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Civil Service  
**LEADER**



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**U.S. CALLS FOR**

**PRISON**

**GUARDS**

**PAYS \$35 A WEEK**

**Men 25 to 58, No Experience Needed**

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**Government**

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**For Draft Deferment**

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**Want Farm Work**

**For the Summer?**

**Here's Your Chance**

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**JOB OPPORTUNITIES FOR WOMEN**

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# FEDERAL CIVIL SERVICE NEWS

By CHARLES SULLIVAN

## Minimum Pay Measure Likely to Pass; Confusion Reigns On General Pay Raise

WASHINGTON.—The pay raise drive is still having its ups and downs.

There's backing and filling and no progress appears on the surface. But this can't go on forever as there's action aplenty behind the scenes and something is bound to break soon. Here's the picture:

**1.** Administration forces and leaders of the many groups opposed to the Administration's overtime plan got together a few days ago and it was thought that a compromise plan had been agreed to. The crux of the "compromise" was that a minimum of 10 percent increase be guaranteed all employees paid less than \$3,800.

The Administration's overtime principle would be retained in the bill. If the overtime amounted to more than 10 percent, then the employee would be paid overtime, but if the overtime should be less

than 10 percent, the Government would grant the employee a bonus to make up the difference.

This provision was proposed to guarantee special delivery messengers, custodial workers and others who wouldn't work overtime the benefit of a salary increase.

### Postal Workers Bucked

Washington observers believe this bill would have been approved by the House Civil Service Committee and passed by the House if the postal employee groups hadn't started to buck the compromise. The postal groups remained adamant and as a result Chairman Robert Ramspeck of the House Civil Service Committee called off a meeting and refused to schedule another session until all factions agreed on a bill that Congress would approve.

**2.** At last week-end, the Congress had approved a Navy bill that would give the Navy power

to pay overtime to all Navy employees who now get it.

**3.** Still in Congress was a bill that would empower the Army to pay overtime to the war employees who aren't now getting it.

The present overtime legislation of both Army and Navy expires on July 1.

It's an absolute fact that advisers close to the President will urge him to veto both of these bills on the ground that they will be in conflict with his overtime program for all workers under \$3,800. The rub is, however, that Navy's overtime is carried in a general Navy bill. The overtime provision is just one of the 12 items carried in the omnibus bill. If the President vetoes the bill it will greatly inconvenience the Navy.

Now there's a question whether the President can gracefully veto the legislation. If he decides he can't, the fear is that it'll be weeks, yes, months before anything is done for all the other deserving Federal workers.

### Progress on Minimum Pay

Nevertheless, progress has been made on another pay raise front. Administration bill fixing a \$1,200 minimum in the Federal service and raising the base salaries of the many thousands of custodial and sub-professional workers, is slated for passage by the House this week.

The House Rules Committee last week finally gave Ramspeck permission to bring it up on the House floor. Senator Mead has promised speedy action in the Senate and action before July 1 is now anticipated.

This bill would raise the salaries of guards from \$1,200 to \$1,500 and it would give at least a one-grade raise to every other custodial group. These employees also would be paid overtime if that bill ever goes through.

The Administration has pleaded for enactment of the custodial bill, as it is just about impossible to hire people in Washington now for \$1,200 or any of the other low salaries paid custodial people.

## Scientists Sought For Civilian War Positions

The United States Civil Service Commission modified today the requirements for four types of scientific positions, in an effort to secure additional qualified persons for civilian work in Federal war agencies, both in the United States and abroad.

Appointments are to be made immediately in the fields of metallurgy, physics, meteorology, and chemistry. Appointees will work with specific problems in one of these fields. Most of these problems will be connected with some phase of the war program. Salaries for the position range from \$2,600 to \$5,600 a year.

College teaching in metallurgy, chemistry, and meteorology, is allowed as professional experience for any of the positions, provided that all other requirements for the grade under consideration have been met and that the teaching was carried on with the minimum rank of instructor. For physicist positions, the teaching of physics in colleges, high schools, preparatory schools, and trade schools will be considered as professional experience, with the same provision in effect. Completion of a four-year course in the optional subject of a recognized college, with a minimum of two years of professional experience in the field of the option, or appropriate graduate study, is required.

### No Written Test

No written test will be given. Applicants will be judged from their experience, education, and training. Applications will be accepted until the needs of the service have been met, and must be filed with the Civil Service Commission, Washington, D. C.

A notice was issued closing the acceptance of applications by the commission's central office in Washington after June 29 for positions of examiner, airport traffic controller, airway traffic controller, and trainee, traffic controller (airway and airport). Applications for these positions will be accepted after June 29 at the commission's district offices in New York, Atlanta, Chicago, New Orleans, St. Louis, Seattle, and San Francisco. Announcements and forms for applying may be obtained from these offices.

For the scientific positions, announcements and forms for applying may be obtained from the secretary of the Board of U. S. Civil Service Examiners at the post office or customhouse in any city which has a post office of the first- or second-class, or from the United States Civil Service Commission, Washington, D. C. In New York City, applications are available at 641 Washington Street.

## Health Program For Employees

WASHINGTON.—The Government is planning a health program for its 270,000 employees in the District of Columbia. Briefly, the set-up calls for one doctor to each 5,000 employees and a nurse for each 1,000 employees. The nurses would make home visits while the doctors would serve only in the agency's emergency rooms. A central psychiatric clinic would be provided where employees could go for mental ailments. Public Health Service drew up the program.

## Specialist Corps Taking Form

The Army Specialist Corps is quickly taking form. It will take thousands of men to replace regular officers. More than 2,000 specialists are expected to get jobs in Washington. No man less than 30 will be taken unless he is physically unable to get into the Army. Write to Army Specialist Corps, War Department, Washington, D. C., for applications, if you're interested.

## Storekeepers Wanted at Rome

Applications may be filed for the junior storekeeper exam at the Rome Air Depot in Rome, N. Y., the U. S. Civil Service Commission has announced.

Applicants must have at least one year of experience in the receipt, storage and issuance or shipment of supplies, stocks or materials, and in maintaining systematic records in a storeroom or warehouse operated under elaborately outlined methods. The salary is \$1,440 per year.

### Machinists Needed

Applications also may be filed for machinist and junior machinist exams at the Rome Air Depot.

For machinist, applicants must have not less than four years, and, for junior machinist, not less than 2 years of progressive training or experience which may include apprenticeship as a machinist in a top grade shop.

The salary for machinist is \$2,200 per year and for junior machinist \$1,860 per year.

### Instrument Mechanic

Applicants may also file for aircraft instrument mechanic and junior aircraft instrument mechanic exams at the same place.

Aircraft instrument mechanic, applicants must have not less than 4 years experience. Junior aircraft instrument mechanic, not less than 2 years of progressive experience, which may include apprenticeship in the construction and/or assembly or in the maintenance and overhaul and repair of instruments used or installed in aircraft or similar delicate and sensitive electrically or mechanically operated instruments. Salary for aircraft instrument mechanic is \$2,200 per year. For junior aircraft instrument mechanic, \$1,860 per year.

Applications will be accepted by the secretary, Board of U. S. Civil Service Examiners, Rome Air Depot, Rome, N. Y. Copies of the announcement and application forms may be secured from the secretary, Board of U. S. Civil Service Examiners, Rome Air Depot, Rome, N. Y., or at any first or second-class post office throughout the State, or in the Federal Building, 641 Washington Street, Manhattan.

## Study Aids for Forthcoming Clerk and Trainee Exams

Below are two sets of test questions. The first group probes mechanical aptitude. It has been compiled to aid candidates competing in the examinations for mechanic-learner, trainee ordnance materials, and trainee junior aircraft communicator. The second set of questions has been compiled for those who have filed or plan to file for the assistant statistical clerk examination. The material has been prepared exclusively for The LEADER by an authority on civil service technique and procedures, and is made up from the point of view of preparing candidates for the types of questions expected on these examinations. It should be emphasized that this material is entirely unofficial.

### Trainee Tests

(Continued from Last Week)

#### Question 21

Bricks are generally hardened in the manufacturing process by (a) baking in the sun (b), dry basking process, (c) baking in a furnace, (d) burning in a kiln, (e) baking in an oven.

#### Question 22

If you were asked the meaning of reinforced concrete, it would be most correct to state that it is concrete which (a) is used exclusively in tall buildings, (b) is tied together by heavy wooden piles, (c) lacks tensile strength, (d) is tied together by a system of metal rod, (e) contains a natural bond.

#### Question 23

When cutting sheet metal, the hand shears should be held so that the blades are (a) in a sidewise position, (b) in a horizontal position, (c) perpendicular to the axis, (d) in a vertical position, (e) on a 45 degree incline.

#### Question 24

If you were asked to define the term "alloy" it would be most correct to state that it is (a) a number of metals fused together, (b) a compound of aluminum, (c) any type of soft metal, (d) a solder of copper and brass, (e) a solder of lead and tin.

#### Question 25

If lengths of wire for cut short lengths of wire from a large roll, the best of the following tools you could use for this purpose is (a) a pair of nippers, (b) a wire saw, (c) a tin cutter, (d) a pair of scissors, (e) a pair of pliers.

#### Question 26

Hickory wood would be classified best as a (a) soft wood, (b) deciduous wood, (c) hard wood, (d) very soft wood, (e) seasoned wood.

#### Question 27

Silver is used for mirrors chiefly because (a) it does not corrode, (b) it is relatively inexpensive, (c) when exposed to the sun, it does not turn yellow, (d) it provides a

good reflecting surface, (e) the amount of silver used is negligible.

#### Question 28

An acute angle is (a) a right angle, (b) a left angle, (c) more than a right angle, (d) less than a right angle, (e) an angle of 90 degrees.

#### Question 29

The term "tempering" is best used in connection with hardening (a) glass, (b) wood, (c) lead, (d) steel, (e) concrete.

#### Question 30

An adze is (a) a sheet metal worker's tool, (b) a mason's tool, (c) a plumber's tool, (d) mechanic's tool, (e) a carpenter's tool.

Answers to questions in June 23 issue: 11. D; 12. D; 13. C; 14. B; 15. B; 16. E; 17. C; 18. C; 19. B; 20. B.

Answers and more questions next week.

### Ass't. Statistical Clerk

#### Question 1

Status means most nearly (a) opinion, (b) stature, (c) decline, (d) position, (e) legal interpretation.

#### Question 2

Equivocal means most nearly (a) disbelieving, (b) ambiguous, (c) acclamation, (d) pyrotechnic, (e) credulous.

#### Question 3

Insolvency means most nearly (a) quantum, (b) penurious, (c) financially independent, (d) effrontery, (e) failure.

#### Question 4

Therapeutic means most nearly (a) disobedient, (b) contagious, (c) significant, (d) healing, (e) captivating.

#### Question 5

Deletion means most nearly (a) penalty, (b) erasure, (c) substitution, (d) consecration, (e) misrepresentation.

#### Question 6

Foot is to Shoe as Head is to (a) hairy, (b) helmet, (c) body,

(d) ribbon, (e) proboscis

#### Question 7

Silk is to Fabric as Teak is to (a) flower, (b) animal, (c) tree, (d) metal, (e) bird.

#### Question 8

Pen is to Write as Eraser is to (a) efface, (b) board, (c) chalk, (d) rubber, (e) blot.

#### Question 9

Inflexible is to Steel as Elastic is to (a) metal, (b) rubber, (c) mercury, (d) water, (e) tire.

#### Question 10

Diamond is to hard as Lead is to (a) metal, (b) zinc, (c) plumber, (d) heavy, (e) ductile.

#### Question 11

The proverb, "From the frying pan into the fire," means most nearly (a) Look before you leap; (b) To go from bad to worse; (c) The road to hell is paved with good intentions; (d) The burnt child dreads the fire; (e) Of a spark of fire a heap of coals is kindled.

#### Question 12

The proverb, "A rolling stone gathers no moss," means most nearly (a) The grass always looks greener in your neighbor's field; (b) Make hay while the sun shines; (c) All is not gold which glitters; (d) Wonders never come to him who wanders; (e) Ants never go to an empty granary.

#### Question 13

The proverb, "Don't count your chickens before they are hatched" means most nearly (a) Don't make a mountain out of a molehill; (b) Every dog has his day; (c) A bird in the hand is worth two in the bush; (d) The cock which crows at dawn never lays an egg; (e) Don't sell the bear's skin till you've caught him.

#### Question 14

Expressed as a decimal,  $\frac{1}{2}$  of 1% is (a) .0125; (b) .125; (c) 1.8; (d) .00125; (e) 1.25.

#### Question 15

The percent per year that must be received on \$10,000 to have it yield an income of \$50 per month is (a) 3%; (b) 4%; (c) 5%; (d) 6%; (e) 5½%.

Answers and additional study material next week.

## Race Bias Discouraged, Says Commission Official

An official of the Second District of Federal Civil Service Commission, covering the New York area, this week pointed out, in a reply to charges of racial discrimination against Federal agencies, that the Commission is adhering to its no discrimination rules. Moreover, said he, it is seeking to discourage race bias all the way down the line.

# CIVIL SERVICE IN NEW YORK CITY

## 100 War Workers Get Time Off in Public Works Dept.

About 100 persons in the Public Works department's administration and design divisions doing war work through the week are being given equivalent time off on Saturdays, The LEADER was told this week by Deputy Commissioner Homer R. Seely.

This is the department's way of reacting to the City Council resolution passed recently calling upon department heads to grant time off to employees engaged in war work. Individual departments are taking or not taking advantage of the resolution in their own particular ways. (each move made in this connection constitutes an inroad into the sanctity of Mayor LaGuardia's six-day week).

### Must Show Proof

"Any employee in the department who can show certified proof—signed by the administrative officer of the particular war agency he or she is doing work for—that time has been spent after hours, will be given equivalent time off on Saturdays," said Commissioner Seely.

To date, the Commissioner has not had to face the problem of what would be done with any employee reporting more than eight hours of war work a week. "We'll have to deal with that problem when we come to it," said he, though he indicated he didn't expect to be confronted with any such possibility.

The Commissioner also has yet to meet a problem growing out of what to do with certain essential workers who ask for time off for war work.

## They'll Take Teeth if It'll Help Any

Last week, you will recall, Councilman Louis P. Goldberg told "sincere critics" of his collective negotiations bill for City employees that, if they cared to get action on their desire to see "more teeth" in the measure, he would be "only too happy to accommodate" them.

This week the "sincere critics" referred to by Mr. Goldberg, Councilman James A. Phillips, William A. Carroll and Peter V. Cacchione, told The LEADER they will be glad to "sit down with Mr. Goldberg at the earliest possible time" with a view toward working out an amendment to carry out their suggestions.

"There's no doubt I'd like to have a talk with Mr. Goldberg and see that an amendment is drawn up making it possible for City employees' representatives and City department heads to do more than just wind up in futile talk about grievances," pointed out Mr. Phillips. "I think the sooner some 'teeth' are put into the measure, the better it will be. In the meantime, I'm going ahead with consideration of just how far this additional machinery should go."

### Wants Forceful Bill

Councilman Carroll declared "there's no reason why the bill shouldn't be more forceful. But, rather than offer an amendment myself, I'm anxious to talk it over with Mr. Goldberg and have him offer an amendment to his own bill. That would be the proper way of handling it inasmuch as he must be more familiar with the details than others are."

Councilman Cacchione, in favor of the bill as it is now constituted even if no changes are made, said he intends to "discuss with Mr. Goldberg the advisability of an amendment to the bill" in order to put more "teeth" in it.

Dan Allen, secretary-treasurer of the State, County and Municipal Workers of America, told The LEADER his group "is not pressing for a public hearing on the bill at the present time." He indicated it will be thoroughly studied and digested before a definite move is made.

This week, there seemed every probability that no action would be taken on the bill until the fall.

Co-sponsors of the bill along with Mr. Goldberg are Councilman Salvatore Ninfo and Councilwoman Gertrude Weil Klein.

# City Employees May Hold Outside Jobs, Says Court

By CHARLES BARASCH

New York City's civil service employees may legally hold outside employment while working for the City. Forbidden by an order of the Mayor and by resolutions of the Board of Estimate to do outside work, City employees were told last week that they have as much right as other citizens to earn additional money after working hours. This decision, rendered by the Appellate Division, directed the Commissioner of Welfare to reinstate Mortimer H. Natilson in the position he had formerly held as social investigator in the Department of Welfare.

Natilson was dismissed from his position on January 18, 1941, on charges of violating the Mayor's Executive order and resolutions by the Board of Estimate, prohibiting civil service employees from engaging in any other occu-

pation, profession, business or employment. Natilson worked as an accountant on Saturdays and in the evening. The work did not interfere with his city job.

### Mayor Has No Authority

Natilson's contention that the Mayor has no authority to issue such an order was sustained by the court. Justice Townley, writing the opinion for the court, stated, "The resolutions on which the dismissal of the petitioner is grounded are clearly legislative in their nature. . . . Section 39 of the Charter in relation to action by the Board of Estimate . . . does not give legislative power to the said Board." Moreover, the court went on to state, no provision is made in the Charter to vest the Mayor with power to remove a civil service employee for such reasons, and the Mayor has no power to make civil service rules.

In ordering Natilson's reinstatement, the court also directed the City to place his name on the payroll as of the date of his dis-

missal, and pay him his back salary.

In prosecuting this action, Natilson was represented by the firm of Liebman, Leider & Witt.

### An Irritant

As The LEADER was going to press, no decision had been made by the City on whether or not to appeal the decision. In any case, it is probable that the City may seek legislation in the fall to accomplish the end which the Mayor's order has failed to accomplish.

The issue—that of outside work—is one which has irritated City employees since the Mayor's prohibiting order first became public. Many of them have taken part-time outside jobs secretly, on the ground that their city salaries are insufficient to provide all their needs. Others have hesitated to put their talents to use for fear of dismissal. There's one case (which came to The LEADER'S attention) of a girl who was afraid to write poetry for publication: might get her fired, she said.

## City Agencies Being Quietly Streamlined

(Exclusive)

Quietly, with little fuss, and with less publicity, the business of streamlining the City's departments is proceeding, under the careful eye of Kenneth Dayton, clip-voiced mogul of the budget.

During the past few weeks the MCSP (Mayor's Committee on the Simplification of Procedures) has been studying ways of decreasing costs on telephone calls. Also, it has been looking into the question of what could be done about pooling auto equipment or using it more efficiently; and asking: "How we can get the most out of office machines, furniture and filing equipment?"

The Committee is trying to see if telephone expenditures can be cut down by 25 percent. This would mean possible consolidation of switchboards, cutting out of personal calls, plus the recommendation that business calls be made as infrequently as possible, and no phoning twice where one phone call will do.

With respect to automotive equipment, an inventory is being taken of what the various departments have. Believe it or not, the City doesn't know right now how many trucks, autos, and equipment it has on hand. When the inventory is complete, it may be possible to shift equipment from department to department, to pool equipment, to have single trucks make deliveries for more than one department, find ways of reducing the use of equipment. Departments will have to show they really need the equipment they're using. A training course will be given to teach city employees how better to maintain and conserve vehicles and equipment.

### Office Machines

The city has a vast assortment of such machines, of all types and qualities—bookkeeping machines, card punch machines, multi-graphs, photostat machines, and a horde of others. The idea hereafter will be to get maximum use out of these machines. For example: Some departments used to send out their blueprinting work to be done on private contract. The work is now performed by the Department of Public Works, with a consequent saving to the City. "Multigraph machines," says Dayton, "and other business machines, ought to be used as intensively as possible."

Departments having their own photographers are likely to be hit by the streamlining. About twelve departments now do their own photography. "Some of it," according to the Budget Director, "is unnecessary. Some of it doesn't mean anything. Some of it is just no good photography." So it looks as though the photography of the various City departments may be consolidated, with perhaps a single group of photographers working on an assignment basis wherever needed.

### Surplus Furniture

Now in process of study is a plan to establish a furniture repair shop, and a storeroom for keeping excess furniture. The desks of persons who, for one reason or another, have left the City's service, will be removed. "Empty desks aren't good for morale, anyway," said one official. Surplus furniture, under this plan, would be arranged for reconditioning and re-distribution. It hasn't been decided which department shall be in charge of this work, but it will probably be the Department of Public Works.

Other problems being considered by the Simplification Committee include:

### City Purchases

### Personnel Practices

### Payroll Procedures

A revised mail and messenger service (described in The LEADER of June 9) for the Municipal Building, has recently gone into effect.

Each City department concerned has its designated representatives on the MCSP.



These are the City employees who showed sufficient proficiency as artists to win out against a large number of other City employees. In the photo above, Manhattan Borough President Edgar J. Nathan, Jr., (fourth from left) is shown presenting first prize to Sidney Katz, of the Department of Public Works, winner of the exhibit. Other award winners: Miss Maud Sargent, Office of the Borough President of Manhattan; Daniel Laitin, Department of Public Works; Jack Goodman, WNYC; George Vanderbloon, Department of Public Works, and Angeno DeSousa, Office of the Manhattan Borough President. The awards were made last week in the Municipal Building Cafeteria, where 60 water colors representing the work of City employees who are also water colorists, are now on display.

# Court Rules Out Pay Differential To Members of the Enlisted Reserve

City employees who were members of the enlisted reserve are not entitled to salary differentials according to Section 245 of the State Military law. That's the decision of Supreme Court Justice Isidore Wasservogel.

The enlisted reserve includes those men who were drafted and released from the army before the declaration of war December 7, 1941. The men were released be-

cause they were over 28 years of age. As soon as war was declared, the men were ordered back to duty. It is unofficially estimated that there are approximately 150 city employees in this category.

The test case on which Justice Wasservogel passed opinion was brought in the name of Eugene Tighe, a fireman. Attorneys for

Tighe will bring the case to the Appellate Division.

### Another Big Decision

Meanwhile, the Court of Appeals is expected to hand down a decision in the Williams and Roper cases on July 29. Big question to decide in the Williams and Roper case is whether city employees who enlisted in reserve outfits between December 7 and April 1 are entitled to salary differentials

(Continued on Page Twenty)

## Only One Out of Four Gets Fireman Appointment

One hundred firemen were scheduled to be appointed at 9 a.m. Tuesday, June 30, in ceremonies at headquarters of the Fire Department Emergency Auxiliary Corps, 37 Lafayette Street. In order to make the 100 appointments—first from the current eligible list—officials of the Fire Department had to reach down as far as number 404 on the list.

Assistant Chief in Charge John J. McCarthy stated that it was

necessary to pass over all those who were subject to immediate draft. Included in this group are those who have already been tagged 1A by their local draft boards, those who are underage and not yet classified, those in air corps reserve and naval reserve outfits awaiting call to duty, and those with occupational deferments whose status would be immediately changed as soon as they terminate their present employment.

### Seniority Protected

Eligibles who are passed over

will have their seniority rights fully protected. Although they become probationary firemen upon appointment at the usual starting salary of \$1,200, they will have the time credited to them for retirement and promotion purposes.

In addition to the appointment of 100 probationary firemen, 44 promotions will be made. Twenty-five first-grade firemen will be advanced to the rank of lieutenant, ten lieutenants to captain, six captains to battalion chiefs and two battalion chiefs to deputy chiefs. Lieutenants receive \$3,900 a year, captains \$4,500, battalion chiefs \$5,300, and deputy chiefs \$6,300. The 100 probationary firemen will be appointed at \$1,200 and will have their salaries increased to \$2,000 at the completion of their probationary period.

# Cop Physical Test Is Postponed One Week

The physical examination for patrolman is now scheduled to start on Tuesday, July 21, instead of Monday, July 13, Paul M. Brennan, director of the physical and medical bureau of the Civil Service Commission, stated this week.

The change was made in order to permit the Commission's examiners to get through with the 13,880 conductor candidates, who are now being examined in the City building at Flushing Meadow Park. According to the present schedule, the busy physical and medical examiners are expected to get finished with the conductor candidates on Monday, July 20, and begin the patrolman test the following day.

### Park Equipment

Meanwhile, Parks Department officials have informed The LEADER that the equipment set aside for the training of patrolman candidates in five City parks will be available until dark. This equipment does not contain reproductions of the exact agility test set-up, on which candidates will be examined in the City building. It consists principally of dumbbells, barbells and running tracks.

The parks and their locations are McCombs Dam Park, 165th Street and Ruppert Place in the Bronx; Red Hook Stadium, Clinton, Bay and Henry Streets, Brooklyn; East River Park, 5th Street and East River Drive, Manhattan; Jackson Heights Playground, 85th Street from 25th to 30th Avenue, Jackson Heights, L. I., and Clove Lake Park, Victory Boulevard and Clove Road, Staten Island. No barbells will be available at the Queens park as they were lent to the Civil Service Commission. Clove Lake Park does not contain a running track.

