

# NEW STUDY SERIES BIG AID IN PASSING PATROLMAN EXAM

## State Ass'n Leads Fight for Keeping Control of Prices

ALBANY, Dec. 18—In a dramatic move of the highest importance, the representatives of more than 28,000 State employees went on record in favor of continued price and rent controls, and pledged themselves to work actively in the interests of fighting inflation.

The action was taken by the executive board of the Association of State Civil Service Employees, meeting in Albany. Impulse for the move was the "swift and adverse" effect of inflation upon public employees and other fixed-wage earners.

### Copy Sent to Truman

The Association executives also called upon all other organizations of public employees to take similar action. [The resolution, as adopted, follows closely the suggestions made in a LEADER editorial dated October 16—Ed.]

Copies of the resolution were sent to President Truman, members of Congress, OPA Administrator Chester Bowles, and to other interested persons and organizations.

The Association will follow its action with determined steps to supplement it.

### Text of Resolution

The resolution reads:

"Whereas fixed salaries, primarily those of public employees, have not risen commensurately with prices during the war years; and whereas the months since the war's end have seen even more alarming trends toward price-increases;

"Whereas price controls are even more necessary today than before, lest the relaxation in the shift from war to peace bring about permanent impairment of the nation's economy;

"Whereas inflation is a terrible condition swiftly and adversely affecting the public employee, white collar worker, and all others on fixed pay; therefore, be it

"Resolved that the Association of State Civil Service Employees, representing 28,000 of the employees of the State of New York, urgently recommends that Federal price and rent control legislation be continued and its administration tightened; and be it further

"Resolved that the ASCSE urge other fixed-wage employees, individually and in organizations, throughout the country to pass similar expressions of sentiment and take other appropriate action to persuade the country of the wisdom of continued price and rent controls."

## Fireman List Dies; No Losers

The NYC eligible list for Fireman (F.D.) expired on midnight, December 17, four years from the date on which it was promulgated. Although all remaining names on the list—over 300—had been certified to the Fire Department, all possible eligibles were appointed at the last minute and given leaves.

Men who are in military service among those on the list when it died are protected by the State Military Law, which provides that upon their discharge they are placed on a special military list for a period of two years. This list of about 260 takes precedence over any other eligible list which may be established in the future for the Fireman position.

### Fireman Exam Later

However, there are about 40 men on the list who are not in military service and they get jobs. The Fireman exam, already ordered, is not being pushed by the NYC Civil Service Commission. After the Patrolman written exam is held the Fireman written test may be given, so that Patrolman-Fireman joint physical exams can be given.

Fire Department officials wanted to appoint all men from the list, but that lack of funds made the leaves necessary.

As late as last week the Uniformed Firemen's Association, represented by attorney David A. Savage, started a Court fight to assure appointments from the list and speedy restoration of the 3-platoon system. The papers, asking for a Court order to make the appointments were postponed for a week in the Supreme Court. But the firemen feel that now that the case has been started, any future decision in their favor would provide a precedent.

## SPECIAL NOTICE To State Employees!

### STATE NEWS IN NEW POSITION

More State News PP. 2, 3, 4, 5, 6.

MORE U. S. NEWS WILL BE FOUND ON P. 7 AND

MORE NYC NEWS ON PP. 8, 9, 10, 11 AND 12.

## DEC. 28 LAST DAY TO ENTER NYC TEST FOR POLICE FORCE

A new series of study material for the Patrolman (P.D.) exam in NYC is begun today in The LEADER. This is of unusual help in passing the written examination, which is expected to be held in February. The physicals probably will be held in April.

Candidates may apply for the examination until Friday, Dec. 28, at 3 p. m. The official notice of examination on page 9 gives all particulars.

Already about 30,000 men have applied and about 6,000 have paid the \$1 fee and submitted their filled-in applications.

## Error in Filing Hours Corrected By Commission

The following note was handed to all persons taking application forms for the NYC Patrolman examination.

### NOTICE TO APPLICANTS FOR PATROLMAN, P. D.

"There is a typographical error in the application form. The City Collector's Offices will issue and receive applications ONLY from 9 a. m. to 3 p. m. on weekdays, and from 9 a. m. to noon on Saturdays."

The error was in giving the closing as 5 p. m., instead of 3 p. m., Monday through Friday. Saturday closing at noon was correctly stated.

The filing period ends on Friday, Dec. 28 at 3 p. m.

Answers to the questions will appear in next week's issue, along with more study material. At the end of this article are the answers to last week's questions.

### Question 1.

While patrolling your post you witness an automobile accident in which a child is injured by a passing motorist. You think that the child is not seriously hurt and the driver tells you he has a very important engagement and wishes to depart immediately. Under these circumstances your first action should most properly be to (a) take the motorist's name and address and permit him to leave pending investigation of the child's condition, (b) arrest the man and take him to the police precinct station, (c) get the names of all persons who witnessed the accident, (d) ascertain the nature of the motorist's engagement and if you deem it important enough, permit him to

(Continued on Page 8)

## Jobs in USES Studied To Avoid Unfairness In Transfer to State

WASHINGTON, Dec. 18—If President Harry Truman waits the full length of time available to him—ten days—to sign the bill which places the United States Employment Service back under State control, the bill won't go into effect until April 2. (The measure goes into effect 100 days after signature.)

The employees involved are anxiously watching this, since many of them expect their annual increments on April 1. If the defederalization waits until after this date, then their cumulative

annual leave will be paid to them at a higher rate.

The return of the USES functions to the States would affect the Division of Placement and Unemployment Insurance in the State Department of Labor.

The Dewey administration has a draft of a proposed bill for the transfer of Federal employees to the State payroll that is being studied carefully by legislative and personnel experts. Special attention is being given to the effect of transferring to State employ Federal workers who were upgraded considerably.

In the NYC office of DPUI about half of the employees are temporaries, which complicates the problem.

Some solution that will be fair to all is being sought.

## HOW TO APPLY FOR CIVIL SERVICE JOBS

See Page 12

## Eligibility Dispute Still Delays Holding Of 31 Promotion Exams

Thirty-one NYC promotion examinations, involving opportunities of hundreds of municipal employees remain indefinitely tied up as a result of a dispute between the NYC Civil Service Commission and the Budget Bureau. Following each of the promotion examinations listed below on the records of the Commission is the notation "Awaiting decision on 2-year eligibility rule." The Commission has set a 1-year experience requirement for these promotion examinations and the Budget Bureau has "suggested" a 2-year requirement. Some had

been ordered by the Commission early in 1944.

The delayed examinations are:

Title	Date Ordered
Assessor (Tax Dept.)	.....1-10-45
Asst. Civil Engineer (Struct.) (Pub. Works)	.....12-19-44
Asst. Electrical Engineer (Pub. Works, WSG&E)	.....12-19-44
Departmental Steward (Hospitals)	.....9-19-44
Dockmaster	.....11-14-44
Electrical Inspector, Gr. 4 (WSG&E)	.....5-15-45
Foreman of Asphalt Plant.	.....

(Continued on Page 15)

# New Attendance Rules Are Severely Criticized

## State Ass'n Executive Committee Objects to Lack of Definite Working Hours for Some and Discriminatory Hours for Others

ALBANY, Dec. 18.—The general attendance rules for institutional employees recently promulgated by the State Civil Service Commission were severely criticized at the Executive Committee of the Association of State Civil Service Employees at a meeting in Albany.

The various provisions of the rules relating to sick leave, vacations and holidays were discussed. Improvements in allowances in the case of some groups and the more detailed statements with regard to other were commended.

Dr. Frank L. Tolman, President

of the Association, stated that a special committee of the Association had presented to the Civil Service Commission months ago a very complete set of suggested rules and that representatives of the Association had followed up such presentation with definite criticism of rules suggested by the Commission.

### Definite Hours Omitted

The principal objection to the present rules was that they do not establish definite hours of work for office or other workers not covered by statutes, and that leaving discretion as to what hours shall be worker in different units

of State government with the department heads or institution heads continues the unsatisfactory situation to correct which the present authority of the Civil Service Commission was sought through the law covering it, adopted in 1944.

Office employees in the institutions work many hours weekly more than employee having the same titles and pay in the administrative offices in Albany and elsewhere. This, the Association declares, constitutes serious discrimination which is harmful to morale and which violates good employment practice.

The Association sought definite number of days for religious holidays for employees of all faiths, leaving it to the employees to take such days as they desired.

The Association, it was indicated by spokesmen for the Committee, will continue its efforts to obtain fairness and uniformity in all rules, in the interest of improved service and high morale.



Mary E. Baker, President, and Thomas Guilfoyle, Vice-president, Reconstruction Home Chapter, West Haverstraw, are active on behalf of the Association of State Civil Service employees.

## Bates Is Dined By Colleagues

A career employee in the N. Y. State Department of Taxation for 25 years, Spencer E. Bates was honored by his colleagues at a dinner at the Hotel Commodore in NYC, celebrating his recent appointment to the State Tax Commission. Mr. Bates is a LEADER Merit Man.

Seated on the dais with Mr. Bates were: Glen R. Bedenkapp, Elliott V. Bell, Benjamin B. Bernstein, Rollin Browne, Emery W. Burton, Alger B. Chapman, Harry E. Clinton, J. Edward Conway, Edward Corsi, Thomas J. Curran, Norris Darrell, Clarence T. Dolson, Charles W. Ferry, Clifford J. Fletcher, Nathaniel L. Goldstein, Allen J. Goodrich, Herbert Granoff, Avery G. Hall, John P. Hennessy, Mortimer M. Kassell, May Goode Krone, Frank V. Markvart, Leo Mattersdorf, John F. X. McGohy, Hamilton McInnes, Carroll E. Mealey, Joseph M. Mesnig, Nathan H. Mitchell, Lucy Monroe, Capt. Olaf Niles Olson, Basil O'Connor, Herbert F. O'Malley, Chester B. Pond, Anthony G. Quaremba, Raymond B. Slack, J. Russel Sprague, Frederick L. Sussman, The Rev. Francis G. Urbano, Walter W. Walsh and William S. Webb.

Hamilton McInnes served as toastmaster. Addresses were made by Mr. Bedenkapp, Judge Conway, Mr. Browne, Mr. O'Connor, Mr. Chapman, Capt. Olsen and Mr. Bates.

## NEWS ABOUT STATE EMPLOYEES

### CENTRAL ISLIP

Our veterans are still pouring into C. I. "Welcome Home" to Robert Honey, James Cassidy, Paul Heesch, Walter Heesch, Jerry Travers, John Ryan, Arthur Flynn, Vincent Villone, and Douglas Dean—all discharged and back on the job in our hospital.

Farewell to Evelyn Schneider, R. N., who has bid adieu to C. I. and now working in Syracuse. Good Luck, Friend!

Get Well Wishes to those in Sick Bay—Mrs. Tobin, R. ; Mrs. Levine, Bill Blainey, and Mrs. Joseph Marso.

Congratulations to the September Class of '45" who received favorable reports on State Board Exams.

Sympathy to Patrolman Hayes whose wife passed away suddenly.

### GRATWICK CHAPTER

At the last regular meeting of the executive council the following were chosen to serve as a nominating committee for the candidates for offices for the coming year: Cornelius P. Candee, Eleanor Davis, Isabel Rutherford, Mrs. Margaret Kelley, and Mary Stravino.

The committee chose Miss Rutherford as chairman and nominated candidates.

The election was held December 4, resulting in a choice of the following: President, Dr. A. A. Thibaudeau; Vice-president, Mrs. Margaret Kelley; Secretary, Patricia Caher; Treasurer, Earl Osborne; Delegate, Dr. Walter Murphy, and Alternate, Ted Stopen.

At the annual meeting of the chapter the successful candidates were announced by Miss Rutherford. Dr. Thibaudeau urged members to offer to attend as delegates the regional meetings of the chapters.

The next meeting of the Western New York section will be held in Buffalo in January.

An afternoon meeting and a dinner dance sponsored by the Buffalo Chapter are scheduled.

