

**2016-17 Council on Libraries, Information Systems and Computing  
(LISC)  
Minutes  
September 19, 2016  
3:00 p.m. – 4:00 p.m.  
ITB 108**

Attendance: Dave Mamorella, Chair; Deb Dickerson; Allison Craig; Rebecca Mugridge; Simeon Ananou; Alex Techernev; Sheila Curran Bernard; Alex Kumi-Yeboah

1. Introductions

Brief introductions were made for those new to LISC.

2. Overview and Review Of LISC Committee Charter

Dave Mamorella, Chair of LISC, distributed a copy of the LISC Charter to its members. The Senate meets prior to the LISC meetings, and if anything comes from the Senate Executive Committee, Dave will bring to this committee for discussion.

3. Subcommittee Formation (IT and Library)

Dave asked that members send an email to him with their interest serving on either the Library or IT Committee. This will be revisited at the next meeting of LISC. Sheila Bernard said she was interested in the IT Committee.

4. Promote IT and Library Services

Some people do not know what the purpose of the councils are under the Senate. How can we better serve this university and make the community aware of what IT and the Libraries committees do. Rebecca sees LISC as an advocacy group to take actions to faculty. One suggestion to promote LISC would to have an open house describing the purpose of IT and the Libraries. Develop connections with UAlbany, other councils and LISC. How much can we do to develop open communication? After a closer review of the Charter and the charge of LISC, we may want to make awareness in the meeting and outside the meeting. Make the community aware that LISC is the appropriate venue to address any issues that arise.

5. Report from Dean of the Libraries, Rebecca Mugridge

**Library Services Platform (LSP).** The SUNY-wide contract for an integrated library system (cataloging, acquisitions, circulation, and discovery system) is up for renewal in 2020. The Office of Library and Information Services is working with the SUNY Council of Library Directors to prepare an RFP to

replace the current system, which will not be developed beyond 2017. The ongoing costs of a new system will be comparable to the systems that it will replace; however, there will be a cost to migration that each SUNY school will share unless central funding is allocated.

**Microcredentialing/Badging software.** The Libraries are investigating the purchase of microcredentialing/badging software to be used to provide information literacy and other instruction to students and others. We're hoping to roll this out in January.

**Faculty searches.** Over the summer we hired a Reference Librarian (Camille Chesley), an Information Literacy Librarian (Kelsey O'Brien) and a Training Specialist for our Interactive Media Center (David Dickinson). An internal search for the Director of Scholarly Communication and Head, Dewey Graduate Library was completed successfully with the appointment of Cathy Dwyer. We have four searches underway right now:

- Web Developer/Designer. We've interviewed three candidates.
- Serials Coordinator. We've interviewed three candidates; the search committee will be making a recommendation soon.
- Dewey Administrative Support Assistant. We've been given permission to interview four candidates; those interviews are being scheduled for the weeks of September 26 and October 3.
- Subject Librarian for Anthropology, Geography and Planning, and Communication. Search Committee: The deadline for applications has been extended to October 5.

Next up are the Director of Technical Services and Library Systems, a reference librarian position to replace Carol Anderson who is retiring in October, and a subject librarian position to replace Cathy Dwyer.

**Compact planning proposals.** The Libraries put forward four compact planning proposals this year. They included:

- Funding to replace study carrels in the University Library (this was previously identified as student seating, but we decided to purchase new chairs with salary savings available this year). Medium priority
- New Information Literacy Classroom in the Science Library. Medium priority
- Library Support for Engineering Programs. High priority.
- Library Support for the College of Emergency Preparedness, Homeland Security, and Cyber Security. High priority.

I forwarded our proposals on April 20, 2016. The Provost forwarded three of them (the classroom and two library support proposals) to the next level. The

decisions about which proposals they will fund have been made, but they're holding off announcing them pending enrollment figures for fall.

**Renovations and furniture.** The Libraries replaced more than 700 chairs in all three libraries this past year. We renovated the Interactive Media Center and replaced high-counter desks with more accessible-height desks and better equipment that facilitates instruction. We plan on renovating the University Library's circulation desk and combine circulation, reference, and IT help at one desk that is lower and more accessible. I would like to put this renovation proposal on a future agenda, if there is interest.

