

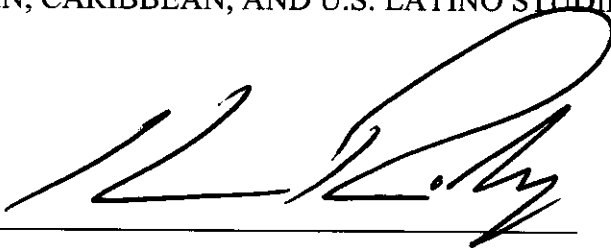
MEMORANDUM

TO: James Mower, Senate Chair
FROM: Havidán Rodríguez, President
DATE: April 24, 2019
SUBJECT: Senate Bill Approval

I am pleased to approve the following Senate Bill, which was recommended following approval by the University Senate at its meeting of April 15, 2019:

Senate Bill 1819-15: PROPOSAL TO ESTABLISH A COMBINED BA/MA IN LATIN AMERICAN, CARIBBEAN, AND U.S. LATINO STUDIES

Approved: _____

A handwritten signature in black ink, appearing to read 'H. Rodríguez', is written over a horizontal line. The signature is fluid and cursive.

Havidán Rodríguez, President

UNIVERSITY SENATE

UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

Introduced by: Graduate Academic Council
Undergraduate Academic Council
University Policy and Planning Council

Date: April 15, 2019

**Proposal to Establish a Combined BA/MA in Latin American, Caribbean, and U.S. Latino
Studies**

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

1. That the University Senate approves the attached program proposal as submitted by the Department of Latin American, Caribbean, and U.S. Latin Studies and approved by GAC, UAC, and UPPC.
2. That this takes effect for the Fall 2019 semester.
3. That this proposal be forwarded to President Havidán Rodríguez for approval.

University at Albany – State University of New York			
College of Arts and Sciences		Course and Program Action Form	
		Proposal No. <u>18-148</u>	
Please check one: <input type="checkbox"/> Course Proposal <input checked="" type="checkbox"/> Program Proposal			
Please mark all that apply:			
<input type="checkbox"/> New Course	Revision of:	<input type="checkbox"/> Number	<input type="checkbox"/> Description
<input type="checkbox"/> Cross-Listing		<input type="checkbox"/> Title	<input type="checkbox"/> Prerequisites
<input type="checkbox"/> Shared-Resources Course		<input type="checkbox"/> Credits	
<input type="checkbox"/> Deactivate/Activate Course (boldface & underline as _____)		<input checked="" type="checkbox"/> Other (specify): <u>LACS BA-MA</u>	
Department: <u>LACS</u>		Effective Semester, Year: <u>Fall 2019</u>	
Course Number Current: _____ New: _____		Credits: _____	
Course Title: <u>LACS BA/MA COMBINED PROGRAM</u>			
Course Description to appear in Bulletin: <u>Combined Bachelor/Master's Program in LACS</u>			
<p>Minimum of 138 credits with at least 30 being graduate credits. In qualifying for the baccalaureate degree, students will meet all university requirements including the three core requirements, ALCS 100, 300, and 411, 412, or 413, and the minimum liberal arts and sciences credit-hour requirements and residency. In qualifying for the BA, students must meet all university college requirements as indicated in the major. In qualifying for the master's degree, students must meet all university requirements including a minimum of 30 graduate credits and any such conditions as research seminar, thesis, comprehensive examinations, or other professional experience where required. Up to 12 graduate credits may be applied simultaneously to both the BA and MA programs..</p>			
Prerequisites statement to be appended to description in Bulletin: Students may apply for admission to the combined degree program in LACS at the beginning of their junior year of after the successful completion of 56 credits, a cumulative GPA of 3.20 or higher and three supportive letters of recommendation.			
If S/U is to be designated as the only grading system in the course, check <input type="checkbox"/>			
This course is (will be) cross listed with (i.e., CAS ###): _____			
This course is (will be) a shared-resources course with (i.e., CAS ###): _____			
Explanation of proposal: (Undergraduate Course/Program proposals: please address the effect on the department's General Education competency plan) <u>See attached</u>			
Other departments or schools which offer similar or related courses and which have certified that this proposal does not overlap their offering: 			
<i>If this proposal is for an interdisciplinary program, please indicate the Department where the major/minor will be</i>			
Chair of Proposing Department (TYPE NAME)		Administrative Manager or Department Secretary (TYPE NAME) Date	
Pedro Cabán		Librada Pimentel 9/27/18	
Approved by Chair(s) of Department(s) having cross-listed course(s) [Copy of e-mail approval(s) on following page.] Date		Dean of College Date	
		Kathy Gersowitz 10/26/18	
Chair of Academic Programs Committee Date		Dean of Undergraduate or Graduate Studies Date	
Oliver Elison Timm 10/25/18			