### Physical

The physical test contains three

## Passing Mark 70% On Cop Written Test

Sorry, but due to a typographical error last week, the passing mark for the June 6 written patrolman exam was given as 75 percent. It should have read 70 percent as stated in preceding issues.

The LEADER thanks its readers who called this mistake to our attention.

parts, the strength test, the agility test and the endurance test. On the strength test candidates are given two separate tests, the dumbbell lift and the abdominal muscle lift. Patrolman candidates are required to lift an 80-pound dumbbell in each hand for a perfect score on the dumbbell lift. The lifting of a 60-pound barbell behind his neck while raising himself from a prone to a sitting position, gets the future cop top mark on this part of the strength test.

On the agility test the patrolman candidates must run five yards, leap a three and a half foot hurdle, run five yards to a barrier, dodge through, run five yards to an eight-foot fence, clumb over, run five yards to another three and a half foot hurdle, go over it, run five yards more to a four and a half foot vault, and scale it. All this must be done in seven seconds for a score of 100 percent.

The endurance test is, of course, the toughest one of all. It is a mile run on a fourteen lap concrete track. Five and one-half minutes rates the embryo bluecoat 100 percent. Seven minutes is required for passing. A complete picture story of this test appeared in the May 26 issue of The LEADER.

# Your Chances for Appointment

IMPORTANT: PLEASE READ THIS

The highest numbers certified on New York City eligible lists for permanent, temporary, and indefinite positions at various salary ranges appear below. Do not add these figures. The first column contains the name of the eligible list; the second column, the department to which the list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean appointment as many more names are always certified than there are vacancies.

The Civil Service Commission does not notify eligibles when they are certified. If your number is lower than the number reached on your list and you have not been notified yet, don't worry about it. The department to which you were certified will notify you when you are about to be reached for appointment.

Title	Department	Salary	P. I.	Latest No.	Last Expires
Able-Bodied Seaman.....	Docks.....	1,500	P	892	4:23:43
Able-Bodied Seaman.....	Sanitation.....	1,500	P	946	
Accountant Grade 2.....	Comptroller.....	1,800	P	400	7:27:41
Accountant, Grade 2.....	Comptroller.....	2,400	T	500	
Accountant, Grade 2.....	Transportation.....	1,200	T	1,475	
Airport Assistant.....	Docks.....	1,200	P	52	
Architectural Draftsman.....	Bd. of Water Supp.....	3,120	P	34	4:13:42
Asphalt Worker.....	B. P., Man., Bklyn. Bx.....	2,100	T	70	4:20:42
Assistant Chemist.....	Transportation.....	1,200	P	815	4:12:43
Assistant Gardener.....	Correction.....	1,200	P	61	3: 5:45
Assistant Engineer, Gr. 4.....	Water Supply.....	3,120	P	710	12:21:42
Assistant Supervisor, Gr. 2.....	Welfare.....	1,800	T	901	
Assistant Supervisor, Gr. 2.....	Domestic Relations.....	1,680	T	1,091	3:10:45
Automobile Engineman.....	Parks.....	6 day	T	2,184	
Auto Engineman (app.).....	Transportation.....	6+ hr.	P	42	1:10:44
Automobile Machinist.....	Transportation.....	75 hr.	P	59	1:10:44
Automobile Mechanic.....	Docks.....	1,620	P	89	1: 9:44
Bridgeman and Riveter.....	Public Works.....	13.20 day	P	14	7:10:45
Buildings Manager.....	Housing.....	3,000-4,800	P	47	7:15:45
Captain, F.D.....	Fire.....	4,500	P	20	2: 4:42
Car Maintainer, Gr. A.....	Transportation.....	.75 hr.	P	41	10:22:44
Carpenter.....	Boro Pres. Bldg.....	12 day	T	12	11:29:45
Cement Mason.....	Fire.....	12 day	T	54	5:14:45
Chief Life Guard.....	Parks.....	7 day	T	570	6:11:45
Chief, Gr. 2 (Higher Ed.).....	Queens.....	1,200	P	198	
Clerk, Gr. 2 (Higher Ed.).....	City College.....	1,200	P	199	6:11:45
Clerk, Gr. 2 (BHE) (Female).....	Hunter College.....	1,200	P	10,908	2:15:43
Clerk, Grade 2 (Male).....	Transportation.....	1,200	T	1,856	
Clerk, Grade 2 (Male).....	Comptroller.....	900	T	9,828	2:15:43
Clerk, Grade 2 (Male).....	Tri Boro Auth.....	858	T	8,292	2:15:43
Clerk, Grade 2.....	Education.....	810	T	10,387	
Clerk, Gr. 2 (Female).....	Boro Pres. Richmond	1,200	P	2,313	2:15:43
Clerk, Gr. 2 (Female).....	Education.....	858	P	4,680	2:15:43
Clerk, Grade 2 (Female).....	Hospitals.....	840	T	8,331	
Climber and Pruner.....	Parks.....	1,800	P	237	5:14:44
Climber and Pruner.....	Parks.....	1,620	P	1,014	
Dentist (Part-Time).....	Health.....	5 day	P	203	11:19:45
Dental Hygienist.....	Health.....	1,200	P	64	9:15:44
Diesel Tractor Operator.....	Parks.....	6.50 day	T	38	
Dockbuilder.....	Purchase.....	1,800	P	69	3: 8:44
Electrical Inspector, Gr. 2.....	Welfare.....	1,800	P	224	4: 2:45
Elevator Mechanic.....	Hospitals.....	2,400	T	80	11:13:44
Elevator Mechanic's Helper.....	Hospitals.....	1,800	T	76	2:13:45
Fireman.....	Fire.....	1,200	P	519	
Fireman.....	Transportation.....	65-78 hr.	P	2,261	
Fireman.....	Transportation.....	1,200	P	2,562	
Hospital Helper (Men).....	Hospitals.....	360 & 480 w/m	P	2,805	9: 9:45
Hospital Helper (Women).....	Hospitals.....	300 & 480 w/m	P	3,924	9: 9:45
House Painter.....	Public Works.....	2,000	P	80	
Insp. Masonry & Carp'try.....	Welfare.....	1,800	P	77	4:26:44
Insp of Steel, Grade 3.....	Water Supply.....	3,400	P	15	8:20:44
Janitor (Custodian) Gr. 2.....	Health.....	1,700	P	91	7:51:44
Janitor Engineer.....	Education.....	Various Salaries	P	89	6:11:44
Junior Administrator Ass't.....	Welfare.....	3,400	P	7	3:12:45
Junior Administrator Ass't.....	Housing.....	3,400	P	1	6:35:45
Junior Architect.....	Transportation.....	2,160	P	77	1:21:44
Junior Assessor.....	Tax.....	1,920	P	39	4:30:44
Junior Engineer (civil).....	Civil Service Comm	2,160	P	119	3:11:45
Junior Engineer (electric).....	Fire.....	2,400	P	104	11: 1:44
Junior Engineer (Mech.) Gr. 3.....	Civil Service Comm	2,160	P	47	6:30:45
Laboratory Assistant.....	Health.....	960	P	153	9:26:43
Laboratory Helper.....	Education.....	1,200	P	91	4:25:43
Laboratory Helper (Women).....	Hospitals.....	720	P	210	
Laboratory Helper (Women).....	Health.....	900	I	310	
Laboratory Helper.....	Transportation.....	.57 hr.	P	336	
Laundry Worker (Male).....	Hospitals.....	780 & less	P	1,596	9: 9:45
Laundry Worker (Female).....	Hospitals.....	780	P	2,345	9: 9:45
Lieutenant, F.D. (prom.).....	Fire.....	3,900	P	151	1: 3:45
Lieutenant, P.D. (prom.).....	Police.....	4,000	P	203	9:11:44
Life Guard.....	Parks.....	62 1/2-75 hr.	T	470	2:14:44
Lineman.....	Fire.....	1,500	P	10	9:24:44
Locksmith.....	Hospitals.....	1,200	P	28	1:30:44
Maintainer's Helper, Grp. A.....	Transportation.....	.63 hr.	P	597	2:28:45
Maintainer's Helper, Grp. A.....	Transportation.....	.63 hr.	T	1,054	2:28:45
Maintainer's Helper, Grp. B.....	Transportation.....	.70 hr.	P	77	
Maintainer's Helper, Grp. C.....	Transportation.....	.63 hr.	P	325	
Maintainer's Helper, Grp. D.....	Transportation.....	.63 hr.	T	301	
Maintainer's Helper, Grp. D.....	Transportation.....	.63 hr.	T	800	
Management Assistant.....	Housing.....	1,560	P	71	8:21:45
Management Assistant.....	Housing.....	1,800	P	12	
Management Assistant.....	Housing.....	1,250	T	140	
Mechanical Main. Grp. B.....	Transportation.....	.85 hr.	P	15	2:18:45
Medical Insp. (Obstetrics).....	Health.....	5 session	T	24	4:13:42
Medical Insp. (Pediatrics).....	Health.....	5 session	P	184	4:19:42
Medical Insp. (T.B.).....	Health.....	5 session	P	128	
Motorman-Conductor (prom.).....	Transportation.....	80 hr	P	150	1: 9:44
Office Appliance Opr.....	Hospitals.....	840	P	2,508	6:11:44
Office Appliance Opr.....	Water Supply.....	840	P	1,342	6:11:44
Park Foreman.....	Parks.....	1,800	T	62	8:18:44
Pathologist.....	Hospitals.....	2,160	P	22	10:14:44
Patrolman, P.D.....	Police.....	1,200	P	459	
Patrolman, P.D., List No. 1.....	N. Y. C. Tunnel Auth	1,800	T	1,421	
Patrolman, P.D., List No. 1.....	Correction.....	1,700	P	1,427	
Patrolman, P.D., List No. 1.....	Water Supply.....	1,800	P	1,565	
Patrolman, P.D., List No. 1.....	Welfare.....	1,200	P	1,392	
Patrolman, P.D., List No. 3.....	Docks.....	1,320	P	2,122	
Patrolman, P.D., List No. 3.....	Sheriff.....	1,800	P	59	10: 3:44
Paver.....	Transportation.....	11 day	P	34	5: 1:44
Photographer.....	Health.....	1,500	P	30	7:27:42
Physiotherapy Tech.....	Hospitals.....	1,200	P	25	1:14:44
Playground Director (Female).....	Parks.....	1,200	P	33	6:10:45
Playground Director.....	Parks.....	1 day	T	414	8: 6:44
Playground Director.....	Parks.....	1,200	P	267	
Plumber.....	Docks.....	6 day	P	27	
Policewoman.....	Correction.....	1,760	P	135	2:14:43
Policewoman.....	Welfare.....	1,200	P	259	
Porter.....	NYC Housing.....	1,680	P	2,023	9:28:42
Porter.....	Correction.....	1,200	P	1,165	9:21:42
Porter.....	Health.....	960	I	2,102	
Porter.....	Hospitals.....	720	P	9,365	9:26:42
Porter.....	Hospitals.....	1,020	P	2,402	9:28:42
Porter.....	Hospitals.....	720 w/m	P	7,119	
Public Health Nurse.....	Health.....	1,200	P	296	6: 8:44
Railroad Clerk (prom.).....	Transportation.....	55	P or T	83	
Sanitation Man, Class A.....	Sanitation.....	1,500	P	70	
Sanitation Man, Class A.....	DWSGE.....	1,680	P	797	
Sanitation Man, Class A.....	Transportation.....	.57 hr.	P	6,226	12: 5:44
Sanitation Man, Class A.....	Transportation.....	.62 1/2 hr.	T	4,475	11: 5:42
Sanitation Man, Class A.....	Transportation.....	1,500	T	4,375	
Sanitation Man, Class A.....	Public Works.....	5.50 a day	I	5,640	
Sanitation Man, Class A.....	Water Supply.....	125 month	I	7,826	
Sanitation Man, Class A.....	Markets.....	5 day	P	2,773	12: 5:44
Section Stockman (clothing).....	Welfare.....	2,310 & 1,800	P	10	6:25:44
Section Stockman.....	Purchase.....	1,800	P	43	
Signal Maint'ner, B (prom.).....	Transportation.....	80 hr	P	15	1:27:44
Social Investigator.....	Welfare.....	1,500	P	959	2: 6:41
Social Investigator.....	Child Welfare.....	1,500	P	883	2: 6:41
Special Patrolman.....	Correction.....	1,800	P	297	10: 3:44
Special Patrolman.....	Transportation.....	1,800	P	416	
Stationary Engineer (elec.).....	Markets.....	9 day	P	47	1:15:44
Stationary Engineer (steam).....	Public Works.....	9 day	P	47	1:15:44
Stenotypist, Grade 2.....	Finance.....	500	P	44	6: 4:44
Stenotypist, Grade 2.....	Hospitals.....	900	P	63	
Stenographer.....	Health.....	1,200	P	1,246	11: 7:42
Stenographer.....	Transportation.....	1,200	P	1,245	
Stenographer, Gr. 2 (Male).....	N. Y. C. Tunnel Auth	1,200	P	10	3:24:46
Structure Maint'r (plumbing).....	Parks.....	6-day	T	115	9:13:45
Structure Maint'r, Grp. A.....	Hospitals.....	960	P	93	
Tax Counsel, Grade 4.....	Sheriff.....	1,800	P	59	10:15:44
Tax Counsel, Grade 4.....	Tunnels.....	1,800	T	54	
Telephone Operator.....	Hospitals.....	1,200	P	55	3:13:44
Telephone Operator.....	Triboro Br. Auth.....	1,200	T	243	
Third Rail Maintainer.....	Transportation.....	70 hr	P	12	8:21:44
Title Examiner.....	Housing.....	1,800	P	34	10: 8:44
Topographical Draftsman.....	Water Supply.....	3:10	I	23	6:23:42
Towerman.....	Transportation.....	66	P	19	
Trackman.....	Transportation.....	66	P	196	11: 4:44
Tunnel Sergeant.....	N. Y. C. Tunnel Auth	4,400	P	25	7:31:45
Turnstile Maintainer.....	Transportation.....	80 95	P	29	11: 5:44
Typist Grade 1.....	Education.....	960	P	2,601	
Typist Grade 1.....	Hospitals.....	960	T	5,520	5: 7:45
Typewriter Repairman.....	Purchase.....	1,310	P	35	1: 9:45

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# Personnel Changes

The following personnel changes were reported by various City departments during the week:

**Department of Public Works**  
**Reassigned**—Alfred Cutillo, cleaner at \$1,320 per annum, May 25.  
**Retired**—June 1: Ellen V. Hayes, attendant; Dominik Lupiano, elevator operator; Abraham Cohen, varnisher; Daniel T. Killian, wireman.  
**Services Ceased**—Murray Orange, bridge tender at \$1,500 per annum, May 16. May Forbes, cleaner at \$960 per annum, May 20. Thomas J. Masin, elevator mechanic's helper at \$8.25 a day, May 20. John McCauley, elevator operator at \$1,200 per annum, June 1. Joseph Partl, cleaner at \$1,320 per annum, May 31.

**Brooklyn Borough President**  
**Died**—Dennis O'Neil, foreman at \$2,399.99 per annum, Bureau of Highways and Streets, June 9.

**Department of Markets**  
**Services Ceased**—David Goldberg, temporary

# Commission Denies Subway Title Appeals

The first 35 of 600 appeals for title reclassifications made by employees of the Board of Transportation were denied by the newly-established Transit Reclassification Technical Review Committee of the Civil Service Commission after examining evidence submitted at the first hearing of this committee. The denial of the subway employees' appeals was approved by the Civil Service Commission at its meeting last week.

The committee heard a total of 37 appeals. No decision was passed on two other employees, Anna M. Bernard and Henry F. Wellenc, grade 1 clerks, as they had resigned from the service. Although each case will be considered individually, much significance may be attached to the fact that not one appeal was approved at the first meeting of the committee.

The employees who appealed for title changes are Charlotte B. Andriess, Ruth M. Bacher, Clinton W. Chazette, Thomas J. Lehman, Mary V. Moran, Honora P. Thornton, Walter P. McCarthy, and William J. Nigro, Grade 1 clerks, and the following Grade 2 clerks: Andrew Mizov, Thomas F. Wrynn, Michael J. Sullivan, Ernest L. Powers, Benjamin Cohen, George F. Schmidt, Arthur Pfirman, Frederic C. Johnson, Louise H. Gray, Edward H. Bogardus, Cyril T. Temple, Caroline A. Seukaty, Walter F.

Gremple, James T. McLane, William Loehr, Alfred F. Graziano, Carroll A. Johnson, George E. McConnell, Elias G. Merena, Charles Costa, Martin P. Kerwick, William Johannes, Leonard V. Parisi, Martin Nadler, Robert A. Lonagan, John J. Porter, and Alice P. Buckley.

Meetings of the Technical Review Committee will be held every Tuesday and Friday until the 600 appeals are heard. Each employee has the right to appear in person or have some one speak for him at these hearings.

## Subway Helpers To Transit Jobs

Eighty-two eligibles on the maintainer's helper, group A list were certified by the Civil Service Commission to the Board of Transportation to replace 25 employees in military service. The appointments will be made on a temporary basis at the usual salary of \$.63 per hour. The highest eligible reached was the lad who stands number 1,054 on the list.

## Won't Revoke Accountant Lists

The promotion lists for junior accountant (all city departments) promulgated by the Civil Service Commission recently will not be revoked, according to a decision reached at last week's meeting of the Civil Service Commission.

The request to have the promulgation of the new list revoked was made by two eligible on the old promotion list for junior accountant. However, it was discovered that the eligibles were also on the new promotion list.

## Training as Technicians

Special training courses for young men who plan to enlist in the armed forces are being given at the Harvey School. Courses are designed to train for assignments as specialists as X-Ray and laboratory technicians in the Medical Corps.

The school has been training specialists for hospital placement for many years, and its present course is designed to create proficiency in X-Ray technique and analysis.

## 60 Jobs Saved for Sanitation Men

The change of title of 60 auto enginemen employed in the Sanitation Department to sanitationman, class B was approved by the Civil Service Commission at its meeting last week. The auto enginemen were scheduled to be dismissed Wednesday, July 1 because of a lack of sufficient budget appropriations for the 1942-1943 budget.

Approval of the title change was made only after an investigation by the examining division of the Civil Service Commission showed that the physical examination taken by the auto enginemen in 1936 was substantially equivalent to the physical requirements for sanitation man class B. Only one auto engineman, Thomas Riviello, who was originally appointed on a transfer from a position as senior hospital helper, will be required to pass a competitive physical test similar to the one given sanitation man, class B.

### Lose \$60 a Year

The 60 auto enginemen were paid salaries of \$1,980 a year. As sanitation man, class B they will receive annual wages of \$1,920 a year. The majority of the men have been employed in the Sanitation Department approximately five years. Request for the change in title had been made to the Civil Service Commission by John B. Morton, deputy commissioner. A petition signed by most of the men affected had accompanied Morton's request.

The decision of the Civil Service Commission will come as a pleasant surprise to 12 of the auto enginemen who are in military service. These men are John Crane, Vincent Savoca, William F. Armbruster, Paul F. McGinnis, Michael A. Marchan, William E. Deely, William Nicholls, John W. Carter, Ceslaus Inulowitz, James M. Porter, Louis Cassidy, and Perry J. Sutcliffe. All but the last two had been appointed to the Sanitation Department July 20, 1936. Cassidy and Sutcliffe had been appointed on December 18, 1936.

# He Told Somebody How to Run the War

Civil Service Commission employees in the armed forces are getting into the news, according to the second issue of the War-Aid News Letter, lively sheet put out by the War-Aid Committee of the Civil Service Commission.

Quoting the Topeka Daily Journal, the News-Letter contains the following story about Harry Wolinsky under the heading "Ex-

pound War Strategy to Former War Chief."

"Troopers John W. Greeley and Harry Wolinsky of the Second Cavalry Division expounded liberally on their theories of war strategy to a stranger who gave them a lift.

"It wasn't until after he had treated them to a soft drink at his home and were being returned to the highway by his chauffeur that they learned their host was something of an expert himself—Harry W. Woodring, former Secretary of War."

### Army Classification

Featured in the second story clipped from the Keesler Field News is examiner Charles Rutkoff, an interviewer in the classification division of the Air Corps Replacement Training Center.

With six years of experience as a classifier, Private Rutkoff says nothing can beat the Army system of classification. "Lots of civilians don't appreciate the scientific care the Army takes to put soldiers in their proper places," he said. "Some think that the Army takes all the men from A to C and put them in the Air Corps and that all men from D to G go in the Infantry.

"Few people realize that every recruit gets a preliminary interview, a general classification test, and a mechanical aptitude test before being sent to an Air Corps Replacement Training Center like Keesler Field."

### Lots of Bonds

Employees in the Civil Service Commission bought \$700 worth of bonds in April, \$1,100 in May. According to the News-Letter quota for June is \$1,500. In addition, 47 employees have already donated a pint of blood to the Red Cross.

Editor of the News-Letter, which has grown from 4 to 6 pages in its second issue, is Phil Ripps of the payroll bureau.



State Senator Jacob J. Schwartzwald has been designated by B'klyn Democrats for the position of City Court Justice. Schwartzwald is vice-chairman of the Senate Committee of Labor and Industrial Relations, and a member of the Post-War Planning Commission. Before his election to the Senate, a post which he held for eight years, Schwartzwald had been a member of the State Assembly.

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# 'Gyp' Salesmen Victimize Sanitation Workers; Many Salaries Garnisheed

(Exclusive)

As many as 1,250 men in the Department of Sanitation have judgments applied against their salaries, The LEADER learned this week. Some of the judgments are for amounts much in excess of that which they will be able to pay.

The aggregate amounts to approximately \$400,000.

Several banks and organizations are lending money to city employees on a fair basis, thus meeting the need for credit.

On the other hand, according to one official, there are salesmen dangling diamond rings, earrings, watches, necklaces and other sorts of cheap jewelry before the eyes of sweepers, drivers, laborers and other employees and high interest money-lenders milking them.

One official told The LEADER that "there are those persons who offer household effects and wearing apparel for men and women and who dazzle and bewilder the purchaser with the lure of low prices and easy payment for goods which often are of inferior quality and priced above their real value."

"Then, too, there are those persons who offer jewelry and other



William J. Powell, assistant to the Commissioner of Sanitation. In his department, large numbers of workers have been victimized by "gyp" salesmen.

wilder the purchaser with the lure of low prices and easy payment for goods which often are of inferior quality and priced above their real value.

"Then, too, there are those persons who offer jewelry and other

goods and ask the recipient to sign what they represent as a receipt which, in truth, becomes a confession of judgment, and is translated immediately into a garnishee on the employee's salary.

"There have come to my attention many heart-rending stories of families that have had to suffer want and privation by reason of the trickery of voracious and greedy peddlers of fake jewelry and other wares who have given their goods to department employees under the guise of putting them on trial and then, by means of a fictitious receipt, have tied up the salaries of the men for a very long period."

### It's a Violation

As a safeguard, department orders have gone out making it a violation to enter into any agreement with questionable banking institutions or unscrupulous money lenders. And arrangements have been made with a well known banking house in the city to provide loans on a simple and satisfactory payment plan for employees of the department.

## Columbia Group, Sanitation, Gets New Clubhouse

A mecca of entertainment and a clearing house for camaraderie is the new clubhouse that belongs to the Columbia Association of the Department of Sanitation at 910 Union Street, Brooklyn, off the entrance to Prospect Park.

Outfitted with an upstairs ballroom and a downstairs restaurant as well as a kitchen and bowling alleys in the basement, the two-story, brick structure has been a fraternal clubhouse for years. It was taken over in April of last year by the Sanitation group and has since been almost completely renovated.

### Plenty Doing

Today there is more activity at the clubhouse than ever before in its history. The ballroom capacity is close to 500 people, the dance

floor can hold 300 and the dining room 100.

The clubhouse is for the exclusive use of some 4,200 Sanitation members of Italian-American heritage. It may be rented out by other groups, however, with civil service organizations getting special rates. Lawrence Silvestri has been hired as manager.

Funds accruing from profits at the clubhouse are used to spread benefits for members of the Association.