Two amendments to the constitution were adopted, one governing attendance of all members of the executive council at regular meetings and the other providing for a two year term of office for the delegate to the annual meeting of the association.

Dr. William H. Wehr has extensive plans under way for the recognition of the services of the Gray Ladies and Nurses Aides of the Buffalo Chapter of the American Red Cross. The Gray Ladies have served for the past three years and the Nurses Aides for one year furnishing voluntary assistance in the dispensary and hospital of the State Institute. The ladies will be entertained by the medical staff at a buffet luncheon to which all employees of the Institute are invited. The

committee members assisting Dr. Wehr are Dr. Harold A. Solomon, Isabel Rutherford, and Mr. Norman Sprickman. Miss Ethel Chandler is in charge of entertainment, Miss Mary Stravino, finances, Miss Hazel Sinclair and Mr. Eugene M. Burke, special arrangements, Miss Luella Murchison, refreshments, and Miss Hilda L. Goltz, Mr. Russell Williams, and Miss Leona Hudson, decorations.

Dr. William S. Murray, who has served as lieutenant in the U. S. Navy, has returned to the Institute's Biological Station at Springville. Dr. Murray is Associate Cancer Biologist. Dr. James P. Palmer has returned to the Institute's staff as Associate Cancer Gynecologist after overseas duty as major in the Medical Corps of the U. S. Army. Mr. Michael S. Stando who has recently received his honorable discharge after five and a half years with the U. S. Army Engineer Corps is working in the Department of Biochemistry as laboratory helper.

The State Institute went over the top in the Victory Bond drive, obtaining 105 per cent of its quota. The success of the drive is due to the efforts of the committee members, Miss Marie Janis and Ernest Scheeder, and all those employees who subscribed during the period of the drive.

A buffet luncheon, at which the Gray Ladies and Nurses' Aides were honored, was held this afternoon (Tuesday). Invitations were sent to the following Gray Ladies: Mrs. Harry Altman, Mrs. Albert Crocell, Mrs. Matthew Cul-

len, Mrs. Joseph DeMarig, Mrs. Otto Faber, Mrs. E. Ray Hodge, Mrs. Herbert Hohl, Mrs. Marshall Jackson, Mrs. C. E. Kirch, Mrs. Arthur Messersmith, Mrs. Ott Pierce, Mrs. Peter Reardon, Mrs. Edgar Scott, Mrs. George H. Smith, Mrs. Sidney Weinberg, Mrs. Michael White, and Mrs. Kenneth Zeiber. The Nurses' Aides who have received invitations are Mrs. Gertrude Birtch, Mrs. Harry Coon, Miss Veronica Czach, Mrs. Ann M. Gardner, Miss Marilyn Haas, Miss Ruth E. Hager, Mrs. William Hassler, Mrs. Irene McBain, Mrs. Elizabeth McCandless, Miss Betty Osmundson, Miss Frances Nacua, Mrs. Joseph Paneck, Mrs. Louise Schmidt, Miss Gilbertine Siedler, Mrs. Marlea F. Smithendorf, Miss Ruth Steinmiller, Mrs. Robert Cornelius and Mrs. Elizabeth Doelman.

### CRAIG COLONY

Mary Keady, Frank Duffy and Mary Thompson have been off duty due to injuries received in falls.

Mr. and Mrs. Carl Spaeth have become grandparents.

William Waterhouse, Glenn Green, John McNulty, Harold Maybe and Father Crimmens have been ill.

Albert Mignimi, Joseph Provino, James Curney and Walter Damon, who were recently discharged from the Armed Forces, have returned to their old positions at the Colony.

Mr. and Mrs. Morgan Hargather are now operating the "Bow Wow."

Mr. and Mrs. L. I. Lucker and Mr. and Mrs. C. B. Rice were in Binghamton recently.

Walt Mannix has taken his Santa Claus outfit from storage and is having a busy holiday season.

Mrs. Wm. S. Shanahan, wife of



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# The State Employee

By FRANK L. TOLMAN  
President, The Association of State Civil Service Employees



## EQUAL PAY FOR EQUAL WORK

ONE OF THE main pillars on which the Career Law rests is the principle of equal pay for equal work. This principle is implemented by salary schedules which provide the same pay for all positions bearing the same title, and relative pay rates or pay variation based on the usual differentials in public and private employment for the various jobs in the several services in the law.

How far is the principle of equal pay for equal work observed in practice by the State? No law is fool proof and many devices have and can be found to circumvent the law. The most common device is the creation of special and sometimes unique titles to allow special treatment for a particular person or position. For instance, I remember a position created under some such title as "Interpreter of Italian Dialects" at a much higher salary than that paid "court interpreters" who had to be masters of nearly all the dialects of nearly every language. A "male nurse" (title now obsolete) was paid more than a "nurse (male)" in other departments. When is a nurse not a nurse? When is a hospital nurse or a practical nurse or a public health nurse or a nurse in training.

### ART OF CAMOUFLAGE

When is a prison guard not a prison guard? When he works in a woman's prison or when he works in a prison for insane criminals. When is a farmer not a farmer? When he is called officially a farmer's helper. When is a tradesman not a tradesman? When he is called by some other incorrect name or apprentice or helper.

When is a policeman not a policeman? When he is a mounted policeman or a park policeman or a guard.

So much for the art of camouflage or false title making with the deliberate evasion of the equal pay principle.

Is it possible to find injustices in the variations of pay between the various services? I think so, particularly in the jobs most effected by the war.

### AN ILLUSTRATIVE CASE

Service 9b (Mechanical and Construction) is the best illustration. In private industry basic pay scales for jobs of this type have about doubled. In the State service, no general adjustment has been made and only slight adjustments for a few jobs in the Mental Hygiene hospitals. The State pays about one-half the going rate.

Taking an average of all services, our Salary Committee finds State salaries to be about 45-65 per cent below the rates now paid in private industry and this does not take into account the many recent wage adjustments of the last year.

Another flagrant violation of equal work is the use of a higher title in a small institution. Taking the extreme case of a business manager was essential to the operation of a 5,001 inmates than in a large institution. It is not a valid criterion. It is the actual job that form the proper measure of the value of the work.

I know the arguments in support of work in big institutions and departments. The "big job" reportedly is considered a promotion by the chiefs in a small institution and it is claimed the big positions cannot be filled without a large cash incentive. Such arguments simply do not impress me, particularly when I remember that a special bonus (up to 10 per cent) is payable for extra arduous jobs.

To me it is evident that constant vigilance is the price of fair dealing in salary matters. I suggest that our able salary committee be instructed to act as the guardian of the equal pay provisions of the Salary Law and to examine all titles and salary service schedules to detect and to destroy any and all favoritisms which may exist or be proposed.

## Eligibles Canvassed On Vet Preference

ALBANY, Dec. 18—The State Civil Service Commission is canvassing all lists to determine the status of eligibles under the newly adopted Amendment No. 6, which extends preference to veterans of any war.

However, the Commission advises all those who receive the communication that the letter does not necessarily mean that they are or will be eligible for appointment.

Part of the letter reads: "Because of the necessity for rapid action that letter is being sent to all persons whose names originally appeared on existing eligible lists, whether or not they are still

eligible for all or any appointments being made from such lists. The fact this this letter is received by you, and returned to us, or that the claim for preference is granted or denied, will not operate to restore you to eligibility for certification for all or any of the appointments from this list if your name has been removed or you have been disqualified for any reason. You will be notified whether your claim for preference is granted or denied. If your claim is granted, and you are otherwise qualified for certification, you will be certified for appointment in the order provided in Amendment No. 6."

# State Assn. Fights Low Pay as a Threat To Living Standards

## Armstrong Reports State Employee Salaries 13 to 23% Below Present Costs—Petitions Received from Albany Groups for New Chapters

ALBANY, Dec. 18—"The cost of living advanced 33 per cent since the beginning of the war. This is an official announcement by the United States Stabilization Administrator on December 5.

There is little prospect for a many years. Building costs and real estate values have increased about 50 per cent. Straight-time hourly wages in industry had increased 45 per cent above pre-war levels by July, 1945. State workers are now paid a temporary bonus of 10 to 20 per cent over salaries which prevailed before the war. Thus, State salaries are 13 to 23 per cent below the level of current living costs and 28 to 38 per cent below prospective costs. State salaries are from 25 to 40 per cent below current wage scales in industry."

This statement was made by Charles M. Armstrong, Chairman of the Salary Committee, at the meeting of the Executive Committee of the Association of State Civil Service Employees, held at the DeWitt Clinton Hotel.

The Executive Committee discussed all phases of the State salary situation and will conduct a vigorous campaign to correct what was termed a serious threat to the maintenance of decent standards of living for employees of the State.

### 11-Point Program Approved

The Committee heard a report from Charles C. Dubuar, Chairman of the Retirement Liberalization Committee, and again approved the 11-point program of the Association including the following:

1. Minimum Pensions.
2. Increase in Ordinary Death Benefits.
3. Optional Retirement at 55; members may pay share of extra cost.
4. Separation benefits.
5. Privilege of employees to make additional contributions.
6. Optional retirement after 35 years.
7. Optional retirement after 25 years; members share in extra cost.
8. Reduction in the interest rate on loans of members.
9. Insurance of loans of borrowers from the Retirement System.
10. Provisions for options in the New York State Hospital Retirement System.
11. Exemption of retirement benefits from taxation by the State.

Christopher J. Fee reported on a meeting of the Central New York Regional Conference group held



LEO BRITTI, executive committee representative to the Association of State Civil Service Employees, from the State Correction Department, has won acclaim for his strong support of the 25-year retirement for uniformed correction employees.

in Syracuse. He indicated that despite inclement weather there was a good attendance.

Reports were received from committees studying a revision of the Association constitution with regard to chapter formation and regional conference representation, and printed reports were left with the members for further discussion at the next meeting of the Executive Committee.

DeGraff Discusses Hazard Pay  
John T. DeGraff, Council for the Association, spoke concerning the additional pay for hazardous work and indicated that the Association intended to follow this matter closely and also matters relating to overtime pay, veterans preference laws and a \$1,200 minimum salary for non-statutory employees. Mr. DeGraff said:

"We feel that the Governor intended that all non-statutory employees would have at least a \$1,200 minimum and such action was made possible through special service grades added to the Feld-Hamilton law last year."

Report was also received from a committee headed by Jesse B. McFarland relating to extending Association membership to county and municipal employees. This committee was continued and will make further reports from time to time.

### Petitions For New Chapters

Petitions for new chapters were received from the following Albany groups:

- Division of Laboratories and Research, Dept. of Health.
- Bureau of Motor Vehicles, Department of Taxation and Finance.
- Division of Placement and Unemployment Insurance, Labor Department.

Other divisions of the Albany Labor Department also petitioned likewise.

Petition for new chapter, together with constitution, submitted by the Department of Public Works, District No. 2, Utica, was approved, as was a change in the constitution of the Binghamton Chapter.

The matter of payroll deduction for hospitalization insurance was urged, and the matter will be taken up with the Department of Audit and Control.

### McDonough at Dannemora

Mr. McDonough reported that he had attended classification hearings at Dannemora State Hospital and that he felt the facts, which were presented clearly and convincingly by employees of that institution, would bring a favorable decision on the part of J. Earl Kelly and Arthur J. Moloy of the Classification Board. He was encouraged in hoping that the employees at Dannemora and at Mattewan State Hospital, as well, would receive prison scales of pay.

## LEGISLATIVE INQUIRY SOUGHT INTO STATE CIVIL SERVICE

ALBANY, Dec. 18—A new request for a probe of civil service is to be made by two State legislators.

State Senator Seymour Halpern and Assemblyman Fred W. Preller, both of Queens, said they would introduce a resolution calling "for a constructive survey of the administration and operation of the

laws relating to the Civil Service of the State."

The probe would be conducted by a joint legislative committee consisting of three members of the Senate and three of the Assembly. The inquiry would include all matters "deemed . . . relevant."

The resolution asks an appropriation of \$25,000 for the com-

be in any manner affected of influenced by any political opinions or affiliations.

7. That no person in the civil service of the State shall be obliged to contribute to any political fund or to render any political service.

