

# TODAY'S JOB MARKET

For All • Post-War Opportunities • Openings for Vets

see pages 2, 16

## DOES GOVT OWE YOU MONEY FOR NIGHT WORK?

### How to Figure It Out

By CHARLES SULLIVAN

WASHINGTON—Do you have money coming as a result of a recent General Accounting Office decision on night overtime pay rates? Thousands of federal employees are collecting this back pay, but untold thousands have failed to put in claims.

The GAO decision ruled that overtime worked at night must be paid for on the basis of the night differential rate rather than on the basis of the day rate. For the past 10 years since overtime pay has been authorized most government agencies have paid for it on the basis of the day rate.

The decision has most effect on War and Navy Department employees, workers at Government Printing Office, Bureau of Printing and Engraving. But many other agencies are also affected.

If your answer is "yes" to all the following questions, the government owes you dough. If there is any question as to whether the an-

swer is "yes," find out from your supervisor or personnel director.

1. Have you ever worked nights or on a night shift for a government agency in the past 10 years?
2. Have you ever worked overtime—more than 40 hours a week—while doing the night work?
3. Was there a higher rate paid for working nights than was paid to persons working days? (The agency will tell you this.)

If you think the answer is "yes" to these three questions here is what to do:

Find out how many overtime hours you worked at night. If you are still working for the agency the payroll officer should tell you this. If you have left, go back and ask

them for it or write a letter asking for this information.

Then multiply the number of night overtime hours times the day overtime rate. The payroll officer will give you this figure. Then multiply this same number of hours times the overtime rate figured on the basis of the night differential rate.

The difference between these two figures is what you have coming from the government.

There is no special form to fill out. General Accounting Office advises that the claim should be in the form of a letter written to the head of the department for which you worked. State the facts of your claim, but add this clause when

stating the sum:

"Or such other amounts as may be due me as a result of figuring my night overtime pay on the basis of the day rate rather than on the basis of the night differential rate."

GAO says that you must include "sufficient information in your claim to identify the records." Keep a copy of your claim in case it should get lost or the agency should fail to act on it.

Send it first to the department or agency for which you worked. If you don't get a response in a reasonable time, send a copy of the claim to General Accounting Office, Washington, D. C.

Agencies can pay immediately for money owed for night overtime worked during the last three years. For money beyond that, the claim will have to be referred to GAO for payment.

It may take some time for the agency for which you worked to go back into the records to tell you how much overtime you worked at night. Be patient, but be sure, by follow-up letters, that your request for this data hasn't been shelved. Apply for it in person if possible. Don't be told that the record does not exist or isn't available.

## PROMOTIONS WITHOUT TESTS PROPOSED FOR N. Y. CITY EMPLOYEES

The recent release of promotion lists to Clerk, grade 3 and 4 by the NYC Civil Service Commission has created new interest in a promotion proposal which was taken up by many civil service organizations in 1939, then allowed to die for lack of interest.

Critics of the present system of promotions point out several large

defects. Among these they list:

- 1 A person who took the examination and failed has little incentive to work, since he feels stymied for another four years till the chance to compete in a promotion
- 2 Those at the bottom of the promotion list in the larger departments (such as Welfare) feel that examination comes around again.

there is little chance of their being reached for promotion during the life of the list; in fact, many are considering resigning rather than face another long wait and the hazard of an examination before being eligible for advancement.

#### The Proposed Plan

Under the plan, which had considerable employee support at the

time, there would be three types of promotion.

- 1 Regular automatic promotions to employees who received satisfactory service ratings.
- 2 Accelerated promotions for those who have maintained exceptionally good service ratings.
- 3 Promotion by regular examinations for those who have the ability to advance more rapidly.

#### Example

For example: a Clerk who maintained an ordinary satisfactory standard of work, would serve in grade 1 for five years, then in grade 2 and 3 for ten years each. The ordinary employee would then know that if he came into a City clerical job, he could look forward to a series of regular promotions.

But the Clerk whose work turned out to be well over the average would receive faster promotions. He would serve five years in each grade up the promotional ladder, depending on his keeping up a superior standard of work.

In addition, the Civil Service Commission would continue to hold promotional examinations to which a clerk would be eligible after serving one year in the lowest grade, or two years in a higher grade. That would furnish another incentive to attract the highest caliber of employee to take jobs with the City.

At present, while New York City employees are eligible to take promotion examinations after fairly short periods of time on the job, yet is it not unusual to find employees who have been at the same grade for 15 years and longer. Some have passed promotion examination and "died" on the list. Others do good work, but just can't manage to "click" in the examination room.

A system of automatic promotions based on performance and seniority would give them a chance too, many employees believe.

## State Retirement System Due for Extensive Change

ALBANY—The New York State Retirement System is due for extensive changes in the future, according to sources at the State Capital, and the recommendations of the State Association of Civil Service Employees will receive careful consideration in making these changes.

State Comptroller Frank C. Moore has designated Deputy Comptroller Edwin C. Kennigott in charge of the retirement system, and Mr. Kennigott has indicated his interest in proposals to "humanize" the system.

The Association's part in re-amping the pension setup has been under Charles C. Dubuar, chairman of the committee on Retirement Liberalization. The proposals drawn up by this committee have been accepted by the Executive Committee of the Association as representing its stand on the retirement question. Because many employees have written in asking about the Association's proposals, they are repeated below. Follow-

ing are proposals of the Association:

- 1 A minimum retirement allowance for all employees, dependent upon length of service. The Federal system now provides such a minimum retirement allowance. To illustrate: A male entering at age 25 and retiring at 60 after serving 35 years at an initial salary of \$1,000 and a final salary of \$1,500 would receive a total retirement allowance of \$1,218 under the federal system but only \$745 under the state system. Under the proposals this would be increased to \$1,251.
- 2 A vesting of the pension purchasable by the state's contribution in the event that the member withdrew after 15 years of

Additional State News  
Pages 7, 9, 10, 11, 12, 16

## PUBLIC ADMINISTRATORS

Important!

**SOMETHING NEW!** Beginning with this issue, The LEADER begins a new section dealing with Public Administration. It is our plan, in extending the scope of LEADER coverage, to make this a better publication. We feel that the public administrator and the employee of a government agency require more than a weekly resume of civil service rules, regulations, lists, complaints, and personnel changes. They will be better public servants, better governmental technicians, if they know what new things are being planned in their departments, and in others; if they know what new devices and methods are becoming available in transportation, sanitation, health, police, education, welfare, hospital, sewage, and fire work.

**THE PUBLIC ADMINISTRATION** section (see pages 7, 8, 9, 10) will deal with news, plans, programs of States, counties, cities, towns and villages; it will present the problems of some communities, and relate the solutions to problems by other communities; it will record new ideas by public officials and employees and by others whose work and talents are important in government.

FOR FEDERAL EMPLOYEES

# All the Answers to Your Retirement Queries

(Continued from preceding issues)

25. How does the employee request the privilege of making installment payments?  
By indicating on page 1 of Form 3012, in the space provided for "Remarks," the maximum amount he is prepared to pay each month or each quarter.
26. May an employee elect to make deposit for only a portion of the service when he had no retirement status?  
No. The amount of deposit must be computed on all of such service.
27. If an employee is unable to complete his deposit after paying a number of installments, what happens?  
He is credited with the sum paid, and the annuity otherwise due is reduced by the amount purchasable with the unpaid balance.
28. Should an employee not desire credit for the service during which no deductions were taken, may he elect not to claim such service?  
He has the option of eliminating such service for annuity computation purposes.
29. In what cases would it be desirable not to claim credit for this service?  
It would be to the employee's advantage only if he had sufficient service, exclusive of the deposit period, to give him the maximum or near the maximum annuity.
30. Is deposit required covering service rendered prior to August 1, 1920?  
No.
31. May deposit to cover past service be made by an employee after his separation from service?  
Deposit can be made at the time his annuity claim is actually being adjudicated by the Civil Service Commission; also an employee separated after serving 5 years or more who is entitled to future annuity benefits may make deposit at any time before his annuity claim is finally adjudicated.
32. What rights has a civilian employee furloughed or placed on leave without pay to enter the military or naval service?  
He will be entitled, without contribution to the retirement fund, to count all leaves of absence (with or without pay) from his civil position as do not exceed 6 months in the aggregate in any calendar year. Upon return to civil employment he may make deposit covering the entire period of military or naval service, consisting of 5 percent (3½ percent prior to July 1, 1942) of the basic pay received together with interest, in which event this service will be used in determining his retirement rights. Or, he may elect to have his military or naval service credited without deposit, but in such case the annuity otherwise due would be reduced by the amount the deposit would purchase.
33. Does this same rule apply to employees entering the WAC, WAVES, SPARS, etc.?  
Yes.
34. What is the situation regarding a period of service when the employee was subject to the retirement law, but through administrative error or misunderstanding no retirement deductions were withheld from his salary?  
Deposit covering any such service must be made in the retirement fund before any annuity benefits may be allowed.
35. How are employee contributions handled?  
The money deducted from an employee's salary or deposited by him, less the sum of \$1 for each month of service or major fraction thereof from and after July 1, 1930, is credited to his individual account in the retirement fund.
36. What happens to the \$1 per month?  
This sum (so-called "tontine") is placed in the retirement fund but not to the credit of any particular employee.
37. What is the reason for this tontine withholding?  
Its purpose was to reduce the cost to the Government as regards the share of the annuity contributed by it. The ultimate result is to make a more even division in cost between the Government and the retiring employee. It is not a handling or service charge.

(To be continued)

## Unemployment Pay Fight Rages: House vs. Senate

WASHINGTON—An unyielding fight over inclusion of unemployment compensation benefits for government workers and travel home pay in the George reconversion bill is being fought in the Conference Committee, consisting of Senate and House members.

Senate members are steadfast in their determination to keep these two sections of their original bill intact. They claim that government workers should be treated just as fairly as workers in private industry.

House members are just as adamant in backing up action of the Ways and Means Committee which struck out these two sections when the bill got into its hands after passage through the Senate.

The House is strictly economy-

minded. The Senate fair-minded. It is anybody's guess as to what will happen. However, even if the House is successful in striking out these provisions there is still hope. Proponents of these sections plan to get them passed later. By missing out at this final session, though, thousands of federal employees will be excluded from such benefits if the war is over in Europe much before the first of the year and wholesale cuts are instituted in government.

## War Dept. Employees Will Get Time Off To Vote

WASHINGTON—How employees of the War Department, who are now working on a 54-hour week, may take time to vote was the subject of a recent memorandum for the Army Service Forces.

1—The need for an employee to return to his legal residence in order to vote is recognized as an "exceptional circumstance" which will justify granting leave

for travel time to reach the legal residence, register or vote, and return.

2—Whenever possible, employees who desire to vote in the communities where they are employed, will be granted leave "normally not in excess of two hours."

3—In general, the order says, "Other determinations as to what constitutes exceptional circumstances in connection with requests for leave are matters of local determination. The term 'exceptional circumstances' should not be broadened to defeat the spirit or intent of the basic order (the 54-hour week regulation)."

### CIVIL SERVICE LEADER

97 DUANE STREET, NEW YORK CITY  
Jerry Finkelstein, Publisher; Maxwell Lehman, Executive Editor; David Robinson, Associate; N. H. Meager, Business Manager.

Entered as second-class matter October 2, 1929, at the post office at New York, N. Y., under the Act of March 3, 1879. Member of Audit Bureau of Circulations.

Published every Tuesday.  
Subscription price \$2 per year.  
Individual Copies, 5c.

## UNRRA Recruits Directly From Washington

The branch recruiting office of The United Nations Relief and Rehabilitation Administration of the U. S. Civil Service Commission's offices at 641 Washington Street, New York City has been closed.

However, the hiring program is still continuing and all inquiries or applications should be sent to UNRRA, Dupont Circle Building, 1344 Connecticut Avenue, Washington 25, D. C.

Candidates for UNRRA positions will be interviewed in New York City, but arrangements must now be made through the Washington Office.

## National, NYC Postal Clerks Are Feuding

All is not bliss in the National Federation of Post Office Clerks. In fact, reports from the recent Indianapolis Convention of the postal organization, which is affiliated with the AFL, show that the feud between the national officers and the leaders of Local 10 in New York City made one of the highlights of the convention.

One cause of friction between the two groups is money, the national officers charging that the New York local is behind in per capita payments to the national treasury. The New Yorkers claim reduced payments were approved by the national office.

Another breach, between the national office and the Philadelphia branch, became public with the statement that the Philly group refused to allow the national officers to examine its books. Finally, the Philadelphia delegates were unseated and deprived of their votes at the convention.

### Slap-Back Strategy

According to members of the New York local, the national officers were using this strategy to slap back at the NYC and Philadelphia locals, which have consistently criticized the Washington headquarters for lack of aggression in fighting for improvements needed by the postal workers.

William T. Browne, president of Local 10, headed the New Yorkers at the Convention.

## \$34 to \$46 a Week In Wide Range Of Positions

The U. S. Civil Service Commission states that men and women workers are urgently needed for the Quartermaster Repair Sub-Depot, 125 West End Avenue, New York City.

There are several hundred vacancies at salaries ranging from \$32 to \$46 per week, in a wide range of positions including Clerk-Typist, Elevator Operator, Laborer, Handsewer, Sorter Cutter's Helper, Examiner and Machine Operator.

Persons interested in these jobs should apply at the Federal Building, Room 544, Christopher Street, New York City.

**LOANS**  
By  
**MAIL**

— AT —  
**BANK RATES**  
Usually, Without Co-Makers  
Prompt, Courteous Service  
Write, Phone or Call . . .

**BRONX COUNTY**  
*Trust Company*

**2804 THIRD AVENUE**  
NEW YORK CITY, 55, N. Y.  
MElrose 5-6900

Member Federal Deposit Insurance Corp.  
Member Federal Reserve System

## Security Agency Offers Training, Post-War Jobs

The Social Security Offices in Baltimore are again recruiting help in the metropolitan area. This agency, which will continue operation long after the war, offers an opportunity to learn modern business machine operation to men and women between 18 and 60.

The starting salary—including the training period—is \$1,560 a year for a 48-hour week. Trainees are wanted to learn the operations of the I. B. M. Card Punch, Tabulating and Card Sorting Machine. Those who are selected to learn the Card Punch machine will be promoted to \$1,752 a year after one month.

Typists and general office clerks

are also needed at \$1,560.

### Comfortable Quarters

The agency reports comfortable living quarters with board for \$1 a week in Baltimore.

Apply all week to Miss McGinley at the United States Employment Service Office, 10 East 40th Street, Manhattan.

## 54-Hour War Dept. Week Shows Negative Results

WASHINGTON—Resignations, soaring sick leave, growing dissatisfaction, and still no increase in work output are plaguing Army Service Forces since its no-leave and 54-hour week mandate. But officially there is no admission of these facts and no indication of when the order will be relaxed.

It is generally known that officials are concerned over what is happening. Checks in all offices are being made quietly to try to find out exactly what the situation is.

### Soldiers Trapped, Too

Resentment against the order was felt strongest among officers and enlisted men now with ASF who have seen action and foreign service. They are trapped by the no-leave restriction and are forced to work an hour longer a day than in many of the other War Department offices.

Many of these men are recovering from wounds and disease but are well enough for office work. They bitterly resent seeing persons from Ground Force and Air Force offices get liberal leaves and an afternoon a week off for exercise—men who have never left the safety of Washington—while they are forced to put in their 54 hours without respite.

Among civilians the order has resulted in steadily growing dissatisfaction and lowering of morale. The check that is being made shows practically no increase in work output. There is still the prevalent opinion that the order was inspired by a secret or ulterior motive rather than the public work-backlog reason. It was pretty obvious that the work load didn't warrant the extra hour a day.

It is generally believed that termination of the European war will result in a relaxation of the order and possible shift to 40 hours a week. Some offices might cut down before the end of fighting in Europe.

that list to fill jobs as Clerk, grade 2, at \$1,201 to \$1,800 a year.

**LOANS** on your promise to repay

WHEN possible, "Personal" makes loans on signature only. Loans are also made on furniture or auto. Whatever plan you prefer, you'll get prompt, private service. Come in, phone or write today.

**Personal FINANCE CO.**

OF NEW YORK  
100 JOHN ST., Cor. Broadway  
7 EAST 42nd ST., 2d Fl.  
Or Call MASS 5-8715  
LDaguerre 5-1112

*unclaimed*

**SUITS**  
TROPICALS  
SPORTCOATS  
LEISURE COATS  
RAINCOATS  
**\$5-\$10-\$15**  
Originally \$35 to \$75

Our tremendous stock of expertly tailored, distinctively styled suits include many nationally known advertised makes. Clothing production has decreased—so buy now while our selection is still complete.  
Buy War Bonds with these unusual savings!

**KASKEL'S**

9 Columbus Ave., (near 60th St.)  
1 BLOCK WEST OF BROADWAY  
ESTABLISHED 1862

### BOOKKEEPERS WILL FILL GRADE 2 CLERK JOBS

Here's news for eligibles on the NYC list for Bookkeeper. The City Civil Service Commission last week gave the Board of Transportation permission to use



Wow! Somebody slipped in a Chock Full O' Nuts sandwich.

**Chock Full o' Nuts**

### Agencies Report Recent Changes in Personnel

Following are changes in the status of employees of various NYC departments which were reported last week:

#### Department of Water Supply, Gas and Electricity

Appointed — Francis Every, Laborer at \$1,500; Raymond B. Corde, and Giovanni Mastroradato.

#### New York City Housing Authority

Services Ceased — Temporary Office Appliance Operators, Doris E. Jones at \$1,440; Lucie M. Margaria at \$1,680; Robert L. Schilling, Watchman at \$1,860.

Appointed — Office Appliance Operators (N. C. R.), Miriam Zwirn and Lucie M. Margaria, \$1,680; Doris E. Jones at \$1,440.

Promoted — Theresa Lipton, Stenographer, to \$2,040.

Salary Fixed — Vernon L. Sween, Watchman at \$1,860.

Salaries Fixed — Michael Lesprow, Rudolph Wallach, Joseph Uccia, Curtis Jenkins and Abram Eisenberg, Porters at \$1,560; Abby K. Rosenberg, Housing Assistant at \$2,640; Samuel Schooler, Housing Assistant at \$2,400.

#### Department of Sanitation

Services Ceased — Santo F. Sorrentino, Scowman at \$1,920; Michael Torra, Sanitation Man at \$200.

#### Fire Department

Appointed — Susan A. Hollerin, Temporary Telephone Operator at \$1,320, Bureau of Fire Alarm Telegraph.

Wages Fixed with Back Pay — \$6.72 a day — Lineman's Helpers: Raymond E. Morrison and Martin J. Raftery, effective April 1, 1943. Temporary Lineman's Helpers: Fred J. Greifenstein, effective June 28, 1944; Michael R. Hearn, effective Oct. 25, 1943; Alfred E. Logomarsini, effective Nov. 8, 1943.

#### Department of Health

Reinstated — Mary Galeano, Cleaner, at \$1,200; Gladys John, Public Health Nurse at \$1,500 and Judith Toutloff, Statistical Assistant, at \$1,500.

Salaries Increased — Seymour Friedman, Clerk, from \$2,040 to \$2,400; Nathaniel Hochberg, Medical Clerk, from \$1,740 to \$1,860; Arthur Lenz, Statistician, from \$2,400 to \$2,640.

Appointed — Assistant Health Officers at \$4,000 per annum: Isabella Haskell, Helen M. Wallace, and Alice Waterhouse. Cleaners at \$1,200: Mary L. Romaine, Margaret Grieco, Harriet Davis, Clerks at \$1,200: Natalie Finkelstein, Eugenia Levin, Dorothy Jackson, Ann Bashick, Elsie Nechamin, Edna Ricks and Ruth Rhine.

Appointed — Eva Landsberg, Director at \$4,000. Health Officers — In-training at \$200 a month: Lewis H. Koplik, Nicolina Melchianna, A. Schuyler, Physicians (Clinic) Special at \$5 a session: Isidor Ehelin, Joseph A. Sylvester, Office Appliance Operators at \$1,440; Kath-

### If You're on a NYC Eligible List, The Following Table Is for You

If you are on one of the larger New York City eligible lists the following table shows what's happening. If your particular list isn't included, you can find out where you stand by checking at the Certification Bureau of the NYC Civil Service Commission, 6th floor, 299 Broadway.

Title of List	Last Name Certified	Last Name Appointed
<b>CLEANER (MEN)</b>		
For permanent appointment at \$1320	Exhausted	Exhausted
For temporary appointment	Exhausted	Exhausted
<b>CLEANER (WOMEN)</b>		
For permanent appointment	351	333
For temporary appointment	Exhausted	Exhausted
<b>CLERK, GRADE 1</b>		
For permanent appointment	Exhausted	Exhausted
For indefinite appointment	Exhausted	Exhausted
For temporary appointment	Exhausted	Exhausted
<b>CONDUCTOR</b>		
As Conductor	4200	4122
As Street-Car Operator	Exhausted	Exhausted
As Railroad Clerk	Exhausted	Exhausted
<b>CORRECTION OFFICER (MEN)</b>		
For permanent appointment inside City	90	60
For temporary appointment inside City	Exhausted	Exhausted
For permanent appointment outside City	343	276
<b>FIREMAN, F.D.; PATROLMAN, P.D.; SPECIAL PATROLMAN, P.D.</b>		
No appointments are being made from these lists to the Fire and Police Departments at this time. Any eligible restored to the list for any reason, military discharge, reaching his 21st birthday, passing a medical examination will be certified only when the Commissioner requests the list in order to fill vacancies.		
<b>JANITOR CUSTODIAN, GRADE 3</b>	List terminated after 4 years.	
<b>SANITATION MAN, CLASS "A"</b>	This list has been canvassed from top to bottom for Sanitation Man "B" at \$2,040. Any eligible who is available for certification will be certified.	
<b>TEMPORARY FIREMAN, TEMPORARY PATROLMAN</b>	Apply to Payroll Bureau, Room 606-A, 299 Broadway, for information.	
<b>TYPIST, GRADE 1</b>		
For permanent appointment	3554	3527
For indefinite appointment	Exhausted	Exhausted
For temporary appointment	Exhausted	Exhausted
<b>STENOGRAPHER, GRADE 2</b>		
For temporary appointment	Exhausted	Exhausted
<b>BOOKKEEPER</b>		
For permanent appointment	417	407
For temporary appointment	Exhausted	Exhausted

erine Arth, Edith Rose and Estelle Rose. Public Health Nurses at \$1,500: Roslyn Moskowitz, Eleanor M. Gray, Margaret Von Bruchhaus, Gladys Fenderson, Grace Murray, Sherman Cartwright, Claybelle M. Hansen, Lillian V. Hollins, Lauretta V. Smallwood, Alfred Fletcher, Sanitary Engineer at \$4,500, Tabulating Machine Operators at \$1,440: Della Averello, Elaine Selzer.

#### Transit St. George Resumes Activities

The St. George Association of the New York City Transit System will hold its first meeting after a summer vacation on Saturday, September 16 at 8 p.m. The place is Masonic Hall, 71 West 23rd St., New York City. Robert E. Corby is President and Rev. A. Hamilton Nesbitt is Spiritual adviser of the organization.