Officers of the Association are Nicholas Lo Buglio, president (foreman, safety division); Anthony Savarese, vice-president (sanitation man, class C, safety division); John Garbarini, executive secretary, city superintendent; Charles Perrella, treasurer (foreman, Brooklyn District 38); Frank Del Casino, financial secretary (clerk, Manhattan office); Andrew Biagini, corresponding secretary (civil engineer, Manhattan office), and Rocco Scioscia, recording secretary (clerk, safety division).

## Await OK to Make Appointments in Sanitation Dept.

The appointment of 102 junior sanitation men in the Department of Sanitation will be made as soon as approval of the budget director is obtained, John B. Morton, Deputy Commissioner, stated this week. The budget director's ap-

proval had not been obtained as The LEADER went to press. It is expected that approval will be granted during the week.

Under the new budget taking effect on Wednesday, July 1, funds have been provided for the appointment of 88 additional junior sanitation men. The filling of 14 recently-created vacancies will bring the total of appointments expected to 102. At the present time, the last number appointed junior sanitation man from the eligible list for sanitation man is 454.

The list for sanitation man, promulgated December 5, 1941, has been certified to a variety of appropriate jobs, such as railroad porter in the Board of Transportation, laborer in various city departments, reservoir guards in the Board of Water Supply, elevator operators, assistant gardeners, etc. Last number appointed as railroad porter is 3,085; as elevator operator, 1,282; as reservoir guard, 4,018; as laborer at \$1,620, number 750.

## What Is Seniority?

"Can a Civil Service Examiner tell time?" In effect, this question has been presented to the courts for determination. Rose Rue and Genevieve Dzik have instituted action against the city, protesting their dismissals from positions as grade 3, supervisors, in the Department of Welfare. Because of the recent cut in the budget, it became necessary to drop some supervisors; the petitioners are protesting on the ground that they have seniority over some employees who are being retained.

The case rests on the point that the petitioners were regularly appointed to their positions, served probationary periods, and have been continuously employed since July, 1939; other employees were appointed at earlier dates to other positions, were granted leaves of absence to accept provisional positions, and did not receive civil service appointments to jobs as supervisors until some time after these petitioners had been appointed.

The case was argued for Miss Rue and Miss Dzik by Assemblyman Ira Holley, and it is expected that a decision will be rendered in the near future.

## City Organizes Nursing Class

A special war class of nursing students is being organized in the schools of nursing of the Department of Hospitals. 100 pre-nursing students of the Department of Hospitals were admitted to Brooklyn College on June 29. These students will have two months pre-clinical science work at the college and will then be admitted to Bellevue, Harlem, Kings County and metropolitan hospitals in September to continue the nursing program.

This arrangement is made possible by a grant under the Federal Security Agency Appropriation Act of 1942, which provides funds for the expansion of the approved schools of nursing throughout the country.

Brooklyn College has co-operated by assigning teachers and laboratories for the teaching of these students during the summer months.

Although the basic course in nursing is three years, the opportunity to serve begins almost at once. As the student nurse learns to care for the patients, this helps relieve the time of graduate nurses for duties requiring greater experience. Hundreds of the most experienced graduate nurses are being called to serve with the military forces, thus causing a shortage of nurses for civilian work.

sent over the names of 13 eligibles up to number 5,038 on the list. For a similar vacancy in the Board of Education at \$858 a year, 63 eligibles, up to number 8,202, were certified.

In addition, the clerk, grade 2 list, more popularly known as the college clerk list, was certified to both Queens College and Brooklyn College. A permanent job at \$1,200 a year, the actual salary for which eligibles on all of these clerk, grade 2 lists were examined, is open in Brooklyn College. The only catch is that the job requires a knowledge of stenography. Twelve eligibles, up to number 932 on the list, were certified by the Commission for this vacancy. Fifty-nine eligibles, up to number 1,081, were certified for the Queens College vacancy. This job, also paying \$1,200, is a temporary one for military replacement.

## Clerks Sent to Two Departments

Permanent jobs in the Department of Hospitals and temporary posts in the Board of Education and the Law Department were offered eligibles on the clerk, grade 2 list during the week.

Twenty-seven eligibles on the female list were certified by the Civil Service Commission for jobs paying \$600 a year with maintenance. Highest "gal" reached was number 7,237. Twenty-five eligibles on the male and female list were certified for other vacancies at \$840 and \$600 a year with maintenance. This certification reached number 7,624.

For one temporary military replacement at \$960 a year in the Law Department the Commission

## 7 Out of 9 Pass Conductor Test

Physical examinations for conductor will continue until Monday, July 20, Paul M. Brennan, director of the medical and physical bureau of the Commission, announced this week. The extension of the time allowed for the holding of the conductor exams in the City building at the World's Fair was made in order to give every one of the 13,880 candidates who passed the written test an opportunity to take the physical exams before the patrolman tests get under way.

Under the revised schedule, patrolman physical tests will begin on Tuesday, July 21, Mr. Brennan said. Conductor candidates who are conditionally rejected on their medical examinations will be able to complete their physical tests after the patrolman tests have been held.

Seven out of every nine candidates are passing the conductor physical tests, Mr. Brennan said. Approximately 3,000 candidates have been put through their paces to date. This week 2,500 will be examined. One hundred and twenty-five candidates have been ordered to report at 9 a. m., 12 noon, 3 p. m. and 6 p. m., every day except Saturday, July 4. No tests are scheduled for the holiday.

Since the conductor physicals got under way June 17, only two candidates have received scores of 100 percent. As reported in last week's issue of The LEADER, they are Seymour S. Brewer, 260 Convent Avenue, Manhattan, and Sam Katz, 237 Madison Street, Manhattan.

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# CIVIL SERVICE IN NEW YORK STATE

## How About Vacations?

ALBANY. — Governor Lehman has made no move to curtail the usual month's vacation of State employees. The word has gone out to all State department heads that the problem of vacations will be up to them. Thus department heads may permit the full vacation period at one time or ask that it be split up, all depending upon the personnel problems in the office.

## Practical Tests For Typists

ALBANY.—Two more series of practical tests for junior and assistant typists who passed the October examinations will be conducted next month. Some 2,600 will get their practical performance tests on July 18 and about the same number on July 25. These will be in Washington Irving High School, NYC, as was the practical for stenographers and typists conducted Saturday, June 27.

Junior typists will get their tests on July 18. On July 25—IN THE MORNING—the practicals will be for junior and assistant typists and will include those who filed both for the State and New York City tests.

At a later date, probably in August, there will be a final performance test to take care of all those not reached in the previous practicals.

## Many Local Jobs To Remain Exempt

ALBANY. — Numerous public jobs in the towns, villages and counties of the State will remain in exempt class for the present, despite the Fite Law which seeks to bring under competitive civil service virtually every public employee in the State.

This was indicated at the offices of the State Civil Service Commission this week when it was learned that the compulsion of classifying many positions in the competitive class will not be insisted upon because of lack of adequate labor at this time.

In discussing the classification of jobs with county officials, the State Commission has taken the position that the complaints of local authorities about their inability to obtain high-class help for many jobs merits consideration. As a result the Commission is not going to insist upon classifying in the competitive class positions to be filled by skills or those requiring supervisory jobs. Technical and mechanical and executive positions, in the highway, public works, and some other branches, will continue in the exempt class. Appointees will be required only to meet certain minimum requirements of the Civil Service Commission. After the war, the situation will be different, it was said.

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# The Creedmoor Gestapo

By **ARTHUR RHODES**  
Fifth of a series of stories on working conditions in the New York State hospitals.

They have their own sort of "Gestapo" over at Creedmoor State Hospital.

Employees at the hospital live in ever continuing dread when they are called to a telephone. Many of them wouldn't be able to get through a day if they hadn't recourse to private phone booths. The shock of speaking over the Creedmoor wires is just too much for any number of them.

Chief Steward Cornelius C. Colesanti gave the whole thing away the other day at a grievance committee meeting between hospital officials and representatives of Local 70, SCMWA, in the hospital.

Said Mr. Colesanti in the presence of Eugene E. Helbig, president of the union, and several other union members:

"I was present when Dr. Mills (Dr. George W. Mills, superintendent of the hospital) instructed the operators to listen in on telephone calls."

Mr. Colesanti told THE LEADER this week he did inform the grievance committee "Dr. Mills gave permission to operators to listen in to determine whether calls were personal or business. We're too busy," said he, "to permit anything but business calls."

Dr. Mills, union officials suspect, some time ago issued instructions to Creedmoor operators (there are two regularly during days and one during nights) to "listen in" on all conversations not especially connected with hospital business.

**Call to Somebody**  
Mr. Helbig points out that, recently, he called a fellow member of the union in another building on the grounds. Promptly he found himself speaking to Dr. Mills. He was asked why he was making the call.

"Dr. Mills certainly found out about it in a hurry," contends Helbig.

Upon another recent occasion, according to Mr. Helbig, a Creedmoor employee called a fellow worker because the latter was late for reporting. He asked the housekeeper to page the chap. When the call had been completed, Helbig says, the operator called back and explained that personal calls should not be made.

On still another recent occasion, an employee called from outside the hospital to explain to his superior he wouldn't be in for a little while. Quickly the operator called back to inquire whom he was speaking to in the ward. Obviously, the operator knew more than she should.

**What They Think of It**  
"It amounts to a spy system more than anything else," declares Helbig. "Operators call

back and tell employees they have no right to use phones for certain types of calls. This proves that they have been listening."

Only the other day a LEADER reporter phoned Creedmoor and was handled rather snippily. When he protested a bit, the operator informed him:

"Don't tell me anything; we know everything."

Incidentally, the SCMWA grievance committee, in meeting with Dr. Mills, was informed again by him that he does not intend to consider individual union members' grievances. Only when confronted with grievances for the entire group will he discuss them, said he, according to those present at the session.

**Lehman's Order**  
This, despite Gov. Lehman's executive order on personnel policy which points out:

"An administrative head should formulate and establish in his department or agency effective machinery whereby grievances, complaints, problems or suggestions may be presented to the administrative head or his representative by individual employees, groups of employees or their representatives, and such machinery should provide that proper and equitable consideration and action may be had on matters so presented."

Dr. Mills still insists on interpreting this his own way and, says he, he has the right to do as much.

## What's New On State Tests

Have you taken any one of the following State tests? The progress in the marking of these papers, as reported by the State Civil Service Commission, appears below:

- Open-Competitive**
- Court Attendant, First and Second District:** The rating of the written examination is completed. The rating of training and experience is in progress.
  - Supervising Tax Examiner:** The rating of the written examination is completed. Interview and physical tests are in progress.
  - Photographer, Mental Hygiene:** The rating of part two of the written test is in progress.
  - Bedding Inspector:** The rating of the written examination is completed. The rating of training and experience is in progress.
  - Senior Social Worker:** The rating of the written examination is completed. The rating of training and experience is in progress.
  - Dairy and Food Inspector:** The rating of the written examination is completed. The rating of training and experience is in progress.
  - Junior Draftsman, Public Works:** The list has been sent to the administrative division for printing.
  - Junior Personnel Technician:** The rating of part two of the written test is in progress.
  - Senior Hearing Stenographer:** The rating of the written examination is in progress.
  - Assistant District Engineer, Public Works:** The rating of the written examination is completed. The interview and physical tests are scheduled for the week of June 22.
  - Motor Vehicle License Examiner:** The rating scale is being prepared.
  - Assistant Actuarial Clerk:** The rating scale is being prepared.
  - Assistant Instructor Meat Grader:** The rating of the written examination is in progress.
  - Assistant Social Worker:** The rating of the written examination is in progress.
  - Field Investigator of Narcotics Control:** The rating of the written examination is in progress.
  - Head Cook, Correction Dept.:** The rating of the written examination is in progress.
  - Park Patrolman:** The rating of the written examination is completed.
  - Steam Fireman:** The rating scale is being prepared.
  - Supervisor, Vocational Rehabilitation:** The rating of the written examination is completed.
  - Damages Evaluator:** The rating scale is being prepared.
  - Senior Damage Evaluator:** The rating scale is being prepared.
  - Tax Collector:** Tentative rating scale is being prepared.
- Promotion**
- Senior Case Worker, Erie County:** The examinations division is waiting for reports on service rating.
  - Comp. Hearing Rep., State Insurance Fund:** The rating of the written examination is completed. The rating of training and experience is in progress.
  - Jr. Civil Engineer, Div. of Highways:** The rating of the written examinations is completed. The rating of training and experience is in progress.
  - Assistant Principal Keeper, Cor-**

## Film Reviewer Test On Way; Probably to Come in the Fall

Anticipated in the fall series of State exams is one for the position of motion picture reviewer. One reviewer is needed by the State Education Department. It has not been determined at this writing whether the position, which pays \$2,100 to \$2,600, will be filled by promotion or open-competitive examination.

Originally, it was that the exam could be open to all persons meeting the requirements. Subsequently, it was learned that some employees of the department felt they were qualified and suggested

that a promotion test be held instead. There is no existing list for the position of motion picture reviewer, the last examination having been conducted 10 years ago. The present four motion picture reviewers are now veterans.

An additional reviewer is necessary, according to Dr. Lloyd L. Cheney, Assistant Commissioner of Education, because of the increased production of motion pictures and because of the large number of foreign films being imported. All films must be reviewed and licensed by the State before public presentation.

## 350 Apply for Adjudicator Job

ALBANY.—About 350 applications have been filed for the adjudicator tests, to be held July 18. Data on other tests is not complete and will not be before next week, following the rush of last-minute applications. Thus far however, applications have been light for all tests.

- rection:** The rating of part two of the written test is in progress.
- Captain, Correction:** The rating of training and experience and seniority is completed.
- Lieutenant, Correction:** The rating of training and experience and seniority is completed.
- Principal Keeper, Correction:** The rating of part two of the written test is completed.
- Sergeant, Correction:** The rating of training and experience is completed.
- Special Att. Stenographer, Mental Hygiene:** The rating of seniority is completed. Service rating reports are being adjusted.
- Stenographer, Second Grade, Mental Hygiene:** The rating of the test have been rated. Service rating reports are being adjusted.
- Asst. File Clerk, Taxation and Finance:** The rating of the written examination is in progress.
- Asst. M. & S. Clerk, Taxation and Finance:** The rating of the written examination is in progress.
- Junior Compensation Claims Investigator:** The rating of the written examination is in progress.
- Senior Clerk, Underwriter (S.I.F. N.Y.O.):** The rating of the written examination is completed.
- Spec. Att. Clerk, Mental Hygiene:** All parts of this test have been rated. Service rating reports are being received.
- Voucher and Treas. Clerk, Mental Hygiene:** The rating of the written examination is in progress.
- Asst. Comp. Claims Examiner, State Insurance Fund:** The rating of the written examination is in progress.

## Hospital Attendant Salaries Increase

Beginning July 1, the salary of New York State hospital attendants will be increased. The initial salary of \$54 per month plus maintenance for an individual (but not family) will, after three months of service, be increased to \$62.33 per month. When the positions are placed under the Feld-Hamilton salary law on July 1, 1943, it is expected then annual salary increments will be made.

## Where Do I Stand?

The following are the latest certifications from popular State lists in New York City and Albany. P denotes permanent; T means temporary.

Junior Clerk			
P-Albany-\$900	6,866	77.70	
P-New York-\$900	4,408	80.425	
T-New York-\$900	6,822	78.00	
T-Albany-\$900	5,285	79.65	
Junior Stenographer			
P-New York-\$900	2,351	77.40	
P-New York-\$900	1,937	82.40	
P-Albany-\$900	2,345	78.00	
Junior Typist			
P-New York-\$900	2,212	84.10	
P-Albany-\$900	3,333	78.80	
T-New York-\$900	3,391	77.03	
T-Albany-\$900	3,321	79.00	
Assistant File Clerk			
P-New York-\$1,200	243	88.20	
P-New York-\$900	611	86.70	
P-Albany-\$1,200	638	86.70	
P-Albany-\$900	4,387	81.40	
T-New York-\$1,200	459	87.30	
T-Albany-\$1,200	1,250	85.30	
T-Albany-\$900	6,341	79.60	
Assistant Clerk			
P-New York-\$1,200	138	90.17	
P-Albany-\$1,200	908	85.79	
T-New York-\$1,200	901	86.98	
T-Albany-\$1,200	4,517	82.68	
Assistant Stenographer			
P-New York-\$1,200	462	87.19	
P-Albany-\$1,200	1,069	84.50	
T-New York-\$1,200	1,996	78.20	
T-Albany-\$1,200	1,971	78.70	
T-New York-\$900	1,373	79.63	
Assistant Typist			
P-Albany-\$1,200	189	87.40	
P-New York-\$1,200	369	86.29	
T-New York-\$900	383	86.16	
T-New York-\$900	1,386	79.60	
T-Albany-\$1,200	1,490	77.84	
Latest permanent appointments from these lists follow:			
Junior Clerk			
New York-\$900	3,446	81.47	
Albany-\$900	6,902	76.50	
Junior Stenographer			
New York-\$900	2,238	80.20	
Albany-\$900	2,347	77.80	
Junior Typist			
New York-\$900	1,877	85.20	
Albany-\$900	3,390	77.24	
Assistant File Clerk			
New York-\$900	310	87.90	
Albany-\$1,200	127	89.20	
Albany-\$900	3,271	82.50	

## On the School Front

New York YMCA schools are giving special intensive evening classes for stenographers and typists for eight weeks, beginning July 6. Tuition fee for either shorthand or typewriting is \$15; for both \$25. . . . Dmitri Ivanovitch was the guest speaker at the June meeting of the Latin American Forum last week.

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# WAR JOB NEWS

A SPECIAL SECTION OF THE CIVIL SERVICE LEADER

## Why NYC Must Get More War Contracts

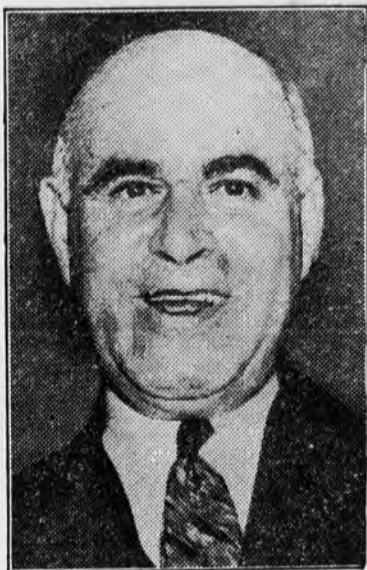
The City Has What the Nation Needs—Men, Factories, Housing, Power, Tools, and the Will to Win

The information contained in the following article is a memorandum prepared for Mayor LaGuardia by Commissioner of Commerce George A. Sloan. It is vital material, and every New Yorker interested in his city, every New Yorker who wonders why he can't get a war job, should read it carefully.

**NEW YORK CITY'S PRESENT UNUSED FACILITIES FOR WAR PRODUCTION**  
**AVAILABLE FACTORY SPACE 10,021,161 SQUARE FEET OF VACANT FACTORY SPACE as of June 10, 1942.**

**AVAILABLE HOUSING 77,836 VACANT APARTMENTS** to which should be added the thousands of homes and apartments in the suburbs of Long Island, Westchester, etc. In considering this figure it must be remembered that with these apartments go all the incidental facilities such as sewer systems, water supply, electric light and power, schools, parks, playgrounds, police and fire protection roads, transportation, etc. which would have to be provided if housing projects were undertaken to provide homes for the families that these apartments can take care of immediately. A tabulation of these apartments by boroughs, size of apartment, etc. is attached.

**AVAILABLE LABOR 303,000 REGISTERED UNEMPLOYED AS OF MARCH, 1942** (with substantial increases in unemployment to come as a result of priorities, rationing, etc.). Of these approximately 209,000 are men, 94,000 women. Particularly significant is an analysis made by the U. S. Employment Service on April 17, 1942, showing that 20,894 of these people have skills useful in war production and are immediately available. Also, it would seem that the estimated 60,000 unemployed in the construction industries could be readily trained in war production, particularly in the shipbuilding industry.



New York City and New York State are at last awakened to the vast importance of bringing war contracts to the city. Mayor LaGuardia and Governor Lehman, (above) and Lieutenant-Governor Polètti, have been meeting with officials in Washington to present the City's case. Last week, *The LEADER* stated that case editorially. In the accompanying article, you get some of the important facts.

**AVAILABLE MACHINE TOOLS 122,000 IDLE HOURS PER WEEK ON 56 CRITICAL MACHINE TOOLS ESSENTIAL TO WAR PRODUCTION.** This figure comes from a report of the War Production Board in this region made on May 23, 1942. It does not attempt to cover the tremendous capacity available in other tools, such as punch presses, stamping machines, etc. which are not listed as "critical."

**AMPLE UNUSED CAPACITY OF ELECTRICAL POWER.** R. H. Tapscott, President of the Consolidated Edison Company, writes as follows on June 15, 1942: "Some months ago we submitted to the War Production Board information which demonstrated our ability to supply the very large power requirements of the Aluminum Plant now under construction in the Borough of Queens without interfering in any way with our supply of power for ordinary civilian use. This data showed that even after undertaking to supply the Aluminum Plant power requirements, we would still have available a large capacity reserve." A copy of Mr. Tapscott's letter is attached.

**3,845,299 SQUARE FEET OF AVAILABLE OFFICE SPACE,** immediately available in offices with 25,000 square feet or more in each unit. Many agencies which will have to move from Washington could be taken care of in these offices.

### SUMMARY OF WAR SUPPLIES CONTRACTS

Published figures on contracts awarded June 1940-February 1942 by the War Production Board show that New York City received supply contracts equal to 3.7% of the national total although in 1939 the value of manufactures in New York City was 7.6% of the national total. It is possible that some of these contracts accredited to New York City are actually manufactured in out-of-town subsidiaries. Also a large part of the cost of ship-building credited to New York City goes for steel, engines, etc., purchased and manufactured elsewhere.

**ANTICIPATED UNEMPLOYMENT IN SALES, CONSTRUCTION, AND CONSUMER'S GOODS MANUFACTURING INDUSTRIES DUE TO PRIORITIES, RATIONING, PRICE CEILINGS, ETC.**

The present breakdown of employment in New York City (including Nassau, Suffolk, and Rockland Counties) is roughly as follows:

Directly Affected by Rationing, Priorities, etc.	100,000
Construction	100,000
Non-Defense Manufacturing	620,000
(including 300,000 in needle trades)	

Wholesale and Retail Trade	680,000	1,400,000
Employed in War Industries		
Private Plants	250,000	280,000
Navy Yard	39,000	280,000
Not Particularly Affected by War Program		
Transportation and Utilities	210,000	
Finance, Insurance, and Real Estate	270,000	
Service Industries	300,000	750,000
Estimated Personnel of Federal, State, County and City Governments	250,000	
Registered Unemployed	2,710,000	393,000

These U. S. Employment Service figures emphasize the fact that, while we are the greatest manufacturing center in the country, most of the employment in the city is not in manufacturing but in sales and service organizations. Moreover, most of our manufacturing is concentrated in consumers goods industries. The average factory in New York City employs only nineteen people (35,000 factories). Employment in merchandising, private construction, and consumers goods manufacturing industries, now employing 1,400,000, will be most adversely affected by rationing, priorities, the reduction of buying power through taxes and war bond sales, etc. A reduction of 10% in employment in these industries will require a 56% increase in employment in war industries to offset it, and a reduction of 15% in employment in the consumers goods industries and construction will require an 84% increase in employment in war industries to offset it.

It is important to note that unemployment resulting from priorities, rationing, etc. has hardly been felt as yet. There is every indication that we are now coming to the end of a consumer buying wave and, because of material shortages, rationing, etc., are headed for a collapse in many of our consumer industries such as the dress industry, service stations, fluorescent lighting manufacturers, construction trades, etc. Even at the present moment the number of registered unemployed exceeds the employment in war industries.

### ANALYSIS OF SOME OF THE PROBLEMS IN PLACING WAR CONTRACTS IN N. Y. C.

**SUB-CONTRACTS.** Many local small firms with available facilities and personnel are now closed or are being closed because of the inability to obtain essential raw materials and secure government contracts for war production, either on a prime or a sub-contract basis. The War Production Board, Division of Contract Distribution, with over one hundred engineers in this district, has been doing everything possible to obtain sub-contracts

for this type of small firm. While many prime contractors are willing and anxious to place sub-contracts, they frequently find that the cost of production of the "simple work" is much less in their own larger plants than on a farming out basis.

(Note: One outstanding example of placing sub-contract business was the National Defense Exposition sponsored by the New York City Department of Commerce where with the cooperation of the Office of Production Management, 960 negotiations for sub-contracts were entered into in three days. The Office of Production Management "Traveling Clinics" through the United States followed this pattern. These clinics served a purpose but obviously did not begin to meet the small business needs of the nation.