8. That no person in the civil service of the State shall, directly or indirectly, use his authority or official influence to compel or induce any other person in such service to pay or promise to pay any political assessment, subscription or contribution.

Penalties To Be Uniform  
9. That in making removals or reductions, or in imposing penalties for delinquency or misconduct, in the State service penalties like in character shall be imposed for like offenses and action thereon shall be taken irrespective of the political opinions or affiliations of the offenders.

10. That violation of these provisions by any person in the civil service of the State shall be considered a good cause for the dismissal of such person from the service.

### Civil Service of the State Defined

In order that the scope of the term "civil service of the State" be known, Rule I of the Rules for the Classified Civil Service defines the civil service of the State as including all offices and positions of trust or employment in the service of the State, except such offices and positions in the militia and the military departments as are or may be created.

## What State Employees Should Know

By THEODORE BECKER

### Rules of the Classified Civil Service Contain Declaration of Political Independence

Freedom of civil service employees from political considerations being recognized as a prime requisite for an efficient merit system, provisions to ensure this independence from politics have been incorporated in the Rules for the Classified Civil Service.

These provisions can truly be called a Declaration of Political Independence contained in Rule 11, they enunciate the following important principles:

#### Political Coercion Prohibited

1. That no person in the civil service of the State shall use his official authority or influence to coerce the political action of any person or body.
2. That no such person shall dismiss or cause to be dismissed, or make attempt to procure the dismissal of, or in any manner change the official rank or compensation of, any person in such service, because of his political opinions or affiliations.
3. That no question in any examination, or form of application or other proceeding by or under the State Civil Service Commission or their examiners

shall be so framed as to elicit information concerning the political opinions or applications of any applicant, competitor or eligible, nor shall any other attempt be made to ascertain the same.

4. That all disclosures concerning the political opinions or affiliations of any applicant, competitor or eligible shall be discounted by the Commission and its examiners, and no discrimination shall be exercised, threatened or promised against or in favor of any applicant, competitor or eligible, because of his political opinions or affiliations.

#### Appointing Officer Not to Consider Political Recommendations

5. That no recommendation of an applicant, competitor or eligible involving any disclosure of his political opinions or affiliations shall be received, filed or considered by the Commission, by an examining board, or by any nominating or appointing officer.

6. That no appointment or selection to or removal from an office or employment within the scope of any rules established under the Civil Service Law shall

## NEWS ABOUT STATE EMPLOYEES

(Continued from Page 2)

Chaplain, U. S. Army, at La Junta, Colorado, and Lieut. Daniel Shanahan, stationed at Monterey, California.

### NYC CHAPTER

The offices of the chapter have been reopened in Room 905 at 80 Centre Street for supplying information and collecting dues. The hours are 9 a.m. to 3 p.m. The office is open Monday through Friday.

At Washington Irving High School, 16th Street and Irving Place, Manhattan, on Thursday, Jan. 24, the Chapter will hold a

town hall meeting, open to the public. All members are urged to attend. The committee chairman is William K. Hopkins of the Law Department.

### PSYCHIATRIC INSTITUTE

At the executive meeting, the following were elected to the board of directors: Biagio Romeo, chairman; Sidney Alexander, James Carroll, Margaret Neubart and John Soyke.

At a special open meeting the membership was addressed by Leo F. Gurry, President of Mental Hygiene Association.

Beginning Next Week

## HOW THE STATE RETIREMENT SYSTEM SHOULD BE IMPROVED

A series of articles which every State employee must read

# State Assn. Plan On Pensions Laid Before Kennigott

ALBANY, Dec. 18—Dr. Frank L. Tolman, Charles C. Dubuar, John T. DeGraff, Leo M. Britt and William F. McDougough of the Association of State Civil Service Employees at a special conference called by Edwin B. Kennigott and other officials at the State Retirement System offices in Albany, outlined in detail the Association's proposals for granting minimum pensions, 25-year retirement, separation benefits, increased death benefit and several other proposals as contained in the Association's general program.

"The Association feels that the expansion of retirement benefits is not essentially a problem of adopting one or two of the benefits proposed," said Dr. Tolman. "We feel that our program is integrated with the whole problem of social security for public workers. It should be realized that the State employees do not come under the Federal social security program. Therefore, the substantial benefits which present-day concepts prescribe should be written into the State Retirement Law. State employees are willing to bear their fair share of added costs."

### Emergency Pay Project

Mr. DeGraff pointed out that the Association was anxious to have legislation also to secure to State employees the benefits of State contributions and employee contributions on the basis of the emergency pay which has prevailed during the past three years and that such legislation should be made retroactive.

Mr. Britt urged that the State Retirement law should be amended to provide for 25-year retirement for uniformed employees of the Department of Correction. The general matter of 25-year retirement law was discussed.

Representatives of other groups also appeared at the hearing.



E. B. KENNGOTT

## New Welfare Unit Headed by Infausto

ALBANY, Dec. 18—Felix Infausto, Assistant Attorney General, who has been legal adviser to the State Department of Social Welfare for more than two years, has been appointed to the newly-created post of Counsel of the Department, Commissioner Robert T. Lansdale announced. The appointment was approved by the State Board of Social Welfare.

In the new unit headed by Mr. Infausto will be centered the legal aspects of a number of activities of the State Board of Social Welfare and the Department and the duties formerly performed by the Secretary of the Department. The post of Secretary, vacant since the death of William C. Hinckley in October, 1944, has been incorporated in the new position of counsel. Mr. Infausto was designated by the State Board to act as Secretary of the Board of the Department. He hails from Buffalo.

## Dewey Appoints Low As a Law Assistant

ALBANY, Dec. 18.—Governor Dewey appointed John T. C. Low of New Rochelle as Law Assistant to the Counsel to the Governor at \$4,000 a year.

Mr. Low was born in NYC on November 20, 1918. He attended the NYC public schools and Ford-

ham Preparatory School. He was graduated from Colgate University (1939). He received his law degree from Columbia University Law School in 1942 and was admitted to the bar in the same year. He has been associated with the law firm of Davis, Polk, Wardwell, Sunderland and Klendl-

## Department Heads Get New Time-Off Rules

ALBANY, Dec. 18—Time-off regulations affecting departmental employees other than those who work in institutions have gone out

to the various department heads. The Civil Service Commission, which promulgates these rules, has asked the agency chiefs for their comments and suggestions on these original drafts. Included in the regulations are proposed rules for the handling of overtime, tardiness, vacation and sick leave holidays.

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# Civil Service LEADER

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Member of Audit Bureau of Circulations

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TUESDAY, DECEMBER 18, 1945

## STATE ASSOCIATION PIONEERS IN FIGHT AGAINST INFLATION

THE only way to fight inflation is to fight it. That's why the action last week by the Association of State Civil Service Employees is one of the most significant and important ever taken; and why its action should be followed by every other group of public employees, fixed-wage workers, white-collar men and women.

The State Association is acting to "hold the line." It is also acting to protect the employee against the ravages of price rises which have already come.

The organization has prepared statistical data showing how living-cost index has gone up far beyond the pay of public employees. The fight against inflation, and for adequate pay to meet current living costs, is the great order of business now before the State employees. They will need every aid, every tool, in this struggle. If they lose, they face grueling hardship. They must not lose.

In an editorial on this page on October 16, The LEADER said:

"The public employee must begin at once his preparation against being victimized by inflation. Campaigning to hold the line against ination, he yet knows that once the line is broken, he will bear it hard. Let him fight against the removal of ceiling. But let him act, at the same time, to protect himself."

The LEADER recommends support for the ASCSE action from every citizen of the United States.

This newspaper is 100 per cent behind the employees, and will help them with all the means at its command.

## RAMSPECK'S RESIGNATION COSTLY TO CIVIL SERVICE

THE resignation of Representative Robert R. Ramspeck (D., Ga.) points up the necessity of higher Federal pay. He resigned his \$10,000 job to become vice-president of an airline association at \$25,000.

He has long been an advocate of adequate pay for Federal workers and has been responsible for more constructive civil service legislation than probably any other member of Congress. He has been chairman of the House civil service committee with distinction. Not only Federal workers, but civil service employees generally, are indebted to him, because he fought to elevate civil service. What helps a branch helps the tree.

The new pay bill, if adopted, likely will benefit Representatives, too, and it is to be hoped that Mr. Ramspeck's resignation carries no implication of any untoward outcome of that legislation. As the bill stands now, there is considerable difference of opinion concerning pay raises in the higher brackets, but less concerning the need for raising those in the low and medium pay brackets.

It would have been nice to have found Mr. Ramspeck in there pitching for the pay bill, with all his might and courage, yet, since he considers the acceptance of the new post a family necessity, maybe others will hearken to the cry of family necessity as applied to less illustrious Federal workers, whose daily work is nevertheless also of importance to the public welfare. Certainly Federal workers, and, it is hoped, all who knew of him, and especially those who had the privilege of knowing him personally and working with him, will wish him the grandest possible success in his new undertaking.

## Merit Man



FRANK MURPHY

He's a firm believer in the value of exercise. At the age of 60, Deputy Fire Chief Frank Murphy still plays a hot game of handball and beats plenty of the young Firemen at that fast game. He can look back at a full life of athletic endeavors.

Just elected president of the Firemen's Cycle Club, composed of men who remember the old days when they'd climb on their wheels and roll out to City Island, Coney Island and through Central Park, the Deputy Chief is tempted to try it again.

Many officials of the Department and prominent "buffs" are members of this organization.

### He-man Job

As for joining the Department Chief Murphy heartily recommends it to young men.

"It's a he-man job with plenty of action and opportunities for movement," he said. "The young men who join the Department, do so because they are attracted by the job. Later on, when they are in the forties, they realize the value of the pension benefits."

The Deputy Chief in charge of the Second Division is a native of NYC, spent part of his boyhood in Erin and came back at the age of 12. He attended P.S. 29 at 127th Street and Amsterdam Avenue.

In 1907 he joined the Fire Department and was stationed at Engine 24 at 78 Morton Street.

Ten years later he was made a lieutenant and two years after that, in 1919, he was promoted to Captain.

### Noted for Efficiency

By 1925 he had risen to Battalion Chief and in 1925, after making first place on the promotion list, he was elevated to Deputy Chief, and worked from the Fire House on Duane Street.

His pleasant disposition and marked efficiency have made him popular with his fellow-officers and the rank and file of the Firemen, who rate him a regular.

In fire circles in the city, it's said that Chief Murphy is one of the most capable officers and that in fighting fires his cool appraisal of the situation has resulted in bringing many fires under quick control.

## Civil Service Board Employees Are Given Time for Shopping

Employees of the Municipal Civil Service Commission will be allowed time-off to do their Christmas shopping. A memo from Samuel H. Galston, Executive Director, provided:

1. Each employee is to be given a full day off, or 2 half days before December 25 (per annum employees only).

2. The office will close at 4 p. m. on December 24 and 31.

3. Office parties are permitted after 1 p. m. on December 24, provided that the Bureau chief assume responsibility for the conduct of his employees and the cleanliness of the office.

## EDUCATION POSTS APPROVED

Permission to appoint 11 Assistant Examiners in the Board of Education at fees of not over \$750 a year was granted to the Board of Education by the Municipal Civil Service Commission. Appointments will be for the school-year 1945-6.

## OK'D FOR FIREMAN

After investigation by the Municipal Civil Service Commission, Thomas G. Farrell was approved for appointment from the Fireman (F.D.) eligible list.

# Don't Repeat This!

NYC's Mayor LaGuardia was very publicly accused of demanding that newspaper publishers fire reporters who wrote stories he didn't like. This week he was accused of getting the Board of Higher Education to dismiss one such reporter from a teaching job at City College.

Patty Jones, daughter of ex-State Civil Service Commissioner Howard P. Jones, is modelling face cream ads.

State employees have just recalled that their salary scales date from the days when they didn't have to pay Federal income tax. This will be a telling argument when they try to get wage increases from the 1946 Legislature.

When you take into account the saved withholding tax, a \$20 weekly unemployment insurance check is really worth the equivalent of \$28.

