \$5,700.

*4065. Scientist (geology), \$6,098 to \$7,388. (This exam, while opening with the others, will remain open for filing until May 23).

To apply, state exam number and title when requesting applications from the State Department of Civil Service.

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LOTTERY COMMISSION GETS NEW MEMBERS

ALBANY, April 18 — Mrs. Raymond Moley, New York City, and Claude O. Stuart of Elmira have been named members of the State Lottery Control Commission. Members receive \$50 a day up to a maximum of 1,500 a year, plus expenses. Mrs. Moley once was Republican candidate for the New York City Council. She is the wife of Raymond Moley, a contributing editor of Newsweek.

Mr. Stuart is secretary-treasurer of the American Warming and Ventilating Company of Elmira and former chairman of the State Probation Commission. He is treasurer of the Chemung County Republican Committee.

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TUESDAY, APRIL 19, 1960 [31]

Want to Go to College?

ONE TYPE of fringe benefit which New York City employees now enjoy deserves a great deal more of the "taking." This is the opportunity for self-improvement through one of the many educational programs offered by various agencies.

In the American tradition of improving productivity through improving knowledge and skills, the City has stimulated a wide range of in-service scholarships, some of which lead to college degrees and a few to graduate training recognition which most civil service employees would ordinarily find too expensive for their ambitions.

Began in 1955

Initiated in 1955 with a few classes open to 1,068 City employees, the program has blossomed into a major educational project, with almost 10,000 now taking courses. The evening classes are conducted in cooperation with the local colleges and the Board of Education and encompass a wide variety of subjects.

Not the least important aspects of the program are the executive development courses offered by the Graduate School of Public Administration and Social Service of New York University. Sixty top level executives in the metropolitan government are enrolled and more are expected to participate next year. This program was made possible by a quarter million dollar grant from the Ford Foundation.

Program Expanding

On all levels, however, the program is being carried on and extended. Courses at New York University may be taken under scholarship grants of the Municipal Personnel Society. A Police Science Program is conducted by the Bernard M. Baruch School of Business and Public Administration of City College in cooperation with the Police Academy. This program has already given training to some 3,000 members of the Police Department. Scholarships on the undergraduate and graduate level are available to employees of the Department of Welfare, Sanitation Department and other public works agencies. In fact, the city employee who really wants a college diploma can usually find one with at least most of the tuition paid.

Burdensome Hidden Tax

MORE THAN most citizens, civil service employees are acutely conscious of the increasing cost of living in an inflationary era. In spite of periodic salary increases, the public employee almost invariably lags behind the industrial worker in keeping up with the times.

Normal inflation is too big a bite for the civil servant to fight effectively, but some aspects of the higher cost of living are sheer featherbedding built into the economy. One of these is the hidden tax on milk—the system of hand-dating of containers.

Because of the dating regulation, more milk than necessary must be picked up from stores and returned to plants. Containers which had been filled, must be emptied and the cartons (which cost two cents each) discarded. This wastes labor, milk, materials and equipment. In the end, you pay the bill.

If dating accomplished anything else, there might be a question. But dating does not. It was instituted, wisely, almost half a century ago in the horse-and-wagon and icebox days. Now with superior refrigeration and fast trucks it has become a costly luxury.

Besides wasting money and milk, it creates artificial shortages of milk because many stores insist on emptying their shelves before closing rather than risk carrying over milk. Actually, age no longer is a test of purity or wholesomeness and all public health officials agree that the disadvantages of dating outweigh any possible good it can do.

The Mason Bill would end this bad law and needless expense in an essential food. It is on Governor Rockefeller's desk awaiting his action. He should sign it.

LETTERS TO THE EDITOR

All letters to the Editor must be signed. We will withhold senders name upon request. Address all letters to the Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y. We reserve the right to withhold publication or to edit published letters as seems appropriate.

Letters should be no longer than 300 words.

ASKS BREAK FOR CITY PATROLMEN

Editor, The Leader:

The City breaks its heart by giving patrolmen a \$400 a year pay increase. Now I see where the Port Authority, whose police are not doing so bad anyhow, is giving a \$650 a year increase.

This is not bad at all, in fact the Port Authority police deserve it, but I contend we regular cops deserve it more. The question is, why don't we get it? We sure as heck let the City know we want it and need it. And despite what they say, we sure as heck know the City can afford it as well as the Port Authority.

So why don't we get it? We don't get it because the Port Authority is run like a business, not like a political club. Businesses exist to get something done the best and cheapest way possible. Political clubs exist to keep politicians fat and healthy. I'm not blaming the Mayor or Commissioner Kennedy, because they are just the tools of machine politics. I really think they do their best (as long as it's no skin off their backs) to do a good job.

But what is and what ought to be seem to get confused and to have little to do with each other when politics enters the scene. I think its time the politicians rose above their profession and gave us little guys a break.

A CYNICAL PATROLMAN
NEW YORK CITY

QUESTIONS VALUE OF BUDGET HEARINGS FOR CITY EMPLOYEES

Editor, The Leader:

I don't now why civil service people keep going to those meetings in City Hall to make appeals for bigger pay raises, such as the meeting held April 8, because I have yet to see any of them get any part of what they go there to ask for.

It certainly is considerate of the City to allow its employees to go and appeal for better deals than the budget gives them, but we all know that once that budget is made out no miserable little employee group is going to change it.

It was amazing that the Mayor granted the request to have the pay increase plan include all the people it didn't originally include, as a result of the budget hearing, but that was more of a legislative oversight that they weren't included in the first place than an actual new generosity on the part of the City.

Of course such hearings give employee leaders a chance to air their gripes and get some publicity for their organizations, but as far as accomplishing anything more, not a chance.

Mayor Wagner proved that when he calmly listened to all sorts of appeals for a general pay raise for six years and then finally this year, without a word to anyone, and without consulting any of the employee groups involved, made his move. Of course he was only following the lead of the State, but still, if he really paid any attention to employee groups he would have consulted with them



Civil Service LAW & YOU

By HAROLD L. HERZSTEIN

Mr. Herzstein is a member of the New York bar and an authority on Civil Service Law

Promotion By Examination

One of the most important rights in civil service is the right to compete for promotion by examination. It is so important that it is imbedded in the State constitution, which provides that "... promotions in the civil service of the state and of all the civil divisions thereof, including cities and villages, shall be made according to merit and fitness to be ascertained, as far as practicable, by examination which, as far as practicable, shall be competitive; . . ."

In that constitutional provision and the statutory provisions which implement it in Civil Service Law lies the hope of the thousands of state, county, town, city, village and district employees who are making a career of their jobs. They should know the circumstances under which they can successfully demand that a promotional examination be held.

The important thing to determine is the definition of a promotion. In the state service where we have a system of classification and allocation of positions, it is easy to determine what constitutes a promotion; and of course the same is true for other units of government within the state which have such a system. Under Section 52 of the Civil Service Law "an increase in the salary" which is "beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion."

Fortunately, that standard is a minimum. The courts of the state in expressing their definition of promotion have been much more liberal and much more favorable to the employees who want a chance to compete in such cases. They have not limited the definition in terms of grades, but have stated it in terms of essential facts as employees understand it. *Williams v. Morton*, decided by the Court of Appeals about ten years ago, was a landmark in the law of civil service promotions.

A Case in Point

At that time a Dr. Conboy, a physician in the Board of Education of New York City, was in Grade 4 and received an annual salary of \$4,000 for part time services. Grade 4 embraced annual salaries of \$3,000 and over and was the highest competitive grade of the medical civil service in New York City.

The Board created the position of Chief Medical Examiner and assigned the duties to Dr. Conboy on a provisional basis at a salary of \$7,500, and gave him a leave of absence without pay from his Grade 4 civil service position. The next step was the abolition of that position and the restoration of Dr. Conboy to his Grade 4 position. However, he was put in charge of the medical staff and was paid an annual salary of \$7,500, the same salary which he had been paid during his provisional service as Chief Medical Examiner.

A proceeding was commenced against the local civil service commission and the Board of Education asking that the employment of Dr. Conboy as medical examiner in charge of the staff be invalidated and that a promotional examination be held for the position. The Court of Appeals agreed and defined a promotion in the broad terms since found agreeable to employees. The definition is not restricted to an increase in grades but means any real promotion as ordinary men might regard it. In coming to conclusion, the Court of Appeals reversed the contrary finding by the Supreme Court and the Appellate Division. The Court wrote:

Examination Was Practical

"But competitive examination for the position of chief medical examiner was practicable, as all the parties are agreed; and, that being so, we are brought to the question whether the employment of Dr. Conboy as medical examiner in charge of the medical staff of the Board of Education was a 'promotion' within the meaning of the civil service principle of the State Constitution (art. V, Sec. 6) which clearly requires all promotions as well as all appointments to be made for merit or fitness after determination thereof by competitive examination, unless such an examination would be futile.

"Such an advance in income and in professional responsibility and prestige is certainly a 'promotion' in every fair sense of that word. The board of education should, therefore, be directed to stop its employment of Dr. Conboy as medical examiner in charge of its medical staff and should be enjoined from assigning the duties of that position to anyone except a person appointed thereto from an eligible list established through a competitive examination conducted pursuant to the Civil Service Law."

on how the pay raise should have been arranged.

The City should listen with close attention to City employee demands and then grant them on the basis of their merits, instead of listening politely and granting whatever it pleases on the basis of a balanced budget.