The proposed Smaller War Plants Corporation will be of help but there is still a need in New York City of pooling the engineering experience and available equipment under suitable direction.

**POOLING.** Pooling possibilities have not been explored adequately in New York City. Undoubtedly one reason for this is that, with the small size of our plants, forming a pool is a complicated job, not likely to be undertaken unless there is good reason to believe that, when formed, contracts will be forthcoming. Perhaps an appropriate government agency could enlist the aid of high grade engineering firms in forming such pools.

**COSTS.** A pool of smaller firms in New York City would undoubtedly have higher costs than a firm that could perform the whole operation under one roof. The procurement agencies must be convinced of the necessity of this and be willing to meet these increased costs. In this connection, while actual manufacturing costs are higher, the total costs to the country may well be lower if the pooling operation means that no housing has to be built, no new factories built, and no ghost towns left after the war.

**COMPETITIVE BIDDING ON SUPPLY CONTRACTS.** New York's manufacturers are ideally equipped to supply the non-ordnance requirements of the armed forces for uniforms, dishpans, containers for packing bombs and

shells, etc. Provided there is no profiteering, New York City should be awarded contracts of this nature before new plants are built elsewhere to manufacture the same goods.

**NEW INDUSTRIES.** The War Production Board has on occasion declared that all new war industries would be located west of the Alleghenies and east of the Rockies. That means in most cases, not only building factories, but also whole towns with homes, utilities, etc., and then importing and training workers. It might be well to review this policy in the light of New York City's millions of square feet of factory space, ample housing and power, and available workers. Production now should mean the use of existing facilities, even if on the coast, before building new plants. Gas mask production comes to mind as an industry that could

(Continued on Page Nine)

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### Why War Contracts For New York City?

(Continued from Page Eight)

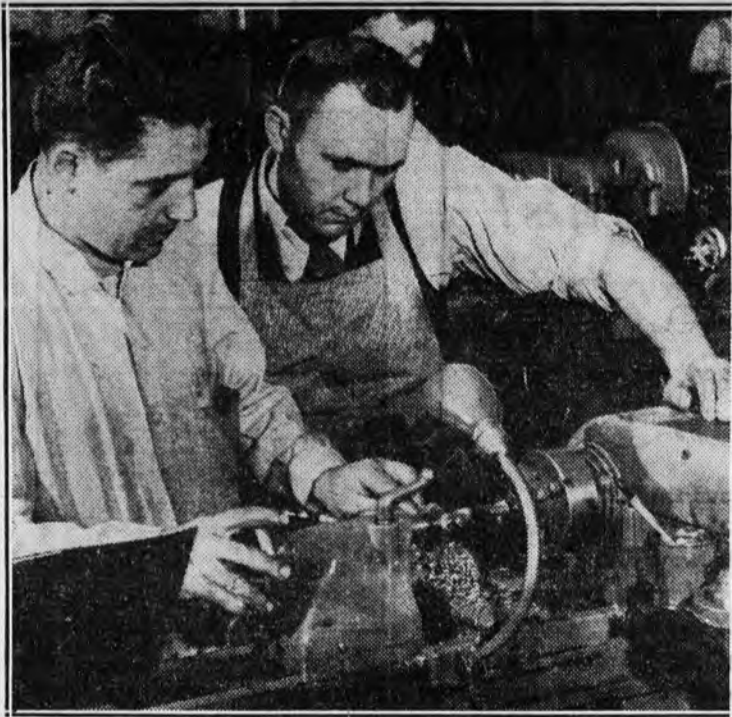
logically be centered in New York City.

**PRIORITIES.** We need a more realistic appreciation of New York City's consumers goods problem in establishing priority regulations. In many cases an insignificant amount of a critical material will mean employment to thousands of people. An example is the amount of steel necessary for hooks and eyes in the dress industry.

**LIST OF WAR REQUIREMENTS IN SOME DETAIL.** Manufacturers complain of an inability to find out what the army and navy want so they can prepare to convert their plants to produce it. This information should be available at the local War Production Office and local procurement offices.

**EXPERIMENTAL OR PILOT JOBS.** Manufacturers complain that they cannot get material for experimentation preliminary to making up a bid for unfamiliar requirements for the army and navy.

**CONSTRUCTION WORKERS SHOULD BE TRAINED FOR WORK IN SHIPYARDS.** John J. Brennan of the Building and Construction Trades Council has assured us that the union will let its members accept prevailing rates of pay in shipyards and he



Here's a student receiving instructions which will prepare him for a war job. The photo was taken at the Machinist Trade School, 250 West 54th Street, NYC. Interesting fact is this: many of those taking such training are older men. G. A. Heinz, director of the school, reports a tremendous demand in war industries for men over 45.

### LEARN TO MAKE TOOLS & GAUGES

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can supply 1,000 men immediately.

**GARMENT WORKERS.** David Dubinsky, president of the International Ladies' Garment Workers Union, has assured us that the General Executive Board of the International Ladies' Garment Workers Union decided on June 17th that, in order to secure war production work in New York City, they would not insist on present rates of pay in high standard branches of their industry.

**WASHINGTON OFFICES TO NEW YORK CITY.** One thing that can be done immediately is

to send to New York City more of the Federal agencies that must be moved from Washington.

We are equipped to aid such agencies in many ways—particularly in the matter of homes, transportation facilities, etc., for the employees. This we have done for agencies already moved to New York.

Your pocketbook and your checkbook are no longer just symbols of what you can buy for yourself and your family. War Bonds are for you and your family—also for your country. Your State has a Bond quota to meet! Remember that!

## Want to Work on a Farm? You're Needed Immediately! No Experience Necessary

A bumper crop—the biggest vegetable and fruit crop in New York State history—will mature and shrivel in the fields, or will be poured into the granaries, the refrigerated warehouses, and the packing and canning plants of the State as food for victory—depending on the men and women of New York City.

It is up to New Yorkers to save the \$59,000,000 field vegetable and fruit crop of the State and to do what they can toward maintaining production in the \$112,000,000 up-state dairy industry.

If you are interested apply at the New York City Farm Section of the United States Employment Service, at 124 East 28th Street. At least a thousand farm workers are needed from New York City before July 15; another 1,200 in August, and another 2,000 in September and October.

In calling on New Yorkers to join the Land Army, Richard C. Brockway, director of the USES for New York, said that farm wages are now 25 percent higher than last year, and that on har-

vest at piece rates a good man can make \$6 a day; a reasonably industrious beginner, at least \$4. He pointed out that farm work offers certain advantages to New Yorkers since it is seasonal and offers gainful occupation for the summer, pending improvement of opportunities for employment closer to home.

### Like Hard Work?

Husky men, husky women, and couples are needed. Men and women who have had farm experience are greatly in demand, but the situation is so critical, Mr. Brockway reports, that New Yorkers are being asked to lend a hand even though they've never seen a ploughed field in their lives—provided they like sun and air, healthy living and hard work.

In addition to workers needed for individual farms, at least 900 must be sent to the Erie-Chautauqua County area in the middle of July, Mr. Brockway said. They will be housed in a Farm Security Administration Camp, one of five to be located in other counties of the State this summer. The camps will consist of well-constructed individual frame cottages, with cooking facilities

## Women Wanted: These Job Fields Active Now

The following lists show the occupations in which women who are fully qualified to do the work should register for jobs. Positions are not necessarily open in all these occupations every day, but sufficient openings are being received from time to time to make it advisable for qualified applicants to keep their registrations active with the United States Employment Service.

Applicants should register at the office indicated at the head of each list of occupations.

**Commercial Office, 10 East 40th Street:**

- Legal stenographer, \$18 to \$22.
- Bookkeepers, full charge and assistants, with experience in stenography and typing, \$25.
- Multilith and multigraph operators.
- Stenographers and typists who are willing to go to Washington, D. C.
- Cosmetic demonstrators must be experienced.

**Industrial Office: For Manhattan, 87 Madison Avenue; for Brooklyn, 205 Schermerhorn Street; for Queens, 29-28 41st Avenue, Long Island City.**

- Fancy candy packer.
- Casing selector (meat); casing-measure (meat).
- Machine strippers, cigars.
- Artificial flower makers; also packers.
- Branchers on artificial Xmas trees.
- Button spindlers.
- Hand rug hookers.
- Stoke & Stoke wrapping machine operators on tissue paper.
- Assemblers on instrument and other light assemblies. Must be experienced.
- Light machine operators. Must have machine shop experience on light lathes.
- Coil winders, must be experienced.
- Inspectors, electrical and radio, must be experienced.
- Assemblers, electrical and radio, must be experienced.
- Hotel, Restaurant and Service

**Office, 40 East 59th Street (East of Madison Avenue).**

- Beauticians.
- Household workers.
- Hotel chambermaids.
- Hotel elevator operators.
- Office and loft building operators.
- Counter girls; bus girls.
- Registered nurses.
- Hospital ward maids for later promotion to nurses' aides.
- Girls with any hospital experience.

### 1-A IN THE DRAFT? or Expect Reclassification?

Investigate Signal Corps Reserve Plan allowing you up to eight months' preparatory radio training at Melville.

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### Ever Thought of Maritime Training?

Payment to rather than from cadet maritime enrollees, under a resolution just submitted to the Federal Government, will mean a gigantic increase in the number of vitally needed cadets on the roster of the State maritime academies in the title of cadet midshipmen, U. S. Naval Reserve, Commander Charles D. Schutz, of the New York State Maritime Academy, Fort Schuyler, told The LEADER this week.

A resolution urging the Government to enroll cadets at the New York State Maritime Academy as cadet midshipmen (active duty

status), U. S. Naval Reserve, was adopted this week by the State Board of Regents. It would enable enrollees, who are currently paying \$300 each for tuition, to be paid \$65 a month and to get free tuition. There are hundreds of cadets now in training at the four State academies in New York, Pennsylvania, Maine and California.

The resolution would provide State academy enrollees with the same privileges now being obtained by those enrolled in the two national maritime academies (in Great Neck, N. Y., and in San Francisco, Calif.), as well as initial outfitting.

Requirements for entrance to the academies are: Physical condition as stern as that required by the navy, high school graduation and a 17 to 22 age limit.

either in the cottage or in a central commissary. Special facilities provided by the camps are a recreation hall, a health clinic with a nurse in attendance, and a physician on call. Workers will occupy the camps free of charge, but will be required to provide their own food. A representative of the Employment Service will be stationed at each camp and will arrange for farmers from a wide surrounding area to pick up the workers they need at the camp each morning.

### These Are the Facts

One of the biggest crops in the history of the State is now maturing.

In the past, this crop—or normal year miniatures of it—has been harvested by farmers, their families, unemployed or seasonally unemployed workers from nearby towns, and migratory workers following the harvest up from the South.

Today, the men from nearby towns have gone to industrial boom areas and are working full time in factories. The same thing has happened in the South and other parts of the nation. The small supply of migratory workers still available for farm work will never reach New York. They should be here now, but it is known there is more than enough work en route to keep them from ever reaching New York borders.

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# Civil Service LEADER

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Tuesday, June 30, 1942

## The Professor Ought to Quit

WHEN the "Little Byrd" economy commission met to organize in Albany last week, a notable thing occurred. The task of this group is to recommend cuts in State expenditures. At the strictly closed and secret meeting of the commission, there came an amazing resolution by Professor Robert M. Haig, of Columbia University, to muzzle the members. He recommended that the doings of the group be conducted privately and urged a motion that would prohibit any member from discussing any of the proceedings with the press. The Professor apparently has little faith in the press and less in his own associates. His proposal, which was promptly tabled, merits the severest condemnation. It is a rejection by him of the democratic processes, makes his motives suspect, and certainly weakens his own value to the inquiry. The commission was created by the Legislature and approved by the Governor to look into the State budget. This is serious business, and should be done only in the daylight. The Professor wants to take the work underground. He ought to quit.

## No Room for Patronage

THERE has been much unseemly squabbling between certain members of Congress and the OPA over the filling of jobs in that important agency. It's the old story: patronage. Some of the peanut politicians in Congress are saying that if the agency won't hire their way, then the agency be damned, war or no war.

The Civil Service Reform League has issued a timely statement on the controversy. Says the League: "For the successful outcome of our war efforts, the public has the right to demand nothing less than the selection of the best qualified candidates."

In war, no less than in time of peace, the merit system offers the most effective, as well as the most democratic, means of recruitment for government service. We mustn't permit patronage to rear its ugly head in the OPA.

## We're Waiting

Mr. Mayor: Where are those police appointments? The city is waiting; the Police Department is getting smaller; and a war is on.

## letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

### Draftee's Complaint

Sirs: All interest in men drafted from municipal jobs seems to have ceased. We have none of the rights enjoyed by others who have had an opportunity to join reserve components of the armed forces. We do not receive any part of our salary as the above do. Our pension rights are postponed unless we wish to pay while we are in service. In addition to all these, we cannot take promotion exams because we are at army posts.

In other words, the selectees on leave from their municipal jobs have been forgotten by their legislators.

I assure you that the above lament is not based on selfishness.

PVT. SEBASTIAN BRUNO,

Q. M. Detachment,

Goodfellow Field,

San Angelo, Texas.

### Con View of Negotiation Bill

Sirs: This collective negotiation — isn't, it's just a chance for a lot of talk! And isn't it true that where there's a lot of talk nothing gets accomplished?

MAXIMUS.

### Pro View of Negotiation Bill

Sirs: As a civil service employee of more than ten years, I want to make a point about the "collective negotiation" bill now in the City Council. This is it: It is always better to talk out grievances than to let them lie and fester. I should think that every department head would be in favor of this bill, because it gives his employees a chance to say what they think, and that means a healthier relationship between them.

S.A.F.

### Subway Man Complains About Vacations

Sirs: Chairman Delaney denies to per annum employees the right to add unused sick leave to their vacations (superseding the Mayor's order) on the ground that other employees would complain of not getting equal rights. However, at the same time he discriminates against some 1,000 employees by not giving them passes. Furthermore, some of us don't even get two weeks' vacation, after deducting unavoidable lateness (plus penalty) and time off due to death in the family. These are deducted from pay or vacation.

The present state of mind and health among subway employees is not helping the war effort or office efficiency.

SUBWAY UNDERDOG.

We think that subway men should have gotten the same consideration as employees in New York City departments.—Ed.

# Don't

## Repeat This!



Around the Town

**William Carey:** You better look into the way your men are selling tickets for the Sanitation-Fire baseball game . . . **Councilman Kinsley** was asked by a reporter to comment on a pending bill. Said he didn't know about it. The reporter gave him a copy. **Kinsley** tore it up . . . **Mr. Mayor:** Is it true that the long-vacant position of secretary in the Welfare Department is to be filled by a man whose initials are J. E.? . . . **Corporation Counsel Chanler:** Is it true that some of the boys in your department have been doing legal work on the outside, too? . . . **The Post Office Department** is being reorganized.

Changes and Shake-ups

**Wallace Sayre**, deposed NYC civil service commissioner now with the OPA, is slated for a bigger job . . . There is talk down in Washington of another big reshuffling of war agencies . . . The "priority" system by which Federal agencies are rated is due for a shake-up. The Civil Service Commission will be given enlarged powers to transfer employees regardless of priority rating . . . When it comes to hiring lawyers for work in the capital, three schools lead all others: Harvard, Yale, Columbia, with Harvard way ahead . . . Watch for a move to let down the Hatch Act bars which keep Federal employees from political activity . . . Note to members of New York's City Council: A thesis is being written showing that you operate ineffectively, inefficiently, and often offensively. Names will be named, little-known stories exhumed. Get your faces ready for a bright shade of red . . . **Personal note to Commissioner Hodson:** A synonym for "silky," when applied to persons, is "gracious" . . . **Jack Mason**, LEADER Merit Man who used to be in charge of personnel for the DPUI in Albany, is now with the OPA in New York City.

## Merit Men



**SHARPSHOOTER** (even at 58), safety expert, stickler for analyses, Elisha Sterling Chapin has made it possible for the Department of Sanitation's legal division to cut the accident rate from 1,154 cases to 525, and to save the department \$458,716 in compensation and medical costs. Which, says he with a smile in his owlish, blue eyes, "ain't hav'."

Elisha Chapin has been a safety expert from way back; indeed, he has been the first and only Director of Safety in the Sanitation Department and feels all of the city departments ought to have similar positions on their personnel rosters.

"There's a lot of psychology bound up in this business of making jobs safe for people," he says. "Tell a man to drink hot tea instead of the conventional nip of liquor to keep warm and you immediately arouse his suspicions. But upsetting pet theories is something that doesn't scare me."

### Safety Devices

Aside from the immense amount of protective equipment Chapin has been instrumental in purchasing, he has seen that Sanitation men have been equipped with respirators for incinerator duty, safety belts with chains for those charging incinerator units, safety shoes (wooden sandals) for those cleaning out combustion chambers, special goggles to ward off eye injuries (he's an expert on goggles), and gloves for electric welding. And he has supervised the distribution of much apparatus for testing air conditions for carbon monoxide and explosive gases.

All of these efforts, you learn, have saved the city much manpower and money and many lives and many injuries, has kept people on the job and thereby saved time, and instilled a sort of "safety consciousness" in the ranks of employees.

Right now Chapin is experimenting with a luminous belt for use in blackouts. Pockets on the belt light up with a blue glow

when subjected to darkness. "We're going to use these just in case," he tells you. He's also getting ready to introduce red sparklers that will become brightly illuminated when any light is directed at them. This for further safety.

The fact is that Chapin keeps analytical records of accidents in the department and studies causes and effects to cut down the number of injuries.

### First on List

Mr. Chapin was conditioned for his job by a most appropriate background. When he entered civil service as Sanitation Director of Safety in 1934 (he was No. 1 man on his list), he had been acting director of safety for a well known bus company where his interest in fleet safety work was established.

He traveled from Mexico to Canada as a consulting engineer for the Independence Bureau of Philadelphia. He was supervising inspector for the Southeastern District of the Department of Labor in Pennsylvania. He traveled an average of 35,000 miles a year inspecting shops, grain elevators, freight stations and buildings in general as safety inspector for the insurance department of the Pennsylvania Railroad. He arranged for the first complete first aid room on the Pennsylvania system. It was while serving in the office of the general manager that he was first assigned to safety work. He entered the Penn. R. R. as a special apprentice in its Altoona, Pa., shop. He had been graduated from Yale University with a mechanical engineering degree. Prior to that he had attended Hotchkiss Preparatory School in Lakeville, Conn.

Born in Brooklyn February 29, 1884 (his birthday comes once every four years but doesn't disturb him when it doesn't), his ancestry dates back to early American settlers, one of whom owned the historically famous Charter Oak, a piece of which tree he still has. He married a Toronto school teacher in Liverpool, Eng., in 1914, after meeting her in New York, and after his family had moved to Lakeville, Conn. He has two grown sons, both in army cavalry units. Like himself, Lt. John Chapin and Private Sterling Chapin have come out of the National Guard and both are marksmen.

Chapin was a member of the Pennsylvania National Guard from 1907 to 1914 (he was deferred from military service in World War I because the Penn. R.R. held he was essential to the line), and rapidly went from marksman to sharpshooter to expert. Weighing 170 and 5 feet 9½ inches, he still shoots with amazing facility.

Currently he's in charge of range safety and feels "every boy should learn how to shoot to protect himself in just such national emergencies as these."

## QUESTION, PLEASE

### What 'CAF' Means

**O. K.:** Your classification, CAF 1, means that you are employed in grade 1 of the clerical, administrative and fiscal service. Federal civil service positions are divided into five separate classifications, of which the clerical, administrative and fiscal (CAF) is the largest. CAF 1 appointments are usually made at the lowest salary in this grade, \$1,260 a year. Thus, the position of junior typist in the Federal service is a CAF 1 job.

Lowest salary for the second grade in the clerical, administrative and fiscal service (CAF 2) is \$1,440 a year. This is the salary at which senior typists and junior stenographers are appointed. The title of senior stenographer in the CAF 3 grade, \$1,620 a year.

### Special Cop Test For Fighters

**J. O.:** The Civil Service Commission issued patrolman applications to candidates in the armed forces with the full intention of holding a special examination for these candidates when the war is

over. It is still the intention of the Civil Service Commission to hold this examination when the war is over. Candidates who write in to request a return of their application fee will have their applications automatically cancelled and will not be entitled to a special test.

In your particular case, we think it would be unwise for you to request a return of your application fee as you will be more than 29 years of age when the next test is announced. You do not have to return the form which the Civil Service Commission mailed to you for this purpose.

### For 1-A Men Who Take Tests

**J. B.:** Fire eligibles who are reached for appointment but passed over because of their 1-A draft classification will have seniority rights when they are appointed after the duration of the War. Thus, the eligible in 1-A or in military service who is passed over now but appointed three years later will be permitted to take promotion examinations just as those with 3-A draft classifications who are appointed now.

# STUDY CORNER

**THE ABC OF MAKING GOOD**—By Katherine Bleecker. (G. P. Putnam's Sons, \$1.50.)

Based on the assumption that success or failure in business is determined 85 percent by personal characteristics and only 15 percent by technical training, this volume attempts to present the case of personal relations, dress, public relations, office relations, entertaining, etiquette, sport activities, etc., as the same for getting ahead. There are a thousand and one hints that cover everything from English to dancing that should be extremely helpful to the "new-on-the-job" group.

**THE BOOK OF OPPORTUNITIES**—A DICTIONARY OF JOBS—By Rutherford Platt. 3rd ed. rev. (G. P. Putnam's, \$3.)

Designed as a dictionary of jobs, this volume presents sidelights on 4,000 American occupations. It attempts to give the color of a job, personal characteristics it calls for, the pay and the future. It points out the new importance of certain skills that have long been neglected, such as the woodworker whose jigs and mock-ups are in great demand in the aircraft industry today. Well classified, the volume is definite, specific, and really helpful to a vocational guidance counselor who wants to have a handy dictionary of jobs.

**AIRCRAFT ASSEMBLY**—By C. F. Marscher. (Pitman Publishing Company, \$1.)

The purpose of this book is to solve some of the problems associated with assembly operations in the aircraft industry. Procedure, design, equipment, riveting and assembling of various parts are thoroughly discussed from the practical viewpoint, with diagrams and illustrations to assist the apprentice in his work. The volume is a helpful text for the new group of workers entering the aircraft industry with minimum training.

**THE AIRCRAFT APPRENTICE**—By Leslie MacGregor. (Pitman Publishing Company, \$1.)

This is the first elementary text for those who seek a career in aircraft construction. Besides covering vocational training and the initial steps of getting a hold in the aircraft industry, the simply written text discusses the elements of theory of flight, aircraft engine principles, machine tools, sheet metal work, bolting, riveting and welding and assembly jobs. Well illustrated and indexed, it covers 134 printed pages.

**SIX FOOLISH DRIVERS**—By Arthur W. Schlichenmaier. (Manual Arts Press, \$1.50.)

Although the mortality from auto accidents continues to decrease as the result of the elimination of most pleasure driving, at least 20,000 people will probably die in the United States this year as victims of auto traffic.

The stories in this book tell about six ordinary drivers who were careless or foolish about a few seemingly unimportant things, and what happened to them.

The volume is of special interest to young, less experienced drivers. Written forcefully, it covers many little points that even the veteran driver has seldom thought about.

**HANDWORK IN WOOD**—By William Noyes. (Manual Arts Press, —)

Intended primarily for teachers of woodwork, the volume contains the complete story of woodwork from logging through saw-milling, lumber, woodworking, fastenings, joinery, and finishing. Ample illustrated with photographs and diagrams, it is a handy volume for teaching and home learning of the means and methods of doing things with wood.

**TEACHING PROBLEMS IN INDUSTRIAL ARTS**—By Emanuel E. Ericson. (Manual Arts Press, —)

This is a complete manual for the teaching of shop work and industrial arts, covering pre-school preparation, methods, lesson planning, class management and discipline, maintaining equipment, use of text books, shop organization, preventing accidents, occupational information, grading, evaluating pupil progress, aims and objectives, selling equipment, extra-curricula activities, publicity and promotion, etc. Thoroughly indexed, it fulfills a need for this vastly expanding field of teaching.

**THE LAW STENOGRAPHER**—By Charles E. Baten, Samuel P. Weaver, Raymond P. Kelly. (The Gregg Publishing Company, \$1.40.)

Unique among publications for the stenographer interested in preparing for the position of legal secretary.

