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# Civil Service LEADER

Vol. 2 No. 46    ★★★    New York, July 29, 1941    Price Five Cents

## U. S. EXAMS

**TREASURY COPS,  
ACCOUNTANTS,  
GUARDS, COOKS** . . . See Pages 6, 7, 14

**Three  
Big Stories  
for  
All Fireman  
Candidates  
With  
Exclusive Photos  
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## **LAWYERS:**

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**1,000 Hospital, Laundry Jobs Now**  
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**"Miss Civil Service" to be Selected This Week**  
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# Program for Defense Workers

## Civil Servants in Defense Set-up to Get Thorough-going Course of Instruction

If any civil service employee or civilian volunteer feels he joined the Fire Department Emergency Auxiliary Corps as a lark, he might just as well forget about it right now, because fire officials don't want you unless you are willing to be trained to meet an emergency and take the entire course seriously.

All volunteers will be given a 64-hour course of instruction. On completion of this instruction period and on satisfactory evidence of "interest and adaptability," volunteers will receive a distinctive Fire Department Emergency Auxiliary Corps badge and a certificate of membership.

Anyone of the opinion the badge will be "just one of those things," or something similar to an "honorary" pin of some sort will be badly mistaken because the Fire Department is serious in its effort to obtain those serious-

minded about the defense problem.

Take the word of John J. McCarthy, Assistant Chief of the Department. He says, commencing July 29, instruction and training classes for enrollees begin. Every Tuesday and Thursday thereafter they continue. Volunteers may take the course either starting at 4:30 p. m. or 8 p. m. But in any case the enrollees must attend classes on both days in company quarters in which they are registered. Each class will be of two hours duration.

### Syllabus

The syllabus of instruction as announced by Chief McCarthy is as follows:

- Lesson No.; Subject:
1. Organization of the Fire Department.
  2. Fires and Firefighting.
  3. Signals.
  4. Engine Company Tools.
  5. Fire Extinguishers.
  6. Housewatch Duty.
  7. Knots.
  8. Hydrants

9. Pumper Drill.
10. Hose Drill.
11. Care of Hose, Nozzles and Fittings.
12. Stretching Hose Lines.
13. Outdoor Operation of Hose Lines.
14. Truck Company Tools.
15. Ladder Drill.
16. Aerial Ladder Drill.
17. Response to Fires.
18. Special Apparatus of the Fire Dep't.
19. Special Apparatus Outside the Fire Dep't.
20. Ventilation and Overhauling.
21. First Aid.
22. Standpipes and Sprinklers.
23. Regular Water Supply.
24. Marine Fires.
25. Relay of Water: Special Appliances.
26. Incendiary Bombs.
27. Extinguishing Bombs and Their Fires.
28. Emergency Water Supply and Other Problems.
29. Gas Masks.
30. War Gasses.

Every imaginable emergency will be part of the instructions of the volunteers. In other words, if the regular fire-fighters are busy on something extraordinary, the volunteers are going to be instructed as to just how to handle almost any situation by themselves. And no half-hearted volunteers are wanted. If anyone "just signs up" to "keep face" in his community, but has no idea of actually being willing to give his wholehearted aid, its better for him to forget about it now and let the fire officials train men and women who really want to help.

Fire Commissioner Patrick Walsh told a LEADER reporter this week that anyone questioning just why they should join up or how much they will be paid or just what their guarantees are—such as what will happen if I'm injured, etc., "would be better off if he forgot the whole thing." The Fire Department wants only those that are willing to volunteer their services as a patriotic

gesture, without any thought of personal benefit.

### Two-Fold Responsibility

The idea of property training the volunteer is based on just this:

Fire Department officials feel that their great responsibility at this time is two-fold: first, to familiarize the auxiliaries with the normal functions and operations of the Fire Department, in the extinguishment of fires, because, if and when, the Auxiliary Corps actually becomes an operating force, its members will be obliged to know the elements of every-day fire-fighting. And secondly, to impart instructions on the nature and action of incendiary and explosive bombs, which, in a possible emergency, will greatly increase the number and intensity of fires.

For the benefit of all those serious-minded volunteers, The LEADER next week will enumerate the specific details of the various lessons outlined by Fire Department officials.

## Parking Lots Under Civil Service

### Plan Would Create New Job Opportunity in New York

A proposal that city parking lots be established throughout the city and manned by civil servants with a distinct classification such as "Parking Lot Attendant," or some such similar title, has been urged by the sub-committee on traffic problems of the Advertising Club of New York.

Previously The LEADER carried the exclusive story that such a proposal was in the minds of public officials with reference to

the old criminal court site. The idea, advanced by Borough President Stanley M. Isaacs, is to use the site as a parking space manned by city workers with the newly-created title.

The Advertising Club sub-committee suggests a New York Parking Authority be set up and street parking be completely abolished.

Immediately after the first suggestion of using city employees as parking attendants, members of the Civil Service Commission

acknowledged the possibility of creating a new title for the parking lot attendants inasmuch as it would be necessary for the workers to have some experience with that type of work.

Then it was learned that the Park Department planned to open a combination outdoor swimming pool and theatre on the scene of the Acquade on the World's Fair site with parking space for 1,000 cars.

### Who Would Supervise?

Who was to supervise the parking of these cars?

Civil Service Commission officials said the appointees would come from the attendant-messenger, special patrolman, auto engineman, and sanitation man lists.

Perhaps that would be O. K. with those on these particular lists, but it has been suggested that a new title such as "Parking Lot Attendant" be created

and an examination be held for the job.

The Advertising Club sub-committee recommends that the proposed Parking Authority set up a "delivery service" whereby cars could be called for and delivered. The parking spaces, according to the Ad Club scheme, would include sites now occupied by buildings that could be leased, condemned or demolished.

The club's committee proposal of uniformed workers such as chauffeurs, attendants and so on is said to have received a "sympathetic" ear from Police Commissioner Valentine.

"We are in complete agreement with the suggestion in The LEADER that should city parking lots be established they should be manned by competitive civil service employees," a representative of the club committee said. "Of course," he added, "attendants should qualify by examination before appointment."

## Sanitation Boys Pick Mandel As President of Association

New president of the Sanitation Eligibles Association is husky, popular Johnny Mandel, ex-sandhog, amateur wrestler, weight-lifter, artist's model. Johnny was elected president at a meeting of the eligibles Friday night at P. S. 27, Manhattan. Johnny succeeds Abe Donner, who resigned in order to devote his spare time to his campaign to get the Democratic nomination for Councilman in Brooklyn.

The election of Johnny Mandel, former vice-president of the organization, is recognition for the many hours Johnny spent trying to get the Sanitation eligible list certified for as many appropriate jobs as possible. Johnny and his predecessor Abe Donner have been knocking on the doors of practically every Commissioner in the city's service, talking up the "supermen." The success of their efforts is indicated by the sur-

prisingly large number of appropriate jobs given eligibles on this list. Johnny, himself, is working in an appropriate job. Finishing number 1019 on the list for Sanitation Man Class, A, he was appointed in the Board of Transportation, December 19, 1940.

### Makes Witty Speeches

Johnny first attracted attention in the eligibles organization by his witty, impromptu speeches at early meetings of the organization. A master of the art of ad libbing, Johnny speaks in the vernacular, punning and wise-cracking continuously. He talks to city officials the same way—and they like it.

A report on the public hearings on the Sanitation reclassification was made at the meeting. The eligibles were assured by an official of the Commission that appointments to the \$1,500 per year title of junior sanitation man would be considered as appropriate appointments, not jeopardizing their chances of appointment to jobs at a higher salary. As vacancies occur in the title of sanitation man, Class B, at \$1,960 per year, they will be filled by eligibles on the Sanitation list, subject to their passing a qualifying, practical examination on motor apparatus. Johnny has been informed. But this isn't official yet.

Johnny told the boys that he would continue to devote all his time trying to get as many jobs as possible for the Sanitation list. He was recently assigned to the 4 to 12 shift, which, he said, will enable him to put even more time on organization work.

### Clerk, Auto Lists Used to Fill Jobs

During the last week, the Civil Service Commission used the clerk, grade 2 list as appropriate to fill temporary jobs as ticket agent in Department of Docks. It also approved the use of the auto mechanic list to fill the job of bus maintainer, group A, in the Board of Transportation and the list for elevator mechanic to make an appointment to the position of senior maintenance man at Hunter College.

## 200 SUBWAY EXAMS PLANNED

A record breaking number of tests for jobs in the city subway system will be announced this fall. Examinations are scheduled for about 200 titles in the transit system.

Probably the first tests to be announced will be that of motor-man and railroad clerk.

Of the tests to be held, about 20 for jobs at the bottom of the service, will be open competitive. The remainder will be promotion examinations.

It was pointed out that the promotion tests will present a difficult problem as employees of the Independent Subway, the BMT and the IRT will be eligible under unification. The actual working conditions in the three lines differ somewhat and therefore it is expected to be difficult to prepare a uniform test for all. The competitive tests will not present a similar problem as it will concern only those trying to enter the service.

While the Commission will establish the promotion lists as rapidly as possible, priority will be given those tests which meet the greatest needs of the service.

At present a system is being worked out that will insure that vacancies in a given division will be filled by employees in that division wherever possible. However, employees will be promoted from one division to another where it cannot be otherwise avoided.

Promotion charts for the former private lines will be established late this year after complete information is available as a result of transit reclassification. These charts will be similar to existing charts in existence for the Independent line.

The charts will contain about 200 titles instead of some 1,600 before unification. The reduction in titles is claimed to be an advantage to the employees, since they obtained job seniority and order of seniority more rapidly because of the reduced number of examinations necessary.

Plans for holding the record-breaking number of subway tests have been scheduled since the job of reclassifying the 25,000 subway workers to competitive civil service has been practically finished.

The first exams are expected to be announced in October.

### Police-Sanitation

The big day is Sept. 7. That's more than a month off, but the Sanitation and Police Departments are already priming themselves for the big annual baseball game between their teams. Tickets are now on sale, \$1, \$1.50, and \$2.

### Joe Moran Dead

Joseph P. Moran, president of the Patrolmen's Benevolent Association for a quarter of a century, died Saturday after a short illness.

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## CIVIL SERVANTS ON MILITARY DUTY

Uncle Sam has called about 1,600 New York City workers for military duty.

It's difficult to say just what department has been hit the hardest since almost 200 titles are involved.

However, a checkup shows that more than 300 clerks, more than 100 sanitation men, about 40 firemen and about a dozen cops have been called so far.

The Municipal Civil Service Commission will remember those called for duty when promotion examinations are ready for which they are eligible. The names of those on military duty are being filed in alphabetical order so that they may be sent notice when promotion tests come up.

## NO TRANSFER FROM PROMOTION TO COMPETITIVE LIST

Eligibles on a city-wide promotion list cannot be transferred to an open competitive list for the reason that the courts in the Cornehl case recently declared city-wide promotion lists illegal. It was decided by the Civil Service Commission at its meeting this week. The ruling was made after an eligible on the city-wide promotion lists illegal, never-gineer, grade 4, had requested that he be transferred to the open competitive list because he was now barred from promotion on his own list.

The Commission, although it disagrees with the conclusion of the Court of Appeals in the Cornehl case holding city-wide promotion lists as illegal, nevertheless ruled that it had no power under the Civil Service law and its own rules to transfer an eligible from a promotion list to a competitive list.

## NURSE TITLES UNDERGO CHANGE

The NYC Civil Service Commission has approved the resolution reclassifying Hospital jobs including the elimination of the title of trained nurse and substituting the titles of registered nurse and practical nurse. The resolution was designed to make the titles conform with the nurses practise act. The salaries listed for registered nurse, \$2,400 and \$1,680 with maintenance; practical nurse, \$1,440 and \$1,200 with maintenance, are maximum. At a recent hearing on the resolution the salaries listed were described as meaningless since they did not reflect the average pay being paid nurses but rather the maximum that could be paid.

## Hospital Attendants Get New Titles

The Municipal Civil Service Commission has adopted a resolution whereby all non-competitive class employees in the title of hospital attendant whose duties are those of a hospital helper be placed in the labor class under the title of hospital helper. Those affected are employed in the nursing division of the Hospital Department.

## Five City Lists Ready for Use

Five lists were promulgated by the Commission this week. They are promotion to inspector of plastering, Grade 3, pathologist (Orange County), senior statistician (vital statistics), senior statistician (social service), senior statistician (no specialties). When a list is promulgated, it means that it is ready to be used to fill vacancies in various posts.

**CIVIL SERVICE LEADER**  
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# Effective Letter Writing

## Ambitious Program Would Aid Employees in Many Ways

*In writing and speaking there are forms and formulas made sacred by custom. To the public man, to the members of the members of the Board, Bureau, Commission, Department, the official expression is more than a habit. It is protective. It is safe. The more awkward, swollen, ambiguous a sentence is, the more it shields the office, diffuses over it a pomp of words and reminds the layman of his inferiority.*—Editorial in the N. Y. Times.

Is it true? Is it true that public servants are verbose, pompous, don't know how to write letters and reports?

Down in Washington, two experts of the Department of Agriculture think it is. They've written several pamphlets and a book on the proper way for civil servants to write letters and reports. The two are James F. Grady, Corresponding Counselor of the Department of Agriculture, and Milton Hall, Chief of Training and Personnel, Farm Credit Administration.

Now they're in New York, and their arrival marks the planning stage of a new program to improve New York's civil servants in these factors:

1. Letter writing.
2. Report writing.
3. Supervision.
4. Secretarial training.
5. Effective speaking before groups.

About 20 city officials have already met to discuss parts of this program; most of them are extremely enthusiastic. The main idea is to arouse interest in the various departments to do a job in terms of their own needs, to make the program individually effective. At the present moment a manual on the subject of letter writing is being prepared by the Civil Service Commission's astute Bureau of Training.

When the officials got together, a letter was read to them. Then they were asked: Is it good? fair? passable? inadequate? Then the letter was taken apart, care-

fully analyzed, and rebuilt into a better instrument.

### The Four C's

The program of letter-writing is designed to create an understanding of the standards of letter writing in terms of Completeness, Conciseness, Clearness, Correctness, and Appropriateness of Tone. Topics to be taken up when the courses finally get under way include (a) planning the letter; (b) choice of words and vocabulary building; (c) constructing effective sentences; (d) correct usage.

The program will be valuable to a great number of city employees, including everybody from stenographers to commissioners. The same is true of the projected program of report writing, especially designed to those hardworking individuals in all city departments who have to prepare for consumption of officials and the general public a resume of the city's work.

### Supervision

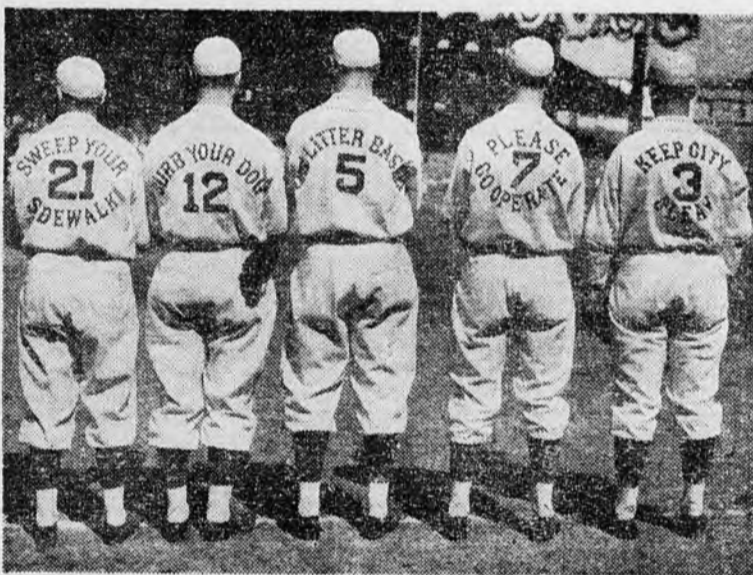
The supervision program assists persons in executive and super-

visory positions to develop and maintain their subordinates' operating efficiency and morale. The course would deal with such aspects of the supervisor's job as organizing, delegating, assigning, and reviewing work; evaluating, developing, and training subordinates; preventing and handling grievances; providing incentives.

The course in secretarial training is designed to increase the effectiveness of secretaries in their duties. Such matters will be taken up as saving the chief's time, English usage, office practice, problems of dictation, information about the department, and public relations (dealing with callers, telephone, etc.).

The effective speaking course provides instruction and ample practice for persons wishing to gain ease, fluency, and effectiveness in speaking before small conference groups as well as larger audiences.

City employees who are interested in any of these courses should read succeeding issues of **THE LEADER** for further information.



This is part of the Sanitation Department's baseball team, rear view. They'll play the cops on September 7.

# Odd Facts About Fire Exam

## Toughest Questions Proved Easiest to the Smart Boys

The boys who took the fireman exam are smart. That's one conclusion to be drawn from the manner in which they answered the exam questions. Many of them, for example, when they weren't sure of the correct answer, would make two answers—like A or E. But alas, the examiners have instructions to mark all double answers wrong. . . . Some of the candidates, maybe not so smart, became so absorbed in certain questions that instead of writing the answer, they wrote down the number of the question. Alas, again, how can an examiner know what answer they had in mind?—so it's

wrong, too. . . . A fair percentage of candidates used pencil instead of ink, though the instructions distinctly said "Use Ink." The Commission could, if it wished, throw all of these penciled papers out, but instead of that, the penciled papers are waxed first and then marked. The wax prevents any alteration to the original pencil marks. Should a candidate come down in the future and protest his grade, he will be shown the original waxed paper—and no changes can be wrought through that wax. . . . Each examiner marks about 125 papers a day. There were originally 24 examiners; there are now 21. . . . A number of the candidates reversed the answers to questions 1 and 2. . . . Questions 51

to 70 slew most of the candidates. Questions 50 through 58 required mathematics. Questions 59 to 70 called for a knowledge of physics, chemistry, and a little hydraulics, maybe. . . . The mechanical questions toward the end of the test, which everybody thought would be the toughest part, proved easiest of all. More men did well on these than on any other group of questions. . . . Question 32 floored most candidates. That's one about how the New York City Board of Estimate is made up. . . . All those getting 88 or better have already been scheduled for physical exams in August, even though the passing grade is estimated at 79 to 81. . . . Two examiners mark each paper. . . . The highest mark so far is 96; the lowest 16, tsk, tsk, tsk. . . .

# Co-ordination Test Unchanged

## Same for Firemen as It Was in Sanitation Test

What will the fireman coordination test be like?

The coordination test is that part of the physical which tests hand-eye and foot-eye speed. In the sanitation exam last summer, the coordination test counted 25 percent. In the fireman exam, it will count only 10 percent of the total mark on the physical.

Many of the boys imagine the coordination test to be a complicated gadget of flashing lights and moving parts. Nothing could be farther from the truth. The coordination test is a simple competition. It takes only a few sec-

onds to perform. The coordination test will be precisely the same as that given for sanitation men—in fact, the very same signal boxes will be used, and the candidates will have to go through the same motions. The only difference is that whereas the sanitation man was seated in the cab of a truck, the fireman candidate will sit on a soft seat, no cab.

### How It Works

Here's how the coordination test works:

The candidate seats himself just as he would in the driver's place of an ordinary automobile. The controls are these: a steering wheel, a clutch, a foot brake, a hand brake. Twenty feet in front of the candidate is the signal box.

This consists of a panel containing five signs, reading, left to right: LEFT TURN, RIGHT TURN, LEFT FOOT, RIGHT FOOT, HAND BRAKE. Under each of these signs are two lights. The upper row of lights is green, the lower row red. When the candidate is ready to take the test, he finds the green lights illuminated. This needn't concern him. He is concerned only with one row or lights—the red. Only one red light goes on at a time. If a red light goes on under the sign LEFT TURN, the candidate immediately turns the steering wheel to the left. If the red light goes on under RIGHT FOOT, he shoves in his right foot.

Above the signal box is a clock which records the speed between

# Many City Lists Active

The Sanitation Man, Class A eligible list was the most active city list during the past week. One hundred and thirty-eight eligibles on list 1 were certified to the Department of Sanitation to fill vacancies as Junior Sanitation Man at \$1,500 per year. The highest eligible reached was number 300. Inasmuch as there are 179 vacancies in this newly-created title, more certifications are expected shortly.

Eligibles up to 300 on this same list were certified to the Department of Water Supply, Gas and Electricity to fill one vacancy as a laborer at an annual salary of \$1,620. Names up to number 260 were certified to fill another vacancy as laborer in the office of the Borough President of Queens at \$1,500 per year. On list 2 of the Sanitation Man, Class A, eligible roster, eligibles up to number 813 were certified to the Department of Purchase and to the office of the Borough President of Manhattan to fill vacancies in the title of laborer at \$1,500 per year. Previously every remaining eligible on list 1 had been certified to the Department of Parks to fill temporary positions as assistant gardener at \$5.50 per day.

### Court Attendant List

The Court Attendant list, which expires Aug. 3, was pulled out of the mothballs for last minute action. Thirteen names on this list were certified to the presiding Justice of the Municipal Court, Mr. Pelham St. George Bissel, to fill six vacancies as court attendants in the Municipal Court at an annual salary of \$1,300. The last number reached was 118. The recently established list of Clerk, Grade 2, Board of Higher Education, was active for the second week in a row. Eligibles up to number 125 were certified to Brooklyn College to fill temporary positions at \$1,200 per year. Last week, eligibles up to number 176 had been certified to City College to permanent positions at either \$1,200 per year or \$1.25 per hour.

Seventeen names on the Junior Engineer, (electrical) list were certified to the Fire Department to fill one vacancy as an electrical inspector at \$2,400 per year. The last number reached was No. 104. A complete list of the latest certifications appears in our column "Your Chances For Appointment" on page 16.

## Subway Salary Adjustments

The conferences between members of the Board of Transportation and representatives of transit employees on salary adjustments are continuing with a report expected to be made public soon on just what agreements have been reached on so-called inequalities of wages. The "adjustments" are expected to cost about \$5,000,000.

**All the exams—New York City, New York State, and United States—open at this time are listed on the exam pages. For complete examination news, follow THE LEADER exam pages regularly.**

the time the candidate receives his signal and the time he performs the action. The clock is calibrated in hundredths of a second. Candidates shouldn't watch the clock, because it will only distract their attention.

The candidate performs five different operations, and he must do it in 2 seconds to make 100% on coordination. If it takes him longer than 7 seconds, he flunks. This gives all the candidates a wide margin of safety.

An additional factor is this: the contestant is given a practise try, and then two chances to take the test. He gets the better of the two grades he makes.

### No Driver's License

It isn't necessary to have a driver's license to take the coordination test. It is admitted, however, that men who know how to drive, or who have practised on a coordination machine, will make slightly better grades.

Follow THE LEADER for full and complete information about the progress of the fireman exam.

# 179 Sanitation Jobs Will Be Filled by "Juniors"

The O.K. to go ahead and fill 179 vacancies as junior sanitation man at \$1,500 is expected from Budget Director Kenneth Dayton.