PROPOSAL TO ESTABLISH A COMBINED BA/MA PROGRAM Latin American, Caribbean and & U.S. Latino Studies

The Department of Latin American, Caribbean & U.S. Latino Studies (LACS) proposes a combined B.A. /M.A. program. The combined B.A./M.A. program will provide an opportunity for students of recognized academic ability and educational maturity to fulfill integrated requirements of the undergraduate and Master's degree programs from the beginning of their junior year. Students may take up to 12 graduate credits that can be applied toward both degrees. This means that students can complete both a Bachelor's and Master's Degree while saving a semester of study. With a carefully designed program, it is possible to earn the BA and MA degrees in LACS in eleven semesters.

In qualifying for the BA, students must meet all University requirements, including the: the requirements for the major, found here: https://www.albany.edu/lacs/lasmajor_requirements.shtml , in addition to minor requirements, general education requirements, a minimum 90-credit liberal arts and sciences requirement, and residency requirements.

In qualifying for the MA, students must meet all University and college requirements as outlined in the LACS Graduate Student handbook - see: <https://www.albany.edu/lacs/LACS%20Graduate%20Handbook%202017-2018.pdf>, including: completion of a minimum of 30 graduate credits, completion of thesis or project option and residency requirements.

Up to 12 graduate credits may be applied simultaneously to both the BA and MA programs.

The expected impact of the new program on existing programs is an increase in overall enrollments to the LACS Master's Program. For students, the combined BA/MA program allows an accelerated track to obtain a master's degree, the opportunity for independent research, and professional advancement.

Admissions:

Students may apply for admission to the combined degree program in LACS at the beginning of their junior year or after the successful completion of 56 credits. A cumulative grade point average of 3.20 or higher and three supportive letters of recommendation from faculty are required for consideration. The GREs are NOT required. Applicants are strongly encouraged to submit a personal statement of no more than two pages indicating why they are applying to this program.

Program Requirements

BA	MA	COMBINED BA/MA
<i>Program Requirement for the BA Latin American, Caribbean and U.S. Latino Studies</i>	<i>Program Requirements for the MA in Latin American, Caribbean and U.S. Latino Studies</i>	<i>Program Requirement for the combined BA/MA in Latin American, Caribbean and U.S. Latino Studies</i>
ALCS 100 (3cr.)		ALCS 100 (3cr.)
ALCS 300 (3cr.)		ALCS 300 (3cr.)
ALCS 411, 412, or 413 (3cr.)		ALCS 411, 412, or 413 (3cr.)
<p>Electives: An additional 27 credits in Latin American, Caribbean, and U.S. Latino Studies with ALCS prefix courses or any courses cross-listed with ALCS from other departments</p> <p>The Undergraduate Director will assist students with an individually designed and cohesive curriculum comprised of these electives (e.g. 15 credits, or 5 courses, at the 100-200-level and 12 credits, or 3 courses, at the 300-level or above with an ALCS prefix)</p>	<p>Required core courses:</p> <p>ALCS 502 ALCS 503 ALCS 504 ALCS 505 ALCS 506</p>	<p>Students must take all required core courses, and may double count 12 credits from the following courses as part of the 27 credits electives requirement for the BA.</p> <p>ALCS 502 ALCS 503 ALCS 504 ALCS 505 ALCS 506</p>
	<p>An additional 12 credits including: 6 credits of supporting courses (6 credits to be determined through consultation with Advisor and Graduate Director.) ALCS 691 Directed Readings (3 credits) ALCS 697 Directed Master's Project (3 credits) OR An additional 3 credits of supporting courses if selecting the exam option. Proficiency in either Spanish or Portuguese. The language proficiency requirement can be met in one of two ways: a</p>	<p>An additional 12 credits including: 6 credits of supporting courses (6 credits to be determined through consultation with Advisor and Graduate Director.) ALCS 691 Directed Readings (3 credits) ALCS 697 Directed Master's Project (3 credits) OR An additional 3 credits of supporting courses if selecting the exam option. Proficiency in either Spanish or Portuguese. The language proficiency requirement can be met in one of two ways: a</p>