It contains a wealth of information regarding the workings of the well-run law office, and an extensive vocabulary of legal phraseology, which is thoroughly explained.

It will be found particularly useful for those writing Gregg shorthand, as there are included in the book many Gregg shorthand forms.

**TEACH YOUR FINGERS TO SPELL**—By Bertha Craig and A. Leslie (2nd ed.). (The Gregg Publishing Company, 60c.)

Based on a novel idea, this is an excellent book for those who would improve their spelling and at the same time increase their facility in typing. The authors point out that the repeated typing of a particular word will serve to impress it on the fingers, which do not forget nearly so easily as the brain.

## Instrument Making Course

Training instrument technicians for Army and Navy depots is now being featured at the Eastern Aircraft Instrument School. The course covers make-up, assembly, and use of aircraft instruments, with which modern planes are equipped. Students are given instruments for assembly and disassembly and are taught their uses, calibration, and make-up.

Because of the expansion of the aircraft industry, and the delicate type of work required in the manufacture of aircraft instruments, a highly expanded field is anticipated by H. B. Seymour, Vocational Counselor of the school, not only for wartime needs, but for post-war aviation expansion.

## Welding at M. I. T.

A course of welding applied to ships, airplanes, tanks, guns and motorized equipment, is being given at Mechanical Industrial Technica, Institute. Some students are being taught to develop into all-round repair, maintenance and welding shop men, while others specialize in work in one particular base metal. All students receive basic training in techniques of all types of welding.

The school has opened executive offices in the Chanin Building in addition to its long-established welding school on Queens Boulevard, Long Island City.

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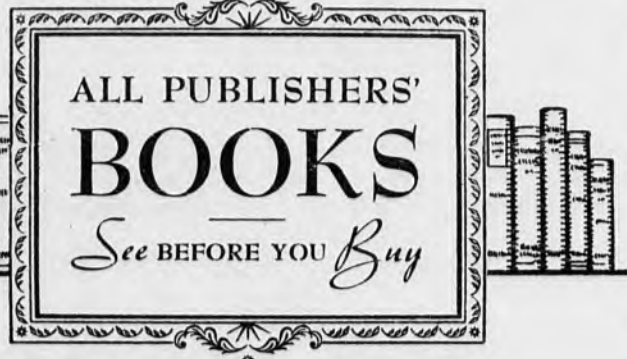
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PRINCIPAL ACCOUNT CLERK

- 1 Sable, Esther E., \$6.50
2 Potter, Ralph R., \$3.57

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PRINCIPAL ACCOUNT CLERK

- 1 Sable, Esther E., \$6.50
2 Potter, Ralph R., \$3.57

HEAD PUBLIC WORKS PURCHASING CLERK
Promotion—\$3,450-\$4,250

- 1 McGarry, Matthew, \$3.95

HEAD PUBLIC WORKS PURCHASING CLERK

- 1 McGarry, Matthew, \$3.95

HEAD PUBLIC WORKS PURCHASING CLERK

- 1 McGarry, Matthew, \$3.95

HEAD PUBLIC WORKS PURCHASING CLERK

- 1 McGarry, Matthew, \$3.95

HEAD PUBLIC WORKS PURCHASING CLERK

- 1 McGarry, Matthew, \$3.95

HEAD PUBLIC WORKS PURCHASING CLERK

- 1 McGarry, Matthew, \$3.95

RESIDENT PHYSICIAN TUBERCULOSIS
Department Public Welfare
Westchester
Open Competitive—\$2,400-\$3,000

- 1 Rodman, Arnold J., \$2.15
2 Myers, Robert K., \$1.96

RESIDENT PHYSICIAN TUBERCULOSIS

- 1 Rodman, Arnold J., \$2.15
2 Myers, Robert K., \$1.96

RESIDENT PHYSICIAN TUBERCULOSIS

- 1 Rodman, Arnold J., \$2.15
2 Myers, Robert K., \$1.96

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- 1 Rodman, Arnold J., \$2.15
2 Myers, Robert K., \$1.96

RESIDENT PHYSICIAN TUBERCULOSIS

- 1 Rodman, Arnold J., \$2.15
2 Myers, Robert K., \$1.96

SENIOR ACCOUNTANT CLERK
Department of Audit and Control
Promotion—\$1,500-\$2,100

- 1 Josten, Wallace F., \$6.02
2 Hallahan, Hubert, \$2.77

SENIOR ACCOUNTANT CLERK

- 1 Josten, Wallace F., \$6.02
2 Hallahan, Hubert, \$2.77

SENIOR ACCOUNTANT CLERK

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2 Hallahan, Hubert, \$2.77

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- 1 Josten, Wallace F., \$6.02
2 Hallahan, Hubert, \$2.77

SENIOR ACCOUNTANT CLERK

- 1 Josten, Wallace F., \$6.02
2 Hallahan, Hubert, \$2.77

EMPLOYMENT MANAGER LABOR DUPL
Promotion—\$3,120-\$3,870

- 1 Raglan, Peter, \$1.54
2 Hurley, William, \$3.174
3 Rose, Charles, \$2.701

EMPLOYMENT MANAGER LABOR DUPL

- 1 Raglan, Peter, \$1.54
2 Hurley, William, \$3.174
3 Rose, Charles, \$2.701

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- 1 Raglan, Peter, \$1.54
2 Hurley, William, \$3.174
3 Rose, Charles, \$2.701

CITY TESTS
PROMOTION TO SUPERVISOR GRADE 3 (SOCIAL SERVICE)
Department of Welfare
Aid to Dependent Children

- 1 Lisle, Edna, \$2.75
2 Uchim, Louis, \$5.325

CITY TESTS
PROMOTION TO SUPERVISOR GRADE 3 (SOCIAL SERVICE)

- 1 Lisle, Edna, \$2.75
2 Uchim, Louis, \$5.325

CITY TESTS
PROMOTION TO SUPERVISOR GRADE 3 (SOCIAL SERVICE)

- 1 Lisle, Edna, \$2.75
2 Uchim, Louis, \$5.325

CITY TESTS
PROMOTION TO SUPERVISOR GRADE 3 (SOCIAL SERVICE)

- 1 Lisle, Edna, \$2.75
2 Uchim, Louis, \$5.325

CITY TESTS
PROMOTION TO SUPERVISOR GRADE 3 (SOCIAL SERVICE)

- 1 Lisle, Edna, \$2.75
2 Uchim, Louis, \$5.325

# Is Your Exam Here?

Below is the latest news from the New York City Civil Service Commission on the status of exams. The LEADER will publish changes as soon as they are made known.

### Open Competitive Tests

**Air Traffic Control Recorder:** The rating, experience and personal qualifications test were held June 29.

**Apprentice (Automotive Trades):** The rating of the written test has been completed.

**Assistant Civil Engineer:** The written test will be held July 1.

**Assistant Mechanical Engineer:** The rating of the written test is in progress.

**Blacksmith:** The written, medical and physical tests were held Wednesday, June 10.

**Bus Maintainer, Group B (B.M.T. Division, N.Y.C.T.S.):** The final key answers have been adopted.

**Chief of Project Planning, Housing Authority:** The rating of the written test is in progress.

**Clerk, Grade 1:** The written test will be held as soon as practicable.

**Conductor (N.Y.C.T.S.):** 13,880 candidates passed the written test. Physical tests are in progress.

**Dental Hygienist:** Objections to the tentative key answers are being considered.

**Dietitian:** The rating of the written test is about 75 percent completed.

**Electrician:** The practical test will be held as soon as practicable.

**Fingerprint Technician:** The practical classification test was held June 20.

**Health Inspector, Grade 2:** The rating of the written test is completed.

**Inspector of Boilers, Grade 3:** The rating of the written test has been completed.

**Inspector of Elevators, Grade 3:** The rating of the written test is in progress.

**Inspector of Housing, Grade 2:** The rating of the written test is in progress.

**Inspector of Live Poultry:** The rating of the written test was held last week.

**Inspector of Plastering, Grade 3:** The rating of the written test has been completed.

**Inspector of Printing and Stationery, Grade 2:** The rating of the written test is in progress.

**Junior Civil Engineer:** The rating of the written test is in progress.

**Laboratory Assistant (Bio-Chemistry):** The rating of the written test has been completed.

**Marine Engineer:** The rating of the written test is in progress.

**Mechanical Engineer (Salvage):** The written test will be held as soon as practicable.

**Office Appliance Operator, Grade 2 (Burroughs Accounting or Bookkeeping Machine):** The practical test was held. Rating is in progress.

**Office Appliance Operator, Grade 3 (I.B.M. Alphabetic Accounting Machine):** The practical test was held June 20.

**Office Appliance Operator, Grade 4 (I.B.M. Numeric Accounting Machine):** The practical test will be held this month.

**Office Appliance Operator, Grade 5 (I.B.M. Numeric Accounting Machine):** All parts of this test have been completed.

**Office Appliance Operator, Grade 6 (Remington Rand Powers Key Punch Machine):** All parts of this test have been held.

**Patrolman P.D., Special Patrolman (all departments):** Physical tests begin July 13.

**Printing Specifications Writer:** The rating of the written test is about two-thirds completed.

**Property Manager:** The written test was held June 20.

**Psychologist:** The rating of qualifying experience has been completed.

**Stationary Engineer:** Objections to the key answers are being considered.

**Stationary Engineer (Electric):** Objections to the key answers are being considered.

**Trackman (N.Y.C.T.S.):** Objections to the key answers are being considered.

**Typist, Grade 1:** The practical test will be held on July 2, 3, 6, 7, 10, 11 and 13.

### Promotion Tests

**Airbrake Maintainer (N.Y.C.T.S., All Divisions):** The practical test will be held as soon as possible.

**Assistant Civil Engineer:** The written test will be held July 1.

**Assistant Foreman (Sanitation):** The rating of Part II is in progress.

**Assistant Station Supervisor (N.Y.C.T.S.—IRT and BMT Divisions):** The written test will be held June 27th.

**Assistant Supervisor, Grade 2 (Social Service), City-wide:** The list is published in this issue on page 12.

**Assistant Train Dispatcher (N.Y.C.T.S.—IRT and BMT Divisions):** The objections to the key answers are being considered.

**Bus-Maintainer, Group B (BMT Division, N.Y.C.T.S.):** The rating or the written test is completed.

**Car Maintainer, Group B (N.Y.C.T.S.—All Divisions):** The practical test will be held as soon as possible.

**Clerk of District, Municipal Court:** The written test was held on April 11th. The rating of the written test will begin shortly.

**Clerk, Grade 2:** The written test will be held July 24.

**Conductor (N.Y.C.T.S.—All Divisions):** The physical test will be held this month.

**Court Clerk, Grade 4:** The rating of the written test is in progress.

**Electrical Engineering Draftsman:** The rating of the written test is in progress.

**Electrician:** The practical test will be held as soon as practicable.

**Elevator Operator, Department of Hospitals:** The qualifying practical test will be held as soon as practicable.

**Foreman (Lighting, N.Y.C.T.S.—All Divisions):** The rating of the written test has begun.

**General Foreman, Grade 4:** The rating of the written test is completed.

**Inspector of Boilers, Grade 3:** The written test is in progress.

**Inspector of Housing, Grade 3:** The rating of the written test is in progress.

**Inspector of Licenses, Grade 2:** The rating of the written test is in progress.

**Law Assistant, Grade 2:** The rating of the written test has begun.

**Light Maintainer (N.Y.C.T.S.—All Divisions):** The rating of the written test is about 50 percent completed.

**Maintainer's Helper, Group B (N.Y.C.T.S.—All Divisions):** The written test was held April 18. Rating is completed.

**Motorman (BMT, IND and IRT Divisions):** The qualifying practical test will be held in two months.

**Power Maintainer, Group A (N.Y.C.T.S.—IRT and BMT Divisions):** The written test was held on May 28th.

**Sergeant-on-Aqueduct:** The written test is being held this month.

**Sergeant (P.D.):** The rating of Part I of the written test is in progress.

**Sergeant (P.D.), Special Examination:** The written test was held on May 9.

**Signal Maintainer, Group B (N.Y.C.T.S.—All Divisions):** The written test will be held July 21.

**Special Patrolman, Grade 2, N.Y.C.T.S.:** The written test was held June 20.

**Stationary Engineer:** The written test was held May 23rd. Rating is in progress.

**Stationary Engineer (Electric):** The written test was held May 9th.

**Stenographer, Grades 2 and 3:** The rating of the written test for stenographer, grade 2 is completed. Rating on written test for stenographer, grade 3 will begin shortly.

**Ventilation and Drainage Maintainer (N.Y.C.T.S.—All Divisions):** The practical test will be held as soon as possible.

**Warden:** The rating of the written test is in progress.

**Fire Test for Fighting Men**

Military candidates who were unable to appear for last summer's fireman physical tests will take a slightly different physical examination when they are given special physical tests by the Civil Service Commission.

Instead of running a mile on the ten-lap outdoor track as their competitors did last summer, the military service candidates will run their mile on the indoor concrete track now in the City building at Flushing Meadow Park, which will be used during the summer on the current patrolman examination.

Another slight change will be made by the elimination of the ladder in the agility tests. The time required for passing will be proportionately reduced. The coordination and strength tests will remain the same.

# UNCLE SAM HAS A WAR JOB FOR YOU!

### TAKE YOUR CHOICE!

## THESE JOBS ARE OPEN RIGHT NOW—COME IN AND WE'LL TELL YOU WHERE TO APPLY AND THE REQUIREMENTS!

<b>CLERICAL</b>	<b>MECHANICAL</b>	<b>Veterinarian</b>	<b>Rigging</b>
File Clerk	Jr. Machinist	Public Health Nurse	Heating
Checker	Mechanic	Physiotherapy Aide	
Comptometer Operator	Instrument Maker	Laboratory Helper	<b>MISCELLANEOUS</b>
Multigraph Operator	Engraver	Dental Hygienist	Electrician
Typist	Engine Instructor	Guard Attendant	Refrigeration Mechanic
Stenographer	Boilermaker		Guard
Card Punch Operator	Toolmaker	<b>INSPECTOR</b>	Fingerprint Classifier
Mimeograph Operator	Aircraft Mechanic	Aircraft	Hospital Attendant
Tabulating Machine Oper.	Lathe Hand	Engines	Lithographer
Addressograph Mech. Oper.	Welder	Electrical	Investigator
Photostat Operator		Building Construction	Machine Operator
Sorting Mach. Oper.	<b>RADIO</b>	Textiles	Dietitian
Lawyer	Radio Repairman	Clothing	Eng. Aid
Messenger	Radio Operator	Hats	Draftsman
	Trainee, Signal Corps	Hosiery	Jr. Engineer
<b>SCIENTIFIC</b>	Radio Inspector	Hosiery & Knitwear	Architect
Jr. Chemist	Learner, Radio Mechanics	Radio	Mechanics Trainee
Economist		Carpentry	Apprentice Trainee
Scientific Aide	<b>MEDICAL</b>	Masonry	Prison Guard
Jr. Meteorologist	Dental Hygienist	Plumbing	Attendant
Jr. Instructor, Air Corps.	Physician	Iron Work	Painter

These jobs must be filled immediately. Today, more than ever, you can have a high paying government position and do your country a service—at the same time. For some of these jobs Uncle Sam will train you for the work that best suits you — so that you can prepare yourself for a better future after the war.

Never in our nation's history was there greater need for men and women doing the work for which they were best fitted.

Never were there more jobs — in government service or private industry — begging for men and women to take them.

Never were there more or better opportunities to train for greater productivity and better pay.

**WE CAN HELP YOU FIND THE JOB OR THE TRAINING THAT BEST SUITS YOU.**

And this service is absolutely free to you with a regular \$2 subscription to The Civil Service LEADER.

## Here's What the FREE Job-Finding Service Gives You!

### 1.—Personal Interview

An expert compiles a record of what you have done, tries to tell you what you can do best in the war effort. If you can't come in, we'll conduct the interview by mail.

### 2.—Vocational Guidance

The first interview endeavors to uncover hidden abilities which may fit you for government work. Later, vocational guidance is at your service to answer your questions about civil service jobs, duties, requirements, opportunities.

### 3.—Training

If you're looking for training, we'll bring to your attention, from time to time, such training opportunities as may be helpful to you. We keep a record of all reputable schools, public and private, free and tuition.

### 4.—Jobs Open

Exams which open in the City, State, and Federal government service, and some defense openings in private industry, for which, in the opinion of our job-finding expert you qualify will be personally brought to your attention by mail. We try to make this service as complete as we can.

### 5.—How to Prepare

Proper study methods and study material will from time to time be suggested to help you pass the test for which you file, if you so request. Also, you get every aid in filling out your application.

### 6.—Question Service

You may call upon us to answer any question with regard to civil service or defense jobs. We endeavor to answer these questions as completely as available information permits. For eligibles and employees, we answer questions relating to lists, transfers, promotions, etc.

**THIS UNIQUE JOB-FINDING SERVICE IS FREE**

with a regular subscription to the LEADER. Your subscription registers you, and you get the service immediately.

**REMEMBER:** Unless you know when to apply, and for what, you are groping in the dark. Let us guide you toward that civil service job by telling you whether or not you are eligible.

Don't Miss an Opportunity Which May Exist Today  
**Mail This Coupon Now**

**Civil Service LEADER**  
97 DUANE STREET, N. Y. C.

Enclosed is \$2.00 to cover cost of annual subscription to The LEADER and the Job Guidance Service. Send me training and experience blanks immediately.

Name .....

Address .....

City, State, and Zip .....

Check here if this a renewal of your subscription

## KNOW Your Capabilities!

**Aptitude Tests**  
• reveal your hidden talents  
• disclose special capabilities  
• insure your correct start  
• assure your future success  
• find out where you fit in the government or defense work by taking aptitude tests. The results are prepared by a recognized psychologist and will give your problems individual, personal attention.

TESTS for \$5.00. Phone for Appt.

**Institute of Applied Psychology INC.**

100 EAST 40th ST., N. Y. MUR. 5-9185

# Examination Requirements

## How to Apply for a Test

**For City Jobs:** Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

**For State Jobs:** Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

**For County Jobs:** Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

**For Federal Jobs:** Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 5:30 p.m.), in person or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

## U. S. Tests

### Trainee Exams Still Open

The following trainee exams are still open. Complete requirements appeared in last week's issue of THE LEADER.

Junior Repairman, Trainee (Radio), \$1,440 a year.

Trainee Traffic Controller (Airway and Airport), \$1,800 a year.

Junior Inspection Trainee, Ordnance Material, \$1,440 a year.

Mechanic - Learner, Student Trainee Aircraft and Engine Mechanic Positions, \$75 a month. (Applications issued outside New York City only. No applications for New York City residents).

Mechanic - Learner (radio), Signal Corps Equipment, \$1,020 a year. (Applications issued outside New York City only. No applications for New York City residents).

### Asst. Statistical Clerk

\$1,620 a year

Closing date: August 4.

Employment Opportunities

Positions exist in Washington, D. C.

Appointments will be known as



## A LIFE INCOME FROM A GIFT

An annuity with The Salvation Army assures you a LIFE INCOME that is safe, dependable and regular. Dividends as high as 7% depending on age. Issued under authority of certificate by New York State Insurance Department it gives double security. Thus, you secure an assured income for life, with the satisfaction of knowing that at your decease, the gift, in your name, will carry on religious and charitable work and so minister to the physical and spiritual well-being of those in need.

Write for Booklet

FILE OUT AND MAIL COUPON

NATIONAL SECRETARY THE SALVATION ARMY  
120 W. 14th St., New York, N.Y. (CS)

Please send me your Annuity Booklet telling about the plan combining a gift with a life income.

Name.....

Address.....

Date of Birth.....

THE SALVATION ARMY  
NEW YORK CORPORATION

War Service appointments. Such appointments generally will be for the duration of the war and in no case will extend more than 6 months beyond the end of the war.

### Duties

To perform assigned statistical clerical work consisting principally of the tabulation of data and the performance of statistical computations of simple character. The performance of this work requires a working knowledge of elementary statistical methods.

### Requirements

(a) Written test. Competitors will be rated on the basis of a practical test, designed to measure the applicants' aptitude for the position, on a scale of 100. Some of the questions will involve the application of arithmetical principles. (No sample questions are available).

Competitors must attain a rating of at least 70; competitors entitled to 5-point preference a rating of at least 65, excluding preference; and entitled to 10-point preference a rating of at least 60, excluding preference credit.

Applicants will receive admission cards stating specifically the time and place of examination.

About 3 hours will be required for this examination.

(b) Training or experience.

There are no training or experience requirements for this examination, but applicants are advised that the attaining of an eligible rating on the written test will depend on their having a good working knowledge of arithmetical principles.

(c) Citizenship, residence, and age.

1. Must be citizens of or owe allegiance to the United States. Foreign-born applicants who meet the citizenship requirement must furnish proof of United States citizenship before they will be eligible for appointment.

2. For positions in the apportioned service at Washington, D. C., must have been legal or voting residents of the State or Territory claimed for at least 1 year immediately preceding August 4.

3. Must have reached their eighteenth birthday. There is no maximum age limit.

(d) Physical requirements.

Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow employees.

### How to Apply for Examination

Applicants must file Application Card, Form 4000-ABC, properly executed, with the United States Civil Service Commission at Washington, D. C.

The necessary form may be obtained from the Secretary, Board of United States Civil Service Examiners. In New York the address is: Federal Building, Christopher St.

### Navy Yard Jobs

	Rates of Pay Per Diem		
Anglemith, heavy fires.....	\$9.52	\$10.00	\$10.48
Anglemith, other fires.....	8.48	8.96	9.44
Blacksmith, heavy fires.....	9.52	10.00	10.48
Blacksmith, other fires.....	8.48	8.96	9.44
Boilermaker.....	8.48	8.96	9.44
Chipper and Caulker, iron.....	8.48	8.96	9.44
Coppersmith.....	8.96	9.44	9.92
Die Sinker.....	8.96	9.44	9.92
Driller, pneumatic.....	7.52	8.00	8.48
Engineman (hoisting and portable).....	8.48	8.96	9.44
Flange Turner.....	8.48	8.96	9.44
Frame Bender.....	8.48	8.96	9.44
Helper Flange Turner.....	5.92	6.40	6.88
Instrument Maker.....	8.96	9.44	9.92
Leftsman.....	9.44	9.92	10.40
Millman.....	8.48	8.96	9.44
Molder.....	8.96	9.44	9.92
Rigger.....	8.48	8.96	9.44
Rivet Heater.....	5.28	5.76	6.24
Sailmaker.....	8.48	8.96	9.44
Sheet Metal Worker.....	8.48	8.96	9.44
Shiffler.....	8.48	8.96	9.44
Shipwright.....	8.48	8.96	9.44
Welder Electric (specially skilled).....	8.48	8.96	9.44
Welder gas.....	8.48	8.96	9.44

For all work in excess of forty hours per week employees will be

paid the overtime rate of time and a half. Applications will be received until the needs of the Service have been met.

### Requirements

**Rivet Heater**—At least 3 months of experience as rivet heater.

**Chipper and Caulker, Iron**—At least 6 months of experience as chipper and calker, iron.

**Driller, Pneumatic**—At least 6 months of experience in setting up and operating pneumatic drills on plates, shapes and structural steel members.

**Engineman (Hoisting and Portable)**—6 months of experience in the operation of a steam locomotive crane, steam shovel, or other portable steam hoist machinery.

**Welder, Electric (specially skilled)**—At least 6 months of experience in arc welding work, using covered electrodes, or the successful completion of a resident school course of instruction in electric welding of at least six weeks' duration, in which the actual instruction in welding practice must have included welding in flat, vertical, and overhead positions on metals of at least 3/8" in thickness, using coated electrodes. Applicants who claim qualifications under this requirement must submit with their applications a certificate or letter signed by an accredited officer of the school in which the welding course was completed, attesting to: (1) the number of hours of training successfully completed, and (2) the successful performance of welding operations on metal of at least 3/8 in. thickness, in flat, vertical and overhead positions, with coated electrodes.

**Welder, Gas**—At least two years of experience in gas welding and cutting with acetylene torch on varied work, or the completion of a full-time resident course of instruction in welding of at least six weeks' duration.

Note: All persons assigned an eligible rating as Welder, Electric (specially skilled) or Welder, Gas, will be required to demonstrate their ability to perform welding work in accordance with the latest revision of Sketch No. 1,878 before they can enter upon duty as welders. A copy of this sketch may be obtained from the Recorder of the Labor Board, Navy Yard, Brooklyn, New York, or from the Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York City.