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Exam Study Books

to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call BEekman 3-6010. For list of some current titles see Page 18.

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City, State And Federal Steno and Typist Jobs

Examinations for stenographer and typist jobs in the New York Metropolitan area are being offered at the present time by the Federal, State and City governments. Listed below are the jobs for which applications are being accepted, salaries and information on how to apply.

On the Federal Government's announcement No. 214, jobs are offered at \$62.80 to \$68.60 a week for typists; and to \$72.30 a week for stenographers. Apply to the second U. S. Civil Service Region, 220 East 42nd St., New York 17, N. Y., and mention supplement No. 2-10 (1959) to Announcement No. 215.

State and City

The State of New York is offering stenographer positions, paying from \$3,950 to \$3,810 a year, and typists job, paying from \$2,920 to \$3,650. Contact the State Employment Service, 1 East 19th St., Manhattan; the Albany office at 488 Broadway; or the nearest local office of the Employment Service. Filing is open continuously.

The City of New York is accepting applications now on an open-continuous basis for stenographers (at \$3,250 to \$4,330 a year), and typist (\$3,000 to \$3,900) positions. Also open is transcribing typist, paying from \$3,250 to \$4,330 a year.

Candidates should apply to the offices of the New York State Employment Service, 1 East 19th St., Manhattan, where they will be tested before filing applications with the City Department of Personnel, Application Section, 96 Duane St., New York 7, N. Y.

AUTOS, new and used. See weekly listing in advertising columns of The Leader.

City Junior Civil Engineers Start At \$4,850 a Year

A New York City examination to fill junior civil engineer jobs, nearly 200 of them, will be open for the filing of applications until June 30. The jobs pay \$4,850 a year to start, and after yearly increments pay a maximum of \$6,290 a year.

To be eligible, candidates must have a baccalaureate degree in civil engineering, or completion of a course of study registered by the University of the State of New York; or graduation from a senior high school and four years of civil engineering work; or a combination of education and experience.

Applications and further information are available from the Application Section of the City Department of Personnel, 96 Duane St., New York 7, N. Y. Mailed requests for applications must be accompanied by a stamped, self-addressed envelope.

TOP SOCIAL WORK JOB

The job of director of public assistance, paying from \$6,580 to \$8,080 a year, is open in Nassau County civil service. Two years graduate study in social work and 10 years experience are required. The job is in the County Department of Welfare.

Write the Nassau County Civil Service Commission, Mineola, N.Y. File by April 29.

THREE TESTS ORDERED

The Bureau of Examinations of New York City Department of Personnel has ordered open competitive examinations for fingerprint technician, menagerie keeper and housing manager.

These tests will probably open for filing of applications next fall or winter.

Wilton — Saratoga County
FOR SALE. Widow must sell 5 room home. Knotty Pine L.R. with Stone Fire-place. 2 large bedrooms, dining room and kitchen. Tile bath, full basement, oil heat, 2 car garage, 1 acre lot, electric stove, refrig., and washing machine. Full title. Mrs. Doris E. Barwood, Mt. McGregor Rd., Wilton, N.Y.

Students Get Paid Under Federal Plan

College freshman and sophomores and high school grads who plan to attend college are being offered a golden opportunity for career training under the U.S. Government's student trainee program.

This student trainee program is offered in many and various fields, and candidates may apply until further notice, though there is a cutoff date set for April 15 and those who file before that date will be tested on May 3.

The program is designated to recruit college students and promising high school graduates for several thousand student-trainee opportunities in Federal agencies, in the New York area, in Washington, D. C., and in other parts of the country.

Student trainees are paid \$3,255 to \$3,755 a year, depending on their level of scholastic achievement, and are paid only during periods of employment. The programs provide that students work part of the time and go to school full or part-time.

How to Apply

Detailed information and the application card, Form 5000-AB, are available from college placement officers, many post offices, the U.S. Board of Civil Service Examiners, Second Civil Service Region, 220 E. 42nd St., New York 17, N. Y., or the U.S. Civil Service Commission, Washington 25, D.C.

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New Member of War Memorial Authority

ALBANY, April 18 — Henry Albert of Beechhurst, past national commander of the Jewish War Veterans of America, has been named to the State's World War Memorial Authority. He succeeds Hyman Gravin of The Bronx.

Governor Rockefeller also has reappointed five members of the authority. They are: James W.

Fay, New York; Maurice M. Witherspoon, Brooklyn; Dr. Michael J. Crino, Rochester; Daniel S. Brady, Watertown and Edward N. Scheiberling, Albany.

Mr. Albert has served as special deputy attorney general of the state; a senior counsellor with the Division of Veterans Affairs and counsel to the Commission on Revision of the Civil Service Law.

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The price is \$4.00. That brings you 52 issues of the Civil Service Leader, filled with the government job news you want. You can subscribe on the coupon below:

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I enclose \$4.00 (check or money order) for a year's subscription to the Civil Service Leader. Please enter the name listed below:

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CITYZONE

U.S. Janitor Jobs Open in Upstate N.Y.

Jobs for janitors, paying from \$1.71 to \$2.10 an hour, are being offered currently by the Federal Government for employment in upstate New York. Only those with veterans preference may apply.

The jobs are in Grades W-5, W-6 and W-7, and are with the General Services Administration in Chateaugay, Champlain, Mooers, Ft. Covington, Rouses Point and Trout River, all in New York State.

Applicants must have had experience as a janitor or experience in manual work which has equipped them with some knowledge of or practice in janitorial duties. This experience must have included demonstration of ability to act as a supervisor of janitors or laborers performing work involved in the cleaning and maintenance of a building and its grounds.

Experience requirements are 1 year for W-5, 1½ years for W-6 and 2 years for W-7.

Ability to read, speak and write the English language also is required.

To apply, get Standard Form 60 and Card Form 5001-ABC from the Board of Examiners at the above address or from the Director, Second U.S. Civil Service Region, 220 East 42d St., New York 17, N. Y., or at most main post offices.

Send the completed forms to the Executive Secretary, Board of U.S. Civil Service Examiners, General Services Administration, 250 Hudson St., New York 13, not later than April 28.

Civil Engineering Draftsmen in City Start at \$4,850

Examinations for civil engineering draftsmen, both open-competitive and promotion tests, will be open for the filing of applications until Sept. 27 with the City of New York. The register from the promotion exam will be used first in making appointments.

The job pays from \$4,850 to \$6,200 a year, and requires City residence for only some of the openings. Also required are a bachelor's degree in civil engineering, an associate in applied science degree and two years of experience, or high school graduation and four years of experience.

Apply to the Application Section of the New York City Department of Personnel, 96 Duane St., New York 7, N. Y. Mailed requests for applications must be accompanied by a stamped, self-addressed, business-size envelope.

POLETO SUCCEEDS LAMBORN

ALBANY, April 18 — Augustus J. Poleto, an employee of the State Senate, has been named by Governor Rockefeller to the Fort Crallo Memorial Commission. Mr. Poleto, a well-known figure on Capitol Hill, also is state commander of the Catholic War Veterans. He succeeds Arthur H. Lamborn of Albany on the commission.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

Pass your copy of The Leader On to a Non-Member

Questions Answered On Social Security

Below are questions on Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

I have a cleaning lady who comes once a week to help with the housework. Her earnings vary from week to week. Do I have to pay the social security tax and what should I do?

If you pay your cleaning lady as much as \$50 cash in a calendar quarter, you must pay the social security tax. You should make a record of her social security number and how much you pay her. Notify the District Director of Internal Revenue that you have a household employee, and at the end of the quarter, he will send you the tax form to be

completed. The total social security tax is six percent of the cash wages paid. You may deduct three percent from your employee's wages and you add three percent.

How can I be sure my earnings have been properly credited to my social security account?

Contact your nearest social security district office and tell them you want to check your earnings record. You will be furnished a special post card with which you can request a statement of earnings. When the statement comes in the mail, check it carefully against your own records. If you believe that there are any errors, take the statement and your records to your social security office.

What conditions must I meet to qualify for disability benefits?

1. You must be between 50 and 65 years of age.

2. You must have a medically determinable impairment that has lasted at least six full months, can be expected to result in death, or be of long continued and indefinite duration. Your impairment must be such that you are unable to engage in substantial gainful activity.

3. You must have social security credit for at least 20 calendar quarters during the 10-year period ending with the calendar quarter you became disabled.

4. You must file an application and furnish medical evidence.

I am four years older than my husband. I am fully insured under social security on my own record. Can I apply for benefits at age 62 even though my husband will only be 58 and still working?

Certainly! At age 62 you can apply for reduced benefits based on your own work under social security. The fact that your husband is still working will have no effect on the receipt of your benefits.


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Are You All At Sea When It Comes To Health Insurance?




There is no need to be! A few simple navigational aids will keep you off the rocks of unmet doctor bills.

Before you embark on any program of medical care insurance, ask these five basic questions:

- 1) Does the plan provide its benefits *without extra charges* over and above the premium?
- 2) Does the plan fully cover the cost of today's expensive *specialist services*?
- 3) Does the plan assure coverage of the *full cost* of operations — regardless of how rare or costly the surgery would otherwise be?
- 4) Is the plan concerned with the *quality* of care rendered to you?
- 5) Can you continue *with full benefits* if you change your job or retire?

