

UNIVERSITY SENATE
ATTENDANCE

Meeting of: November 16, 1992

Diego Munoz	Steve Kanson
Brett Friedman	London Chell
David Strogatz	Scott Zymann
Lyndia Smith	Greg Atticus
Bil Collier	Robert Hasselt
J. J. Shannon	Rich Felson
Scott Vannerbaum	Fred Volkwein
Richard V. Fagan	Alberto J. L. MACARIO AID
Guadalupe Walker	Musk Stemberger
Richard Irving	TIM LAACE
Dick Farnell	AWILDA L. MARTINEZ
Bert McLaughlin	Lanya Robinson
John Schapiro	Raina Wilson
Robert H. Brown	RA Brisco
Ang Bok Kim	J. Gullbom
Sue Faerman	David Smith
Terry Parker	Sarah Zeiss
James Wissman	Joel Blumenthal
Haron Morris	H. Hitchcock
Judith Wolfoff	Alis Kessen
Carson Cam	Frank J. Thompson
Randall Gray	MD Kimpton
Jeff Berman	Bonnie Spahr
John Green	
Paul Wallace	
Ed Suran	



UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

UNIVERSITY SENATE
Monday, November 16, 1992
3:30 p.m. --Campus Center Assembly Hall

AGENDA

1. Approval of Minutes: October 5, 1992
2. President's Report
3. SUNY-wide Senate Report Vincent Aceto
Paul Wallace
4. Chair's Report
5. Council Reports
 - a. CPCA Ronald Bosco
 - b. EPC Joan Schulz
 - c. GAC Richard Felson
 - d. UAC Bonnie Spanier
 - e. RES Lorretta Smith
 - f. LISC Mark Steinberger
 - g. CAFE Scott Lyman
 - h. SAC James Kiepper
 - i. UCC Reed Hoyt
6. Old Business
7. New Business
 - a. Council Changes
 - b. Senate Bill No. 9293-01: Commencement
8. Adjournment



UNIVERSITY AT ALBANY

STATE UNIVERSITY OF NEW YORK

UNIVERSITY SENATE MINUTES November 16, 1992

Present: J. Berman, R. Bosco, L. Brannon, C. Carr, R. Collier, L. Childs, R. Craig, E. Fagan, S. Faerman, R. Farrell, R. Felson, B. Friedman, R. Gibson, J. Green, J. Gullahorn, R. Hardt, K. Hitchcock, R. Irving, C. Kersten, S. B. Kim, T. Lance, M. Livingston, S. Lyman, A. Macario, A. Martinez, A. Morris, D. Munoz, C. Nepaulsingh, J. Parker, T. Robinson, J. Schulz, D. Smith, L. Smith, B. Spanier, M. Steinberger, G. Stevens, D. Strogatz, S. Tannenbaum, F. Thompson, S. Thomson, T. Turner, F. Volkwein, G. Walker, P. Wallace, J. Wessman, R. Wilson, J. Wolpoff, S. Zevin

Guests: J. Blumenthal, G. Garber, R. Hoskins

The meeting was called to order at 3:40 p.m. by Chair Brannon.

1. Approval of Minutes

It was noted that A. Morris was in attendance at the October 5 Senate meeting. Senator Gibson noted that the CPCA report should be revised to read, a report of the Council's activities will be given at the end of the year. There being no further corrections, the minutes were moved, second and approved as corrected.

2. President's Report

President Swygert reported on the tragic loss of one of our students last week. The President extended sympathy to the student's family on behalf of the University. The President reported that the University had invited both the county and State to examine the procedures in place and to investigate the death. There will be a Memorial Service on Tuesday, November 17, at 7 p.m., said the President, and he encouraged all to attend. He will report back to the community once internal and external investigations are completed.

The President discussed the matter of on- and off-campus safety. The University is treating the most recent assault in downtown Albany as if it happened to one of our own students. Counseling is being provided to those involved. The University is working with the Albany police and other law enforcement agencies to apprehend the suspect and to advise and inform students. With the approval of the Albany police, our campus safety officers will go into the community to help the students with security surveys of their residences.

The President then asked Professor G. Garber to give an update on the Transition Advisory Committee for the College of Arts and Sciences. Professor Garber reported that the Committee is pursuing information and background materials to make the change and has met with those affected for their input. A memorandum has been sent to all faculty concerning the committee organization and what topics

it has taken up to report to Vice President Hitchcock. Professor Garber also asked for input from the faculty.