**Instrument Maker**—Applicants must have completed an apprenticeship of four years as instrument maker in a first class instrument shop or high-grade physical laboratory shop, or have had four years of experience in the trade, the substantial equivalent of a completed apprenticeship, in the construction, machining, etc., of physical, astronomical, geodetic, or similar scientific instruments. The completion of each year of a machinist's or toolmaker's apprenticeship will be accepted in lieu of six months of the required experience, such substitution to be limited to two years of the required experience.

**Anglemith, Heavy and Other Fires, Blacksmith, Heavy and Other Fires, Boilermaker, Copper-smith, Die Sinker, Flange Turner, Frame Bender, Leftsman, Millman, Molder, Rigger, Sailmaker, Sheet Metal Worker, Shipfitter, Shipwright**—Applicants must show that they have completed a four-year apprenticeship in the trade for which application is made, or must have had at least four years of practical experience in such trade, the substantial equivalent of such completed apprenticeship.

Note: Applications received from persons applying for the positions of Coppersmith, Die Sinker, Instrument Maker, Leftsman, and Shipfitter who have not completed a 4-year apprenticeship in the trade, or 4 years of practical experience, the substantial equivalent thereof, but who have had experience in the trade equivalent of 2 years of the requirement, may be accepted and if the needs of the service require, assigned a numerical ineligible rating. Such applications may be recorded on a register of ineligible in the order of such numerical ineligible ratings, and may be certified for appointment in that order as the needs of the service require.

**Helper Flange Turner**—Applicants must show that they possess one of the following qualifications (a), (b), (c), or (d), or any time-equivalent combination thereof:

(a) At least six months of experience in the trade which has required the use of tools, machines, or processes common to such trade; or, a like amount of experience (which may include a training period of specialist mechanical school) in the Army, Navy or Marine Corps, or Coast Guard, in a position comparable to that of a mechanical helper in the trade; or

(b) The completion of one scholastic year of a mechanical course in any woodworking trades, in a vocational school of at least secondary grade or in a resident trade school; or

(c) The completion of a course in the trade applied for, of at least one year's duration in day class attendance, or of 18 months' duration in evening class attendance, in a resident trade school, as distinguished from a correspondence school; or

(d) The possession or certification of satisfactory completion of an intensive pre-employment refresher training course under the training program of the Federal Office of Education, in any of the metalworking or woodworking trades or skilled occupations (including the operation of production machines such as lathes, punch presses, drill presses, stamping presses, boring mills, or power woodworking machines).

Students—Applicants will be accepted from persons if they are otherwise qualified, who are en-

rolled in school courses which upon completion will qualify them for a defense position, provided that they show in their applications that (if successful) they will complete the courses in which they are enrolled within two months of the date of filing applications.

Persons who are assigned conditional eligibility in accordance with the foregoing paragraph may be given provisional appointments.

For all positions applicants must show ability to read and speak the English language sufficiently well to understand spoken and written directions. This requirement does not apply to former permanent employees of the Yard seeking reemployment.

### Test

No written test is required. Applicants' qualification will be judged from a review of their experience.

**Age and Citizenship**—On the date of filing application, applicants:

1. For the positions of Helper Flange Turner, Rivet Heater, Welder, Electric (specially skilled), and Welder, Gas, must have reached their 18th birthday. For all other positions, must have reached their 20th birthday—and for all positions, must not have passed their 62nd birthday.

Note: Maximum age limit will be waived for persons who furnish proof of honorable discharge from the armed forces.

2. Must be citizens of or owe allegiance to the United States.

Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow employees.

Necessary forms may be secured:

1. From the Recorder, Labor Board, U. S. Navy Yard, Brooklyn, New York.

2. By mail, from the Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York City, by persons residing in the States of New Jersey and New York.

3. At any first- or second-class post office in which this notice is posted.

## Junior Investigator \$2,600 a Year

Open to Men and Women Applications will be accepted until the needs of the service have been met.

**Employment Opportunities**—Positions exist in Washington, D. C. and throughout the United States.

Appointments will be known as War Service appointments. Such appointments generally will be for the duration of the war and in no case will extend more than six months beyond the end of the war.

### Duties

To make investigations and perform related work of a confidential character, requiring the exercise of tact, judgment, resourcefulness, initiative, and the ability to meet and confer with individuals in all walks of life to develop and assemble data in the form of written reports for review and decision by Government officials. In all probability it will be necessary that appointees be in a travel status for the greater part of the time and in some instances practically all of the time.

### Requirements

(a) Experience—Except for the substitution of education provided below, applicants must show 3 years of full-time experience as specified in (1), (2), or (3) immediately below.

1. In making investigations which required the exercise of tact, ingenuity, and resourcefulness in the development of facts and information in connection with the prosecution of civil or criminal cases or in connection with other important matters.

2. In the general practice of law which included the actual presentation of cases in court or investigations in connection with the preparation of cases for trial.

3. In responsible positions which required the exercise of initiative, tact, independent judgment, and resourcefulness in meeting and dealing with the public.

(b) Substitution of Education for Experience—For the experience required under (1), (2), and (3) above applicants may substitute, year for year, up to a maximum of 2 years, completed courses leading to a bachelor's degree in a college or university of recognized standing, but in no case may education be substituted for more than 2 years of the required experience. Persons with legal education are particularly desired.

(c) Written Test—Applicants will be rated on the basis of a general test, on a scale of 100, designed to test the applicants' aptitude for learning and adjusting to duties in the service.

(d) Investigation of Fitness—Competitors who attain an eligible rating may be investigated with the object of securing additional evidence as to their qualifications and fitness for this position also, to secure evidence as to their honesty, integrity, habits, loyalty to the United States, and general character. This investigation will be made of competitors of the service may require. The investigation may include a personal interview. Evidence secured in the investiga-

tion of such personal characteristics or habits as want of judgment, lack of physical or mental vigor, inability to cooperate with others, intemperance, or other characteristics, which in the judgment of the Commission would render the applicant unfit or undesirable for the position, will be considered sufficient ground for the rejection of his application. Also, convincing evidence of facts in an applicant's history involving moral turpitude, disrespect for law, or unethical dealing.

(Continued on Page Fifteen)

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### LEGAL NOTICE

POTTER, HARRIET DUER.—CITATION  
The People of the State of New York  
By the Grace of God Free and Independent. To: ELIZABETH S. BAGNELL; VIVA MARGOT ECCLES (Name in said Will as Viva Margot Bagnell); HOPE DOROTHY BAGNELL; KATHARINE ALEXANDER DUER POTTER; IRENE HELEN GRAVES (named said Will as Irene Helen Bagnell); ROBERT C. FULTON, as Executor of the Last Will and Testament of Harriett Potter, deceased; and the said ELIZABETH S. BAGNELL; EMMELENE ECCLES; MICHAEL ALBIN AN (GRAVES) and CHRISTOPHER ROBIN GRAVES, infants under the age of fourteen years; and JOHN WILLIAM GREGORY ECCLES and ROBERT ECCLES, infants under the age of fourteen years, being all of the persons interested as beneficiaries, remaindermen or otherwise, in the trust for the benefit of Elizabeth S. Bagnell and remaindermen under Article SECOND of the will of Harriett Potter, deceased, and the said KATHARINE ALEXANDER DUER POTTER and remaindermen under Article NINTH of the Last Will and Testament of Harriett Duer Potter, deceased, who at the time of her death was a resident of the City, County and State of New York.

SEND GREETING:  
Upon the petition of Bankers Trust Company, a domestic corporation doing business pursuant to the Banking Law of the State of New York, having its principal office and place of business at No. 16 Wall Street in the City, County and State of New York, and you and each of you are hereby cited to show cause before the Surrogate's Court of the County of New York, to be held at the Hall of Records in the County of New York, on the 14th day of July, 1942, at 10:30 o'clock in the forenoon of that day why the account proceedings of Bankers Trust Company as Successor Trustee of the trust created by the Last Will and Testament of Harriett Duer Potter, deceased, for the benefit of Elizabeth S. Bagnell and remaindermen under Article SECOND thereof; for the benefit of Viva Margot Bagnell and remaindermen under Article THIRD thereof; for the benefit of Margaret Renshaw Potter, Katharine Alexander Duer Potter, and remaindermen under Article NINTH thereof, should not be judicially settled and allowed.

IN TESTIMONY WHEREOF, we have caused the seal of the said Surrogate's Court of the said County of New York to be hereunto affixed.  
[Seal] WITNESS, HONORABLE JAMES A. FOLEY, a Surrogate of our said county, at the County of New York, this 27th day of May in the year of our Lord one thousand nine hundred and forty-two.  
GEORGE LOESCH, Clerk of the Surrogate's Court.

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**ACCOUNTING MACHINES**  
 Accounting Machines Institute—221 W. 57th St.—Day and Evening Classes. IBM Accounting, Machines, Tabulators, Sorters and Key Punches - Circle 5-6425.

**AIR CONDITIONING**  
 N. Y. Tech—108 5th Ave.—Welding, drafting, refrigeration, heating, radio. Chelsea 2-6330.

**AUTO DRIVING INSTRUCTION**  
 Bill's Auto Driving School—171 Worth St. (opp. State Bldg.)—WOrth 2-6990

**AVIATION PRODUCTION MECHANIC**  
 Delehanty Institute—11 E. 16th St.—Day and Eve. Classes—300 hr. Course. STuyvesant 9-6900.

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 Delehanty Institute—11 E. 16th St.—Day and Eve. Classes—100 hr. Course—STuyvesant 9-6900.

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 Delehanty Institute—11 E. 16th St.—Day and Evening Classes—Card Punch, Comptometry—STuyvesant 9-6900.  
 Brooklyn Business Machine School—7 Lafayette Ave.—Comptometry, Billing, Bookkeeping, Typing—Day and Evening—ST. 3-7660.

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 Delehanty Institute—11 E. 16th St.—Day and Eve. Classes—STuyvesant 9-6900  
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 Delehanty Institute—115 E. 15th St.—City, State and Federal Examinations. Day and Evening Classes—STuyvesant 9-6900.

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 Delehanty Institute—11 E. 16th St.—Complete 500-hr. Course—Day or Eve. STuyvesant 9-6900.  
 New York Drafting Institute - 276 W. 43d St. - Day and Evening Classes. Wisconsin 7-0366.  
 Manhattan Technical Institute - 1823 Broadway (59th) - Day and Evening Classes—Circle 5-7857.  
 Mondell Institute—230 W. 41st St.—Day & Evening Classes—Wisconsin 7-2085

**FINGERPRINTING**  
 Delehanty Institute—115 E. 15th St.—New class forming. STuyvesant 9-6900.  
 New York School of Fingerprints—22-26 E. 8th St.—Introductory course for fingerprint expert. GRamercy 7-1265.

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 Citizen's Prep Center—9 W. 61st St.—State Licensed—Day & Evening Short Course.—Circle 6-4970.  
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**MECHANICAL DENTISTRY**  
 New York School of Mechanical Dentistry - 125a W. 31st St. - Day and Evening Classes—Employment Service—Free Booklet—CHickering 4-3994

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 Manhattan Assistants School—60 East 42d St.—3 Month Special Course—Laboratory Technique & X-Ray—Day and Evening. Cat. L—MU. 2-6234.

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 Delehanty Institute—Day and Evening Classes. Branches in Manhattan, Jamaica, Newark—Main office, 120 W. 42d St.—STuyvesant 9-6900  
 Combination Business School—Civil Service Preparation—139 W. 125th St.—UNiversity 4-3170.  
 Lamb's Business Training School—370 Ninth St., at 6th Ave., Brooklyn - Day and Evening Classes—Individual Instruction—SOuth 8-4236.  
 Merchants and Bankers Business School - 55th Year - Day and Evening - 220 East 42d St.—MU. 2-0986.  
 Riverside Business & Secretarial School—Short Defense Courses. Beginners, Reviewers. Inexpensive.—2061 Broadway, N. Y. C. (72d St.)—TR. 4-2191.

**TABULATING MACHINE OPERATION**  
 Accounting Machines Institute—221 W. 57th St.—Day and Evening Classes. IBM Accounting Machines, Tabulators, Sorters and Key Punches - Circle 5-6425.

**X-RAY AND LABORATORY TECHNICIANS**  
 Harvey School—384 E. 149th St.—Day and Evening Classes - MO. 9-6655.

**WELDING**  
 Delehanty Institute—11 E. 16th St.—Day and Evening Classes - 224-hr. Course—STuyvesant 9-6900.  
 Citizen's Prep Center—9 W. 61st St.—State Licensed—Day & Evening Short Course.—Circle 6-4970.

Federal Government agencies in the State of New York.

### Examination Required

**Experience**—There is no experience requirement for junior stenographer or junior typist but the junior stenographer list of eligibles resulting from this examination may be used to fill senior stenographer positions at \$1,620 per annum by selecting the names of these eligibles who have had at least two years of paid experience in which the duties performed were principally those of a stenographer or secretary-stenographer.

**Written Test**—Competitors will be tested on the subjects listed below, which will have the relative weights indicated. (Descriptions of the examination subjects and sample tests are shown on Form 2-2996 attached hereto.)

Subjects	Typist	Steno
Copying from plain copy (typewriting) ...	100	50
General .....	..	..
Stenography .....	..	50
Totals .....	100	100

In each subject, non-preference competitors must obtain a rating of at least 70; competitors granted 5-point preference a rating of at least 65, excluding preference credit; and competitors granted 10-point preference a rating of at least 60, excluding preference credit.

**On the Copying from Plain Copy Test**—Each five strokes is considered as one net word. To pass, each competitor must type an average of 35 correct net words per minute. Each error results in a deduction of approximately one net word per minute. The maximum number of errors will be not more than 15. (See sample test.)

The General Test will be for

*Persons appointed from these or other examinations subsequent to March 16, 1942, will be given "War Service Appointments" and will not thereby acquire a classified (competitive) civil service status. Appointments will generally be for the duration of the war and, in no case, will extend more than six months beyond the end of the war. Applications for the following positions will be received (at the places indicated below) until the needs of the service have been met.*

**Address: Recorder, Labor Board, U. S. Navy Yard, Brooklyn, N. Y.**  
**Announcement Number and Title**  
 2-474—Forger, Drop, Machinist, Toolmaker.

2-475—Anglesmith, Heavy Fires, Anglesmith, Other Fires, Blacksmith, Chipper and Caulker, Iron, Coppersmith, Diesinker.  
 2-475—Flange Turner, Frame Bender, Loftsmen, Saitmaker, Shipfitter, Shipwright, Welder, Electric (specially skilled), Welder, Gas.  
 2-476—Ordnanceman.

**Address: Secretary, Board of U. S. Civil Service Examiners, Air Corps Eastern Procurement District, 90 Church Street, New York.**  
**Announcement Number and Title**  
 2-480—Junior Administrative Procurement Inspector, Senior Procurement Inspector, Procurement Inspector.

2-480—Associate Procurement Inspector, Assistant Procurement Inspector, Junior Procurement Inspector (12 optional branches, each grade).

**Address: Secretary, Board of U. S. Civil Service Examiners, Pine Camp, Great Bend, New York.**  
**Announcement Number and Title**  
 2-501—Automotive Mechanic.

**Address: Secretary, Board of U. S. Civil Service Examiners, Seneca Ordnance Depot, Romulus, New York.**  
**Announcement Number and Title**  
 2-8—Senior Guard,  
 2-9—Firefighter (motor equipment).

**Address: Secretary, Board of U. S. Civil Service Examiners, Watervliet Arsenal, Watervliet, New York.**  
**Announcement Number and Title**  
 2-441—Machinist.  
 2-443—Benchman.  
 2-444—Gauge Checker.  
 2-20—Senior Guard.  
 2-35—Tookeeper.  
 2-48—Machine Operator (boring mill), Machine Operator (engine lathe), Machine Operator (horizontal boring mill), Machine Operator (milling machine), Machine Operator (planer), Machine Operator (shaper), Machine Operator (slotter), Machine Operator (surface grinder), Machine Operator (turret lathe).

**Address: Secretary, Board of U. S. Civil Service Examiners, United States Military Academy, West Point, New York.**

**Announcement Number and Title**  
 2-23—Attendant (mess attendant).  
 Civil Service District, Federal Building, Christopher Street, New York.

**Announcement Number, Title and Place of Employment**  
 2-194—Boilermaker, A. T. S., Brooklyn, N. Y.  
 2-196—Deck Engineer, A. T. S., Brooklyn, N. Y.  
 2-292—Second Assistant Engineman (marine), A. T. S., Brooklyn, N. Y.

2-392—Senior Inspector Engineering Materials, Inspector Engineering Materials, Associate Inspector Engineering Materials, Assistant Inspector Engineering Materials, Junior Inspector Engineering Materials (4 options), New York Naval Inspection District and Schenectady Naval Inspection District.  
 2-393—Senior Inspection Ship Construction, Inspector Ship Construction, Associate Inspector Ship Construction, Navy Department (N. J. and New York as assigned).

2-420—Under Inspector Ordnance Materials, Minor Inspector Ordnance

qualifying purposes only and will not affect the final numerical rating of those who attain the required ratings in Subjects 1 and 3. Those who fail the General Test will not be rated on Subjects 1 and 3. No sample questions are available. The test is designed to measure the ability to understand and follow simple written directions, knowledge of word usage, and general skill in the use of the English language. Four or five alternative answers are suggested for each question. The competitor selects the appropriate or correct answer, and makes a mark corresponding to the answer selected on a special answer blank provided for that purpose.

The dictation will be at the rate of 96 words a minute. Any system of making notes, including the use of shorthand-writing machines, is acceptable, provided that the notes are given to the examiner after being transcribed. The use of typewriters for making notes is not permitted, however, owing to the fact that the noise of the machines would interfere with the dictation.

Applicants are responsible for providing themselves with satisfactory typewriters in good working order. Typewriter tables need not be furnished unless advised to the contrary on the notice admitting you to the examination. Any style of typewriter, except electric, may be used. Reexamination will not be granted because of faulty typewriters.

**Time Required:** About three and one-half hours will be required for the entire examination. Ask for Announcement No. 2-108 (assembled).

Corps equipment), States of New Jersey and New York.

Applications for the following federal examinations can be obtained until further notice at the local office of the U. S. Civil Service Commission, 641 Washington Street, New York

**File by June 30, 1942**  
 Bindery operative (hand and machine), 60c an hour.  
 Printer, Monotype keyboard operator, \$1.26 an hour.  
 Junior Engineer, \$2,000 a year; Options: Aeronautical, naval architecture and marine engineering.  
 Radio Monitoring Officer, \$2,600 to \$3,200 File by June 30, 1942.  
 Multilith cameraman, Platemaker and multilith press operator. Rated as received until June 30, 1942.  
 Junior meteorologist, \$2,000. Applications must be in by June 30, 1942.  
 Blueprint operator, \$1,200 to \$1,440. Last filing date is June 30, 1942.  
 Technical and scientific aid (includ-

## CLASSIFIED ADVERTISEMENTS

(Rates: 40c for each six words. Minimum 3 lines. Copy must be submitted before noon on Friday preceding publication.)

**Funeral Directors**  
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 Known as one of the most reasonable Apartment Hotels in the neighborhood. A ROOM FOR TWO—\$8 Weekly  
 2 rms., bath \$14 wkly.; 3 rms., bath \$18

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**THE OLIVER HASTINGS**  
 "A Residence of the Better Type"  
 Roof Garden - Switchboard - Kitchen Facilities - Hotel Service  
 SINGLE ROOMS \$5 WEEKLY. UP  
 Doubles \$8 wkly. up; 2 Rms. \$12 wkly. up

**Furnished Rooms—Brooklyn**  
 PLATBUSH—Attractive furnished room for desirable person; small family; conveniently located; B.M.T. express; meals optional. Tel. BUCKminster 7-2014.

**Real Estate—For Sale**  
 FOR SALE—7 Room House, 6 Bungalows. Ideal income producing property, Rockaway Beach. Liquidating estate. Box 118, Civil Service Leader, 97 Duane St., N.Y.C.

## U. S. Tests

(Continued from Page Fourteen)

ings will be considered sufficient ground for the rejection of his application.

(e) Oral Examination - If conditions permit, competitors who are rated eligible may be required to report for an oral examination. The oral examination will seek to adduce particular evidence of demonstration, in the course of the applicant's experience, of possession of the following qualities:

(1) Ability to plan and carry through lines of action in conformity with general instructions and in cooperation with others (indicating degree of initiative, perseverance, and cooperativeness).

(2) Variety of human experience (indicating extent of human contacts and ability to understand the viewpoint of others).

(3) Ability to secure facts through observation, interviews, and investigations without friction and under difficult conditions and to evaluate facts (indicating capacity to gather facts under difficult circumstances, requiring tact, diplomacy, resourcefulness, mental keenness), and ability to make independent decisions.

(4) Presence, comprehension, self-expression, and other such observable personal characteristics.

Any personal interview and/or oral examination will be held at points as convenient for applicants as conditions will permit, and expense incurred by them in connection therewith cannot be borne by the Government.

(f) Citizenship and Age - Applicants, on the date of receipt of application:

1. Must be citizens of or owe allegiance to the United States.  
 2. Must have reached their 25th birthday but must not have passed their 55th birthday.

**Physical Requirements**—Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow employees.

**Forms to be Filed** - Applicants must file the following forms, all properly executed, with the United

States Civil Service Commission at Washington, D. C.:

1. Application Form 8, excluding the Officer's Certificate of Residence, OR Standard Application Form 57.

2. Application Card, Form 4000-ABC.

3. Form 14 and proof of honorable discharge should be submitted by applicants who desire their records of service in the armed forces to be considered.

**Where to Obtain Forms.**—The necessary forms may be obtained from the Secretary, Board of United States Civil Service Examiners, at any first-or second-class post office, or from the United States Civil Service Commission, Washington, D. C. In New York, N. Y., Federal Building, 641 Washington Street. The title of the examination desired should be stated.

**Junior Stenographer (Male)—\$1,440 A Year**  
 (Senior stenographer positions at \$1,620 a year will also be filled from the junior stenographer register as indicated below.)

**Junior Typist (Male)—\$1,260 A Year**

Applications will not be accepted from female applicants.

Note: No subsequent application card will be accepted from a person who has previously been rated eligible in these examinations. A person who has previously been rated ineligible in either of these examinations may apply again for the examination; and one who attains eligibility as a typist but not as a stenographer may compete in the examination again for the purpose of attaining eligibility as a stenographer.

Applications will be received until the needs of the Service have been met.  
 Places of employment: Various

**HOTEL Knickerbocker**  
 An Economical Place to Live!  
 120 WEST 45TH STREET, NEW YORK  
 Next door to Times Square and Radio City. Attractive Rooms with BATH and RADIO from \$11 weekly. Daily rates from \$2.50 single; from \$3.50 for two persons.  
 Frank J. McNamara, Manager  
**AIR-CONDITIONED RESTAURANT & BAR**

# U. S. Tests

(Continued from Page Fifteen)  
 ing optional branches), \$1,800 to \$2,000. File to June 30, 1942.  
 Naval architect: \$2,000 to \$5,000. June 30, 1942 is last filing date.  
 Marine engineer: \$2,000 to \$5,000. June 30, 1942 is last filing date.  
 Shipyard inspector: \$2,300 to \$3,800.  
 Chief engineering aid, \$2,000, principal, \$2,300; senior \$2,000; engineering aid, \$1,800. Last filing date June 30, 1942.

**File Until December 31**  
 Air Safety Investigator, \$3,800 a year.  
 Engineer, \$2,600 to \$6,500 a year.  
 Engineering draftsman, \$1,440 to \$2,000 a year.  
**File by June 30, 1943**  
 Junior Engineer, \$2,000. Options: All branches of engineering except naval architecture and marine engineering.