### Red Tape Dep't.

The Salvation Army is running a mobile canteen in Yonkers which attends night fires and serves hot coffee and doughnuts to the firemen and police on duty. Last week the canteen ran out of sugar, and went down to the OPA at 350 5th Avenue for an allotment. They were asked by the clerk, "How many fires will you attend in '46? How many cups of coffee will you serve?" ... Veterans who report to the War Manpower Commission for unemployment benefits are handed a very complicated

form to fill out in triplicate. Then, when they have completed the task, they are told to destroy one of the forms.

### Different Not to be Mayor

When Mayor LaGuardia goes on the air for a commercial sponsor he will be strictly on his own and will have to compete with the other news commentators on an equal basis. He won't be able to overrun his time, as he's done frequently on WNYC. Also the professional rating bureaus will keep constant check on his microphone magnetism. He won't be allowed, in all probability, to blast the microphone with ejaculated utterances, which he could always do with impunity over WNYC. Not being Mayor, he will find, be different from being Mayor.

Due for a big explosion soon! The food situation in certain of the State institutions.

### Big Stuff, Indeed!

One for the books. The annual report of the City of Schenectady lists among "major accomplishments of the legislative and administrative branches of the City government during 1944" the following:

"Marriage licenses decreased from 972 to 789.

"Wet trash weighing 92,220 pounds was hauled to the Refuse Incinerator.

"The emergency sewer crew answered 1,192 calls during the year of which 164 were night calls.

"Rat extermination continued throughout the year."

## Accident and Sickness Insurance Wins Praise

Thank-you letters are continually being received by the Association of State Civil Service Employees and Ter Bush & Powell in connection with the Group Plan of Accident and Sickness Insurance. Recently an employee of the State School at Industry wrote in part as follows:

"Your adjuster was very prompt in submitting information regarding proper handling of my case, also in submitting payment of my claim in minimum time, and I am proud to state that it is my desire to continue my policy in force because of such splendid cooperation."

An employee of Rochester State Hospital writes:

"During the past two years it has been my misfortune to experience considerable sickness with long periods of complete disability. The silver lining to this cloud has been my good fortune in having loyalty group insurance. May I at this time express my appreciation for the courteous and prompt manner in which you have handled my claim. To be assured of such fine treatment is a real comfort at such a time."

### Promptness Stressed

From an employee of the University of the State of New York, Education Department, Albany, comes a letter reading in part as follows:

"This is the first opportunity I have had to thank you for the benefit check I received under the Group Plan of Accident and Sickness Insurance following my recent accident."

From an employee of one of the departments in Albany comes the following information:

"Received the additional check today covering my illness. I wish to thank you for the fine cooperation given me. It is certainly a pleasure to do business with men of your caliber. I might add, the promptness with which you handle your cases is surely worth mentioning and I think that this in

surance is a wonderful protection."

From one of the departments in upstate New York came a letter reading in part as follows:

"You may rest assured that my friends in this department will hear about the wonderful treatment, the prompt attention, and payments that I received from your company. I mailed the doctor's certificate in on Saturday and received my check on Wednesday. What more could anyone ask?"

### \$20,000 Paid Monthly

With around \$20,000 per month going to State employees all over the State, a large group now exists which has received a check every month while disabled due to illness or accident.

Any person in State Service who is under 59 years of age and in good health can take out this insurance today and every person who is not insured and comes within those qualifications should write for applications at once. These may be obtained at Ter Bush & Powell, 423 State Street, Schenectady, N. Y., or from the Association of State Civil Service Employees, Room 156, State Capitol, Albany, N. Y. If you have a group of friends who might be interested in this insurance write to C. A. Carlisle, Jr., c/o Ter Bush & Powell at the above address, and he will be glad to meet with your group, explain any questions that are in your mind or mail to you a group of circulars and applications for your own consideration.

### J. N. DOUGLAS APPOINTED

Special to The LEADER

ALBANY, Dec. 18.—Governor Dewey today appointed James N. Douglas, of Utica, New York, as a member of the New York State Commission of Correction, to succeed Samuel H. Miller, of Utica, whose term expired June 31, 1945. Mr. Douglas was appointed for a full four-year term.

## Question, Please

Readers should address letters to Editor, The LEADER, 97 Duane Street, New York 7, N. Y.

### Committee Members

Who are the members of the House of Representatives Civil Service Committee?—L. V.

Here is the membership of the committee according to the Congressional Record. However, Representative Ramspeck has recently

resigned from Congress. Ramspeck (chairman), Randolph, Jackson, Manasco, Barden, Morrison, Hook, Rayfield, Miller of California, Combs, Granahan, Fallon, Huber, Rees of Kansas, LaFollette, Herter, Vursell, Fulton, Bennet of New York, Byrnes of Wisconsin, and Case of New Jersey.

## Comment, Please

Address Editor, The LEADER, 97 Duane St., New York 7, N. Y.

### Therapists Say Thanks

Editor, The LEADER: I would appreciate it very much if you would publish this open letter in The LEADER. There are so many people to whom we owe so much to, that your paper would be the best means of reaching all of them to express our sincere thanks.

Now that a Statewide decision has been granted the Occupational Instructors, to that of Occupational Therapist, as the president of the New York State Occupational Instructors Organization and on the behalf of my fellow employees who fought so well beside me, I want to express our deepest gratitude to the following:

The Civil Service LEADER who was with us from the start of our fight and who had been a tremendous help in the success of our fight for proper reclassification.

To Civil Service Commissioner J. Edward Conway, who was so

patient and understanding in listening to our problems.

To Mental Hygiene Commissioner Frederick MacCurdy, M.D., for his honesty in handling our case and to Director of Classification J. Earl Kelly for the excellent way he administrated our difficult problem.

Also to all the directors of our institutions who backed up our fight for proper recognition in the therapy field and all the others who sympathized with us. To all many thanks again.

We should co-operate with Commissioner MacCurdy, the State Director of Occupation Therapy, and our Senior and Supervising Therapist, in asking for a new salary allocation. The Occupational Therapist to start at a \$2,400 minimum to a \$3,000 maximum, etc., which would bring us on a level with our Federal employees.

FRANK ROGERS

# Stay on the Job, Truman Asks Workers at OPA

Special to The LEADER  
**WASHINGTON, Dec. 18**—President Truman has written to OPA Administrator Chester Bowles, stating that the work of the OPA must continue, and asking the employees to stick to their posts, when the Office of War Mobilization and Reconversion takes over on Jan. 1.

### President's Letter

The President wrote: "Once more I want to congratulate the very efficient members of the staff of the Office of Price Administration on the excellent job you have been doing. I would like also to urge you to stick to your task until it is completed."  
 "During the months immediately following V-J Day the responsibilities of many Government wartime agencies have been coming to an end. The Office of Defense Transportation, the Petroleum Administrator for War, the War Labor Board, and the War Man-

power Commission will have completed their work by January first. The War Production Board will soon be disbanded and its remaining functions merged with the Office of War Mobilization and Reconversion.

### Work Must Continue

"But the work of the Office of Price Administration must continue at top speed until the danger of inflation is past. And that day, as all thoughtful people must realize, is still in the future.

"Many of you have been working on this difficult task of inflation control since the early days of the war and may feel that you are entitled to step aside and let someone else take over your responsibilities. Unfortunately, however, there is no "second team." You are the only group who have first-hand experience in the difficult techniques of price and rent control. The country is counting on you to stick at your post."



The Community Chest of the NYC Post Office has provided 400 P.O. veterans with wallets designed to hold their discharge papers, service record, decorations, etc. Postmaster is shown here presenting the first men with their wallets. Left to right in the photo are: PFC. Adam J. Battista, served in Guam, Leyte, Ie Shima (Custodial Laborer); S/Sgt. Harold Berman, served in New Guinea, Luzon, Ie Shima (Letter Carrier); Tech Sgt. Leo Kaplan, served in Hawaii, Saipan (Clerk); 1st Lt. Jacob Gradus, served in Port of Embarkation, New York (Foreman); Seaman 1st Cl. Max Margolis, served aboard an LST in Pacific (Mail Handler); M/M Tnd Cl. John Cifichiello, England and ETO service (Letter Carrier); Seaman, 1st Cl. Carl DiPello, Pacific Theatre service (Custodial Laborer), and Postmaster Albert Goldman.

# U. S. PAY BILL DEBATED HEATEDLY IN SENATE

**WASHINGTON, Dec. 18**—The Federal pay bill was subjected to a full-dress Senate debate, with amendments being offered either to mollify the opposition or to express the wishes of the opposition.

Senator Downey himself, who has been backing the proposed 20 per cent raise for U. S. workers as reported out by the Senate Civil Service Committee, offered and then withdrew a proposed amendment.

This amendment would have wiped out the 15.9 per cent increase which became effective July 1 last and substituted a 40 per cent raise for the first \$1,200 and

30 per cent for those receiving above \$1,200 to \$10,000.

**A Little Chiding**  
 When Senator Byrd chided Senator Downey that nobody seemed to favor the committee's report in Downey's own bill, the proposed amendment was withdrawn, especially under threat by the opposition to recommit the bill. Senator Downey then returned to full support of the 20 per cent proposal.  
 Senator Byrd, who has been rated as opposition because of his economy speeches, but who had not previously committed himself on the bill, then offered an amendment.

**Byrd Amendment**  
 This would have wiped out the

July 1 raises and substituted 36 per cent increase for salaries up to \$2,400, with 18 per cent for those getting between that and \$4,600, and 9 per cent for those above \$4,600. Then the Senate began discussion of the Byrd amendment.

Senator Mead of N. Y. made an eloquent plea for standing by the committee's favorable report on the 20 per cent bill. It was after that speech that Senator Downey withdrew his proposed amendment.

Although opposition is rated strong, and delaying tactics were being used, backers of the bill expected favorable action before the Christmas recess.

## V. A. Day by Day

Echoes of the recent NYC elevator strike are still heard from employees of the Veterans Administration offices who think that if they reported for work, but couldn't get up to their desks because of the strike, they should be paid.

One V. A. worker, who asks that her name be kept out, says: "I am an employee of the V. A. at 299 Broadway. During the elevator strike, Sept. 25-30, we reported for work at the usual hour each morning, only to be met in the lobby and told to return home."

"When the strike was settled, and we were able to resume our work, we were notified that the 30 hours we lost were to be deducted from our annual leave.

"The employees of 2 Park Avenue and 2 Lafayette Street, also part of the V. A., had to stay home because of the strike and received a memo signed by the Manager, stating that all time lost because of the strike was to be counted as official leave-per orders from central office.

About three weeks ago a petition was signed by every employee concerned, protesting action taken. As yet no results have been obtained."

There may be some changes at the Administration Office effective January 1.

Vets within the Bureau are planning to get together.

Christmas parties are being planned with a zest throughout the V. A., but from all appearances, dancing is still not to be. After the party, the staffers hear, they return to work!

The 215 West 34th Street Office of the V. A. is to be the HQ of the new Deputy Administration of the New York Branch of the V. A. This office, termed the N. Y. Regional Office, is now setting up a Medical Clinic as well as a Direct Contact Unit.

Veterans and their dependents should be taken care of by efficient, competent employees who know their job and are working in good healthy atmospheres. Timing a staffer when he leaves the room, as is done at 2 Park Avenue and 346 Broadway, isn't nice.

Here's to a Merry Christmas and Happy New Year to the entire staff of the V. A. and hope for the elimination of many of the difficulties which in the past have led to much impairment of efficiency and a consequent backlog.

### NAVY YARD CATHOLICS TO HOLD A DANCE

Catholic Men's Guild of the Brooklyn Navy Yard has announced an entertainment and dance for January 4 at the Hotel St. George, Brooklyn. Installation of officers will precede the music and entertainment. John P. Curran, President of the group, is in charge of the affair, assisted by a committee of club members.



**COLONEL D. H. REED**  
 Lieutenant Colonel Denton H. Reed, stationed at the Office of Dependency Benefits in Newark, N. J., since he received his commission as captain in June, 1942, was placed on inactive duty. Colonel Reed will return to his pre-war position with the Assistant Administrator for Personnel of the Veterans Administration in Washington, D. C.