President Swygert asked Vice President Hitchcock to report on the Arts and Sciences Dean Search Committee. She noted that we have received over 105 applications. The Committee will interview 12 external candidates in New York City on December 10-12. The internal candidates will be interviewed on campus in January. Second interviews will be in February, she said, with recommendations to President in March.

President Swygert reported on two handouts at the information table. One is New York State leadership and the other is a series of bullets which seek to make the case for stable funding and for increased funding for the University at Albany. The President asked the Senators to write the Governor directly on these issues. It is also possible to write Assembly members and State Senators on these issues.

The initial interviews for the Vice President for Finance and Business will begin later this month, President Swygert said, with the second interviews in December. There were over 190 applications received.

The New York State Theatre Institute has completed its move, President Swygert reported. Budgetary transfers are being finalized. The President thanked the members of the Theatre Department for working with the Theater Institute.

The students will hold a benefit, "Pack the RACC," tonight for the Somalia Relief Fund, reported the President. The highlight of the evening will be a basketball game between the Administration and the students. He encouraged everyone to attend.

3. **SUNY-wide Senate Report**

Senator Wallace noted that there is a handout on the October meeting at the information table. He gave an overview of the meeting and noted that advocacy was stressed. The next meeting of the SUNY-wide Senate will be on January 29-30, 1993, at the College of Environmental Science and Forestry in Syracuse.

President Swygert added that the Board of Trustees has a tuition policy subcommittee which is considering tuition issues. The Governor and the Legislature will consider policy, but not an increase in tuition in 1993-94. Concerning a system reorganization, the President said that the across the board budget reductions is not indicated today. The Board of Trustees will have to make a decision on how cuts will be made.

4. **Chair's Report**

At the information table is a Resolution passed by the Student Association concerning the situation at Oneonta. This is for information purposes only, reported Chair Brannon.

The current *Faculty Handbook* has been distributed. If anyone has not received a copy or would like another copy, please contact the Senate Office.

Chair Brannon noted that there is one more Senate meeting this semester and the next meeting will be in March 1993. All Senators should submit their spring schedules to their respective Council Chairs as soon as possible.

Chair Brannon asked the Senate for permission to move to **New Business**. The Senate agreed.

7. New Business

a. **Council Changes.** The changes come to the Senate floor moved and seconded from the Senate Executive Committee. There being no discussion, the changes were approved.

b. **Senate Bill No. 9293-01: Commencement.** Senator Schulz noted that the Bill would make permanent what was tried for the last two years. The Bill comes to the Senate floor moved and seconded from the Senate Executive Committee. There being no discussion, the Bill was approved.

5. Council Reports

a. **CPCA:** Senator Bosco had nothing to report.

b. **EPC:** Senator Schulz noted the major items coming before the Council:
 1) capping of the major -- LRPC will be looking at this. Input on this issue may be submitted to H. Desfosses.
 2) generating policy on teaching standards/ethics -- Evaluation Policy Committee will be looking at this. They will also consult CAFE.
 3) Quality of Life issues.

c. **GAC:** Senator Felson had nothing to report.

d. **UAC:** Senator Spanier reported that the Council discussed:
 1) requests from English and French Studies had been tabled
 2) revisions were made on the major and minor in Italian
 3) a revision was made to the General Education Honors Program
 4) a revision was made on the leave policy for students
 5) a revision on the policy to deregister students
 6) resolution supporting the concept of a Teaching Day on Violence to Women
 7) problems of inconsistency in the academic policy areas.

e. **RES:** Senator Smith reported on the Standing Committee Research/Research Office interactions. The committee is working on a survey. The Research Incentive Committee is working on the Benevolent Association Funds. The External Linkages Committee is looking at the incubator guidelines. The Centers and Institutes Committee is looking at developing policy for internal review.

f. **LISC:** The President distributed 123 computers to faculty this year, reported Senator Steinberger. There are still about 100 faculty that do not have computers. LISC also discussed the Library budget in relation to journals. Journal prices has increased about 20 percent. Discussions are on-going.

President Swygert noted that Dr. Lance is conducting another survey of departments to determine how many more computers are needed for faculty.

g. **CAFE:** Senator Lyman had nothing to report.

h. **SAC:** Senator Thomson reported for Senator Kiepper. SAC discussed the President's Advisory Council on Alcohol and Substance Abuse report. A series of

recommendations have been made for action. SAC also discussed the incident at Oneonta and will be discussing it throughout the year.

i. UCC: Chair Brannon read a report from Senator Hoyt who was not able to attend.