### Hearings Next Week Affect Many Employees

Public hearings will be held by the NYC Civil Service Commission on Tuesday afternoon September 19, starting at 2 p.m. to consider the following proposals:

Mechanical Engineering Draftsman—recommendation to place title under rule V, section IX, paragraph 2c (Emergency Duration Appointments).

Registered Nurse and Practical Nurse—proposed resolution classifying positions in the non-competitive class in the Department of Parks.

Engineering and Architectural Service—proposed resolution correcting the codification of classification.

Resolution correcting the codification of the classification in connection with the non-competitive class.

Resolution correcting the codification of the classification with respect to Part 38, the Skilled Craftsman and Operative Service of the competitive class.

Resolution correcting the codification of the classification in connection with the position of Guard in the non-competitive class in the Board of Water Supply.

### Welfare Workers Heading Out To Armed Forces

Employees of the NYC Department of Welfare last week were heading away from their offices and out to sea. Ten of the seventeen persons given military leave went to the U.S. Maritime Service.

Following are those who left for the services:

HAROLD KAPLAN, Social Investigator, Resources Division—Navy.  
 MARY SCHULMAN, Social Investigator, W. C. 53—WAC.  
 MILDRED BESSEN, Social Investigator, W. C. 53—WAC.  
 LENA J. LAWSON, Social Investigator, W. C. 67—WAC.  
 HELEN KLEIN, Stenographer, W. C. 23—American Red Cross, Overseas Duty.  
 JACOB LEVINE, Bookkeeper, Accounting Division—U. S. Maritime Service.  
 ALEXANDER A. MAGIDOFF, Social Investigator, R. W. C.—U. S. Maritime Serv.  
 JOSEPH NEWFIELD, Clerk Grade 2, Accounting Division—U. S. Maritime Serv.  
 PETER F. SHERHAN, Social Investigator, W. C. 26—U. S. Maritime Service.  
 JOSEPH FARRELL, Social Investigator, N. S. D.—U. S. Maritime Service.  
 CHARLES JOHANN, Clerk Grade 1, R. W. C.—U. S. Maritime Service.  
 LEONARD P. ROSENFELD, Clerk Grade 2, R. W. C.—U. S. Maritime Service.  
 JACK LEHNER, Cleaner, B. M. P. & S.—U. S. Maritime Service.  
 MATTHEW LEVIN, Social Investigator, W. C. 84—U. S. Maritime Service.  
 WILLARD A. STRANDBERG, Social Investigator, W. C. 67—U. S. Maritime Service.  
 ELEANOR H. SOLOVEY, Steno. Grade 2, Div. of Social Service—WAVES.  
 JAMES W. CAVANAGH, Clerk Grade 1, Queens Welfare Center—U. S. Maritime Service.

### Here's How NYC Eligible Lists Moved Last Week

Pleas of employees of the Department of Public Works for more men to work on the City bridges were answered last week when three names were certified from the Promotion to Bridge Operator list for temporary military substitute promotions at \$2,040 a year. Number 40 was the last reached.

#### Investigation Stenos Go Up

The list for Promotion to Stenographer, Grade 4, Reporting, in the Department of Investigation, was certified last week. The first three names on the list were sent in to fill jobs at \$2,880, \$2,640 and \$2,401 a year.

The names of 98 men from the open-competitive list for Auto Engineman were certified to the Welfare and Hospitals Departments at \$1,800 a year. The certification reached number 2157 on the list, for permanent jobs.

At the same time, 20 names were certified to the Board of Transportation for temporary appointments at \$1,800 a year. On this certification, number 1751 was reached.

#### Office Appliance Workers to NYC Housing

The Office Appliance Operator, Grade 2 (Remington-Rand Dalton Duplex Bookkeeping Machine) open competitive list was

certified to the New York City Housing Authority to make appointments at \$1,320 plus bonus. Number 19 was reached on this list which was published on August 8, 1944.

#### Hospital Chemists Are Promoted

The Promotion List to Assistant Chemist, Department of Hospitals, which appeared on January 18, 1944, saw its first action last week, when the first two names were certified for promotion to \$2161.

#### Osterman Back from Home Vacation

George Osterman, chief clerk of the NYC Health Department has just returned to his desk from a patriotic vacation. He heeded the advice of the Office of Defense Transportation not to travel, and spent his vacation right in the City.

**CASH BUYERS**  
 Waiting for 1 and 2-family houses in Queens, Nassau and Suffolk.  
**GLEESON and DOLAN**  
 167-09 Hillside Ave. RE 9-8912

**CIVIL SERVICE & GOVERNMENT EMPLOYEES**  
 Be Comfortable at  
**New York's New Club Hotel HOTEL PARIS**  
 97th St. - West End Ave. (1 block from Riverside Drive)  
 Swimming Pool—Solarium—Restaurant—Cocktail Lounge  
 From \$2.50 Daily Single—\$3.50 Daily Double  
 Riverside 9-3000 W. E. Lynch, Mgr.

**JOHN J. REILLY**  
 Real Estate and Insurance  
**1 Family Houses \$3,950 and up**  
 - 50 Years in Flatbush  
 2055 Flatbush Ave., Bklyn, NY  
 ESplanade 7-9575

**Flatbush - Bargain Detached 1 Family \$3750**  
 6 rooms, enclosed porch, garden, garage. Near park, transportation, shopping. Approx. \$32 monthly pays everything!  
**BOSS & SCHOLTZ**  
 1502 Flatbush Av. — MA 6-8300

302 WEST 22d St.  
 Annex — 350 WEST 23d ST.  
**The ALLERTON HOUSE**  
 FOR MEN and WOMEN  
 Homelike Rooms—other features incl. Library, Clubrooms, Special Laundry—Kitchenette Service, Restaurant.  
 Rates—\$7 to \$9 Per Week

**The LONGACRE**  
 317 WEST 45th ST.  
 FOR WOMEN ONLY  
 Homelike Rooms—other features incl. Library, Clubrooms, Special Laundry—Kitchenette Service, Restaurant.  
 Rates—\$7 to \$9 Per Week

**RHODODENDRON MAXIMUM**  
 2-3 ft., 25 for \$6.50; 100 for \$25  
**FLAME AZALEA**  
 2-3 ft., 25 for \$6.50; 100 for \$25.  
**CANADIAN HEMLOCK**  
 2-3 ft., 25 for \$6.50; 100 for \$25  
 18-24 inches, \$15 per 100  
 Please place your fall order now for later date shipment.  
**WM. R. McGUIRE**  
 Box 323 Johnson City, Tenn.

**FLATBUSH**  
 5 YRS. OLD **\$5990** 1st floor **\$6490**  
 6 Rooms, Brass Plumbing, Combination Sink, Recreation Room, Landscaped Plot with Rock Garden and Fish Pool.  
 Vacant Nice Rooms, Parquet, Oil Burner, Refrigerators, Garage, Finished Basement. All Conveniences. Nice Neighborhood.  
**ALLYN S. CRUMM**  
 2150 Nostrand Ave. at Flatbush, MA 6-3682  
**OPEN SUNDAY**

**HOMES FOR SALE**  
 QUEENS VILLAGE, L. I. (214-17-25-35 112th Rd.)—Three one-family stucco, 2 1/2-story detached dwellings, with garages; six rooms and one bath with extra lavatory in basement; plot 30x100; price \$5,950, terms. Will sell separately.  
**STERLING INVESTING CORP.** owners  
 42 Broadway, N.Y.C. BO 9-4280

**FOR SALE**  
**Kepple's Real Estate**  
 2 family brick attached - 11 room house, nr. schools - subway, stores. Bargain at \$6,250. Small mortgage.  
**Phone or write - Mansfield 6-6374**  
 1474 Flatbush Ave., Bklyn., N.Y.

**WM. L. GARSON**  
**REAL ESTATE**  
**BRONX & WESTCHESTER COUNTY HOMES**  
 948 E. 217TH STREET BRONX  
 OL. 5-6633

**FOR RETIREMENT**  
**Farms & Country Homes**  
 Near Poughkeepsie  
 Send for Catalog or Call  
 New York Office Mondays Only  
 10 EAST 43D ST. MU 3-7988  
**R. B. Erhart, Realtor**  
 Pleasant Valley, N. Y.

**WANTED UNUSUAL HOMES**  
  
 NORTH SHORE LONG ISLAND  
 Custom Built, Large plots in higher price range. Also water front and acreage. Buyers waiting.  
 Egbert at Whitestone FL 3-7707

ROOMS for select tenants. No children. Sunlit, airy, safe, homelike, for those who want a respectable home. Call or write for reservations. Convenient for transportation. 272 Lenox Ave. between 123rd and 124th Sts.

**WANT TO BUY OR SELL A HOME?**  
**SIT DOWN and FILL OUT THIS COUPON NOW** and let us know your Real Estate Problem. We will direct your problem to an expert who specializes in the type of property you want to buy or sell.

I want to Buy  Sell  Home  Land   
 For Living  For Investment

LOCATION.....  
 NO. OF ROOMS.....  
 APPROXIMATE PRICE.....  
 NAME.....  
 ADDRESS.....

**DAY and EVENING CLASSES**  
 NOW FORMING FOR

# PATROLMAN & FIREMAN

**POLICEWOMAN - ATTENDANT (Male & Female)**  
**SANITATION MAN**

Physical Classes for PATROLMAN — FIREMAN — POLICEWOMAN

**FREE MEDICAL EXAMINATION**  
 Where examinations require definite physical standards, applicants are invited to call at our office for examination by our physician without charge or obligation.

Dr.'s Hours—Tues. 12 Noon-2 P.M., 5:30-8:30 P.M., Wed. 5:30-8:30

**Special Class in FINGERPRINTING Now Forming**

**Secretarial Training**  
 Day & Eve. classes. Also brush-up courses in Stenography and typewriting. Two convenient Secretarial Schools. 120 West 42nd St., N.Y. and 90-14 Sutphin Blvd., Jamaica.

**High School**  
 You can now complete your High School studies, Day or Evening at our Jamaica School, 90-14 Sutphin Blvd. Accelerated courses prepare for Regents Diploma, also non-Regents subjects.

**Eve. Classes in MECH. & ARCHITECTURAL DRAFTING**  
**Free Civil Service Vocational Guidance**

Visit, Phone or Write for Full Information on any Course

**The DELEHANTY INSTITUTE**  
 115 EAST 15th STREET, N. Y. C.—STuy 9-6900

# Civil Service LEADER

MEMBER AUDIT BUREAU OF CIRCULATIONS  
97 DUANE STREET NEW YORK CITY COrlandt 7-5065

## Talk Back To the Politicians!

THIS is the political season. This is the time when the politicians — from statesmen to pipsqueaks — are touring around and talking. They're telling you.

How's about reversing the procedure? Suppose you tell them. Suppose some of the talk comes from your side. Civil service employees have plenty of troubles — and this is one time of the year the politician has just got to listen to you. This is the time of year he can't give you the old brush-off. He needs you.

Civil service employees constitute a tremendous political power. And more than other groups, they are a unified force. Why? Because, for example, you have 40,000 State employees with the same boss, and pretty much the same problems. You have 150,000 New York City employees with the same boss, and pretty much the same problems.

Do you think a politician is going to listen to that kind of power?

You bet he will!

So when the boys come around to your bailiwick, and tell you how wonderful they are, and what they are going to do for you — make sure! Do your own talking. Now is the time you can make it stick.

## The 54 Hour Work-Week Doesn't Pan Out

WHEN the Army Service Forces of the War Department introduced a 54-hour week and cancelled all leaves for civilian employees, The LEADER took a wait-and-see attitude. We went on the assumption that General Somervell knew what he was doing, and that if the 54-hour work-week contributed toward winning the war, the employees should give it a test. We certainly don't feel we're capable of telling the General how to win the war, but we do want to draw some conclusions from the facts.

Well, the test has shown, according to our Washington correspondent, that:

1. Output has not increased.
2. Morale and efficiency have lagged.

The 54-hour work-week is a failure, in terms of meaningful results. Dissatisfaction among employees, proof of overwhelming hardship in some cases, and a desire of employees to leave the service — these have been the results.

General Somervell should go back to the old 48-hour week.

## Letters

### State Employee Comments On Feld-Hamilton

Sirs: The letter from Dannemora State Hospital employees in which they expressed their desire to see the Feld-Hamilton Law remain as it is, created considerable discussion after it appeared in last week's LEADER.

And my coworkers agree wholeheartedly in favor of retaining the Feld-Hamilton Law as it stands rather than adding features such as the proposed revision suggested by Budget Director John Burton. Higher pay scales, in our view, represent the only solution to the problem of State salaries. Tampering with the Feld-Hamilton law isn't going to help us.

The type of appointment should have no effect on the salary of the employee; that should depend on his experience and the value of his services to the State.

An employee who advances by temporary appointments through several increments should not be penalized when he is changed over to a permanent appointment and be reduced to the permanent minimum.

CREEDMOR ATTENDANT.

### Automatic Promotion Plan Approved

Sirs: I agree with the group of people who are of the opinion that a clerk in a grade for 10 years or longer should automatically be promoted. It seems pretty black for me. I have been in the service over 20 years in the same grade. I passed two promotion examinations. On one, I was third on the list, on the other I was first. From neither was I promoted. Recently I have been unable to pass the examinations. There must be many in the same category and with the same discouraging outlook. I am happy to see that this subject is being given its proper publicity.

CITY EMPLOYEE.

A flood of letters has been forthcoming in response to a suggestion made by a group of clerks in last week's LEADER that clerical employees in a grade 10 years or more be automatically promoted. Almost all the letters favored the plan. We'd like more opinions, with good reasons, one way or the other.—Editor.

### More About That Promotion Plan

Sirs: The proposal made in your column, by a group of Civil Service employees, that ten years satisfactory performance in one grade should result in automatic advancement to the next higher grade deserves widespread publicity. There can be very few objections to it outside of technical ones on rules governing promotions. How does one go about putting such a reasonable plan into action? I'm certain if petitions are circulated they will be signed in a hurry. It would be one way of bringing the proposal to the attention of the service and of the commissioners in charge of the various departments. What would happen afterwards, I don't know. The proposal would die, I presume, of natural causes unless strong, persistent backing developed. Perhaps the Leader can take up the cudgels and lead the way to victory.

MICHAEL ARONSON

### \$5 FOR BEST LETTERS

Put it in words!

Each month, The LEADER will pay \$5 in war stamps for the best letter dealing with a civil service problem. So, if there's a gripe bothering you, or if you have an idea to improve things, or just want to talk, put it into a letter! Address the Editor, Civil Service Leader, 97 Duane Street, NYC.

## Don't Repeat This!



OF This and That  
State Senator Seymour Halpern, popular head of the Senate Civil Service Committee, last week danced the rumba with Shirley Temple at the Stork Club. Senator Halpern was entranced and is sketching a portrait of the now-grownup little actress (you see, he's an artist, too). . . . Dewey's political advisers are becoming aware of growing apprehension among State employees. . . . FDR headquarters are disturbed: With NY State close at best, they still don't know how they'll make up the 800,000 soldier votes. The difference on election odds, however, is that FDR can lose NY and still not lose the election, while Dewey can't lose NY and win the election. . . . A liberty ship will be named for Lt. Murray Blum, USNR, former radio operator at NYC's station WNYC. He died in the Atlantic while attempting to rescue a shipmate after their vessel had been torpedoed. . . . If that fellow who signs himself Thomas J. O'Brien and thinks he has found a sample of civil service skullduggery will come into this office, we'll be glad to listen. . . . Paul J. Kern, former NYC civil service commissioner and now an Army corporal, has purchased an interest in a plastics plant. . . . In its weekly statistical report, the NYC Health Department lists automobile accidents fatalities under "Certain Communicable Diseases." . . . Mayor LaGuardia's stationery now consists of small scraps of paper, with the words "City of New York, Office of the Mayor" stamped on with a rubber-stamp. On the bottom is another stamp, reading: "To conserve paper for the war effort this method of reply is being used." . . . No, it's not funny. Strangest of all occupational diseases is one of which trolley drivers in NYC's Board of Transportation have been lately complaining. They work 8 hours a day, and then come home and dream 8 hours a night that they're jogging along in their cars. It's like working a 16-hour day, they say, and they can't take it. The transit docs are scratching their heads over the rush of complaints from the men that this dream-disease is blasting the energy out of 'em. . . . Selective service officials are laughing over the letter which a wife wrote to a local board: "Please put my husband in the Army," she said. "If he fights the Japs the way he has been fighting me, the war will soon be over." . . . Public Service Commission: The phone company's masterful public relations setup hasn't prevented a rising tide of criticism. Latest examples: Winchell's column on breakage and Utica's Judge Brennan's decision on hotel phone rates. And is it true that playboy Jack Topping's silk-stocking home has more than its share of phones, while many New Yorkers go without an instrument? . . .

### With the Services

Major William H. Corrales, Deputy Commissioner of NYC's Department of Water Supply, Gas and Electricity, now with the Army Engineers on the West Coast, is expected in on leave this week. . . . From the office of the Queens Borough President, three boys named Joe are doing all right in the service: Joseph Hart, ex-Permit Clerk, is a lieutenant colonel on Saipan; Joseph Phelan, formerly a clerk, is now a second lieutenant, fighting on the Italian front; and the third Joe, Joseph Lynch, is Chief Carpenter's Mate with the Navy, stationed in Hawaii. . . . NYC's Correction Department is running a novel contest for its 240 employees in service. Each man is asked to send in his rating. Then, at the end of September, one man's number will be drawn from a hat. The winner, if overseas, will receive 3 pairs of ladies stockings—to be used as he sees fit. . . . Employees in the NYC Comptroller's office beam about the high-ranking fellow-employees they can name: Lieutenant Colonel Francis G. Cosman, formerly an engineer; Major Tobias Klein, former chief of the Division of Receipts; Captain Edmund Buchler, with the Army Air Forces, who used to head the tabulating division. . . .

## Merit Men



Mrs. Mildred O'Malley Meskil, children, pet.

MRS. MILDRED O'MALLEY MESKIL strikes one immediately as the very picture of intense, concentrated, intelligent energy. This little woman, whose interests range from literature to science, is the sort of person who can—and has—successfully handled a variety of careers.

Presently, with eight people under her, she works as a dairy and food inspector in the Bureau of Food Control, State Department of Agriculture and Markets. She is likely to be investigating, at any given time, seeds or meats or cold storage. And these investigations run the gamut, from seeking out unsanitary dealers, to informing citizens which seeds are likely to grow well and which poorly. We were able to learn from Mrs. Meskil that seeds can vary tremendously in quality, a point to remember next time we try to seed a lawn. Among her many tasks, she compiles statistics on cold storage. She must know what is in the warehouses throughout the State, and these warehouses must be checked for sanitation, cleanliness, licenses. The work covers everybody who

deals with food, from but-

Popular Mrs. Meskil's ab-

Friends working in the Dep-

Mrs. Meskil comes from an

## POLICE CALLS

### The Public Doesn't Always Know How Varied Are The Duties of a Cop

According to law the duties of a New York City policeman are "General police duties . . . as assigned by the Police Commissioner."

In practice, that covers about everything under the sun. Cops on police boats are sailors, and cops have been aviators, flying P.D. planes over the City. Cops perform all kinds of technical jobs in the department. But the plain ordinary cop who pounds a beat comes closest to the public, and he has to be a jack-of-all-trades.

So many policemen have helped bring new babies into the world, that when Patrolman John Doe acts as an emergency midwife, it no longer creates any excitement.

### "Pretty Quiet"

This reporter once had the pleasant experience of walking a tour with a patrolman in the upper reaches of the Bronx. The "4 to 12," as the patrolman later explained, had been pretty quiet, but to an observer, it looked like a busy day's work.

For one thing, the business of making hourly reports on the phone to the desk "sarge" made it necessary to walk back and forth during the eight hours, when it would have been much pleasanter to sit in back of some friendly store and discuss things.

Little children and old women had to be walked across streets regularly. Later kids had to be convinced that it was time they went home instead of hanging around street corners.

A pleasant interlude came with an evening detail to walk the manager of a neighborhood theatre to make his nightly deposit at the bank. By pre-arrangement the manager happened to need a bit of time to prepare his cash, and that allowed the cop to take in a movie short.

A few unpleasant interludes

came with marital discords in the form of husbands with a bit of "brew" inside them, who had to be restrained from committing mayhem on their spouses. But the restraining effect of a blue uniform and a nightstick entering the kitchen quickly restored order without the necessity of summoning the wagon and brook-

It also seems that a patrolman who makes friends in the neighborhood can eat "on the tin" return for such favors as overlooking the owner's car which has been parked in a one-hour zone for the past seven or eight hours.

Dogs are another constant cause of trouble to the be-pounder. They bite people, they bite other dogs, all of which calls for phoning reports back the house and filling out many of the little form-cards with which the department likes to load members of the force.

### Cop as Judge

During the course of the week, a number of neighborhood matrons became involved in heated discussions which called for on-the-spot arbitration by cop, and advice to take the difficulties to the Courts if they could not be settled by friendly agreement.

Towards the end of the week the walk turned into a series of "in-doorway-try-door-out-doorway-and-repeat" procedure.

By the end of the eight hours with a half hour for lunch, the cop said "my feet hurt." There was mutual agreement on a point.

# PUBLIC ADMINISTRATION

A SPECIAL SECTION OF THE CIVIL SERVICE LEADER

AMERICA'S LARGEST WEEKLY FOR PUBLIC EMPLOYEES

DEVOTED TO THE ACTIVITIES OF ALL COMMUNITIES, AND TO PLANS, PROGRAMS AND TECHNIQUES OF OFFICIALS, EXECUTIVES, ADMINISTRATORS AND PERSONNEL IN ALL PUBLIC AGENCIES

## County Government In New York State

By FRANK C. MOORE

Comptroller, State of New York

ALMOST a century before the State of New York came into being, the first Colonial Assembly, in 1683, divided the Province into ten counties.

Although the counties were primarily erected to provide a basis of representation in the new Assembly, the county was also adopted as the unit of administration of the system of courts established at that time.

The Colonial Assembly thereby created not only a new agency, but also a new expense, of government.

Subsequently, each town was directed to elect a freeholder "to supervise and examine the public and necessary charge of each respective County."

The persons chosen to supervise the county expense became known as the town supervisors. We find in the meetings of the representatives of the towns to apportion the county expense the origin of our present board of supervisors. This system of governing the county by a board consisting of a representative from each town originated in New York, and is the most important distinguishing characteristic of our local government. It has continued since, substantially unchanged except that representation has also been extended to the cities.

Not until the Revolutionary War did New York find an opportunity to extend the functions of its counties. During the War, the British occupied New York City and the adjacent areas. With the ports of entry in the hands of the enemy and trade at a standstill, it was not possible for the colonists to finance the War by excise taxes. Resort was, therefore, had to property taxes.

The new State Legislature determined, from time to time, the amount of moneys necessary to finance the War and apportioned to each county its share. The boards of supervisors were required to meet to allocate to each town its portion of the county's share.

The towns were directed to select assessors to prepare the local assessment rolls, and collectors to collect the taxes. For convenience, the moneys to finance town expenditures were collected simultaneously and by the same methods. This consolidated system of taxation for county and town purposes has persisted in New York ever since.