## Mead Is Praised For His 25-Year Postal Record

His activities on behalf of postal employees have won editorial praise for U. S. Senator James M. Mead in the current issue of "The Postal Record," monthly organ of the National Association of Letter Carriers.

Congratulating Mead on his 25 years of postal activity, the magazine said:

"Senator Mead holds the unique record of being actively interested in postal legislation for 25 continuous years, and during all of this period holding membership on either the House or Senate Post Office Committee.

"We know of no other member of Congress who can claim a membership of 25 continuous years of service on these important committees.

"Almost from the date that he took his seat in Congress, he began to manifest an interest in postal legislation.

"This was what was to be expected from a man with the background of the then Congressman, for long before his election to Congress, he had been interested in all labor problems."

## Goldman Asks Aid For Paralysis Fund

Postmaster Albert A. Goldman called upon all employees of the Federal Government in Greater New York to support the annual fund raising appeal of the National Foundation for Infantile Paralysis in an address at a luncheon meeting at the Hotel New Yorker.

"The appeal should be regarded not as a simple call for charity, but rather as health insurance for the future," Mr. Goldman told 125 representatives of Federal agencies in NYC.

# N. Y. Is Still First In U.S. Jobs to Vets

**WASHINGTON, Dec. 18**—The U. S. Civil Service Commission announced today that more than 32,000 veteran placements—including placements of the wives of disabled veterans and the widows of veterans—were made in all types of positions in the Federal civil service during October, 1945. The October veteran placement total represents the highest monthly total recorded to date; it represents an increase of more than 8,000 placements over the September total of approximately 23,600.

Veteran placements during the first 10 months of 1945 totaled 189,830, of which 97 per cent were made in Federal field establishments outside the District of Columbia. The 10-month total includes placements of wives of disabled veterans and of widows

of veterans, as follows: World War II, 3,112; World War I or other service, 1,114.

By States, New York continued to lead, with 5,915 (an increase of 2,605 placements over September); California was next with 3,536 placements; and Illinois was third with 3,205 placements (an increase of 1,311). Texas followed, with 1,496; and New Jersey was next, with 1,227.

The War Department continued to lead in the number of veteran placements—11,917—for October. The Post Office Department was next, with 8,216. Other Federal agencies with large numbers of veteran placements were Navy Department, Veterans Administration and Treasury Department.

Since October 1, 1942, a total of 11,943 physically impaired veterans have been placed in Federal field establishments. In September, 1945, 712, or three per cent, of the veterans placed in field establishments were physically impaired.

The number of World War II veterans restored to positions in the Federal service in accordance with the provisions of the Selective Training and Service Act during September totaled 4,246. Veterans restored to duty since July 1, 1944, after military service, totaled 30,423. Veteran-placement figures cited by the Commission do not include restorations.

## Navy Yard Calls For Electricians

Electricians, men over 18, can work on new construction and on repairs in Brooklyn. Shipyard experience is unnecessary, but men must have at least 2 years of installation and maintenance experience. There are day and night shifts, rotating every three months. The hourly pay is \$1.14 to \$1.26 an hour, plus an additional 6 cents an hour for night work. Men will be required to pass a physical examination, and should be able to read and write English. Proof of citizenship will have to be given. Apply at the Building Construction-Shipbuilding Office, 165 Joralemon Street, Brooklyn.

Women Workers, Experienced Strippers, Creasers, S. & S. Wrapping Machine Operators, Turners-in, S. & S. Finishers, Wrappers, and Quad Machine Operators are needed by paper manufacturing firms in Manhattan. These jobs pay from \$32 to \$34 a week, depending on skills. Apply at the Manhattan Industrial Office, 87 Madison Avenue.

**BASKETBALL DATES WANTED**  
 The Brooklyn post office desires bookings for its basketball team. Max Diener is chairman of the sports committee.

## 3,500 Dropped By State Dept.

Special to The LEADER  
**WASHINGTON, Dec. 18**—The State Department has handed dismissal notices to 3,500 white collar employees in its biggest mass reduction of force since the end of the war.

The reduction, it was announced, will mainly affect the remnants of the Office of War Information, the Office of Inter-American Affairs, the Office of Cultural Relations and the Division of International Information.

Not all employees in these agencies will be dropped, State Department officials said. Those who are dropped will get a full 30-day notice of severance.

The State Department also emphasized that no one with permanent Civil Service status will be dropped, and no veteran who has been classified under Civil Service requirements.

A Civil Service Commission official said:

"What this means is that many government workers who changed from their permanent jobs to much higher paid wartime jobs will have to go back on a peacetime pay basis, and many others will have to find employment in private industry."

What is left of the four agencies after January 1 will be absorbed into a new international information division of the State Department headed by William Benton, Assistant Secretary of State.

# Vets Get First Choice Of 110 Airfield Jobs

Civil Service positions with the Air Transport Command installation at LaGuardia Field are open. Col. A. B. McMullen, Base Commander, announced.

"Approximately 110 vacancies, most of which have been caused by rapid demobilization of military personnel, now exist," Col. McMullen stated.

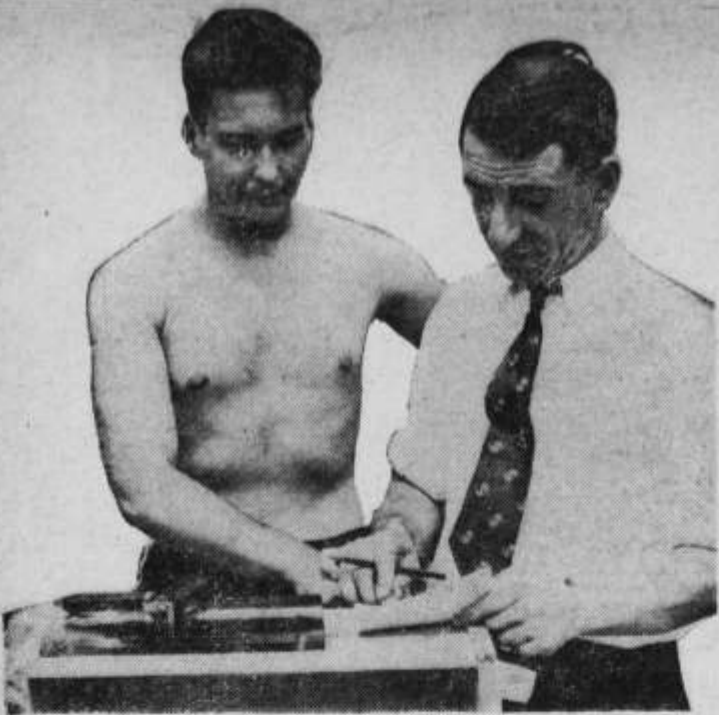
Persons eligible to apply are: 1, veterans, and 2, employees released from other government agencies due to a reduction in force.

Both skilled and unskilled personnel are needed. Jobs open in-

clude: chauffeurs, truck-drivers, freight handlers and checkers, operations briefing clerks, aircraft dispatchers, clerk-typist and personnel clerks.

Employees work 40 hours per week and receive time-and-a-half pay for overtime. A 24-hour schedule is maintained in some departments at the base and many of the jobs require shift-work.

Apply to the Board of Civil Service Examiners at the Civilian Personnel Office, Hastings Building, 88-11 Roosevelt Ave., Jackson Heights, N. Y.



A NYC Patrolman candidate is shown being fingerprinted before taking the physical examination.

# VETERANS OVER 29 MAY APPLY FOR PATROLMAN EXAM

Although Mayor LaGuardia has not OK'd the bill granting over-age veterans permission to file for the Patrolman examination, the Municipal Civil Service Commission is allowing veterans over 29 years of age to file conditionally. Samuel H. Galston, Executive Director of the Commission's staff, issued the order. This is done in case a bill for waiving the age limit for veterans passes. If no legislation is passed qualifying the veteran over 29, the \$1 filing fee will be refunded to the veterans who filed conditionally.

Here is some helpful information on making out the application forms.

When you call at the City Collector's office for the application you will be handed a printed paper about 8½ by 11 inches and a printed cardboard sheet the same size.

### What's on the 2 Sheets

The cardboard sheet is divided by tear lines and consists of the postcards on which you are to be notified when and when to appear for the examinations and how you make out on the tests. All you have to do is sign your name and address four times, where shown by arrows, and indicate whether or not you claim veterans preference.

The paper sheet is important. Fill in spaces, carefully giving your address, place and date of birth, citizenship, state of health and whether or not you claim preference as a disabled or non-disabled veteran. Also, your places of residence and business during the past five years.

You do not have to fill these out immediately, but may take them home and spend time on them. Also, it would be a good idea first to study the reverse side of the application, which lists the general requirements for entrance to the examination, age limits, some physical requirements, vision, etc.

The paper form must be witnessed before a Notary Public or Commissioner of Deeds.

File the filled-in forms in the Collector's office in the Borough where you live. The filing fee is \$1.

### All Must File in Person

Remember that the applications are not issued at the office of the Civil Service Commission, but at the City Collector's offices which

## Board Films Its Records To Save Room

The Municipal Civil Service Commission has started to microfilm its records dating back for decades. Commission officials point out that miniature photos in place of large books of lists and trays of cards mean that the records, which now take up a floor of a warehouse, could be contained in a medium sized filing cabinet.

are listed in the official notice of examination on this page.

Discharged veterans, who cannot file in person during the regular period, are the only ones who should go to the Commission's office, 96 Duane Street, after December 28 and until ten days before the date of the written examination, which has not yet been announced.

All applications from all sources must be filed in person. Medical and physical requirements that have to be met are printed on the next page.

## No Applications By Mail for Job As Patrolman

No applications for the NYC Patrolman examination can be distributed or received by mail, in contrast to the case in 1941, when the last previous test was given for this title.

The Commission explains that it wants to avoid the delay which takes place if mail applications would have to be accepted and processed after other filing has closed. In addition, the men in service will have another opportunity to compete next year as it is planned to hold yearly examinations, and it isn't like last time, when failure to file an application would mean a five year delay.

# PATROLMAN Study Material

(Continued from Page 1)  
depart, (e) have the child given competent medical attention.

### Question 2.

While off duty on your way home in a district which is not on your post, you see two men threatening each other and apparently on the verge of a fist fight. Your first action under these circumstances should be to (a) step in and find out the reason for the argument, (b) arrest the man making the threat in order to prevent a breach of the peace, (c) wait until they actually start fighting and then step in and arrest them both, (d) display your authority and disperse the men, (e) push the men apart and if they show fight, take them to the station house.

### Question 3.

Suppose you are on patrol duty one evening in an east side area, and you notice a group of boys standing in front of a laundry store window. One of the boys heaves a rock through the window and they all flee. Under these circumstances it would be the best procedure first to (a) ascertain the extent of the damage and the motive which led to the incident, (b) fire your revolver at the boys and call upon them to halt, (c) blow your whistle, give chase and attempt to apprehend the leader, (d) call your precinct for a station wagon and arrest the boys, (e) deputize a few passers-by and ask them to give chase.

### Question 4

If it is indicated to you as a patrolman that a prisoner is entitled to humane treatment while in custody, this ought to mean to you most nearly that a prisoner (a) should be considered innocent of his crime until it is proved otherwise, (b) should be given every consideration that any free person would be given, (c) while being detained, is not to be mistreated, (d) is worthy of civilian treatment pending his arraignment, (e) should indicate to his custodian that he is entitled to the Bill of Rights.

Each of the following passages contains one word which is not in keeping with the meaning which the passage is evidently intended to carry. One of the five (bold faced) words does most to spoil the true meaning of the passage. Read each passage carefully and then answer the question immediately following the passage.

### Question 5.

Criminal negligence is the want of such attention as to the consequences of one's acts as an ordinarily prudent man would bestow in acting in his own concerns.

The bold face word which does most to spoil the true meaning of the above passage is (a) criminal, (b) consequences, (c) prudent, (d) bestow, (e) concerns.

