

Undergraduate Academic Council Minutes

Meeting: Wednesday, October 13th, 2010. 2:00-3:00PM
Room: Undergraduate Educ Conference, LC31J

Present: JoAnne Malatesta (Chair), Maria Brown, Nathan Cady, Yu-Hui Chen, Gregory Denbeaux, Steven Doellefeld, Sue Faerman, Martin Hildebrand, Winnie Kutchukian, John Murphy, Leah Rotella (undergraduate student rep), Joan Savitt, Hany Shawky, Christy Smith, Kabel Stanwicks, Michael Steklof, (graduate student rep), Katherine Trent.

Guests: Linda Krzykowski, Sue Phillips and Greg Stevens.

Review of the minutes: Minutes from 10/6/2010 meeting were approved as amended.

Chair's Report: The Chair met with the Vice Provost for Undergraduate Education last week to address various issues regarding the appeal process for students who wish to enroll in the majors and minors where admission has recently been suspended.

Old Business:

Regarding the suspension of admission in the French, Italian, Russian, Classics and Theater majors, a member reported that there is an FAQ in the works and it should be available in the next few days. The FAQ was created to clarify misinformation about the proposed deactivation of programs. A link to the FAQ will be placed on MyUAlbany and elsewhere on the University website to maximize our outreach efforts to all students.

A member reported that admissions to these majors have been discontinued in PeopleSoft. DARS has been modified as well.

A member asked if a student who will be graduating in May 2011 and comes to the Registrar's office to declare a minor and is able to demonstrate that they have completed all the necessary coursework, would that student still need to follow the appeals process or can the Registrar's office register admit this

student? The Vice Provost responded that the student can be registered however the Registrar's office should keep track of those students.

New Business: Review of Restricted Majors: A member brought copies of the existing policies. The UAC should be examining the Restricted Majors from a variety of criteria including, but not limited to:

- 1) Should the prerequisites for admission be reconsidered?
- 2) Should majors be restricted based on resource availability?

The existing policy states that restricted majors should be reviewed every five years; however, much more time has passed since they were last reviewed.

UAC should work to develop a system to assure that these programs are reviewed on a regular five years basis.

It was discussed, but not decided, that restricted minors should also be evaluated and that the policy for the review of restricted majors might be applicable to minors as well.

Chairs/Working Groups report:

There are some committees that are still not fully formed. Also some of them still need undergraduate and graduate student representatives. The Chair will send out an email soon to solicit volunteers.

Meeting adjourned at 3:00pm