

UNIVERSITY SENATE
UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

Introduced by: Undergraduate Academic Council

Date: April 2, 2012

**CHANGES TO POLICY IN INTERNSHIPS (UNI 390) AND CREATION OF
SOPHOMORE LEVEL INTERNSHIP (UNI 290)**

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

1. That this takes effect for the Fall 2012 semester.
2. That this proposal be forwarded to President George M. Philip for approval.

Course and Program Action

Proposal No. _____

Please check one: Course Proposal Program Proposal

Please mark all that apply:

<input checked="" type="checkbox"/> New Course	Revision of:	<input type="checkbox"/> Number	<input type="checkbox"/> Description
<input type="checkbox"/> Cross-Listing		<input type="checkbox"/> Title	<input type="checkbox"/> Prerequisites
<input type="checkbox"/> Shared-Resources Course		<input type="checkbox"/> Credits	
<input type="checkbox"/> Deactivate/Activate Course (boldface & underline as appropriate)		<input type="checkbox"/> Other (specify): _____	

Department: History Effective Semester, Year: Fall 2012

Course Number Current: _____ New: UUNI 290 Credits: 1-4

Course Title: Internship

Course Description to appear in Bulletin:

Internships involving participation in the work of an agency, institution, or corporate body, with collateral academic study. Contingent on the approval of a University at Albany full-time member of the instructional staff willing to supervise the study and evaluate on-site reports of the student's progress. Part time faculty may supervise a U Uni 290 internship with the approval of their department chair. The Committee of Interdisciplinary Studies retains the final authority to approve internship projects and supervisors. U Uni 290 internships may be taken for 1-4 credits. U Uni 290 internships are open only to sophomores who have an overall grade point average of 2.00 or higher. May be repeated, but each registration must be for an approved project.

Prerequisites statement to be appended to description in Bulletin:

Prerequisite(s): approval of the Interdisciplinary Studies Committee. Application deadlines: May 1st for summer and fall; December 1st for spring. S/U graded.

If S/U is to be designated as the only grading system in the course, check

This course is (will be) cross listed with (i.e., CAS ###): _____

This course is (will be) a shared-resources course with (i.e., CAS ###): _____

Explanation of proposal:

Creation of an internship option for sophomores

Other departments or schools which offer similar or related courses and which have certified that this proposal does not overlap their offering:

Chair of Proposing Department _____ Date _____

Approved by Chair(s) of Departments having cross-listed course(s) [Copy of e-mail approval on following page.] _____ Date _____	Dean of College _____ Date _____
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Chair of Academic Programs Committee _____ Date _____	Dean of Undergraduate or Graduate Studies _____ Date _____
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University at Albany – State University of New York

Course and Program Action

Proposal No. _____

Please check one: Course Proposal Program Proposal

Please mark all that apply:			
<input type="checkbox"/>	New Course	Revision of: <input type="checkbox"/>	Number <input type="checkbox"/>
<input type="checkbox"/>	Cross-Listing	<input type="checkbox"/>	Title <input type="checkbox"/>
<input type="checkbox"/>	Shared-Resources Course	<input type="checkbox"/>	Credits <input type="checkbox"/>
<input type="checkbox"/>	Deactivate/Activate Course (boldface & underline as)	<input type="checkbox"/>	Other (specify): _____
Department: <u>History</u>		Effective Semester, Year: <u>Fall 2012</u>	
Course Number	Current: _____	New: <u>UUNI 390</u>	Credits: <u>1-15</u>
Course Title: <u>Internship</u>			
Course Description to appear in Bulletin:			
<p>Internships involving off-campus participation in the work of an agency, institution, or corporate body other than the University, with collateral academic study. Contingent on the approval of a University at Albany full-time member of the instructional staff willing to supervise the study and evaluate on-site reports of the student's progress. Part time faculty may supervise a U Uni 390 internship with the approval of their department chair. The Committee of Interdisciplinary Studies retains the final authority to approve internship projects and supervisors. U Uni 390 internships are usually taken for 1-9 credits. Under extraordinary circumstances, a student may petition the committee for a maximum of 15 credits. Internships are open only to qualified juniors and seniors who have an overall grade point average of 2.00 or higher. May be repeated, but each registration must be for an approved project. Prerequisite(s): approval of the Interdisciplinary Studies Committee. Application deadlines: May 1st for summer and fall; December 1st for spring. S/U graded.</p>			
Prerequisites statement to be appended to description in Bulletin:			
Prerequisite(s): approval of the Interdisciplinary Studies Committee. Application deadlines: May 1st for summer and fall; December 1st for spring. S/U graded.			
If S/U is to be designated as the only grading system in the course, check		<input type="checkbox"/>	
This course is (will be) cross listed with (i.e., CAS ###): _____			
This course is (will be) a shared-resources course with (i.e., CAS ###): _____			
Explanation of proposal:			
<p>This proposal makes the following changes:</p> <ul style="list-style-type: none"> • Removes the language forbidding on campus internships, • Changes the existing GPA requirement from 2.5 to 2.0, in accordance with recent legislation approved by the Undergraduate Academic Council. • Reflects changes in who can supervise internships as approved by UAC 			
Other departments or schools which offer similar or related courses and which have certified that this proposal does not overlap their offering:			
Chair of Proposing Department			Date
Approved by Chair(s) of Departments having cross-listed course(s) [Copy of e-mail approval on following page.]		Date	Dean of College
			Date
Chair of Academic Programs Committee		Date	Dean of Undergraduate or Graduate Studies
			Date