### Question 6.

A dry mouth condition is frequently observed in criminal suspects to the point where they can hardly walk. This is not a definite sign of guilt, but does indicate considerable nervous tension.

The one bold face word which does most to spoil the true meaning of the above passage is (a)

dry, (b) suspects, (c) walk, (d) definite, (e) tension.

### Question 7

Third degree should not be used by the police since this method rarely produces the truth. If a man is sufficiently tortured, he will confess to anything, and if a legal case is built around this confession, it will prove to be valid.

The one bold face word which does most to spoil the true meaning of the above passage is (a) not, (b) rarely, (c) truth, (d) tortured, (e) valid.

### Question 8

Suppose you are a patrolman, off duty and in civilian clothes on your way home at about midnight. While crossing the street you recognize a criminal who three months before had escaped from an up-State prison, where he had been serving a sentence for second degree murder. Under these circumstances your first action should be to (a) call your precinct for immediate assistance while you keep the man covered (b) draw your gun and call on the thug to surrender (c) shadow the criminal for a few blocks until you come across another patrolman in uniform, and then blow your whistle (d) follow the man to his hide-out, call your precinct and have the place surrounded (e) approach the fellow, ask him for a match, as a pretext, and then knock him out with your club?

### Question 9

While on patrol duty in an outlying residential district of Staten Island, you notice a suspicious looking sack in a deserted lot on your post. You are sure it was not there two hours before at 2 a.m., when you made your original tour of duty. Upon investigation you find it contains the body of a young boy of about 8 years of age. He is well dressed and there are no visible marks of violence that you can notice. Nearby you see footprints in the snow which has been falling since midnight. On the basis of these data only, it is most reasonable for you to assume that (a) the boy comes of a wealthy family and previously had been held for ransom (b) the body had been placed in the sack and left on the lot within the past half hour (c) the boy was killed through having been administered poison (d) the sack had been transported to the lot by motor vehicle (e) further investigation is necessary to determine the identity of the murderer.

### Question 10

In the course of your duties as a patrolman you make the arrest of a pickpocket whom you have apprehended while he was committing a criminal act. Upon searching him, you find in his possession two guns, a large pocket knife, three wrist watches and a roll of counterfeit bills. Under these circumstances, it would be most acceptable procedure to first (a) get a complete statement from him as to the sources of the various items which were found on

his person (b) make a list of the serial numbers of the counterfeit bills and check with the Detective Division whether these were recently stolen (c) see whether some of the articles belong to the person whose pocket was being picked and return them to him (d) take him to the station house and make a list of the property taken from the prisoner (e) remove the bullets from the guns and examine them to see whether they have been fired recently.

### Question 11

"In the case where a patrolman receives a warrant for the arrest of a person charged with an offense and he knows that the person named did not commit the crime as charged, he should at once notify the issuing court or magistrate as to the innocence of the person. Then he must thereafter proceed with the serving if so directed by the court." The most valid of the following inferences which may be drawn from this passage is (A) it is illegal to serve a warrant on a person who is alleged to be innocent; (B) in all cases where the court issues a warrant of arrest, it must be notified as to the purported guilt or innocence of the person involved; (C) it is understood implicitly that patrolmen, prior to the service of an arrest warrant, should make some attempt to ascertain the innocence of the person being served; (D) arbitrary discretion in the service of an arrest warrant rests with the court; (E) where a patrolman has evidence that an innocent man is being served with an arrest warrant, it is discretionary with him as to its service.

Answers to last week's study questions: 1, d; 2, b; 3, b; 4, c; 5, e; 6, permitted.

## Albany Shopping Guide

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**STENOTYPE SECRETARIAL STUDIO**—A rapidly growing machine method of stenography. Evening classes every Monday and Wednesday, 7 P.M. Albany Stenotype Secretarial Studio, Palace Theater Bldg., Albany 3-0357.

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**HATS INSPIRED WITH** quality and beauty, \$1.50 to \$5.00 Over 1,000 hats to select from. **THE MILLINERY MART**, Cor. Broadway and Maiden Lane (Opposite Post Office), Albany, 126 Main St., Gloversville, N. Y.

### Where to Dine

**TRY OUR FAMOUS** spaghetti luncheon with meat balls, 50c. Italian home cooking our specialty. Delicious coffee. **EAGLE LUNCHEONETTE**, 38 Eagle St. (diagonally opposite De Witt Clinton). Open 8 A.M. to 8 P.M.

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E. TREMONT AVE. at Bruckner Blvd.  
WHITE PLAINS AV. at 293rd Street  
FORDHAM ROAD at Jerome Avenue  
HUGH GRANT CIRCLE at Parkchester  
Organized 1888  
MEMBER FEDERAL DEPOSIT INSURANCE CORPORATION



# Physical and Medical Requirements in Exam For NYC Patrolman

The NYC Civil Service Commission announced the following Medical requirements for Patrolman and Fireman:

1. **Height**—Bare feet; not less than 5 feet 8 inches for Patrolman; 5 feet 6 1/2 inches for Fireman.
2. **Vision**—Not less than 20/20 in each eye; no eyeglasses; read 4 of 8 letters.
3. **Color Vision**—Defective color perception must reject.
4. **Teeth**—No decayed teeth; missing teeth must be replaced except where space is too narrow or too inaccessible to reasonably require replacement.
5. **Heart**—The rate, rhythm and force of the heart action must be normal and the heart free from murmurs, enlargement or other abnormalities.
6. **Blood Pressure**—Systolic, not less than 100 nor greater than 140; Diastolic, not greater than 90.
7. **Lungs**—No abnormality; must be free from any history of tuberculosis, asthma or chronic diseases of the lungs or bronchi; the upper air passages must be free from mechanical obstruction or chronic or acute inflammation; a proven history of hay fever or allergies must reject. (X-ray required before appointment.)
8. **Mental Ailments**—Any candidate who cannot qualify before the psychiatrist or any candidate who has a mere history of confinement in an institution for mental illness must be rejected; a history of nervous disorder may reject.
9. **Epilepsy**—The mere history thereof must reject.
10. **Active Venereal Disease**—Must reject. Wasserman Blood Tests required.
11. **Hearing**—Deafness in either ear, however slight, must reject; perforated ear drum and other abnormal ear conditions may reject.
12. **Hands and Fingers**—Fireman—Both hands and all fingers must be normal.  
Patrolman—One hand must be in perfect anatomical condition while the other hand must have no impairment of thumb or index finger. Concerning the 3rd, 4th and 5th fingers on an impaired hand, rejection must follow if any two or three are missing or if more than two of these fingers are impaired beyond two phalanges. In any case, regardless of the above, impaired grip must reject.
13. **Feet and Toes**—A defective foot or a functionally impaired

foot must reject. Pronated arches, hammer toes, overriding toes, bunions will be considered in determining what constitutes an impaired or defective foot; the large toe and the 2nd and 3rd toes must be present to qualify.

#### Other Cases of Rejection

14. Hernia or Potential Hernia (wide rings). 15. Varicose veins.
  16. Varicocele. 17. Testicle defects (missing or undescended) may reject. 18. Hemorrhoids or any defect of the rectum or anus. 19. Pilonidal cyste. 20. Orchitis. 21. Ulcer or the proven history of gastro-intestinal ulcers. 22. Hydrocele. 23. Paralysis. 24. Spinal curvature. 25. Deformed chest. 26. Defective gait. 27. Impairment of arm or leg. 28. Skin diseases. 29. Goitre. 30. Speech impediments. 31. Deformities of the mouth or lip. 32. Strabismus (cross-eye). 33. Overweight. 34. Underweight. 35. Anemia or other blood diseases. 36. Pin-point pupils. 37. Enlarged glands. 38. Glycosuria (transient or intermittent). 39. Chronic catarrh or obstruction to free breathing. 40. Albuminuria.
  41. The causes of rejection are not limited by the enumeration set forth above. The medical examiner may put any question, make any examination of the candidate and reject for any cause which in his opinion would impair health or usefulness.
- Competitive Physical Examination**  
70% General Average Required
- PART I—Strength**
- Test A. **Abdominals**. From a reclining position a candidate must assume a sitting posture carrying up a barbell behind his neck. His feet are held down.
- |                      |      |
|----------------------|------|
| 60% Minimum Required |      |
| 60 pounds            | 100% |
| 55 pounds            | 94%  |
| 50 pounds            | 88%  |
| 45 pounds            | 82%  |
- Test B. **Dumbbells**. By sheer muscular effort candidate must raise a dumbbell to a full arm's length above head, each hand separately. No snap-up or throw-up.
- |                      |      |       |      |
|----------------------|------|-------|------|
| 80% Minimum Required |      |       |      |
| Lbs.                 | Pct. | Lbs.  | Pct. |
| 80/80                | 100  | 70/40 | 70   |
| 80/70                | 95   | 60/60 | 80   |
| 80/60                | 90   | 60/50 | 75   |
| 80/50                | 85   | 60/40 | 65   |
| 80/40                | 75   | 50/50 | 70   |
| 70/70                | 90   | 50/40 | 80   |
| 70/60                | 85   | 40/40 | 50   |
| 70/50                | 80   |       |      |
- PART II—Agility**
- Test A. **High Jump**. Candidates  
(Continued on Page 14)



Here is a typical scene as thousands file for Patrolman examination, with ten days left.

# Official Notice of Exam For Job as Patrolman

No. 5114

**PATROLMAN, POLICE DEPT.**  
Salary: \$2,000 with mandatory increases up to and including \$3,000 per annum the 6th year.

**Applications and Fees:** Applications are issued and received from 9 a. m. to 12 noon, on Saturdays from Dec. 12, 1945 to Dec. 28, 1945, in the borough of residence of the applicant at the City Collector's office, as follows:

Manhattan—Room 100, Municipal Building, Centre and Chambers Sts. (street level, north side).  
Brooklyn—Municipal Building, Court and Joralemon Sts.  
Bronx—Bergen Building, Tremont and Arthur Aves.  
Queens Blvd., Kew Gardens.  
Richmond—Borough Hall, St. George, Staten Island.

Application will NOT be issued or received through the mails.  
No application will be accepted unless it is on the regular application form furnished by the Commission through the City Collector's office.

Applications must be signed by the applicant and notarized.  
Applications are issued free but a fee of \$1 must be paid at the time of filing the application; no fees will be refunded.

**Note:** Any person who is in the military service during the regular filing period for this examination may receive an application and file thereafter after the regular filing period, provided he appears at the offices of this Commission in person and files an application not later than 3 p. m. on the tenth calendar day prior to the date of the written test, bringing with him at that time proof of his identity and military service together with the prescribed filing and notarial fees. Such applications will be issued and received at the offices of the Commission from 9 a. m. to 3 p. m. on weekdays, and from 9 a. m. to 12 noon on Saturdays.

**Requirements:** The Administrative Code provides that no person may qualify for appointment to this position who has reached his twenty-ninth birthday at the time of filing his application. No person who has not reached his twentieth birthday may file an application. At the time of investigation, applicants will be required to

submit proof of date of birth by transcript of record of the Bureau of Vital Statistics or other satisfactory evidence. Any wilful material misstatement will be cause for disqualification.

There is pending, however, before the Mayor for approval or disapproval a proposed amendment to the Administrative Code which reads as follows:

"When the qualifications for any examination or test for, or appointment or election to any office, position or employment in the City, includes a maximum age limit, any person who heretofore and subsequent to July 1, one thousand nine hundred and forty, entered or hereafter, in time of war, shall enter the active military or naval service of the United States, or the active service of the Women's Army Corps, the Women's Reserve of the Naval Reserve or any similar organization authorized by the United States to serve with the Army or Navy, shall be deemed to meet such maximum age requirement if his actual age, less the period of such service, would meet such maximum age requirement."

Pending final disposition of this proposed amendment, all persons who come within its provisions will be permitted to file applications and will be admitted conditionally to the examination.