6. Old Business

There was no Old Business.

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Carson Carr, Jr." in a cursive style.

Carson Carr, Jr.
Secretary

- We are grateful for the University at Albany's new Center for Environmental Sciences and Technology Management, for startup funding for the Institute for the Advancement of Health Care Management in our School of Business, and for planning funds for the University's new Electronic Library.
- The Graduate Education and Research Initiative (GRI), which was initially funded by the Legislature and the Governor in 1987, has enabled this University to attract internationally recognized scholars, to fund additional graduate assistantships, to support the recruitment of minority graduate students, and to improve the University's infrastructure for research. The State University has made the GRI a top priority in the upcoming 1993-94 Budget Request, and we will appreciate the continuing support of the Legislature and the Governor as we seek to fulfill the vision they articulated in 1987.
- The State University has proposed an Undergraduate Student Success Initiative for the 1993-94 Budget, which will enable the University at Albany and other SUNY four-year institutions to focus additional attention on improving the first-year experiences of new freshmen and transfers to our campus. This initiative would also provide important funding for student services directed toward improved retention and graduation success rates for our students. We urge full funding of this initiative.
- The State University has included in its 1993-94 Budget Request funding to support Improvements in Educational Technology at the University at Albany and other SUNY campuses. These funds are critical to the modernization of our instructional programs, especially for undergraduate students, and as a complement the University at Albany's planning for the new Electronic Library.
- The University at Albany's base budget has been reduced by more than 10 percent over the past three fiscal years, but the University has continued to maintain enrollments above budgeted levels and to advance our efforts in research and public service. To do this has required many sacrifices on the part of our faculty, students and staff. One salient example of such a

sacrifice has been two consecutive years of intersession closings, which have produced more than \$447,000 in utility cost savings in the past two fiscal years. Another intersession closing has already been scheduled for the current fiscal year and will generate approximately \$250,000 in additional utility savings. We now are in serious need of budget stability, and it is extremely important that the University at Albany's base State appropriation be protected from further reductions and that funding be provided to offset the continuing costs of inflation that have further reduced our fiscal capacity.

- Finally, budget stability and some restoration of state appropriated support are critical to the University at Albany's capacity to continue to provide access to high quality academic programs for our undergraduate, graduate and professional students, and to ensure that they have the kinds of student support services that are so important to their success at the University.



UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

November 11, 1992

Faculty
College of Humanities and Fine Arts
College of Science and Mathematics
College of Social and Behavioral Sciences

Dear Colleagues,

This is Progress Report #2 from the Arts and Sciences Transition Advisory Committee. Please take some time with it and give some consideration to the closing invitation to contribute to our deliberations.

The committee has now created for itself a working list of matters to be taken up and has arrived at a division of labor. But before I give you that, I want to describe the final product of our work, the document that we will submit to the Vice President for Academic Affairs. We see it taking up matters in a four-part structure something like this:

What is the history and state of affairs in a given area like, say, international programming?

What are our strengths in this area? Are there valuable things that we have not yet found a way to do, or do enough of?

What, then, should our goals be in this matter? Making sure that current practices are maintained? Exploring changes?

Given our goals, what options in process and in structure might be explored?

Please note that our work will be essentially exploratory, setting before the Vice President, candidates, and ultimately the new dean a field of possibilities. Our job is not to define but to shape and provide substance for ongoing deliberations about the mission, the agenda, and the organization of the new college. But the initial shaping of a conversation is, as you know, important. We urge you to enter into it now.

Here are the matters that we, at least at this writing, believe we ought to take up. Here is the way we have arranged them and organized ourselves to research and write our report to the Vice President.

TEAM ONE: Basic Undergraduate Concerns

Admissions--faculty input, recruitment, outreach, mix and quality of incoming students.

Advisement and Registration--responsiveness, accuracy, attention to non-traditional students.

Teaching--learning how to learn, tutorials, collaborative learning, interdisciplinary teaching, team-teaching. Assisting with the establishment of a Center for Teaching Excellence?

The Learning Environment--educational infrastructure, physical conditions, residence halls, services to the faculty, the bookstore, programming (lectures, concerts, exhibits, etc.).

Alternate Educational Opportunities--experiential learning, internships, practicums, laboratory experiences.

General Education--coherence, honors, diversity, writing intensive, experimentation and innovation.