### Cities Before Villages

When our State government was first set up in 1777, only two cities—New York and Albany—existed. Villages did not come into being until the last decade of the eighteenth century.

But, from the very beginning

of the new State, the county was clearly intended as a subdivision of the State for the more convenient exercise of state functions, and the town as a further subdivision of the county for the same purpose.

True municipal powers were limited to the cities at first and then assigned to both cities and villages, but not with equal generosity.

Although the form of town government throughout the State was definitely fixed by 1801, the Legislature, for a period of a half century following the Revolutionary War, acted in relation to counties almost exclusively by special acts usually limited to unimportant subjects.

Following the War of 1812, the State embarked upon an extensive program of internal improvements, particularly for transportation facilities. Huge sums were borrowed to finance canals, turnpikes and, eventually, railroads.

New loans were made to raise money to pay the interest on old loans. In 1842, the State debt was twenty times the amount of its annual revenues, and, in that year, default was avoided only by the imposition of a drastic property tax.

### County Law

In 1892, the statutes relating to counties were compiled into a general law, known as the "County Law." The counties of this State are now operating under the County Law of 1892, as amended from time to time since.

Today local government in the State of New York is provided through four types of municipalities (counties, towns, cities and villages), various types of districts (school, fire and improvement), and, in a very limited sense, by certain public authorities.

### 62 Counties

Geographically, New York State is divided into 62 counties, five of



Frank C. Moore, Comptroller of New York State, has some unique thoughts about the place of counties in the scheme of government.

two counties. School and fire districts are usually situated within a single town but there are many exceptions to this rule. Improvement districts are almost invariably wholly contained in a single town.

With 62 counties, 932 towns, 62 cities, 548 villages, 5,857 school districts and approximately 3,000 fire and improvement districts, local government in the State of New York is supplied through approximately 10,500 units of administration.

### Role of the County

What is the role of the county in our New York system of local government?

Although the County Law of 1892 defines the county to be a municipal corporation, it has never attained full stature as a true municipality. Instead it has served almost exclusively as a subdivision of the State for the administration of such state functions as the administration of justice and the enforcement of law and order, the maintenance of a state-wide system of highways, the providing of welfare and public health services, the conduct of elections, the assessment, levy and collection of taxes, and the distribution of state revenues shared locally.

There is considerable uniformity in the government of the 57 counties outside of New York City but there are some important variances.

Monroe County operates under an "optional" county manager form of government available to all counties but not adopted by any other. Nassau and Westchester Counties operate under "alternative" forms of county government, with a county executive and county president, respectively.

The remaining 54 counties, except for minor variations, operate in a manner provided by the general County Law.

(Continued on Page 10)

**Things We Never Knew Till Now . . . That Cities Existed Before Villages . . . That New York State Has 62 Counties, 932 Towns, and 10,500 Units of Administration!**

### Public Purchasing Officers Form New Institute

The National Institute of Public Purchasing has been formed and is expected to play an important role in the field of public administration. The organization will present a co-ordinated body in matters affecting their interests, including all regulations and standards, and matters of legislation. Private industries doing business with government agencies undoubtedly will be interested in the program of the institute.

The membership of the Institute is made up of purchasing agents from states, counties, cities, villages, public hospitals and school departments, sewerage commissions, port authorities, departments of plants and structures publicly-owned utilized services from all parts of cities, and other publicly operating the country.

The primary purposes of the institute are:

- To raise the standards and ethics of public purchasing departments, agencies and organizations.
- To promote effective centralized purchasing.
- To exchange information on products, manufacturers, policies, procedures, and general information.
- To advise with state, federal and other agencies on legislation and problems affecting public purchasing and the general welfare of members and the agencies which they represent.

To develop standards and specifications for the use of members.

To develop and promote the acceptance of uniform laws and procedure for governmental purchasing.

The question of the disposal of surplus Federal commodities is receiving the attention of the institute and recommendations may be forthcoming along the lines of the report submitted by Mayor LaGuardia of New York to the Senate Committee Investigating the National Defense Program.

### Business Needs Public Administration

By ALBERT PLEYDELL

Commissioner, New York City Department of Purchase  
President, New York Metropolitan Chapter  
American Society for Personnel Administration

NOT SO LONG AGO a catchphrase swept the country. It was tremendously popular because it was such a succinct summary of what many people felt about government. The few words "More Business in Government—Less Government in Business" expressed a deep-felt longing for a return to the days of "laissez-faire."

Today it makes no difference what our individual response to this slogan may be because the fact remains that the clock will not be turned back. The war has greatly accelerated the expansion of governmental control over our national economic life. Note the word "accelerated." The trend toward greater governmental regulation of our economic system has been evident for a great many years. For reasons which should properly be left to the sociologist and economist, the American people have determined to use their government as a tool for securing greater social and economic benefits for an ever-increasing segment of the population. As a direct result of this development, business men will

find it is necessary to employ persons trained in public administration as they already found it with respect to those trained in law, accounting, scientific management, etc. Some far-sighted industrialists have already added government-trained people to their staffs but the practice is not yet very widespread.

Alert public administrators find that persons with good business training are needed to operate the numerous housekeeping functions of government (those operations so closely akin to ordinary business functions). The rapid growth of regulatory agencies has caused public administrators to seek ever-increasing numbers of business-trained individuals so that the regulators would best possess the needed familiarity with the enterprises being regulated.

There are certain fundamental differences between public administration and business management. These differences are traceable to the legal structure of government as set forth in the constitution, statutes, and legal opinions governing the respective jurisdictions. Administering the

public business within this legal framework is quite different in many respects from operating a corporation within the elastic provisions of its charter.

For large business concerns, persons with government training are essential. The rules, regulations, and procedures which perplex, baffle, and sometimes frighten the layman are as understandable to them as a set of books to an accountant. Their specialized knowledge changes "stupid and ridiculous red tape" into "simple but necessary requirements."

This growing importance to business of government-trained personnel and the corollary of the importance to government of business-trained personnel presage a basic change in the merit system. Someday somehow, there will be perfected a method whereby persons with business training will be able to enter the public service at levels commensurate with their experience.

Once the demand from industry for government-trained people begins to "snowball," something will happen to the presently low level of salaries and wages of the public service. Competition for skilled, competent employees will create a tendency toward better balance between public and industrial remuneration.

### Large Purchases Planned by City Fire Departments

The International Association of Fire Chiefs has completed a survey among cities of over 5,000 population to ascertain the plans prepared by commissions and chiefs throughout the country and to determine the purchasing programs.

142 cities reported they intend-

ed to erect new fire alarm headquarters. Several cities plan to remodel their present quarters. The proposed building and repair program, exclusive of fire alarm signal equipment, is estimated at approximately \$5,000,000.

118 cities intend to install completely new fire alarm systems and 289 cities plan to replace or rebuild fire alarm boxes. New circuits are expected to be added in 405 cities and eight communities plan radio communication systems. Wire and cable to be ordered will amount to 808,440 feet.

### Surplus Federal Road Building Equipment

Ditchers, power winches, scrapers and other types of roadbuilding equipment are listed as now available by U.S. Procurement Division. The property is available subject to prior demand of federal agencies for purchase by cities and non-federal tax supported entities. Communities may secure a listing of the equipment from regional Property Utilization Offices.

### Geophone Leak Detector Is Widely Used

The Geophone is receiving increasing recognition as an instrument effecting large economies for many communities. In underground piping where costly water-waste gains headway unnoticed, it is claimed that both steam and water leaks that have the slightest sound can be accurately located by this sensitive instrument which operates on the principle of the seismograph. It is manufactured by the Globe Phone Manufacturing Corporation.

When placed in contact with the earth, either on the surface or underground, the device detects vibrations from a distance, and through refraction and compression of the air in the tightly sealed instrument, these vibrations are transformed into sound waves and carried to the ears of the operator by means of rubber tubes.

Price of the complete outfit which includes two Geophones, connecting tubes and earpieces, together with a heavy leather carrying case with shoulder straps, is \$75.00.

### Training Classes To Open For Administrators

Daily seminars emphasizing technical and administrative procedures will start October 16 and continue to the 27th under the joint sponsorship of the Massachusetts Institute of Technology and the American Society of Planning Officials. Men and women who have had practical experience in planning or related professions may attend. Information may be obtained from Professor Frederick J. Adams, division of city planning, M.I.T., Cambridge 39, Massachusetts.

# Communities at Work

By WILLIAM E. WARREN

**JERSEY LIGHTS Go On Again:** State Highway Commissioner Spencer Miller, Jr. announced that New Jersey's highways will soon return to pre-war brilliance. Three thousand of the 13,000 safety lighting units along the highways were turned off for reasons of economy when motor traffic was reduced far below normal. 167 of the 3,000 units have been turned on and the remainder gradually placed in operation. The increase in vehicular traffic has made adequate illumination imperative.

**THE BOARD OF ALDERMEN** of St. Louis is considering a new building code which would permit cheaper construction and revise the present method of assessing building permit fees, basing the assessment on the cubic size of the building rather than upon cost. The present code adopted in 1914 is considered outmoded and is expected to be replaced by the new code on which work was started in 1937 by a citizen's committee appointed by the mayor.

**POLICE IN HARTFORD, CONN.** are keeping a close eye on the bobby sock brigade. Girls of school age found loitering around military installations and other public places are questioned and their parents notified that they must be given closer parental supervision.

Plans are being drafted by the twin cities of Benton Harbor and St. Joseph (Mich.) for a joint sewage disposal system estimated to save \$200,000 in construction costs and approximately \$500,000 in maintenance and operating costs in 20 years.

**A NEW OCCUPATION TAX** ordinance in Sweet Home, Oregon assesses cardrooms \$300 annually. The annual tax applied to utility companies in that community is \$150.

**MIAMI MAKES Garbage Pay:** Garbage fees for the year 1944 are expected to add \$400,000 to the city revenue. A colored tag indicating the amount paid is attached to the garbage can and no service is rendered residents who neglect to affix the necessary tag.

**PLANS for a \$25,000,000 midcontinent airport** at Oklahoma City, to serve as a freight and passenger terminal, are about completed. As soon as priority restrictions are lifted, construction will get under way on an 1890 acre tract. It is estimated the airport will place the city within 20 hours of every European capital.

**TOLEDO ENLARGES Fire Prevention Personnel:** Following two large fires resulting in the deaths of members of the fire force, the city manager of Toledo appointed a citizen's committee which returned a report recommending enlargement of the fire prevention bureau and establishing a system of licensing hazardous businesses. A new set of codes has been adopted following the models of the National Board of Fire Underwriters.

**INCENTIVE AWARDS** to Kansas City municipal employees: Joe Harrington and Les Shaw of the Street Cleaning Division, Public Works Department, Kansas City, Mo., received class "A" awards for submitting the suggestion that tickets be issued to persons throwing refuse on the city streets. The tickets would be similar to traffic violation notices. The Public Works and Legal Department reviewed the idea favorably and steps have been taken to put it into practice.

**AN EXPENDITURE** of \$58,800 for the installation of parking meters has been approved by the city council of Pomona, Calif. Pomona becomes the 450th city to join the meter users.

**CONTRACT AWARD** by the Public Housing Administration, Chicago, Ill. to Welso Construction Co., Chicago, Ill., to construct a group of two-story residences amounting to \$1,294,845.

**LIQUOR STORE Profitable** to Lake Crystal: The municipal liquor store of Lake Crystal (Minn.) showed a net profit of \$11,912.

Community officials and employees are invited to write in about their activities. Address Editor, Civil Service Leader, 97 Duane St., New York 7, N. Y.

## Information

Information pertaining to items listed below may be obtained by mailing the coupon to **EQUIPMENT AND SUPPLY DEPARTMENT** of the Civil Service LEADER, 97 Duane Street, New York, N. Y. There is no charge for this service.

Name .....  
Address .....  
Attention of .....  
Numbers of items .....

### 1. ELECTRONIC TUBES

An interesting war story on the use of tubes is told in a well illustrated booklet, "It Was a Tube They Wanted" prepared and produced by Shappe-Wilkes, Inc. for the Amprex Electronic Products Co., 79 Washington St., Brooklyn, 1 New York. Tube manufacturing processes are described and post war applications of the use of tubes in communications, metal analysis, induction heating and motor control are graphically set forth.

### 2. LIGHT FOR NIGHT FIRE FIGHTING

A 320,000 candle power light for night fire fighting on a portable chassis containing an engine driven power plant is described in Bulletin NH 5 E furnished by Lister-Blackstone Inc., 1706 So. 68 St., Milwaukee 14, Wis. This self-generating power plant provides ample light and is made of tubes in communications, metal analysis, induction heating and motor control are graphically set forth.

### 3. PORTABLE PUMP

Can handle mud, sand, and grit in dewatering excavations. Certified centrifugal made by Carver Pump Co., Muscatine, Iowa.

### 4. ALL-PURPOSE STREET FLUSHERS

The appearance of communities may be improved by the use of street flushers that can be used for sewer cleaning, fire fighting and ice spraying. Descriptive bulletins from E. D. Elyre & Co., Oregon, Ill.

### 5. FIRE HYDRANTS AND GATE VALVES

Bulletins for public officials issued by

Manistee Iron Works Co., Manistee, Mich.

### 6. PREPARATION OF TOP SOIL AND CONVERTING SEWAGE FERTILIZER

Equipment used by municipalities for mixing top dressing for the soil, and also for the preparation of sewage sludge to used as fertilizer is described in literature prepared by the Royer Foundry & Machine Co., 179 Pringle St., Kingston, Pa.

### 7. STREET AND AIRPORT CONSTRUCTION EQUIPMENT

Graders scrapers, rollers, bulldozers for construction and maintenance work. Catalogs from J. D. Adams Co., Indianapolis 8, Ind.

### 8. BILLING, BOOKKEEPING AND ACCOUNTING MACHINES

The Burroughs Adding Machine Co. has been helpful to communities in devising systems and installing equipment. Cities planning revision of present methods may obtain valuable data.

### 9. LIGHTING AND ILLUMINATION

Post war lighting plans can be abetted through the facilities of the lighting engineers and equipment of the Union Metal Manufacturing Co., Canton 5, Ohio. Catalogues illustrate systems providing utility and safety.

### 10. DIESELS FOR POWER PLANTS

Superior Engines Division of National Supply Co., Pittsburgh, Pa. will supply information to municipal power plant operators on economies effected with their diesel engines.

### 11. SLUICE AND SHEAR GATES

Catalog A 300 prepared by The Mueller Co., Decatur, Ill., describes sluice and shear gates, valves, floor stands and gate hoists used in sewage and water works plants.

### 12. COATING TO REDUCE FIRE LOSS

A liquid coating applied by brush or spray to wood interiors or on both sides of new work reduces smoke and fire; produced by Albi Fireproof Corp., 9 Park Place, New York 7, N. Y.

### 13. WEED-KILLER

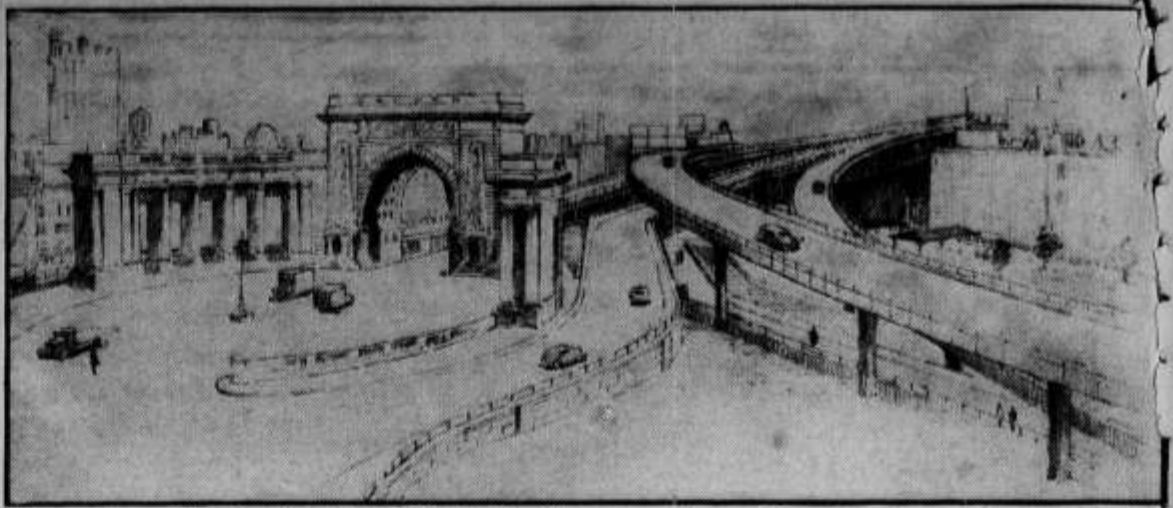
Made by C. B. Dolge Co., Westport, Conn. Literature from Dept. W-K explain use and effects.

### 14. METER REPAIRS

Data is available from Neptune Meter Co., 59 West 50 St., New York 20, N. Y. on meter repair and methods of economy.

### 15. CLARIFICATION AND FLOCCULATION UNIT

The Dorco Flocculator and Dorr Clarifier are combined in one tank. Operation is described and illustrated in Bulletin 6801 of the Dorr Co., Inc., 670 Lexington Ave., New York 22, N. Y.



The post-war plans for New York City include this proposed connection of the Lower Manhattan Express Highway to the Manhattan Bridge (right), with a ramp leading from the bridge to street level. This project will relieve heavy traffic congestion at this point and improve a run-down section of the City.

## Manhattan's Post-War Building Plans

By EDGAR J. NATHAN, JR.

President, Borough of Manhattan



Edgar J. Nathan Jr., President of the Borough of Manhattan, considers his most important job to be the planning of a city in terms not of a year, but of a century.

Battery Underpass, which will give access to the Brooklyn-Battery Tunnel, now partly completed, but in abeyance due to the war. Farther north on the East River Drive, viaducts will be built, as well as pedestrian overpasses, on the completed original route, also to expedite traffic.

### New Crosstown Route

It can be seen that the waterfront routes share prominence with the two crosstown routes. A third crosstown route, for Upper Manhattan, is already being considered. When that is finished, with the other work, Manhattan will indeed have advanced greatly toward the goal of direct, swift, safe smooth traffic flow.

These are not "made projects," but necessities. Some time they will have to be built. The immediate post-war era is the time to do them, excepting that the Lower Manhattan Crosstown Route should not be built until the Brooklyn-Battery tunnel is in operation long enough to reveal the effect its traffic would have on the Crosstown Route and the estimated effect of that route on the tunnel's toll traffic.

### Waterfront System

The highway projects are designed to further the completion of a comprehensive waterfront system of express routes along the Hudson, East and Harlem Rivers, and of crosstown routes to facilitate the movement of traffic between the East and West sides of Manhattan. These thoroughfares are laid out, in line with the policy established some years ago, to divert as much long-haul traffic as possible from the main business streets in the central part of the borough.

The longitudinal express routes are nearly completed, and the plans for their extension or completion are either finished or nearly so. Expressways for crosstown traffic therefore constitute the residual problem.

### Streets to Be Widened

Pike Street is to be widened from East Broadway to Cherry Street, to complete an all-purpose north-south highway via First Avenue, Allen Street and widened Pike Street, extending from the Harlem River to South Street.

Similarly, a project for widening Pitt Street and extending the widened street and South Street via Montgomery Street, is in the planning stage. This improvement will give another needed north-south artery.

Other projects provide for improved crosstown movement along non-express routes, principally by widening East and West Houston Streets, from Sixth Avenue to the East River, to provide a continuous right-of-way 125 feet in width, with dual roadways. By a new connection between Houston Street, at Sixth Avenue, and Clarkson Street, this route would be provided with adequate connections to West Street, making it a river-to-river route.

### Sewer Projects

Less spectacular because sewers can not be seen, but still important in the department's post-war program, is the long list of sewer projects scattered throughout the borough. Most of the projects are to be financed as part of the program of State-aid to the city. The borough's thoroughly revamped

and enlarged sewer system will take care of future needs.

### Improvement Projects

Among the miscellaneous projects are improvements to the new asphalt plant at 90th Street and York Avenue, a new Public Bath House, and waterfront improvements to be carried out in cooperation with the Department of Marine and Aviation.

New York City is constantly paying the price of its eminence and no more so than in its post-war planning for public improvements. Streets and highways, and particularly expressways constitute a vital part of that planning and, particularly in Manhattan, pose most engrossing and far-reaching problems.

The City itself suffers from the original absence of any plan to anticipate its needs and growth, especially as it is composed of former separate cities, town and villages that through consolidation unified much faster functionally than in the physical plant. Today the post-war municipal planners might wish for the opportunities of creating an original city, such as was done in Washington, D. C., Canberra, Australia, and Tel Aviv, Palestine, but they are confronted with a built-up and going concern. They must watch even more carefully what they tear down than what they build up.

### Plan for a Century

We can now plan for our City for a century to come—plan with greater assurance than ever before, because of increased knowledge and skill, but mostly because our country as a whole has passed the mushroom growth period of youth and has attained a fairly firm degree of growth stability.

The first consideration in deciding to build an expressway in Manhattan is its absolute necessity. That means present traffic conditions must be almost unbearable on a given route or in a given area and growing worse, so that the compulsion to alleviate the overgrowing is cumulative.

The construction of all routes implies a certain amount of destruction, and the problem is to attain the irreducible minimum of destruction and the maximum value of use, even including recreational and cultural use. For instance on the East River Drive roof are playgrounds and parks, and more are planned for the future.

There is an individuality to the problem of any given highway through or over the streets of a big city. The final solution usually represents a compromise between cost and service. But there should be no sacrifice of real estate values or of engineering standards such as have made the expressways constructed in the City of New York in the past decade models for the country at large.

## Fire Department Radios Obtain Official OK

The Federal Communications Commission has amended its rules and regulations to permit fire departments in cities over 150,000 population to acquire a license and operate their own emergency radio stations. One medium and two high frequencies are available. Report number 84 of the commission sets forth the rules and regulations.

Small communities may also participate in radio hookups that may be established by a coordinated county system. Communities and municipalities within the classification may now file applications with the Commission.

## Funds Provided For Bob Moses Portland Plan

Robert Moses, New York City Parks Commissioner, will see his postwar plans effectuated in a city all the way across the continent.

Responding to the slogan "Portland must not be too late with too little when our boys come home,"



Robert Moses doesn't let his postwar planning ideas gather dry rot.

citizens have approved three bond issues and a special tax levy to provide the necessary cash with which to actualize the postwar public works plans submitted to the city seven months ago by Moses and his staff of engineers. The sum to be made available is \$24,000,000.

Receiving the O.K. of the people were these projects: \$12 million bond issue for a sewage disposal plant and intercepting sewers; \$3 million for harbor and dock facilities; \$4 million for improvement of county roads; \$5 million for improvement of school building and educational equipment.

One-third of the amount recommended in the Moses report has been thus far provided. In November, plans and financing proposals will be submitted to the voters which if approved will completely set in motion the Moses program.