At the date of filing applications, candidates must be citizens of the United States and residents of the State of New York. At the time of appointment, candidates must comply with that section of the Administrative Code which provides that any office or position, compensation for which is payable solely or in part from the funds of the City, shall be filled only by a person who is a bona fide resident and dweller of the City for at least three years immediately preceding appointment. Service in the armed forces does not interrupt service.

An auto operator's license will be required at the time of certification.

Applicants must not be less than 5 feet 8 inches (bare feet) in height and must approximate normal weight for height.

Required vision—20/20 for each eye, separately, without glasses.

Proof of good character will be an absolute requisite to appointment.

In accordance with the provisions of the Administrative Code, persons convicted of a felony are not eligible for positions in the Uniformed Forces of the Police Department.

Medical and physical requirements hereafter posted on the Commission's bulletin board and published in The City Record must be met. Candidates may be rejected for any deficiency, abnormality or disease that tends to impair health or usefulness, such as defective vision, heart and lung diseases, hernia, paralysis and defective hearing. Candidates are warned to have teeth in perfect condition at the time of medical examination. Defective teeth are cause for rejection. Examination by a qualified dentist is a wise precaution in advance of this examination.

**Duties:** To enforce laws and ordinances; prevent crime; apprehend criminals; guard property; control traffic; perform inspectional, investigational or regulatory duties incident to the protection of persons and property.

**Tests:** Written, weight 50; physical, weight 50, 70 per cent required.

The pass mark in the written test will be the score of the candidate who ranks 5,000 and the pass mark on the entire examination will be the score received by the candidate who ranks 3,000 in final average.

The written test will be held first and will be designed to reveal the aptitude, intelligence, initiative, reasoning ability, common sense and judgment of the candidates.

The competitive physical tests will be designed to test competitively the strength, agility, stamina, and endurance of candidates. Candidates will take the physical tests at their own risk of injury, although the Commission will make every effort to safeguard them. Medical examination may be required prior to the physical test and the Commission reserves the right to exclude from the physical test any candidate who is found medically unfit.

**Change of Address:** Candidates for examination and eligibles on the lists must notify the Commission promptly of all changes of address between the time of filing the application and appointment to a permanent position from the list. Failure to do so may disqualify from any part or parts of the examination which have not already been held.

Municipal Civil Service Commission, Harry W. Marsh, President; Ferdinand Q. Morton and Esther Bromley, Commissioners. John J. Curren, Acting Secretary.

## Used Cars Wanted

**General Motors Dealer**  
Pays Much More for Used Cars.  
Courteous Fast Service.  
New Car Priority Given You

**Hunts Point Chevrolet**  
700-6 Bruckner Blvd., Bronx, N. Y.  
Dayton 3-4755

**CARS WANTED**  
All Makes  
**JOSEPH J. SULLIVAN**  
Authorized Hudson and Koe Sales and Service  
30 YEARS AT THIS ADDRESS  
See ANDY FREDERICKS  
**QUEENS BOULEVARD**  
80 Feet Off Hillside Ave., Jamaica  
Jamaica 6-7474

**WILL PAY LIMIT**  
FOR ANY YEAR CAR  
BUYER WILL CALL WITH CASH  
OR DRIVE TO **FEINSMITH**  
12 EMPIRE BLVD.  
NEAR FLATBUSH AVE.  
BUck. 4-0480  
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**PAY'S TOP DOLLAR**  
FOR YOUR CAR  
ALL MAKES & MODELS  
**FORTWAY AUTO SALES**  
6802 FT. HAMILTON PKWY.  
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SHore Road 5-8981

**SELL NOW at TOP PRICES**  
We Will Buy Your Used Car  
Any Year, Make or Model  
Or Accept It in Trade For New  
1946 Chrysler or Plymouth

**CY HOLZER, Inc.**  
3305 Broadway at 133rd Street, N. Y.  
EDGcombe 4-0964

Buy  
Victory Bonds

**CIVIL SERVICE LEADER, 97 Duane Street, New York City**  
**CAR APPRAISAL SERVICE BUREAU**

If you wish to sell your car, send in the following information or write to one of the dealers listed above: We will get an estimated valuation for you based on the best price we can find from a reputable dealer.

Make of Car..... Year.....  
Equipment.....  
Condition of Tires..... Your Own Appraisal!.....  
Your Name.....  
Type..... Mileage.....

## 150 More to Get Patrolman Jobs

Another 150 appointments to the NYC Police Department are expected next week, according to Chief Clerk Vincent E. Finn. A majority of the new appointees will be recently discharged service men.

All those who have completed the 1941 examination and are on the eligible list receive probationary appointments at \$2,000, plus a \$420 bonus. Those who passed the written test, but couldn't take the physical because of military service, receive provisional appointments at \$2,000, and will later have an opportunity to take the physical and qualify for regular probationary appointments.

**Church Announcements**  
FOR CIVIL SERVICE EMPLOYEES

**Holy Innocents**  
128 WEST 37th STREET  
NEW YORK CITY  
DAILY MASSES—7, 7:30, 8, 8:30, 9, 12:15, 12:45  
SUNDAY MASSES—7:20, 8, 7, 8, 9, 10, 11, 12, 12:50  
DAILY SERVICES—11:00, 1:15, 3, 5:15, 5:45, 7:30  
SUNDAY SERVICES (P. M.)—5:30 and 7:30  
CONFESSIONS—At all times.

**St. Francis of Assisi**  
(National Shrine of St. Anthony)  
135 WEST 31st STREET  
NEW YORK CITY  
SUNDAY MASSES—7:30, 8:45, 9, 4, 7, 8, 9, 10, 11, 11:30, 12, 12:30, 12:45  
(For Members of Armed Forces Only: 3 P. M.)  
DAILY MASSES—5, 6, 8:30, 7, 8, 8:30, 9, 10, 11:15  
(11 Tuesday), 12:15  
CONFESSIONS—Every day of the year from 8:30 A. M. to 10 P. M.

# Reprimand of Fireman Upheld by Court

The right of Fire Commissioner Patrick Walsh to impose penalties on a fireman for going to the Commissioner's office without official permission was upheld by

Supreme Court Justice Koch. Fireman Frank Mott (now secretary of the NYC Uniformed Firemen's Association) had been active in an organization of fire-

men working on a reorganization of the Department's endowment associations. He was charged with attending a meeting at Fire headquarters without official invitation, and was reprimanded. He was also charged with having sent two communications to Commissioner Walsh without going through proper channels.

The court's decision upheld the validity of the section of the de-

partment's rules which reads: "Members shall not visit the Headquarters of their Superior Officers without permission of their intermediate commanding officers. If their request for such permission is not granted, they may forward a request for an interview, either through official channels, or by mail; such request shall state briefly the purpose of the interview."

## TWO CLAIMS DENIED ON VET PREFERENCE

The Municipal Civil Service Commission today announced that veteran preference claims had been denied to Henry Gelger, on the list for Promotion to Clerk, Grade 3, Parks, and to E. Albert Cohen, Promotion to Clerk, Grade 3, Finance.



The blackout is OUT! So are the dim-out and the brownout. Now you may have all the light you want, wherever you want it, and for as long as you want it.

Light—the symbol of peace and hope—glows throughout the city in its first peacetime Christmas in five years. Thousands of sparkling shop windows speak of prosperous days ahead. The flashing beacons of towering skyscrapers, breathtaking spectaculars, and the cheerful radiance of millions of workshops, offices and homes herald the great and glowing opportunities in the world that lies ahead.

It's a new world, a glowing world, and its eyes are focused here. So ... LIGHTS ON, NEW YORK!

War-weary electric bulbs are OUT!... EMPTY SOCKETS ARE OUT! Consolidated Edison Company, in cooperation with the General Electric Company, Westinghouse Electric Corporation, Sylvania Electric Products, Inc., and Cooperating Appliance Merchants now offer a "Lights On, New York!" campaign package of 6 bulbs (two 100-watts, two 60-watts, and two 40-watts) for the new and lower price of 70¢, plus tax. This is .12¢ lower even than prewar prices; and, coupled with Consolidated Edison's new \$6,000,000 electric rate reduction, it makes good lighting the biggest bargain of the year.

You can place your order now for the "Lights On, New York!" campaign package of bulbs at any Consolidated Edison showroom, or at your cooperating neighborhood appliance dealer or department store and get immediate delivery. Consolidated Edison employees in the field will also take your order for bulb packages.

SERVICE



CONSOLIDATED EDISON  
COMPANY OF NEW YORK, INC.







# Follow The Leader

## REUPHOLSTER 49<sup>95</sup>

Sofa, Chair and 4 Cushions



It's like getting a new living room suite! New covering. Everything is thoroughly sterilized. Frames reglued where necessary, and repolished. Springs reset and retied. New filling added where needed.

5-YR. GUARANTEE YOUR PROTECTION

### LINCOLN

UPHOLSTERING CO.  
848 Flatbush Ave., B'klyn

Just Phone  
**BU 7-5920**

and our Interior Decorator will call with samples without obligation.



Largest Selection of All Kinds of

FRESH SAUSAGES, BOILED and SMOKED HAM and FRESH PROVISIONS

For the past 48 years we have produced only ONE quality—the BEST  
**HENRY KAST, Inc.**

277 Greenwich Street  
Bet. Murray and Warren Sts., N.Y.  
7 Beach St., Stapleton, S. I.

**Flowers** FOR ALL OCCASIONS  
Telegraphed Everywhere  
Monument 2-0361  
**WILHELMINA F. ADAMS**  
105 West 110th St.

**LEARN TO DRIVE**  
THRU TRAFFIC QUICKLY TAUGHT  
Day and Night Classes  
Cars for Hire for Road Tests  
**Tri-Boro Auto School**  
85 NASSAU AVE., BROOKLYN  
Cor. Manhattan Ave.  
Tel. EVERgreen 8-7117-8  
L.I.C. N. Y. 5.

**INTRODUCTORY SPECIALS**  
PARIS BEAUTY SALON  
Hair Styling

Tinting - Permanent Waving Specialists  
We have our real Creme Permanent Wave regular \$10 for \$7.50 complete, others from \$4 up.

**PARIS BEAUTY SALON**  
Distinctive Beauty Aids  
2545 WEBSTER AVE., at Fordham Rd.  
Tel. SEDwick 3-0483  
Hours 10 a.m.-8:30 p.m. Closed Tuesdays

### PHOTOSTAT PRINTS

**Commerce Photo-Print CORPORATION**  
1 WALL STREET 88 MAIDER LANE  
235 BROADWAY 18 WILLIAM ST.  
12 W. 42nd STREET 80 BROADWAY

**Digby 4-9135**  
(Connects all Offices)  
"A Widespread Reputation for Immediate Service, Outstanding Quality and Reasonable Rates."

**SUITS**  
BUSINESS, SPORTS, RAINCOATS, TOPCOATS, OVERCOATS  
RAIN COATS—TOP COATS  
\$5.00 \$10.00 \$15.00  
Priced originally from \$45.00 to \$100.00  
Full Line of Women's and Children's Clothes  
Complete Selection of Men's Work Clothes  
Ask for Catalog 08  
**BORO CLOTHING EXCHANGE**  
39 Myrtle Ave., Brooklyn, N. Y.

Justice,  
In the Matter of the Application of JULES JAY LOGGOZO and BEATRICE MYDDLETON LOGGOZO, his wife, and JAY JULES LOGGOZO, an infant under the age of 18 years by his father and General Guardian JULES JAY LOGGOZO,

For Leave to Assume his Names of JULES JAY COLLYER, BEATRICE MYDDLETON COLLYER and JAY JULES COLLYER, respectively.

Upon reading and filing the annexed petition of JULES JAY LOGGOZO, duly sworn verified the 1st day of November, 1945, and the petition of BEATRICE MYDDLETON LOGGOZO, his wife, duly verified the 5th day of November, 1945, and the petition of JAY JULES LOGGOZO, an infant under the age of 18 years by his father and general guardian JULES JAY LOGGOZO, duly verified the 1st day of November, and the affidavit of ARLINE WILCOX (formerly the wife of the petitioner Jules Jay Loggozo, who is the mother of the said infant, Jay Jules Loggozo, duly verified the 33rd day of October, 1945, praying for leave of the petitioner to change their names and the court being satisfied thereby that the circumstances in said petitions are in all respects true and no reasonable objections appearing to the change of name proposed.