The sanitation man, Class A list has been certified by the Civil Service Commission to fill the jobs, but the Department of Sanitation needs the Budget Director's O.K. before making the appointments.

Meanwhile the Commission adopted a resolution reclassifying

the sanitation service by making the Class A man list eligible for the junior title at \$1,500.

The reclassification program includes approval to use the Class A list for appointment to Class B jobs at \$1,920 for passing a qualifying test in the operation of automotive equipment.

## Is Your Exam Here?

**Alienist (Psychiatrist), Grade 4:** The rating of the written test has begun.

**Asphalt Worker:** The physical test is expected to begin in August. The practical tests have been completed.

**Clerk, Grade 2 (Board of Higher Education):** Rating of the qualifying stenography test has been completed.

**Director of Medical Social Service, Grade 6:** The rating of the written test is nearing completion.

**Director of the Bureau of Child Hygiene:** The rating of the written test is about 75% completed.

**Electrician:** The tentative key will appear in a forthcoming issue.

**Fireman:** The final key will be released shortly.

**Interpreter:** The Interpreter translation test was held last Saturday.

**Junior Administrative Assistant (Director of the Division of Commodities Distribution):** The rating of this test is nearly completed.

**Junior Administrative Assistant (Real Estate Research):** The written test will be administered on July 29.

**Senior Maintainer (Office Appliance):** This examination has been completed.

**Stenographer (law), Grade 2:** The practical test will probably be administered in the fall.

**PROMOTION TESTS**  
**Assistant Foreman (Sanitation):** 2,368 candidates took the written test.

**Foreman Auto Mechanics (Parks):** Examination is nearly completed.

**Foreman Auto Machinist (City-**

# Few Pass Steno Test

Only 316 of the 2,062 candidates for stenographer, (law) grade 2, passed the written test. The successful candidates in the written test will now be called to take the practical examination. Just why so few passed may be accounted for by the fact that candidates were required to take dictation at the rate of 120 words a minute for 5 minutes and transcribe their notes at the rate of 30 words a minute. If you can do all that, in addition to other duties, you are eligible for appointments usually made at about \$1,500.

**Wide:** Examination is nearly completed.

**Junior Administrative Assistant (City-Wide):** The rating of the written test is about 70% completed.

**Sanitation Man, Class B:** The rating of the written is nearing completion.

**Senior Supervisor, Grade 4:** The oral test is now in progress.

**Sergeant, Police Department:** The rating of the written test is in progress.

### LICENSING TESTS

**Master and Special Electrician:** This examination will be completed in about three weeks.

**Master Plumber:** The tentative key will appear in a forthcoming issue.

## Provisional Promotions In Subway System

Provisional promotions in the New York City Transit system were approved this week by the Commission pending the establishment of the promotion lists for various titles in that department. Examinations for the vacancies in the IND division are now in progress. The tests to fill other vacancies will be held as soon as reclassification is completed.

# What the Civil Service Commission Did This Week

The Municipal Civil Service Commission this week O.K.'d a recommendation that the rating of 75.5% on education given Ephraim Friend in the examination for Social Investigator remain unchanged . . . approved a recommendation to mark Lionel S. Alexander "qualified" as to citizenship for non-competitive employment as General Foreman in the BMT Division . . . also approved a recommendation to mark Patrick J. Burke "qualified" as to citizenship for non-competitive employment as Motorman in the BMT division . . . denied request of the Comptroller's office to transfer the title of Samuel Ebner, Inspector of Water Consumption in the Department of W. S. G. & E. to the title of Inspector of Fuel . . . O.K.'d the employment of two experts in the Police Department as Radio Consultants . . . dismissed a protest from IND division subway workers protesting the use of the same questions in both the open and competitive and the promotion examination for Car Maintainer Group 4 . . . approved a request of the Manhattan Borough President's Office to appoint Harvey Stevenson as Consultant Architect . . . denied a request of the Bronx Borough Works Commissioner to change the title of Roy F. Little from Foreman to Superintendent of Garage and Repairs . . . reserved decision on a request of James D. McCann, Director of Franchises, Board of Estimate, to order a promotion examination to the position of Examiner, Grade 4, for eligible employees in that department . . . and

O.K.'d recommendation that Private Edward Stankewich be permitted to file an application for the position of fireman, Fire Department, as it was the fault of the mail department at Camp Knox, where he is stationed, that he did not receive the application blank sent him by the Commission.

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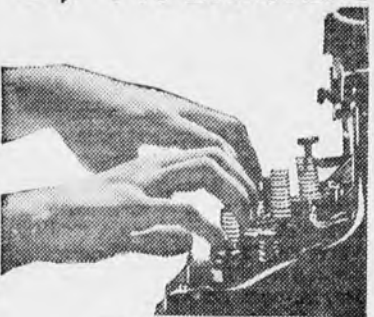
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'38 Buick "90" 7-Pass. Sedan	675
40 Pontiac 2-Dr. Trunk Sedan	685
40 Packard "6" 4-Dr. Tr. Sedan	695
40 Ford 5-Pass. Conv. Coupe	725
40 Buick "48" 2-Dr. Tr. Sedan	775
41 Ford 4-Door Trunk Sedan	795
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## Recent N.Y.C. Appointments

Among the more important appointments made recently were that of Catherine F. Lansing as Junior Administrative Assistant (rehousing) in the New York City Housing Authority at \$3,999 a year; Winthrop L. Schnizer, Junior Administrative Assistant in the Comptroller's Office at \$3,000, and Peter Walowitz and Bernard H. Walowitz as Assistant Superintendents of Demolition in the Housing Authority at \$2,400.

A group of ten were also appointed as Gage Keepers in the Department of Water Supply, Gas and Electricity. This is one of the lesser known Civil Service jobs. The Gage Keepers are paid \$72 a year and are required only to make regular reports to the department on measurements of precipitation in out-

of-the-way places in up-state reservoir sections.

- Other appointments follow:  
President, Borough of Brooklyn Attendants, \$4 a day, (Bureau of Highways and Sewers), Thomas G. Granison, John T. Keeney, Henry J. Morrongiello, Thomas E. Cluoney, Lester Cantor.  
President, Borough of Queens Crane Engineman (Steam), \$10.40 a day (Bureau of Highways), Rocco Anastasio.  
Board of Education Stenotypist, \$1,200. Gertrude Nissenbaum.  
Department of Health Bacteriological Laboratory Assistant, \$960, Charles Katz.  
Public Health Nurse, \$1,500, Hazel Gilmore.  
N. Y. C. Housing Authority Management Assistants, \$1,560, David Rabkin, Betta A. Friedman, Clinton L. Henry, Rachel Cohen, Jerome Schaffer, Samona Shapiro, Henry Bresky, Mary Noel, Leonard Browde, Louis Sackman, Joseph Friedman, Charles A. Meyer, David Ginsburg.  
Management Assistants, \$1,800, I. Joseph Spiro, Regina C. Weiss, Meyer Hochman.  
Porters, \$1,020, Philip Smorodinsky, John S. Perrotto, Anton Zuck, Salvatore Raffone, Silvio Rocco, Frank McNally, John Passamonte and Joseph Frizzola.

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# CIVIL SERVICE IN NEW YORK STATE

By MORTON YARMON

## 600 Prison Guard Jobs

### Appointments Seen Over 4-Year Period

Six hundred jobs over a period of four years is the happy prospect facing 4,932 eligibles on the new Prison Guard list, according to most recent estimates made by Deputy Correction Commissioner William E. Leonard. At the present rate of certification, it looks as if the department will reach down somewhere between 1,200-1,500 to fill these jobs.

In addition to the fifty-one appointments made July 6, five more jobs have been filled. Between now and the late fall, when Green Haven Prison opens, half a dozen jobs will probably be

filled each month, to take care of the normal turnover.

The 600 figure was based by Leonard on these facts: 225-250 jobs will open up in Green Haven; there's a normal turnover of sixty permanent jobs a year; the Army makes up for the rest.

On the matter of appropriate jobs for which the Prison Guard list can be used, there's at least one favorable possibility. It is known that the Correction and Civil Service Departments have been discussing the use of the Prison Guard list for the job of attendant in Dannemora and Matteawan State hospitals should the title be switched from the non-

competitive to the competitive class.

The attendant salary runs from \$75 to \$95 a month, with maintenance. Should Prison Guard eligibles take attendant jobs, they would not jeopardize their chances for the \$1,800 Guard job when they become reachable.

Dannemora State Hospital, located in the northeastern part of the state near Plattsburg, takes care of male convicts declared insane while serving a sentence. Matteawan, in Beacon, is for the insane committed by order of courts prior to trial.

A meeting of the Prison Guard Eligibles Association was held last night.

## Where Do I Stand?

The following are the latest certifications, in New York City and Albany, from popular State lists. P means permanent; T means temporary:

Junior Clerk		
P-New York-\$900...	1,307	84.65
P-Albany-\$900.....	4,303	80.55
T-New York-\$900...	2,409	82.75
T-Albany-\$900.....	5,699	79.30
Junior Stenographer		
P-New York-\$900...	824	86.90
P-Albany-\$900.....	2,345	78.00
P-Albany-\$900.....	595	86.499
(from Asst. Steno. list)		
T-New York-\$900...	1,367	84.90
T-Albany-\$900.....	2,345	78.00
Junior Typist		
P-New York-\$900...	1,313	86.90
P-Albany-\$900.....	2,435	83.42
T-New York-\$900...	1,844	85.30
T-Albany-\$900.....	3,357	78.40
Assistant File Clerk		
P-New York-\$1,200.	243	88.20
P-New York-\$900...	100	89.50
P-Albany-\$1,200....	119	89.20
P-Albany-\$900.....	1,327	85.20
T-New York-\$1,200.	458	87.30
T-Albany-\$1,200....	438	87.40
T-Albany-\$960.....	1,490	84.90
T-Albany-\$900.....	1,535	84.90
Assistant Clerk		
P-Albany-\$1,200....	604	87.74
T-New York-\$1,200..	321	88.80
T-New York-\$1,060..	558	87.91
T-New York-\$900....	437	82.37
T-Albany-\$1,200....	860	87.07
T-Albany-\$900.....	2,360	84.78
Assistant Stenographer		
P-New York-\$1,200..	227	88.50

## UPSTATE MUST SELECT FORM OF CIVIL SERVICE

Under the terms of the Fite-Bechtold act passed by the State Legislature last session, every county in New York State must select a form of Civil Service administration by July 1, 1942, and put it into effect by July 1, 1943.

Last week the State Civil Service Commission took steps to outline Civil Service to officials of each county, and to explain the three alternate forms of administration open to them: county commission, county personnel officer, control by the State Commission. A 20-page baby-blue pamphlet was sent out to each board of county supervisors and a tentative schedule of county, county seat and date of meetings with these officials was set up:

- Allegany, Belmont, Aug. 21;
- Broomfield, Binghamton, July 29; Cattaraugus, Little Valley, Aug. 21;
- Cayuga, Auburn, Aug. 20; Chautauque, Mayville, Aug. 22; Chemung, Elmira, Aug. 19; Chenango, Norwich, July 30; Clinton, Plattsburg, Aug. 6; Columbia, Hudson, July 24; Cortland, Cortland, Aug. 18; Delaware, Delhi, July 25; Dutchess, Poughkeepsie, July 24; Erie, Buffalo, Aug. 6; Franklin, Malone, Aug. 6; Fulton, Johnstown, Aug. 18; Genesee, Batavia, Aug. 5; Greene, Catskill, July 28; Hamilton, Lake Pleasant, Aug. 18; Herkimer, Herkimer, Aug. 11; Jefferson, Watertown, Aug. 7; Lewis, Lowville, Aug. 8; Livingston, Genesee, Aug. 4; Madison, Wampsville, Aug. 19; Monroe, Rochester, Aug. 22; Montgomery, Fonda, Aug. 11; Nassau, Mineola, Aug. 11; Niagara, Lockport, Aug. 6; Oneida, Utica, Aug. 8; Onondaga, Syracuse, Aug. 19; Ontario, Canandaigua, Aug. 21; Orange, Goshen, Aug. 12; Orleans, Albion, Aug. 5; Oswego, Oswego, Aug. 20; Otsego, Cooperstown, July 30; Putnam, Carmel, July 25; Rensselaer, Troy, Aug. 13; Rockland, New City, Aug. 12; St. Lawrence, Canton, Aug. 7; Saratoga, Ballston Spa, Aug. 4; Schoharie, Schoharie, Aug. 12; Schuyler, Watkins Glen, Aug. 19; Seneca, Waterloo, Aug. 21; Steuben, Bath, Aug. 20; Suffolk, Riverhead, Aug. 11; Sullivan, Monticello, Aug. 13; Tioga, Owego, July 29; Tompkins, Ithaca, Aug. 18; Ulster, Kingston, Aug. 18; Warren, Lake George, Aug. 5; Washington, Hudson Falls, Aug. 4; Wayne, Lyons, Aug. 22; Westchester, White Plains, July 25; Wyoming, Warsaw, Aug. 4; Yates, Penn Yan, Aug. 20.

The following officials of the State Commission plan to take part in these discussions: Miss Grace A. Reavy, president; Howard P. Jones and Howard G. E. Smith, commissioners; Charles L. Campbell, director of classification; Philip Kerker, administrative assistant; Eugenia G. McLaughlin, chief, division of examinations; Joseph Schechter, counsel; Catherine E. Shanahan, senior municipal research assistant; Henry McFarland, director of the municipal civil service bureau; James O. Yarger, senior personnel technician; Lawrence MacArthur, assistant classification examiner.

## Mock Court Scene for Stenos

### It's Probably Part of the Test for Court Stenos

A mock court scene, in which four persons assume the roles of judge, prosecuting attorney, defense attorney, and witness, will face candidates for court stenographer, First and Second Judicial Districts. This test is on the fall agenda of the State Civil Service Commission.

It is likely that the procedure followed when the previous test for this job was held, in 1935, is to hold good this year. Candidates must get 75 per cent first in a preliminary qualifying test, divided in two parts: knowledge of court procedure and legal terminology, 20 per cent; recording and transcribing dictation at 175 words a minute or legal matter such as a court decision or opinion, 80 per cent.

Those who pass this first test will then be given a test of recording and transcribing dictation of legal matter, including the testimony of witnesses, at 175 and 200 words a minute. It is here where the court scene comes in. A candidate must score 75 per cent on this part as well.

In reaching the final mark, the rating schedule gives 70 per cent to the written, based on a further breakdown of 30 per cent for the mark on the preliminary test and 70 per cent on the final written test. Training, experience, and general qualifications made up the remaining 30 per cent of the final mark.

#### 57 Passed Last Time

On the previous test, of 188 candidates who filed, 57 passed the

preliminary written test and went on to the court scene.

This test will be open to residents of the five boroughs of metropolitan New York City and Long Island. The previous test set a 21-year age minimum but this will probably be waived. Other requirements were:

- Either (a) seven years' high-grade stenographic experience; or
- (b) five years' general verbatim shorthand reporting; or
- (c) three years as a court reporter in New York State; or
- (d) possess a certificate as Certified Shorthand Reporter; or
- (e) an equivalent combination.

Fourteen jobs were filled from the previous list, mainly at \$5,200, although the scale ranged from \$5,040 to \$6,000.

## Referee List Held Up

### Interview and Appeal Still Unsettled

The papers submitted last fall in the test for Unemployment Insurance Referee have just about been rated by the State Civil Service Commission. However, that doesn't mean that the list will be out shortly. At least two factors are in the way:

1. It's not settled yet that an experience interview will be given to all who pass the written. Since a list of at least 500 is expected, the interviews will take several months and be very costly. On the other hand, an interview is

definitely called for a position as important as Unemployment Insurance Referee. The probability is that a shortened form of interview will eventually be held.

2. An appeal is to be brought early in the fall term of the Appellate Division in the case of Benjamin Firschein. Firschein, one of the candidates, has protested the exam on the grounds that it was unfair, inappropriate, etc. The lower courts threw out his contention.

There's still a good deal of checking and clerical work that must be done before the written part will be actually completed.

## Memo About State Commission

In the "Don't Repeat This" column of July 15, an item stated that employees of the State Civil Service Commission have been exceeding the time allowed for annual and sick leave. Further investigation shows that there are very, very few such culprits in the employ of the Commission, and they are now toeing the mark. As a matter of fact, the State Commission is seriously understaffed, and its employees work hard and long. Witness the recent hospital attendant test, where 5,000 papers were marked in eight days by examiners working at top speed day and night. The LEADER trusts that the item will not be construed to reflect upon the State Commission. EDITOR.

## Army Test Not Good Enough for State Cops

The United States Army physical tests, it turns out, are not deemed competent enough for the Division of State Police. So the State Police are now giving physical exams to those who passed the written test for Trooper, but have already been called into service, inviting the draftees to drop in at the Albany headquarters during furlough. This is causing a new delay in

## EMPLOYEE GROUP INCORPORATES

It's now the Association of State Civil Service Employees, Incorporated.

Last week, following hearings before the Board of Standards and Appeals, the 35,000-member association of State employees was formally incorporated. John T. DeGraff, counsel, argued that the name has become sufficiently important so that other organizations should be curbed from capturing it. Protest against the incorporation was made at the hearings by the State, County and Municipal Workers of America (CIO), who termed the ASCSE a "company union."

Harold J. Fisher, chief fiscal officer of the Department of State, is president of the association, which includes in its membership a large majority of New York State's employees.

establishing the list, which is now not expected before Labor Day.

The physical test for State Trooper candidates determines, first, if they meet the requirements called for in the announcement, and second, if they are in good physical shape.

## CLERK EXAMS

There's been a lot of talk going around recently to the effect that tests for junior and assistant clerk will be held by the State Civil Service Commission in the fall. The LEADER has meanwhile been reiterating the fact that there's been nothing scheduled so far. Here's the correct story, from Mrs. Eugenia G. McLaughlin, chief of the division of examinations:

No clerical exams are planned by the State Commission in the fall, according to Mrs. McLaughlin, but it is likely that junior and assistant clerk will be in an early winter series. For permanent appointment in Albany at \$900, the junior clerk list has gone down to 80.57, with thousands of names still remaining. However, this list expires in November, 1942, and a new list will have to be available at that time.

According to Mrs. McLaughlin, an exam can be held, rated, and established within six months. It took 10 months to set up the previous list but that was before scoring machines were being used.

As The LEADER has constantly stated, tests for junior and assistant stenographer and for junior and assistant typist are scheduled for the fall, probably for an early October Saturday, on a day when no other State tests are to be held.

Requirements for all these tests will appear in The LEADER just as soon as they are made available.

## Future State Tests

The State law says that titles of open competitive lists requested by departments and institutions must be publicly announced for fifteen days before the State Civil Service Commission takes action. During this period employees who believe there is a field for promotion to the title are urged to communicate with the State Commission. The following titles are now being advertised (the date denotes when the fifteen days are up):

- July 29—Division of Standards and Purchase, Executive Department—Assistant Institution Meat Grader.
- July 30—Cattaraugus County — Public Health Nurse.
- August 3 — Department of Public Works — Junior Engineering Aid.
- August 7 — Department of Conservation — Game Research Investigator.

## Dietitian Lists

Two dietitian lists for Westchester County have just been established by the State Civil Service Commissions. Three are on the Dietitian register, which calls for either \$1,350 plus maintenance or \$1,800 without; four are on the assistant dietitian list, with a salary range of \$1,320-\$1,680.

- The eligibles:
- Dietitian: 1. Marie Monette, 83.73; 2. Beatrice Goldberger, 82.13; 3. Leona Triernan, 75.38.
  - Assistant Dietitian: 1. Elizabeth C. Moxley, 82.90; 2. M. E. Coffey, 81.12; 3. M. R. Alexander, 79.85; 4. Elizabeth Moore, 77.42.

## Register When You're Home

State employees who work away from their homes but retain voting residence in their home towns should heed a request of the Department of Social Welfare. This department has asked its employees to try to register when they return home for vacation for the summer so that they won't

## PROMOTION TEST FOR EXAMINER OF LICENSES?

The matter of a promotion examination for Motor Vehicle License Examiner, to be held in addition to the open competitive test tentatively scheduled for the fall, comes before the State Civil Service Commission at its next meeting, probably some time this week.

Carroll E. Mealey, Commissioner of Motor Vehicles, is expected to appear before the Commission to explain the duties of the job and the claims of clerks in his bureau who have been pressing for the promotion. It is understood that Mealey will reaffirm his desires for a promotion scale in the State service but will argue that a promotion test for the License Examiner job is unwarranted since it is a basic title.

Opportunities for those taking the open test will be seriously limited if the State Commission permits a promotion test since the promotion list, according to Civil Service Law, must be used up before the open list gets call on any jobs.

have to take time off in the fall. There is no uniform time in which to register throughout the State, each locality setting its own time. A simple request from the Board of Elections will tell each employee when he may register.



By CHARLES SULLIVAN

# Where Are Those Lawyer Jobs?

A Fortright Discussion of the Problem of 'Pull' in Getting a Job

Last week, The LEADER carried an article entitled "Lawyers: How to Get a U. S. Job." That article brought forth such a flood of inquiries that we asked our Washington correspondent to hunt up for the straight unvarnished facts about these jobs—whether pull is needed, what agencies are hiring, what the chances are of a lawyer without friends. Here is the second article.

Washington Civil Service officials estimate that between 500 and 600 lawyers will be hired in the federal service within the next

year. And lawyers are in one class where the supply is still plentiful. However, many young attorneys are being drafted and the supply is dwindling somewhat. The Board of Legal Examiners plans to announce a test for young attorneys within a few weeks and after January 1 the jobs of more than 4,000 attorneys will be brought under the merit system. About 1,600 already are under Civil Service.

Between now and August 15, a general counsel of a department is free to hire whomever he pleases. The lawyer he hires must, however, later pass an appropriate non-competitive test to get a Civil Service status.

### What Agencies Are Hiring

Now, what agencies are hiring attorneys? The answer is, nearly all of them but none are hiring more than a handful each. The best way for a lawyer to get a job in the average run of the federal agencies is to be introduced

and sponsored by an outstanding official—such as Supreme Court Justice Felix Frankfurter—or to know someone of importance in the agency where you want to be placed.

The applicant who has no friends within or without is lucky if he is hired. Sometimes lawyers take other jobs in the agencies and work themselves up into the legal division.

### Justice Department Hiring

The Justice Department has and will hire probably the greatest number of attorneys within the next few months. The Criminal Division has just asked Congress for funds to hire twenty-three additional lawyers. The Anti-Trust Division, under Thurman Arnold, is hiring more than fifty new lawyers. Immigration and Naturalization Service is setting up a legal division, the Lands Division has hired more than 100 new attorneys within the past year to look up deeds on properties the

## AIR CORPS NEEDS INSPECTORS

No small part of the work of securing faster, more powerful, and safer airplanes and equipment is the inspection of aircraft materials. Parachutes, goggles,

camera lenses, instruments, and all other equipment must be inspected by competent well-trained men.