### Set Precedent

Portland set something of a precedent in its entire approach to the problem of postwar planning. After the plans had been approved by the Portland Area Postwar Development Committee, made up of fifty influential citizens, a promotional program was instituted to acquaint the citizens with the facts and obtain a favorable vote for the proposals. Private subscriptions from business men, labor unions and civic-minded citizens provided \$40,000 for this purpose. Only \$27,000 was expended and the balance of the fund was returned to the subscribers.

### Wide Support

All the local papers favored the projects, gave the subject editorial space and assigned special reporters to follow the work of the Postwar Development Committee. Each night prior to the referendum 15 minute broadcasts were made by prominent business men, club leaders, labor, and teacher-parent associations. Billboard space was provided by local business firms, car cards, window cards and all means of advertising promotion went into the campaign. It was emphasized throughout that the program had no political aims and that its primary purpose was to provide jobs instead of a dole for men and women returning from the armed services.

# "Anything Goes" or Planned Municipal Purchasing?

By ALBERT F. SULLA, Jr.  
Assistant Town Attorney  
Harrison, N. Y.

Students of municipal government would be amazed at the mixed-up, helter-skelter methods of purchase, supply and distribution in Towns throughout the State of New York.

Few realize how vast a number of agencies, districts, departments and other phases of present Town governments, act as fiscal agents of a town—each working on its own, limited only by the amount of money approved.

How is this approval obtained? By the sporadic attendance of temporarily agitated taxpayers at the annual Town Budget meetings; or sometimes (it must be honestly, if regretfully admitted) participants at "packed" meetings; or by the "ayes" of axe-grinding specialists whose presence and attention is directed to some single budgetary item without regard for its effect on the tax structure or the remainder of the budget.

The town Budget meeting seems to hold little attraction for the busy citizen who can't find time to get out once a year to learn how his money is being spent.

Once a budget has been approved, the department head can use the money with virtually no control save the limit of amount. Often his departmental supplies are purchased without system or regard for economy. Any unexpended balance will limit his forthcoming budgetary request. So he spends in order to protect his next annual budget.

### Spending the Money

Over these matters of expenditure and purchase there is no other control except perusal by a Town Comptroller who may check the fact of purchase and delivery, and to some extent, the reasonableness of the price, but not the wisdom or necessity of the purchase. The same is true of the numerous district purchasing agencies in Towns. This is true of the light, sewer, park and other improvement districts. Over duly organized Fire commissioners there is no control by the Town Comptroller because the entire budgetary amount is turned over to the

## A Small-Town Official Analyzes Present Day Helter-Skelter Purchasing Methods, and Makes a Suggestion for Streamlined Purchasing, Including a Buying Agent with Civil Service Status, or a Purchasing Committee Made Up of Town Officers.

commissioners as required by statute, to spend as he sees fit.

There is still another official in the Town whose expenditures are subject to no audit or control and whose order to pay upon the Supervisor of the Town is a "direction to pay." He has the sole right to determine purchases and is subject only to budgetary limitation and the Highway Law. This is the office of Superintendent of Highways. Every one of the 935 Towns in the State of New York has this additional purchasing and fiscal agency.

Because every municipality has been tolerating the continued use of obsolete equipment during wartime and because the coming peace will bring with it the necessity of huge expenditures for all kinds of projects and equipment, the subject of Town purchasing is a matter of properly increasing interest.

### Uniform System

What are the possibilities of a uniform, reasonably satisfactory method of purchase and supply for almost one thousand Towns in New York State?

Is the answer to be found in the creation of purchasing departments in every town in the State? Resulting economies would, in my opinion, be over-balanced by the salary and departmental cost. Also, unless legislative tenure were provided, political retribution might petrify the civic consciousness of hampered and hamstrung purchasing agents. At the present time the key will not be found in the "Town Purchasing Department."

### Here Is Another Suggestion

Town Boards might reserve to themselves by resolution and committee designation all matters of purchase and supply. The Town Clerk or some comparable official

or employee could manage the Department of Supply upon an approved requisition basis. A central purchasing and supply department would accomplish uniformity of equipment, projection of and execution of planned economies, and of course, centralization of supply. A complete county-wide organization is fraught with considerable possible benefits.

### Central Committee

Or, if the Town Boards are overburdened with detail, the heads of departments could be constituted a central purchasing committee and an operating group designated by them for the continuance and maintenance of the supply and purchase departments, all without necessarily increasing personnel.

### Possibly The Comptroller

Another possibility is to clothe the present Town Comptroller in each Town with sufficient legislative authority to enable him to act as purchasing agent for the Town. As such the Comptroller could approve requisitions for supply and could reject a request prior to its delivery. He would be subject to Town Board regulation and the extant legal remedies, including removal for cause. Tenure protection would have to go along with this authority. Today, the Comptroller who does exercise such controls is without civil service status. This condition will need to be changed.

This recommendation for an authoritative Comptroller may seem to conflict with the currently prevailing theory of divided authority and direct representative Town Government. However, efficiency involves authority and authority presumes responsibility. Good government is responsible government.

## County, Town and Village

A column of information for community officials, executives, and agents.

### Fite Law Wrinkles

COUNTY, TOWN AND VILLAGE officials, in New York State are still confronted by occasional ticklish problems that arise under the Fite Law. This is the measure which extended the civil service provisions to the counties, towns, villages and other local services. Some knotty and perplexing questions have arisen, which with the limited experience that most of the new commissions and appointing heads have had, are confusing to say the least. Notwithstanding this, the local commissions have met their responsibilities and accomplished their tasks beyond the most optimistic expectations.

Most of the credit for the "acceptability" of the new set-up (even though the Fite Law is obligatory) goes to the County Officers Association and the Association of Towns. The officials of these two organizations used their good offices in "selling" the civil service merit proposal to the local governments and in acquainting them with the essential problems that arose under the Fite Law. Also deserving of commendation is the State Civil Service Department, which through its Municipal Service Bureau guided the new county commissions in organizing their personnel agencies and assisting them with their practical problems. The training program for civil service commissioners and administrators sponsored and directed under the joint leadership of the County Officers Association, the Association of Towns and the State Civil Service Department, has proved highly successful.

ONE OF THE QUESTIONS that often crops up is: "What employees were covered in under the terms of the Fite Law?" "Was it those who had served for one year or more prior to the adoption of the Fite Law?" "Or those who had served for one year prior to the adoption of the civil service plan by the Board of Supervisors pursuant to the Fite Law?" The latter is the correct answer, bearing in mind that under the Fite Law all of the counties had to adopt a civil service plan not later than July 1, 1943. In effect, therefore, any employee of a county, town or village who had been in the service on or before July 1, 1942, and who continued in the service after June 30, 1942, was automatically covered into the service.

THE SECOND bothersome question is this: "Did all of the employees serving the required one year automatically fall in the competitive class and become protected from removal under the terms of the general civil service law?" The answer is "No." Only those who were holding positions which were not taken out of the competitive class by express action of the county commission, with the approval of the State Civil Service Department, remain in the competitive class. In other words, unless a position had been classified as exempt, non-competitive or in the labor class, the incumbent was covered in as a competitive class employee with all the rights and privileges accorded to him.

for civilian goods after the war cannot immediately be translated into jobs. Manufacturers will require time to convert to normal production. This period is variously estimated to be from six to eighteen months. During this time public works will be most necessary to provide extra jobs until private plants are ready to take over. Highway work can furnish employment and at the same time help to put our national transportation system into first class condition.

Incidentally, much of the discussion on the subject of post-war highways has been concerned with large and elaborate projects in congested areas. This type of construction is hardly the whole story. There is a vast mileage of local roads which require widening and strengthening by re-surfacing. There are also many local roads which need improving to permit the small producer of farm products to get to the main arteries and thence to his market. It cannot be forgotten that the farm-to-market road, or "feeder" road, as it is often termed, is of vast importance to millions upon millions of Americans.

# Highways In the Post-War Era

By George B. Martin

Consulting Engineer  
Barrett Division, Allied Chemical  
and Dye Corporation

Among the major casualties of the war have been the wounds suffered by our national highway system. Though often pot-holed, rutted and frayed at the edges, our highways are supporting an unprecedented weight of traffic, carrying mountains of critical war materials up and down and across the continent.

The result is that many of our highways are urgently in need of maintenance and resurfacing—a condition aggravated by the shortage of skilled and unskilled labor.

There are steps which can and should be taken to prevent a serious breakdown of our vitally important highway system.

First: there is the matter of replacing and renewing surfaces worn by traffic. This involves patching and other temporary repairs which are necessary before the application of a new surface. Standard patching procedure can be used successfully. The actual methods to be used are probably far less of a problem than convincing those in charge of this work that repairs should be made as soon as the first holes appear; not neglected until small holes become big ones under the hammering of heavily laden trucks. When small breaks in the road are widened and deepened as a result of the pounding of heavy traffic, water is admitted to the foundation and sub-grade, necessitating a major repair operation. In high-



(Photo Courtesy Harold F. Hammond, President, Institute of Traffic Engineers)  
This scene at a metropolitan intersection illustrates the present load carried by highways which have had to do without adequate repairs because of wartime conditions. One of the first post-war tasks will be the renovation and repair of road surfaces.

way maintenance, too, the "stitch in time" policy will pay dividends.

Second: how contend with a condition where traffic has increased in weight to the point where the existing road is no longer capable of successfully carrying it?

A new surface of appreciable depth can be placed over the old road and sufficient strength added to permit the road to carry the greater load efficiently. The patching and other preliminary work are necessary operations which

must be performed ahead of the re-surfacing. The actual re-surfacing may be done in a number of different ways. Usually a bituminous surfacing of from two to three inches in depth is used. This type of work can be done and should be done now, not only because a war-time breakdown in our highway system cannot be tolerated, but because we should not risk serious financial loss through negligence.

The huge backlog of demand



# The State Employee

By CLIFFORD C. SHORO  
President, The Association of State Civil Service Employees

In writing "The State Employee" as a regular weekly feature of The LEADER, Clifford C. Shoro discusses all and any matters of interest to employees of the State of New York. He is writing this column with complete leeway to express his own views.

## Important Place Held by Standardization Board

EACH DAY of New York State history emphasizes the important place which the Salary Standardization Board occupies in the State's employment plan. Each day the qualities of integrity and independence attaching to the Board become more apparent.

The Board is vital to the carrying out of the Feid-Hamilton plan, first, of orderly classification of each position on the basis of duties and responsibilities and qualifications for incumbents, and then the orderly allocation of the position to its proper place in the salary plan.

The Association of State Civil Service Employees holds that good public service is assured only when the State or other political units adopt the policy of employing the fewest possible workers possessed of the greatest efficiency and pays such workers the best possible wages. This is the goal of New York State's career service law. Surely, the statement of Lieutenant Governor Hanley in The State Employee of last October is to the point: "IT HAS BEEN MY PRIVILEGE TO HAVE A PART IN GIVING LEGISLATIVE APPROVAL TO MANY IMPROVEMENTS IN THE BASIC CIVIL SERVICE STATUTES, INCLUDING THE CAREER SERVICE LAW ADOPTED IN 1937. IN MY OPINION THIS LAW WHEN FULLY AND FAIRLY APPLIED IS A NECESSARY SUPPLEMENT TO CIVIL SERVICE REQUIREMENTS AS TO RECRUITMENT AND PROMOTION. THE STATE MAY UNDER THIS LAW ESTABLISH ADEQUATE SALARIES AND DEAL FAIRLY WITH SALARY PROMOTIONS. THE STATE AIMS AT SECURING HIGH ABILITY, SO IN PAYING FOR THAT ABILITY IT SHOULD TAKE THE LEADERSHIP."

### Ability Must Be Rewarded

HOW CONSCIENTIOUSLY the State carries out the obvious mandate to seek high ability is reflected in the salary allocations made by the Board, for it is certain that ability must be rewarded adequately if it is to be obtained or retained. In its essential function of evaluating the services of a position and allocating to the proper salary class and grade, the Board becomes a tribunal, a mediator and an umpire all in one. It has at hand the basic facts as to economic needs of workers, as to prevailing rates of pay and as to sound employment practices generally.

The employees through group representation may appear before the Board and detail the facts as to their appeals from allocations when such are not satisfactory. Likewise, the department heads have their say before the Board as to what they believe are the principal factors in determining the value of services. Services, grades, increments and lines of promotion under the law are mandatory, thus achieving the goal of a plan informing the person entering service definitely and fully as to what he may aspire to, and encourages him to constant effort to expand his talents and skills. The Board has a tremendous influence, therefore, upon recruitment.

### Within Power of Employee, Department Head

IT IS WHOLLY within the power of the employee or of the department head to initiate a new study of salary allocations by the Board.

The membership of the Board is by statute limited to five members, one of whom is a representative of the Civil Service Commission, one a representative of the Budget Division, one a State employee in the Competitive Class and one an employee in the Non-competitive Class. All are selected by the Governor and one may be from whatever service or branch the Governor chooses. They all serve without extra compensation. The person selected from the service at large by the Governor is usually made the Chairman of the Board.

Employees from one end of the State to the other respect this plan of worker participation in so important a matter as their livelihood. They have been troubled of late by indications that the Board might be unduly influenced by the Budget Division. It would be a grave matter indeed if the Civil Service Commission or the Budget Division sought or obtained power to direct or influence decisions by the Board. It would be similar to pressure by employee representatives and just as reprehensible.

Employees recognize the importance of the independence of this Board envisioned by the Legislature which created it. They demand that it be left wholly independent as to its functioning and decisions.

## Public Works Head Clears Up Many Points for GI's Returning to Their Jobs

ALBANY—Of wide interest to all State employees engaged in military service is a letter from the Public Works Department to Mr. Lee Cushman, President of the Association of New York State Highway Employees. The letter, written for superintendent Charles H. Sells, by Henry A. Cohen, Director of the DPW's Bureau of Contracts and Accounts, quotes in detail decisions of the State's Attorney General.

The gist of the letter: "Concerning the status of employees who are engaged in Military service. You ask whether or not they will lose any rights, privileges or standing which may have been theirs if they had not entered Military service. You inquire about sick leave and vacation without diminution on account of absence from the Department to serve in the armed forces.

"Rather than add my observations to much good material that has already been written officially, I prefer to suggest that the background of the subject matter of your communication is found in the opinion of the Attorney-General, as contained in 18 State Department Reports 465.

"The whole spirit of the statute indicates that its intent is that a civil employee entering military service, under stated conditions, shall be treated, as respects his rights and privileges as civil employee, just as if he were not absent but were regularly attending to his civil duties. But there is

nothing to the statute indicating any intent to treat civil employees in military service any better than if they were not absent. The theory is that of disregard of the absence. If we bear this in mind most of the questions now arising are fairly simple of solution. A man shall not be prejudiced by reason of his absence, but possibly he may be for some other reason—he is subject to the same vicissitudes as if he had not joined the army.

### Service May Be Terminated

"A civil employee, entitled to the benefits of this statute, may not be removed by any reason of his absence, but, as pointed out by Attorney-General Lewis, (1917 pp. 319, 378) his service may be terminated for other reasons. The term for which he was appointed may expire. The work he was employed to perform may be completed, or abandoned. If his position bears a confidential relation to the head of the department, and there be a change of administration, he may not have

## NY State Office Buildings Will Be Expanded

ALBANY — Double-barreled projects which will provide immediate post-war work, and also provide needed office space for the expansion of State agencies after victory, are in view as soon as men and materials become available for construction.

The State Office Building in Buffalo will receive an annex costing around \$175,000. Syracuse is slated for a new building to house State agencies there.

A recent study by the State Public Works Department indicated the need for the new construction. While it is still cheaper to rent in the New York and Albany areas than it is to build, the reverse is true in the up-State cities.

"And in Albany," Commissioner Charles H. Sells, State Superintendent of Public Works, has said, "practically every available foot of commercial office space is now rented."

Studies are now being made by the State to plan for future expansion in the State Capital, which may call for new building.

## Counties in New York State

(Continued from Page 7)

Because of improved methods of transportation and communication, the town in recent years has dwindled in importance in this State as a subdivision of the county for the administration of state functions. But through the rapid expansion of its municipal powers, it has become an even more vigorous and effective agency of local government.

Will the county follow the example of the town or will it continue to primarily serve as an administrative subdivision of the State?

This and related questions will be presented to the new Commission established by the 1944 Legislature to recodify the County Law which has not been revised since its original enactment in 1892.

### Must Increase Usefulness

Additional agencies of government are not required to supply municipal services in this State, but it is important that the counties maintain their identity and increase their usefulness as a subdivision of the State. I know of no better means of accomplishing that objective than by enlarging the legislative powers of the boards of supervisors.

Better government will inevitably result. The volume of bills submitted to the State Legislature will be considerably reduced, with consequent savings in expense and time. Local problems will be solved by those most familiar with them and most concerned in their solution. The taxpayer will have a greater opportunity to present his views. Moreover, the boards of supervisors can act with greater promptness.

### Hold All Rights

"Of course an employee in military service, or returning therefrom, has the same rights under the Civil Service Law as if he had not gone. If he be a veteran of the Civil War or the Spanish War or a veteran volunteer fireman, he cannot be removed without a hearing. If in the competitive class or the head of a bureau or a regular clerk, in the city or county service in New York city, he cannot be removed without an opportunity to explain. If the position of a veteran be abolished, he is entitled to be placed on a special list, and transferred to any vacancy, under section 22 of the Civil Service Law, and his absence on military duty neither adds to nor subtracts from his rights.

## STATE CIVIL SERVICE BRIEFS

By THEODORE BECKER

### Between Quotation Marks

Under the above heading will appear from time to time quotations from articles of interest to civil service employees, supervisors and administrators. It is hoped that these quotations will lead the reader to consult the original sources cited.

### Service Record Ratings

"THE PRINCIPAL use to which service rating systems have long been put has been to provide a measure of the individual employee's efficiency.

There is, however, another function to which a service rating system may contribute — one that is supervisory rather than administrative in nature. This is the function of furnishing personal guidance to the individual employee. A service rating system used in this manner becomes an instrument for improving the quality and quantity of work output. When the guidance function is incorporated in a service rating system, several basic assumptions must be made. For example, the question of permitting employees to see their ratings has been argued pro and con. If the system is conceived as a device for education as well as evaluation, then the desirability of enabling employees to know their standings becomes a necessity. Again, it is necessary to recognize one of the fundamentals of sound administration; that an employee should not be criticized without, at the same time, being shown specific methods of improvement. In fact, any type of evaluation which merely tells an employee what is wrong with him and stops at that point is of little value from the standpoint of remedying his shortcomings."

The Use of Service Ratings for Employee Guidance, by John G. Watkins, Alabama State Personnel Department, Vol. 4, No. 3, pg. 168. Public Personnel Review, July, 1943, published by the Civil Service Assembly, 1313 East 60th Street, Chicago 37, Illinois.)

### Absenteeism

ABSENTEEISM is a problem faced by civil service recruiting agencies as well as by war industries. The result of an attempt by one such agency to determine why so many accepted applicants failed to appear for civil service examinations is reported below:

"It appears that even though a special effort was made to facilitate appearance at examination centers by increasing the number of places at which examinations were held, shortening the distances candidates had to travel, and in instances giving the oral and performance tests on the same day as the written examinations approxi-

mately only 64% of the candidates who were admitted to the examinations appeared at the examining centers.

"In connection with the examinations given June 5, 1943, further efforts were made to eliminate the loss of potential personnel. The number of examination centers was increased again, from 24 to 29, and the examinations were given as soon as possible after the closing date of the announcement. In this case the announcement closed on May 11 1943, and examinations were given on June 5, but less than 33% of the persons admitted appeared to take the examinations.

"In an attempt to find out why persons make application for examination and then fail to appear, all of the 177 individuals who failed to appear for the examinations scheduled for June 5, 1943, were contacted, and the results of the survey follows:

Reasons for Not Appearing	Number Responding
1. Have a better position.....	16
2. Change in plans.....	15
3. Illness.....	13
4. Thought chances of appointment not good enough.....	10
5. Out of state or inducted into armed forces of the U. S.....	13
6. Miscellaneous.....	41

"No reply was received from 62 persons contacted, and 7 envelopes were returned marked "Moved, address unknown."

"Even though we have made an earnest endeavor to find out why people make applications to take examinations and then fail to appear, the results obtained thus far have been insufficient to form any justifiable conclusion."

(Report of the Kansas Joint Merit System Council, January 1, 1943, through June 30, 1943.)

### Personnel Officers

"The Civil Service Department is the personnel agency through which all the employment problems of the State clear. No problem can be solved, however, without a thorough understanding of the problem itself. Operating departments are constantly requiring additional personnel and the duties of positions change frequently. These and other personnel problems would seem to require a personnel officer, from the Department of Civil Service, and under its supervision, in each of the operating departments, to the end that all problems may be anticipated, understood and solved promptly. This observation seems elementary."

(Report of the Joint Legislative Committee on the Administration and Operation of the Civil Service System.—New York State Legislative Document, No. 54 of 1943.)

## Costruction Industries Get Push from NY State

To Spend \$1,240,000,000 on New Projects; Planning by Civil Service, Private Engineers

The Postwar Public Works Planning Commission of the State of New York has set up the blueprints for postwar economic reconstruction. The Commission is responsible for encouraging and coordinating the planning of essential postwar public works projects by the State and local government units.

Almost all government units have deferred public construction projects due to the war. Outlays for public works in the decade prior to the war were expended principally by municipalities, which took up 85 per cent of the total. About the same proportion will probably be maintained in the postwar period.

The volume of useful public construction, which it is felt must be undertaken to put the physical plant of the state in proper condition, is estimated to cost about \$1,240,000,000. Plans for these projects will be ready when the legislature gives the "go" signal. Completed plans on which construction could begin almost immediately embrace estimated projects amounting to \$353,605,000.

The deferred public works program includes buildings and parks, highways, thruways, parkways, grade cross elimination, grade cross reconstruction, authorities, housing. These are the State-wide projects.

### Community Program

The 1,600 communities of the state will present a vastly larger program. Over 4,500 applications have been filed with the commission by 450 communities, the majority of them calling upon the state for financial assistance in

project planning. The estimated construction costs covering the applications filed so far account for 1046 sanitation projects; 425 water supply projects; 1228 roads and walks; 342 parks; 485 schools; 440 buildings exclusive of schools; 248 bridges; and miscellaneous projects estimated at 20 million dollars.

### Who Must Approve

When the Commission directs that plans be prepared the Superintendent of Public Works then determines whether it shall be designed by a State, civil service engineer or architect or by a private engineer or architect. The completed plans are only approved by the Commission after review by the Superintendent of Public Works from an engineering or architectural standpoint, by the department concerned from a functional viewpoint, by the Division of the Budget, by the Commission staff to ascertain if the contract is estimated reasonably and conforms with the plan.

## NYC Assn. Chapter Official Visits Friends

Private Laurence Epstein, vice-president of New York City Chapter of the State Association, spent a pleasant morning last week hanging around the office in the State Tax Department where he worked until Uncle Sam called him... Now he's stationed at the New York Port of Embarkation, and can spend his nights at home... His wife, also an employee of the Tax Department is reported delighted at this arrangement...