Assessment--of teaching, curriculum, advising, co-curricular aspects; by faculty, students, alumni, consultants.

TEAM TWO: Reaching Across Borders

Collegiality--difference and commonality, socializing, celebrating achievements, programming. A Center for the Arts and Sciences?

Innovation and Interdisciplinary Initiatives and Cooperation--curriculum, program, teaching, joint appointments, research facilities, exploration of interdisciplinary grants.

Educational Technology--Daedalus, CELLAR, the new library facilities, computer links, funding opportunities.

Articulation with Professional Schools--cooperative ventures in general education and in undergraduate majors, interdisciplinary conferences, joint community outreach.

Development--college identity, prestige, visibility, alumni, publications, non-appropriated funding, public service.

Regionalism--cooperation with other institutions, faculty exchanges, cooperative ventures with government and business.

Internationalism--cultural diversity in curriculum and co-curricular activities, overseas programs, faculty and student exchanges, overseas consultancies.

TEAM THREE: Building and Running the College

Faculty--recruitment, mentoring, retention, diversity, adjuncts, teaching assistants, tenure and promotion, discretionary raises.

Budget--process, long-range planning, responsiveness to opportunity and threat, managing IFR, FRAP, travel funds, and other non-state sources, as well as appropriated funds.

Space--classroom, laboratory, office, shops, animal care, etc.

Departments--recruiting and evaluating chairs, departmental organization and processes, planning and budgetary responsibilities.

Research and Graduate Studies--articulation with VP for Research and Dean of Graduate Studies, funding for research and scholarship, library, research centers, computer resources.

Grievance--student and faculty, responsiveness, predictability, security of process.

Faculty Senate Articulation--rules of membership, voting, representation.

Communication--clarity of reporting lines, keeping faculty and students informed, calendar, newsletters, representations to the public.

You will note that this outline of our work is open-ended and suggestive. Things could drop out, get shifted from one team to another. Things could be added. Everything now is very flexible. So, at this important formative moment in our work, do get in touch with us. Enter our deliberations in any way you want. Tell us about successes that should be preserved, might be replicated elsewhere. Tell us where improvements seem indicated. Help us articulate goals even if you don't know exactly how they are to be achieved. Share with us your experience of successful processes and structures here or elsewhere. Anything that you think might help begin to lay the groundwork for a successful College of Arts and Sciences.

Here are some lines of communication. Write or call me at the address above. Or call me at home mornings: 434-3294. Invite me to a meeting. Put me in touch with some person you know who has valuable experience in planning for this kind of transition. Send me a photocopy of an essay you think has important things to say about what we're doing. My colleagues and I will be grateful for any such communication. We will have a better sense of representing you, the faculty.

Sincerely,



Eugene K. Garber
Chair

Arts and Sciences Transition Advisory Committee

c: All Deans
Provost of Rockefeller College

SUNY Faculty Senate
October 16, 17, 1992
Geneseo

Provost Joseph C. Burke (spoke on the following issues:)

1. Budget--best in the past 7 years
2. Advocacy for SUNY
3. Early retirement
4. Undergraduate differential tuition
5. New position of Vice Provost for Health Sciences and Hospitals

Break-out sessions by campus type and dialogue with the Board of Trustees (discussion centered on the following topics:)

1. Arts and Sciences Colleges: differential tuition
2. University Centers: GRI to be restarted; unionization of graduate students; pedagogical training in doctoral programs; waivers for IFR accounts; differential tuition; faculty representation on committees of Board of Trustees
3. Colleges of Technology: hiring of adjuncts; dependency on industry for equipment
4. Specialized Colleges: updating of equipment

Board Chairman Frederick Salerno (other board members attending: Arnold B. Gardner, Alan V. Iselin, Miles L. Lasser, Nancy H. Nielsen, N. Theodore Sommer)

Chairman Salerno spoke of differential tuition. Board will vote on whether the issue can be debated. His speech stressed primarily advocacy--getting the SUNY story across to the governor and legislators. Board met with campus presidents recently on same issue. Board has created an advocacy committee within its own structure. Efforts on various campuses should be coordinated.