Through an examination announced some time ago, the United States Civil Service Commission has been seeking experienced men for procurement inspector positions in the Air Corps of the War Department. The Commission has not been able to obtain enough men for these positions. On the contrary, the need have been extended to other fields than those in the original announcement. Five new fields in which persons may qualify have been added, and the options now are: aircraft, engines, instruments, parachutes, aircraft propellers, tools and gages, radio, aircraft miscellaneous materials, textiles, fur-lined clothing and optical.

In general, mechanical experience, which may include apprenticeship, is required in the field applied for. For only four options (aircraft, parachutes, propellers, and aircraft materials) need this experience be specifically on aircraft materials. College courses in engineering may be substituted for part of the experience. Applicants will not have to take a written test, but will be rated on their experience and education.

Original appointments will be made at salaries ranging from \$1,620 to \$2,600 a year. Opportunities for advancement are excellent. Applications may be filed until further notice with the Secretary of the Board of U. S. Civil Service Examiners at Wright Field, Dayton, Ohio. Qualified persons are urged to apply for details to the Secretary at Wright Field; to any first- or second-class post office; to the U. S. Civil Service Commission, Washington, D. C.; or to the Commission's District office, at 641 Washington street, New York City.

### Therapy Aide Test

An examination for therapy aide and junior therapy aide will be given on August 4, 1941.

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## U. S. Announces Important Exams

Enforcement Agent, Sr. Cook, Guard-Attendant Among Them

The Civil Service Commission this week announced the following examinations for which applications must be filed in the Commission's Washington office not later than August 24, 1941:

Treasury Enforcement Agent, at a salary of \$2,600 a year. Employment is in the Treasury Department, the duties being to make investigations and perform related work of a confidential character covering a wide range of subjects. Two years of appropriate experience in law or accounting is required. Persons who have had two years of investigative experience, or investigative experience plus certain education may also qualify.

Superintendent of Building Maintenance, the salaries for the various grades ranging from \$2,600 to \$3,800 a year. Employment is in the Federal Work Agency in public housing projects and public buildings located in various sections of the United States. Applicants must show experience, partly supervisory, in the maintenance of large buildings. Ability to supervise skilled tradesmen, prepare plans and specifications, and maintain accounts and records is necessary. For part of this experience study in engineering or architecture may be substituted.

Senior Cook, in the Prison Service, Department of Justice, at a

salary of \$2,000 a year. Applicants must have had certain experience as general cook and as baker in serving hundreds of meals daily.

The Commission also announced the following examinations for which applications will be rated as soon as practicable for receipt:

Medical Guard-Attendant, \$1,620 a year, and Medical Technical Assistant, \$2,000 a year. Employment is in the Mental Hygiene Division of the United States Public Health Service, Federal Security Agency. Applicants must be registered graduate nurses or must have had certain experience in penal or correctional institutions or in the Army or Navy Medical Corps. For Medical Technical Assistant positions they must show experience in clinical laboratory technique, pharmacy, or X-Ray laboratory technique.

Dental Hygienist, \$1,620 a year, for employment in the United States Public Health Service, Federal Security Agency; Veteran's Administration; and War Department. Education and experience in oral hygiene work are required of all applicants.

Application forms may be obtained from the Secretary of the Board of U. S. Civil Service Examiners at the Post Office or customhouse in any city which has a Post Office of the first- or second-class, or from the United States Civil Service Commission,

### No Pay Raises Till October

The uniform pay raise bill, commonly known as the Ramspeck-Mead bill, probably won't become effective until October 1, 1941. However, it was the apparent intention of several members of Congress who supported the bill that it was to become

effective as of July 1, 1941 and most employees were under the impression that salary raises would be retroactive to the earlier date. However, the Budget Bureau insists that no pay raises can be made under the bill until October 1. On that date—if Congress appropriates sufficient money in the meantime—employees making less than \$3,800 who haven't had a raise in 18 months and who have a good or better efficiency rating—will be given a one-step in-grade promotion. Employees drawing more than \$3,800 will have to wait 30 months.

### 30,000 Applied for Executive Jobs

More than 30,000 persons have applied for the executive officer test which was announced by the Civil Service Commission. The applicants have each been sent long and involved personal history sheets to be filled out. They will be graded on their records and a good many of the eligibles will be placed in positions in the expanding defense agencies,

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# Investigator Eligibles Expect Navy Police Jobs

The life of the nine lists of investigator eligibles having been extended to Oct. 2, 1942, the General Investigator Eligibles Association has turned its attention to other activities concerning these lists and the border patrol registers.

Here are the organization's latest comments:

Border Patrol eligibles are not only on one national eligible list, but on district lists according to residence, and vacancies in each district are filled from the appropriate district list. Districts with the longest and most troublesome international boundaries have the most vacancies and usually have the least eligibles because they are sparsely populated. The district including New York State, however, which presumably has the greatest number of eligibles, has few vacancies because its Canadian border is short and pacific. When, as in the case of the Southwest A and B districts, regional lists become depleted, new tests are held and new lists established instead of having recourse to the undepleted lists of other districts.

### Should Use Best Men

The association believes that in the case of the Border Patrol, which professes to seek the Americans best qualified mentally and physically to keep trouble-makers from crossing our national boundaries, the quota system should be less important than using the best men available from everywhere in the nation. It does not seem efficient to hold new tests when the best men in other districts have already qualified and cannot be appointed in their home districts because there are no vacancies there. It is almost as bad as it would be if the War Department were to insist that only draftees from the Southwest A and B districts would be permitted to defend the United States against armed invasion from across the Mexican border. The quota sys-

tem is meant to preserve a proper ratio of federal positions for smaller and less populous States. But border patrol is not primarily a question of jobs. It is first and foremost a matter of national defense and should use the best eligibles without regard for their local origin, except, perhaps, when a highly specialized knowledge of local terrain is necessary. Particularly is this so when it appears that the men for Border Patrol are needed urgently now and must undergo a period of training before they can be used.

### Expect Navy Police Jobs

With respect to the Navy Police, the investigator eligibles now expect that within a reasonable period a large number of eligibles from the basic customs, customs patrol, and immigration patrol inspector lists will be appointed. On July 22 the Senate passed a bill authorizing the Secretary of the Navy to establish a civilian protective guard for naval establishments and authorized an annual appropriation of \$1,000,000. As soon as House and Senate committees iron out differences it is probable that the bill will be passed and receive the signature of the President.

Originally intended to be a uniformed force, it is likely that the Naval Police will have some members at least in civilian attire as an important part of its activities will be to investigate possible espionage or sabotage at navy yards and other naval establishments.

As national defense measures emphasize more and more the need for investigators who are citizens with exceptional records as to integrity, patriotism and ability, the General Investigator Eligibles Association's committees are stressing in all official quarters that the U. S. Civil Service Commission's nine general investigator lists and its border patrol district registers contain the names of some 65,000 qualified and available eligibles, many of whom have had legal, investigative, or other relevant experience.

# Federal Employees Get Plan For Defense Bond Purchase

The Treasury Department has announced plans which will enable more than 1,251,000 Federal employees throughout the United States to participate in the national defense savings campaign by periodic investment of part of their earnings in Defense Savings Bonds and Stamps.

Both in Washington and in the field, heads of bureaus, offices and divisions are being named to general departmental committees

to bring the campaign to the attention of the Federal employees and to encourage the purchase of Defense Savings securities.

This program was started at the Treasury only a few weeks ago. Already, more than 17,000 of the 19,982 Treasury employees in Washington, or 85 per cent, have pledged to buy \$95,944 in Bonds and Stamps each month. Of the 9,176 Treasury employees in field service, 6,133, or 67 percent, have pledged to make monthly purchases totaling \$30,265.

accountants are available to meet the demand. Some officials believe the demand exceeds the supply.

Cost accountants are needed badly to audit the accounts of all cost-plus and fixed fee contractors. And there are hundreds of them that involve several billions of dollars.

The agencies hiring cost accountants are: the War and Navy departments, Maritime Commission, General Accounting Office, and the Civil Aeronautics Administration among others.

### Know Anything About Radio?

Radio technicians are urgently needed by Uncle Sam. Engineers and others who know the mysteries of radio are wanted by the Federal Government to serve in the Army Signal Corps, the Naval Signal Corps, on naval vessels and the Defense Commissions Board.

Civil Service officials admit privately that they are unable to meet the demand for radio technicians. A census of radio people was made recently which convinced the Commission that the number of technicians available just isn't sufficient to meet the demand.

# BUSINESS MEN WANTED BY OPM

Business specialists who have detailed knowledge of one or more commodities will be hired at the Office of Production Management in Washington to serve on

industry committees. OPM is being reorganized on a commodity committee basis and more than 30 committees already have been formed. It's reported at the Civil Service Commission that its test for industrial specialists will be held open until further notice as the number of applicants to date has been disappointing. The jobs pay from \$2,600 to \$5,600.

### Physicists

Uncle Sam needs physicists and he needs them badly. It's estimated that more than 1,000 physicists could be placed within the next few months at War and Navy departments and at the new Office of Scientific Research and Development. Last year U. S. colleges graduated only 250 physicists.

# PHYSICAL TRAINING — FIREMAN 79%

There is no way of telling at the present time the percentage that will be required in order that an applicant be within the first 5,000 in this examination. However, a minimum of 79% is a fair estimate. It may be one or two per cent more or less.

Anyone, after comparing his answers with the official key who feels that he has attained 79% or more, may enroll for the physical with the understanding that if he is not within the first 5,000 the fee he has paid will be allowed toward the coming Patrolman examination or if ineligible for Patrolman because of age or height, half of the fee paid will be refunded.

# Treasury Enforcement Agent

Applications now being issued. Full details as to requirements will be found elsewhere in this issue, class forms Tuesday, July 29 at 8 30 P.M.

# CARD PUNCH OPERATORS

(MALE and FEMALE)

Applications may be filed with the U. S. Civil Service Commission until further notice. All that is required in order to qualify for this examination is that the applicant file with his application a certificate showing that he has had at least 60 hours of training on Card Punch Machine Operation.

# STATE STENOGRAPHER — TYPIST — CLERK

These State examinations are expected to be held in September. Each offers an exceptional opportunity for persons who pass with a high percentage to obtain a good-paying position in the State government.

# PATROLMAN

The present eligible list should expire not later than March 1, 1942.

Few have a chance of passing a test for Patrolman or Fireman without specialized training. Therefore, young men who are interested in taking this examination should begin preparation now, as only those who are thoroughly fit can hope to compete successfully. Physical and mental classes day and evening.

# JUNIOR CLERK

(MALE and FEMALE)

Classes are meeting on days and hours to suit the convenience of the student in New York and at our Sutphin Boulevard Branch in Jamaica.

# ASSISTANT MESSENGER (Fed.)

Class forms Thursday, July 31 at 1:15, 6, and 8:15 P.M. Monday and Thursday thereafter at same hours.

# Motor Vehicle License Examiner Motor Vehicle Inspector (Bus)

These eligible lists have expired and examinations are expected to be held within the next two or three months. Full information as to the requirements of the last examinations, days and hours of classes may be obtained upon inquiry.

# JUNIOR TYPIST AND JUNIOR STENOGRAPHER

(MALE and FEMALE)

EMPLOYMENT IN WASHINGTON, D. C.

Applications are now being issued and may be obtained for an indefinite period.

# POST OFFICE CLERK-CARRIER RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

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# EXAM COMING FOR COST ACCOUNTANTS

It's highly likely that the Civil Service Commission soon will announce a test for cost accountants.

And the only possibility worrying the agencies and the Civil Service Commission is whether a sufficient number of cost ac-

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# DEFENSE news

## DEFENSE OCCUPATIONS

During the past six weeks, The LEADER has been carrying a listing of occupations approved by the Office of Production Management for vocational defense training courses. This listing, together with a short description of each job, is continued below. The purpose of the listing is to provide a handy aid to young persons who are casting about for an occupation which will be valuable in defense work. If you find an occupation for which you are temperamentally suited, training facilities, both public and private, are available to you. The LEADER will keep you informed of these facilities. For further information concerning training or vocational opportunities, write the U. S. Office of Education, Vocational Division, Washington, D. C.; Board of Education, 110 Livingston street, Brooklyn; Board of Employment Security, Washington, D. C.; New York State Employment Service. The Civil Service Leader will be pleased to provide you with a listing of good schools which give training in defense occupations.

**Wiring Machine Operator.** Operate a machine that bends the edge of a sheet metal stamping over a wire to form a bead or finished edge. Holds stamping in hand and places wire along edge of stamping. Pushes stamping and wire along grooved rollers of machine. Guides stamping and wire as they are drawn through rollers.

**Wheel-Lathe Operator.** Reshapes the worn rims of street-car wheels by machining; sets a pair of wheels into position in the lathe with the aid of a chain hoist, setting one end of the axle into a hole in the faceplate. Determines how much metal to take off the treads in order to make full flanges.

**Wheelwright.** Repairs damaged automobile wheels, performing duties such as re-shaping wheel rims by hammering bent parts into shape on anvil, or bending parts into shape with a pry bar, replacing damaged wire spokes, removing warps from wheel rims,

## Industrial Expansion Gives Thousands of Jobs Up State

New upstate defense plants, planned last year and rushed to completion, are now swinging into production. Thousands of workers have been taken on, and many thousands more will be hired before the end of the year, according to an authoritative statement by Milton O. Loysen, Executive Director of the Division of Placement and Unemployment Insurance.

A large airplane plant in Buffalo is practically completed and 1,000 workers are already engaged. A new Elmira plant to produce airplane parts and cannons expects to hire another 1,000 during the summer and fall. A Schenectady plant producing tanks has added 1,000 in the last two months and will need an additional 500 soon. The Iliion arms plant has hired hundreds during the past month and will probably continue to hire in substantial volume.

The government's new Aviation Supply and Repair Depot at Rome, to cost about \$14,000,000, and the \$7,000,000 ammunition storage depot near Geneva will require many construction workers for the next 12 months.

### Buffalo and Rochester

New plants in the planning stage at Buffalo will ultimately add 12,000 to 15,000 workers beyond previous expectations. A large factory building for the production of optical equipment has been completed at Rochester and will house about 700 new employees. Many other plants are expanding by squeezing more workers into present productive equipment through more intensive use of multiple shifts.

Buffalo and Schenectady are the most active centers in the expansion of employment. Most of

the needed workers are being hired within the commuting areas of the factories to minimize the waste resulting from unnecessary migration.

The normal seasonal unemployment in the textile, shoe and garment trades has been much less than usual. In many plants no such unemployment has occurred and in some, new employees have been added. There is some fear that current production is exceeding consumption and that a resulting temporary contraction in employment may occur later in the year.

Shortages of material and resulting priorities will probably result in some lay-offs in the future but up to the present they have not had an important effect on the demand for labor. Among the large upstate employers who will be affected are those producing refrigerators and automobile parts. Important producers of these products are located at Schenectady, Syracuse, Rochester, Lockport and Buffalo. Fortunately, most of the plants where such reductions may occur are also engaged on defense work, which will probably absorb most workers laid off as a result of the curtailment of products for civilian use.

The canning industry is entering its season of high employment. Thousands of workers will be needed. As many of those ordinarily employed in such plants in prior years, now have steady jobs in defense industries, there will be a large number of opportunities for new workers in the industry. Some fear that the labor supply available in the canning areas would be inadequate seems unfounded as current reports indicate that many housewives and students will take these temporary jobs.

The openings mentioned in this article are available to citizens in the vicinity of the plants. Apply to your local office of the State Employment Service for further information.

and truing wheels, using hydraulic jacks and wheel press.

**Welder, Arc.** Fuses (welds) metal parts together by means of electric welding apparatus to fabricate metal objects or to prepare broken or cracked objects, or employ welding apparatus to increase the size of metal parts.

**Welder, Bar.** Welds overlapping

metal pieces together by a continuous weld or a series of spot welds. Clamps pieces in desired position in holder, clamps copper bar electrode on one side of metal pieces to be welded; touches metal surface on side directly opposite the bar electrode with hand electrode, causing the electric current to flow through the metal and fuse together the inner touching surfaces of the metal pieces; moves hand electrode along the metal surface opposite the bar electrode to make continuous weld, or touches the surface at several spots to make spot welds.

**Welder, Butt, Tube.** Draws skelp (sheets of steel used for making pipe) through bell (a type of die used in bending skelp to form steel pipe) which bends skelp into pipe form.

**Welder, Butt.** Welds together the edges or ends of metal objects, such as bars, pipes, or plates, by means of electric-welding equipment that creates a difference of electrical potential between adjoining ends or edges which, when the edges are touched together, generates heat that melts and fuses the ends together.

**Welder, Flash.** Joint metal sections (usually panels) together by means of an electric welding machine that automatically welds the parts in a continuous weld; places parts to be joined in bed of machine; aligns parts properly; pulls lever, causing movable electrodes to travel along line of weld to form a continuous weld; pushes switch to stop flow of current and to return electrode to starting position; unclamps and removes pieces from machine.

**Welder, Arc.** Described in a preceding issue.

**Welder's Helper, Acetylene.** A

## Defense Openings In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the New York State Employment Service, LEXington 2-8910, and ask for the person listed below:

**Centerless Grinder Operators and Set-up Men**—Must have experience on "Cincinnati" machines, performing grinding operations on various screw machine products. Ability to work from blueprints and use micrometers and snap gauge essential. (Phone Mr. Milton Bernner.)

**Chippers and Caulkers**—With pneumatic gun experience on steel plate overlaps as used in ship construction. No others need apply. (Phone Mr. Milton Bernner.)

**Coil Winders**—Hand and machine—experienced on multiple coils for radio and transfer work. (Phone Mr. Milton Bernner.)

**Core Maker (Foundry)**—To make sand cores used in mold form hollows or holes in metal castings. (Phone Mr. Milton Bernner.)

**Electrical Designers**—Experienced engineers or draftsmen in design of generator control boards and battery charging panels. (Phone Mr. Samuel Moore.)

**Foundry Molders**—Capable bench molders on brass, bronze and aluminum casting. Jobbing experienced preferred. (Phone Mr. Milton Bernner.)

**Hand or Machine File Cutters**—Thoroughly experienced in file manufacture, making 1st and 2nd cuts on file blanks, either by hand or machine. (Phone Mr. Milton Bernner.)

**Instrument Makers and Assemblers**—With experience fabricating, fitting and assembling complicated electrical and mechanical precision instruments. No related experience is acceptable. (Phone Mr. Milton Bernner.)

**Lathe Hands—Marine**—Require experienced hands on 48 in. to 72 in. swing lathes on heavy marine work. Able to set-up and follow blueprints. (Phone Mr. Milton Bernner.)

**Machinists**—Must have served apprenticeship and be able to set up and operate all basic machine shop power tools. Have own tool kit. Read blueprints and work to close tolerances. (Phone Mr. Milton Bernner.)

**Mechanical Designer**—Thoroughly familiar with plant layout and heavy industrial equipment. (Phone Mr. Milton Bernner.)

**Methods Engineer**—Must be thoroughly experienced in tool processing. (Phone Mr. Samuel Moore.)

**Refrigeration Draftsman**—Experience on ammonia systems. (Phone Mr. Samuel Moore.)

**Plumbing Designers and Draftsmen**—At least 5 years' experience with consulting engineers or industrial designers. Experience as journeyman plumber not acceptable. (Phone Mr. Samuel Moore.)

**Sand Buffers**—With experience on Sheffield and Sterling hollow ware. Must be capable. (Phone Mr. Milton Bernner.)

**Sheet Metal Workers**—Must be thoroughly experienced sheet metal mechanics with not less than 2 years' experience on aluminum, stainless steel, etc. Have own tools and able to work from blueprints. (Phone Mr. Milton Bernner.)

**Silver Spinners**—On light and medium gauge on German silver and Sheffield hollowware. Only experienced applicants need apply. (Phone Mr. Milton Bernner.)

**Silversmiths**—Require applicants who are good solderers and bench workers with both jewelry and silver hollow ware experience. (Phone Mr. Milton Bernner.)

**Structural Draftsman**—Experience in detailing reinforced concrete arches. (Phone Mr. Samuel Moore.)

**Structural Engineer**—Thoroughly experienced in alteration and repair of commercial buildings or institutions. (Phone Mr. Samuel Moore.)

**Wood Pattern Makers**—Jobbing shop experience preferred. Mostly patterns for mechanical and machinery castings. (Phone Mr. Milton Bernner.)

## WELDING SCHOOL GETS NEW HEAD

The Smoth Welding School, 250 West 54th street, New York City, announces the appointment of Leonard W. Payne to the post of school director. Mr. Payne's background in the welding industry is extensive. He has been formerly associated with the M. W. Kellogg Company, the American Can Company, and Air Reduction Sales Company. Mr. Payne has also taught welding at the Essex County Vocational schools and at the Staten Island Shipyards, where he served as welding supervisor.

worker who assists another by performing duties, usually of lesser skill, such as keeping the welder supplied with materials, tools, and supplies; cleans working area, machines, and equipment; performs routine machine operations, such as feeding or unloading machine.

**Welder Helper, Arc.** See above for general description of duties.

**Welder, Spot.** Joins together two or more overlapping pieces of metal by means of a spot-welding machine. Clamps pieces together, or clamps pieces into bed machine to hold them in desired position. Operates by means of foot pedal.

**Welder, Thermite.** Joins metal parts together by means of thermite process. Cleans metal parts before and after welding with a wire brush or file; may pre-heat parts with gas, oil, or gasoline torch if parts are large; builds clay mold with hands around parts to be joined; pushes funnel holding thermite compound into mold; ignites compound, which causes iron to melt and flow into mold.

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# Question, Please?

by H. Eliot Kaplan  
Contributing Editor

## Sick Leave for Injured Employee

P. McG.: An employee at a State Hospital injured in the line of duty is entitled to sick leave. A competitive employee may ask for a leave of absence to take another position for one year, with the consent of his department head, and return to his first position when the year expires, or earlier. This is not a right, however, but a privilege, and the department head may refuse to permit it. In that case, the employee would have to resign and take his chances on being reinstated if he wished to return.

## Disabled Vets on Prison Guard Lists

C. R.: You are correct in your recollection that the maximum age limit in the last examination for prison guard (state) was 31 years. A disabled veteran is subject to the same physical tests as any other candidate, and may be rejected if he cannot pass them.

## NYA Typist

M. K.: The fact that you have worked in a federal office for some time as an NYA typist gives you no right to priority in permanent appointment there as a competitive classified employee, from the Civil Service eligible list on which your name appears. You will be certified from the list in regular order when your name is reached.

## Yardstick for Experience

L. K. H.: There is a regular yardstick or standard key for "training and experience" just as there is for the written part of a Civil Service test. The usual

method of rating is to establish an "ideal" of training and experience, and rate the competitors as they measure up to this ideal. It is not simply left to the off-hand judgment of the examiner to fix an arbitrary rating for each candidate, without any relation to a standard or to the other candidates' qualifications. The Civil Service Commission is the only agency which can answer your questions about the specific standards fixed for rating in any particular examination.