# State Assn. Gets Assurance That Salary Problems Are Slated For Prompt Action

ALBANY—Institutional employees are assured of early decisions on their appeals for basic salary adjustments under the Feld-Hamilton law through the action taken by State Budget Director, John E. Burton, and Chairman of the Salary Standardization Board, Dr. Newton J. T. Bigelow. This is the Board and Budget's answer to the repeated requests of the Association of State Civil Service Employees for adjustment of pay rates.

Clifford C. Shoro, President of the Association of State Civil Service Employees, accompanied by several members of the Association, conferred with Director Burton and Doctor Bigelow on September 5, following up on the Association's demand of last week that there be an end to delays in the settlement of the wage scale negotiations begun on October 1, 1943.

At the close of the conference, President Shoro announced that the following action to speed results had been agreed upon:

**The Results**  
The five member State Salary Standardization Board, including the two employee representatives, are sitting as a unit beginning Wednesday morning, September 8th, to discuss all questions raised by the

Department of Mental Hygiene, the Budget Division or others with regard to pay scales, classification, maintenance values or other factors involved. Present at the conferences will be technicians of the departments concerned, the Civil Service Department and the Budget Division.

Following the discussions, the Salary Standardization Board will receive recommendations from the Commissioner of Mental Hygiene and will make prompt decisions as to new salary scales for the thousands of positions, including attendants, nurses and other workers, the basic salary scales for which have not been changed for over twenty years.

**Shoro First Declined**  
Mr. Shoro stated that he had been invited to participate in the discussion as a representative of the State Health Department, but had declined because of his position as President of the Association of State Civil Service Employees, whose sub-committees have already appeared before the Salary Standardization Board and presented appeals for definite basic scales based upon the value of the services rendered and sound health and social standards. Representatives of the

Budget, Board and Association expressed gratification and encouragement with the prospect for early decisions. The employees now wait and hope for favorable results based upon their appeals. It is understood that the decisions of the Salary Standardization Board will be forthcoming immediately following a scheduled meeting on September 11th.

### LEGAL NOTICE

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of GINGER FROCKS, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 30th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of J. DEMILTA, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 30th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of THE READER'S CLUB, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 7th day of June, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of SIMON & MARINGER, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 6th day of September, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

BARON'S ROTISSERIE, INC., Notice is hereby given that wine license number R. W. 1023 has been issued to the undersigned to sell wine and beer in a restaurant under the Alcoholic Beverage Control Law at 2499 Seventh Avenue, City, County and State of New York, for on premises consumption, Baron's Rotisserie, Inc., 2499 Seventh Avenue, New York, N. Y.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of IDLA PANTS CORP., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 29th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of BARLEMBLA CO., INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 29th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of G & G FOODS, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 26th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of HOE APARTMENTS, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 23rd day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of MID YONKERS PARKING, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 23rd day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of LIN TRADING CORP., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 24th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

### LEGAL NOTICE

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of ALBERT CORRUGATED CORP., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 23rd day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of CAPSUTO AMUSEMENT CO., INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 21st day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of CAROLYNE MINK RANCH, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 25th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of RICHMOR DRESS CORP., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 31st day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of JASID REALTY CORPORATION has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 30th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of KNICKERBOCKER LUNCHEONETTE, Inc., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 30th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of ALTO MACHINERY & TOOL WORKS, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 24th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of JOHN RAATZ, INC., has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany, (Seal) this 24th day of August, 1944.

Thomas J. Curran, Secretary of State, By Frank S. Sharp, Deputy Secretary of State.

### CITATION

THE PEOPLE OF THE STATE OF NEW YORK by the Grace of God, Free and Independent, to AGNES DAHM, Consul General of Norway, being the person interested as creditors, next of kin or otherwise in the estate of CHRISTIAN DAHM, deceased, who at the time of his death was a resident of Villa Guillermina, La Forestal, P. O. Santa Fe, Argentine, Send GREETING:

Under the petition of the Public Administrator of the County of New York, having his office at Hall of Records, Room 108, Borough of Manhattan, City of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 3rd day of October, 1944, and County of New York, as administrator at half-past ten o'clock in the forenoon of that day, why the account of proceedings of the Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, RON, JAMES A. FOLEY, a Surrogate of our said County, at the County of New York, the 2nd day of August in the year of our Lord one thousand nine hundred and forty-four.

GEORGE LOESCH, Clerk of the Surrogate's Court.

### LEGAL NOTICE

residing at 230 48th St., Brooklyn, N. Y. You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 15th day of September, 1944, at half-past ten o'clock in the forenoon of that day, why the account proceedings of PEARL SAMUELS as executrix and why legal fees of Nathan R. Shapiro of \$400.00 of which \$100.00 has been paid, should not be paid and for leave to sell property located at 475 West 130th St., N. Y. C., for the purpose of paying debts, administration expenses and for distribution, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable James A. Foley, a Surrogate of our said County, at the County of New York, the 31st day of July in the year of our Lord one thousand nine hundred and forty-four.

GEORGE LOESCH, Clerk of the Surrogate's Court.

CITY COURT OF THE CITY OF NEW YORK, COUNTY OF NEW YORK—Maudel Orellana-Cardona, plaintiff, against Victor Orellana C., as executor of the estate of Maudel Orellana Contreras, deceased, defendant.

To the above named defendant: You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or, if the complaint is not served with this summons, to serve a notice of appearance on the plaintiff's attorney within ten days after the service of this summons, exclusive of the day of service, and in case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

Dated July 20, 1944.  
HARRY GOULD, Attorney for Plaintiff, Office and Post Office address: 11 West 42d Street, Borough of Manhattan, City of New York.

To the above named defendant: The foregoing summons is served upon you by publication pursuant to an order of the Honorable Rosco A. Parella, a Justice of the City Court of the City of New York, County of New York, dated August 17, 1944, and filed with the complaint in the office of the clerk of said court, at 52 Chambers Street, New York City, 1944.

HARRY GOULD, Attorney for Plaintiff, Office and P. O. address: 11 West 42d Street, Borough of Manhattan, City of New York.

### LEGAL NOTICE

The People of the State of New York, by the Grace of God free and independent, to MARGARETHA VOLK, WILLIAM VOLK, ELIZABETH VOLK, DE-RODNE VOLK, EDWARD WARREN VOLK, FRANK VOLK, KENNETH VOLK and ROLAND VOLK, WALTER DAVID VOLK, MARGRETA VOLK, all infants over the age of 14 years, being the persons interested as next-of-kin, creditors or otherwise in the Estate of William Volk, deceased.

SEND GREETING: UPON the petition of ELIZABETH SCHMALZ, residing at R.F.D. No. 3, Plainfield, New Jersey, and FRANK VOLK, residing at 39 Fifth Avenue Borough of Manhattan, City of New York, You and each of you are hereby cited to show cause before the Surrogate's Court of New York County held at the Hall of Records in the County of New York, on the 19th day of September, 1944, at half-past ten o'clock in the forenoon of that day.

1. Why the second intermediate account of Elizabeth Schmalz and Frank Volk as trustees under the Last Will and Testament of William Volk, deceased, for the period commencing September 1, 1941 and ending April 30, 1944 should not be judicially settled and approved; and

2. Why the schedule of accounts filed simultaneously with the aforementioned petition should not be denied in compliance with the order of this court dated October 25, 1943; and

3. Why all of the persons aforementioned and all necessary and proper persons should not be cited to show cause why such settlement should not be had; and

4. Why the fees of James J. Cronson, an attorney and counselor at law, should not be fixed and determined pursuant to Sec. 231a of the Surrogate's Court Act in the sum of \$20,000 and why the trustees should not be directed to pay the same; and

5. Why the acts and conduct of the petitioners in connection with the action against Nicholas Volk and Helen Volk should not in all respects be approved and confirmed and why the petitioners should not be discharged of and concerning all of their acts and conduct as executors under and pursuant to the Last Will and Testament of William Volk, deceased; and

6. Why Eberhardt Volk, Elizabeth Schmalz and Frank Volk, as trustees, should not be adjudged the owners of premises 51 Cortlandt Street in the Borough of Manhattan, City of New York; and

7. Why Eberhardt Volk, Elizabeth Schmalz and Frank Volk, as trustees, should not recover judgment awarding to said trustees possession of premises 51 Cortlandt Street, in the Borough of Manhattan, City of New York and why this court should not issue such mandate or order as may be necessary to evict the person or persons in possession of said premises; and

8. Why the court should not instruct the petitioners and Eberhardt Volk, as trustees, concerning the advisability, propriety, necessity and expediency of selling any and all of the real property constituting the corpus of the trust estate.

9. Why the court should not instruct the petitioners and Eberhardt Volk, as trustees, and construe the provisions of the will concerning the power of the trustees to invade the corpus of the trust in order to make the payments of \$9,000 per annum to Margaretha Volk pursuant to Paragraph "SEVENTH," sub division "A" of the Will; and

10. Why the court should not instruct the petitioners and Eberhardt Volk, as trustees, and construe the provisions of the Will concerning the manner in which income shall be payable to the income remaindermen; and

11. Why the petitioners should not have such other, further and different relief as to the court may appear just and proper in the premises.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, Honorable JAMES A. FOLEY, a Surrogate of our said County, at the County of New York, the 11th day of July in the year of our Lord one thousand nine hundred and forty-four.

GEORGE LOESCH, Clerk of the Surrogate's Court.

Even in War-Time  
THE DEWITT CLINTON  
a KNOTT hotel  
is better than GOOD!  
They ALL speak well of it  
John J. Hyland, Manager  
ALBANY, N.Y.

## Albany Shopping Guide

**Hotels**  
HOTEL CAPITOL—Green St.—Just off State St. Special weekly rates. Air-conditioned restaurant. ALbank 4-6171.

**Hobbies**  
AIRPLANES, Stamps, Boats, Railroads Bought and sold. Idylle-Wykie Hobby Shop, 448 Broadway, Albany.

**Schools**  
COMPTONETER—Boroughs or Monroe Machines. Combination typing and calculating. Brush-up courses. Day or evening classes. HURLBURT OFFICE SERVICE, 106 Lark St., Albany 4-5931. Mrs. Edward J. Hurlburt, Director.

**Florist**  
ALBERT'S FLOWER SHOP—Bridal bouquets, funeral designs, beautiful corsages, fresh cut flowers. High quality low prices. 58 Columbia St. (off N. Pearl). Albany 5-0936.

**Optician**  
CHARLES LEVY, OPTICIAN—Modern eyeglasses. 67 State St. (cor. James), State Bank Building, Albany, N. Y. Dial 3-8137.

**For The Ladies**  
TRIXY FOUNDATIONS and Health Supporters. Free fitting analysis at your convenience. CAROLYN H. VAN ALLEN, 45 Maiden Lane, Albany, N. Y. Albany 3-3929

HELEN'S BEAUTY SALON, 123 North Pearl St. (light up)—features permanent waving of the best at reasonable prices. Special courtesy to civil service personnel. Evenings. Dial 5-9433 for appointment.

**New and Used Tires**  
FAT'S SERVICE STATION, 667 Central Ave., Albany N. Y. Battery, Ignition and Complete Lubrication Service. Car washing and Accessories. Day and Night Towing Service. Call Albany 5-9796

**LUMINOUS**  
Lowest Prices • Largest Assortment  
LUMINOUS FLOWERS  
RELIGIOUS FIXTURES  
Complete Stock of Religious Items  
National System Studios  
34 CENTRAL AVE., ALBANY, N. Y.

**WANTED**  
DIAMONDS AND ANTIQUE JEWELRY  
WE PAY YOUR PRICE.  
UNCLE JACK'S LOAN OFFICE  
83 Green St. Albany 4-8033

**MORE MONEY**  
Is What You'll Get  
For Your Car  
See Ray Howard  
ALBANY GARAGE  
Used Car Lot  
MENANDS 3-4233

## Mental Hygiene Pharmacists Organize

The pharmacists employed in the Department of Mental Hygiene have formed a new professional organization for the purpose of improving the status of the hospital pharmacists.

Objectives:  
Establish minimum standards of pharmaceutical service to the institutions.

To provide a nadequate supply of qualified hospital pharmacists for the future by providing training and guidance to assistant pharmacists.

To encourage initiative in the development of pharmaceutical technique.

To prepare professional papers on hospital pharmacy.

To develop closer relationship with the medical profession.

Meetings are to be arranged at which time prominent speakers will be heard and visits to the laboratories of drug manufacturers are to be arranged.

The officers of the new organization are: Chairman, Leo F. Gurry, Marcy State Hospital; Vice Chairman, Carl H. Hugert, Binghamton State Hospital; Secretary, Treasurer, Robert D. Silverman, St. Lawrence State Hospital.

## State Employees Granted Time Off For Holidays

ALBANY—When it will not "result in serious impairment of essential public service", New York State employees will be allowed time-off to observe religious holidays. That was the gist of an order which went, last week, to the heads of all State agencies over the signature of J. Edward Conway, head of the State Civil Service Commission.

State employees who receive time for religious observances will not suffer loss of vacation time accumulated over-time or other time-credits.

"When temporary absence will not result in serious impairment of public service," said President Conway, "it is desirable that opportunity for free exercise of religious worship be fully provided.

"September 18, 19 and 27, 1944, are major Jewish Holy Days; pending establishment of a manual of uniform procedures covering sick leave, leave-of-absence, etc., officers and employees of Jewish faith wishing to observe any or all of the aforementioned holy days may be granted leave without loss of pay, vacation, or accumulated over-time, within the discretion of the appointing officer, and upon prior request.

"The above applies both to temporary and permanent employees. The practice in relation to the compensation of per diem employees shall remain unaffected."

Progress Report On State Exams

Open Competitive

JUNIOR INSURANCE QUALIFICATIONS EXAMINER, Insurance Department: 79 candidates, held January 22, 1944. The rating of the written examination is completed. Investigations of training and experience are completed. Ratings of training and experience in progress.

Rating of training and experience to be done. New York City interviews expected to be held in September. BUSINESS CONSULTANT, Div. of Commerce: 93 candidates held May 6, 1944. Rating of the written examination is completed. Rating of training and experience to be done.

District: 13 candidates, held June 10, 1944. Rating of the written examination is completed. Interviews to be held. PRINCIPAL CLERK, Dept. of Taxation and Finance: 9 candidates, held June 10, 1944. Rating of the written examination is in progress.

What's to Happen With That \$1,700,000 Lump?

PROVISIONAL, TEMPORARY, GET SAME TREATMENT AS PERMANENT EMPLOYEES

ALBANY — Many New York State employees have been wondering what use would be made of the \$1,700,000 lump-sum appropriation in the current State Budget.

Clarification of that point came last week from Charles L. Campbell, Administrative Director, State Civil Service Department. In a memo to "All State Appointing Officers", Mr. Campbell said:

"Subject: Use of the \$1,700,000 lump-sum appropriation in the 1944 Executive Budget.

"This Department has been advised by the Director of the Budget that under an opinion of the Attorney General, dated August 24, 1944, the \$1,700,000 lump-sum appropriation under Chapter 95 of the Laws of 1944, may be used:

"1. To supplement line-item appropriations for positions filled by temporary and provisional employees who are promoted to higher overlapping Feld-Hamilton salary ranges, and

"2. To supplement line-item appropriations for positions filled by permanent employees who are appointed from open-competitive lists to higher overlapping Feld-Hamilton

Salary Ranges.

"In accordance with the statement of the Director of the Budget, temporary and provisional appointees or promotees in higher overlapping grades may receive the same salaries as permanent employees if they meet the same qualifications of permanent employees under the provisions of Section 41 of the Civil Service Law.

"It should be noticed that the lump-sum appropriation of \$1,700,000 is not applicable to accord temporary or permanent employees annual salary increments.

"However, for every purpose that the sum of \$1,700,000 may be used for the benefit of permanent employees, it may be used for the benefit of temporary employees."

Last Week's NYS Eligible Lists

- Promotion, Clerk, Tax and Finance 1 Mann, Helen M. 10 Pettit, Ronald S. 2 Whitaker, Fred A. 11 Brook, Florence 3 Hoyer, Chas. A. 12 Semigran, R. 4 Brady, M. C. 13 Spensley, W. E. 5 Kelly, Jeanne E. 14 McManus, M. A. 6 Pritchard, Gladys 15 Bonvegnia, Nancy 7 Bowers, Alice E. 16 Hennessey, John J. 8 Atkinson, H. M. 17 McCarthy, Jos. T. 9 Atchinson, Helen Promotion, Sr. Lab. Technician, Health 1 Goodrich, Wm. 2 Messmer, Edw. F. Promotion, Chief, Police Dept., Westchester Co. 1 Pinto, Michael V. Promotion, Typist, Health, Excl. Div. Lab. Res. and Insts. 1 McHale, A. J. 14 Tierney, Margaret 2 Dunn, Claire 15 Cox, Helen M. 3 Maul, Kathleen 16 Calogrides, Theresa 4 Sullivan, Mary H. 17 McElveney, M. E. 5 Wood, Anna C. 18 MacAlister, Mary 6 Hopkins, Germaine 19 Berger, Helen 7 Ballato, Rose F. 20 Hull, K. L. 8 McGill, J. 21 Bovey, Katherine 9 Lovelace, Olga L. 22 Hennessey, Mary 10 Cohen, Frances 23 Barien, Mildred W. 11 Szczepkowski, A. 24 Kaplovsky, Alice 12 Carrero, Dorothy 25 McCullom, Mary 13 Curtin, Marilyn J. Promotion, Sr. Lab. Technician, Neurophysiology 1 Rogan, Sophie 2 Immone, Evelyn Promotion, Intermediate Account Clerk, Westchester Co. 1 Caposola, N. P. 5 Kinaman, D. S. 2 Sims, Frances I. 6 Swannagan, Pearl 3 Hoyt, Theron B. 7 Amadio, E. 4 Sangiovanni, M. Promotion, Statistics Clerk, Dept. Labor, Excl. of DPUI 1 Chase, Bernard 5 Metzger, Minnie 2 Levy, Irving 6 Coleman, Dorothy 3 Johnson, Frances 7 Moskowitz, Lillian 4 Cavin, Selma E. 8 Gallo, Jerome P. Promotion, Police Lieut., Village of Turkbou, Westchester Co. 1 Booker, Norman Chief Guard, Westchester Co. Public Welfare Dept., Prom. 1 89097 DePuy, Leland, Hawthorne ... 1 89097 Supervising Probation Officer, Westchester Co., Prom. 1 84138 Berman, Max, Port Chester ... 1 84138 Clerk, Alb. Off., Dept. Health, Prom. 1 88133 Landheimer, H. C. Albany ... 2 87394 Maul, Kathleen M. Albany ... 2 87350 Szczepkowski, Angela, Albany ... 4 87288 Smith, Mary, Albany ... 5 87905 Carriero, D., Albany ... 8 85838 Shapiro, Gertrude, Albany ... 9 85402 Bowman, Mildred G., Troy ... 19 85342 Corbett, Mary, Green Island ... 11 85155 Fried, E. G., Albany ... 12 85141 Borden, Eleanor, Cohoes ... 13 84937 Borey, Katherine, Albany ... 14 84922 Hartigan, Margaret, Watervliet ... 16 84531 Donohue, Ethel, Albany ... 17 84400 Dunn, Claire, Albany ... 18 83990 Herchenroder, Jane, Delmar ... 19 83659 Curtin, Marilyn, Troy ... 20 83183 Miller, Kathleen, Albany ... 21 82901 Lovelace, Olga L., Elmsere ... 22 82945 Kaplovsky, Alice, Chatham ... 23 82732 Keeler, Lena, Troy ... 24 82620 Cramer, H. Elsie, Bensseler ... 25 82145 Parker, Ruth, Albany ... 26 81645 Barten, Mildred, Albany ... 27 81593 Berger, Helen G., Albany ... 28 81587 Blanchard, Alida, Delmar ... 29 81351 Murphy, Anne M., Albany ... 30 81136 Lynch, Agnes, Albany ... 31 80561 Frits, Eula B., Albany ... 32 80738 Cohen, Frances, Albany ... 33 80123 Steininger, Joseph A., Troy ... 34 79929 Ballato, Rose F., Albany ... 35 79794 Moynihan, Louise, Albany ... 36 79655 Shea, John, Delmar ... 37 79004 Sullivan, Mary H., Bensseler ... 1 89528 Typist, Health Div. Labs, Research, Prom. 1 89528 Erickson, Alice S., Albany ... 2 89324 Dasse, Margaret, Albany ... 3 88955 Rudolf, Vera M., Albany ... 4 87759 Rosenber, Sarah H., Bklyn. ... 5 86634 Schulman, Lucille W., Albany ... 6 86328 Lebat, Stella, Bronx ... 7 85553 Bolan, Henrietta, Troy ... 8 84875 Vishner, Minnie G., Troy ... 9 84858 Stewart, Doris C., Cohoes ... 10 83855 Soloff, Lucille, Bronx ... 11 82909 Tepper, Miriam, Bronx ... 12 88755 File Clerk, Alb. Off., Dept. Health, Prom. 1 87836 Smith, Mary T., Albany ... 2 86783 Landheimer, H. C., Albany ... 3 86783 Hewig, Eleanor A., Loudonville ... 4 86798 Tyll, Helen, Troy ... 5 85645 Shapiro, Gertrude, Albany ... 6 85309 Borey, Katherine, Albany ... 7 84619 Lynch, Agnes, Albany ... 8 84408 Corbett, Mary, Green Island ... 9 83927 Herchenroder, Joan, Delmar ... 10 82489 Hartigan, M. M., Watervliet ... 11 82421 Berger, Helen G., Albany ... 12 81698 Frits, Eula, Albany ... 13 81378 Murphy, Anne M., Albany ... 14 80801 Miller, Kathleen, Albany ... 15 80801 Steno., Conservation Dept., Prom. 1 88852 Davenport, Ruth B., Albany ... 2 88738 Matthews, Margaret M., Troy ... 3 85863 Coffey, Alice J., Lowville ... 4 82084 DeLotto, Janet L., Watervliet ... 5 81396 Ramussen, C., Roosevelt, L.I. ... 6 77955 Busch, Hilda V., Fairport ... 7 92670 Clerk, Dept. Commerce, Prom. 1 92670 Burdick, Mary P., Troy ... 2 91668 Cornell, Edith, Albany ... 3 91169 Lynch, Helen A., Castleton ... 4 90239 Saxby, Ruth E., Albany ... 5 87898 Cifarelli, C. C., Woodside ... 6 87884 Bernstein, Gloria, Albany ... 7 86324 Zimmerman, L., Brooklyn ... 8 85984 Oliver, Jane, Albany ... 9 83248 Campbell, Helen, Albany ... 10 83248 Sr. Parole Officer, Div. Parole Exec. Dept., Prom. 1 89625 Robertson, Jeffrey J., Flushing ... 2 87895 Stone, James B., Ossining ... 3 87428 Doud, Walter B., Brooklyn ... 4 86546 Bowering, Benj., Yonkers ... 5 86275 Lanzor, Irving A., NY City ... 6 85944 Harrison, George J., Bklyn. ... 7 85498 Donnelly, Isabel, Brooklyn ... 8 83886 Chaslin, Alfred A., Brooklyn ... 9 83790 Fink, Meyer F., Bronx ... 10 82990 Dist. Supervisor, Westchester Co., Prom. 1 89903 Brod, Mary E., New Rochelle ... 2 87905 Harrington, Margaret, Yonkers ... 3 86948 Swain, M., White Plains, ... 4 86948

State Promotion Examinations

The State Department of Civil Service has announced the following promotion examinations. For complete details and application forms, write to the Civil Service Commission, State Building, Albany or New York City. Enclose a large stamped self-addressed envelope. Refer to the examination number.