No other plan can give the same answer for even one of them — let alone all five!

Only one health plan — H.I.P. — can give a "yes" answer to all of these questions.



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TEST AND LIST PROGRESS - N.Y.C.

Below is the complete progress of New York City examinations, listed by title, latest progress on tests or list and other information of interest to anyone taking City civil service open-competitive or promotion examinations, and the last number certified from each eligible list. Only the most recent step toward appointment is listed.

Table with columns: Title, Latest Progress, Last No. Certified. Lists various job titles such as Account Clerk, Asst. Attorney, Asst. Civil Engineer, etc., with their respective test dates and certified numbers.

Table with columns: Title, Last No. Certified. Lists various job titles such as Senior Clerk (Tax), Senior Clerk (Welfare), Senior Consultant, etc., with their respective certified numbers.

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader office.

Hours are 9 A.M. to 4 P.M., closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped, self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing of applications.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall.

Atomic Energy Unit Openings From \$4,490

The New York office of the Atomic Energy Commission has just released a list of vacancies for which applications are being received now. All applicants must be U. S. citizens and employment will be subject to a security investigation that takes about three months.

The vacancies are: scientific analyst (paying \$7,030 to \$9,530 a year), metallurgist (at \$8,810 to \$11,090), general physical scientist (\$10,130 to \$11,090), chemist (\$4,490 to \$4,940), and accountant (\$4,980 to \$5,880).

334-Name Typist List Heads Nine New Ones

A new typist (group I) eligible list with 334 names heads a batch of nine new ones to be established by the New York City Department of Personnel, effective Wednesday, April 20.

The others include open-competitive for junior bacteriologist, 20 names, and civil engineer, 43 names. They also include promotionals for junior bacteriologist (Health Department), 2 names; director of intersection control (Traffic Dept.), 6 names; junior bacteriologist general list, 8, and Hospitals, 5; senior family and child welfare worker (Welfare Dept.), 50; senior foreman of traffic device maintenance (Traffic Dept.), 6.

Medical Techs Offered \$4,040 At Bklyn Hosp.

The Veterans Administration Hospital in Brooklyn has a vacancy for medical technician (Histopathology), GS-5, \$4,040 to \$4,940 per year, requiring three years of experience in a clinical or research laboratory or an educational background in the biological sciences, which provided an understanding of cellular biology and those aspects of histology and cytology which relate to the research in cytology.

For further information please telephone Mrs. F. Baron or Miss E. Mintzer at TE 8-6600, Extension 389.

State U. Members Visiting Israel

ALBANY, April 18 — Three representatives of the Research Foundation of the State University are in Israel to inspect the university's project there.

Since 1954, the State University has provided technical assistance specialists to the government of Israel under a contract financed by the International Cooperation Administration. Experts in agriculture, public health, education, and industry, and many of them from State University schools or state agencies, have served the Israeli government.

Making the inspection tour are Charles Garside, a member of the university board of trustees; Paul B. Ovis, president of the State University Agricultural and Technical Institute at Alfred and Mort Grant, executive secretary of the foundation. They are slated to return Apr. 30th.

Exam Study Books

To help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call SEekman 3-6070 for list of some current titles; see Page 15.

STATE — First floor at 270 Broadway, New York 7, N.Y., corner of Chambers St., telephone BArcley 7-1616; State Office Building, State Campus, Albany, Room 212; Room 400 at 155 West Main St., Rochester; hours at these offices are 8:30 A.M. to 5 P.M., closed Saturdays.

Wednesdays only, from 9 to 5, 221 Washington St., Binghamton. Any of these addresses may be used in applying for county jobs or for jobs with the State. The State's New York City office is a block south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Applications for State jobs may also be made, in person or by representative only, to local offices of the State Employment Service.

FEDERAL — Second U. S. Civil Service Region Office, 220 East 42d Street (at 2d Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

HOUSE HUNTING See Page 11

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5 spacious rooms & porch, detached, 1 car garage, new, automatic heat, terrific buy! JUST SHORT WALK TO SUBWAY!

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4 BEDROOMS**

4 yrs. old, no closing fees, take over mortgage, of \$10,000. \$100 MTHLY PAYS ALL. Low price of \$13,800, includes finished basement, with bar, 1 car garage, cyclone fence, 60 x 100 plot. Oil hot water heat. MANY EXTRAS — VACANT.

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Large rooms, 2 separate entrances, oil heat, 2 car garage, corner property, storms, screens, and many extras. Full Price \$16,990. Only \$1,000 down.

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Detached, 7 rm. house, 2 car garage, 60 x 100 plot, in the beautiful Springfield Garden area of Long Island, with a free refrigerator, storms and screens, automatic heat.

All this for \$300 down
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FR 8-4750

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\$2,750 Down Payment \$24,750 Price

NEW BRICK Ranch on 40x100 corner lot 3 bedrooms, living room, dining area, Hollywood kitchen and bath, garage and breezeway, Oak floors, gas heat, brass plumbing, large basement.

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HI 6-3672

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ABOUT 1 1/2 acres, 8 room frame house, oil heat, in Village, \$8,500. Terms. A. F. DRURY
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ONLY VILLAGE Liquor Store, Gross \$20,000. Plus modern 2 bedroom house, new furnishings, 2 car garage. \$55,000 plus stock. V. G. Sheridan Agt. Catskill, N.Y.

Farms — Ulster County

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Farms — N. Y. State

100 ACRES, high location, 6 room house, furnished, \$6,800. Terms, VERMANN, Coxsack, N.Y.

Farms & Acreage
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2.8 ACRES
STATE HIGHWAY FRONTAGE
\$150 DOWN: \$25 per mo. Millbrook area, private, near village, shade trees, full price \$1,400. Also 4 acre on county road, lovely view, \$1,600. Terms, C. MILLER, Verbank, N.Y. Ph. Oriskany 7-5671.

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Attractive 6 rm. Cottage, All impvt. 5 acre \$8,500.
3 Fam. House, each apt. 3 rms., bath, heat, \$10,000.
Year round home, lakefrontage, 6 rms, 2 baths, \$14,500.
Village Home, main road, 7 rms, bath, 2 car gar. \$17,000.
New 6 rm. home in Village, fireplace, 4 bedrooms, \$20,000.
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OWNER leaving State. Custom-built bungalow, 6 rooms, 95 by 100 ft. Fully landscaped, attached garage, everything electric. Move everything and 4 schools. Original Price \$15,500; now \$12,500. McHawk 8-7550 or JDuiper 1-4018.

Holiday Discount

HOLLIS — 2 family solid brick, 5 rooms down, 3 up, finished basement with bar, garage, Hollywood kitchen & bath, oil. Asking \$19,900 \$26 Wk.
ST. ALBANS — Special, 2 family frame, 3 1/2 & 3, 1 garage, copper plumbing. Take over mortgage. \$16,900 \$27 Wk. Pays All
BRICKTOWN — 1 family, 6 rooms, insul. brick, garage, ultra modern kitchen and bath. Asking \$11,900 \$18 Wk.
ST. ALBANS — 6 1/2 room English Tudor, fancy brick, nite-club finished basement, slate roof, 1 car garage, new oil heat, new hot water. Asking \$15,500 \$23 Wk.

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- SOLID BRICK
- Corner
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This house is ultra modern, beautifully landscaped with oil heat and near transportation. Good buy at \$29,500

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SOLID BRICK bungalow, (4 bedrooms), 40x100 plot, oil heat, 2 car garage. Excellent neighborhood. A very good buy at \$23,500

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ROSENDALE: 6 room bungalow, bath, fireplace, furnished, acre land, \$7,000.
BINNEWATER: 6 room house, cellar, large lot, \$9,900. Cash \$500.
9 ACRES land, 500 feet frontage, State Road, \$2, \$4,500. Easy Terms.
JOHN DELLAY, OWNER
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Farms — Greene County

11 ACRES, State Highway frontage, live trout stream, Edge of Village, \$2,600. 22 terms. Anita Schilling, Schenectady, Cairo, N.Y. (G. Schilling, Bro.)

Schoharie County

FULL PRICE \$4,750

148 ACRES, large old 16 room house needs fixing, beautiful scenic location, brook for swim pool, 1/4 hr. from Albany & Schenectady.
LARGE list of farms, boarding houses, bars and grills, taverns, business opportunities.
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HOLLIS — \$10,000 English Tudor brick, 8 rooms, sat-in kitchen, patio, night club basement, 2 car garage, mirrored walls to ceiling, fireplace. No brokers. HO 4-8848.

CSEA Offering 3 Trainee Positions; Starting Pay From \$4,988 to \$7,818

The Civil Service Employees Association has announced open competitive examinations to fill three positions in the Association's offices in Albany. The positions are: research assistant trainee, public relations assistant trainee and assistant executive director.

The Association is a non-profit membership corporation composed of 87,000 employees of New York State and of political subdivisions of the State, organized to improve public service and the working conditions of its members.

The main headquarters are in Albany and New York State residence is required for these positions.

Research Assistant Trainee

Appointment to research assistant trainee will be at \$4,600 a year, and after completion of a year's employment the salary range will be from \$4,988 to \$6,068, starting at the lower salary and rising, via \$218 annual increments to the maximum.

A four-year degree from a recognized college or university, with a specialization in economics, statistics or mathematics preferred, is required for the position.