## Reinstatement In U. S. Service

N. D.: If you are employed permanently in the federal service as a typist and have served a year, you may be reinstated within a year after your resignation. If you accept a position from the eligible list for stenographer and are separated from the new position, you are eligible for reinstatement as typist for a year only. If more than a year has elapsed since you resigned as typist, you will have to take a new examination to get back into the service.

## Transfer

E. G.: To obtain a transfer from one state institution to another, you must obtain the consent of the heads of both institutions and of the Civil Service Commission. If you resign your attendant position, you may be reinstated within a year, if there is a vacancy and the head of the institution wishes to reemploy you. If you are out longer than a year, or if he refuses to take you back, you must take a new examination.

## Future in U. S. Service

J. A. M.: No one can foresee how long persons entering the federal service now, due to emergency conditions, will be re-

tained after the emergency is over. After the last war there was a decrease of one-third in the federal service between the armistice and the end of 1921. Naturally, many of the persons entering the service now will be retained when the emergency is over, but many more will have to be dropped. You will have to think this over and use your own judgment. I cannot undertake to advise you whether to take the chance on accepting the federal appointment or not.

## Does Bad Lung Disqualify?

I. D. K.: I can give no general answer to your question whether, because you had a severe case of tuberculosis five years ago, and have a collapsed lung, you will be disqualified for a Civil Service position. I would advise you to watch the announcements for positions for which you are mentally equipped, and which have no rigid physical requirements, and file your application. Possibly you will be accepted. It is worth trying.

## "Temporary" U. S. "Indefinite"

J. T.: The difference between a "temporary" appointment in the federal service and an "indefinite emergency" appointment is considerable. A temporary appointment is for only a limited period, and gives the holder no classified Civil Service status, such as the right to retirement benefits, transfers, promotion, reinstatement, etc. An "indefinite emergency" appointment is a permanent appointment so far as civil service status is concerned. The words "indefinite" and "emergency" are used simply to let the appointee know that he may not expect to be retained beyond the time when his services are needed, supposedly the duration of the national emergency. Ac-

tually, however, he may be retained for years. It all depends on events which cannot be predicted by the department, the Civil Service Commission, or anyone else.

## Steno, Typist Test

S.L.W.: You will have to consult your department regarding your eligibility for competitive classification under the Ramspeck Act, in view of the break in the continuity of your department. It may possibly be several months before you hear the results of your examination in typing and stenography, due to the pressure of work on the Civil Service Commission. The stenographic and typing examinations are divided into two parts. On the stenographic part, only the accuracy of your transcription is rated, and typographical errors are disregarded. In rating the typing test, however, typographical errors are counted.

## Working During Vacation

J. R.: The "ruling" which you refer to, permitting federal employees to work during vacation time and be paid instead of taking their annual leave, is Executive Order No. 8817, issued July 5, 1941. It applies only to field service employees of the War Department, Navy Department,

Coast Guard and Panama Canal, who cannot be spared from their posts without detriment to the national defense. Copies may be obtained from the Washington office of the Civil Service Commission.

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## Defense Bond Quiz

- Q. Does an album filled with stamps automatically become a bond that will pay interest and mature in ten years?
  - A. No. The completed album must be exchanged for a bond. Regardless of the amount of money you have invested in stamps, it will not bear interest until it is in the form of a bond or bonds.
  - Q. Why should children be encouraged to buy savings stamps?
  - A. Because by buying stamps they write their names on a roll of honor of Americans who are doing their part to show the dictators that united America will never flinch to preserve her sacred liberty.
- NOTE—To buy defense bonds and stamps, go to the nearest post-office or bank, or write to the Treasurer of the United States, Washington, D. C., for an order form.

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## NEW AIRCRAFT SCHOOL OPENS

The New York School of Aircraft Instruments announces the opening of its school at 1860 Broadway. The school was organized by men associated with the educational field for many years, to train aircraft instrument technicians. There is a definite demand in this area for this type of training as the nearest school of its kind is in Chicago. Aircraft instrument technicians assemble, repair, maintain, install and calibrate the various instruments used in operating modern airplanes. There are many opportunities for trained instrument men with airlines, aircraft manufacturers, instrument manufacturers, private airports and army and navy bases. Practical, intensive instruction is offered day and evenings and is designed to meet the requirements of the industry. All instruction is on actual equipment used in the industry by experienced men.

**Navy Yard Jobs**

	Rates of Pay per Day		
Anglesmith, heavy fires . . . . .	\$8.56	\$9.04	\$9.52
Anglesmith, other fires . . . . .	7.60	8.08	8.56
Blacksmith, heavy fires . . . . .	8.56	9.04	9.56
Chipper and Caulker, Iron . . . . .	7.60	8.08	8.56
Coppersmith . . . . .	8.56	9.04	9.52
Die Sinker . . . . .	8.88	9.36	9.84
Flange Turner . . . . .	8.08	8.56	9.04
Frame Bender . . . . .	8.08	8.56	9.04
Loftsman . . . . .	8.32	8.80	9.28
Sailmaker . . . . .	7.68	8.16	8.64
Shipfitter . . . . .	7.84	8.32	8.80
Shipwright . . . . .	8.00	8.48	8.96
Welder, Electric (Specially Skilled) . . . . .	7.84	8.32	8.80
Welder, Gas . . . . .	7.84	8.32	8.80

(Less deduction of 3/4 per cent for retirement annuity)  
For all work in excess of forty hours per week, employees will be paid the overtime rate of time and a half.  
Time For Filing Applications: Applications will be rated as received until further notice.  
Place of Employment: New York Navy Yard, Brooklyn, New York.  
Forms to be Filed: Application Form 6; and Supplemental Form AX499.08, if filing for Anglesmith, Heavy Fires Supplemental Form AX499.06, if

## SHORTAGE OF METAL WORKERS

Shortage of skilled metal workers in upstate New York has now reached a chronic stage and even unskilled labor of good quality is becoming scarce in some localities, reports the State Employment Service. If the trend continues, New York City men and women may find themselves offered work upstate. Through the clearance system of the Employment Service, workers are able to get jobs in localities away from their home when no local workers are available. For example, a typical month (May, 1941) shows that 4,112 placements were made through the clearance machinery. Residents of the metropolitan area will be considered for upstate employment if they register with the State Employment Service office nearest their home. If they have the qualifications for upstate jobs that cannot be filled, the clearance system will reach them. A list of local Employment Service offices appears in all telephone directories.

filing for Anglesmith, Other Fires Supplemental Form AX499.013, if filing for Blacksmith, Heavy Fires Supplemental Form AX499.04, if filing for Coppersmith Supplemental Form AX499.011, if filing for Die Sinker Supplemental Form AX499.012, if filing for Flange Turner Supplemental Form AX499.07, if filing for Frame Bender Supplemental Form AX, 499.018, if filing for Sailmaker Supplemental Form AX499.017, if filing for Welder, Electric (Specially Skilled) Supplemental Form AX499.018, if filing for Welder, Gas Form 14 (blue) is also required if veteran preference is claimed. Where to Obtain Application: The Recorder, Labor Board, Navy Yard, Brooklyn, New York; The Secretary, Board of U. S. Civil Service Examiners at any first- or second-class post office in the Second Civil Service District; or The Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York, N. Y. Place of Filing Application: The Recorder, Labor Board, Navy Yard, Brooklyn, New York. Age Limits: 18 to 50.

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# Civil Service LEADER

Published every Tuesday by Civil Service Publications, Inc. Office: 97 Duane St. (at Broadway), New York, N.Y. Phone: COrtlandt 7-5665 Copyright 1941 by Civil Service Publications, Inc.

Jerry Finkelstein, *Publisher*; Seward Brisbane, *Editor*; Maxwell Lehman, *Executive Editor*; Charles Sullivan, *Washington Editor*; H. Eliot Kaplan, *Contributing Editor*; David Robinson, *Art Director*.

### —Subscription Rates—

In New York State (by mail).....\$2 a Year  
Elsewhere in the United States.....\$2 a Year  
Canada and Foreign Countries.....\$3 a Year  
Individual Copies.....5 Cents

Advertising Rates on Application

MEMBER, AUDIT BUREAU OF CIRCULATIONS

Tuesday, July 29, 1941

## Below the Surface Of the Attendant Mess

TWO WEEKS ago The LEADER published a full-column editorial entitled "The Hospital Attendant Mess." That editorial was the result of many discussions and observations on what's happening in the Mental Hygiene Department. We came to one conclusion, that salaries would have to be raised, commutation granted, and other wrinkles smoothed out before we could hope for amelioration of conditions. A flood of additional complaints and communications have come in. We learn over and over again that the things we said were true. We learn of single Attendants working on wards. We learn about Attendants taking care of more than 50 patients at one time. We learn of controversy between Nurses and Attendants. Most significantly, we learn from one correspondent after another that the surface has hardly been scratched.

The LEADER wants to get beneath that surface. In this we need the help of all those who feel that some changes are definitely called for. As we mention in Mental Hygiene Notes on page 14, we're looking for facts and figures, and will of course keep confidential the sources of all material. We want to have all the facts and figures so that when the Legislature meets next winter, there will be no way of getting around the evidence.

## Clerks Aren't Examiners

WE UNDERSTAND that the matter of a promotion test for Motor Vehicle License Examiner comes before the State Civil Service Commission this week. A group of clerical employees in the Bureau of Motor Vehicles are seeking a promotion to be given at the same time as the open test tentatively set for the fall.

The LEADER urges that the State Commission turn down the request for the promotion. We are always in favor of wide promotion opportunities for those in the service, thus allowing them to better themselves. Only in this way can a true career service—fundamental in good personnel practice—be established. But promotions should come only within well-defined lines. There's good reason for this: the man or woman working in the lower grade has the experience and training that make him especially valuable for the higher job. However, there's little sense behind a proposal to allow promotions to jobs in an entirely different field. Clerks are not license examiners, nor have they had the experience that particularly qualifies them for the Examiner job.

## Those Hearings Meant Something!

TWO IMPORTANT items came before the New York City Civil Service Commission in recent weeks: (1) the creation of the new title of junior sanitation man at a salary of \$1,500; and (2) reclassification of the titles of nurses.

At the public hearings on these two matters, they were opposed by everybody present, representing every sector of civil service opinion.

The Civil Service Commission should take heed of such opposition to its reclassifications. It should not merely go ahead and put the resolutions through any way, for if it neglects to give ear to the valid opposition of all civil servants and eligibles involved, the conclusion can only be that public hearings are held for show, not for deliberation.

The reasons for opposition to the two resolutions were extremely well developed by those who participated in the hearings. The Commission must not overlook the opinions of employees and eligibles.

# Don't

## Repeat This!



ARTHUR McQUEEN, number one man on the Sanitation list, is taking the Fireman exam... One-handed driving is expressly permitted under the Vehicle and Traffic Law... The future administrator of the Ramspeck Act was a quiet visitor to New York last week... Lots of people will be surprised at whose name is being mentioned to get A.F.L. organization going among N.Y.C. employees... The most important civilian-military-defense course so far will be announced shortly. It won't be open to everybody.

### Underground Dept.

Jamie Sue Helms, an entrant in the LEADER beauty contest, is next month's choice for Miss Subways... Don't you believe that a subway train can't start until the doors are closed. The motorman can start any time he feels like it. A light signals to him that all the doors have been closed... When the Independent line was first built, specifications called for doors that close with a hard, heavy bang. Many officials feared that the paying customers would hit their heads against the rapidly-closing doors, but it hasn't developed.

### Barnyard News

The Post Office is clamping down on postmasters who have been accepting parcels of day-old chicks without requiring special handling stamps... There's no place to mail a letter in the Commerce Department's building in Washington e. e. u though it's one of the capital's targest... Lieut. Governor Poletti authors an article on the St. Lawrence Seaway in the coming New Republic...

## Merit Men



WE CALL THIS column "Merit Men." But don't let that fool you. There are many women in the city service that could easily justify the changing of the title from time to time to "Merit Women."

Let's prove it.

Mrs. Lucile L. Kraft is the first woman to occupy the post of Secretary to the Department of Water Supply, Gas and Electricity. And she has served under four Commissioners of this city agency. Her bosses have been Maurice P. Davidson, the late Col. Thomas W. Hammond, the late Joseph Goodman and the present head of the department, Patrick Quilty.

Remember way back when, almost two years ago, there was a water shortage?

Well, at that time, Mrs. Kraft was given the job of heading up the campaign to conserve water.

And did she conserve it!

The drive to stop wasting water under her leadership included the immediate distribution of some two million pamphlets, publicity in the newspapers, including foreign language publications, endless radio broadcasts, newsreels, television, and posters in subways and hotels and wherever else imaginable. Juvenile organizations were enlisted to cooperate in distributing the posters.

New York's water shortage campaign attracted nation-wide interest.

At the height of the campaign the

decrease in water consumption in the city was close to a hundred million gallons a day—then came the rains.

Today you might be able to talk to Mrs. Kraft in her office on the 23d floor of the Municipal building—or you might not. If not, it won't be because she is not available.

"At a defense meeting," or something equally important, will be the reason.

### She's a Dynamo

The spirited, black-haired secretary of the W.S.G. & E. is, to say the least, an organizer full of enthusiasm for whatever the job ahead. She is just full of vitality and ready to go on any assignment.

Mrs. Kraft was born in New York City and graduated from Montessori Teachers Training School in 1918. What else has she done?

Well, she was assistant supervisor at Felicia Children's Recreation Home of the Hudson Guild, was in charge of the Bureau on Sugar Distribution for the Federal Food Board, taught kindergarten at the Federation Settlement and was children's book and toy consultant with the Child Study Association.

Mrs. Kraft, the former Lucile J. Lesser, was married in 1921 to Louis C. Kraft of Wheeling, W. Va. Mr. Kraft is a graduate of Michigan University and an expert in the insurance business. The Krafts are represented at Princeton University by a son, Lewis S., 18, a sophomore.

In 1931 Mrs. Kraft turned a hand to politics by becoming secretary of the original committee of 12 headed by William J. Schieffelin. Later the committee numbered 1,000. A post as Executive Secretary of the Fusion Party followed. Then came the rally of women for the re-election of Mayor LaGuardia for which Mrs. Kraft is recognized by many as being the originator.

Mrs. Kraft is Secretary of the "Women of the Administration," a group of executives and those holding key posts in the LaGuardia administration. She is also a member of the Women's City Club.

### Started Charity

Through her efforts, employees of the department founded a system whereby instead of contributing to this and that charitable organization, an arrangement was made so that employees systematically contribute a small percentage regularly to the Community Chest Fund.

Mrs. Kraft also founded the Employees Welfare Fund of the Department that permits workers to make small loans at no interest. Funds for this organization are derived from an annual summer boat ride and winter dance.

## letters

# Hospital Attendant Suggestion

Sirs: I agree with S. M. Roberts' letter in your July 8 issue in many respects. The only plausible answer would be to put attendants and nurses in the State hospitals on a 12-hour duty, and give them a 50% increase in salary. This would keep the better class of help intact. Otherwise the older people and lower-grade type of employee only would remain. For good reason, too. Rising prices and higher cost of living make it imperative for present Mental Hygiene Dept. employees to seek more lucrative positions. My plan would bring the starting salary from \$54 to about \$81 a month with maintenance, or \$1,356 a year without maintenance. As defense work is gradually taking the best workers, it seems advisable that swift steps be taken in this or some other sensible direction.

M. P. SCHINN.

The LEADER has received a vast number of letters from hospital attendants as a result of that recent editorial exposing the whole hospital attendant mess. The editors will welcome all suggestions for improvement of conditions, as well as information about the conditions.—EDITOR.

## Cop Praises Police Answers

Sirs: I am sending this note of thanks for the answers to the police sergeant examination, which are running currently in your paper. They are well formed and answered

very intelligently by Bertrand P. Wray, who is a bright scholar as far as Police Department business is concerned.

I hope the Civil Service Commission uses them as official answers because of their worth.

Also very good was the study material which was given.

PTL. MICHAEL J. TOLIN.

Thanks for the kind words. We, too, believe that Lieut. Wray did a magnificent job in answering the questions. Of course, the Civil Service Commission provides its own answers to all questions on exams. However, there is nothing to prevent the examiners from taking into consideration any good set of answers.—EDITOR.

## Who Was First Civil Service Non-Com?

Sirs: About two weeks ago an item appeared in The Civil Service LEADER to the effect that one Harry P. Armus of the Department of Finance was the first Civil Service Draftee to become a non-commissioned officer in the Army.

This is not so. Our own Herbert W. Goldenberg of Company H, 34th Infantry, Fort Jackson, South Carolina, who was drafted into the Army on March 5, 1941, was made a corporal on May 19, 1941, almost a month before Harry P. Armus.

Herbert W. Goldenberg was a First Grade Clerk in the administrative office of the Car Maintenance Department, IND Division, New York City Transit System,

Board of Transportation, when he was drafted into the Army.

The Boys of Room 209,  
3961 Tenth Ave., New  
York City.  
(Bd. of Transportation)

## Postal Eligible Requests Jobs

Sirs: Since the promulgation of the Post Office register many federal departments have held tests, and eligibles have been taken from the original list and put to work in other departments where they were suited.

The file clerk test recently called had to extend the closing date because of the small number of applicants.

I feel certain that the majority of those now on the Post Office register would welcome a position of this kind, even at a smaller salary.

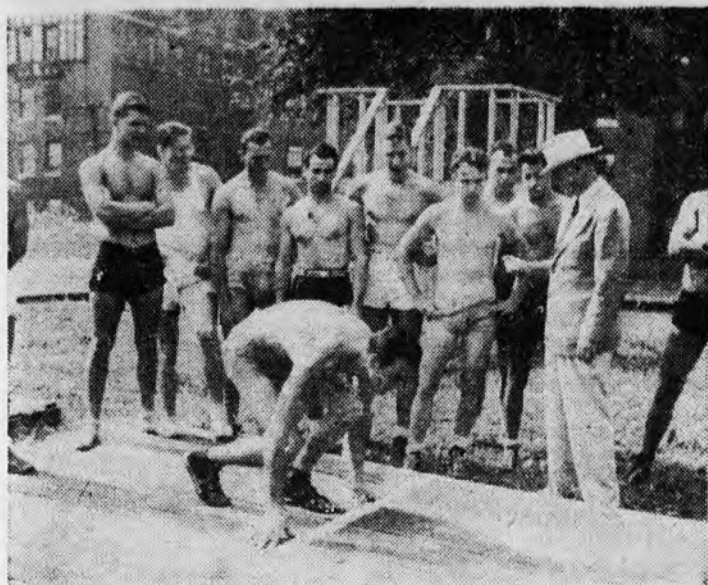
The P. O. clerk carrier test was much harder than the file clerk test can possibly be, and the qualified P. O. eligible has the necessary requirements for file clerk.

This plan would save the government the expense of giving another test.

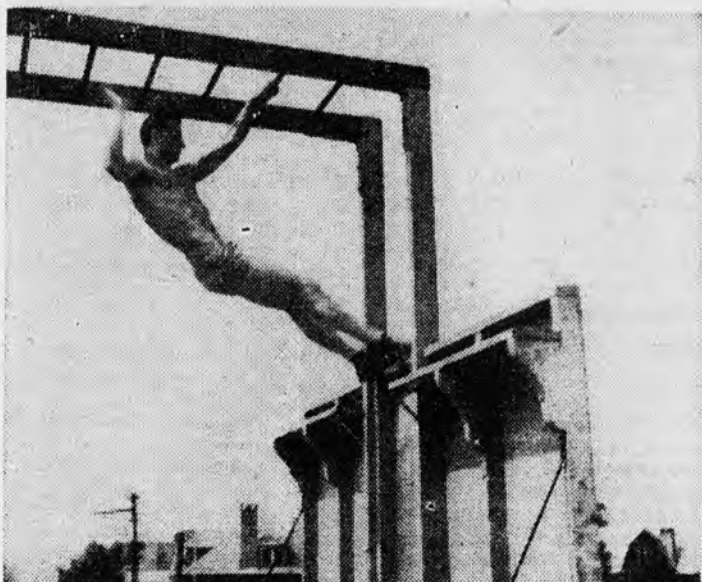
B. JOSEPH.

Mr. Joseph is incorrect in assuming that most of those on the clerk carrier list could fill the file clerk job. That position called for experience not possessed by those who haven't done the work before. However, the main idea expressed in this letter—that those on the list be given appropriate jobs—certainly merits every consideration.—EDITOR.

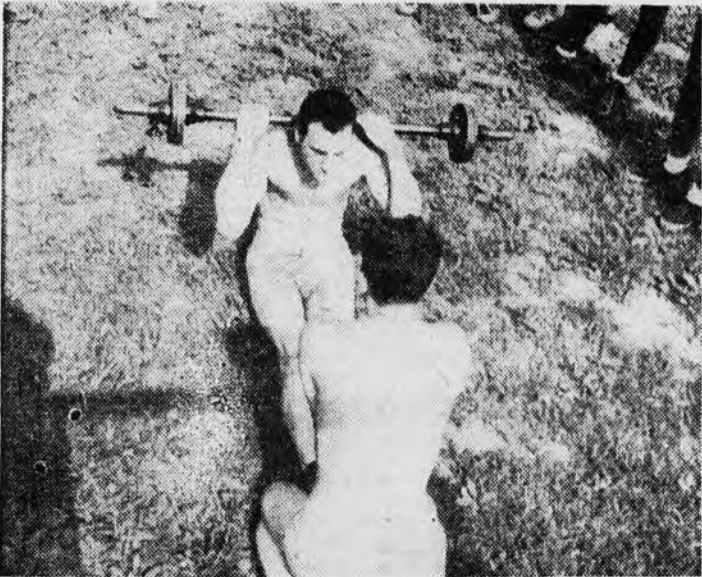
# Exclusive Shots of Fireman Physical Test



Here is shown how a candidate starts on the mile run of the endurance test. If you do it in five minutes or better you get a perfect mark. A score of 60 per cent is the minimum. To get this low mark you would have to do it in from six minutes forty-six seconds to seven minutes.



The ladder climb. First candidates must mount a vertical ladder until they reach the horizontal ladder shown here. They must then travel hand-over-hand under and across the horizontal ladder until they can stand on a fence and dismount.



Not more than four chances are allowed in the abdominal test shown. From a reclining position, the candidate must assume a setting posture, carrying up behind his neck a bar-bell of from thirty to sixty pounds. His feet are held down by another candidate.



From the time you start until the time you finish you are "clocked." But speaking of time, you get a fifteen-minute rest period before starting the mile run of the endurance test. This part of the physical will be the last, regardless of the order in which you take the other parts.

The photos on this page were taken by newsreel cameramen representing the Embassy Newsreel Theatres. The movie of which they are a part will be shown at the Embassy Theatres beginning next Thursday. These illustrations are designed to acquaint the fireman candidate with the tasks he faces on the physical exam, and thus help him to pass the test.

## CANDIDATES MUST TAKE TEST WHEN CALLED

There will be no postponements in the fireman physical exam.