Now on motion of Henry B. Lamm, attorney for the petitioners, it is ORDERED, that JULES JAY LOGGOZO, BEATRICE MYDDLETON LOGGOZO and JAY JULES LOGGOZO, be and they hereby are authorized to assume the names of JULES JAY COLLYER, BEATRICE MYDDLETON COLLYER and JAY JULES COLLYER, on and after the 10th day of January, 1946, and it is further

ORDERED, that this order and the papers on which it was granted be filed within ten days from the date hereof in the office of the Clerk of this court; that a copy of this order be published once within ten days after the entry said order in CIVIL SERVICE LEADER, a newspaper published in New York County, and that proof of publication of this order be filed with the Clerk of the City Court of the City of New York, County of New York, within forty days of the date hereof; and it is further

ORDERED, that a copy of this order be served on the Chairman of the Local Board of the United States Selective Service, at which the petitioner, JULES JAY LOGGOZO, submitted to registration, within twenty days after the entry of this order, and that proof of such service be filed with the Clerk of the City Court of the City of New York, New York County, within ten days thereafter; and it is further

ORDERED, that after complying with the provisions of this order, and on and after the 10th day of January, 1946, the petitioners shall be known by the names of JULES JAY COLLYER, BEATRICE MYDDLETON COLLYER and JAY JULES COLLYER, respectively, and by no other names.

Enter,  
J. A. B.,  
C. J. C. C.

# For Christmas

## Buy an extra Bond for your Baby

### ...and help a war hero come home to his!



Your Victory Bonds are the World's Safest Investment.

## All out for the VICTORY LOAN



- Welsment's Show Boat
- Otto Eckmeyer
- Moser Manufacturing Co.
- Missotte Tavern
- National Fabrics Corp.

- Harmony Restaurant
- Key Knitting Mills
- Cutting Room Appliances
- Degen Bros.
- Liberty Drydock, Inc.

- A. Borse & Bro.
- Wilbur Rogers Company
- Nelpin Manufacturing Co.
- J. W. Valentine
- Emil P. Popp Linotyping Co.

### LEGAL NOTICE

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of BLOSSOM EMBROIDERY, INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 1st day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of FRANK STEVENSON, INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 5th day of July, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of GRAND TRADING CORPORATION has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 21st day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of STERLEY PROPERTIES CO., INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 21st day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of ANCO CONSTRUCTION CORPORATION has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 21st day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of FRANK SCHATZ, INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 23rd day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of STANLEY F. CHAMBERLAIN, INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 26th day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of TAMI DRESS CO., INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 21st day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of COSMOS PRODUCTS CORP. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 23rd day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of ETON HALL, INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 29th day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of JERICHO MERCHANDISE CO., INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 29th day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of NELSON HOUSING CORP. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 27th day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

### Help Wanted—Female

#### TYPISTS

EXPERIENCED IN FILING IN LETTERS AND ADDRESSING ENVELOPES.  
DAY OR EVENING & SATURDAY 8 Days, 40-Hour Week  
**AHREND COMPANY**  
88 Duane St. (N.Y. City Hall)  
New York City

#### COMPTOMETER OPERATORS

Experienced  
Temporary  
6 p. m. to 10 p. m.  
PE 6-4294

#### FILE CLERKS

Experienced  
Temporary  
6 p. m. to 10 p. m.  
PE 6-4294

### Help Wanted—Male

#### MEN

**SODA DISPENSERS**  
**EVENING WORK**  
4-12 P. M.  
Apply  
**PENNSYLVANIA DRUG CO.**  
140 W. 33 St., N. Y. C.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of 900 KELLY ST. REALTY CO., INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this thirteenth day of December, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of 450 BORDEN AVE. REALTY CORP. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 27th day of November, 1945. Thomas J. Curran, Secretary of State. By Walter J. Goins, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of COMMODORE PAPER BOX CO., INC. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 28th day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

STATE OF NEW YORK, DEPARTMENT OF STATE, ss.: I do hereby certify that a certificate of dissolution of 450 BORDEN AVE. REALTY CORP. has been filed in this department this day and that it appears therefrom that such corporation has complied with Section 105 of the Stock Corporation Law, and that it is dissolved. Given in duplicate under my hand and official seal of the Department of State, at the City of Albany. (Seal) this 28th day of November, 1945. Thomas J. Curran, Secretary of State. By James E. Nash, Deputy Secretary of State.

At a Special Term Part II of the City Court of the City of New York, hold in and for the County of New York, at the court house, City Hall Park, Borough of Manhattan, City of New York, on the 7th day of December, 1945.  
Present: HON. JOHN A. BYRNES, Chief







One of the volunteer functions of the NYC Fire Department is the repair of toys for distribution to unreprivileged children at Christmas. Shown here are a group of firemen at this task. On the left, front, Edwin Toomey and behind Thomas Brooks, both of H&L 143. To the right, from front to rear are Bernard McManus, H&L 143; Richard Ranst and Charles Pentola of E. 294.

### Dr. Amoroso Pleads For Paralysis Fund

The appeal for funds for the fight against infantile paralysis will be intensified this year, even though many changes in the city administration will occur after Jan. 1, Dr. Peter F. Amoroso, Commissioner of Correction, declared today.

# First Complete Details On Aero Communicator, One of 9 Live U. S. Jobs

James E. Rossell, Director, Second Region, U. S. Civil Service Commission, released today the official notice of the examination for Aircraft Communicator, a new Federal job at \$2,320, plus overtime pay. This is one of the 9 real opportunities for jobs in the Federal service, obtainable through the Second Regional Office.

The jobs offer opportunities to those who had experience in the radio branches of the armed services, as well as to others.

Openings exist in various parts of the country, including New Jersey, but not at present including New York.

Applicants must be able to send and receive at least 15 plain words a minute in International Morse Code, and operate a typewriter by the touch system at at least 35 words a minute.

A written test will be held; also a practical test. No dates have been announced for them. Applications remain open until 500 are received.

Applicants, both men and women, must be at least 18 but not have passed their 40th birthday.

#### Clerk Jobs at \$2,100

Another popular position in the Federal service, for which applications are desired, is Clerk at \$2,100 a year, overtime extra. Vacancies exist in NYC and vicinity.

Both veterans and non-veterans may apply. The examination is open to both men and women.

#### Other Live Opportunities

Eight of a total of the 9 really existing identified jobs are open to both veterans and non-veterans. One of them—Vocational Adviser—is restricted to veterans and reduction-in-force applicants. This is in the Veterans Administration, as are two other titles.

The Veterans Administration titles are:

- Training Officer.
  - Vocational Adviser (restricted to veterans).
  - Hospital Attendant.
- Various departments are hiring the following:
- Treasury Department vacancies: Special Agent, Bureau of Internal Revenue.
  - Stenographer.
  - Typist.
  - Messenger.

Details and salaries of the jobs are published regularly in The LEADER. Last week the complete notices of examination for (a) Clerk and (b) Vocational Adviser.

Applications can be obtained from Second Region, U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y., and all filled - in applications should be filed there. Applications are obtainable by mail and filing may be made by mail. Time is saved by applying in person for applications, in Room 119.

#### AIRCRAFT COMMUNICATOR

Salary \$2,320 a Year

Closing Date: Approximately 500 applications are necessary to meet the needs of the service. When that number has been received no further applications will be accepted other than from veterans who are eligible to have the examination reopened. Applications will only be accepted when submitted by mail.

Salary and Workweek: Basic pay for the standard Federal workweek of 40 hours is supplemented by additional compensation for all authorized time worked in excess of 40 hours. For employees whose basic annual salary is \$2,980 or less, the overtime hourly rate is 1½ times the basic hourly rate.

Annual salary for this position is \$2,320.

Details of duties and conditions of employment are available in the examination notice.

Department of Commerce, comprising the States of Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, Virginia, and West Virginia, and the District of Columbia.

Duties: Under immediate supervision, to provide communication services involving the use of radio telegraph, radio telephone, tele-

type, long line telephone, and related equipment; securing, abstracting, and dissemination of information essential to the safe and expeditious flight of aircraft; taking and reporting of weather observations requiring the use of meteorological and associated equipment; preparation of station activity records and the maintenance of files; and the performance of other related tasks.

#### MINIMUM QUALIFICATIONS

Code and Typing Speed Required Applicants must submit positive evidence to show that they are able to:

1. Transmit and receive International Morse Code plan language and figure groups at a minimum speed of 15 words per minute (six characters and spaces count as one word); and

2. Operate a typewriter or teletype machine at a minimum speed of 35 words per minute by the touch system.

For the Morse Code speed, such evidence should consist of one of the following:

A. Possession of a valid commercial radio-telegraph license of any grade issued by the Federal Communications Commission.

B. A statement that Army Separation Qualification Record (A.G.O. Form No. 100) of the applicant shows required code speed.

C. Letter or other document from an immediate superior officer in the Armed Forces attesting that applicant has required code speed.

D. Possession of the rating of Radioman, 2nd Class or higher, in the U. S. Navy.

For the typing speed by touch system, such evidence should consist of one of the following:

A. A diploma or certificate from a commercial school or business college showing that applicant has required typing speed by touch system.

B. An affidavit from a typing teacher, an employer, an immediate superior officer in the Armed Forces, or similarly qualified person, declaring from personal knowledge that applicant has required typing speed by touch system.

Persons appointed as a result of this examination who are unable to maintain the required speeds within 30 days after appointment will be separated from the service.

Experience required for admission to the examination: Except for the substitution provided for below, applicants must have had experience of the length and quality as follows:

1. Eighteen months of military or commercial aeronautical communications experience; or, two years of radio communications experience other than aeronautical, or

2. One year of experience as commercial or military aeronautical dispatcher or as an air traffic controller; or

3. 300 hours of flying time as an aircraft radio operator; or, 200 hours of flying time as a military or airline pilot, co-pilot, or navigator; or, possession of a valid commercial (or higher) pilot's certificate.

Substitution of education for experience: Applicants may substitute the successful completion of at least six months' course of

study in aeronautical meteorology or navigation at a Civil Aeronautics Administration approved technical school or at a college or university of recognized standing; or, the successful completion of Elementary, Secondary, and Cross-country War Training Service ground school courses, for six months of the required experience specified in 1 and 2, or for 100 hours of flying time as radio operator specified in 3.

Note: Persons entitled to veterans preference should include in their experience statement the duties performed while serving in the Armed Forces.

Credit will be given to all valuable experience of the type required, regardless of whether compensation was received or whether the experience was gained in a part time or full time occupation.

Written test: Applicants will be rated on a scale of 100 on the following subjects, which will have the relative weights indicated:

Subject	Relative Weights
1. General Test .....	1
2. Practical Test .....	1
3. Code Test .....	1
Total .....	3

The practical test will test the familiarity of applicants with the fundamentals of airway weather reports and weather reporting instruments, airway forecasts, the Civil Air Regulations, radio-telephone procedures, standard aircraft radio-frequency allocations and navigation principles.

#### HOW TO APPLY

1. Applicants must file the forms and material listed below by mail, all properly executed, with the Director, Second U. S. Civil Service Region, Federal Building, Christopher Street, New York 14, New York:

- A. Application Form 57. All applicants who have had military service should file Form 4719 (Veteran Supplemental Form).
- B. Card Form 4000-ABC.
- C. Form 14 with the evidence it calls for, if applicants desire to claim preference because of military or naval service.

2. The necessary forms may be obtained at any first or second-class post office in which this notice is posted, or from the Director: First U. S. Civil Service Region, Post Office and Court-house Bldg., Boston 9, Massachusetts; Second U. S. Civil Service Region, Federal Building, Christopher Street, New York 14, New York; Third U. S. Civil Service Region, Customhouse, 2nd and Chestnut Streets, Philadelphia 6, Pennsylvania; Fourth U. S. Civil Service Region, Nissen Building, Winston Salem 3, North Carolina.

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