Internships

Internships give students an opportunity to acquire practical “hands-on” experience in a field or area that interests them. Internships differ from independent study in that an internship involves participation in the work of an agency, institution, or corporate body other than the University. The work is supervised and evaluated by a designated individual in the agency, institution, or corporate body providing the internship. This supervisor provides an evaluation of the student’s work to the Albany faculty member responsible for the final evaluation and assignment of the appropriate academic grade.

U UNI 290 internships are open only to qualified sophomores who have an overall grade point average of 2.0 or higher. U UNI 390 internships are open only to qualified juniors and seniors who have an overall grade point average of 2.0 or higher. Students interested in correlating their academic study with practical experience are encouraged to explore the feasibility of participating in an internship.

Some majors, such as social welfare, require fieldwork as part of their major requirements, and these opportunities are open only to students who have been admitted in the major program. In other cases, many academic departments and schools offer internships involving experiences related to the academic focus of the unit. These courses include opportunities in various aspects of the performing arts (A ARH 490, A ART 490, A MUS 490, A THR 390), anthropology (A ANT 490), classics (A CLA 490), planning (A PLN 490), computing (I CSI 490), atmospheric science (A ATM 490), business (B BUS 497, 498) communication (A COM 390), sociology (A SOC 490), public policy (R PUB 390), political science (R POS 390), journalism (A JRL 495), archaeological fieldwork (A ANT 338), etc.

The University also offers a total of 15 credits for students participating in the following special, formalized internships: the Internship in or Seminar in Operational and Applied Communication Theory (A COM 392, 393), the Senate Sessions Assistant Program (U UNI 391), and the Assembly Sessions Intern Program (U UNI 392). These latter established internships take advantage of Albany’s location in the state’s capital. Albany is also affiliated with the Washington Center (see U UNI 393, Washington Center Internship).

Through U UNI 290 (1-4 credits) and U UNI 390 (1–15 credits), students have obtained approval for full- or part-time internships in a very wide variety of areas. For these pursuits, it is assumed the student will secure the opportunity on his or her own, find appropriate faculty sponsorship, and then apply to the Interdisciplinary Studies Committee for approval of the desired credit.

The range of possible internship opportunities is too great to list here. The more common internships pursued by previous students through U UNI 290 and U UNI 390 have included work with: U.S. Congress, federal judiciary and numerous federal executive agencies, various state agencies (Lt. Governor’s Office, Attorney General, Correctional Services, Division of Criminal Justice, etc.), the New York Public Interest Research Group, the Civil Liberties Union, the Environmental Planning Lobby, Albany Medical Center, stock brokerage firms, law firms and media internships with local and national television stations and corporations. Further information and application forms for U UNI 290 and U UNI 390 may be obtained from the Office of

Vice Provost for Undergraduate Education, LC 30. *Deadlines for proposals for each semester are very specific and are not flexible. All internships must be preapproved. Because of the academic component of U UNI 290 and U UNI 390 internships, under no circumstances will students be permitted to earn credit retroactively for a previous experience.*

In addition to the credit-bearing internships, there are also many opportunities for noncredit internships, mostly during the summer, some of which pay the participants a stipend. Information on many of these programs and their application process is available through the Career Development Center.