When a man is called to take the test, he must appear on that day. If he can't, no matter how valid the reason, he's just out of luck. There will be no second opportunity to take the test. Paul Brennan, who heads the Physical and Medical Bureau of the Civil Service Commission, this week told The LEADER: "The postponement situation used to be a notorious evil in giving physical exams. In one exam, 700 out of 2,500 candidates requested postponements. I'm sure that if we permitted postponements on the fireman exam, we could anticipate 3,500 out of 5,000 requests—many of them accompanied with a doctor's certificate. The poor fellow who has a legitimate reason for not appearing at the exam must simply suffer the loss. It's the only practical way we have of assuring complete fairness to everybody."

### To Begin Soon

Medical and physical exams will probably begin the first or second week in August. Those with a grade of 88 or above on the written exam will be tested first. The physical exams will take place at Ohio Field, New York University, uptown branch.

Men will be called for their medical exams four times a day—at 8 a. m., 11 a. m., 2 p. m., and 5 p. m. Men who come late to an earlier appointment, will be permitted to begin their tests at a later time. If a man is called for 11 a. m., for example, and comes late, he will be permitted to begin his test at 2 p. m.

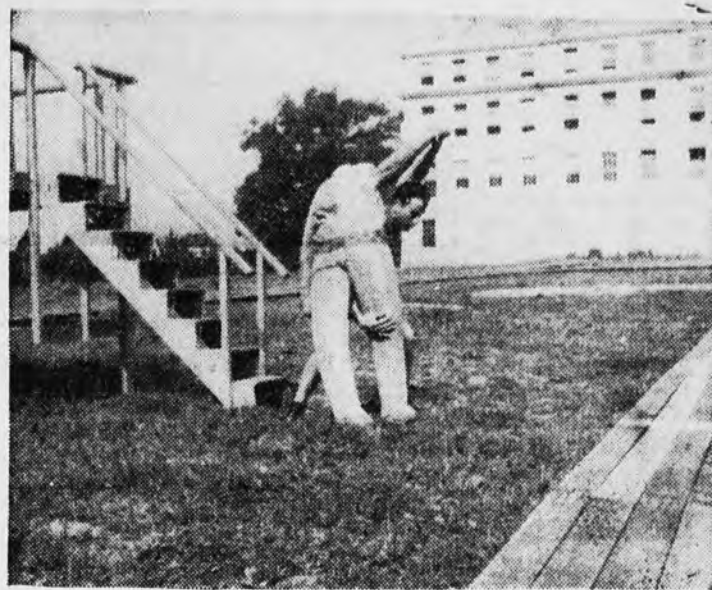
### Medical, Physical Tests Same Day

The LEADER learned this week some interesting facts about the fireman test. For one thing, the medical and physical tests will be given the same day, just as they were on the last patrolman exam, but not the sanitation exam. The candidate will strip to be examined by the physician. He will then, if he passes, go immediately into his gym togs and go down to the field for his examination. If he fails the medical exam, conditionally, he has a chance for reexamination later.

### Color Blindness Test

He will be given his color blindness test at the same time he takes the medical. This test will not be complicated or difficult. The examiners are only interested in determining whether the candidate can recognize broad colors, like red, green, black, yellow, blue. They will not go in for various subtle shadings. The candidate will probably be shown a colored piece of material or cardboard, and asked: "What color is this!" Only those who indicate difficulty in recognizing primary colors will be given a more comprehensive examination for color blindness.

The LEADER will continue to keep Firemen candidates aware of all details affecting them. To be up on last-minute news, read The LEADER each week.



Here we have the "dummy lift and carry." Candidates are required to carry a six-foot dummy weighing 162 pounds up and down a flight of narrow stairs of eight steps, then place it "gently" on the floor. Throwing the dummy on the ground after making the trip means a five per cent penalty.



The dumb-bell test requires candidates "by sheer muscular effort" (no throw-up or snap-up) to raise a full arm's length above the head a sixty-pound bell for a perfect score. Thirty pounders give you sixty per cent. Not more than four chances by each hand will be allowed.



The hurdle seen here is part of the agility test. It's three feet six inches high. Don't knock it down or it will be counted against you as a foul. If you get over it okay, you have to dodge through a barrier and continue on to the ladder test.



Professor Francis P. Wall, who worked out the details of the physical test. He feels that his physical requirements will result in selecting the best of the candidates for firemen. It's all figured out on a scientific basis, he says. These photos are presented through the cooperation of Prof. Wall, the Municipal Commission, Embassy Theatres, and The LEADER.

# 'Miss Civil Service' To Be Selected Friday

The most beautiful girl in Civil Service.

On Friday, August 1, at noon sharp, the most brilliant array of lovely women in the government service ever seen together will assemble on the steps of City Hall. Out of 220 beauties, from every part of New York City and New York State, representing every department, including stenographers and nurses, clerks and technicians and teachers, out of this assemblage the judges will select the girl who will bear the title Miss Civil Service.

The judges have pored over the photographs of the girls, they have admitted that the job is a difficult one. The presence of the girls themselves on Friday should help the judges in the performance of their hard—but very pleasant—task. The judges are Newbold Morris, President of the City Council; Victor Mature, movie and stage actor; I. J. Fox, Fifth Avenue furrier, and Seward

Brisbane, editor of The LEADER. The final judging will take place, and the winners announced on Friday.

### Winner Gets Fur Coat

No. 1 beauty will receive a fur coat of her own choice valued at \$400. Runner-up will receive a \$200 fur coat of her own choice. The coats are contributed by Mr. I. J. Fox. The department in which the winner works will be rewarded with a silver loving cup from The LEADER. And every one of the participating girls will receive a handsome gift indicating her choice as one of the top beauties in Civil Service.

The Civil Service Beauty Contest is the first of its kind ever held. The interest in city, state, and federal departments has been intense, and some of the girls have been nominated—believe it or not—with long nominating petitions indicating their popularity in their offices.

Civil Service employees who can make it are invited to be present during the ceremonies at noon Friday.

# Park Topics

By B. R. MEEHAN

## Assistant Gardener Study Material

Study Series No. 3B

Associate the names in Column A, with the information in Column B. Next to the question number on the answer sheet, write the letter of the best answer.

### Column A

- 21. Catalpa
- 22. White pine
- 23. Mountain ash
- 24. Redbud
- 25. Douglas Fir

### Column B

a. Ornamental tree having a furrowed silvery gray bark. Leaves long stalked. Bears clusters of white or pinkish colored flowers borne in upright position in spring. Pods persist through winter.

b. A deciduous tree having pointed leaflets on red stems. Produces clusters of white flowers and small scarlet berries. Has a smooth brown bark.

c. Bark smooth and shiny dark gray-brown in color. In old trees bark becomes fissured, forming broad ridges. Needles 3/4 to 1 1/4 inches long. Cones 2 to 4 inches long.

d. Rose-pink blossoms produced in spring before the leaves unfold. Deciduous ornamental tree producing cordate shape leaves.

e. Needles 3 to 5 inches long, clustered in fives. Dark bark deeply furrowed, forming plates in old trees.

f. Reddish-brown fissured bark. Dark glossy triangular needles borne in clusters of two's from five to six inches long. Cones from four to six inches long thin ly scaled.

26. A leading horticulturist states that no reliable seedhouse would injure their reputation by mixing filler grasses in their lawn seed grass mixtures. (a) State briefly the purpose for using filler grasses. (b) Name some grasses commonly used. (c) Is nurse grass found in better grades of lawn seed mixtures? Discuss their use with reference to basic grasses.

27. It has been recommended that when Chinch Bugs are encountered on lawn areas that the area not be fertilized. Briefly discuss a good reason to support this assertion.

28. A leading horticulturist disapproves the patenting of plants. Do you approve or disapprove his belief? Give reasons.

29. Young perennial seedlings that had been recently set out of doors in the flower bed were cut off at the ground during the evening. Give the cause and control for this existing condition.

30. Explain briefly how annual flowers, while in bloom can be transplanted with little after-effect.

## Appointments

Laborer (from Climber and Pruner list, subject to investigation). Baptist v. Capuccio, Ben Pullo, Louis Levine, Walter J. Shea, Jr., George D. Raimondi, John D. Fuller.

Ass't. Gardener (subject to investigation). Harry G. Dilts. Playground Director (subject to investigation) David Ernstoff, Arthur Bennett, Goldie W. McGirt, Marcia Best.

Attendant—Margaret M. Mulhall, Mary Maloney, Theresa C. Johnson, Margaret M. Conway, Kathryn M. Foley, Carrie Hippman.

## Candidates Notified On Foreman-Mechanic Exam

The Municipal Civil Service Commission last week notified thirty-four candidates who took the examination for promotion to foreman of auto mechanics, of their failure on the written. The test was conducted on June 21, and open only to Park employees.

According to the Commission, the passing grade will be set in accordance with the needs of the service. Salary is listed at \$2,580 per year, subject to the budget. Two vacancies exist at present.

The practical test and training,

experience and personal qualifications interview are being conducted at the five Borough repair shops, Randalls Island, Manhattan. The test began on July 28 and will continue to the 30th.

## Sanitation List for Ass't. Gardener Jobs

Approximately 400 names on the sanitation man, class A list were certified to the Park Department, last week, for 150 temporary jobs of assistant gardener at \$5.50 per day or Horace Harding Boulevard.

## Swimming Opens at Flushing Meadow Park

The Park Department, on Sunday, July 27, officially reopened the New York State Amphitheatre, at the north end of Meadow Lake, in Flushing Meadow Park, Queens, to the public.

The pool will be open free to children week-days and Saturdays, from 10 a.m. to 12:30 p.m. No adults are permitted to enter the pool area during this free period. There will be a charge of ten cents for children under fourteen years of age, and twenty cents fee for adults, after 1 p.m., week-days, Saturdays, and all day on Sunday and holidays.

Parking facilities with space enough to accommodate 1,000 cars is adjacent to the Amphitheatre Pool and can be reached from either the Grand Central Parkway or Horace Harding Blvd.

## Gala Party

A gala party of the Greater New York Park Employees Association will be held at Manhattan Center grand ballroom, Thirty-fourth street and Eighth avenue, on Saturday evening, September 13. Music and entertainment by the Mickey Merlos orchestra. Beer and refreshments free. Price, \$1.25 for men, 75c for women. The committee in charge consists of Dennis Devers, Gerard Devers, Gerard Coughlan, Arthur Seibrecht, John Panick, George A. Mellevoed, Jack McEneryn, and John O'Connor.

# POLICE CALLS

By MIKE SULLIVAN

## Hole in One—Almost!

The outstanding performance in last week's Police Golf Association tournament at North Hills Golf Club, Douglaston, L. I., was the exhibition of Sergeant Walter Casey, 111th Pct., in the hole-in-one contest. Teeing off on the 165-yard ninth, Sergeant Casey drove one on a line right down the center of the fairway. The ball landed on the green, rolled straight for the pin and came to a slow, tantalizing stop just six inches short of the hole. The rare combination of skill and luck which goes into a shot like this has been demonstrated by the annual hole-in-one tourneys conduct-

ed by the World-Telegram. In the seven years in which thousands have participated in these contests, only three golfers have made aces. Less than a dozen shots have been as good as Sergeant Casey's.

Sergeants had a field day at North Hills. First prize in the medal play tournament went to Sergeant Tom Huskiewiz, 83rd Pct., who led a field of 116 to win the medal play tournament with a score of 76. Sergeant Huskiewiz also finished first in the driving contest, belting one for 290 yards down the fairway of the 10th hole. Second in the medal play tournament was Detective Andrew Fraser of the Missing Persons Bureau with a 78; third was Patrolman John Werderman of the 4th Division. Under the rule which prevents more than one prize going to a contestant, the fourth man, Patrolman Robert Mehrtens, 80th Pct., also finished in the chips, Sergeant Huskiewiz deciding to take home the prize he won for the longest drive.

Patrolman Albert Abrams, 40th Pct., won the handicap event with a net of 61. Patrolman Abrams handicap was 30. Close behind were Patrolmen Stanley Swanson, 114th Pct., and James Considine, 81st Pct., who both netted 63. Second prize went to Swanson, who shot a 5 on the first hole to Considine's 4. Swanson's handicap was 28, Considine's 21. Kicker's prizes went to Detective Walter Dugan, 109th Pct.; Patrolman John Cronin, 34th Pct., and Sergeant Donahue of the Glen Cove Police Department. Patrolman Herman Hoffman, 114th Pct., won the consolation prize with a score of 129.

Patrolman Robert Poggi, president of the P.G.A., announces the next tournament will be held at the St. Albans Golf Club, St. Albans, L. I., Monday, Aug. 11.

## QUEENS POLICE POST 1103

Commander Herman Cook of Queens Police Post 1103 presided at the first meeting of the newly-installed officers at Post headquarters, Lost Battalion Hall, Elmhurst. Christian Kautz was named chairman in charge of arrangements for the picnic which will be held jointly by Queens Police Post and Nassau Police Post at Carazoni's, Glenwood Landing, L. I. The price of admission for adults is set at \$1. Children will be admitted free. There will be refreshments and games. Following the meeting 100 members of the Post and their wives enjoyed a social. George A. Keller of St. Albans, who is running for County Commander, was the guest of honor.

## SPECIAL SERGEANT TEST FOR 78 PATROLMEN

The Civil Service Commission ruled that seventy-eight patrolmen who were off duty on sick leave when the promotion examination for sergeant was held June 14, be permitted to take a special examination for sergeant. Nine other patrolmen who were also off duty on sick leave will not be permitted

# Postal News

By DONALD MacDOUGAL

## Longevity

House of Representatives passed the amended H. R. 1057 on Wednesday, July 23 with an amendment which included the third and fourth class postmasters under the provisions of the bill. An amendment to make the bill effective as soon as it became law (the bill sets effective date as July 1, 1942) was defeated by a vote of 75 to 29. Unfortunately, the House P. O. Committee did not support this amendment. Bill now goes to the Senate.

## McHale Broadcasts

William F. McHale, president of Empire Branch, No. 36, N. A. L. C. and president of the Joint Conference of Affiliated Postal Employees, spoke for longevity in a broadcast via station WWRL, Woodside, L. I., on Monday, July 21, 10:15-10:30 p. m.

## Fed News

The Feds, local 10, have finally established a credit union. So, if you need cash. . . The boatribe on the 19th was a plenty enjoyable affair. . . Carl (Tommy) Lieberstein, delegate from Madison Square station, has returned

from his honeymoon. Tommy used to be one of those "confirmed bachelors."

## Air Conditioning

The new fans in Penn Terminal brought the head down from 97 to 91 one day last week.

## Aug. 4 Is Big Day

August 4 is the day the boys of the Penn and West Side Terminals go down to the sea in ships, the occasion being the fishing party out of Sheepshead Bay on the yacht "Oblay." On August 18, the annual boat ride and games of the Penn and West Siders will take place. The ride is up the Hudson to Indian Point. The athletes of the two terminals will compete in baseball, foot races, etc. It's a toss-up whether the Surnburger Trophy remains in the Penn Terminal or crosses Ninth avenue to the West Side boys. The newly organized Women's Auxiliary is lending a hand in the arrangements.

## Mead for Longevity

Jerry Finkelstein, publisher of The LEADER, last week wrote to Senator Mead, urging that a

decent, equitable longevity bill be passed. This is the Senator's answer:

Dear Jerry: I fully appreciate the viewpoint expressed in your letter of July 22, and I wish to take this opportunity to assure you that I favor an effective longevity pay bill. We are constantly working on the matter in the Senate committee, and we are trying to work out a bill which will be fully satisfactory, and I hope that the objections such as these suggested by you will be eliminated.

The campaign for longevity has been a long and, sometimes, discouraging effort. I think now that we are approaching a definite achievement.

Regards. Sincerely,  
JAMES M. MEAD.

## Why Take It Out On Postal Workers?

Many newspapers are trumpeting up the idea that civilian expenditures must be cut. Ergo, no longevity pay. Postal employees need have no qualms about this "salary grab." It's no grab. In the days of depression, postal employees, along with others, had their payless furloughs and their pay cuts. Now, with industry booming, wages rising, the stationary salary of the postal employees is again a pay cut. Is the modest longevity pay too much to ask?

## Correction List

Divided into groups for the Correction and Social Welfare departments, the open competitive list for assistant superintendent has just been established by the State Civil Service Commission. The salary: \$3,120-\$3,870.

The complete list for Correction: 1. Marie Duffin, 88.91; 2. Anna C. Miller, 87.57; 3. Elizabeth V. Robinson, 86.67; 4. E. M. Nicholson, 82.98; 5. Rachel S. Newlin, 81.74; 6. Bernice Byfield, 80.32; 7. Ruth Saracon, 80.01; 8. Mildred Buzza, 79.05; 9. Sam M. Badian, 75.93.

For Social Welfare: 1. Kathleen M. Reilly, 83.09; 2. Bernice Byfield, 80.78; 3. Rosalie Supplee, 80.60.

## PROFESSIONAL

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LEGAL NOTICE

LINDENMEYER, GUSTAVE.—Citation.—The People of the State of New York, by the grace of God free and independent, to Henry Lindenmeyr, Louise Lindenmeyr, Henry Lindenmeyr, Jr., Rosie Hoelzer, Henry Edward Sonntag, Alina Evelyn Sonntag Mennie, Bruce Mennie, Vera Hoelzer, Thilo Hoelzer, Jr., Harold Hoelzer, Gertrude Urchs Steffens, Eleanor Gertrude Steffens, Robert William Steffens, Carl Lindenmeyr, Dorothy Lindenmeyr Brown, being the persons interested as creditors, distributees or otherwise, in the estate of Gustave Lindenmeyr, deceased, who at the time of his death was a resident of New York City, New York County, N. Y., send greeting: Upon the petition of United States Trust Company of New York, having its principal office at 45 Wall Street, New York, N. Y.; Henry Lindenmeyr, residing at Gladwyne, Pennsylvania, and J. Fearon Brown, having an office at 120 Broadway, New York City, and upon the supplemental petition of United States Trust Company of New York, You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 19th day of September, 1941, at half-past ten o'clock in the forenoon of that day, why the intermediate account and supplemental account of proceedings of Elsa Johanna Lindenmeyr and United States Trust Company of New York, as trustees under the last will and testament of Gustave Lindenmeyr, deceased, should not be judicially settled and allowed, and why the petitioners, as trustees and as executors of the deceased co-trustee should not be authorized and directed (a) to turn over 82.5% of the principal of said estate to the beneficiaries entitled to the 82.5% interests which have now vested, and (b) to turn over the remaining 17.5% of the assets to United States Trust Company of New York, as testamentary trustee of the trust for the benefit of Thekla Saur, and why a citation should not issue commanding all necessary and proper persons to show cause why such intermediate account and supplemental account should not be judicially settled and such direction given to the petitioners. In testimony whereof, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable James A. Foley, a Surrogate of our said county, at the County of New York, the 20th day of June, in the year of our Lord one thousand nine hundred and forty-one. GEORGE LOESCH, Clerk of the Surrogate's Court.

SUPREME COURT of the State of New York, County of New York. Benjamin Lindenbaum and Nathan Lindenbaum, a partnership known as M. Lindenbaum & Co. Pls., Plaintiffs vs. Manufacturers Trust Company of New York, a Banking Corporation, and Amsterdamche Bank Voor België N. Y. Antwep. Defendants.—Summons with notice. To the above named defendants: You are hereby summoned to answer the complaint in this action and to serve plaintiff's attorney within twenty days after the date of service of this summons, to serve a notice of appearance, on the plaintiff's attorney within twenty days after the date of service, and in case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint. Dated May 28, 1941. LEON & WEILL, Attorneys for Plaintiffs. Office and Post Office Address—15 East 26th Street, Borough of Manhattan, City of New York.

To Amsterdamche Bank Voor België N. V. Antwep: The foregoing summons is served upon you by publication pursuant to an order of Hon. Samuel H. Hofstadter, Justice of the Supreme Court of the State of New York dated the 23rd day of July, 1941, and filed with the complaint in the office of the clerk of the County of New York, at the County Court House, Foley Square, City, County and State of New York. Dated New York, N. Y., July 24th, 1941. LEON & WEILL, Attorneys for Plaintiffs. 15 East 26th Street, Borough of Manhattan, New York, New York.

Beer Licenses Notice is hereby given that License No. GB 00400 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 2197 7th Avenue, City and County of New York for off-premises consumption. C & C Food Market, Inc., 2197 7th Avenue. Notice is hereby given that License No. GB 10457 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 875 Second Avenue, City and County of New York for off-premises consumption. Maria Galzo, 875 2nd Avenue. Notice is hereby given that License No. BE 2642 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 530 West 146th Street, City and County of New York for on-premises consumption. Ritz Ballroom Inc., 530 W. 146th Street. Notice is hereby given that License No. C 876 has been issued to the undersigned to sell beer at wholesale, under the Alcoholic Beverage Control Law at 1841 Broadway, Room 704, City and County of New York for off-premises consumption. G. Krueger Brewing Co., 1841 Broadway, Room 704.

NOTICE is hereby given that License No. EB 02114 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 449 Lexington Ave., City and County of New York for on-premises consumption. Shanty Shops, Inc., 449 Lexington Ave. NOTICE is hereby given that License No. EB 02573 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 443 9th Avenue, City and County of New York for on-premises consumption. John H. Dapper, Jr., 443 9th Avenue.

Notice is hereby given that License No. EB 113 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 438 E. 77th Street, City and County of New York for on-premises consumption. Michael Kelly, 438 E. 77th Street. Notice is hereby given that License No. EB 363 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 113 Morningside Avenue, City and County of New York for on-premises consumption. Hattie & Morris Cohen 113 Morningside Avenue. Notice is hereby given that License No. EB 00151 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 154-60 East 59th Street, City and County of New York for on-premises consumption. H. L. Green Co., Inc., 154-60 East 59th Street.

NOTICE is hereby given that License No. EB 00065 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 22 East 14th Street, City and County of New York for on-premises consumption. H. L. Green Co., Inc., 22 East 14th Street. NOTICE is hereby given that License No. L 1141 has been issued to the undersigned to sell liquor at retail under the Alcoholic Beverage Control Law at 244 Delancey St., City and County of New York for on-premises consumption. Samuel Halpern, 244 Delancey St. NOTICE is hereby given that License No. EB 26387 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 45 Mott Street, City and County of New York for on-premises consumption. Chew Kwong, The Chinese Restaurant, 45 Mott Street.

NOTICE is hereby given that License No. EB 00400 has been issued to the undersigned to sell beer at retail, under the Alcoholic Beverage Control Law at 75 5th Avenue, City and County of New York for on-premises consumption. Max Feinberg & Benjamin Orlov, O & F Delicatessen & Restaurant, 75 5th Avenue.

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# Answers to Police Sergeant Exam

By LIEUT. BERTRAND P. WRAY (Ret.) (Concluded from last week.)

## Question 2 (Continued) Reporting the Action

Action taken at the scene shall be comprehensively reported as to fires if any, damage to water and gas mains, telephones, sewers, electric wiring, conditions of streets, services needed, location of unexploded bombs, etc. A record shall be kept of notifications made, injuries, replacements, squads and bureaus assisted, and the length of time spent at each assignment.