**File Until Further Notice**  
 Junior Aeronautical Inspector (Trainee), \$2,600 a year.  
 Orthopedic Mechanic, \$2,000 a year.  
 Lithographer, (artistic or mechanical), \$1,440 to \$2,000 a year.  
 Metallurgist, \$2,000 to \$5,000 a year.  
 Radio Operator, \$1,620-\$1,800.  
 Engineering Aid, \$1,440-\$2,000.  
 Inspector Naval Ordnance materials, \$1,620 to \$2,600 a year.  
 Junior inspector, Engineering Materials, \$1,620 a year.  
 Machinist, \$1,800 a year to \$1.06 per hour.  
 Shipfitter, \$6.81 to \$8.93 a day.  
 Toolmaker, \$7.20 a day to \$1.08 an hour.  
 Loftman, \$1.04 to \$1.12 per hour.  
 Instrument Maker, \$7.44 a day to \$1.24 per hour.  
 Investigator, \$3,200 to \$3,800 a year.  
 Inspector, Defense Production Protective Service, \$2,600 to \$5,600 a year.  
 Training Specialist, \$2,600 to \$5,600 a year.  
 Instructor, \$2,000 to \$3,800 a year.  
 Automotive Spare Parts Expert \$3,200 a year.  
 Student Instructor, Air Corps Technical School, U. S. Army and aviation service schools, U.S. Navy, \$1,620 a year.  
 Departmental Guard, \$1,200 per year.  
 Research Chemist, \$2,600 to \$5,000 per year.  
 Technologist, \$2,000 to \$5,000 per year.  
 Engineer, \$2,600 to \$6,500 per year.  
 Pharmacologist, \$2,600 to \$4,600 a year.  
 Toxicologist, \$2,600 to \$4,600 a year.  
 Meteorologist (any specialized branch), \$2,600 to \$5,600 a year.  
 Expeditor (marine propelling and outfitting equipment), \$3,200 a year.  
 Technical Assistant (Engineering), \$1,800.  
 Junior Astronomer, \$2,000.  
 Chemist (Explosives), \$2,600 to \$5,600.  
 Chemical Engineer (any specialized branch), \$2,600 to \$5,600.  
 Physicist (any specialized branch), \$2,600 to \$5,600.  
 Airport Traffic Controller, \$2,600 to \$3,200.  
 Airport Traffic Control Examiner, \$3,500.  
 Alphabetic card-punch operator, \$1,200.  
 Inspector, engineering materials \$2,300.  
 Inspector, engineering materials (aeronautical), \$2,300.  
 Inspector of clothing, \$2,000.  
 Inspector of hats, \$2,000.  
 Inspector of textiles, \$2,000.

## Better Sight

So many candidates who have done well in their written tests have failed to obtain Civil Service positions because of physical disabilities. Eyes have been an important cause of failure and it is important that your vision be in tip-top condition when you apply for your physical examination. Have your eyes tested, your lens prescriptions checked. The following are a list of reliable optometrists whom we have contacted and who will give particular attention to problems of Civil Service workers and candidates.



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**EYESIGHT SPECIALISTS**  
 Eyes Examined • Glasses Fitted  
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 Optical Laboratory on Premises  
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Inspector of ordnance materials, \$2,300.  
 Inspector (powder and explosives), \$2,300.  
 Inspector (ship construction), \$2,300.  
 Inspector (signal corps equipment), \$2,600.  
 Instrument maker, \$2,200.  
 Junior communications operator (air navigation), \$1,440.  
 Junior communications operator (high speed radio equipment), \$1,620.  
 Junior stenographer, junior typist, Washington, D. C. only.  
 Horizontal sorting machine operator, \$1,200. Appointment in Washington, D. C. only.  
 Link trainer operator instructor, \$3,200; link trainer operator, \$2,000.  
 Civil Aeronautics Administration.  
 Student physiotherapy aid, \$420 w. m.; apprentice physiotherapy aid, \$1,440.  
 Senior medical officer, \$4,000; medical officer, \$3,800; and associate medical officer, \$3,200.  
 Tabulating machine operator, \$1,200 to \$1,410 a year.  
 Senior radiosound technician, \$2,000.  
 Radio mechanic-technician, \$1,620 to \$2,300.  
 Junior physicist, \$2,000.  
 Physiotherapy aid, \$1,800.  
 Procurement Inspector, \$2,300.  
 Shipyard inspector (various specialties), \$3,200.  
 Under tabulating machine operator, \$1,200.  
 Coal mine inspector, \$3,800; senior, \$4,600; associate, \$3,200; assistant, \$2,600.  
 Dental hygienist, \$1,620.  
 Medical guard attendant, \$1,620; medical technical assistant, \$2,000.  
 Under mimeograph operator, \$1,200.  
 For appointment in Washington, D. C., only.  
 Inspector, engineering materials (aeronautical), various grades, \$1,620 to \$2,300.  
 Air carrier inspector (operations), \$3,800. Associate Air-Carrier Inspector (operations), \$3,500. Civil Aeronautics Administration, Department of Commerce.  
 Assistant veterinarian, \$2,600; junior veterinarian, \$2,000. Bureau of Animal Industry, Department of Agriculture; United States Public Health Service, Federal Security Agency and War Department.  
 Inspector, ordnance material various grades, \$1,620 to \$2,000. Ordnance Department at large, War Department, New York Ordnance District and Rochester Ordnance District.  
 Instructor, various grades, \$2,000 to \$4,600. Optional branches: Radio engines; internal combustion engines; motorcycles; automotive (chassis less engine); radio operating and radio electrical, War Department.  
 Senior flight supervisor, \$3,800. Flight supervisor, \$3,200.  
 Senior ground school supervisor, \$3,500. Ground school supervisor, \$2,900.  
 Medical officer, \$3,200 to \$3,800.  
 Junior graduate nurse, \$1,620.  
 Junior public health nurse, \$1,800.  
 Public health nurse, \$2,000.  
 Graduate nurse, general staff duty, \$1,800.  
 Junior laboratory helper, \$1,440.  
 Graduate nurse, Optional branches: general staff duty and psychiatry, \$108.75 a month. Panama Canal service only.  
 Trainee-Repairman, Signal Corps Equipment \$1,440 a year.  
 Aircraft Armament Mechanic, \$2,200 a year.  
 Junior Aircraft Armament Mechanic, \$1,800 a year.  
 Machine Operator, boring mill (vertical including Bullard), rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, engine lathe, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, horizontal boring mill, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, milling machine, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, planer, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, shaper, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, slotter, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, surface grinder (Blanchard) rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Machine Operator, turret lathe, rates of pay a day, \$5.92, \$6.64, \$7.36.  
 Aircraft mechanic, \$1,680 to \$1,800 a year.  
 Junior machinist, \$1,680 a year.  
 Machinist, \$1,800 a year.  
 Aircraft instrument mechanic, \$1,800 a year.  
 Junior Instructor, Air Corps Technical school, U. S. Army and aviation service schools, U. S. Navy, \$2,000 a year.  
 Under Graphotype Operator, \$1,260 a year.  
 Physician, Panama Canal, \$4,000 a year.  
 Addressograph Operator, \$1,260 to \$1,440 a year.  
 Radio Inspector, \$2,000 to \$2,600 a year.  
 Inspector, electrical construction, \$1,800 to \$2,600 a year.  
 Senior Bookkeeping Machine Operator, \$1,620 a year.  
 Public Health Nurse Consultant, \$2,600 to \$5,600.  
 Assistant Fingerprint Classifier, \$1,620 a year.  
 Boatbuilder, \$9.44-\$8.96-\$8.48 per day.  
 Electrician (armature winder), \$9.44-\$8.96-\$8.48 per day.  
 Patternmaker, \$10.88-\$10.40-\$9.92 per day.  
 Refrigeration and air conditioning mechanic, \$9.94-\$8.96-\$8.48 per day.  
 Junior Stenographer (female), \$1,440 a year; Junior Typist, (female), \$1,200 a year. For appointment in Federal agencies in New York and New Jersey outside New York City.  
 Electrician, \$8.48, \$8.96, \$9.44 a day.  
 Junior Radio Mechanics, \$1,440 a year.  
 Painter, \$8.43, \$8.96, \$9.44 a day.  
 Instructor, Navy Aviation Service Schools, \$3,800 a year.  
 Junior Medical Officer, \$2,000 a year.

Haphazard spending on food and clothing is an insult to the men in khaki and blue. Your dollars, invested in War Bonds, will move tanks and float ships.

# ON PARK ROW

With WILLIAM LEWIS

## Souvenirs

Time mellows the memory—and so if we can recall a happy moment for you, from the night you danced and laughed with your fellow-employees at the supervisory affair, we'll feel we have not written in vain.

That timid guy from Staten Island who thought the Navy ought to convoy the ferries was really a card . . . I last saw him about 2 a. m., what a change a few-ahem-hours can make . . . He sure became very brave . . . he was looking for volunteers to go after the Japs with row boats and bb guns . . . Why, he even had taken off his life preserver!

St Mary's Park in the Bronx was well represented . . . Bill Judge, Ed Johnson, John Enson, Sal Valentino, Bernie Rydzeski and the whole gang were there . . . These guys really enjoy each others company.

William H. Sleeper, Jr., St. George president, showed us the unique cigarette lighters that the Association packed in the kits sent to all park employees in the armed forces . . . quite a clever little gadget.

Tom Wade, supervisory prexy, stood at the door and greeted one and all with a big smile and a hearty handshake . . . a case of when Irish eyes are smiling.

Lillian Wulff, Queens playground director, seemed to be in a hurry all evening . . . Was some one trying to rush her?

A guy asked one of Marty Farricker's boys if he was playing a steel guitar . . . The strummer replied that the man who sold it to him said that at the price he was paying it was a steal . . . Oops!

I was just digging some dirt out of John Devlin when I spotted Harry Dubrow . . . knowing Harry's reputation, I got out of there, but quick!

Gerry Coughlan, president of the Greater N. Y. Park Employees' Association, was in a particularly jubilant mood . . . Gerry's untiring efforts in behalf of the Association are evidently meeting with success.

Bill Wangenheim of Queens related the virtues of that fair borough . . . Bill does such a good job the Chamber of Commerce ought to gram him up.

Mike Morton from the Bronx, asked a cute little thing if she would care for a rhumba . . . she told him that she never drank anything stronger than beer!

Joe Durkin, president of the Catholic Guild, looked like he was counting the house . . . probably, he was figuring how to top even the fine attendance at this affair, come November 25.

Joe Rinaldo of Brooklyn proves the old adage that quantity doesn't always count . . . Joe is small in stature, but bigger in other ways than some fellows twice his size.

Mr. and Mrs. John J. McDonough occupied a table with a large party of friends . . . the boys from District One, Bronx, came over in a steady stream to greet their boss . . . "Mac" rates with his boys; he gets them to work like the dickens and can still be popular with them.

Congratulations to Ray Smith the Cecil B. De Mille of the department, on another four star production.

I went around trying to get a game started, but my wife and my sister thought I was getting too commercial . . . Of course I never gave this a thought . . . I just naturally like to play "Follow the Leader."

## Central Council Meets!

Central Council of the Greater New York Park Employees' Association, will meet on Thursday evening, July 2, in the Pulitzer

Building, on Park Row. The most important item to be discussed at this special meeting will be the new by-laws. If time permits, the new platform and the Bonds for Victory Campaign will be discussed too.

The platform committee as well as the "Victory" committee, will meet on the same evening at 7:30, one hour before the Central Council meeting.

We are happy to report that "Bill" Hagan, chairman of the platform committee, is again hitting his old stride and if we can judge by his performances in the past, we can expect some good planks in that new platform.



## Follow the Leader

**Bargain Buys for Leader Readers**

The following concerns have pledged themselves to give special service to Civil Service workers and eligibles. For further information about the products and services advertised, write to Marion Allen, Civil Service LEADER, 97 Duane Street, N. Y. C.

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**ROSE'S TWIN SHOPS**  
 BEAUTY SALON AND KNITTING SHOP  
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 (Near Broadway, Brooklyn  
 Glenmore 5-0321 - ROSE ADLINO  
 Shampoo Set, or Manicure FREE to all bringing copy of this ad to the shop.

**Discount House**

**Your Shopping Center for Nationally Advertised Products**  
 The Municipal Employees Service offers a Nationally Advertised Special each week.  
 Inquire About This Week's Special, FOR IMMEDIATE DELIVERY  
 4-Qt. Stainless Steel Flex-Seal Pressure Cookers. Also 2-Qt. Flex-Seal Pressure Cookers.  
 SPECIALLY PRICED SUPPLY LIMITED  
 You Save Up to 50% When You Buy at  
**MUNICIPAL EMPLOYEES SERVICE**  
 41 PARK ROW (Opp. City Hall) N.Y.  
 Cortlandt 7-5399 - 5391  
 Ladies, use HO-SAVER and get 3 to 10 times longer wear from your stockings—one dip in HO-SAVER good for life of stockings. It costs so little and saves you much. Call or write today, \$1.00 per jar.

**Gifts**

**BARRY'S**  
 Baskets made to your order  
**GIFT PACKAGES**  
 sent to the boys in camp  
 Made to your order with our OWN Chocolates & Bon Boms—Nuts & Fruits  
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# 'Quick-Action' Jobs In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the local U. S. Employment Service office. Applications from those employed in essential defense industries will not be considered.

## Technical

10 East 40th Street—LExington 2-0160

**Combustion Engineer**—With knowledge of fuel—coal, oil and propane, butane and natural gas. To make inspections on proper application of fuels as related to their heating value, burning characteristics, use and application. (Ask for Mr. Pope.)

**Industrial Engineers—Two**—Experienced methods engineers. One must know machine tool production, the other precision gauge manufacturing. To inspect plans working on government contracts to see that specifications are adhered to. (Ask for Mr. Pope.)

**Male Vocational Teachers**—Must have Grammar School education and teaching ability plus five years of approved and appropriate journeyman experience in the following trades: marine electrical work, electric motors and repair, foundry, machine shop practice, marine plumbing and pipe fitting, marine sheet metal, radio code (must have commercial license), radio repair and maintenance, marine steam engine, shipbuilding, ship carpentry, wood pattern making. For the following trades, one year of experience will be accepted: aviation engine, aviation mechanic, aviation sheet metal, inspection (must have machine shop experience), ship rigging, welding. The hourly rate of pay for these jobs is \$1.80-\$2.50, depending on the shift. Qualified applicants may apply to Mr. Yawn at 10 East 40th street (10th floor), between 9 and 5 Monday through Friday, and 9 and 12 on Saturdays.

**Mechanical Design Engineer**—Thoroughly experienced on design of small mechanism. College graduate preferred. To design intricate gearing mechanism and small automatic machine parts. (Ask for Mr. Pope.)

**Mechanical Draftswomen**—Must have good experience or training in mechanical drafting. Women now taking course in mechanical drafting may be considered if they can show samples of their work. (Ask for Miss Bernstein.)

**Mechanical Draftswomen**—Must have experience in mechanical drafting and have completed mathematics through calculus for design and design of boilers, heat exchangers and fractionating towers. (Ask for Miss Bernstein.)

**Production Engineer**—Must be a mechanical engineering designer with at least five years' experience in production. To handle manufacturing production of small metal objects and precision of small machine parts. Will be required to do some drafting on plant conversion, factory layout, and design of tools, jig fixtures, and machinery.

## Industrial

87 Madison Avenue, Phone LExington 2-8910

**Armature Winders**—Male and Female. Experienced on motors of 50 Horsepower or more. Jobs located in New York and New Jersey. Good salaries. (Ask for Miss Zimmerman.)

**Assemblers**—Experienced on fitting and assembly of precision machinery. Must have knowledge of blueprints and ability to work to close tolerances. Experience on machine tools or assembly of medium heavy machinery essential. Job is in Connecticut. (Ask for Mr. Arons.)

**Automatic Screw Machine Set-up Men**—At least five years experience in set-up work only. To set up Browne and Sharpe screw machine and also Acme automatic screw machine; also supervise plant operation. Good salary. Lots of overtime. (Ask for Mr. Dean.)

**Automatic Screw Machine Operator**—Experienced man able to set up and operate; to take charge of department as night foreman. Apply in person. (Ask for Mrs. Rafter.)

**Automatic Screw Machine Set-Up Men**—Experienced in setting up and operating Cleveland or Brown & Sharpe automatic screw machine. To work to close tolerances. Will consider good experience on any other makes. Good salary and lots of overtime. (Ask for Mr. Keckele.)

**Bench Molders**—Experienced on alloy or bronze casting. Top wage for men who have recently worked in foundry. (Ask for Mr. Cauldwell.)

**Bench Molders**—Experienced dry sand for small brass castings. At least two years experience required. Permanent position, attractive salary, overtime. Job in Connecticut. (Ask for Mr. Nelson.)

**Die Maker**—Blanking, forming, piercing, combination progressive dies. Prefer experience on lamination dies. Good pay. Plenty of overtime. Urgently needed in defense plant. (Ask for Mr. Keckele.)

**Drop Hammer Operator**—3,000-pound electric board hammer. To forge hot metal. Must set dies. (Ask for Mr. Nelson.)

**Flare and Fire Setters**—Job setters experienced in manufacture of radio tubes, to set, adjust and inspect die blocks, seal-in pins, etc.

# POLICE CALLS

## Eligibles Want

### \$1,200 Jobs

Officers of the Patrolman Eligibles Association want the Mayor to know that they are not opposed to the Sharkey-Goldberg bill, that they are willing to accept appointments at \$1,200. They point out that as far back as last April they went on record as being in favor of this bill.

Meanwhile, appointments have been postponed indefinitely, pending passage of the Sharkey-Goldberg bill. We doubt very much if this bill will be passed and we are certainly not in favor of it, although we can appreciate the feeling of the remaining eligibles on the list. From their point of view, the prospect of a patrolman job at \$1,200 a year is better than no appointment at all.

In order to speed up the appointments, the eligibles will make a survey of the remaining names on the list. They will ask each eligible for information concerning his draft status and his willingness to accept appointment at \$1,200. The survey, containing the names and signatures of all the eligibles will then be forwarded to the Mayor. Patrolman eligibles who wish to speed up the work on this survey are requested to get in touch with Joseph Adler, 881 Washington Avenue, New

York, secretary of the organization. William B. Campbell is president of the group.

## \$400 Back-Pay Case Wins Again

The Appellate Division affirmed by a 3 to 2 decision the ruling of Supreme Court Justice Denis O'Leary Cohalan that patrolmen paid at the rate of \$1,200 during their first six months employment are entitled to \$400 back pay, provided that they signed their paychecks under protest during this period. The case will go to the Court of Appeals in the fall.

## 100 Boys in PAL Camp

The first group of 100 needy boys between the ages of 10 and 16 selected by the P.A.L. for 22 day vacations are already having the time of their lives in Fox Lair, the P.A.L. camp, at North Creek, N. Y. Two other groups will follow during the summer. All expenses are paid by P.A.L., which, in turn, obtains its funds from annual dues of its members and other donations. Counsellors at the camp will be under the direction of supervisor of the Recreation Division of WPA.

## Scholarship Winner

Edward Patrick Casey, son of Ptl. Patrick J. Casey of the 17th

Able to do all work pertaining to making stems. Apply in person only. (Ask for Miss Zimmerman.)

**Floor Molders**—Experienced on aluminum and bronze for war production work. Jobs in metropolitan area. Top hourly rates. (Ask for Mr. Nelson.)

**Grinders**—External and internal grinding, Universal machine, precision work. Must have at least five years similar experience. Apply in person. (Ask for Mrs. Rafter.)

**Warner and Swazey Hand Screw Machine Operators and Set-Up Men**—To work from blueprints and read micrometers. Must be experienced. Job in Connecticut. (Ask for Mr. Arons.)

**Jones and Lamson Turret Lathe Operators and Set-Up Men**—Experienced. Job in Connecticut. (Ask for Mr. Arons.)

**Hand Screw Machine-Turret Lathe Set Up Men**—Must be experienced setting up and working with Warner and Swazey, Gridley or similar machines. To take charge of day or night shifts. Good pay and lots of overtime. (Ask for Mr. Betz.)

**Horizontal Boring Mill Operators**—Must be able to set up and operate drilling, boring and facing operations with boring mill. Should be able to work from drawings, read blueprints, and do own layout. Job in Connecticut. (Ask for Mr. Arons.)

**Machinists, Tool and Die Makers**—First class men only. Must be able to work from blueprints, do own planning and set up all machine tools, work to close limits, machine wide variety of material. Will consider non-citizens not employed in defense work. (Ask for Mr. Dean.)

**Maintenance Mechanic**—Experience in repair and maintenance of machines making electric light bulbs. Good pay. Job in metropolitan area. (Ask for Mr. Carr.)

**Milling Machine Operators**—First class. Must be able to work to close tolerances from blueprints. Work on large models. Defense jobs. Lots of overtime. (Ask for Mr. Keckele.)

**Millwright**—Several years experience in layout and set-up of machines and equipment. Repair machines. Must be able to read blueprints, micrometers, calipers. This work is on heavy type of machinery. The job is in Connecticut. (Ask for Mr. Arons.)

**Millwrights and Maintenance Machinists**—Must be able to work from blueprints. To install, adjust, repair, and maintain heavy industrial machinery. Must be able to rebuild and replace parts. Men with experience on machine tool operation who can make their own parts are preferred. Must be citizens. Job in Manhattan, good salaries, lots of overtime. (Ask for Mr. Dean.)

**Production Foremen (also Tool and Die Maker Foremen)**—Must be first class men in their field and have some supervisory experience in either tool room, machine shop, set-up, or general factory production of mechanical parts. Jobs in metropolitan area. Good pay. Lots of overtime. (Ask for Mr. Betz.)

**Refrigerator Mechanics**—Must be able to take down and repair commercial refrigerators in plants and ships. Must be thoroughly experienced and have own cars. Good pay plus commission. Defense work. Jobs in metropolitan area.

**Repair Machinist**—A machinist trained to use various machine and hand tools to produce replacement parts and make new parts for mechanical equipment. Must be thoroughly experienced on all machine tools. Job in Connecticut. (Ask for Mr. Arons.)

**Brown and Sharpe Automatic Screw Machine Set-Up Men**—Must be able to work from blueprints and read micrometers. Job in Connecticut. (Ask for Mr. Arons.)

**Set-up Men**—On Brown and Sharp automatic screw machines, hand screw machines and Warner and Swazey turret lathe. To set up and operate machines on various size parts and various metals, to close tolerances. Apply in person. (Ask for Mrs. Rafter.)

**Tool and Die Makers**—Experienced on jig and fixture work. Combination blanking, forming and small progressive dies. Must be citizens. First class men only. Apply in person. (Ask for Mrs. Rafter.)

**Tool Makers**—Experience on jig fixtures and small tools. To do lay-out work at the bench. Must be citizens. Job is in defense plant. Plenty of overtime. (Ask for Mr. Keckele.)

**Toolmaker**—Experienced on jig and fixture work. Job in Connecticut. (Ask for Mr. Arons.)

**Tool Inspector**—Experienced with full knowledge of precision instruments. Background of machine shop experience essential. Job in Connecticut. (Ask for Mr. Arons.)

**Welders**—First class arc and acetylene welders, light and heavy gauge metal, including stainless steel, bronze, aluminum and chrome-alloy. Must be able to work in all positions. At least one year's experience required. (Ask for Mr. Carr.)

**Wood Pattern Makers**—Must have recent experience in foundry work jobbing shop pattern works or ship yards. Must operate all woodworking machines. Experience on machinery parts. (Ask for Mr. Cauldwell.)

Pct., was awarded a six-year scholarship to Cathedral College of the Immaculate Conception, Brooklyn. The award was made during graduation exercises of St. Baniface Parochial School, Elmont, L. I. In addition to the six-year pre-seminary scholarship, young Casey also received a scholarship to Fordham Prep and the general excellence medal. The Caseys live at 115-96 233rd Street, Cambria Heights, L. I.

## Dismissed; Can He Get Pension?

A dismissed policeman's right to receive a pension is the subject of a suit instituted this week. The New York State Supreme Court has been asked to rule on the question as to whether a policeman, dismissed from the police force after he had pleaded guilty to a charge of petty larceny, is entitled to his pension by virtue of having been a member of the force in good standing for a period of over 22 years.

The dismissed policeman, Max J. Bauersfeld, is represented by Attorney Harry Gittleston, and it is anticipated that the action will be tried in the near future.

## Accountant Positions

Promotions to accountant, junior accountant, clerk grade 2, and bookkeeper grade 1 will be made in the Comptroller's office on Wednesday, July 1.

The entire promotion list for accountant will be used to fill 60 of the 75 \$2,400 accountant appointments. An additional 15 will be appointed from the open-competitive list. The promotions and appointments will be made on a temporary basis.

The Civil Service Commission certified 45 names on the clerk grade 2 promotion list for an estimated 22 vacancies. The highest number reached was 1,051. The list was established June 14, 1940. Forty-one eligibles on the promotion to bookkeeper, grade 1 list, promulgated November 19, 1941, were certified for approximately 35 vacancies in this title. The certification included the six names on the promotion list from the bureau of audit and numbers 2 to 36 inclusive on the promotion list of the Emergency Revenue Division.