If candidates have a year's experience after graduation or have

completed 30 graduate hours in public administration, political science, government, public affairs or governmental administration, they may be appointed at the \$4,988 salary.

Public Relations

The salary range and the salary for the first year for public relations assistant trainee are the same as those for research assistant trainee.

Requirements for this position are high school graduation, or equivalent, and either four years of experience involving a knowledge of publicity or public relations, or graduation from a four-year course in journalism or a related subject, or an equivalent of training and experience.

Asst. Executive Director

For assistant executive director, the starting salary is \$7,818 a year and reaches of maximum of \$9,408 through five yearly increments. There will be a proba-

tionary period of one year for this position, after which appointment will be permanent.

Requirements are high school graduation and seven years of progressively responsible experience in a large public or private enterprise involving office management, personnel or labor relations work, four years of which must have been in a high level administrative capacity.

Also acceptable will be college graduation and four years of experience, as described above, or a satisfactory combination of education and experience.

To Apply

Applications for these positions are available from the Association's headquarters, 8 Elk St., Albany; or from The Leader offices, 97 Duane St., New York 7, N. Y.

They should be returned, accompanied by additional pertinent information, to the Civil Service Employees Association, 8 Elk St., Albany, N. Y., no later than May 1. Appointments will be made as soon as possible after that date.

LEGAL NOTICE

CITATION — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and Independent — TO MABEL REEVES, being the persons interested as creditors, legatees, devisees, beneficiaries, distributees, or otherwise in the estate of ORVILLE HARDEN, deceased, who at the time of his death was a resident of 60 East 87th Street, New York, N. Y. SEND GREETING:

Upon the petition of HAROLD BOONE, residing at 609 - 52nd Street, Brooklyn, New York, and WILLIAM Saxe residing at 715 Park Avenue, New York, N. Y. You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 17th day of May, 1960, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of said HAROLD BOONE and WILLIAM Saxe, as Executors of said ORVILLE HARDEN, deceased, should not be judicially settled and why the payment of \$60,000 for legal services of William Saxe, attorney-executor, should not be approved by the Court, pursuant to Section 285 of the Surrogate's Court Act.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

(Seal) WITNESS, HONORABLE S. SAMUEL DI PALCO, a Surrogate of our said county, at the County of New York, the 5th day of April, in the year of our Lord one thousand nine hundred and sixty.

PHILIP A. DONAHUE
Clerk of the Surrogate's Court

CITATION — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God, Free and Independent — To Attorney General of the State of New York: Sarah Flynn; Eleanor Ferguson; City of New York, Department of Hospitals; and to "Mary Doe" the name "Mary Doe" being fictitious, the alleged widow of Isaac Dantzier, deceased, if living and if dead, to the executors, administrators, distributees and assigns of "Mary Doe" deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; and to the distributees of Isaac Dantzier, deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of Isaac Dantzier, deceased, who at the time of his death was a resident of 38 Edgecomb Avenue, New York, N.Y.

Send GREETING: Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 17th day of May, 1960, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

(Seal) WITNESS, HONORABLE JOSEPH A. COX, a Surrogate of said County, at the County of New York, the 8th day of March in the year of our Lord one thousand nine hundred and sixty.

PHILIP A. DONAHUE
Clerk of the Surrogate's Court

LEGAL NOTICES

CITATION — File No. P 847, 1960, The People of the State of New York, By the Grace of God Free and Independent, To

Alfred A. Blush, brother of Elsie Barbara Blush, deceased, if living, and if dead, his executors, administrators, distributees, legatees and devisees of the said Alfred A. Blush, and all persons who by purchase or inheritance or otherwise have or claim to have an interest in the above entitled matter derived through the said Alfred A. Blush which persons, if any there be, whose names and post office addresses are unknown and can not be ascertained after due diligence.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on April 27, 1960, at 10:30 A.M., why a certain writing dated December 11, 1956 which has been offered for probate by Heater Calder Blush Conway residing at 413 West 110th Street, New York, N. Y. should not be probated as the last Will and Testament, relating to real and personal property, of Elsie Barbara Blush, deceased, who was at the time of her death a resident of 413 West 110th St., New York, in the County of New York, New York.

Dated, Attested and Sealed, March 18, 1960
HON. JOSEPH A. COX
Surrogate, New York County
PHILIP A. DONAHUE
Clerk.

(L.S.)

CITATION — File No. P1022, 1960 — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and Independent, To George E. Guthormsen, nephew of Gustaf Guthormsen, deceased, if living, and if dead, his executors, administrators, and all distributees, legatees, devisees, heirs at law and next of kin of the said George E. Guthormsen and all persons who by purchase or inheritance or otherwise have or claim to have an interest in the above entitled matter derived through the said George E. Guthormsen or his executors, administrators, distributees, legatees, devisees, heirs at law or next of kin, or through any of them, which executors, administrators, legatees, devisees, distributees, heirs at law, next of kin and other persons, if any there be, and their names and post office addresses are unknown to petitioner, and also all persons who are, or make any claim whatsoever as, executors or administrators of any person who may be deceased, and who, if living, would have any interest in the above entitled matter derived through any or all of the above-named people or their distributees, devisees, legatees, heirs at law and next of kin, which persons, if any there be, and their names and post-office addresses are unknown to petitioner.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, on May 24, 1960, at 10:30 A.M., why a certain writing dated 17th day of December, 1953, which has been offered for probate by First National City Trust Company, formerly City Bank Farmers Trust Company, having its principal office and place of business at 23 William Street, New York, New York, should not be probated as the last Will and Testament, relating to real and personal property, of Gustaf Guthormsen, deceased, who was at the time of his death a resident of 519 West 190th Street, City of New York, in the County of New York, New York.

Dated, Attested and Sealed, April 18, 1960.
HON. S. SAMUEL DI PALCO
Surrogate, New York County
Philip A. Donahue, Clerk

(L.S.)

NYC EXAMS THIS WEEK

April 19

Patrolman, Police Department, medical, Room 200, 241 Church St., Manh., 8 A.M. for 311 candidates.

April 20

Patrolman, Police Department, medical, Room 200, 241 Church St., Manh., 8 A.M. for 311 candidates.

Interpreter (City Court), practical, Room 705, 299 Broadway, Manh., 9:30 A.M. for 13 candidates.

Mechanical engineer, written, Room 202, 241 Church St., Manh., 8:45 A.M. for 48 candidates.

Promotion to mechanical engineer, written, Room 202, 241 Church St., Manh., 8:45 A.M. for 50 candidates.

License for refrigerating machine operator, practical, Bronx Terminal Market, 151st and Exterior Sts., Bronx, 12:30 P.M. for 5 and 2:30 P.M. for 5 candidates.

April 21

Patrolman, Police Department, medical, Room 200, 241 Church St., Manh., 8 P.M. for 311 candidates.

April 22

Promotion to senior electrical engineer (railroad signals), written, Room 202, 241 Church St., Manh., 8:45 A.M. for 5 candidates.

Recreation leader, Group VIII, written, Charles E. Hughes High School, Rm. 328, 351 West 18th St., Manh., 10 A.M. for 35 candidates.

Social investigator, Group VII, written, Charles E. Hughes High School, Rm. 328, 351 West 18th St., Manh., 10 A.M. for 434 candidates.

Promotion to supervising street club worker, written, Rm. 202, 241 Church St., Manh., 8:45 A.M. for 13 candidates.

April 23

License to install oil burning equipment, written, Seward Park H.S., 350 Grand St., Manh., 9 A.M. for 27 candidates.

License for portable engineer (AMPES), written, same as above, 9 A.M. for 212 candidates.

License for portable engineer (steam), written, same as above, 9 A.M. for 8 candidates.

License for stationary engineer, written, same as above, 9 A.M. for 234 candidates.

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so gracefully modern, so obviously Sterling

OUR SPECIAL INTRODUCTORY OFFER



32-PIECE SERVICE FOR EIGHT \$192.00 Fed. tax incl.

Consisting of 8 knives, 8 forks, 8 teaspoons, 8 salad forks in the new "Sentimental" pattern.

PLUS

This \$17.50 value de luxe drawer chest included FREE with your purchase.

Don't wait — now is the time to enjoy the proud possession of sterling! And it's so easy to own on our convenient budget plan. Come in today — set your table with HEIRLOOM STERLING tonight!

You can start with 4-PC. BASIC PLACE SETTINGS at only \$24⁰⁰ Fed. tax incl.

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New York

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DART BEST DEAL IN TOWN! **SINCA**
1960 DODGE

ALSO AVAILABLE BRAND NEW 1959 DODGE & PLYMOUTH LEFTOVERS AT SACRIFICE PRICES!

BRIDGE MOTORS

Auth. Factory Dealer Since 1930
JEROME AVE (172 St BRONX) CY 4-1200
Also Gr Concourse (183-184 Sts) CY 5-4343

\$63 PER MONTH NO DOWN PAYMENT
NEW RAMBLER with heater, ready to go. Why buy a used car?
Your Rambler Dealer
E. Greenbush Gar. GR 7-6228
East Greenbush, N. Y.

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CHEV's
as low as

\$1799

FACTORY EQUIPPED

"YOU'LL ALWAYS DO BETTER AT BATES"

BATES

Authorized Factory Chevrolet Dealer
GRAND CONCOURSE at 144 ST.
Bronx, Open Evenings La. Mt.