1. Wider scope of training for the existing personnel.
2. Train a large reserve crew.
3. Seek cooperation of civilians in territory with a knowledge of engineering, etc.
4. Promote self reliance and initiative.
5. Ample spare equipment to be kept at a central point.
6. Organization of a mobile repair unit with competent mechanics.

Assume that you are a sergeant about to question a patrolman concerning his duties generally. What line of questioning would you follow in this connection? Assume that you found these responses incorrect or inaccurate; what further action should you take?

Rule No. 73 of P. R. Rules and Regulations embodies the general duties of a sergeant in reference to exacting proper police duty, instructing and assisting patrolmen in the territory subject to his supervision. In order that such a sergeant may judiciously determine a patrolman's credibility and to equitably evaluate his work, determine his qualifications, weaknesses and limitations and devotion to duty, it will be necessary that certain questions be asked, liberally using Kipling's W's (When, where, who, what, how and why) as a guide. Questions about conditions follow: Question him as to his methods of procedure relating to violators of the liquor law, reputation and consorts of hack drivers, persons passing over post late at night with bundles or loitering about or acting in a suspicious manner, saboteurs around defense plants or frozen areas; time persons of known bad character visit his post; reputation and character of applicant's for licenses; persons living in and doing business on his post; suspected licensed and unlicensed places; children showing a predisposition to criminal activities; persons contributing to delinquency of minors; known perverses loitering around playgrounds; multiple dwelling suspected as being used for prostitution; unsanitary places, games in the street; any conditions affecting schools, churches, courts, or public buildings; location of fire boxes, telephones, pumps, water gates, industrial plants and other places on the U. F. 8; time of closing of business houses; sanitary conditions such as stables, garbage, food handling, etc.; examination of doors, low windows, areaways, area gates, etc.; juvenile delinquency; other conditions conducive to crime; traffic violations such as parking in restricted areas, double and over-time parking; fire hazards; cruising vehicles late at night; complaints of crimes or conditions on post; conditions relative to vice, gambling and liquor; vandalism to Park Dept. property; where lights are ordinarily left burning and the location of safes and valuable merchandise; floating crap games.

Questions as to how he inspected his post and what conditions requiring police attention were observed. How he acted to prevent crimes or unlawful conditions; what action taken on vacant houses on post and his visitation thereto and his report concerning them. Is he prompt, alert, observant? Does he understand the proper use of his equipment? Is he familiar with the prescribed route to his post, meal time, ringing time and who relieves him? Does he know his assignments such as school crossings, church crossings, payrolls, special posts, etc., and the time they are to be covered? What does he know as to his patrol duty in general, such as duty to patrol to left, not on cars, etc.; his knowledge of the locations of fire and police signal boxes, public telephones, etc.? How he would

carry on an investigation of suspicious circumstances such as: Auto standing with motors running, or passing without lamps lighted? What constitutes a reasonable degree of satisfaction concerning persons in vehicles in left and business sections on Sundays, holidays and half holidays? What his duty is at expiration of tour of patrol as to relieving point, school crossing, abandoning of post and proceeding to station house? What action to be taken when quitting post for police or persona necessity; proper action on aided and accident cases, also arrests and summonses, action in courts, etc.; care of uniform and equipment and department property? Proper marking and handling of evidence, properly reporting sick, cooperation with others; proper notifications and describing of autos and persons wanted, jewelry, etc., and what he considers to be a distinctive mark of identification? How he would handle traffic conditions; action in regard to suspected packages; unnecessary noises, dog bites; accidents involving buses, hydrants, lamp posts, etc.; vehicular accidents resulting in personal injuries; dead or unconscious persons, lost persons, etc.? What action he would take upon discovering any unusual occurrences, disorders, fires, accidents, riots, homicides, serious felonious assaults, explosions, robberies, emergencies? Test his general knowledge relative to interpretation and enforcement of laws, rules and the manual.

The correctness and accuracy of such patrolman's responses could be determined by a comparison of the patrolman's responses and the information received from patrolmen regularly assigned to the post, storekeepers, residents and other sergeants who have worked in the territory. Check with route men such as mailmen, milkmen, deliverymen, sanitation workers on post, principal of nearby school, teachers, clergy, etc. With a view of further checking, visit courts, playgrounds, settlement houses, welfare agencies, license premises and business houses. Reference should be made to the complaint file U. F. 60, 61; U. F. 45, J.A.B. 2 Cards, bulletin board, U. F. 29, business house index as to correctness of names, etc. Arrest and Summons Record and Index; Aided and Accident Records, Cards and Reports; Telephone and Telephone Switchboard Record; Blotter, Memo Books, Roll Calls.

The action to be taken if statements prove incorrect is: 1. Ascertain if responses contained deliberate misrepresentations or were errors made through ignorance. 2. If through ignorance, instruct him in laws, rules and manual relating to specific conditions existing on his post and his general duties and action to be taken in proper cases. 3. If he knowingly misrepresented facts, determine reason, then if conditions warrant, refer to commanding officer with recommendation that his post be changed and proper disciplinary action be instituted against such member.

## Question No. 4

The ability to interrogate complainants, suspects and witnesses is a major attribute of a good investigating officer. What are the principles and procedures an investigating officer should employ in such interrogations?

Answer I.—Principles for interrogating complainants, suspects and witnesses. A. Complainants: 1. Be courteous, tactful, sympathetic, patient and willing to cooperate. 2. Remember that complainants are usually victims of circumstances. Keep in mind that they have been inconvenienced and that they represent the state. 3. They are usually on the side with the law. 4. Consider complainant's mentality and emotional stability, complainant may be psychotic, suffering persecution delusions. 5. Motto must be "At Your Service." B. Suspects: 1. Question soon as possible after the commission of criminal act. 2. All persons are considered innocent until proved guilty. 3. Circumstantial evidence may be misleading. 4. Suspect may be victim of false testimony. 5. His reputation must not be unnecessarily endangered. 6. Don't use third degree methods. 7. Don't jump to conclusions. 8. It is the function of the jury to determine his guilt or innocence. 9. Police should be interested in prima facie case. C. Witnesses: 1. A witness is not to be regarded

## Beer Notices

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as a prisoner even though held as material. 2. Make them feel at ease in an informal but businesslike atmosphere. 3. Interrogator should know the psychology of the person to be questioned. 4. Witnesses should be treated with tact, care and patience even though their testimony tends to destroy the case against the suspect. 5. They should never be antagonized nor mistreated. Don't frighten shy persons. 6. Use clear, unambiguous and non-leading questions. 7. Even an honest person's testimony should be checked as only evidence of a technical nature has absolute value. 8. The best witness is one who understands the facts. 9. Sense of feeling is more highly developed in blind persons. 10. Taste is an individual reaction. 11. Visual observation is looked upon as most accurate. 12. Race characteristics and the individuality of the witness play an important role. 13. Children are generally good witnesses if handled with care but suggestive questions should not be asked of them. 14. Persons in early twenties are not considered good witnesses for as a rule they are too occupied with themselves. 15. Middle aged persons are looked upon as good witnesses as they are more settled and experience has taught them value of being observant.

## II.—Procedure in interrogating complainants, suspects and witnesses:

A. Complainants: 1. Ascertain all facts of complaint as to time, place and circumstances. 2. Take down the major parts of complaint in writing. 3. Obtain accurate and complete description of property and distinctive description of persons. 4. Inform complainant of his rights and limitations. 5. Determine reason for the complaint. 6. Make proper entry on U. F. 61. 7. Consult alarms for pertinent information. 8. Make proper notifications to precincts, squads and bureaus, etc., affected. 9. Apprise complainant from time to time of progress. B. Suspects: 1. Question as soon as possible after commission but first finish preliminary investigation. 2. Consider his mentality and question accordingly, fair and unprejudiced. 3. Treat him as a witness, lead him to think he is not suspected and don't put him on the defense. 4. Start off asking questions not connected with the crime. 5. Effect a clever change of pace. 6. If he appears to be lying allow him to talk freely, he will soon tie himself up too deeply to lie out and in all probability he will then confess. 7. Outwardly appear to trust him, gain his confidence, don't force

him. 8. Remain a mystery, don't let him know how much you know concerning the crime. 9. When once the subject of the crime is touched ask questions more rapidly repeating some of them from time to time; it is very difficult to lie consistently. 10. Question away from parents, friends, etc. 11. Investigate any circumstances in his favor. 12. If he confesses have him sign in front of witnesses, and make proper notifications, etc. C. Witnesses: 1. Before questioning, keep separated. 2. Be fair, use tact, diplomacy and patience. 3. Question them before questioning the suspect. 4. Question separately, questioning principal witnesses first. 5. Determine if connected in any way with the subject, suspect or other witnesses to the crime. 6. Question according to mentality, sex, age, race, religion, social status, education, etc. 7. Establish motive for reluctance to testify or for lying. 8. Differentiate between opinions and actual knowledge. 9. Reduce statements to writing and have them sign them. 10. Statements must be checked by placing self in absolute identical situation in order to verify the testimony. 11. Suspect should be viewed in identical surroundings as scene of crime and at approximately same hour. 12. In identifying person from photos photo should be placed among several others. For a more detailed description of the technique of questioning, read Soderman & O'Connell's "Modern Criminal Investigation."

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# Mental Hygiene Notes

By JOHN F. MONTGOMERY

## Furore!

Furore's the word for what has been stirred in the Department of Mental Hygiene by that editorial in The LEADER of two weeks ago, titled "The Hospital Attendant Mess." By letter, phone, and personal call we've received a good deal of information that further proves the case we stated: that more funds have to be appropriated if the Attendant job is to be satisfactory and if the patients are to receive adequate care. "You have just scratched the surface," is a quote from one of the letters, and it's typical of the attitude of all.

Right now we're collecting this material in organized fashion, and plan to publish it as we get it, beginning in a few weeks. Meanwhile we urge all others who have information that would further aid the employees of the department in improving their job to let us know about it. We want facts and figures. We'll of

course keep everything confidential.

One of our correspondents promises more material if we wish it. He asks that we insert "More Facts" at the end of this article. So—"More Facts!"

## Superintendent List

The new list for superintendent is expected out very shortly. Until it appears, it's doubtful if anyone will be picked to head the new institution, Willow Brook State School, out on Staten Island.

## Progress of the List

Here's the latest standing on the present Hospital Attendant list:

For zone 4 jobs outside the five boroughs of New York City, male certifications and appointments have both gone down to 14,816. Among the women the latest certification is 14,829, the latest appointment 14,825.

Inside the city among the men certifications have reached to 9,996 and appointments to 7,840. For the women, 3,617 is the latest certification, 3,128 the latest appointment.

A total of 313 permanent appointments and 25 provisionals have been made in zone 1. Latest male appointment was 14,824, latest female appointment, 9,978.

## Utica State-Ments

The annual picnic of the employees at Utica State Hospital starts in next Monday night, Aug. 4, at 6 o'clock, to last till the wee hours. The place: Trenton Falls clubhouse. H. Wheeler heads the committee in charge, assisted by Mrs. Carroll, K. Jones, M. Kashner, R. McKenna, Bert Tysick, A. McTyrcck, and S. Sears. . . . Those who came back from the July 4th celebration at Hudson River State Hospital in Poughkeepsie are asking: "Why can't Utica or Marcy have something like that?" How about it?"

## Legislation

The Legislature doesn't meet for another five months, but that isn't holding employees of the department from starting to think about next year's program. Utica

State has already submitted three planks to the employees' association: increase in pay for all employees; the eight-hour day for all; maintenance for all.

## Annual Report

The annual report of the Board of Visitors of Pilgrim State Hospital, covering the fiscal year ending June 30, 1940, has some startling figures that graphically tell the story of overcrowding. On June 30, 1939, the certified capacity of 7,831 was occupied by 8,652 patients. One year later, the same capacity was occupied by 8,968.

## Nursing List

The State Commission has just released the open competitive list for Assistant Principal, School of Nursing. Several appointments are contemplated at \$1,500 plus maintenance. Here are the eligibles: 1. Mary M. King, Poughkeepsie, 84.60; 2. Anna M. Leonard, Poughkeepsie, 83.00; 3. Thelma E. Yoohem, Brentwood, 80.20; 4. Katherine J. Beck (Utica), 76.80.

## New Officer

Ernest A. Howard is the new vice-president of Willard State Hospital chapter of Council 323,

New York State Hospitals Employees' Association. He was elected recently to fill the unexpired term of Owen Lee, now in the army. Howard is a member of the executive committee of the Young Democrats of Seneca County.

## Late Passes

The Creedmoor Hospital local of the SCMWVA recently took a poll on the question: "Do you favor the retention of the late-passes system?" The answer came back with a resounding NO! The local has since submitted the results of the poll in letters to Attorney General Bennett, Commissioner Tiffany, Governor Lehman, and Lieut. Governor Poletti.

## Comings 'n' Goings

Leo McGinn, storekeeper at Wassaic State School, has transferred to Rome State School. . . . New arrivals at Wassaic: Mrs. Edward Bott, Mrs. Louise Cutler, Chester Wheeler. . . and these arrived at Harlem Valley: Mrs. Sarah Bart, John Rutz. . . Resignations at Wassaic: Mary Provnick, Mrs. Alice Dunbar, Mrs. Pearl Davis. . . and at Harlem Valley: Mrs. Ann Gustin.

# Examination Requirements

## How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 4:30 p.m.), in person or by mail. Also available from first and second class post office, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

## U. S. Tests

### Treasury Enforcement Agent

\$2,600 per year. For appointment in the U. S. Treasury Dept. Applications must be filed with the U. S. Civil Service Commission, Washington, D. C., by Aug. 24. Age limits, 21 to 45.

### Duties

To make investigations and perform related work of a confidential character covering a wide range of subjects and requiring the exercise of tact, judgment, resourcefulness, initiative, and the ability to meet and confer successfully with individuals in all walks of life to develop evidence and when necessary prepare it for orderly presentation to prosecution officers of the government. It will in all probability be necessary that appointees be in a travel status for the greater part of the time and, in some instances, practically all of the time.

Note: The duties of some of the positions will involve the investigation of the violation of Federal laws and require the participation in raids; activities incident to the location and seizure of illicit distilleries, counterfeiting plants, opium dens and smuggled goods; the apprehension and arrest of fugitives from justice and persons in the act of committing crimes; and consequently may involve personal risk and danger, long hours of work, and exposure to all kinds of weather.

### Requirements

Except for substitution provided below candidates must meet experience requirements a, b, or c. (a) 2 years in general practice of law including investigational work; (b) 2 years of practical accounting experience including investigative auditing and preparation of concise reports; (c) 2 years responsible investigative experience. Substitution: In place of one year's experience under (c), candidates may substitute graduation from a recognized law school, residence school of accountancy, or admission to the bar or a C. P. A. certificate.

### Basis of Ratings

The examination will consist of two parts. The first part will be an analysis of the application to determine whether the required experience is shown. Applicants meeting this basic requirement will be

given a comprehensive written test and rated on a scale of 100. This test is designed to measure the knowledge and aptitude necessary for Government investigative work and will require the application of such investigation procedures as are necessary in order to develop a complete and effective case.

### OPPORTUNITIES IN THE PRISON SERVICE

The personnel of the penal and correctional institutions under the Bureau of Prisons is under civil service and appointments and promotions are based entirely upon merit and demonstrated ability. It is the policy of the Bureau of Prisons to fill all higher positions in the institutions by promotion within the ranks whenever possible. It is, therefore, necessary to recruit personnel with promotional possibilities.

All personnel recruited under the Cook exam will be appointed at the base pay of \$2,000 a year. They will be given a preliminary training course at a training center for an 8-week period, and upon completion of the course, trainees will be given an opportunity to demonstrate their qualifications through the performance of actual service.

Persons showing special aptitude for the work may be detailed to the higher positions in the culinary department upon satisfactory completion of the performance test appropriate to the level of such positions as Junior Steward and Senior Steward. After completion of not less than six months' probationary service employees who qualify for the positions of Junior Steward or Senior Steward may become eligible for promotion to the higher-salary brackets.

### Senior Cook

\$2,000 per year. For appointment in the Prison Service, Dept. of Justice. File by Aug. 24 with the U. S. Civil Service Commission,

Washington, D. C. Age limits, 25 to 48.

### Duties

To prepare daily menus; to make estimates of food requirements for daily and quarterly consumption in accordance with standard rations; to be responsible for the actual preparation and serving of meals for inmates and officers; to be responsible for one of the branches of the culinary department such as the bakery, refrigeration, or butcher shop; and to be responsible for the training of any inmates to perform the duties of cook, baker, waiter, etc.; and all other necessary functions of the culinary unit.

### Requirements

Must qualify as a general cook and a bread baker. Must have had two years' experience as chef, head cook, or steward in a hotel, club, hospital, resident school, or other institutions, or in a comparable capacity in which it was necessary to provide 600 meals daily.

### Basis of Ratings

Candidates will be given a 3-hour written test consisting of a general test, weight 50; practical questions relative to the duties of the position, weight, 50.

Dental Hygienist, \$1,620. Requirements: 2 years' experience in oral hygiene in public health work or school work or in a private ethical dental office, plus the successful completion of a full course leading to graduation from a recognized school of oral hygiene. Age limit: 53. File until further notice.

Senior Superintendent of Building Maintenance, \$3,800; Superintendent of Building Maintenance, \$3,200; Junior Superintendent of Building Maintenance, \$2,600. Requirements: 4 to 9 years' of progressive practical experience depending on the grade, including 1 to 3 years in a responsible, supervisory capacity. Certain architectural, engineering, or technical education may be substituted for part of the practical experience. Maximum age, 55. File by Aug. 24.

Medical-Guard-Attendant, \$1,620; Medical Technical Assistant, \$2,000. Requirements: Graduation from a recognized school of nursing requiring a residence of at least two years in a hospital having a daily average of 50 bed patients or more, or an honorable discharge from the Medical Corps of the Army or Navy. Age limit, 25 to 53. File until further notice.

### Project Auditor

Chief Project Auditor, \$5,600; Head Project Auditor, \$4,600; Principal Project Auditor, \$3,500; Senior Project Auditor, \$3,500; Project Auditor, \$3,200; Associate Project Auditor, \$2,900; Assistant Project Auditor, \$2,600. For appointment in the Quartermaster Corps, War Department. Maximum age, 60. File until further notice.

### Duties

Under general supervision, with considerable latitude for the exercise of independent action and decision, to be responsible for the installation and operation of accounting and auditing procedures, for controlling expenditures of construction work on emergency defense projects, to direct, supervise and be responsible for the operation of one or more departments on emergency projects, to perform related duties according to the grade applied for.

### Requirements

Four to ten years of broad, successful, progressive experience depending on the grade. All applicants must have had responsible administrative or executive experience requiring the direction or supervision of professional or technical employees. Certain courses in a residence school of accountancy or business administration may be

substituted for part of the experience.

### Basis of Ratings

No written examination. Candidates will be rated on the extent and quality of their education and experience as outlined in the application. Ratings will be based on competitors' sworn statements and corroborative evidence.

Housing Management Supervisor  
Chief Housing Management Su-

## Welfare News

By HENRY TRAVERS

### Here and There

Ella Scott, secretary to Mr. Rhatigan, is vacationing at Oswego. . . . Bill O'Hara of the Transfer Section is leaving this week for a two weeks' stay in the Adirondacks. . . . Mel Chifari of the mail room has traded the Catskills for Pennsylvania. Maybe there's a special reason. . . . Frances Green, secretary to Mr. Silverman, is enjoying her vacation in Pennsylvania.

### Helping to Get Low-Rent Apartments

Each district office has been supplied with copies of a pamphlet, "How to Apply for a Low-Rent Apartment in the Public Housing Projects Operated by the New York City Housing Authority." The pamphlets are available for relief applicants and recipients in the wall racks in the Intake Sections of the D.O.'s.

The New York City Housing Authority now has more than a dozen low-rent public housing projects, occupied, under construction, or planned. Some 10,000 families already live in these new homes. New projects are being opened and vacancies occur from time to time in those already occupied. The projects are:

**Manhattan**  
Amsterdam Houses (1942), Chelsea Houses (1942), East River Houses, First Houses, Harlem River Houses, Vladeck Houses, Vladeck City Houses.  
**Bronx**  
Clason Point Houses (Fall, 1941).  
**Brooklyn**  
Fort Greene Houses (1942), Kingsborough Houses (Fall, 1941), Red Hook Houses, Williamsburg Houses.  
**Queens**  
Queensbridge Houses, South Jamaica Houses.  
**State Island**  
Richmond's First Project (1942).

Through the distribution of this housing literature and encouragement of presumptively eligible families to file application with the N. Y. C. Housing Authority, the staff can aid in realizing in some measure the objective of the public housing program.

### Recent Assignments

Assistant Supervisors  
Eva Sonnenblick, DO 43; Bernard S. Brown, DO 41.  
Social Investigators  
Christine Hanrahan, DO 11; Flor-

pervisor, \$6,500; Principal Housing Management Supervisor, \$5,600; Senior Housing Management Supervisor, \$4,500; Housing Management Supervisor, \$3,800; Associate Housing Management Supervisor, \$3,200; Assistant Housing Management Supervisor, \$2,600. For appointment in the Defense Housing Division, U. S. Housing Authority. Vacancies in similar positions in the Farm Security Administration, Department of Agriculture, the Office of Emergency Management, Defense Housing Coordination, Federal Loan Agency, and other federal agencies may be filled from a list established as a result of this examination. Maximum age, 60. File by Aug. 14.

### Duties

Under general administrative supervision, with a degree of responsibility appropriate to the grade of the position, to be responsible for the supervision of the various phases of management in a large

(Continued on Page Fifteen)

## Important

The following memo, posted last week, is of importance to all employees.

"The following certification appears on all payrolls:

"I hereby certify that to the best of my knowledge, information and belief, no person named in this payroll holds any other position or office under the city, county, state or federal governments except as otherwise provided by statute. This certification is a requirement of the City Comptroller.

"Under these circumstances, it is impossible for this Department to pay a salary to a staff member who has resigned to accept employment with the city, county, state or federal government from the day he commences such employment. Employees who have resigned to take employment with another government agency may not draw vacation pay from the Department of Welfare for the same period they are working for the other government agency.

"Employees therefore have the duty to advise the Department, whenever they resign to take employment with another government agency, of the effective date of the commencement of such employment."

## Apology Solves Problem

The State, County and Municipal Workers apologized to Commissioner Hodson for the action of one of its units at D.O. 26. The apology returned to the unit the rights which had been withdrawn upon publication of a leaflet which linked the administration to anti-Negro bias in the defense set-up. The manner in which the problem was resolved was called by one official a forward step in the relation between a department and employees.

# U. S. Tests

(Continued from Page 14)

number of public housing projects in an established area.

### Requirements

From 6 to 11 years of general and special experience demonstrating the applicant's ability to direct and supervise activities comparable in nature and responsibility to the duties of the position applied for. Such experience to include successful and responsible business experience in the fields of housing, property management, law, engineering architecture, public administration, business administration, accounting or social service work.