9156. Stenographer (3-lb), Buffalo Office, Department of Labor, (exclusive of the Division of Placement and Unemployment Insurance, The State Insurance Fund, and the Labor Relations Board). Salary \$1,200 to \$1,700. One vacancy at present. Closes September 15, 1944.

9157. Stenographer (3-lb), Albany Office, Department of Labor, (exclusive of the Division of Placement and Unemployment Insurance, The State Insurance Fund and the Labor Relations Board). Salary \$1,200 to \$1,700. Closes September 15, 1944.

9158. Office Machine Operator (Addressograph), Albany Office, Administration Bureau, Department of Taxation and Finance. Salary \$1,200 to \$1,700. Closes September 15, 1944.

9159. Tax Research Secretary, Bureau of Research and Statistics, Albany Office, Department of Taxation and Finance. Salary \$2,400 to \$3,000. At present, one vacancy. Closes September 15, 1944.

9160. Supervising Estate Tax Examiner, Transfer and Estate Tax Bureau (Albany Office), Department of Taxation and Finance. Salary \$4,000 to \$5,000. Closes September 15, 1934.

9161. Senior Personnel Technician (Examinations), Department of Civil Service. Salary \$3,120 to \$3,870. Closes September 11, 1944.

9162. Chief, Police Department, Town of Eastchester, Westchester County. Salary \$3,600. Closes September 19, 1944.

9163. Senior Account Clerk, New York Office, Department of Labor (Exclusive of the State Insurance Fund, Division of Placement and Unemployment Insurance, and the Board of Standards and Appeals). Salary \$1,600 to \$2,100. Closes September 19, 1944.

9164. Senior Stenographer, New York Office, The State Insurance Fund. Salary \$1,600 to \$2,100. One vacancy in the Department of Accountants and Finance. Closes September 19, 1944.

9165. Senior Stenographer, New York Office, Public Service Commission. Salary \$1,600 to \$2,100. One vacancy in the New York Office. Closes September 16, 1944.

9166. Senior Clerk (Payroll Audit), New York Office, The State Insurance Fund. Salary \$1,600 to \$2,100. Closes September 21, 1944.

9167. Chief Clerk (Certification), Department of Civil Service. Salary \$3,100 to \$3,850. One vacancy at present. Closes September 15, 1944.

9168. Clerk, Grade 5, Office of the District Attorney, New York County. Salary \$2,100 to \$2,840. Closes September 21, 1944.

9169. Clerk, Grade 6, Office of the District Attorney, New York County. Salary \$2,641 to \$3,420. Closes September 21, 1944.

Full Secrecy Assured in State Written Exams

ALBANY—To add further safeguards to impartial marking of State civil service examination papers a new system has been installed to replace the former method under which a specific identification number was assigned for each examination.

Here is the new plan:

- 1 Candidates place their names and other identifying information on a detachable stub which is part of the examination booklet. Identification material will not appear elsewhere on the examination papers, and candidates will not know their identification number. 2 Before the examination is scored, each stub will be given a number. The number will be placed on the booklet, and the stub detached and sealed in an envelope. 3 Only after the marking of the papers is completed will the envelopes be opened and the examination papers identified.

TO BE SURE YOU GET HIGHEST PRICE For Your Car ANY YEAR OR MAKE SEE OR PHONE DEXTA AT. 9-2998 1st Ave.-97th St., N. Y.

Wendel-Hall Pontiac Co. PAYS HIGHER PRICES FOR USED CARS 1936 to 1942 models. We will give you a postwar new car priority. Will send buyer with CASH 1700 Jerome Ave. (Near 175th St.) TR. 8-3048

CARS WANTED ALL Makes, 1932-1942 TOP PRICES PAID PITKIN AUTO DeSoto - Plymouth Dealer 225 PENNSYLVANIA AVE., BKLYN. AP. 7-6088

CARS WANTED ALL MAKES 1936-1942 Top Prices Paid FIELDSTONE MOTORS New York's Oldest DeSoto, Ply. Dealers BROADWAY at 239th STREET MARble 7-9160

BECOME A PROFESSIONAL HYPNOTIST Increase your earnings—Help others "ENTERTAIN AT CLUBS AND PARTIES" OR "PRACTICE HEALING BY SUGGESTION" We teach you to become expert Low rates. Guaranteed Results. Institute of Applied Hypnotology 1674 BROADWAY, Cor. 52nd St. CIRCLE 7-3450

NEW YORK ELBEE FURRIERS 200 WEST 135th ST. Room 215A NEW YORK ED 4-8300 We specialize in the remodeling of old fur coats.

JOHN EMANUEL Telephone CHickering 4-1010 Fine Furs 205 W. 29th St. New York City Furs Made to Order Remodeling and Repairing 10% Discount to All Civil Service Employees Upon Identification

LALOR SHOES 215 Broadway, New York City Here's good news for you! At last—A shoe that really fits the most important part of the foot... the Bottom. Thousands of men and women in every walk of life find that long hours "on their feet" seem shorter, much less tiring, thanks to the fatigue-free comfort of LALOR SHOES. Remember, the fit is the thing—it combines comfort and appearance. D. J. LALOR

For the Record ABBOTT APPLIANCE & MUSIC has a complete line of the newest records. Radio Dept. will service and repair your radio. Tubes available. 2101 Grand Concourse, Bronx FO 7-4108

USED FURNITURE, PIANOS WANTED HIGHEST CASH PRICES PAID Call or Write MR. MACK 2507 ATLANTIC AVE., B'klyn AP 6-7430

INVISIBLE GLASSES are marvelous for your sight and your appearance! Safe and unbreakable. You'll see better and look better. Have FREE trial fitting. Consultation welcomed 10-8 p.m. daily; 2-4 p.m. Sunday J. H. WILDAY Times Bldg. (42d St.) BRyant 9-3282

MEN'S SUITS SLIGHTLY USED BETTER THAN NEW \$7.50 and Up We Also Buy Pawtucket For Diamonds and all kinds of Jewelry AI's Clothing Exchange 132 Myrtle Ave., off Flatbush Ext. Brooklyn, N. Y. TRiangle 5-0196

WE BUY AT TOP PRICES Complete Apartments, Pianos, Odd Pieces, Rugs, Refrigerators, Comb. Radios, Sewing Machines, etc. FURNITURE At. 9-6486 United Security 8476 Third Ave. LEGAL NOTICE

When Your Doctor Prescribes Call MARTOCCI All Prescriptions Filled by Registered Graduate Pharmacists PRESCRIPTIONS — DRUGS MARTOCCI PHARMACY 7801 13th Ave. Brooklyn, N. Y. Call BEsonhurst 6-7032 Bay Ridge's Leading Prescription Pharmacy



No Ration points Necessary! Largest Selection of All Kinds of FRESH SAUSAGES, BOILED and SMOKED HAM and FRESH PROVISIONS For the past 48 years we have produced only ONE quality—the BEST HENRY KAST, Inc. 277 Greenwich Street, Bet. Murray and Warren Sts., N.Y. 7 Beach St., Stapleton, S. I.

ALL TYPES PIANOS BOUGHT Uprights - Grands - Flaxers - Spinet APOLLO STUDIOS 243 WEST 125th ST., NEW YORK UNIVERSITY 4-8723

Eyes Examined Over 50 Years of Friendly Service Glasses Fitted 46 Flatbush Ave., Brooklyn POPULAR LOW PRICES

FOR BABY'S SAKE Use American Sterilized Diaper Service Sanitary-Sealed Deodorized Hospital Containers AMERICAN DIAPER SERVICE, Inc. City Wide Service 520 W. 27th St., N. Y. C. CH. 4-2328

CASH ON SIGHT FOR ALL PAWN TICKETS PROVIDENT TICKETS OUR SPECIALTY PRICES UP 75% Top Prices Diamonds, Watches, Etc. Responsible Buyers, Room 201 440 W. 42nd. LO 5-8370

ALL CITY, STATE, U. S. GOVT. PAY CHECKS CASHED 25c Up To \$100.00 PARAMOUNT 277 CANAL ST., Nr. Broadway OPEN FROM 9 A.M. TO 4 P.M. 309 FIFTH AVE., Nr. 32nd St.

Help Wanted—Male

**MEN**

Part Time  
Evenings 6 to 10 P.M.  
Light Packing Work

**GOOD PAY**

No Experience Needed  
Clean, Modern,  
Daylight Plant

APPLY IN PERSON  
Monday thru Friday  
9 to 6 P.M.

**Revlon Products Co.**  
619 WEST 54th St., N. Y. C.

**MEN**

No Experience Required

**PACKERS  
COUNTERS  
WASHROOM**

5 DAYS — GOOD PAY  
OVERTIME — VACATIONS  
Other Employee Benefits

**NEW YORK LINEN  
SUPPLY & LAUNDRY**  
352 EAST 62nd ST.  
Corner First Ave.

**WANTED!**

**TEST SET  
TECHNICIANS**

Radio or electrical back-  
ground desirable for build-  
ing and maintaining elec-  
tronic testing equipment

**INSTRUMENT  
MAKERS**

Mechanists or men with in-  
strument making experience  
for building mechanical parts  
for electronic testing equipment.

Apply: Employment Dept.  
Mon. through Sat.  
8:30-4:30

**Western Electric Co.**  
ROOM 400, 4TH FLOOR  
403 HUDSON ST., N. Y. C.

**MEN**

**NO EXPERIENCE**  
MEALS AND UNIFORMS  
FURNISHED

FULL OR PART TIME  
**BAKERS**

**DISHWASHERS  
POTWASHERS**

**PORTERS, Day or Night**

**SODA MEN,  
GOOD APPEARANCE**

**SALESMEN**

6 P.M. TO 1 A.M.

**WAITERS**

9 P.M. TO 1 A.M.

BONUSES—PAID VACATIONS  
PERMANENT POSITIONS

**SCHRAFFT'S**

APPLY ALL DAY  
56 W. 23rd St., N. Y.  
Or Apply 5 to 8 P.M.  
1381 Bway, nr. 38 St.

**PORTERS**

**HORNI SIGNAL  
MFG. CORP.**

73 VARICK ST., N. Y.

Canal St. Station—All Subways

Essential Workers Need Release

**MAN**

Wanted as

Lacquer and Color Mixer  
TO \$35.75 PLUS BONUS  
5 day week 50 Hours

Call CH 4-5059  
Ask for Mr. Saunders

**Help Wanted Agencies**  
A BACKGROUND OF SA-  
TISFACTION in Person-  
nel service since 1910.  
Male and Female Secretaries, Steno-  
graphers, File—Law Clerks, Switch-  
board Operator, BRODY AGENCY  
(Henriette Roden Licensee), 240  
Broadway, BArcley 7-8133 to 8137

Help Wanted—Male

**EXPERIENCED  
WOOD PATTERN  
MAKER**

Ideal working conditions  
Excellent salary

Also

**CORE MAKERS  
FOUNDRY &  
MAINTENANCE  
LABORERS**

Good Postwar Future for All

**COLUMBIA MACHINE  
WORKS**

255 Chestnut St., Brooklyn, N. Y.  
B.M.T. Jamaica Line to  
Crescent St. Sta.

**STOCK MEN**

Permanent Position for  
Men Over 45

40 Hours—5 Day Week  
**NIGHT PORTERS**

Hours 6 P.M. to 3 A.M.

Except Thursday

9 P.M. to 6 A.M.

40 Hours 5 Day Week  
Apply Employment Office

**BLOOMINGDALE'S**  
59th ST and LEXINGTON AVE.  
New York City

**PORTERS**

NIGHTS

Vending Machine Attend'ts

Maintenance Handymen

Messengers

Spray Painters

Model Makers

Modern offices; engineering firm.  
Steady employment, overtime.

**GIBBS & COX**

31 WEST ST., N. Y. C. Rm. 1806

**MEN**

Day and Night Porters  
Full Time

**STOCK MEN**

Full time or 10 A.M. - 2 P.M.  
And 2 P.M. to Closing

**HEARN'S**

74 Fifth Ave., New York City

**MEN**

Shipping Room Helpers  
GOOD PAY—PERMANENT

Full or Part Time

Apply

U.S. Packing & Shipping Co.  
617 WEST 28th ST., N.Y.C.

**MEN**

EARN EXTRA MONEY  
STOCK WORK

HOURS 5-10 P.M. or 6-10 P.M.  
5 NIGHTS A WEEK

**BLOOMINGDALE'S**

59th ST. - LEXINGTON AVE.  
NEW YORK CITY

**Radio Technicians**

for International Point-to-Point  
RADIO communication stations.

Must possess at least 2nd class  
radiotelegraphers license.

Code speed 20 words per minute.  
Assignment outside N. Y. C.

**Radio Telegraphers**

**JR. CLERKS**

We will employ you if you possess  
a knowledge of typing and pro-  
vide you meanwhile with an op-  
portunity to learn radiotelegraph  
operating.

Apply weekdays except Satur-  
day between 10 a.m. and 4 p.m.

Essential workers need release.

R.C.A. Communications, Inc.  
66 BROAD STREET, NEW YORK

**MEN**

SHIPPING DEPT.

40-Hour Week

Plus Overtime

**ANREND COMPANY**

52 Duane St., New York

Help Wanted—Male

Help Wanted—Male

**KEEP 'EM ROLLING**

**Urgent Need to Move  
Service Men and Women**

**THE PULLMAN CO.**

LIMITED EXPERIENCE REQUIRED

**Upholsterers, Electricians, Painters**

NO EXPERIENCE REQUIRED

**Pullman Porters, Laundry Workers  
Car Cleaners and Laborers**

Essential War Workers Need USES Release  
Statement And Consent of The Railroad  
Retirement Board

APPLY

**THE PULLMAN CO.**

EMPLOYMENT OFFICE

Room 2612, Grand Central Terminal, New York City  
Or Railroad Retirement Board, 341 Ninth Avenue, N. Y. C.

**YOUNG MEN  
16-18**

**Of Course You're Going Back to School**

But you can sign up now in one of our  
ROLLER SKATING Squads, and skate  
INSIDE OUR OPERATING ROOMS from  
7 P.M. to midnight, 2 or 3 nights per  
week at 50c per hour.

SKATES FURNISHED

100 VACANCIES

WESTERN UNION

ROOM 400

New York City

60 HUDSON ST.

Interviews daily 9 A.M. to 5 P.M.

On Saturdays to 1 P.M.

P.S. THERE ARE SQUADS FOR GIRLS, TOO—  
3 P.M. TO 7 P.M. ON THE SAME BASIS.

P.P.S. MORNING SQUAD ASSIGNMENTS ARE  
ALSO OPEN TO THOSE WHO ATTEND  
SCHOOL IN THE AFTERNOONS.

**TRANSMITTER WIREMEN**

**MECHANICAL ASSEMBLERS**

For Full Time or Part Time Evenings

GOOD STARTING SALARY

EXCELLENT WORKING CONDITIONS

EXTENSIVE POST-WAR EXPANSION  
PROGRAM SHOULD INSURE PERMA-  
NENT EMPLOYMENT WITH EXCEL-  
LENT FUTURE TO QUALIFIED WORKERS

WMC Rules Observed

Apply Personnel Dept. daily 8:30 A.M. - 5 P.M.

Special evening interviews 6 to 9 P.M.

Wednesday, Sept. 13, Friday Sept. 15

**FEDERAL TELEPHONE & RADIO CORP.**

591 Broad St. Newark, N. J.

Help Wanted—Male

**MEN**

Over 18 Yrs. of Age

To take care of stock in  
large retail apparel store.

**PART TIME**

Daily from 5 P.M. or  
6 P.M. to 10 P.M.

**S. KLEIN**

6 UNION SQUARE  
NEW YORK CITY

Help Wanted—Female

**GIRLS & WOMEN  
NO EXPERIENCE**

FULL OR PART TIME

**BAKERS**

**COUNTER GIRLS**

**PANTRY WORKERS**

**SALAD MAKERS**

**STEAM TABLE**

**DISHWASHERS**

**WAITRESSES**

Full Time-Part Time

Lunch Hours

Also 5 P.M. to 1 A.M.

**HOSTESSES**

**COOKS**

**DESSERT MAKERS**

**FOOD CHECKERS**

**LAUNDRY WASHERS**

**SALESGIRLS**

MEALS AND UNIFORMS  
FURNISHED

BONUSES—PAID VACATIONS

PERMANENT POSITIONS

OPPORTUNITIES FOR  
ADVANCEMENT

**SCHRAFFT'S**

APPLY ALL DAY  
56 W. 23rd St., N. Y.

Or Apply 5 to 8 P.M.  
1381 Bway, nr. 38 St.

**GIRLS - WOMEN**

16 or Over  
NO EXPERIENCE REQUIRED

\$22.44 to Start

5 DAYS — VACATION

Good Working Conditions

Other Employee Benefits

**NEW YORK LINEN  
SUPPLY & LAUNDRY**

352 EAST 62nd ST.  
Corner First Ave.

**JR. CLERKS GIRLS  
WOMEN**

(at least 16 Years of age)

No experience necessary.

Knowledge of typing preferred.

We will employ you in interesting

work, handling

International RADIOGRAMS...

Opportunity meanwhile to learn

Teletype or Radiotelegraph

Operating in our free school.

Apply weekdays except Satur-  
day between 10 a.m. and 4 p.m.

Essential workers need release.

R.C.A. Communications, Inc.

66 BROAD STREET, NEW YORK

Apply weekdays except Satur-  
day between 10 a.m. and 4 p.m.

Essential workers need release.

R.C.A. Communications, Inc.

66 BROAD STREET, NEW YORK

Apply weekdays except Satur-  
day between 10 a.m. and 4 p.m.

Essential workers need release.

R.C.A. Communications, Inc.

66 BROAD STREET, NEW YORK

Apply weekdays except Satur-  
day between 10 a.m. and 4 p.m.

Essential workers need release.

R.C.A. Communications, Inc.

66 BROAD STREET, NEW YORK

Apply weekdays except Satur-  
day between 10 a.m. and 4 p.m.

Essential workers need release.

Help Wanted—Female

**SALESWOMEN**

Full Time  
And 1 P.M. to Closing

**CLERICAL, CASHIERS**

**STOCK GIRLS**

**WRAPPERS**

**SODA FOUNTAIN**

**ATTENDANTS**

5-DAY — 40-HOUR WEEK

No experience necessary.  
We will train you.

**HEARN'S**

74 Fifth Ave., New York City

**TYPISTS**

Part time: evenings 6 to 10 P.M.

GOOD SALARY

**Sears, Roebuck & Co.**

300 W. 31st ST., N. Y. C. 5th Fl.

Interviews to 6:30

**GIRLS WOMEN**

Beginner's Considered

**BILLERS**

**PACKERS**

**CHECKERS**

**STOCK CLERKS**

**ORDER FILLERS**

**GOOD PAY!**

A PERMANENT POSITION  
WITH GOOD FUTURE!

48 Hours Week, Includes

8 Hours Overtime

ONLY 1/2 DAY SATURDAY

Conde Nast Publications,

114 East 32nd St., (10th Floor)

Between Park and Lexington Ave.

**GIRLS &  
WOMEN**

16 YEARS AND OVER

For Stock Work

and Receiving Dept.

DAILY FROM

5 or 6 P.M. to 10 P.M.

Attractive Pay

**S. KLEIN**

ON THE SQUARE, INC.

6 UNION SQUARE

NEW YORK CITY

**WOMEN & GIRLS**

PART OR FULL TIME

LAUNDRY WORK

or

CANDY PACKING

**SCHRAFFT'S**

56 West 23d St., N. Y.

**CANDY PACKERS**

Earn from

55 to 60c per hour

with wage incentive

Day and Night Work

Excellent Working Conditions

Post War

Overtime, Time and Half

Paid Vacation and Holiday Pay

**QUAKER MAID CO.**

80 - 39th ST., BROOKLYN, N.Y.

**GIRLS - WOMEN**

Part Time

Evenings 6 to 10 P.M

Help Wanted—Male & Female

WANTED—MEN AND WOMEN
We need salespeople and stockpeople, receiving clerks, elevator operators, matrons, and day and night porters—full-time and part-time.
We offer a 40-hour week, pleasant working conditions, and congenial and happy surroundings.
Apply all week at the Personnel Office of
OHRBACH'S, INC.
841 Broadway, New York, N. Y.

MEN AND WOMEN
FOR LIGHT FACTORY WORK
CONVENIENT HOURS
NO EXPERIENCE NECESSARY
LOOK FOR BIG WHITE BUILDING
EASILY REACHED BY ALL SUBWAYS
LOOSE-WILES BISCUIT CO.
29-10 Thomson Ave. Long Island City, N. Y.

GIRLS • WOMEN
'160 MONTH
START AS
TOLL COLLECTORS
AT GEORGE WASHINGTON BRIDGE
HOLLAND TUNNEL & LINCOLN TUNNEL
EASY PLEASANT SHIFT WORK
Ages 21-35 Minimum height 5' 2" Physically fit
Weight 115 to 140 lbs At least 2 years high school.
Bring birth certificate and references
APPLY TUESDAY AND WEDNESDAY
September 12th and 13th, after 9:30 A.M.
THE PORT OF
NEW YORK AUTHORITY
111—8th AVE. (15th ST.) N. Y., AUDITORIUM, 15th FLOOR

War Manpower Rulings Must Be Observed
USES — WMC

Help Wanted—Male - Female

MEN
Light Stock Work
40 HOUR—5 DAY WEEK
Also Part Time
Evenings 6 to 10 P.M.

GIRLS-WOMEN
Stock Work
In Women's Fashion Department
\$24.15 Plus Bonus
FOR 44 HOURS
Also Part Time
Evenings 6 to 10 P.M.

TYPISTS
Full or Part Time
Evenings 6 to 10 P.M.
Sears Roebuck Co.
360 W. 31 ST., 5TH FLOOR
Interviews to 6:30 P. M. daily

MEN & WOMEN
for
TRAIN SERVICE
and STATION DEPT.
No experience necessary.
Apply by letter only
HUDSON & MANHATTAN
R.R. CO.
Room 113-E, 30 Church St.
New York 7, N. Y.
Essential workers need
release statement.