BA	MA	COMBINED BA/MA
	proficiency exam or obtain a minimum grade of B+ in an upper division Spanish or Portuguese language class.	proficiency exam or obtain a minimum grade of B+ in an upper division Spanish or Portuguese language class.

General Requirements for Program Completion:

The key elements of the proposed new program are as follows:

- a. Students must meet the requirements for the undergraduate BA and all of the requirements for the MA degree in Latin American, Caribbean and U.S. Latino Studies.
- b. In qualifying for the undergraduate BA degree in Latin American, Caribbean, and U.S. Latino Studies, students must meet all the University requirements. These include the minimum liberal arts and sciences graduation credit requirement, the residency requirement and the general education requirements.
- c. In qualifying for the MA degree, students must meet all University requirements as outlined in the Graduate Bulletin, including completion of the minimum 30 graduate credit requirement, core and specialty courses, and the internship or thesis writing experience as detailed in the above table.
- d. A maximum of twelve graduate credits may count toward the credit hour requirements of both the BA and the MA. Students may take any courses at the graduate level (except 600) to fulfill elective requirements beginning their senior year while also fulfilling the remaining requirements to the LACS major (i.e. the 411, 412, or 413 capstone seminar).
- e. A list of graduate courses that might count toward the credit hour requirements for both the BA and the MA include the following:
 - ALCS 502
 - ALCS 503
 - ALCS 504
 - ALCS 505
 - ALCS 506

2. Specific Program Requirements:

- a. **Describe limitations imposed on admission to restrict to students with exceptional academic records; include admission requirements and**

administrative process for making admissions decisions.

Students may be admitted to a combined degree program at the end of their junior year and after successful completion of at least 56 credits. A GPA of 3.2 or higher, three supportive letters of recommendation. A written personal statement is recommended. The GRE examination will not be required.

b. Indicate the number of semesters of full-time study required for program completion at the undergraduate (if applicable) and graduate levels.

In the combined program, the requirements for both the undergraduate and graduate degrees can typically be satisfied in 11 semesters of full-time study (defined as 15 credit hours for undergraduates and 12 credit hours for graduates). Of these, approximately seven semesters will be required for undergraduate course work. Approximately four semesters will be required for graduate course work.

c. State all other program requirements such as thesis, comprehensive examination, field experience, project, and residence.

The full requirements are detailed in Table 1.

d. Describe the means by which program quality is assured given the time-shortened aspect of the program.

Program quality is assured because at the graduate level all requirements for the degree are maintained, while at the undergraduate level more advanced graduate-level work is substituted for undergraduate coursework.

When submitting a program proposal to UPPC please submit this form to indicate the resource implications of the proposal.