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# The Men's Shops

The following merchants have pledged themselves to cooperate with the Civil Service workers and eligibles and will give a special service when you make a purchase. Be sure to show your credentials

**LITT - CHINITZ**  
Makers of  
Super Craft Clothes  
FROM MAKER TO WEARER  
Coat and Pants from \$25  
Top Coats & Overcoats \$25 up  
Highest Expression of Skilled  
100% Union Tailoring  
45 Fifth Ave., nr. 16th St., N.Y.

**PANTS**  
We Match Pants to Your Coat or Vest  
\$1.25 to \$7.95  
LARGE Assortment of Slacks  
**ALBEE PANTS SHOP**  
Boro Hall Section  
41 Fulton St. (nr. Smith)

**SILVER'S MEN'S SHOP**  
featuring  
MANHATTAN SHIRTS  
FAULTLESS PAJAMAS  
JANTZEN SWIM SUITS  
Full Line of SPORTSWEAR  
877 East Tremont Ave., Bronx, N. Y.  
(Near Southern Boulevard)

**LIBBY'S MEN'S SHOP**  
Featuring  
MANHATTAN and ARROW SHIRTS  
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INTERWOVEN & PHOENIX Hose  
JANTZEN & BVD Swim Suits  
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Resort News

By Joseph Burstin, Resort Editor

New footpaths winding through pine forests and crossing trails marked by the Indians and the early Colonial settlers will add to the fame of the Adirondack foothills bordering Lake Champlain as a paradise for those who enjoy a nice long walk through the woods.



For those with a bent for history the region about the Hotel Champlain, Plattsburg, N. Y., which has just opened for its 52nd season, offers a lore unmatched in the East. Hikers may follow the path traversed by Samuel Champlain on his voyage of discovery in 1609.

Vacationers, young and old alike, have followed the ancient trails of the Huron and Iroquois Indians for more than half a century, but they have lost none of their romance in the intervening years for hikers from the City's sidewalks. It is easy to get to and about Vermont. Limitation in the use of private cars is offset by train, bus and stage service, providing access to all parts of the Green Mountain State.

Vacationers are urged to take advantage of the greater comfort resulting from midweek and daytime travel. Around many industrial cities there is considerable week-end travel by the employees of war industries. Those who can, should travel Tuesdays, Wednesdays and Thursdays and help keep down congestion.

New Victory Gameroom At Hotel Nemerson

The Hotel Nemerson's new Victory Gameroom opens with a grand flourish July 4th week-end. A varied and thrill-packed series of contests will also highlight a program of entertainment at the Nemerson, So. Fallsburg, N. Y.

Jackie Phillips At Parkston

Livingston Manor, N. Y.—The Parkston House and Country Club announces the engagement of the entire season of Jackie Phillips, comedian and all-around master of ceremonies. The social staff also includes Harry Kane and Artie Koretz and his entire orchestra.

Waldemere Hotel

Livingston Manor, N. Y.—The Waldemere Hotel announces the engagement of Lillian Morton, vest pocket comedienne.

Petroff Redesigning Allaben Acres Lodge

Paul Petroff, scenic designer and movie director, is redesigning the Allaben Lodge and will work out a series of murals expressing the summer pleasure of summer vacationists. Bernard Hern, stage and screen actor, is returning to Allaben again this summer.

Golf at Lake Luzerne, New York

Blind tournaments for visiting and local golfers are conducted under municipal sponsorship by the Luzerne Villa Golf Club here at week-ends, the two main events on Sunday morning and afternoon. A summer handicap will be staged in August.

First Aid Courses At Pinewood Hotel

Recognizing the important role that Civilian Defense is taking in every day life, the management of the Pinewood Hotel, Fleischmanns, N. Y., will offer its guests special daily first-aid courses. Under the direction of a qualified instructor a 30-minute first aid class will be held at the hotel's pool every day during the week.

Additions to Nevele Country Club

The management of the Nevele Country Club, Ellenville, N. Y., announces that ten new thoroughbreds have been added to their riding academy. A professional riding master provides lessons to beginners. Picturesque bridle paths wind through miles of forests and partly encircle the Nevele lake.

Gov't Making Up List Of 'Essential' Employees

WASHINGTON — The military services have taken so many essential Federal employees from their civilian jobs that Uncle Sam is about to call a halt.

The Civil Service Commission, on orders from the new Manpower Commission, has asked each Federal agency to forward a list of its essential employees, employees who hold critical jobs.

The Commission will make up a list of the positions where it's just about impossible to get replacements, and this list will be sent along to the Selective Service. Selective Service will then send the list to each of the local draft boards with the suggestion that Federal employees who hold the essential jobs be deferred.

Local Boards Can Reject

Of course, the local boards can reject the suggestions of the Selective Service. Nevertheless, the departments are permitted to present a case to the draft boards on behalf of the employees. However, the department won't be permitted to ask deferment of any employee who isn't on the list of essential and critical employees that has the okay of the Civil Service Commission and the Selective Service.

But if the local board rejects a plea for deferment, the essential employee will be urged to appeal with the assurance that he'll win the appeal.

No list of critical jobs has been made up, but it's generally be-

lieved that it will cover skilled workers in the Navy yards and Army arsenals, Post Office inspectors, FBI agents, some engineers, and many scientists such as chemists, physicists and the like that are on war work. Key administrative people and many more would be deferred.

Government agencies now use this rule in deciding whether an employee should be deferred: An essential employee will be given a 6-month deferment, but during that period the agency must train someone to replace him. Another 6-month deferment may be given. If it takes more than two years to train an employee to take the essential job, a permanent deferment will be requested for the employee.

New Transit Benevolent Officers Take Over

The New York City Transit Employees' Benevolent Association held its installation meeting at the Livingston, 301 Schermerhorn Street, Brooklyn, on Monday evening, June 29.

James A. Phillips, City Councilman acted as the installing officer. For the ensuing year these men will lead the organization:

Frank A. Sawicki, president; Douglas Millar, 1st vice-president; Jessie Pickles, 2nd vice-president; James McCoy, 3rd vice-president; Louis Lenhardt, secretary, and James Murphy, treasurer.

POSTAL NEWS

By DONALD MacDOUGAL

That Overtime Dilemma

Those reported amendments being offered by the Federal Civil Service Commission and the Government's budget bureau in Washington to bring something agreeable out of the bonus and overtime bills for Federal employees aren't going to get very far if postal workers stop to consider the idea.

This, at least, is the opinion of Harry Mitchell, new president of the Brooklyn unit of the National Federation of Post Office Clerks.

Says Mr. Mitchell: "This compromise places a premium on failure to work overtime, if you figure out the whole thing."

Here's how he sums up: "The amendments do not constitute an increase in pay of any particular sort. Instead, they would discourage a man from rendering service to the Government because, in proportion to the amount of overtime he works, he will reduce the amount of bonus he will get under these new compromise terms. Postal employees favor a clear \$300 increase in pay for the duration of the war; as to overtime, the only amendment they're interested in is one providing for straight time and a half."

Mr. Mitchell figures it this way: "If a postal employee, for instance, works overtime, under the compromise amendments they'd deduct the amount earned for overtime from the bonus he's to get and give the man the difference. If a man works no overtime, he gets a full 10 percent bonus. And you know what that would do, don't you? It would influence supervisors to work men overtime."

As Mr. Mitchell sees it, looking at it from another angle: "It's forcing men to work overtime up to the extent of 10 percent of their guaranteed bonus."

About the Subs

The Joint Conference of Affiliated Postal Employees is setting

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# HAVE YOU A HOBBY? WHY NOT WIN A PRIZE?

What are some of the hobbies of civil service workers in city, State and Federal governments?

There's Thomas W. Rochester, chief engineer of the Police Department, who's retiring after 35 years of service. Mr. Rochester loves to collect stamps and has six full volumes to show for his years of effort.

C. J. Reichert, manager of the Veterans' Administration in New York, delights in wood carving.

L. Metcalfe Walling, Wage-Hour Administrator, enjoys the art of collecting flagstones.

Ed Leshowitz, Chief Recruiting Officer for the Office for Emergency Management (OEM), pounds out radio scripts as a hobby.

## How to Do It!

There are countless other civil service workers with countless other hobbies. Many of them just never get to the point of exhibiting them. Many of them probably would like to show the folks just what they are doing, but don't have the chance.

Well, the Civil Service LEADER is doing something about that!

The publishers of The LEADER are sponsoring a mammoth exhibition of arts, handicrafts, hobbies and hobby collections by civil service employees in the city—doubtless the greatest thing of its kind ever to be set in motion. It will be the CIVIL SERVICE FAIR and it'll open August 3rd and continue for two weeks.

## Here's Your Invitation

In short, here's your invitation to take part in this gala event by exhibiting your special hobby, regardless of what it is. Here, moreover, is your chance to see just what talent exists among civil service workers—and you should see plenty.

The LEADER's hobby and handicrafts exhibit should be one of the summer season's most attractive events. Scheduled to be held in Sachs Auditorium, 35th Street and Eighth Avenue, Manhattan, it comes at an especially appropriate time.

For today, in time of war, hobbies are more important than ever. They are, in fact, almost a requisite for the upkeep of civilian morale. They always have been a source of enjoyment for the doer and those who are permitted to gaze upon the work done.

## That Competitive Spirit

Which raises another thought. Why not actually put your hobby on display, perhaps inspire others to indulge in the same art, and at least give folks a chance to see what you're doing? Personal satisfaction is an incentive, of course, but only to a certain degree. The time comes when you get the competitive spirit and want to stack up your collection against that of somebody else. Here's your chance.

The only requirement for entrants is that you work for New York City, New York State or the Federal government. There will be no charge either for exhibiting or participating in the show.

## Many Prizes

All exhibits will be insured. At the finish, prizes will be awarded in the various divisions. During the run of the show itself—August 3rd through August 15th—special awards will be made.

Perhaps you have never thought of having a hobby. Get one now while it's still time to enter the big exhibition. Perhaps you have a hobby but never considered it as such. Many folks love to amuse themselves but are surprised when you refer to their interests as hobbies.

"Why, I just dabble in that a bit," you sometimes hear them say. Actually, they are indulging in a hobby. If it's in any way an interesting one, bring it up to the Civil Service LEADER'S exhibition. You may win a prize while enjoying yourself at the same time!

## Lots of Fun

We guarantee lots of fun! And you can have fun without even using materials necessary for national defense; egg shells, burned matches, pebbles, orange wrapping papers, soap, peach nuts, cloth scraps all make material for interesting hobbies. Of course, if you collect stamps or odd pictures or coins, you don't have to worry about getting material at all.

## Amateurs Wanted

And you don't have to be a professional or stocked with special talent to be a participant in the LEADER'S hobby exhibit. For this is a fair for amateur hobbyists who delight in creating things with their own hands.

The Fair will have its special sections. For instance, such absorbing exhibits by women as needlework, crochet, knitting, embroidery, quilting, weaving, lace-making, needlepoint and dress-making will have a section for itself. Then there will be individual displays devoted to hand-painting, sculpture, ceramics, metalcraft, jewelry-making, antiques, dolls, stamps, fans and photography.

## How to Enter

Enter the Civil Service Fair today by jotting down the particulars in the blank printed on this page. Then go right ahead and either pick your hobby or bring up to date the one you have been working on so that you will have your exhibit ready for the big show!

**CIVIL SERVICE FAIR, AUGUST 3-13, 1942**  
*Entry Blank*

Civil Service LEADER,  
97 Duane Street, New York City.

Name .....

Address .....

Telephone No. ....

In what department do you work? .....

City, State or U. S.? .....

What will you exhibit? .....

Brief description of your exhibit .....

(Attach Additional Sheet If You Wish)

You may enter the contest without using this coupon.

# Amusement Parade

## Film of the Week

At the New York Paramount —"BEYOND THE BLUE HORIZON" directed by Alfred Santell. Once again we find Dorothy Lamour in her unusual sarong-bedecked role; this time as Tama, the long lost rich family offspring, whose mother and father had been killed in their jungle home by a mad elephant. Dorothy has been living in a Junior Tarzan manner with her jungle pals . . . Gogo the chimp and a swimming tiger, until she is brought back to civilization by Professor Thornton to claim her rightful fortunes.

In order to prove the validity of her claim Tama returns to the jungle to find the all important family papers. The return trip is made with the lion tamer (Richard Denning), Professor Thornton (Walter Abel), and the comedian press agent (Jack Healey).

With the exception of the beautiful technicolor photography, and two or three exciting scenes with the mad elephant, the picture falls flat. Any worth while acting is done by Gogo the chimpanzee. All in all the Paramount is a cool, cool place these hot summer nights.

On the stage Vaughn Monroe's orchestra—the 3 Oxford Boys—and Eddie Garr were well received. MDG.



Fred MacMurray will co-star with Rosalind Russell in RKO's "STAND BY TO DIE," which David Hempstead will produce. The story deals with the adventure-fraught life of a famed woman flier . . . Jane Randolph has been assigned the romantic lead opposite George Sanders and Tom Conway in RKO's "THE FALCON'S BROTHER." Ed Gargan will play a dim-witted detective in this latest of the mystery series based upon Michael Arlen's character . . . "BURIED ALIVE," the first horror film attempted by 20th-Century Fox, will have Lynn Roberts and John Sheppard in the leading romantic roles. J. Carroll Nash has an important featured part in the picture which Harry Lachman will direct for producer Sol M. Wurtzel . . . Robert Lowery and Guinn "Big Boy" Williams will appear as the two unformed rivals in "HERE COME THE MARINES," Monogram service picture . . . Monte Blue, Sue Moore, Vera Lewis, Libby Taylor and Ed McWade have been added to the cast of "THE HARD



**DON AMECHE**  
who co-stars with Henry Fonda and Lynn Bari in "The Magnificent Dope," opening Thursday, July 7, at the Roxy Theatre.

## "Mrs. Miniver" to Begin Fifth Week Thursday

"Mrs. Miniver" is maintaining its amazing, record-breaking pace at the Radio City Music Hall as it continues to break all attendance records in the history of the big playhouse.

The film, which co-stars Greer Garson and Walter Pidgeon, has already been seen by 410,627 persons. It will begin its fifth week at the Music Hall Thursday, June 25.

No photoplay in the Music Hall's 10-year history has stayed at capacity level for so long a period.



**VARVARA MIASNI KOVA**  
feature player in "This Is the Enemy," opening July 3, at the Stanley Theatre.



**GARY COOPER**  
Academy Award winner, will again be seen on Broadway in the return engagement of "Sergeant York, opening Thursday, July 2, at the New York Strand.

It's a HOWL of a hit!

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# U. S. Examination for Prison Guards

### Junior Custodial Officer

\$1,860 a Year  
Bureau of Prisons, Department of Justice.

Applications will be accepted from men only.

**Closing Date.**—Applications will be accepted until August 11, but if an excessive number is received, only a number sufficient to meet the needs of the service will be examined in the order of receipt thereof.

**Employment Opportunities.**—Positions exist throughout the United States.

The Federal Prison Service consists of 28 institutions of various types, including 6 penitentiaries, 3 reformatories for men, 2 reformatories for women, 1 training school

for juvenile delinquents, 8 correctional institutions, 1 hospital for Federal prisoners, 2 detention headquarters, and 5 prison camps. These institutions are located in 22 States of the United States. The entire personnel in each of the institutions of the Federal Prison Service is under civil service. Appointments and promotions are based primarily on merit and demonstrated ability.

Appointments will be known as War Service appointments. Such appointments generally will be for the duration of the war and in no case will extend more than 6 months beyond the end of the war.

#### Duties

To be responsible for supervision of inmates employed in work provided by the institution; assist with the work of rehabilitative agencies organized for institutional training, discipline, and instruction of inmates; to prevent escapes, and communication between inmates and unauthorized persons; and to enforce the rules and regulations of the institution. The class of work to which the Junior Custodial Officer is assigned constitutes the foundation for higher classes of work in the prisons. After a rigorous training period and a satisfactory trial period successful applicants become eligible for promotion to the higher positions in the Prison Service.

**Examples of Work.**—To receive inmates and instruct them in prison rules; to instruct inmates regarding sanitation and serving of food; to lay out work assignments and supervise groups of inmates employed upon construction work, labor details, laundry and other maintenance shops, and farm work; to referee and direct recreational activities; to accompany inmates to and from work assignments and secure prompt and thorough performance of all tasks assigned, maintaining order and discipline; and to assist in rehabilitative work.

#### Requirements

(a) **Written Test.**—Competitors will be rated on the subject of a general test, designed to measure the applicant's aptitude for learning and adjusting to duties in the service, on a scale of 100. Competitors must attain a rating of at least 70.

About 2 hours will be required for this examination.

(b) **Citizenship and Age.**—Applicants, on August 11, 1942: Must be citizens of or owe allegiance to the United States. Age limits: 25 to 58.

Must have reached their 25th birthday but must not have passed their 58th birthday.

**Physical Requirements.**—In view of the arduous duties of a custodial officer, applicants must be in sound health and physical condition. Hernia (with or without truss), organic heart disease (whether or not compensated), cachexia, or apparent predisposition to any constitutional disease, weak feet, chronic diseases of the visual organs, epilepsy, mental disease, chronic diseases of the ears, chronic ulcers or cicatrices of old ulcers likely to break out afresh, fistula in ano, varicose vein on lower limbs (unless slight), any marked abnormality of speech, facial disfigurement, or other serious physical defect will disqualify for appointment.

Applicants must be well proportioned as to height and weight.

**Vision.**—Applicants must have uncorrected vision of not less than 20/70 (Snellen) in each eye capable of full correction to 20/30 (Snellen) in each eye.

**Hearing.**—Hearing must be at least 30 feet with each ear for conversational speech, and for whispered speech 15 feet with each ear.

**Note.**—Applicants admitted to the examination will be furnished, with their admission card, a Physical Fitness Form 13, which they must have executed at their own expense by a licensed doctor of medicine.

Prior to entrance on duty in the Bureau of Prisons, appointees will be given, without expense, a rigid physical examination by a Federal medical officer, and will be rejected if they do not meet the standards specified above. Any person reporting for duty at the place of assignment and found ineligible because of physical defects cannot be appointed, and no part of his expenses for returning home can be borne by the Government.

(c) **Personal attributes and Character.**—Applicants' personal attributes and character must be excellent and will be subject to investigation. Appointees must be fearless and cool in emergencies, willing to perform necessary extra duties, and must possess good morals, patience, capacity for leadership, and an influence for uprightness among confined persons.

(e) **Investigation of Fitness.**—Competitors who attain an eligible rating may be investigated with the object of securing additional evidence as to their qualifications and fitness for this position, also to secure evidence as to their honesty, integrity, loyalty, habits, and general character. The investigation may include an oral interview which, if given, will be held at points as convenient for applicants as conditions will permit, and traveling expenses incurred by applicants in connection therewith must be borne by them. This investigation will be made of competitors in the order of their standing, and only of such number as the needs of the service may require.

#### V. How to Apply for Examination.

**A. Form to be Filed.**—Applicants must file Application Card, Form 4000-ABC, with the United States Civil Service Commission at Washington, D. C.

In New York City, forms are available at the Federal Building, 641 Washington Street. Ask for announcement 239 (assembled).

#### Sample Questions for the General Test

For each question in the test YOU ARE TO DECIDE WHICH ONE OF THE SUGGESTED ANSWERS IS CORRECT: THEN ON THE ANSWER SHEET BLACKEN THE SPACE BETWEEN THE DOTTED LINES JUST BELOW THE LETTER THAT CORRESPONDS TO THAT ANSWER. MAKE A SOLID BLACK PENCIL MARK. Go over the mark two or three times with firm pressure. If you make a mistake, erase the black mark completely; do not merely cross it out. Follow these instructions carefully, since your answer sheet will be scored by an electrical test scoring machine.

1. FEASIBLE means most nearly (a) capable (b) justifiable (c) practicable

(d) beneficial (e) reliable.

Since "practicable," lettered "c," means most nearly the same as "feasible," the space under "c" is marked for question 1.

2. LUCRATIVE means most nearly (a) profitable (b) fraudulent (c) wise (d) atrocious (e) abundant.

3. Objects are visible because (a) they are opaque (b) they are partially in shadow (c) they absorb light from the sun (d) light falls on them and is reflected to the eye (e) light rays penetrate their surfaces.

The space under "d" is marked for question 3 because the statement lettered "d" is the only one that explains why objects are visible. The other statements may be true, but they do not account for the visibility of objects.

4. In starting a load, a horse has to pull harder than he does to keep it moving, because (a) the load weighs less when it is moving (b) there is no friction after the load is moving (c) the horse has to overcome the tendency of the wagon to remain at rest (d) the wheels stick to the axles (e) the horse becomes accustomed to pulling the load.

Read each quotation and question and then record the answer. Select the one statement that best answers the question and mark the space that has the same letter as his statement.

5. (Reading) "More patents have been issued for inventions relating to

transportation than for those in any other line of human activity. These inventions have resulted in a great financial saving to the people and have made possible a civilization that could not have existed without them."

The quotation indicates that transportation (a) would be impossible without inventions, (b) is an important factor in civilization, (c) is still to be much improved, (d) is more important than any other activity, (e) is carried on through the Patent Office.

The space under "b" is marked for question 5 because the statement lettered "b" is implied in the quotation. Statements "a" and "c" are true, but the quotation does not state them. Statements "d" and "e" are absurd.

6. (Reading) "One of the primary steps in the development of management in any enterprise is proper organization. After the business has been conceived and the broad policies that are to be pursued have been established and before any operating methods may be devised, at least a skeleton organization must be developed."

What does the quotation indicate is impossible in industry, without a systematic plan of working? (a) Conceiving of business, (b) establishment of policies, (c) establishment of routine work, (d) investment of capital, (e) selection of manager.

Answers: 1. C; 2. A; 3. D; 4. C; 5. B; 6. C.

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## 4,000 Will Take Their Practical Typing Tests

The first 4,000 of the 16,774 candidates who filed for the typist, grade 1, examination last January will be given their tests on Thursday and Friday of this week at Washington Irving High School, 40 Irving Place, Manhattan. On each of these days, 1,000 candidates will be examined at 10:30 a. m. and 1,000 at 2 p. m.

The examination will consist solely of a practical typing test. Candidates will be required to type at the rate of 40 words a minute for fifteen minutes in order to pass. Additional groups of candidates are scheduled to appear for examinations each day

next week. The Commission expects to finish the tests Monday, July 13.

Although the mark received on the typing exam will carry a weight of 100 per cent in determining the candidate's final average and his place on the eligible list, a qualifying written test may be given at a later date. Candidates would merely have to pass the written test in order to stay on the list. The mark received on the written test would only be used to settle final places in the case of ties on the practical typing test.

### Pay Differential

(Continued from Page Three)

according to Section 245 of the State Military law. The Appellate Division has already ruled that Williams and Roper, who like Tighe, are firemen, are entitled to the salary differentials. Previously Justice Bernard L. Shientag had ruled adversely.

Williams had joined the Marine Corps Reserve on Jan. 26 and was ordered to duty on the following day, January 27. Roper enlisted in the Naval Reserve March 9 and was called into active duty on March 16. Attorneys for Williams and Roper state that there are about 150 city and 300 State employees who enlisted in reserve outfits after war was declared and were subsequently called to duty before April 1 when the Brees Act went into effect.

A committee, headed by Harry M. Williams, father of fireman Williams has been set up to protect the rights of employees in similar circumstances. Williams senior may be reached at 241 St. George Rd., New Dorp, Staten Island.

### League Meeting

Tuesday evening, June 30, is the date of the big Civil Service League get-together at Webster Hall, 11th Street between 3rd and 4th Avenues. The meeting is called for the purpose of protesting lay-offs in the Parks Department, and at the same time, according to president John Hughes, "a real old-fashioned get-together is on tap."

### Reports Submitted To Supermen

Reports on conferences with President Harry Marsh of the Civil Service Commission and Deputy Commissioner John B. Morton of the Department of Sanitation were made by officers of the Sanitation Eligibles Association at a meeting of the association in the Rand School, 7 E. 15th Street, Friday night.

## JUNIOR CUSTODIAL OFFICER

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Age Limits: 25 to 58

NO EXPERIENCE, FORMAL EDUCATIONAL OR PHYSICAL REQUIREMENTS

Full requirements are contained on this page of The LEADER.

Candidates will be graded on the basis of a two-hour written competitive examination.

Our preparatory class forms Tuesday, June 30, at 8:30 P.M., Tuesday and Thursday thereafter at the same hour.

Attend the opening class as our guest.

## DELEHANTY INSTITUTE

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