Committee Reports

1. Executive Committee: reported on fall retreat with Governor Cuomo.
2. Undergraduate Committee: assessment; articulation; entry-level skills report; math skills survey; and American Disabilities Act.
3. Graduate Committee: [essentially the same as in the University Centers break-out session, above]
4. Operations Committee: use of adjunct faculty; campus profiles by ethnicity, gender, age, longevity; faculty involvement in budgetary priorities; computer networking; faculty at Equal Opportunity Centers.
5. Governance Committee: faculty representation on presidential searches. Introduced a resolution: "that the University Faculty Senate urge the Chancellor to support and the SUNY Board

of Trustees to adopt a policy which provides for representatives from the University Faculty Senate on the Board of Trustees' appropriate committees." (adopted)

6. Student Life Committee: publication of Enhancing the Spirit of Campus Community.

Vincent J. Aceto
Paul W. Wallace
University Faculty Senators

UNIVERSITY AT
ALBANY
STATE UNIVERSITY OF NEW YORK

Department of Music
518 442-4187

11 November 1992

TO: Lil Brannon

FROM: Reed J. Hoyt *RH*

SUBJECT: U.C.C. Report for Monday, 16 November

The U.C.C. discussed the related issues of building use and the defining of University Groups, particularly in light of the opening of the Recreation and Convocation Center. The Council will meet this Thursday.

Performing Arts Center
Albany, New York
12222

COUNCIL CHANGES

Additions to Councils:

CPCA	Lynn Comerford* William Weitz*
EPC	Andrea Hoffer*
GAC	Scott Garason*
RES	Scott Lever*
LISC	Mary Hope*
CAFE	Laura Harris*
SAC	Andrea Hoffer* Donald Biggs***
UCC	Tanya Robinson**

- * Non-senator graduate student
 - ** Non-senator undergraduate student
 - *** Non-senator teaching faculty member
-

University Senate

**University at Albany State
University of New York**

INTRODUCED BY: Educational Policies Council

DATE: October 19, 1992

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

- I. That University Senate bill 9091-01, which assigns responsibility for developing the format of Commencement each year to the University President in consultation with faculty and students, be continued as the policy for University Commencement planning.
- II. That this bill be forwarded to the President for approval.

RATIONALE

In 1990, the University Senate passed a bill that assigned responsibility for developing the format of Commencement each year to the University President in consultation with various university constituencies. That bill replaced Senate bill 8990-01, which had, at the request of the President, established as University policy a college-based format for University Commencement ceremonies.

Given the higher-than-anticipated commitment of human and fiscal resources required for such a format to be successful, however, and given the concern by some about the absence of a "university" Commencement, the President proposed and the Senate approved bill 9091-01 -- which authorized the President to determine each year the most appropriate format for Commencement. That bill was approved with an expiration following the spring 1993 Commencement absent any subsequent action by the Senate. This bill proposes to make permanent the policy approved as 9091-01.

UNIVERSITY SENATE
UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

INTRODUCED BY: Council on Educational Policy

DATE: November 8, 1990

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

- I. That the format of Commencement exercises be developed by the President or his/her designee each year in consultation with the faculty and academic administrators of the colleges, the Council on Educational Policy, and the senior class;
- II. That the plan reflect consideration of the University's academic mission, external relations goals, and fiscal situation;
- III. That the plan represent the involvement of all members of the University community and define the expectations for all participants in a Commencement ceremony;
- IV. That the plan be reported to the University Senate as an information item at the first or second meeting of the academic year;
- V. That this bill shall expire following Commencement in the Spring of 1993, and, absent subsequent action by the University Senate, the prior Senate bill on Commencement, passed in the Fall of 1989, shall be reinstated.
- VI. That this bill be forwarded to the President for approval.

RATIONALE

Last year, at the request of the President, the University Senate passed a bill (8990-01) that revised the format of Commencement at the University at Albany. This was the first time the Senate had passed Legislation related to Commencement. In implementing that plan, however, the campus did encounter difficulties, including a higher-than-anticipated commitment of fiscal and human resources and, in some quarters, a sense of loss of a University-wide celebration of academic achievement. In order that the University may address these and other issues, modification to last year's bill is necessary.

This bill proposes that, rather than specify a format for Commencement, which limits the flexibility of the University both fiscally and programmatically, the Senate identify a process of consultation that the University administration may follow each year in developing a plan.

New York State Leadership

The Honorable Mario M. Cuomo
Governor
State of New York
Executive Chamber
The Capitol
Albany, New York 12224

The Honorable Ralph J. Marino
President Pro Tem and Majority Leader
New York State Senate
The Capitol
Albany, New York 12247

The Honorable Saul Weprin
Speaker of the Assembly
New York State Assembly
The Capitol
Albany, New York 12248