2009-10 Council on Libraries, Information Systems and Computing (LISC)
Minutes
November 9, 2009
3:00 – 4:00 p.m.
SS353B

Attendance: Gwendolyn Moore, (chair), Debra Dickerson (support staff), Christine Haile; Shadi Shahedipour-Sandvik; Bruce Dudek; Nancy Newman; Larry Raffalovich; Karen Brown; Sean Rafferty; Mary Casserly, Janna Harton

I.   Call to Order.

II.   October 12, 2009 minutes unanimously approved, with corrections noted. Gwen extended her appreciation to Karen for taking the notes at the October LISC meeting. The May 8, 2009 minutes of LISC were previously approved via email on June 3, 2009.

III. Report from the CIO, Christine Haile
      Chris reported that ITS staff is working with the School of Business on the schematic design for the new building by providing input and cabling suggestions as well as instruction on the AV and classroom design. There is expected to be fixed technology in each classroom. The Registrar's office will continue to schedule these classrooms. A mock trading room is planned to duplicate the floor of the Stock Market.

      Husted Hall on the downtown campus is expected to open in January 2010.

IV. Report from Dean of Libraries, Mary Casserly
      –Mary reported that the Libraries are okay for now with the mid-year budget cuts.

   . The University Library and the Science Library will again have extended hours during exam week. The University Library will be open 24 hours from Monday through Thursday with more abbreviated hours on Saturday and Sunday. The Science Library will remain open until 1:00 AM Sunday through Thursday and until 10:00 PM on Fridays. The hours are posted on the website.

      In partnership with ITS, a walk-up wireless printing kiosk is now available in the Science Library atrium.

      A "New Titles" tab has been added to Minerva, the Library's online catalog, that enables the user to view newly cataloged titles.

      Also, Skype is now available in a group study room in the University Library. It is not yet possible to book this room in advance.

V.   <u>Report from IT Committee, Larry Raffalovich</u>
     The IT Committee met on October 13, 2009. The committee discussed privacy and security concerns, as well as how much is being monitored, and does the University have the authority to monitor content and usage. Larry has asked John Reilly to attend the next meeting of the IT Committee on November 23 to discuss privacy policy.

     Larry expressed his concern with the embedded links that accompany emails and the caution that should be taken when opening these links. A discussion followed regarding the lack of subject lines in blast emails and some of the electronic classrooms being non-conducive to teaching. Larry also commented that "email as an official means of communication" should be revisited by the Committee.

     A comment was made regarding the ITS web page, and Chris mentioned that the web site is under revision and if the committee agreed, she would ask Lisa Trubitt in the Office of the CIO to come to a LISC meeting with a prototype of the new and improved ITS Website.

VI. <u>Report from Library Committee, Shadi Shahedipour-Sandvik</u>
     No report. Shadi will be sending out invites to the first meeting of the Library Committee shortly.

VII. <u>New Business</u>
     Gwen asked that the Committee review the Middle States Self-Study Report, Chapter 3, and send comments to her. Both Mary Casserly and Christine Haile were interviewed for this report. Gwen asked that this topic be put on the December agenda.

VIII. There being no further business, the meeting was adjourned at 4:00 p.m.