Proposal Title: Combined Bachelor/Master's Program Latin American, Caribbean, and U.S. Latino Studies (LACS)

College or School: CAS **Department:** Latin American, Caribbean, and U.S. Latino Studies (LACS) OFFICE

Program Director or Sponsor: Ofelia Alarcón, Chair **Email:** oalarc@albany.edu

Action Category: Program Proposal Does this proposal include any space resource implications? Yes
 Other (describe) Approx. sq. ft. needed: No

Action Type: New Program has been identified as a **Gainful Employment Program (GEP)**? Yes
 Revision No
 Deactivation
 Other (describe)

Brief Description of Proposal: *(attach additional pages if necessary)*

LACS proposes a combined B.A./M.A. program which requires a minimum of 138 credits, with at least 30 being graduate credits. The combined B.A./M.A. program provides an opportunity for students of recognized academic ability and educational maturity to fulfill integrated requirements of the undergraduate and Master's degree programs from the beginning of their junior year. This means that students can complete both a Bachelor's and Master's Degree while saving a year of study. With a carefully designed program, it is possible to earn the BA and MA degrees in LACS in as few as nine semesters.

In qualifying for the baccalaureate, students will meet all University and school requirements, including the three core requirements (LCS100, 300, and 411, 412, or 413), the minimum liberal arts and sciences credit-hour requirement, and residency requirements. In qualifying for the master's degree, students will meet all University and school requirements, including completing a minimum of 30 graduate credits, and any such conditions as research seminar, thesis, comprehensive examination, or other professional experience where required, and residency requirements. In qualifying for the MA, students must meet all University and college requirements as outlined in the LACS Graduate Student handbook - see: <https://www.albany.edu/lacs/LACS%20Graduate%20Handbook%202017-2018.pdf>.



Impact on Other Programs:

Is there an impact on other service units?

Yes

No

ITS

University Library

Scientific Core Facilities

Other services (i.e., parking, facilities, security),
please list: _____

If the answer to any of the questions listed above is **yes** has the proposer consulted with the affected service unit(s) and attached written verification (letters of collaboration/support) of such consultation?

Yes

No

Is there an impact on other academic programs?

Yes

No

If the answer to the question listed above is **yes** has the proposer consulted with the affected academic department(s) and attached written verification (letters of collaboration/support) of such consultation?

Yes

No

Faculty and Staff *(attach additional pages if necessary)*

(a) Describe new faculty hiring needed during the next 3 years

(b) Explain how program will be administered for the purposes of admissions, advising, course offerings, etc.

Discuss the available support staff.

This program will not require new hiring for the next three years. The program will be jointly administered by the Undergraduate Director and the Graduate Director. Students will apply via a Slate and once they have acquired 128 credits they will be within the graduate program and be subject to the advising and course offerings as laid out for the Masters program already in place.



Program Expenses

Program Expense Categories	Expenses (in dollars)					
	Before Start	Academic Year 1:	Academic Year 2:	Academic Year 3:	Academic Year 4:	Academic Year 5:
<i>(a) Personnel (including faculty and all others)</i>						
<i>(b) Library</i>						
<i>(c) Equipment</i>						
<i>(d) Laboratories</i>						
<i>(e) Supplies</i>						
<i>(f) Capital Expenses</i>						
<i>(g) Student stipends or scholarships</i>						
<i>(h) Other (specify):</i>						
Sum of Rows Above	\$	\$	\$	\$	\$	\$

APPROVALS

Department Chair Alejandra Bronfman, Acting Chair *ABronfman* 8/31/18
 Department Chair _____ Date _____

Dean Kathleen Gersowitz 10/26/18
 Dean _____ Date _____

UPPC Chair _____
 UPPC Chair _____ Date _____

Completed forms should be sent to the chairperson of UPPC.
 It is the sponsoring department's responsibility to obtain all required signatures (with the exception of the chair of UPPC) before presenting the documentation to the council. The chair of UPPC may request additional supporting documentation prior to review by the entire council. You will be notified when the proposal is on the UPPC agenda and invited to attend the meeting.