**Library Hours Task Force.** At the request of the Libraries' Student Advisory Board, I have appointed a Task Force to make recommendations regarding the hours of operation for all three university libraries. The Task Force is conducting a survey of the student body in October about their use of the libraries and their preferences regarding library hours. We're hoping this survey will go out to the whole student body; however, Institutional Research may prefer to just sample.

**Lending policies.** In response to a request from the Student Advisory Board, the University Libraries reviewed and updated its lending policies to simplify and streamline our processes. They can be found here:  
<http://library.albany.edu/circ/?source=front>

**Libraries participation in summer welcome events.** The Libraries' faculty and staff participated in and/or hosted a number of events and programs over the summer, including orientation sessions, the Educational Opportunity Program, the Great Danetopia, a Great Dane Welcome, and the International Students Reception.

**Visiting Scholar/Librarian.** The Libraries are working with the Center for International Education and Global Strategy to host a visiting scholar/librarian from China. Rong Xiao arrived at the Libraries on September 12. She will be working with librarians across the Libraries to learn about our operations, as well as conducting her own research.

**Campus Conversations in Standish.** We will be hosting three Campus Conversations in Standish this fall; the lineup includes Julie Novkov "The Supreme Court's 2016 Term: Interesting Times!" (September 28) and Carl Bon Tempo "Election 2016: An Historical Perspective" (October 19). Please attend these conversations and encourage your students to attend.

6. Report from VP for Information Technology and CIO – Simeon Ananou

**ITS Direction and Annual Report**

Simeon spent his first few months as VP and CIO listening to ITS, as well as faculty, staff and students, to establish a sense of direction for Information Technology Services. Six goals were created for ITS, following the six stakes of the University.

- Goal 1: Supporting Innovation for Teaching, Learning and Research
- Goal 2: Listening to Technology Users and Building Relationships to Improve and Anticipate Demand of Service
- Goal 3: Creating a Culture of Information Security
- Goal 4: Fostering a Culture of Evidence through the Use of Data, reporting and Analytics
- Goal 5: Improving Administrative Efficiencies
- Goal 6: Strengthening our Service Organization Model

The full Annual Report can be viewed on the ITS website at [www.albany.edu/its](http://www.albany.edu/its).

**ITS Survey**

ITS is working on a survey to target faculty, staff and students for direct feedback on how we are meeting the needs of the campus community. This survey will be used to form focus groups who will respond to the needs of UAlbany.

**Paperless Environment**

There is much needed room for improvement in this area; and ITS needs to play a leadership role in the development of a paperless environment.

**ECAR Model**

Educause Center for Analysis and Research (ECAR) provides user data, higher education technology trends and practices, and collaboration opportunities for IT professionals and higher education leaders. We have adopted this ECAR model, emphasizes service roles. ITS is looking at ourselves as service providers and way to improve IT's contribution to higher education.

**Digital Transformation**

ITS and Communications and Marketing have teamed together to refresh the current face of our existing website, as well as a long-term strategy for our web and digital framework. The focus for the refresh of the website is on students and their influencers, while the long term strategy will cover all stakeholders.

**Current Infrastructure**

ITS is in the process of modernizing the wireless network. Assessment is currently underway to develop a network on a cyclical model. ITS is taking steps to position the University for engineering programs with expansion of our high-performing infrastructure.

**ITS Executive Committee**

ITS has formed an Executive Committee to ensure strategic alignment of IT with University goals; to review and recommend strategic IT investments and policies; and to approve and prioritize major enterprise-level projects. Membership includes Executive Council as well as the ITS Leadership Team.

**Cyber Security Awareness Month**

October is Cyber Security Awareness Month. ITS will be holding a series of presentations designed to help you defend against bogus messages, malware, and the dangers of malicious attachments.

**7. Suggestions for Topics for LISC to Consider**

Dave asked that if any of the committee members had suggestions for future discussions to please email him. Simeon suggested inviting Jeanne Weber, Director of Enterprise Infrastructure Services, to speak about the modernization of the University's network.

**8. Adjournment**

A tour of the Data Center was offered for those interested. There being no further business, the meeting was adjourned. The next LISC committee is scheduled for October 17, 2016 at 3 pm in Library 123.