POST OFFICE PERSONNEL CLERKS CITED



Five personnel clerks were recipients of superior performance and suggestion awards at a ceremony held recently in the Personnel Division of the New York General Post Office. Pictured from left to right, front row, are Bernard Katz, Executive Secretary, Board of U.S. Civil Service Examiners; Michael J. Scarlata, superintendent, employment; personnel clerks Irving Goldfarb and William Hajek who received superior accomplishment certificates for sustained superior performance of duties; Daniel J. Arinoldo, personnel clerk, who got an honorary recognition certificate and \$12.50 for a suggestion; Henry Roginski, chief personnel officer; personnel clerks Michael Franzese and Thomas F. Murphy who were awarded honorary recognition certificate and \$12.50 each for a joint suggestion; and John J. Kelly, superintendent of incentive awards.

ALBANY EPISCOPALS IN GOVT. SERVICE COMMUNE

The Annual Corporate Communion and Breakfast for Episcopalians in Government will be held at 8:30 A.M. Saturday, April 30, at the Cathedral of All Saints, Albany.

Suffragan Bishop Allen W. Brown will conduct the service. Guest speaker will be Rev. Nelson F. Parke of St. Paul's.

Breakfast will be served in Pederson Hall in the Cathedral. Reservations may be made at the Cathedral office on Swan St. for \$1.50. All Federal, County, State and City employees in the Albany area are invited.

ARMY OFFERS STENOS \$3,755 AT GOV.'S ISLAND

Stenographer jobs in GS-4, paying \$3,755 a year, are offered now by the Headquarters, Fort Jay, on Governors Island. Applicants who do not already have civil service status will have to take an examination.

Apply to the Civilian Personnel Officer, WH 4-7700, Ext. 21169.

U.S. Navy Needs Qualified Stenos In City at \$3,755

Clerk Stenographers, GS-3 and GS-4, at a starting salary of \$3,495 and \$3,755 per year are urgently needed at the Area Public Works Office, Department of the Navy, 90 Church Street, New York, N. Y.

A written examination is required. In addition to passing the written test, applicants must have had one year of stenographic experience for the GS-4 positions. No experience is required for the GS-3.

Further information and application forms may be obtained from the Civilian Personnel Office, Area Public Works Office, New York, N. Y., 90 Church Street, New York 7, N. Y. Applications will be accepted until the needs of the service have been met.

"Say You Saw It In The Leader"

U. S. NEWS

(Continued from Page 4)

vice is made up of a large number of devoted and dedicated people, and there is a real reward in working with them."

Sentiments cogently expressed and mirroring those of many U.S. aides towards their jobs.

House Committee Hears Last Employee Group

Employee organizations have wound up their pleas to the House Civil Service Committee for Federal pay raises, and, after the Congress Easter recess, administration officials will get their chance to be heard.

The last group to come before the Committee was one representing about 15,000 employees of the Agricultural Stabilization and Conservation county committees. They are trying to get recognition as Federal employees in order to get Government pay scales and retirement and insurance benefits.

The National Association of ASC County Office Employees wants the Committee to override the Civil Service Commission's ruling that they were not Federal employees because they were under the supervision of committees composed of farmers.

Steno Opening in the Board of Education

The New York City Board of Education has several openings in the title stenographer, for assignments in various locations in the New York Metropolitan area. The salary being offered is \$3,250 a year, and sick leave and vacation privileges are benefits of the jobs.

Anyone interested in provisional jobs which may lead to permanent appointment should apply in person to the Personnel Division, Room 102, 110 Livingston St., Brooklyn.

SANITARY ENGINEER JOB OPEN IN NASSAU COUNTY

The Nassau County Civil Service Commission is seeking a sanitary chemist for a job that starts at \$5,380 and goes up to \$6,680 in five years. The job is in the County Department of Public Works.

A degree in chemistry and two years sewer plant experience, or the equivalent is required. Write the Nassau County Civil Service Commission, Mineola, N.Y. File by April 22.

SPEAKING OF MILK... LET'S SPEAK THE TRUTH

You may recently have read in Teamster Union handbills or newspaper advertisements, untruths about milk and milk-dating.

If these untruths disturbed you, that was what they were intended to do.

For their own purposes, the Teamsters want to generate a false consumer protest to Governor Rockefeller against signing the Mason Bill which would abolish compulsory milk-dating anywhere in New York State.

They did not tell you the facts:

- For decades, millions of people in every community in the State except New York City have been drinking billions of quarts of undated milk and the State Health Department finds there is NO HEALTH HAZARD.
- New York City is the ONLY community in New York State which still requires milk-dating, a pre-World War I relic of the horse-and-wagon days of milk distribution long since abandoned everywhere else.
- Milk-dating is UNECONOMIC... It results in double delivery to some stores... twice the use of hours and equipment... It causes containers to be filled, then emptied and thrown away.
- Milk-dating creates ARTIFICIAL SHORTAGES... Many stores do not stock an adequate supply. This deprives the city's milk users of 25,000,000 quarts a year—to the detriment of city health and upstate farm economy.

The PURITY of your milk is not involved.

The QUALITY of your milk is not involved.

Your HEALTH is not involved.

Against anonymous "impartial experts" mentioned—but not quoted—by the Teamsters, here is what men who really are concerned with your health and the milk you drink are saying:

HOLLIS S. INGRAHAM, M.D., First Deputy Commissioner, New York State Department of Health:

"In our opinion, such regulation is no longer necessary from the public health point of view. Dating may actually be a detriment..."

JOHN D. FAULKNER, Chief, Milk and Food Program, United States Public Health Service:

"... Regulations requiring the dating of milk are more disadvantageous than advantageous in protecting the public milk supply."

A. C. DAHLBERG, Professor Dairy Industry, Cornell University:

"... There is no evidence to indicate any relationship whatever between the dating requirement and milk quality or the public health..."

You can always depend on the quality, wholesomeness, purity, and freshness of the milk you get from your New York City milkmen who are dedicated to providing the best possible product at the lowest possible price.

METROPOLITAN DAIRY INSTITUTE

A public information service of the New York Milk Industry

60 East 42nd St., New York 17, N. Y.

State Eligible Lists

DISTRICT RANGER DEPARTMENT OF CONSERVATION (Exclusive of the Division of Parks and the Saratoga Springs Reservation) 1. Pratt, Richard, New Berlin 929 2. Shewlin, Edwin, Otsegoville 885 3. Carter, Philip, Dryden 880 4. Severance, Charles, North Creek 840 5. Decker, Donald, Wurtsboro 831 6. Mulligan, Leo, Belmont 830 7. Patric, Donald, Canaan 830 8. Thompson, Richard, Keeseville 809 9. Hutson, Charles, Box 305 792 10. Radovich, Morgan, Paquet Lk. 782 11. Bailey, Robert, Hornell 761 12. Showers, Daniel, Tannersv. 759

CORPORATION TAX EXAMINER DEPARTMENT OF TAXATION AND FINANCE 1. Brodzik, Francis, Utica 990 2. Furman, Jack, Rochester 971 3. Welch, Raymond, Rochester 921 4. Jacoby, Edward, Baldwinsville 917 5. Christoff, Paul, Rochester 916 6. Fazio, Alphonse, Rochester 893 7. Eaton, Leon, Blyden 886 8. Farrell, Robert, Staten Isl. 851 9. Sommer, David, Middle Vir. 821 10. Boovina, Anthony, Bion 814 11. Bach, Martin, Verona Bch. 811 12. Hummel, Ellsworth, Cheektowaga 811 13. Roschke, Charles, Syracuse 786 14. Murray, John, Buffalo 771 15. Crowley, Mary, Syracuse 771

PRINCIPAL KEEPER, INSTITUTIONS DEPARTMENT OF CORRECTION 1. Follis, Harold, New Paltz 837 2. Muzey, Albert, Attica 870 3. Deegan, John, Auburn 818 ASSISTANT PRINCIPAL KEEPER INSTITUTIONS DEPARTMENT OF CORRECTION 1. Follis, Harold, New Paltz 950 2. Mancusi, Vincent, Dannemora 890 3. Vincent, Leo, 880 4. Merrill, George, Wallkill 880 5. Blaw, Maurice, Elmira 879 6. Mays, Albert, Attica 876 7. Treason, Raymond, Tarrytown 870 8. Goldfarb, Irving, Ossining 837 9. Cassino, J., Croton 839

ASSOCIATE RESEARCH ANALYST (Public Finance) DIVISION OF THE BUDGET EXECUTIVE DEPARTMENT 1. VonFrank, George, Singersv. 1094 2. Brodzik, Leonard, Albany 895 DEPUTY CHIEF ENGINEER (Canals) DEPARTMENT OF PUBLIC WORKS 1. McAlpin, George, Delmar 1050 2. Dayton, Edward, Voorheesv. 1050 3. Dennis, William, Canisteo 1005 4. Twissan, Earle, Ononda 990 5. Staxopal, M., Pheasant 890 6. Kraff, Norman, Buffalo 850 7. Sarr, Austin, Utica 839

SENIOR DRAFTSMAN (Structural) DEPARTMENT OF PUBLIC WORKS 1. Dager, Joseph, Saratoga 990 2. Minahan, Robert, Troy 981 3. Rosetti, Frederick, Schtly 971 4. Kasin, Robert, Troy 951 5. Moran, Calvin, Troy 911 6. Granger, Richard, Albany 909 7. Petrusis, Eugene, Mechanicv. 863 8. Toplan, Peter, Watervliet 863 9. Flattier, John, Albany 871 10. Ledoux, Frank, Albany 871 11. Half, Paul, Schtly 871 12. Palanti, Nicholas, Albany 801

DEATH BENEFITS

(Continued from Page 1) received if he had retired when he was eligible to do so.