### Basis of Ratings

No examination required. Candidates will be rated on their education and experience as outlined in their applications.

Senior Coal Mine Inspector, \$4,660; Inspector, \$3,800; Associate Inspector, \$3,200; Assistant Inspector, \$2,600. Requirements: 5 to 10 years of broad, progressive, practical experience in connection with safety of operation of coal mines in the United States. Age limits, 30 to 55. File by Dec. 31.

Assistant Inspector of Hulls, \$3,200; Assistant Inspector of Boilers, \$3,200. Requirements: Candidates for these positions must have held positions of high rank commanding ocean-going vessels, Great Lake river vessels or large western river vessels. Separate eligible lists will be established for Seaboard Ports, Great Lake Ports, Central Western River Ports. Age limit, 48. File by Sept. 4.

Senior Inspector, Ship Construction, \$2,600; Inspector, Ship Construction, \$2,300; Associate Inspector, Ship Construction, \$2,000. Optional Branches: Electrical, Mechanical, Steel Hulls, Wood Hulls. Requirements: 4 to 6 years' experience in the inspecting and testing of construction and installation work in the particular option. Certain trade and educational experience may be substituted for the general experience. Maximum age, 65. File until further notice.

### HAVE YOU PLANNED IT?

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### Elevator Operator

\$1,500 per year. For appointment in the New York Port of Embarkation, Brooklyn, N. Y. Age limits: 20 to 55. Applications can be obtained at, and must be filed with, the U. S. Civil Service Commission, 641 Washington Street, New York, by Aug. 6, 1941.

### Duties

To operate remote-control switchboards controlling the operating of a battery of freight elevators; to operate signal board consisting of 100 signal lamps denoting position of elevators and doors and 100 push buttons which operate the floor controller; to report defects in system of operations; to perform related work as required.

### Requirements

Applicants must show that they have had at least six months experience as dispatcher of electric elevators, the movements of which are regulated from and registered at a remote control switchboard.

### Basis of Ratings

No written test. Applicants will be rated on the quality and quantity of their experience and fitness, on a scale of 100.

Inspector, Ordnance Material, \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000; Assistant, \$1,800; Junior, \$1,620 a year. Ordnance Department, War Department. Applications will be rated as received until further notice. Maximum age -55 years.

### AERONAUTICAL

Associate Aeronautical Inspector, \$3,500 a year; Assistant Aeronautical Inspector, \$3,200 a year; Associate Air Carrier Inspector (Operations), \$3,560 a year. Civil Aeronautics Administration. Applications will be rated as received until further notice. Maximum age-49 years.

Associate Aircraft Inspector (Factory), \$2,900 a year; Associate Air Carrier Maintenance Inspector, \$2,900 a year. Civil Aeronautics Administration. Applications received until further notice.

Inspector, Engineering Materials (Aeronautical), \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000; Junior, \$1,620 a year. Various Optional Branches. Employment is in the Navy Department for duty in the field wherever assigned. Applications received until further notice. Maximum age-65 years. Announcement 54 of 1941.

Junior Airway Traffic Controller, \$2,000 a year. Civil Aeronautics Administration. Applications will be rated as received until further notice.

### MARINE, ALSO NAVAL ARCHITECTURE

Naval Architect, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year. (All branches of naval architecture). Applications received until June 30, 1942. Maximum age-For Naval Architect,

Principal, and Senior, 70 years; for Associate and Assistant, 60 years.

Marine Engineer, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year. (All branches of marine engineering). Applications will be rated as received until June 30, 1942. Maximum age-For Marine Engineer, Principal, and Senior, 70 years; for Associate and Assistant, 60 years.

Expediter (Marine Propelling and Outfitting Equipment), \$3,200 a year. United States Maritime Commission. Closing date-Applications received until further notice. Maximum age-65 years.

Shipyard Inspector (Hull), \$3,200 a year; also, Principal, \$3,500; Senior, \$3,500; Associate, \$2,900; Assistant, \$2,600; Junior, \$2,300 a year. Shipyard Inspector (Machinery), \$3,200 a year; also, Principal, \$3,800; Senior, \$3,500; Associate, \$2,700; Assistant, \$2,600; Junior, \$2,300 a year. Shipyard Inspector (Electrical), \$3,200 a year; also, Senior, \$3,500; Associate, \$2,900; Assistant, \$2,600 a year. Shipyard Inspector (Joiner), \$3,200 a year; also, Senior, \$3,500; Associate, \$2,900; Assistant, \$2,600 a year. United States Maritime Commission. Applications received until further notice. Maximum age-65 years.

Inspector, Ship Construction, \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000 a year. Optional Branches: 1. Electrical; 2. Mechanical; 3. Steel Hulls; 4. Wood Hulls. Navy Department. (For duty in the field wherever assigned). Applications received until further notice. Maximum age-65 years.

Inspector, Engineering Materials, \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000; Assistant, \$1,800 a year. Optional Branches: 1. Steel Hulls; 2. Mechanical; 3. Electrical; 4. Radio. Junior Inspector, Engineering Materials, \$1,620 a year. Navy Department. (For duty in the field wherever assigned). Closing date-Applications will be rated as received until further notice. Maximum age-For junior, 35 years; for all other grades, 65 years.

Ship Inspector, Engineering Materials, \$2,600 per year; Inspector, \$2,300; Associate, \$2,000; Assistant, \$1,800. Optional branches: Steel hulls; mechanical; electrical; radio. Requirements: two to six years experience in the option depending on the grade applied for. Maximum age, 65. File until further notice.

Farmer-Fieldman, \$2,600. Requirements: At least six years' experience in either (a) practical farming; (b) AAA county committee-man, State committee-man, or Farmer-Fieldman; (c) AAA county or State extension agent or county assistant in conservation. Applicants may substitute four years' college study in agriculture for four years of the practical experience. Maximum age, 53. File by Aug. 7

Junior Public Health Nurse, \$1,800. Requirements: Applicants must be registered graduate nurses, graduates of an accredited school of nursing with a daily average of 100 or more patients, must have successfully completed one academic year of college study in Public Health Nursing. Maximum age, 45. Applications received until further notice.

Principal Industrial Specialist, \$5,600; Senior Industrial Specialist, \$4,600; Industrial Specialist, \$3,800; Associate Industrial Specialist, \$3,200; Assistant Industrial Specialist, \$2,600. From 6 to 11 years of responsible, progressive and successful experience in industrial management, planning, engineering, cost accounting, business analysis, research or any kind of combination of industrial or business experience. (Continued on Page Sixteen)

### Accountant Promotions To be Held in Fall

The promotion test for Accountants will not be held until the fall. It was originally scheduled for last month but was postponed until later to permit Junior Accountants to acquire the time in service required to take the test.

### Sports Dept.

The Railway Mail Service baseball team that was rolling along on all nine seems to have run out of lubricating oil. After taking four out of their first five games, the boys seem to have dropped the knack of winning; in fact, they've dropped their last five games in a row. The low ebb of the team's finances (\$6.76 in cash according to the latest financial statement) prevents the team from taking on a DiMaggio. Not to mention Uncle Sam's civil service regulations.

### Branch Meeting

Empire Branch, No. 36, of the New York Letter Carriers, will hold their regular monthly meeting on Sunday, Aug. 3 at Hotel Capitol, 51st Street and 8th Avenue, in the Walnut Room. Outstanding of the many features of the meeting, will be consideration of resolutions aimed at improvements in the working conditions and welfare status, to be presented at the national convention to be held at Los Angeles, Sept. 1-6. President McHale will preside.

# Social Worker Test

## Here Are Probable Requirements

Here are details on that coming test for Senior Social Worker, set for the first fall series of the State Civil Service Commission:

The title is in the Bureau of Public Assistance, Department of Social Welfare. The duties: review and evaluate local welfare work. The salary will probably start at \$2,100 and increase to \$2,600.

Requirements on the previous test for this title were: Either (a) college graduation and five years' social work experience in a public or private agency, including one

year in case work and one year in either field work or as a case supervisor; or (b) nine years' such experience, including the two specialized years; or (c) an equivalent combination. Candidates were rated: Written, 40 per cent; training, experience, and general qualifications, 60 per cent.

The previous list, established March 15, 1940, is already exhausted though only ten appointments have been made. Only thirty-four made the list, a fraction of those who filed. Of the 623 who filed on applications, 579 were retested, fifty-eight were absent, and 257 failed.

# Hospital, Laundry Workers To Get 1,000 Appointments

"The Long Wait," is over for at least about 1,000 Hospital Helper and Laundry Worker now that all parts of the tests have been completed and lists are ready for immediate appointments.

"The Long Wait" began March 5th, a day before the application period opened, when a line of men and women began forming out-

side the Fire Department Repair Shop in Long Island City.

The idea of being on line so far in advance is obvious when it is recalled that labor class eligible lists are determined by the order of filing applications. In other words, it's a case of "first come, first served" - providing applicants pass literacy, physical and medical examinations.

### Immediate Appointments

Since there are about 1,000 existing vacancies, the candidates passing the various parts of the examination are now in line for immediate appointment, according to the Civil Service Commission. Additional appointments will be made from time to time during the 4-year life of the list.

Part-time hospital helpers receive \$260 a year. They work 4 hours a day and receive one meal. "Living-in" hospital helpers receive \$480 a year with maintenance.

Part-time jobs call for kitchen and related work for evening meals in institutions under the Department of Hospitals.

Living-in jobs involve kitchen or chambermaid work.

The laundry worker job pays \$780 a year and involves general laundry work.

When some of the candidates appeared recently to take the literacy test it was apparent they believed they were in for "a still test," but it turned out to be designed only to determine whether a candidate could read and write.

# Fire Facts

Fireman Joe Rooney, H. & L. 148, gets an indefinite leave because he changes from the fireman's blue to Uncle Sam's colors . . . Doc Archer doesn't seem to be a bad guy to have presiding at departmental trials . . . sorta gets the idea a fella should have at least three strikes called on him before calling him out . . . How come so many lose their badges? . . . no kiddin', from the fines imposed you'd get the idea that it wouldn't be too far-fetched to expect to find one on the streets - at least occasionally . . . Did you know that those in military service are entitled to vacation pay accrued from the time of their last vacation? . . . that is, time put in from the last vacation until the time of entering military service . . . Fireman Joe Schatz, H. & L. 41, resigned . . . Fireman George Bruzgis, Eng. 12, better watch out for the "Doc" might crack down . . . Fireman Jim Kelly, Eng. 49, retired . . . All officers and members of the department are urged, by personal contact with responsible citizens and groups, to encourage enrollments on activities of the Corps are being given over WNYC . . . Fireman Bill Bohn, Eng. 223 was on the mat . . . better watch it, Bill, sometimes "final warning" might be important . . . a batch of the lads will soon be advanced in grade . . . watch for the list in next week's LEADER.

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# U. S. Tests

(Continued from Page Fifteen)  
 perience including a thorough knowledge of production methods and processes in one or more manufacturing industries. Maximum age, 60. File by Aug. 7.

**Inspector, Dredging, \$1,620 to \$2,000.** Requirements: At least 3 years' experience in dredging operations which must have included establishing survey lines, setting slope stakes, taking soundings, setting and observing tide gauges, and computing the amount of dredged material removed. College education in civil, mechanical, or mining engineering may be substituted year for year for the required experience. Maximum age, 55. File until further notice.

**Senior Inspector, Ordnance Material, \$2,600; Inspector Ordnance Material, \$2,300; Associate, \$2,000; Assistant, \$1,800; Junior Inspector, \$1,620.** Requirements: 1 to 6 years' experience, depending on the grade applied for, inspecting and testing raw materials in one or more of the following: 1. bars and sheets; 2. precision machined parts; 3. metal shapes and or parts formed with dies; 4. forgings or castings of either steel or non-ferro metals; or 5. ordnance materials such as demolition of bomb bodies, armament, armorplate, optical elements, etc. Certain engineering education may be substituted for some of the experience requirements. Maximum age, 55. File until further notice.

### DRAFTING

**Engineering Draftsman, \$1,800 a year; also, Chief, \$2,600; Principal, \$2,300; Senior, \$2,000; Assistant, \$1,620 a year.** These positions are for work on ships. Applications received until further notice. Maximum age—For assistant, 45 years; for all other grades, 60 years.

**Engineering Draftsman, \$1,800 a year; also, Chief, \$2,600; Principal, \$2,300; Senior, \$2,000; Assistant, \$1,620 a year.** Optional branches: Aeronautical, architectural, civil, electrical, heating and ventilating, lithographic, mechanical (machine design), ordnance, plumbing, radio, structural, topographic, general (any other branch except ship). Applications received until Dec. 31, 1941. Maximum age—55 years.

### ENGINEERING, ALSO ORD-NANCE AND EXPLOSIVES INSPECTION

**Senior Inspector, Naval Ordnance Materials, \$2,600 a year; Inspector, Naval Ordnance Materials, \$2,300 a year. Optional Branches: 1. Optical or Fire Control Instruments; 2. Naval Guns and Accessories; 3. Munitions; 4. Ordnance Units. Associate Inspector, Naval Ordnance Materials, \$2,000 a year; also, Assistant, \$1,800; Junior, \$1,620 a year.** Bureau of Ordnance, Navy Department. (For duty in the field wherever assigned). Applications received until further notice. Maximum age—65 years.

**Inspector, Powder and Explosives, \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000; Assistant, \$1,800; Junior, \$1,620 a year.** Ordnance Department, War Department. Applications received until further notice. Maximum age—55 years. Announcement of 104 of 1940 and amendment.

**Chemical Engineer (Any Specialized Branch), \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.**

### Time Off for Overtime

The first assistant postmaster last week issued information concerning time off for Saturday and Sunday service. The information reads:

"Notwithstanding instructions to the contrary regarding compensatory time for Saturday and Sunday service, postmasters continue to request that overtime be authorized for Saturday and Sunday service in lieu of compensatory time. These requests are, as a rule, based on some unusual local condition, such as inability to secure substitutes, excessive sickness, moving into new quarters, flood conditions, etc., and indicate that postmasters and supervisors are familiar with the law, but want it violated.

"Under sections 464, 465 and 959, Postal Laws and Regulations, as well as instructions in the Postal Guide Indexed Saturday service, it is stated that compensatory time must be granted for Saturday and Sunday service except the last three in the calendar year. This is the law and the purpose of this notice is to impress upon postmasters that the law cannot be violated and that it is useless to write the Department for permission to pay overtime for the first 8 hours' service on Saturday or Sunday.

"Postmasters are admonished to observe the law and to understand that correspondence with the Department, requesting overtime where the law provides that compensatory time must be granted, is useless. When regular classified substitutes are unavailable, temporary substitutes are to be employed."

### New 'Endless Chain'

The mails throughout the country are being flooded with letters relating to "endless chain" schemes soliciting defense savings stamps. Such matter is a violation of the postal fraud and lottery statutes.

year. Applications received until further notice. Maximum age—55 years.

**Engineer, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** (All branches of engineering except chemical, metallurgical, marine, and naval architecture). Applications received until June 30, 1942. Maximum age—60 years.

**Metallurgical Engineer, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200 a year. Metallurgist, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200 a year.** (There is urgent need for eligibles experienced in strategic mineral recovery). Applications received until Dec. 31, 1941. Maximum age—60 years.

**Junior Engineer, \$2,000 a year.** (There is urgent need for eligibles in the aeronautical option). Optional branches are: Aeronautical, and naval architecture and marine engineering. Applications will be rated as received until June 30, 1942. Maximum age—40 years.

**Junior Engineer, \$2,000 a year.** (Any branch of engineering). (There is urgent need for eligibles in the civil, electrical, and mechanical options). Closing date—Applications will be rated as received until Dec. 31, 1941. Maximum age—35 years.

**Inspector, Signal Corps Equipment, \$2,600 a year; also, Senior, \$3,200; Junior, \$2,000 a year.** Signal Corps, War Department. (For duty in the field). Applications received until further notice. Maximum age—55 years.

### MEDICAL AND NURSING

**Medical Officer, \$3,800 a year; also, Senior, \$4,600; Associate, \$3,200 a year.** Various Optional Branches. Places of employment: Public Health Service, Food and Drug Administration, Veterans' Administration, Civil Aeronautics Administration, Indian Service. Applications will be rated as received until further notice. Maximum age—For associate, 40 years.

**Junior Graduate Nurse, \$1,620 a year.** U. S. Public Health Service, Federal Security Agency; Veterans' Administration; and Indian Field Service, Department of the Interior. Applications will be rated as received until further notice. Maximum age—35 years.

**Public Health Nurse, \$2,000 a year.** Graduate Nurse, General Staff Duty, \$1,800 a year. Indian Field Service, including Alaska, Department of the Interior. U. S. Public Health Service, Federal Security Agency. Applications accepted until further notice. Maximum age—40 years.

**Senior Medical Technician, \$2,000 a year.** Optional Subjects: (1) General; (2) Roentgenology. Medical Technician, \$1,800 a year. Assistant Medical Technician, \$1,620 a year. Optional Subjects: (1) General; (2) Roentgenology; (3) Surgery. Junior Laboratory Helper, \$1,440 a year. Optional Subjects: (1) General; (2) Roentgenology. Applications accepted until further notice.

### RADIO

**Senior Radiophone Technician, \$2,000 a year.** Applications received until further notice. Maximum age—60 years. Announcement 123 of 1940.

**Junior Communications Operator, \$1,620 a year.** (High-Speed Radio Equipment). Signal Service at Large, War Department. Closing date—Applications will be rated as received until further notice. Maximum age—43 years.

### SCIENTIFIC

**Chemist (Explosives), \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Applications received until Nov. 30, 1941.

**Technologist (Any Specialized Branch), \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Applications received until Dec. 31, 1941. Maximum age—55 years.

**Pharmacologist, \$3,800 a year; also, Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Applications will be rated as received until Dec. 31, 1941.

**Physicist (Any Special Branch), \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** (Eligibles qualified to conduct investigation and research work in elasticity are especially needed.) Applications will be rated as received until Dec. 12, 1941.

**Meteorologist (Any Specialized Branch), \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Applications received until Dec. 31, 1941.

**Research Chemist (Any Specialized Branch), \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Applications received until Dec. 31, 1941. Maximum age—55 years.

### TRADES

**Shipfitter.** Pay scales vary according to the place of employment, ranging from \$6.81 to \$8.93 a day. Appointments are to be made at various naval establishments throughout the country, and at Pearl Harbor, T. H. Applications received until further notice.

**Loftsmen.** Pay scales vary according to the place of employment, ranging from \$1.04 to \$1.13 an hour. Appointments are to be made at various naval establishments throughout the country, and at Pearl Harbor, T. H. Applications received until further notice.

tions will be rated as received until further notice.

**Lens Grinder.** Pay scales vary according to the place of employment, ranging from \$5.92 to \$8.00 a day. Appointments are to be made at Frankford Arsenal, Philadelphia, Pa. Applications received until further notice.

**Machinist.** Pay scales vary according to the place of employment, ranging from \$6.80 a day to \$1.10 an hour. Appointments are to be made at various ordnance and naval establishments throughout the country. Applications received until further notice.

**Instrument Maker.** Pay scales vary according to the place of employment, ranging from \$7.44 a day to \$1.24 an hour. Appointments are to be made at Frankford Arsenal, Philadelphia, Pa.; and at various naval establishments throughout the country and at Pearl Harbor, T. H. Closing date—Applications will be rated as received until further notice.

**Toolmaker.** Pay scales vary according to the place of employment, ranging from \$6.24 a day to \$1.17 an hour. Appointments are to be made in the Frankford Arsenal, Philadelphia, Pa.; and at various ordnance and naval establishments throughout the country. Applications received until further notice.

### MISCELLANEOUS

**Inspector of Hats, \$2,000 a year; Inspector of Miscellaneous Supplies (Hosiery and Knit Underwear), \$2,000 a year; Inspector of Textiles, \$2,000 a year; Junior Inspector of Textiles, \$1,620 a year; Inspector of Clothing, \$2,000 a year; Junior Inspector of Clothing, \$1,620 a year. Quartermaster Corps, War Department.** Applications will be rated as received until further notice. Maximum age—55 years.

**Mineral Economist, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Option Subjects: (1) Metallic minerals; (2) Nonmetallic minerals; (3) Secondary metallic minerals; (4) Coal; (5) Petroleum; (6) General. Closing date—Applications received until further notice.

**Inspector of Coal, \$3,800 a year.** War Department. Applications received until Dec. 31, 1941. Maximum age—60 years.

**Inspector, Plant Protection, \$3,200 a year; also, Principal, \$4,600; Senior, \$3,800; Assistant, \$2,900 a year.** War Department. (For duty in the field wherever assigned). Applications will be rated as received until further notice. Maximum age—55 years.

**Automotive Spare Parts Expert, \$3,200 a year.** Office of the Quartermaster, General, War Department. Closing date—Applications will be rated as received until further notice. Maximum age—55 years.

**Inspector (Subsistence Supplies), \$2,000 a year; also, Principal, \$2,600; Senior, \$2,300; Assistant, \$1,800; and Junior, \$1,620 a year.** Quartermaster Corps, War Department. Applications received until further notice. Maximum age—55 years.

**Superintendent of Construction, \$3,800 a year; also, Principal, \$5,600; Senior, \$4,600; Associate, \$3,200 a year.** Applications received until Dec. 31, 1941. Maximum age—53 years.

**Junior Stenographer, \$1,440 a year; Junior Typist, \$1,260 a year.** For Appointment in Washington, D. C., Only. Open to men and women. Applications accepted until further notice.

**Artistic Lithographer, \$1,800 a year; also, Senior, \$2,000; Assistant, \$1,620; Junior, \$1,440 a year; Negative Cutter, \$1,800 a year; Junior Copper Plate Map Engraver, \$1,440 a year.** Applications received until further notice.

**Physiotherapy Aide, \$1,800 a year; Junior Physiotherapy Aide, \$1,620 a year.** Applications accepted until further notice. Maximum age—45 years.

**Commodity Exchange Specialist, \$3,800 a year; also, Senior, \$4,600; Associate, \$3,200; Assistant, \$2,600 a year.** Commodity Exchange Administration, Department of Agriculture. Optional Subjects are: Economic Analysis, and Investigations. Applications received until further notice.

**Regional Agent, Trade and Industrial Education, \$4,600 a year; Special Agent, Trade and Industrial Education, \$3,800 a year.** Office of Education, Federal Security Agency. Applications received until further notice. Maximum age—60 years.

**Staff Dietitian, \$1,800 a year.** Applications will be rated as received until further notice. Maximum age—48 years.

**Alphabetic Card-Punch Operator, \$1,260 a year; Under Card-Punch Operator, \$1,360 a year.** For Appointment in Washington, D. C., Only. Closing date—Applications received until further notice.