Childs
"The Nation's Host"
OFFERS
Employment Opportunities
MEN & WOMEN
experienced & inexperienced
FULL OR PART TIME
DAY OR NIGHT HOURS
Permanent positions for
Cashiers—Hostesses
Waiters—Waitresses
Counter Attendants
Order Cooks—Bakers
Bus Boys
Store Room Men
Pantry Men—Women
GOOD WAGES
Paid Vacations
Meals and Uniforms furnished
Apply daily 9 A.M. to 5:30 P.M.
CHILD'S EMPLOYMENT OFFICE
425 7TH AVE. (bet. 33d-34th Sts.)
OR ANY CHILD'S RESTAURANT

We Refused To Sell
Glasses To Mr. B—!
He was one of the thousands who come to us for an eye examination—he had frequent headaches—thought it might be his eyes.
We refused to sell glasses to Mr. B— because our expert examination showed he didn't need them—BUT—if your vision is faulty... if you're bothered by eyestrain, blurry vision or exceptional eye fatigue, you may need glasses. Our examination will tell you the truth about your eyes. Our staff of expert optometrists will prescribe the proper glasses for you—if you need them! Our own highly skilled technicians will make them up accurately, to fit your needs—at a moderate, honest price!
Don't let faulty vision handicap you in your work! Come in today. Special consideration to Leader readers.
Rudolph Katz
OPTOMETRIST
3819 THIRD AVE., BRONX 51
Jerome 7-5101

Chronic and Neglected Ailments
SKIN and NERVES
KIDNEY — BLADDER
RECTAL DISEASES
SWOLLEN GLANDS
Men and Women Treated
Dr. DERUHA
128 EAST 86th STREET
Above Lexington Ave. Subway Station
Centrally located, easily reached from everywhere
Separate waiting rooms for women
Daily 10-3, 4-9, Sundays 10-2
THOROUGH EXAMINATION INCLUDING BLOOD TEST—\$3.00

For Kind, Sympathetic and Efficient Service
CONSULT
CHARLES W. BRYANT, Director
COMMUNITY
FUNERAL HOME
1899A FULTON ST., BROOKLYN
But., GL 2-5622 Res., GL 5-7537
(Colored Clientele)

JACOB FASS & SON Inc.
ESTABLISHED 1905
Harry Weinstein, Lic. Manager
FUNERAL DIRECTOR
DIGNIFIED SERVICE, REASONABLE RATES, CHAPEL FACILITIES, IN ALL BOROUGHS
24 AVENUE C, N. Y. C.
Day and Night Phone
GR amercy 7-5922

NEGLECTED, CHRONIC AND ACUTE DISEASES
SKIN ITCHING; ECZEMA, BLADDER AND STOMACH AILMENTS; VARICOSE VEINS, RHEUMATISM, PAINS IN THE JOINTS, COLDS TREATED, BLOOD TEST FOR MARRIAGE LICENSE.
CONSULTATION FREE—X-RAY AVAILABLE
MODERATE FEES
DR. A. SPEED 205 E. 78th St. (Cor. 3rd Ave.)
Daily: 10 to 2 & 4 to 8; Sundays 11 to 3—25 Years Practice in Europe and Here
MEDICAL ATTENTION FOR WOMEN:
Reducing, Backache, Inflammation, Nervousness, etc.

DR. H. SCHLISSEL
Dental Surgeon
STAPLETON, 5. I.
380 BAY ST.
Tues., Thurs., Sat., 9 A.M. - 7 P.M.
BRONX, N. Y.
1 EAST FORDHAM RD. SE 3-7640
Mon., Wed., Fri., 9 A.M. - 7 P.M.

PIMPLES
BLACKHEADS
FOAMY MEDICATION
Palmer's "SKIN SUCCESS" Soap is a special soap containing the same costly medication as 104 year proved Palmer's "SKIN SUCCESS" Ointment. Whip up the rich cleansing, FOAMY MEDICATION with finger tips, washcloth or brush and allow to remain on 3 minutes. Amazingly quick results come to many skins, afflicted with pimples, blackheads, itching of eczema, and rashes externally caused that need the scientific hygiene action of Palmer's "SKIN SUCCESS" Soap. For your youth-clear, soft loveliness, give your skin this luxurious 3 minute foamy medication-treatment. At toiletry counters everywhere 25c or from E. T. Browne Drug Company, 127 Water St., New York 5, N. Y.

CHRONIC AILMENTS
MEN AND WOMEN
STOMACH, SKIN AND NERVES'
HEMORRHOIDS & other RECTAL DISEASES, KIDNEY, BLADDER, STOMACH DISORDERS, CHRONIC ULCERS, GENERAL WEAKNESS, LAME BACK, RHEUMATISM, X-RAY, BLOOD AND URINE EXAMINATIONS ASSURE CORRECT DIAGNOSIS AND PROPER TREATMENT.
All Chronic Diseases Treated
—FEES ARE MODERATE—
Medical Examination \$2
Dr. ZINS
110 East 16 St., N. Y.
Near Union Square
Hours 9 a.m. to 7 p.m. Sun. 9 to 2

CHRONIC DISEASES
of NERVES, SKIN AND STOMACH
Kidney, Bladder, General Weakness, Lame Back, Swollen Glands.
PILES HEALED
Positive Proof? Former patients can tell you how I healed their piles without hospitals, knife or pain.
Consultation, Examination & Laboratory Test \$2
X-RAY AVAILABLE
VARICOSE VEINS TREATED
MODERATE FEES
Dr. Burton Davis
415 Lexington Ave. Corner 43rd St. Fourth Floor
Hours Daily: 9 a.m. to 7 p.m., Thurs. & Fri. 9 to 4 Only, Sun. & Holidays 10-1

MR. FIXIT

Clockwork
KEEP IN TIME! Have your watch checked at SINGER'S WATCH REPAIRING, 189 Park Row, New York City. Telephone Worth 2-3271

Patent Attorney
GEORGE C. HEINICKE—Registered in all States. Have you an idea or invention that should be patented? Come in and talk it over at no cost to you. Open 10 A.M. to 4 P.M. 147 Fourth Ave., Room 329, N. Y. C. Tel.: ALgonquin 4-0686.

Piano Tuning
EXCELLENT, RELIABLE tuning—\$3. Repairing, reconditioning, reasonable. Go any distance. References: Hunter College, Bd. of Educ. JOSEPH ALFREDGE, 329 72nd St., Brooklyn, SH 4-4753.

Typewriters
TYPEWRITERS, adding, calculating machines Addressographs, mimeographs Rented, Bought, Repaired, Sold, Serviced. Wormser Typewriter and Adding Machine Corp., 95E Broadway at 23 St. AL 4-1772.

Carpets
USED CARPETS, BROADLOOMS, Rugs, Stairs Linoleum, Rubber Tile, Carpet Cleaning, Bought and Sold, 147 West 23rd—CHelsea 2-9707—3768.

Auto Service
A. L. EASTMOND, formerly of 37 W. 144th St., is now located at 306-S W. 149th St., nr. 8th Ave., and offers his old customers and friends the same reliable collision and towing service. ED. 4-3230.

Radio Repairs
FOR GUARANTEED RADIO REPAIR Service, Call GRam. 3-3095. All makes. Limited quantity of all tubes now available. CITY-WIDE RADIO SERVICE, 50 Second Ave. (Nr. 3rd St.)

Scientific Rug Cleaning
ORIENTAL AND DOMESTIC RUGS CLEANED and Shampooed. If it's your rug or carpet, call MO 2-4501, Carroll, 80 St. Nicholas Ave., NYC. at 1141 1/2 St. Free Storage until Sept. 1st.

MISS & MRS.

Beauty Culture
The BEAUTY Bar, Specializing in all Branches of Beauty Culture Expert Operators, M. Smith, Prop., 203 West 145th St., Aud. 3-8085

JOLA WHITE, Proprietor of The Washington Beauty Salon, formerly of Washington, D. C., is now established at 754 East 165th St., Bronx. Opportunity for two operators. DAYton 3-8308.

HAITH'S BEAUTY SALON, located at 2434 Eighth Ave. (bet. 130th & 131st Sts.), offers the finest in Beauty Culture. All systems. Closed Tuesdays. Tel. AU 3-9245 for appointment. Lena Haith, Prop.

AFTER HOURS
MARRIAGES ARE NOT MADE IN HEAVEN! Introductions arranged CAREFULLY. Call Mr. Chauncy, VO. 5-0044.

SOCIAL INTRODUCTION SERVICE opens new avenues to pleasant associations for men and women. Responsible, dignified clientele. Non-sectarian. Personal introductions. Confidential. MAY RICHARDSON, 36 W. 39th (Central Park So.) PLaza 8-2345, 10 a.m. to 8 p.m. daily and Sunday.

ARE YOU FRIENDSHIP OR MARRIAGE MINDED? Investigate my Method of Personal Introduction. Finest references and recommendations. CONFIDENTIAL Service. Helen Brooks, 100 W. 43d St., WI 7-2439.

A PUBLIC SERVICE—Meet new friends; men-women, all ages, non-sectarian; thousands new members; oldest internationally known organization; offices in Hotel Westworth; Daily-Sunday, 12-8, Clara Lane, Contact Center, 50 W. 47th, BR 9-8043 or send stamped envelope for particulars.

READER'S SERVICE GUIDE

WHERE TO DINE

EAT AND MEET at the RED BRICK RESTAURANT, 147 E. 51st St. Enjoy "Home Atmosphere." Good Food—The Way You Like It. Sorry—Closed Saturday & Sunday.

FREE TEA CUP READING. Hedy's Tea Garden, Tea and Cookies 35c. Weekdays 11:30 A.M. to 9 P.M., Sat. & 11:30 to 9 P.M. 461 East Tremont Ave. Near Crotona Thea. 1 flight up.

VIRGINIA RESTAURANT, 371 West 119 St. (Between St. Nicholas and 8th Ave.), serves delicious dinners. UN. 4-8860, Mary Abernathy, Prop.

MRS. BROWN'S, YOUR FAVORITE eating place, is now located in its own spacious establishment—opposite the Old Stand, 2415 Seventh Avenue, N. W. corner 141 St. Specializing in southern home cooking.

Bar-B-Q
BARONS BAR-B-Q ROTISSERIE. Famous for tastily cooked foods. Breakfast, luncheon and dinner. Serving a la carte, 2499 7th Ave. (Next to Roosevelt Theater.)

MERCHANDISE WANTED

CASH PAID IMMEDIATELY for Pianos and Musical Instruments. TOLOHN, 48 E. 8th St. AL 4-6917.

SILVERWARE FLAT and HOLLOW. Urgently needed. High prices paid. J. Slovis 149 Canal St. WA. 8-0000.

EVERYBODY'S BUY

Clothing
HARLEM FUR EXCHANGE—Buys, Sells, Exchanges Furs. Storage, Insurance, Clean, Glaze, Remodel, Restyle. New coats, individually styled. Phone Ed. 4-6646 or visit 2228 Seventh Ave. (131 St.)

NEW AND SLIGHTLY USED SUITS and Top Coats. Such standard brands as Bonis, John David, Kuanriest Clothes. All 3-piece suits, \$16.50 to \$23.50 for all sizes and shapes. Grand Clothing Co., 519 Lenox Ave., Bet. 135 & 136 Sts.

PAY A VISIT TO THE BORO Clothing Exchange, 39 Myrtle Ave., Bklyn. We carry a full line of men's, women's and children's clothes of the best advertised brands. All dry cleaned and pressed for just a fraction of their original cost. Write for Catalog C. Easy to reach by all cars, and buses and subways.

TAUB'S MEN'S Clothing Shop, new and slightly used. Pants to match. We buy and sell used clothing. Suits and coats from \$5 up. Quality brands, 500 W. 42 St.

Thrift Shop
BEAT THE RISING PRICES! Buy Quality Merchandise at Bargain Prices. Clothing for men, women, children. Home furnishings, novelties. THE TIPTOP, 29 Greenwich Ave. WA. 9-0533

Beauty School

ALMANELLO (Alma Grant Founder) Terms very reasonable. Call, phone or write for particulars, 3157 Seventh Ave. (nr. 125th St.) UN. 4-9266.

Tires

TIRE-TIRES-TIRES—Have them Recapped, Rebuilt, Retreaded and Vulcanized by Experts at the RIVERSIDE TIRE SERVICE 270 9th Ave., Longacre 3-8304

Specialty Shop

NOW OPEN—TITO'S Specialty Shop, 3752 Eighth Ave (near 140th St.), ED 4-6981. Full line of Ladies' Hosiery, Lingerie, Dresses, etc.

Dogs for Adoption

RED SETTER, English Setters, Collie Pups, Toy Spitz, Fox Terriers, Poodle, Spaniel, Pomstranean, Hounds, Spitz, Police Dog and Police Puppies, Chow and Collie, Little Home for Friendless Animals, Inc., East Islip, N. Y. Phone Islip 1259

Live Chickens

For Good Health, buy live chickens and fresh eggs at Rifkin Live Poultry Markets Inc. Broilers, fryers, 40c lb. Cleaned and dressed. Special prices to churches, Social functions.

154 West 145th St. ED 4-6725 new branch 2142 Madison Ave. AU 3-4864

Secretarial Services

Typing, mimeographing, multigraphing, mailing, printing and advertising. Full and part time typists and stenographers available. University 4-3170.

Household Appliances

REFRIGERATORS, PIANOS, RADIOS, WASHING MACHINES—Highest prices paid. Boro Trading Co. Dickens 2-9385.

Business Machines

FOR SALE! Stenotype Model A including study manuals. Perfect condition. \$40. Gramercy 3-2568. Mrs. Antman, c/o Zuckerman, 711 Ocean Ave., Bklyn.

Household Necessities

SUBSTANTIAL SAVINGS, GIFTS—all occasions. Also appliances: alarm clocks, juicers, etc. FOR SMALL gift shops. Unique personalized plan. Small lots wholesale. Municipal Employees Service, 41 Park Row.

Mexican Arts

MEXICAN ARTS-CRAFTS, Las Novedades 87 Christopher St. (Village), 11:00 A. M. to 11:00 P. M.

HEALTH SERVICES

Dentists

DR. S. GLOUBERMAN, 1505 Townsend Ave., near Mt. Eden Ave., Bronx Tel. TRemont 8-9758. (Formerly at 23 East 170th St.)

Optometrist

EYEGLASSES—As low as \$7, which includes thorough examination and first quality lenses and frames. Dr. A. H. Hansen, Optometrist, 119 E. 89th St., New York City, LEXington 2-4996. Hours 10 A. M. to 8 P. M.

Druggists

SPECIALISTS IN VITAMINS AND Prescriptions. Blood and urine specimens analyzed. Argold Drug Co. prescriptions to Sept. 15, 1942 refilled on our premises. Notary Public, 15c per signature. JAY Drug Co., 305 B'way. WO 2-4736.

Masseur

Louis Watten, Licensed Masseur, Lic. No. 370795, Residence Service. Medical massage. DAYton 3-6639, 1091 Trinity Ave., Bronx. Office Hours 4-9 P.M.

Convalescent Homes

CONVALESCENT & CHRONIC cases; Swedish massages and medicated baths; nurses; day-night; diets; spacious grounds; reasonable rates. PARKER SANATORIUM, 49 Waring Pl., Yonkers, N. Y. Yonkers 3-8887.

Bald Heads

CLARENCE GREEN'S MIRACULOUS DISCOVERY restores hair to bald heads; age or condition of baldness does not matter; Roots don't die. For particulars call, phone, Clarence Green, 64 Bradhurst Ave. (Cor. 145th St.), N.Y., AU 9-0745.

Scalp-Hair Treatments

EDITH BRADLEY gives scientific scalp and hair treatments in your home. Over 20 years experience in New York, Paris. Free consultation. Call JA 9-9178.

### Seen and Heard In Vet Agency

WITHIN the next few weeks Vets will set up another service for veterans at 2 Park Avenue. This division, which is being rushed to completion, only four months after the passage of the "G. I. Bill of Rights," will be headed by Herbert Hutson, formerly known as the Corridor Commando of 346 Broadway. The Civil Service Commission is now recruiting personnel for this new division at 641 Washington Street and 346 Broadway.

WORLD WAR II Veterans in Direct are now setting up another Veterans group . . . some of the veterans have seen service overseas . . . Chief Assistant to Hutson is quite a terror to some of the personnel on procedure . . . she received a Caf 5 recently . . . Herbert Siefert, Adjustment & Refund, Assistant to the Chief, takes daily journeys to the War Department for Allotment and Discontinuance Information . . . Some of the Big Chiefs at Vets are going into huddles about the recent promotions that came through, some of them are smarting over the fact that they were "not done right by" . . . Gripes run at high levels, too . . . Chief Healey (Chester, the personality boss) still is putting the "fear of God" into some of the newer personnel according to complaints received here . . . Here is an interesting piece on what happened at Vets, any similarity to persons actual and living is fully intended. Two Vet employees were promoted, one two weeks ahead of the other. When rating period came up, one received an Excellent, the other a Very Good. The Chief was asked "How come?" and she answered that the employee was not long enough in the grade!

### Accountants In Sales Tax Office Await Promotion

Nine junior accountants in the Sales Tax Division of the NYC Comptroller's Office are practically promoted to Accountant at \$2,461, but they're waiting for some red tape to be unmeshed. The nine are on the tail end of a promotion examination list. A recent open-competitive test resulted in a list of 81 candidates for Accountants jobs and the promotion list must be used up before the open-competitive list can be used.

The vacancies are there, but Budget Director Thomas J. Patterson asked for a survey to be made before he approves the certifications to fill the jobs. He wants to know how many men on the open competitive list are now in City service, and some other facts.

It is hoped at the Comptroller's Office that the promotions and new appointments will be O.K.'d by the end of this week.

### NYC Civil Service Commission Being Streamlined

Another step in the "streamlining" of the NYC Civil Service Commission to prepare for the expected post-war boom was taken last week, when Samuel Galston, Executive Director, announced the new setup of the Commission's Examining Division.

The following were designated as heads of the various examining bureaus: S. W. Mosher, Engineering Examining Bureau; F. H. Hedin, Transit Examining Bureau; L. L. Whitney, General Examining Bureau "A"; J. J. Flannely, General Examining Bureau "B"; P. E. Hagerty (who recently returned from the Office of the Borough President of Manhattan), General Examining Bureau "C"; B. Steinberg, General Examining Bureau "D"; S. M. Stern, General Examining Bureau "L"; P. M. Brennan, Medical and Physical Examination Bureau.

### Office of Printing Control May Be Set Up by U. S.

WASHINGTON—A bill that its sponsor claims will save government \$100,000,000 in paper costs was introduced by Rep. Edward H. Rees (R., Kansas).

It would establish an Office of Printing Control in the Treasury Department with a director and three assistant directors to head up a departmental printing branch, field printing branch, and a forms and publication standardization branch.

# Amusement World

by I. RICHARD BURSTEN

It was Arthur H. Schwartz, New York State campaign manager for the GOP who convinced movie-magnate S. Skouras to head one of the Dewey committees. Schwartz is his lawyer. . . . New on the movie scene is the gay M-G-M musical "Meet The People," which has a movie-wise cast in Lucille Ball, Dick Powell, Virginia O'Brien, Bert Lahr, "Rags" Ragland and June Allyson.

"Meet The People" is holding forth at Loew's State, where the in-person show is headlined by Vaughn Monroe and his Orchestra. Ditto for Paramount's top thriller, "Double Indemnity" which co-stars Barbara Stanwyck, Fred MacMurray and Edward G. Robinson. The new film is showing at the Paramount Theatre.

"Arsenic and Old Lace" with Cary Grant is holding its own at the New York Strand. The stage show features Charlie Barnet and his Orchestra. . . . "The Doughgirls" which has lovelies Ann Sheridan, Alexis Smith, Jane Wyman and Irene Manning in it continues at the Hollywood Theatre. . . . Don Ameche and others are winning laurels in "Wing And A Prayer" which is playing at both the Globe and Gotham Theatres. . . . "Till We Meet Again" with Ray Milland and



DICK POWELL "Meet The People," the latest M-G-M musical now playing at Loew's State has Dick Powell in a starring role.

Barbara Britton continues at the Rivoli. . . . "Hollywood Canteen" the Warner Bros. all-star musical will be that company's first 1945 release.

### Two Changes Made In Clerk Grade 4 Ratings

Two changes in ratings on the Promotion to Clerk, Grade 4 list were made by the NYC Civil Service Commission last week.

Harris Perlis, Department of Correction, had his grade raised to 90.25 instead of the 89.25 which he originally received. The Commission explains that in examining the service record of Mr. Perlis, it was found that he hadn't received credit for a year's service as Bookkeeper in the Department of Finance. Adding the extra credit increased his rating by one point.

Bartholomew J. Caffrey lost credit when his mark was lowered from 75.25 to 74.75. Re-examination of his service rating report showed that he had been on leave for the greater part of the year ending March 31, 1943, and that he was only entitled to half credit that year.

**Zimmerman's Hungaria**  
AMERICAN HUNGARIAN  
163 West 46th St., East of Bway.

**Alma's TEA ROOM**  
773 Lexington Ave. N. Y. C.

**HARBOR REST**  
SEA FOOD HOUSE, Inc.  
NEW MANAGEMENT  
Famous for SHORE DINNERS • LOBSTER STEAK • CHOPS • CHICKEN  
Wines and Liquors  
Catering to Parties and Conventions  
On the Bay—E. 116th St. & Beach Channel Dr.  
Rockaway Park Free Parking BELLE HARBOR 5-0777

**Plymouth RESTAURANT**  
103 HENRY STREET 65 CLARK STREET  
FORTIFY YOURSELF to meet the hardships of war with good wholesome vitamin-bursting food at sensible prices. Regular Luncheon and Dinner, Bar and Cafe. Also a la Carte. Air Conditioned.  
Bar and Grill . . . Serving the Finest Ice  
**THIRD AVENUE RENDEZVOUS**  
(Formerly B & K Bar & Grill)  
Wines - Liquors - Beers  
Your Genial Hosts — C. HOOPER and A. WEEKS  
3277 THIRD AVENUE, Cor. 146th Street NEW YORK CITY

**ELSIE'S DINING ROOM**  
For the FINEST FOODS . . . Strictly Home Cooking  
—Special Catering to Clubs—  
For Reservations Tel. WAdsworth 3-9502  
975 ST. NICHOLAS AVE. Bet. 159TH & 160TH STREETS  
ELSIE TAYLOR, Proprietor

**"The Biggest Small Program on the Air"**  
Listen This Sun. Nite to TOM MURRAY  
Send FREE SMOKES to the SERVICE  
SUNDAY NIGHTS: 11 to 12 M.  
**"VOICE OF THE SERVICE" HOUR**  
Station WHOM — 1480 on Your Dial  
SPONSORED BY **Post Jewelers**  
427 North Ave. Ext. BROOKLYN, N. Y.



EDWARD G. ROBINSON Mr. Robinson can be seen at the New York Paramount in the new Paramount picture thriller, "Double Indemnity."

**RADIO CITY MUSIC HALL**  
Showplace at the Nation  
ROCKEFELLER CENTRAL  
STARTS THURSDAY, SEPTEMBER 14  
A rollicking romance . . . original, refreshing . . . all in fun and fun for all.  
Gary COOPER Terese WRIGHT  
In INTERNATIONAL PICTURES  
**"CASANOVA BROWN"**  
Frank MORGAN • Anita LOUISE  
Distributed through  
RKO Radio Pictures Inc.  
ON THE GREAT STAGE  
"MATURE ALBUM"—Gay, melody-filled reflections from operetta and dance . . . produced by Russell Morlet . . . with The Rockettes, Choral Ensemble, Corps de Ballet and Music Hall Symphony Orchestra, direction of Erno Rapee.  
First Mezzanine Seats Reserved in Advance  
PHONE CIRCLE 6-4800

**ADVENTURE IN BOKHARA**  
An Arking Romance  
EXTRA  
Moscow Melodies  
3rd and Final Week!  
AIR-CONDITIONED  
**STANLEY** 7th AVE. bet. 42nd & 41 St.