Indirect Benefits

"One of the indirect benefits of this bill would be to reduce the strenuous efforts made every year to repeal the thirty-day waiting period. Thousands of members of the Retirement System and a large proportion of the members of the Legislature believe that the thirty day waiting period operates unjustly and unfairly, particularly when, as so often happens, the death benefit payable to the widow is so completely disproportionate to the amount of the retirement allowance she would have received if her husband had lived just a few days longer.

"The adoption of this bill would tend to eliminate this recurring pressure for the repeal of the thirty-day waiting period because, if this bill were in effect, the thirty day period would not have its present importance because the death benefit, although still smaller, would more closely approach the pension reserve and, in most cases, produce with the member's accumulated contributions, a reasonably adequate retirement allowance for the surviving widow.

"It may be noted that, in accordance with the usual practice, the additional death benefit is drafted as a one year measure so that ample study and consideration would be given before it becomes a permanent contractual obligation of the Retirement System.

HEAD CLERK, DEPARTMENT OF AUDIT AND CONTROL 1. Burkart, Joseph, Albany 1004 2. Nottke, Howard, Albany 958 3. Carr, Francis, Albany 951 4. O'Neil, F., Troy 878 5. Edwards, Dorothy, N Troy 872

CHIEF AUDITOR OF HIGHWAY ACCOUNTS, OFFICE AUDIT SECTION DEPARTMENT OF AUDIT AND CONTROL 1. Lashan, Martin, Albany 982 2. Kearney, Edward, Albany 903 3. Logan, Ruth, Albany 911 4. Eisenberg, Solomon, Albany 857

HEAD ACCOUNT CLERK DEPARTMENT OF TAXATION AND FINANCE List A 1. Cranball, C., Albany 947 2. Hamberlan, John, Roseland 919 3. Lopkin, Benjamin, LI City 890 4. Graham, Margaret, Albany 885 5. Boss, Louis, Albany 877 6. Hunt, John, Albany 858 7. Camfroh, Ian, Amsterdam 841 List B 1. Busch, Mary, Albany 1028 2. Mullins, Priscilla, Hudson 1007 3. Reahr, Joseph, Delmar 999 4. Christ, Henry, Bronx 975 5. Therrien, Charles, Roseland 971 6. Irving, William, Roseland 907 7. Cranball, C., Albany 927 8. Hamberlan, John, Roseland 910 9. Brown, Thomas, Albany 905 10. Shea, Joseph, Albany 899 11. Lipkin, Benjamin, LI City 880 12. Rhoads, Paul, Albany 885 13. Graham, Margaret, Albany 877 14. Rossi, Louis, Albany 880 15. Smith, Robert, Delmar 858 16. Hunt, John, Albany 857 17. Anofchino, Anthony, Albany 841 18. Cameron, Ian, Amsterdam 838 19. Katras, Lewis, H Nassau 838 20. Kelly, Anna, Albany 834 21. Mullaney, Anthony, Albany 833 22. Tazetta, Sancia, Blyden 807 23. Shea, Lillian, Albany 799 24. Bornmann, Isaac, Blyden 799

SENIOR CASE WORKER (CWS) DEPARTMENT OF SOCIAL WELFARE ERIE COUNTY 1. Kertman, Louis, Buffalo 993 2. Ernst, Margaret, Williamsv. 895 3. Davidson, Lois, Buffalo 869 4. Schmitt, Marion, Buffalo 821 5. Williams, Barbara, Buffalo 814

SENIOR LABORATORY TECHNICIAN (Group of Classes) INSTITUTIONS, DEPARTMENT OF MENTAL HYGIENE List A 1. Field, John, Citi Islip 855 2. Noszka, Leonard, Woodhaven 783 List B 1. Johnson, Arthur, Romulus 953 2. Kelly, Ray, Tonawanda 907 3. Field, John, Citi Islip 845 4. Noszka, Leonard, Woodhaven 793 5. Brown, Ann, Tonawanda 775 List C 1. Field, John, Citi Islip 895 2. Noszka, Leonard, Woodhaven 794

PRINCIPAL CIVIL ENGINEER (Design) DEPARTMENT OF PUBLIC WORKS List A 1. Burns, Vernon, Schtly 910 2. Hathaway, Carlton, N Baltimore 907 3. Moon, Arthur, Schtly 907 4. Smith, Paul, Albany 909 5. Mann, Vera, Castleton 855 List B 1. Halberbeck, Lewis, Hornell 977 2. Burns, Vernon, Schtly 910 3. Hathaway, Carlton, N Baltimore 907 4. Moon, Arthur, Schtly 907 5. Smith, Paul, Albany 909 6. Kraaman, Edward, Albany 897 7. Mann, Vera, Castleton 855

SENIOR DRAFTSMAN (Central) DEPARTMENT OF PUBLIC WORKS 1. Reynolds, John, Massapequa 926 2. Palanti, Nick, Albany 901 3. Petrusis, Eugene, Mechanicv. 901 4. Semmel, Bernard, Bronx 861 5. Sheekton, John, Amsterdam 861 6. Gregor, Edward, Rochester 802 7. Klagler, John, Albany 773

SENIOR LABORATORY TECHNICIAN (Clinical Pathology), INSTITUTIONS DEPARTMENT OF HEALTH 1. Budd, Vera, Bay Brook 991 2. O'Malley, Judith, Buffalo 893 3. Lindsay, Doc, Gowanda 889 4. Jarnot, Ferdinand, Saratoga Lk. 872 5. Taron, Dorothy, Buffalo 792

REORGANIZATION

(Continued from Page 1)

Independent agencies and place the responsibility for the performance of their functions with the State Civil Service Commission, the agency primarily concerned with state personnel administration. The integration of these functions with those of the commission will enhance state personnel management."

Mr. Rockefeller also said the Pension Commission change would reduce the number of independent agencies within the executive branch.

Regarding the transfer of functions of the Health Insurance Board, the Governor added:

"Since the department (Civil Service) is responsible for administering the program, the necessary supervisory functions appropriately can be assigned as a continuing responsibility of the President of the Civil Service Commission."

FELLOW EMPLOYEES HONOR ROCKLAND RETIREE



Shown at a farewell party given for Frank Bernhardt, third from left, second row, maintenance man at Rockland State Hospital, are members of the Hospital's plumbing and electric shop crew. Mr. Bernhardt is retiring after 12 years' service at Rockland. Presenting a gift to him on behalf of the crew is Frank Dawson.

ACTIVITIES OF EMPLOYEES THROUGHOUT NEW YORK STATE

Long Island Parks

The March 15th meeting of the Long Island Inter-County State Park Chapter of the CSEA was quite eventful. Installation of the new officers with William Brennan, Justice of the Supreme Court, officiating. The Honorable Justice Brennan's discourse on the workings of the Courts was received with great interest.

After the meeting a party was held for our retiring members. Pfeiffer Wolf, as our pianist, gave us a rollicking evening with John Tezak, Bill Walsh, John Yeno, William Hurley, Ben Sharkey, Eddie Johnson, John Lemele, William Reimer and Jack Walker as our chorallers.

Of course refreshments were served and a grand time was had by all.

There is to be a retirement dinner for Paul Lang, Fred Mott, Charles Munz and Ed Garrison on Thursday, April 21, at Wantagh Corners. Anyone wishing to attend, please contact Ollie Bollinger, chairman, at Jones Beach.

Plan to attend the next meeting, Tuesday, April 19, at 8:30 P.M.

Manhattan State

Manhattan State Hospital chapter of the Civil Service Employees Association is sponsoring a farewell party in honor of Dr. and Mrs. John H. Travis, marking their retirement from State service.

The Party will be held in the Assembly Hall at Manhattan State on Saturday, April 30; will start at 7:30 P.M. and will end at midnight.

Many State officials are expected to attend this gala affair and the program has been given exceptional attention. Refreshments, buffet, entertainment, dancing, music by two orchestras, including an Irish orchestra, the presentation of a gift are all part of the program for the evening.

Tickets have been distributed to every department and building and must be returned to the Chairman no later than April 26. From the sale of the tickets to the present date it would appear that the sale of tickets will stop when 400 have been sold, rather than have people turned away at the door due to lack of accommodations. So get your tickets early and avoid disappointment later.

Twenty-six employees who have earned their 25 year service pins will be honored at a party on April 23 in the Assembly Hall at the Hospital. Invitations have been mailed to the recipients, as well as to former receivers of the pin. A fine evening of pleasant company, refreshments, buffet, dancing and the awarding of the pins is planned. Get well wishes are extended to Mabel Reese, Dr. Leo Clauss, Mrs. William Keane, Mary Duncan, Arthur Bogie, William Dalton, and all employees on the sick list at this time. Notices have been posted

Nassau, Dist. 22

The cafeteria workers of Farmingdale, Nassau District 22, of the Civil Service Employees Association—will be holding their first dance on Saturday, April 30, at 8 P.M.

The dance will be held at the Veterans Hall, Richard Street, Farmingdale, and refreshments will be served. Tickets are \$1.50 per person and members are urged to come on out and have lots of fun.