**Junior Tabulating Machine Operator, \$1,440 a year; Under Tabulating Machine Operator, \$1,360 a year; Junior Alphabetic Tabulating Machine Operator, \$1,440 a year; Under Alphabetic Tabulating Machine Operator, \$1,360 a year.** For Appointment in Washington, D. C., Only. Applications received until further notice.

**Multilith Cameraman and Plate-maker, \$1,620 a year; Multilith Press Operator, \$1,440 a year.** For Appointment in Washington, D. C., Only. Closing date—Applications received until June 30, 1942.

**Poultry Coordinator, \$3,800 a year.** Bureau of Animal Industry, Department of Agriculture. Closing date—Aug. 1, 1941.

# Your Chances for Appointment

The highest numbers certified on New York City eligible lists for permanent, temporary, and indefinite positions at various salary ranges appear below. The first column contains the name of the eligible list; the second column, the department to which the list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to be a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean appointment as more names are always certified than there are vacancies.

Title	Department	Salary	P.T.I.	Latest No.	List Expires
Accountant	Hunter College	1.25 hr.	P	20	1:15:43
Accountant, Grade 2	Comptroller	1,800	P	400	7:27:12
Accountant, Grade 2	Transportation	1,200	P	750	
Accountant, Grade 2	Welfare	1,500	P	545	
Accountant (prom.)	Comptroller	2,400	P	65	
Airport Assistant	Docks	1,200 & 900	P	75	3:28:43
Airport Assistant	Docks	900	P	98	
Announcer	Mun. Br'dcasting	1,800	P	7	2:13:44
Architectural Draftsman	Transportation	3,120	P	80	4:13:42
Assistant Alienist	Hospitals	2,040 w/m	P	25	1: 2:44
Assistant Chemist	Hospitals	1,500	T	*79	4:20:42
Assistant Gardner	Parks	5.50 day	P	1,051	4:12:43
Assistant Engineer, Gr. 4	Water Supply	3,120	P	61	3: 5:43
Assistant Supervisor, Gr. 2	Dom. Relatns. Crt.	1,980	P	694	12:21:42
Assistant Supervisor, Gr. 2	Magistrate's Crt.	1,980	T	817	
Attendant-Messenger	Parks	4 day-50 hr.	T	6,874	12:20:41
Attendant-Messenger	Parks	4 day	P	1,190	
Automobile Engineman	Hospitals	1,200 & 1,500	P&T	150	3: 1:43
Automobile Engineman	Transportation	52 hr.	P	173	
Auto Engineman (app.)	Transportation	52 hr.	P	*1,357	
Automobile Mechanic	Sanitation	9 day	P	30	1:10:44
Automobile Mechanic	Transportation	.66 hr.	P	37	1:10:44
Bridgeman and Riveter	Public Works	13.20 day	P	39	1: 9:44
Buildings Manager	Housing	3,000-4,900	P	13	7:10:43
Captain, F.D.	Fire	4,500	P	*183	12:14:41
Captain, P.D. (prom.)	Police	5,000	P	144	9:10:41
Car Maintainers, Grade B	Transportation	.80 hr.	P	18	6:3:45
Carpenter	Boro Pres. Rich.	12 day	P	41	10:22:44
Cement Mason	Fire	12 day	T	12	11:29:43
Chief Life Guard	Parks	7 day	T	12	6:14:45
Clerk, Gr. 2 (Higher Ed.)	City College	1,200 & 1.25 hr.	P	176	6:11:43
Clerk, Gr. 2 (Higher Ed.)	Bklyn College	1,200	T	125	
Clerk, Grade 2 (male)	Tri Boro Auth.	900	T	7,176	2:15:43
Clerk, Grade 2	Tri. Bridge Auth.	900	T	8,198	2:15:43
Clerk, Grade 2	Comptroller	840	T	7,423	2:15:43
Clerk, Gr. 2 (Female)	Tri. Bridge Auth.	1,200	T	4,805	
Clerk (female), Grade 2	Education	853	T	4,633	
Clerk, Grade 2 (female)	Hospitals	840	P	4,420	
Clerk, Grade 2 (female)	Purchase	840	T	4,077	
Clerk, Grade 2 (prom.)	Transportation	1,200	P	775	
Clerk, Grade 2	Hospitals	600 w/m	P	2,308A	
Chimber and Pruner	Parks	1,800	P	707	5:14:44
Chimber and Pruner	Parks	1,620	P	685	
Conductor	Transportation	.65-.75 per hr.	P	89	4:26:43
Court Attendant	Municipal Court	1,800	P	118	8: 4:41
Dental Hygienist	Health	1,200	P	64	9:15:43
Diesel Tractor Operator	Parks	6.50 day	T	36	
Dockbuilder	Purchase	1,800	P	60	3: 8:44
Electric Repairman	Transportation	.75 hr.	P	80	10:26:41
Electrical Inspector, Grade 2	Wa. Sup. Gas, El.	1,800	P	150	4: 2:45
Elevator Operator (Pref.)	Hospitals	960 & 720	P	110	6:16:43
Elevator Mechanic	Transportation	.85 hr.	P	80	11:13:44
Elevator Mechanic's Help'r.	Education	1,200	P	73	2:18:43
Fan Maintainer	Tunnels	.75 hr.	P	20	5: 4:42
Fireman, F.D.	Fire	1,200	P	*3,516	12:14:41
Fireman, F.D.	Queens College	1,320	P or T	4,108	
Fireman, F.D.	Housing	4 day	T	4,214	
Fireman, F.D.	B. P. Queens	1,500	P	3,335	
Fireman, F.D. (app.)	Transportation	.65 or 52 hr.	Port	6,187	
Insp. of Boilers, Grade 3	Housing & Bldgs.	2,400	P	11	8:25:45
Insp. Masonry & Carp'try	Welfare	1,800	P	77	4:26:42
Insp. of Steel, Grade 3	Water Supply	3,400	P	15	8:20:44
Janitor (Custodian) Gr. 2	Health	1,700	P	91	7:31:44
Janitor	Education	3,888	P	4	6:11:44
Junior Administrative Ass't.	Comptroller	3,100	P	1	3:12:45
Junior Architect	Housing	3,100	P	1	6:35:45
Junior Architect	Transportation	2,160	P	45	1:21:44
Junior Assessor	Tax	1,900	P	21	4:30:44
Jr. Civil Service Examiner	Civil Service	7 day	T	52	8: 9:43
Junior Engineer (civil)	Water Supply	2,160	P	*270	3:11:45
Junior Engineer (electric)	Fire	2,400	P	104	11: 1:43
Jr. Engineer (Mech.) Gr. 3	Civil Service Comm.	2,160	P	47	6:30:45
Laboratory Assistant	Health	960	P	153	9:26:43
Laboratory Helper	Hospitals	780	P or T	825	4:25:43
Laboratory Helper	Hospitals	720	P	850	
Laboratory Helper	Public Works	860	P	191	
Laboratory Helper	Transportation	.42 hr.	P	202	
Lieutenant, F.D. (prom.)	Fire	3,900	P	*18	1: 3:45
Lieutenant, P.D. (prom.)	Police	4,000	P	144	9:11:44
Lifeguard	Parks	.62-.75 hr.	T	473	2:14:44
Lineman	Fire	1,500	P	19	9:2:44
Locksmith	Correction	1,700	P	10	1:30:44
Machinist	Wa. Sup. Gas & El.	1 day	P	76	1:10:44
Maintner's Helper, Grp. A	Bklyn College	1,320	T	520	2:19:45
Maintner's Helper, Grp. A	Transportation	.56-.65 hr.	P	300	2:19:45
Maintner's Helper, Grp. A	Transportation	.65 hr.	T	385	
Maintner's Helper, Grp. B	Transportation	.57 hr.	T	1,259	
Maintner's Helper, Grp. B	Parks	.7 day	T	559	



# FOLLOW THE LEADER.

## Bargain Buys For Leader Readers

By BILL BENNETT

Hello again! This week we greet you from the lovely Purple Room of the . . . (no, not that hotel) the Civil Service Leader. As we sit here among the sweating copy boys and smell the awful stench of the "beautiful" Hudson, we begin to pick the keys of that g—d—typewriter. Well, duty calls and we must give you some useful tips about this and that. So-o-o here goes . . . On these beautiful summer nights if one looks up to the sky he cannot help but marvel at the magnificent cluster of heavenly stars (aside to my wife: honest I wasn't with another woman) and to think of romance. But to get serious, romance isn't the only useful duty of the stars, as Miss Helene Paul can tell you. Now you ask, "Who is Helene Paul?" Helene Paul has established herself as one of the foremost astrologers of this era, principally because of the guidance she has given business executives. She is equally successful in adjusting matters involving emotional domestic and vocational problems. A student of psychology as well as the science of astrology, Miss Paul invites the confidence of her clients and treats each individual problem with understanding and rare discernment. While we were visiting with Miss Paul, a friend of ours, this week, she was good enough to send a message to our readers through this column. Here is Helene Paul: "Astrology is fundamentally based on the principal that we are all human radios, and thousands of years before the invention of the modern radio, scientists realized this. In those days astrology and astronomy were synonymous. A horoscope is comparable to an archi-

tect's blueprint showing impending conditions within the scope of one's natal constellation. Every human being possesses free will to make the most of opportunities indicated. If the stars contribute fortunate periods, one should be prepared to take advantage of them. If an accidental aspect is in prospect and one has been warned, trouble can be averted. One can do with one's life what one will—through the knowledge of what the stars offer."

That's all for now, but we'll have more info from Miss Paul next week.

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Earlier in this column we discussed the heavenly stars. Now let's look under the stars. We've tread the beaten path many times over but we can't find a better spot to spend a leisurely and pleasant evening than the famous Miramar Swimming Pool. Just imagine you and your best gal going for a twilight dip in the lovely cool waters of Miramar. And then dancing to the music of the well-known Chic Winters and his

orchestra on the Miramar Marine Roof. To add to your pleasure there's vocalizing by our favorite, Patricia Powers.

As we continue down the street we see looming ahead that old "Dead End" sign. This is the beginning of the end. Look for us next week . . . same day . . . same corner. Until then, if it's about this or that just write to Bill Bennett of the LEADER. So long, now.

## WAGE LEVELS FOR DISPATCHERS

The Board of Estimate approved the change in salary ranges of two telegraph dispatcher positions in the competitive class. The posts and their new salary levels are: fire telegraph dispatcher, \$2,000 up to but not including \$3,120; supervising fire telegraph dispatcher, \$3,120 up to but not including \$3,500. These changes were forwarded to the Board of Estimate in a resolution previously adopted by the Municipal Civil Service Commission.

The fire telegraph dispatcher post previously had no minimum and paid up to \$3,300. The supervising fire telegraph dispatcher position previously paid from \$3,300 to \$3,500. The post of chief fire telegraph dispatcher pays \$3,500 and over, the same as previously.

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# Resort News

By Joseph Burstin, Resort Editor

## Miami Beach Open

Miami Beach, long a top-flight winter resort, is piling up records as a summer vacation spot. Indications are that it will show a new high this season in number of hot-weather visitors. And, while in the past Miami Beach's summer "trade" came almost entirely from the Old South, today's guests come from New York, New England and the Middle West. Out of the town's 262 hotels, 190

are remaining open throughout the summer. Those open include some of the finest hostleries along the ocean front and scores of the more modest houses nearby.

Vacationists are surprised to discover they need go no further than eighteen miles from New York City to find themselves in the very heart of the Orange Mountains, reports Mr. Irving Green, director of Green's Hotel on Verona Lake, Pleasantdale, N. J. Green's, situated on spacious wooded grounds, offers everything for vacation enjoyment, including a filtered swimming pool, dancing and entertainment nightly.

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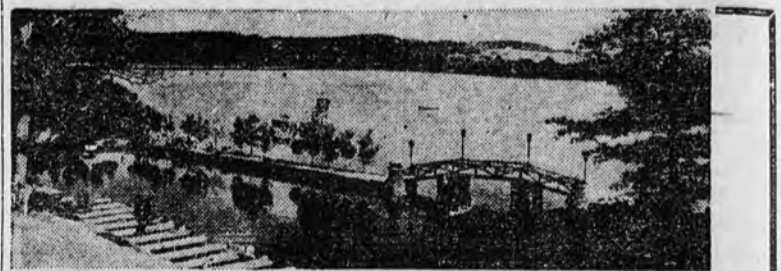
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N. Y. . . . Gene Doyle, for many years a producer of summer theatres, will try out a new revue, "Laughs at Leisure" at the Rifton Country Club this week-end. . . . Winners of the weekly doubles handball tournaments at Sha-Wan-Ga Lodge, High View, N. Y., are to be the guests of Sam Dan and Ed Atlans, managing directors on the week-end of August 22. . . . Free dance lessons are now being offered

aboard the Cuba Mail liner Schawnee, as part of its regular summer cruise program. The liner is making six and thirteen-day trips to Havana. . . . From Laredo, Texas, tourists to Mexico City were warned by the Mexican Automobile Association to wire ahead for hotel reservations or face the prospect of being greatly inconvenienced. . . . Chicoutimi, Province of Quebec, Canada, re- (Continued on Page Nineteen)

Lake Copake

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# INSTALLMENT PLAN VACATIONS AT SANITA

Desirous of affording the greatest number of Sanitation employees and their families an opportunity to avail themselves of vacation at Sanita, the Welfare Honor Relief Fund of the Sanitation Department has devised a plan for payment on a deferred basis. The plan allows for a down payment of 25 percent and three succeeding payments each of 25 percent of the total. The facilities at Sanita include boating, fishing, swimming and sports of all kinds.

Sanita has Adult Cottages and a Boys' Camp. To enter the Boys' Camp, a boy must be between 10 and 16 years of age, and stay a minimum of 2 weeks. Charge is \$1 per day, including board, room, and transportation from New York City. Families with children may make special arrangements.

Those desiring to take advantage of the department's offer must file applications with Edward C. Nugent, Assistant to the Commissioner, Room 604, 125 Worth Street, Treasurer of the Welfare Fund is Harry R. Langdon.

## Resort News

(Continued from Page Eighteen) cent heavy rainfalls, have completely extinguished all fires in Northern Quebec, and have eliminated all danger of further conflagrations. . . . Copake Country Club, Crayville, N. Y., will show first run "Four Star" pictures for the special entertainment of their guests.

WHERE, OH, WHERE WILL I SPEND MY VACATION THIS YEAR? IF THAT IS A QUESTION THAT HAS BEEN TROUBLING YOU, WRITE TO JOSEPH BURSTIN, CIVIL SERVICE LEADER, 97 DUANE STREET, NEW YORK CITY.

## At Copake

It's truly amazing how many Civil Service employees have discovered Copake this summer. This vacation spot, we hear, has attracted from the Welfare Department, the Board of Education, the Borough President's Office, the Fire Department, the DPUI, and others. One sentence that you'll usually hear at Copake is: "Why, how nice to find you here!" Don't be one bit surprised if you unexpectedly come across your best friends at Copake. Maybe it's the tennis, maybe it's the golf or the swimming or the grand Copake entertainment. Copake Country Club has real musicals, revues, floor shows, water carnivals, and original presentations. It's a beautiful panoramic place with a crystal-clear pool. Has fishing, boating, sailing, and anything else you want. It's the place, for a vacation of fun, rest, and health-building.

## Fast Job in Grading Attendant Papers

Working at breakneck pace day and night, four examiners of the State Civil Service Commission rated the 5,143 papers submitted June 21 for hospital attendant in eight days. And when we realize that twenty-five per cent of the papers had to be marked by hand because of imperfections, the quality of the job stands out even more.

Checking the applications and stapling the papers are among the few clerical tasks that remain. The matter of court records of candidates will probably be settled this week by the State Commission. And even though the August 1st deadline set for establishment of the list will probably be skipped, it won't be but another few weeks before the new list is out.

According to estimates, a register of 4,000 eligibles will result.

## Payroll Jobs to be Filled August 1, 16

Although only one Payroll Examiner appointment has thus far been made in New York City, DPUI officials plan to fill the thirty-five remaining posts in the metropolitan area on August 1 and 16.

Eligibles who move from one insurance district to another will lose their standing on the district-wide list but remain on the state-wide register. Since very few of the eligibles come from upstate, the State-wide list will have to be used to fill jobs in most of the six upstate districts.

## Photography School Lists Courses

A complete summary of courses to be given during the year beginning October, 1941, is ready for distribution at the Clarence H. White School of Photography, 32 West 74th Street, New York City. Among the 22 courses being offered, are many in elementary and advanced principles of photographic composition, technique and practice; natural color photography; elements of advertising and graphic problems related to photographs; photo-journalism; motion picture technique, and others.

## Factory Inspector List

The list for Factory Inspector, State Department of Labor, is now being run off on the machines of the State Civil Service Commission. Candidates should learn where they stand within the coming week.

The only other list immediately coming up from the State Commission is the promotion to Junior Civil Engineer (Bridges and Grade Separation), Transit Commission.

## FINGERPRINT SOCIETY OF AMERICA

Herman Leis, of the Department of Correction, was installed as president of the Fingerprint Society of America at a recent meeting. Other officers installed were: Vice-president, Joseph D. Schnevels; secretary and treasurer, Abraham J. Berman; sergeant-at-arms, Samuel Lesman; historian and librarian, Mrs. Mary O'Brien. The Board of Governors consists of Herman Eisenstat, Sam Buchalter, Irving Greenberg, A. Lazlo Papp, Sherman Manning, John Wojciechowski, and Moe Shaef. Willard Zweig was appointed public relations counsel.

## Classified Advertisements

(Rates: 25c for each six words. Minimum \$1.00. Copy must be submitted before noon on Friday preceding publication.)

### Languages

100 LANGUAGES. Textbooks, Dictionaries, Phonograph Courses for Rental. LANGUAGE SERVICE CENTER, Lewis Bertrand, Dir., 18 E. 41st St., N.Y.

### Swimming Instruction

SWIM for health and safety—Instructions to men, women and children. Women's Swimming Assn., 470 W. 24th St. CH. 2-2227.

### Car Wanted

WANTED—Responsible person wants to rent a car for two weeks in August. Must be in perfect running condition. Give full details mileage, condition, insurance and lowest rental. Box 169.

### Permanent Wave

PERFECT SELF SETTING PERMANENT, \$5.50. Guaranteed. WALDO, 205 Madison (41st), (Lobby), CA. 6-0460.

# Amusement Parade

By DICK WHARTON

## Saratoga Opens

Yesterday was a red-letter horse day for Civil Service workers, particularly those around the Albany area but for all those in New York State as well. Yesterday was the opening of the annual month of horse racing at Saratoga Race Track.

The first of the many features that stud Saratoga throughout the season comes Saturday with the U. S. Hotel Stakes Merchants and Citizens Handicap. Here's the schedule for the remainder of the week: Tuesday, Aug. 5, Saratoga Sales Stake; Wednesday, Aug. 6, The Saranac Handicap; Friday, Aug. 8, The Shillelah Steeplechase and the Schuylerville.

For New York City fans, there's a special race train leaving Grand Central Station on Saturday mornings at 9:30 o'clock (DST) and returning to the city at 11:35 p. m. The round trip costs \$6.95. The track is open daily except Sundays. Posttime is 2:30 p. m. Grandstand admission is \$1.50 with \$4 in the clubhouse.

## At Palisades

Brought back by popular demand, the McFarland Twins and their orchestra are the current free attraction at the Palisades Amusement Park, on the Jersey side of the Hudson, playing for the free show and for free dancing. The band appeared at the Jersey playground earlier in the summer and proved a favorite with the patrons.

The current thrill attraction at Palisades Park is the team of Torrence and Victoria, sensational aerial daredevils. Hanging by his feet from a suspended pole at the top of the 90-foot rigging, Torrence holds an aerial perch in his teeth. Victoria gyrates through the air at a rapid pace while holding on to the flimsy perch. Her safety is entirely dependent upon the strength and sureness of Torrence, and to her own capability as a performer who is more at home high in the air than she is on the ground.

## Auction

You should see Gypsy Rose Lee's newest novelty act, "Stripping for Defense." Attired only in a variety of aluminum ware, she auctions off her "costume" a piece at a time. The luck customers never fail to buy every stitch she has on at fancy prices. The proceeds go to the USO.

## Lou Gehrig On the Screen

The best news of the week is the announcement by Samuel (The Great) Goldwyn that he's bringing Lou Gehrig to life on the screen. Mrs. Gehrig and Christy Walsh, the late baseball star's former manager, will work together with Goldwyn to recreate Lou's amazing life story for the movies. Gary Cooper will undoubtedly play the part of Gehrig. . . . Billy Conn is now in Hollywood playing himself in "The Pittsburgh Kid" for Republic. The story is based on Octavus Roy Cohen's "Tinsel Kid" which you'll be reading in Collier's. They changed the title for the movies to tie in with Billy's home town. . . . Errol Flynn will play the part of James J. Corbett in a forthcoming picture to be based on the life of the famous heavy-weight champion who ruled the ring in the early 1900's. Vincent Lopez and his orchestra



Charley's Aunt on the Screen The famous old stage play will have its world screen premiere at the Roxy Theatre, August 1. Included in the cast are Jack Benny and Laird Cregar.

are cutting a special record of "Thumbs Up," official song for British War Relief, to be flown to England by clipper. Although written by ASCAP writers, the networks are giving the song a blanket release so it can be heard over all non-ASCAP stations. Lopez introduced the song to the public in the Hotel Taft Grill Room. So listen in for "Thurms Up" . . . Speaking of orchestras, Jimmy Lunceford and his musical gang are making a picture for Warner Bros., called "New Orleans Blues" which you'll be see-

Starts Wednesday JOHN BETTY HARRY WAYNE FIELD CARRY in Harold Bell Wright's 'The Shepherd of the Hills' A Paramount Picture in Technicolor In Person The FOUR INK SPOTS ERSKINE HAWKINS AND BAND PARAMOUNT TIME SQUARE

NOW PLAYING! JAMES CAGNEY BETTE DAVIS IN 'THE BRIDE CAME C.O.D.' A New Warner Bros. Hit IN PERSON PHIL HARRIS AND HIS ORCH. PATRICIA (PAT) KAY STRAND B'way & 47th St.

ing this fall . . . Russell Swan, the comedy magician whose bag of tricks continues to mystify the crowd at the Rainbow Room, was guest of honor at Leon and Eddie's "Relax in Your Slax" party Sunday nite. It was quite an affair. If you missed it, take a tip and hit that night spot next Sunday nite. There's a surprise in store for you.

## Bits and Pieces

We understand the low down on the Lana Turner-Tony Martin split was just a difference of opinion. He didn't believe they should marry and she did. Last week she dated Jimmy Stewart . . . Lorraine Gettman and Franchot Tone have also tossed away three months of romance and she's being deluged with phone calls from the boys who were waiting around for the inevitable. Franchot's newest is the new Paramount starlet, Jean Wallace . . . Tyrone Power and Annabella are in Westport, Conn., to do a two weeks' stand of "Liliom" in a straw hat theatre

MARIO (The Original Restaurant) Dinner From \$1.25 Up Also A La Carte 140 West 13th St. CH. 3-9310 New York, N. Y.

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