**"Stunning Show. A Corker!"**  
Croscher, Times  
Darryl F. Zanuck's  
**WILSON**  
A Technicolor  
A 20th Century-Fox Picture  
ON STAGE FRED WAKING and HIS PENNSYLVANIANS  
**ROXY** 7th Ave. 50th St.  
Come Early! BOOKS OPEN 9 A.M.  
Feature starts 9:30 A.M., 12:05 P.M., 3:45 P.M., 6:55 P.M., 10:05 P.M.

PARAMOUNT PRESENTS  
Fred MacMurray Barbara Stanwyck  
Edward G. Robinson  
**"DOUBLE INDEMNITY"**  
Porter HALL • Jean HEATHER  
Byron BARR • Richard GAINES  
John PHILLIPS  
in person  
the **ANDREWS SISTERS**  
THE TOP TRIO OF THE NATION  
plus PAT HENNING, MACK & BERNARD and BERNADINE STEWARD  
EXTRA **MITCHELL AYRES**  
and his CBS ORCHESTRA  
**PARAMOUNT** TIMES SQUARE  
Buy More Bonds

M-G-M presents  
**RONALD COLMAN**  
**KISMET**  
IN TECHNICOLOR  
**MARLENE DIETRICH**  
COOL ASTOR  
11th Ave at 45th St.  
Continuous Performances • Popular Prices  
SHOWS OPEN 9 A.M.

**"O.K. JAPS! C'MON OUT AND FIGHT!"**  
**WING AND A PRAYER**  
The Story of Captain  
Don Ameche • Dana Andrews • William Wyler • Richard Widmark  
Charles Clifton • Sir Cedric Hardwicke

**CARY GRANT**  
FRANK CAPRA'S  
**"Arsenic And Old Lace"**  
WARNER HIT!  
in person  
**CHARLIE BARNET** AND HIS ORCHESTRA  
WEST & LEXING  
Extra! **BUY BONDS!** **Strand** B'way & 47th St.

ANN SHERIDAN • ALEXIS SMITH • JACK CARSON  
JANE WYMAN • IRENE MANNING • EVE ARDEN  
CHARLIE RUGGLES  
IN WARNER BROS. HIT  
**"THE DOUGH GIRLS"**  
CONTINUOUS AT POPULAR PRICES  
B'WAY AT 51st ST. **HOLLYWOOD**

# Government Openings

This is general information which you should know about United States Government employment. (1) Applicants must be citizens or owe allegiance to the United States; (2) Applicants must be physically capable of performing the duties of the position and must be free of defects which would constitute employment hazards. Handicapped persons who feel their defects would not interfere with their ability to perform the duties of the positions, are urged to apply. (3) Veterans preference is granted to honorably discharged members of the armed services. Wives and widows of honorably discharged veterans are also entitled to consideration for preference benefits; (4) Appointments are made under war service regulations, which means they will generally be for the duration of the war and in no case will extend more than six months after the war's end; (5) Persons now employed in essential occupations must receive statements of availability in order to be eligible for Federal jobs. An offer of a position will be accompanied by instructions advising what steps to take in order to secure the necessary clearance; (6) unless otherwise noted, application forms are available at the Second Regional Office, Federal Building, Christopher & Washington Streets, New York 14, New York.

**ELEVATOR OPERATOR**  
\$1,620 a year, including overtime pay.  
In accordance with the Veterans' Preference Act of 1944, competition in this examination is restricted to persons entitled to military preference as long as sufficient preference eligibles are available. Persons not entitled to such preference may file applications but will not be certified until such action becomes necessary by reason of lack of sufficient preference eligibles.

**I. Duties.**  
Under supervision, elevator operators run electric or hydraulic passenger or freight elevators and perform related duties as required.

**II. Salary and Hours of Work.**  
The standard Federal workweek of 48 hours includes 8 hours of required overtime. For the position described in this announcement, the pay is as follows: basic salary, \$1,320 a year; overtime pay, \$300 a year; total salary, \$1,620 a year or \$135 a month.

All basic salaries are subject to a deduction of 5 percent for retirement purposes.

**III. Experience Needed.**  
Applicants must have at least three months of experience in the operation of electric or hydraulic passenger or freight elevators. Credit will be given for all valuable experience of the type required, regardless of whether compensation was received, or whether the experience was gained in a part or full time occupation. Such experience will be credited on the basis of time actually spent in appropriate activities.

**IV. Basis of Rating.**  
No written test is required. Applicants' qualifications will be judged from a review of sworn statements as to their experience and on corroborative evidence secured by the Commission. Statements concerning qualifications will be verified by the Commission. Exaggerations or misstatements will be cause for disqualification or later removal from office.

Service appointments. Such appointments generally will be for the duration of the war and in no case will extend more than 6 months beyond the end of the war.

6. Appointments in the Federal service are made in accordance with the War Manpower Commission policies and employment stabilization programs. This means generally that persons employed in certain activities or occupations may be required to obtain statements of availability from their employers or from the United States Employment Service before they can be appointed. An offer of Federal appointment will be accompanied by instructions as to what steps the person must take to secure necessary clearance. Statements of availability should not be secured until offer of appointment is received. Applications are not desired from persons engaged in war work unless the position applied for requires the use of higher skills than the worker is using in his present employment.

7. Veterans Preference. Preference in appointments (including the addition of extra points to earned ratings) is given under certain conditions to ex-service men and women; to unmarried widows of deceased ex-service men; and to wives of such disabled ex-service men as are disqualified for appointment because of service connected disability. In rating the experience of a preference applicant, the time spent in the military service will be regarded as an extension of the time spent in the position he held when he entered such service. The veteran on whose service a preference claim is based must have been honorably separated from the military service.

When you have spotted the job that suits you, do down to the office of the Civil Service Commission, 641 Washington St., New York City. Remember that you'll get about 21% more than the salary listed because of overtime pay. And you'll need a certificate of availability if you're now engaged in an essential occupation.

**ACCOUNTANTS (\$2600 to \$6500, Incl.):**  
Commercial Cost, Fiscal, Chief.

**ADVISERS (\$3000 to \$5600 Inclusive):**  
Recreational, Civilian, Technical.

**ADMINISTRATIVE ASSISTANTS (\$2600 to \$3200, Inclusive):**

**AGENTS (\$2600 to \$4600 Inclusive):**  
Purchasing, Plant, Special.

**AIDE (\$1200 to \$2300, Inclusive):**  
Laboratory, Physical Science, Conservation, Engineering, Allowance, Photographic.

**ANALYSIS (\$2000 to \$5000, Incl.):**  
Statistical, Cost, Administrative, Marketing, Management, Corporate, Classification, Pictorial, Budget, Research, Procedural, Principal Cost, Depot Operations.

**ARCHITECT (\$3800).**

**ASSISTANTS (\$1320 to \$3600 Inclusive):**  
Employee Relation, Passenger Traffic, Service Training, Laboratory Attendant, Asst. Laboratorian, Reentgenology.

**AUDITORS (\$2000 to \$3800, Inclusive):**  
Principal, Cost, Construction Cost, Commissary.

**BACTERIOLOGIST (\$3000 to \$2600, Inclusive):**  
Jr., Assistant.

**CHEMIST (\$2000 to \$3200, Inclusive).**

**CHIEFS (\$2600 to \$3200, Inclusive):**  
Storage Section, Routing Unit, Personnel.

**CLERKS (\$1800 to \$2300 Inclusive):**  
Law, Chem, Warfare Mats., In-Service Training, Film Editor, Fiscal Accounting, Editorial (French), Principal Auditing, Shipping & Receiving, Freight Rate, Commissary, Accounting, Supervising, Chief, Personnel, Planning, Troop Embarkation, Construction Cost Auditor, Censorship Translation, Editorial, Storekeeper Gauger.

**CONSERVATIONIST (\$2000 to \$2600, Inclusive):**  
Soil.

**CONSULTANT (\$10.00 to \$25.00 Per Day & \$2000, Inclusive):**  
Expert, Technical Trainee.

**CO-ORDINATOR (\$2600):**  
Material.

**COUNSELOR (\$2000 to \$3500, Incl.):**  
Employee.

**DESIGNER (\$2000).**  
Tool.

**DIRECTOR (\$3000 to \$3200, Inclusive):**  
Training.

**DRAFTSMAN (\$1320 to \$2000 Incl.):**  
Engineering, Trainee, Illustrative, Set Designer, Statistical.

**EDITOR (\$2600 to \$3200, Inclusive):**  
Technical, Film.

**ENGINEERS (\$2000 to \$4000 Incl.):**  
Mechanical, Sprinkler, Electrical, Material, Principal Lubrication, Safety, Production Security, Construction, Aeronautical, Hydraulic, Chemical, Welding, Exhibits, Gase Designer, Studio Control, Production, Mechanical, Commodity.

**ESTIMATOR (\$2900).**  
Materials.

**EXAMINER (\$2.07 to \$4500 Inclusive):**  
Rating Trainee, Pre-Examiner, Final, Tariff Rate, Clothing & Textile.

**EXPEDITER (\$2000).**

**EXPERT (\$3000):**  
Watch.

**FOREMAN (\$86 P. H.).**  
Jr.

**GEOLOGIST (\$2000 to \$3000 Incl.):**

**HELPER (\$2.07 to \$440, Inclusive):**  
Mechanical Gage Checker, Laboratory, Cutters.

**HYGIENIST (\$1000):**  
Dental.

**ILLUSTRATOR (\$1020 to \$2600, Incl.):**  
Artist.

**INSPECTORS (\$1440 to \$4400 Incl.):**  
Engineering Materials, Textiles, Ordnance Materials, Radio, Supplies & Equip., Materials, Administrative Proc., Subsistence (Coffee), Paper & Paper Prod., Mechanical Air Carrier, Transp. Equip., Subsistence, Tire Clothing, Plant Quarantine, Safety, Construction, Electrical, Shipyard, Tool & Gage, Shipbuilding, Heavy Equip., Chemicals, Procurement, Marine, Rail, Oil, In-Bound-Property Section.

**INTERVIEWER (\$1000):**  
Employment.

**INVESTIGATOR (\$2300 to \$3000 Incl.):**  
Criminology, Junior.

**LIBRARIAN (\$1800).**

**MANAGER (\$3200 to \$5800 Inclusive):**  
Traffic, Real Estate.

**METALURGIST (\$2000).**

**NEGATIVE CUTTER (\$2000 to \$3200, Inclusive).**

**NEGOTIATOR (\$3800 to \$6000, Incl.):**  
Contract Termination.

**NURSE (\$516.00 to \$1800, Inclusive):**  
Student, Head, Graduate.

**OFFICERS (\$2000 to \$5600 Inclusive):**  
Administrative, Priority Control, Radio Program, Personnel, Sales, Property & Supply, Field Property, Assistant Regional, Property Disposal.

**OPERATOR (\$1440):**  
Projector.

**PHOTOGRAPHER (\$1800 to \$3600 Incl.):**  
PHYSICIST (\$3200).

**PROJECTIONIST (\$1440 to \$2000, Incl.):**  
Motion Picture.

**PROPERTY MAN (\$2000):**  
Ungraded.

**PSYCHOLOGIST (\$2600 to \$4600, Incl.).**

**REPORTER (\$3200).**

**REPRESENTATIVE (\$1980 to \$3800, Inclusive):**

**SPECIALISTS (\$2000 to \$4000 Incl.):**  
Commodity Price (Women's App.), Food Preservation, Industrial Procurement, Training, Regional Commodity Price (Dry Groceries), Material, Procurement, Defense Security Promotion, Form, Regional Commodity Price (Restaurant).

**STATISTICIANS (\$2000 to \$4600, Incl.):**

**SUPERINTENDENT (\$2000):**  
Laundry Assistant.

**SUPERVISOR (\$1800 to \$2600 Incl.):**  
Tabulating Machine, Photostat Unit, Payroll Clerk, Regional.

**TECHNICIANS (\$1020 to \$4000 Incl.):**  
Medical Clinical, Offset, Medical Surgery.

**TRANSLATOR (\$1800 to \$3200, Incl.):**  
Chinese, Technical, Consorship, French.

**VETERINARIAN (\$2000).**

**WRITER (\$2600):**  
Editor.

**POSITION:**

Attendants, New Jersey, Upstate, New York, \$1200-\$1440 p.a., \$64-\$78 per hr., \$23.00-\$26.00 per wk.

Chauffeur, Rome, New York, \$1320-\$1500 p.a., \$55-\$84 per hr.

Carpenter, New York, \$84-\$122 per hr.

Checker, New Jersey, New York, \$1620-\$2000 p.a.

Cook & Baker, Rome, New York, \$1320 p.a., \$75-\$92 per hr., \$28.40-\$34.00 per wk.

Elevator Operators, New York, New Jersey, \$1200-\$1320 p.a.

Electrician, Rome, New York, New Jersey, \$2200 p.a., \$114-\$126 per hr., \$10.08 per diem.

Firefighter, Rome, \$1680-\$1800 p.a.

Stationary Boiler Fireman, New York, Upstate, \$1320-\$1500 p.a., \$87 per hr.

Guard, New York, New Jersey, \$1500-\$2200 p.a.

Auto Mechanic Helper, New York, Long Island City, \$76 per hr.

Sheet Metal Helper, New York, \$84 per hr.

Electrician Helper, New York, \$77-\$80 per hr.

Stock Tracers Helper, Rome, \$1500 p.a. Ordinance Helper, New Jersey, \$94 per hr.

Machinist Helper, Ungraded, Long Island City, \$1620 p.a.

Trades Helper, New York, \$80 per hr.

Typewriter Mechanic Helper, New York, \$77 per hr.

Janitor, New York, Long Island, Staten Island, \$1200-\$1500 p.a., \$50-\$55 per hr.

Laborer, New York, Rome, Upstate, Long Island and New Jersey, \$5.25-\$6.40 per diem.

Laundry Operator, New York, Long Island, \$1200-\$1500 p.a., \$24.80-\$29.60 per wk., \$57-\$82 per hr.

Offset Operator, New York, \$1620 p.a.

Marine Positions, New York, Long Island City, \$1680-\$2800 p.a., \$79-\$90 per hr.

Machinist, Rome, N. Y., \$1.04-\$1.10 per hr., \$1800-\$3200 p.a.

**MECHANICS:**

Jr. Auto Mechanic, Rome, New York, \$1800 p.a., \$87-\$100 per hr.

General Mechanic, New York, \$1.04 per hr.

Auto Mechanic, New York, \$81-\$116 per hr.

Sub. General Mechanic, New York, \$70 per hr.

Sub. General Auto Mechanic, New York, \$70 per hr.

Mechanic, New York, New Jersey, \$10.08 per diem, \$1800 p.a.

Rigger Mechanic, New York, \$1800 p.a.

Addressograph Mach. Mech., New York, \$1800 p.a.

Mechanic Learner, Rome, \$1200 p.a.

Aircraft Mechanic, New York, \$2200 p.a.

**MISC. MECHANICAL TRADES:**

R.R. Brakeman, New Jersey, \$94 p.h.

Blacksmith (Marine), New York, \$1.16 per hr.

Jr. Aircraft Welder, Rome, \$1800 p.a. Apprentice Toolmaker, New Jersey, \$55 per hr.

Toolmaker, New Jersey, \$1.31-\$1.38 per hr.

Caulker, New York, \$1.13 per hr.

Fumigator, New York, \$98 per hr.

Welder Gas & Elec. (Marine), New York, \$1.16 per hr.

**MISCELLANEOUS:**

Mail Handler, New York & Long Island, \$1500 p.a.; \$55 per hr.

Fumigator, Upstate, \$98 per hr.

Examiner, New York, \$69-\$90 per hr.

Distributor, New York, \$64 per hr.

R.R. Brakeman, New Jersey, \$94 per hr.

Blacksmith, New York, & Long Island, \$1.04-\$1.16 per hr.

Batterman, New York & Long Island, \$90 per hr.

Chassis & Wheel Aligner, New York, \$87 per hr.

Letterer, New York, \$1440 p.a.

Auto Tire Spot Vulcanizer, New York, \$90 per hr.

Sr. Upholsterer, New York, \$98 per hr.

Stereotypy, Washington, \$146 per hr.

Sorter, New York, \$87 per hr.

Sizer, Marker, Examiner, & Folder, New York, \$67 per hr.

Seamstress, New York, \$70 per hr.

Pressman & Plate Printer, Washington, \$10.59 per day.

Shovel Operator, New York, \$1.04 p.h.

Power Machine Operator, New York, \$97-\$73 per hr.

Packer, New York, New Jersey, \$77-\$90 per hr.

Painter, New York, Long Island, \$90-\$100 per hr.

Radio Positions, New York, \$1.10 p.h.

**REPAIRMAN:**

Office Appliance Repairman, New York, Long Island City, \$1688-\$1860 p.a.

Office Machine Repairman, New York, \$1800-\$2040 p.a.

Typewriter Repairman, New York, \$1800 p.a.

Telephone Repairman (Teletype), New York, \$1.02 per hr.

Sr. Tire Repairman, New York, \$1.04-\$1.10 per hr.

Armament Repairman, Dunwoody Institute, Minnesota, \$5.92 per diem.

Sheet Metal Worker, New York, New Jersey, \$1.04-\$1.13 per hr.

Storekeeper, New York, New Jersey, \$1440-\$1800 p.a.

**Overseas Vacancies**

Ice Plant Operator, Bermuda, \$2600-\$2875 per annum.

Evaporator Operator, Bermuda, \$2600-\$2875 p.a.

Armature Winder, Bermuda, \$2600-\$2875 p.a.

Diesel Oiler, Bermuda, \$2300-\$2500 p.a.

Mechanic (Sheet Metal), Bermuda, \$2600 p.a.

Tinsmith, Bermuda, \$2600 p.a.

Firefighter, Bermuda, \$2400 p.a.

Plumber, Bermuda, \$2600 p.a.

Carpenter, Bermuda, \$2600 p.a.

Fire Truck Driver, Bermuda, \$2400 p.a.

Boiler Operator, Bermuda, \$2600-\$2875 p.a.

Electrician, Bermuda, \$2000-\$2875 p.a.

Armature & Coil Winder, Bermuda, \$2000 p.a.

# Civil Service Commission Seeks Clerk-Typists

Approximately 100 vacancies for clerical employees exist in the New York Regional Office of the United States Civil Service Commission.

James E. Rossell, Regional Director, stated that those vacancies must be filled at once. Most of the positions are for Clerk-Typists, who are needed because of the change in emphasis in the Commission's work caused by the enactment of the Veterans' Preference Act of 1944.

According to Mr. Rossell, the revision of the Civil Service procedure brought about by this Act has materially increased the burden placed on his office and additional clerical workers are necessary to insure that prompt and efficient service may be given both to applicants for Federal employment and to various Federal agencies in New Jersey and New York. Men and women who are interested in these positions should apply at once at Room 662, Federal Building, Christopher Street, New York City. However, those now employed in essential industry at their highest skill should not apply.

**DON'T FORGET!**  
Send that boy overseas his CHRISTMAS GIFT  
Sept. 15 to Oct. 15  
No Request Required  
**EATON'S GIFT BASKET SHOP**  
942 FLATBUSH AVE., BROOKLYN  
BU 4-4746

**Gourielli**  
"AT YOUR SERVICE" SET  
\$2.50

**I'm walking on air!**  
FOOT-STICK. Cools and soothes tired, hot feet. Relieves itching, scaling and cracking of Athlete's Foot. Antiseptic. Deodorizing.  
Purchased separately 1.00

**Results are quick!**  
SHAVE-STICK. Brushless. Works whether water is cold, hot, hard or soft. Contains Active Ozone.  
Purchased separately .50

**You're breathless!**  
MOUTH MIST. Refreshing mouth wash. Marvelous dentifrice. Excellent for massaging gums, too.  
Purchased separately 1.00  
NO federal tax

**HOUSE OF GOURIELLI**  
16 E. 55th St., New York 22, N. Y.

**THE EVERGREENS**  
**CEMETERY**  
(Non-Sectarian)  
BUSHWICK AV. & CONWAY ST.  
Brooklyn  
GLEMORE 5-5300-5301  
The new Glibron Section completely landscaped and all with perpetual care, is now open for both single graves and plots.  
**PRICE OF LOTS**  
Depending upon Location Persons desiring time for payment will be accommodated.  
Single Graves for three interments in the New Park Section with perpetual care and including the first opening ..... \$175  
Single Graves for three interments in other sections without perpetual care but including the first opening, \$100

**SUMMER HAIR CUTS**  
For a beautiful, easy-to-manage coiffure, it's the cutting that counts! Bring out your best features. Natural wave encouraged by celebrated personality molder. Consultation and styling (includes shampoo and set) \$3.50.  
**BILL BAILEY** 379 5th Av. (35-36 Sts.) MURRAY HILL 3-3314  
HAIR STYLING

# Aircraft Radio Trainees Sought; Opportunity

Trainees are needed for Aircraft Communicator positions with the Civil Aeronautics Administration, Department of Commerce. Men and women who are citizens between the ages of 18 and 40 may apply for these positions, which pay \$2,190 per annum to start. Trainees will first enter on duty at the Aircraft Communicator Training Center in New York City where they will undergo an intensive training period for approximately six months. Transportation from the training school to the first field assignment will be at government expense and consideration will be given to placing employees at stations of their choice within C. A. A. Region I, comprising the states of Maine to Virginia, inclusive. It is pointed out that the work of aircraft communicators will be highly important as civilian aviation develops the war.

## Who May Qualify

Applicants who have had experience in radio or aeronautical communications, or experience as an aeronautical dispatcher or traffic controller or flying experience, may qualify for these positions. Possession of a valid commercial (or higher) pilot's certificate is also qualifying as is the completion of a six months course in aeronautical meteorology or navigation at an approval school. Successful completion of two years of college study in the field of communications, engineering, physical science, auditing, accounting or business administration may be substituted in full for the required experience. In addition, applicants must pass a written test designed to measure their aptitude for the position.

Those interested should apply at once at Room 624, Federal Building, Christopher Street, New York City.

# State Retirement System Due For Extensive Change

(Continued from Page 1)  
exceeding 6% as fixed by the Comptroller.

5 Insurance of all loans in the retirement system so that upon the death of a member while in active service the loan would be repaid from a fund accumulated from a portion of the interest payments.

6 Optional retirement at age 55 or after 30 years of service for all institutional employees or other employees whose duties involve substantial physical exertion.

7 Optional retirement after 35 years of service for all other employees.

8 An option to purchase an additional annuity by extra contributions to bear interest at a rate established by the Comptroller.

9 Optional retirement after 25 years of service at rates fixed by the Comptroller.

10 Exemption of retirement allowances from inheritance tax, income tax.

11 Permission to transfer from hospital system.

Every effort will be made by the Association to secure the cooperation of Comptroller Frank C. Moore, who is conducting a study of the New York State Retirement System. Changes in the statute will undoubtedly be proposed at the next session of the Legislature.