Your sincere and active participation in the nomination and election of your Chapter officers is strongly advised, and the sooner you send in your candidates names the better.

Tompkins

The April meeting of Tompkins Chapter, Civil Service Employees Association, will be held on Friday, April 22, at the senior high school in Room Two at eight P.M.

Nominations for officers for the next two years will be received at that time. All members and especially the new members are urged to attend this meeting.

New York City

The next regular meeting of the New York City chapter of the Civil Service Employees Association will be held at Gasner's Restaurant, 76 Duane St., Manhattan, on Tuesday, May 10, at 6 P.M. All delegates are urged to attend as it is the annual election day meeting, as well as the last meeting of the year.

Telephone Operators The annual dinner of the New York State Telephone Operators Forum will be held on Thursday, May 5, at the Latin Quarter, 48th Street and Broadway, Manhattan. The dinner is at 6 P.M. and the floor show at 8:30. Please contact Ethel Morrison at 138-17 233rd St., Rosedale 22, N. Y.; LO 3-7660. Tickets are \$10.25.

On Thursday, April 7, the chapter's nominating committee met and selected the following

throughout the Hospital bulletin boards to the attention of all members of the CSEA, concerning the nomination and election of Chapter officers. Nominations are again in order for president, vice-president, treasurer and secretary. Any member in good standing may submit or have submitted his name as a candidate for Chapter officer. All names submitted will be given consideration for office. A member may run for one office only and must be willing to carry out the duties of the office to the best of his ability.

Please notify a member of the nominating committee in writing, giving their name, location and office they want to run for, to: chairman, Leon Sandmann, Ext. 289; co-chairman, Frank Rozeboom, Ext. 284; Leola Waterman, Ext. 568; Jean Butler, Ext. 561; Sophie Slutz, Ext. 229.

Happy birthday greetings to the following members, all of whom celebrate in April: Joseph M. Ajello, Claude Allicks, James J. Manger, Jane C. Teabout and Joseph J. Byrnes, former treasurer and present office manager. Don't forget, please—get the ballots in early.

Homer Folks Hospital

An informal coffee hour in honor of Henrietta Christenson, night supervisor of nurses, who is retiring later this month, was held in the main living room of the nurses residence at Homer Folks Hospital on Thursday evening, April 7. She was given a corsage of red sweetheart roses and Doctor E. L. Leech, assistant director, presented a gift of money. Miss Christensen came to Homer Folks in 1947, having previously held the position of head nurse at the Delaware County Sanatorium, Delhi, New York, from 1931-1943. It is her plan to return to her native Denmark to visit her sister for an indefinite time.

The attractive floral arrangements were provided by Jozsef Kiss of the Homer Folks greenhouse staff and the delicious cakes by the dietary department under the supervision of Lucille Brooks. Ruth Stearns and Margaret Frantz were hostesses and Mary Macaulay, assistant director of nurses, poured.

Thruway

The Western Division Thruway chapter, Civil Service Employees Association, met at Zola's Restaurant, Walden Avenue, Buffalo, on April 6. The attending members were honored by the presence of four distinguished guests: A. Killian, J. Kirkman, A. Burke and Vito Ferro. Each speaker gave an interesting talk on the importance of being a CSEA member and brought out the highlights of its accomplishments with the State government in the past few weeks.

Mr. Killian, first vice president, CSEA, installed the following officers of the chapter for the ensuing year: R. Walker, president; W. Truesdell, vice president; S. Bell, recording secretary; B. Epps, corresponding secretary; and W. Estee, treasurer. The next meeting will be held May 4 at Silver Creek.

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| <input type="checkbox"/> Claims Examiner (Unemployment Insurance) \$4.00 | <input type="checkbox"/> Park Ranger \$3.00 |
| <input type="checkbox"/> Clerk, GS 1-4 \$3.00 | <input type="checkbox"/> Parole Officer \$3.00 |
| <input type="checkbox"/> Clerk 3-4 \$3.00 | <input type="checkbox"/> Patrolman \$3.00 |
| <input type="checkbox"/> Clerk, NYC \$3.00 | <input type="checkbox"/> Patrolman Tests in All States \$4.00 |
| <input type="checkbox"/> Complete Guide to CS \$1.50 | <input type="checkbox"/> Playground Director \$3.00 |
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| <input type="checkbox"/> Resident Building Superintendent \$4.00 | <input type="checkbox"/> School Clerk \$3.00 |
| <input type="checkbox"/> Housing Caretaker \$3.00 | <input type="checkbox"/> Police Sergeant \$4.00 |
| <input type="checkbox"/> Housing Officer \$3.00 | <input type="checkbox"/> Social Investigator \$3.00 |
| <input type="checkbox"/> Housing Asst. \$3.00 | <input type="checkbox"/> Social Supervisor \$3.00 |
| <input type="checkbox"/> How to Pass College Entrance Tests \$2.00 | <input type="checkbox"/> Social Worker \$3.00 |
| <input type="checkbox"/> How to Study Post Office Schemes \$1.00 | <input type="checkbox"/> Senior Clerk NYS \$3.00 |
| <input type="checkbox"/> Home Study Course for Civil Service Jobs \$4.95 | <input type="checkbox"/> Sr. Clk., Supervising Clerk NYC \$3.00 |
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| <input type="checkbox"/> Laborer Written Test \$2.00 | <input type="checkbox"/> Telephone Operator \$3.00 |
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IN CITY CIVIL SERVICE

(Continued from Page 2)

Chatham Towers, the first of a number of projects that are expected to bring about a renaissance of downtown Manhattan. The building sites are near the cluster of City, State and Federal buildings east of Foley Square.

All 420 apartments in the Chatham Green cooperative have already been purchased, many of them by City, State and Federal employees in the area.

Applications are now being accepted for apartments in Chatham Towers, which is now still in the planning stage. Send applications to the Middle-Income Housing Corporation at 410 Pearl St., New York 38. A deposit of \$100, which is refundable, is required.

Mayor's Report Tells Employment Story

According to Mayor Wagner's 1959 annual report, the New York City Department of Personnel has jurisdiction over 149,502 City employees. The public authorities, including Transit, Housing and the Triborough Bridge and Tunnel, employ 44,244 persons. Other employees paid by the City but not under either of the above categories number 53,066.

During 1959, the Department of Personnel accepted 94,008 job applications for 297 examinations. Those actually taking the tests numbered 60,661.

In all, 71,826 persons were certified for appointment to City jobs during 1959. Of these, 15,394 were actually appointed.

City Employee Training Plan Grows

Marks of civil service progress described in the Mayor's report include growth of the City's training and career development program, "designed to provide City employees with opportunities for self-improvement."

It was initiated in 1955 with 1,068 City employees registered for evening training courses conducted in cooperation with local colleges and the Board of Education. In 1959, about 10,000 employees were taking such courses.

The plan also includes an executive development program, made possible by a \$250,000 grant from the Ford Foundation and administered by the Graduate School of Public Administration and Social Service of New York University. This program began last fall with initiation of three seminars, enrolling more than 60 top-level municipal executives. Expansion is planned.

New Policemen

The Police Department last week held graduation exercises for a class of 280 new probationary patrolmen. As this class left the Academy, a class of 202 new rookies was sworn in. The last number appointed from the patrolman list established April 8, 1959, was 2984.

Credit Union Owned By City Employees

Any of the 246,000 employees of New York City may purchase dividend-paying shares in the Municipal Credit Union, operated by City employees. There are about 40,000 members now. The Credit Union, operated under the supervision of the State Banking Department, generally pays dividends higher than the interest paid on bank savings deposits.

New Edition of Municipal Guide

A revised and enlarged 1960 edition of the Guide to the Municipal Government of the City of New York has just been published by the New York Record Press, publishers of the City Record.

Rebecca Rankin, former librarian at the Municipal Reference Library, was the editor of the first edition, published during the LaGuardia administration. The current edition, the 8th, was edited by Thelma E. Smith, supervising librarian of the Municipal Reference Library.

A brief sketch of the historical backgrounds of the various City departments and a detailed index are included in the work.

After a brief introductory chapter describing the City and its government, the book is divided into four major parts. Part one, "The Legislative Branch," deals with the Council and Board of Estimate; part two, "The Executive Branch," deals with the Mayor's office and the various City departments; part three, "The Judicial System," deals with the courts, and part four, "County and State," covers county governments and relations between New York City and New York State.

Civil service candidates and employees, students of all ages, officials, teachers and citizens will find it a mine of useful and pertinent information. It costs \$2.50.

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U.S. Air Unit Needs Mechanics

The Federal Aviation Agency needs general construction and maintenance mechanics as part of its rapid expansion program to meet the aviation needs of the country. The FAA is a new organization which controls and operates the federal airways.

The jobs pay from \$1.76 to \$2.57 an hour, and are located in the District of Columbia and 15 northeastern states. Both jobs may require travel.

General construction mechanics and general maintenance mechanics perform duties in the construction and maintenance of buildings, access roads, steel and wood antenna supporting structures and towers which are associated with electronic and lighting aids to air navigation.

General maintenance mechanics require constant travel within the headquarters area (approximately 150 mile radius). Additional allowance will be provided while on travel status. Starting salaries vary according to grade level of position and location.

No written test is required. Applicants will be rated on experience and training. Application forms and further information may be obtained by writing to the Board of U.S. Civil Service Examiners, Federal Aviation Agency, Region I, New York International Airport, Jamaica 30, New York.

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Reorganization Plan Is Signed Into Law

(Continued from Page 3)

to the Legislature, I recommended initial steps to carry out a proposed plan for the reorganization of the executive branch of State government. The reorganization plan is intended to reduce the multiplicity of State agencies, eliminate overlap and duplication of State services, reduce overhead costs and bring closer together related programs. The proposals I recommended were the first in a series designed to effect greater efficiency, economy and improved services through government org-

anization based on sound management principles.

"In accordance with the plan for the reorganization of the executive branch, the Legislature adopted the following recommendations:

(1) "First passage of a proposed Constitutional Amendment to eliminate the present specification of State department and to permit department names to be changed to reflect new functions, with the authorized number of departments to be restricted to the present twenty.

(2) "Establish the Office of General Services and group within the office the administrative services to be rendered other State agencies on a centralized basis.

(3) "Include within the Office for Local Government the three agencies which perform services related to localities.

(4) "Transfer to the State Civil Service Commission all the personnel management functions now performed by independent bodies.

(5) "Transfer to the Department of State the activities similar to others now within the Department.

(6) "Establish the Department of Motor Vehicles and transfer to the Department the motor vehicle functions of the Department of Taxation and Finance and the State Traffic Commission.

(7) "Transfer to the Department of Health the functions of the temporary Joint Hospital Survey and Planning Commission, thereby making hospital planning a continuing responsibility of the State.

(8) Transfer to the Departments of Health and Mental Hygiene the functions of the temporary Interdepartmental Health Resources Board, thereby continuing in appropriate departments the State research programs dealing with alcoholism, mental retarda-

tion and emotionally disturbed children.

(9) Establish a single agency to develop a master plan for the use and development of State water resources.

(10) "Transfer to the Division of Veterans' Affairs the program of the Division of Military and Naval Affairs pertaining to annuity payments to blind veterans and the functions of the Department of Taxation and Finance relating to World War II bonus payments, thereby grouping within a single agency the State programs of services to veterans.

(11) "Discontinue the State Tenure Commission and permit teachers in certain school districts to take appeals directly to the Commissioner of Education or to the Courts, as is permitted for teachers in most of the other school districts in the State.

Excellent Start

"These first steps represent an excellent start in modernizing the administrative structure of the Executive Branch. Many of these changes have already been put into operation. Except for seven bills which involve the Office of General Services and the Department of Motor Vehicles, all the reorganization bills which require executive approval were enacted into law by my signature before the close of the legislative session.

Gov. Signs Bill Enlarging State Parole Board

ALBANY, April 18 — Legislation increasing the number of members of the State Parole Board from five to seven has been signed by Governor Rockefeller.

In approving the measure, Mr. Rockefeller declared: "Each year parole plays a more important part in the overall correctional program of the State. The importance of the indeterminate sentence and the transitional period of parole before final release is being increasingly recognized as vital to the successful rehabilitation of a criminal. The continued improvement of our parole program requires the increased time and energy of our Parole Board.

"In addition to improving our general parole program, the Division of Parole is conducting certain special programs, such as the project aimed at rehabilitation of narcotic addicts through intensive specialized supervision. Such Parole programs will not only save lives that would otherwise be wasted in crime and addiction, but will reduce the economic cost to the State of crime and correction."

He added: "This bill by increasing the membership of the Board to seven will permit it to sit as two separate bodies. In so doing, the bill will allow the members of the Board to devote more time to their ever increasing responsibilities which are of so much importance to the health of our society and the safety of its members."

QUESTIONS on civil service and Social Security answered. Address Editor, The Leader, 97 Duane Street, New York 7, N. Y.

CONGRATULATES HUSBAND



Smiling with pride, Mrs. Joseph J. Auer is shown pinning a 20-year pin on her husband after he was honored at a staff banquet at the State University Agricultural and Technical Institute at Alfred, N. Y., where Mr. Auer is acting financial secretary. He is a member of the Alfred chapter of the Civil Service Employees Association.

Governor Makes State Appointments

ALBANY, April 18 — Governor Rockefeller has announced the following appointments:

William J. Falvey of Penn Yan as a member of the board of visitors of Newark State School. He succeeds Albert J. Rubin of Penn Yan. Mr. Falvey is public welfare commissioner of Yates County.

Mrs. Doris A. Knapp of Buffalo as a member of the board of visitors of Buffalo State Hospital. She succeeds Mrs. Bernard G. King of Buffalo.

Edward J. Cooney of Little Falls and Mrs. Ella I. Dimock of Iilon as members of the board of commissioners of Herkimer Home.

Mr. Cooney succeeds Bennie P. Zito of Frankfort on the board. Mrs. Dimock succeeds Mrs. Margaret W. Brower of Canajoharie.

NEW GENESEE PARK MEMBER

ALBANY, April 18 — Governor Rockefeller has named Robert S. Phillips of Caledonia as a member of the Genesee State Park Commission. He succeeds Barrett Quirk of Genesee, whose term has expired.

Outstanding Clericals in State Service Get Chance To Rise Into Administration

ALBANY, April 18 — A rare opportunity to advance to junior administrative positions in State government will soon be offered to clerical employees of outstanding talent.

H. Elliot Kaplan, President of the State Civil Service Commission, said today that because many of these employees cannot compete in the Professional Career Test a special plan has been adopted to allow them to demonstrate their potential for administrative work.

The Professional Career Test is the normal source of recruits for junior administrative positions. A college degree is required for appointment.

"The new plan will not only permit us to do justice to those who have the necessary capacity but will benefit the State service generally," Mr. Kaplan said. "It is part of our continuing effort to broaden opportunities for advancement of State employees on the basis of merit."

A promotion examination will

be held June 11 to fill such positions as Personnel Administrator, Personnel Technician, Junior Budget Examiner, Research Assistant and Assistant Examiner of Methods and Procedures. The salary range is from \$4,938 on appointment to \$6,978 after five years.

The examination will be open to all State employees who have had permanent status in the competitive class of the civil service for at least one year at salary grade 11 or higher. This includes a large number of persons in supervisory clerical position.

Mr. Kaplan stated that the examination standards will be high and only those who demonstrate capacity and aptitude for administrative work may hope for success.

All appointees will be required to serve a probationary period of 12 weeks when they enter this new field of work. Those who are successful will be eligible to progress through competitive examination to higher administration positions as opportunities arise.

Vested Pension Bill

(Continued from Page 3)

on which is in excess of the cumulated contributions. Acceptance by a member of a refund of excess contributions pursuant to subdivision g of section twenty-one, subdivision c of section seventy-two, subdivision c or d of section seventy-one, subdivision c or d of section seventy-one-a or subdivision c of section eighty-four, subdivision i of section eighty-five or subdivision h of section eighty-six of this article or borrowing from his fund in the retirement system pursuant to section fifty of this article shall not terminate his membership. Acceptance of such a refund of excess contributions by a member entitled to a vested retirement allowance pursuant to section seventy-six of this chapter shall not terminate his right to such vested retirement allowance nor shall acceptance by him of a refund of the amount of his contributions and regular interest there-

amount of the accumulated contributions which he would then have to his credit had he been contributing on the basis of his rate of normal contribution terminate his right to such vested retirement allowance.

III. Subdivision w of section seventy of such law is hereby amended to read as follows:

a. Any member may retire if he shall have attained at least the minimum retirement age while in service as a member, or while in federal service as a member continued pursuant to paragraph one of subdivision f of section forty of this article, or while entitled to make application for a vested retirement allowance pursuant to section seventy-six of this chapter. Any such member desiring to retire shall execute and file with the comptroller an application for retirement, which shall not be less than thirty nor more than sixty days subsequent to such date of filing.

IV. This act shall take effect April first, nineteen hundred sixty.

Nursing Scholarships Offered at Kings Park

Full student scholarships in nursing are being offered to young men and women who are high school graduates and want a professional nursing career.

The three year program, offered by the Kings Park State Hospital school of nursing, includes a one year affiliation at the Mount Sinai Hospital in New York City and one year of academic study at Adelphi College, Garden City, New York.

Full tuition and a monthly student stipend are given to each student nurse. Further information may be obtained by writing the principal, School of Nursing, Kings Park, N. Y., or by telephoning at Kings Park 2-4611, Ext. 371.

NEW ARMORY IN OSSINING

ALBANY, April 18 — A two-unit New York Army National Guard Armory will be built at Ossining. Governor Rockefeller has announced. Construction will start in late Spring and will include a fallout shelter. The exact location of the Armory won't be known until bids are received by the State Architect.

State Reallocation Hearings Held on Investigator Title

Reallocation hearings were held recently on the title of investigator, the bulk of which positions are in the State Departments of Civil Service, Education and Workmen's Compensation.

Representing the Civil Service Employees Association was P. Henry Galpin, the Association's salary research analyst. Another attorney, Eugene Canudo, represented investigators in the Education Department.

Hearing officers were Jack Burrell, personnel technician, and Earl Kelly, director of the Bureau of Compensation and Classification.

Mr. Galpin will attend a hearing April 21 before Mr. Kelly on the tax collector series. The New York State Tax Collector's association, most of whose members also are CSEA members, will also be represented at the hearings. Its president is Hugh McCabe.