

2017-2018 University Senate

**Monday, April 16, 2018
2:45 pm, Board Room**

Karin Reinhold, Chair

MINUTES

Present: Adams, Marcus; AlMahamid, Ilham; Asaro-Saddler, Kristie A; Beceanu, Marius; Bernard, Sheila Curran; Boyle, Jodi B; Bromley, Ray; Chan, Keith; Chandra, Uday; Chen, Mei-Hwa F; Collins, James P; Cruz, Jose E; Edwards, Amani; Ernst, Jesse; Faught, Sydney A; Franchini, Billie B; Frelin, Adam; Galusha, Jaime; Horowitz, Lenore; Keenan, Donald H; Kessler, Jane; King, Chad; King, Ekow; Kiorpis, Karen E; Kressner, Ilka; Kuznetsov, Igor; LaFond, Deborah M; Lawrence, Zina; Mallia, Mary Ellen C; Marschke, Gerald R; Martinez, Maritza; Moore, Chris S; Mower, James; Ng, Vivien; Pastore, Christopher L; Poehlmann, Christian H; Rafferty, Sean; Reinhold, Karin B; Richie, Annette; Roberts, Wendy; Rosenswig, Robert M; Shi, Hua; Slade, Len; Sorensen, Lucy C; Stellar, James; Wharram, Dawn M; Yamamoto, Masahiro; Yang, Tse-Chuan

Guests: Murray, Ann Marie; Vero, Ron; Griffin, Robert; Jewell, Carol H; Fogarty, Rick; Cosgrove, Darren; Goodall, Jen; Wulfert, Edelgard; Eppard, Phillip; Ackerman, Gary

The meeting convened at 2:46 p.m.

APPROVAL OF MINUTES

Once quorum was reached, the minutes of March 19, 2018 were approved, with the following voting results: Approved 36, Opposed 0, Abstained 5

Senate Chair Reinhold noted that Parliamentarian Vero had recommended the agenda items requiring a vote under New Business be moved before the special reports, in case quorum was lost later in the meeting. She then proceeded with her report prior to the arrival of Provost Stellar.

UNIVERSITY SENATE CHAIR'S REPORT – Karin Reinhold

After the Mar 5th SEC meeting, a working group on Contingent Concerns, led by J. Collins as chair of UPPC, and J. Mower, as chair of Gov, was formed to study the feasibility of establishing a mechanism within the Senate to address on-going concerns of contingent faculty.

On Mon Mar 12, Senate leaders met to discuss the role of the Senate in the strategic plan alignment within each school & college. We talked about the importance of faculty and staff participating in the design of the alignment plans within their departments/schools/units. Provost Stellar stated, during the Senate meeting of Mar 19, that if you don't see an important item in the current version of the strategic plan, you need to put it in the implementation plan. Therefore we strongly encourage active participation in the alignment process, which will occur during April. The Budgeting process will follow shortly during the early summer.

From the forum on gender equity and inclusion, a working group on pay equity was formed to analyze the situation on our campus related to pay equity for women and minorities. The group, initially composed by H. Larking, K. Hessler and K. Reinhold, met for a presentation by VP for Academics of UUP Jamie Dangler on equity studies on Mar 13. Conducting a study on pay equity is one of the items of the strategic plan on diversity and inclusion initiative. We

additionally discussed the need for a family-leave policy, lactation space for faculty and students, and more accessible daycare.

On Mar 21, Chair Reinhold attended a meeting of Alianza Latina with the President. It saddened me to hear reports of disrespect that members of this group have suffered on campus. Such situations are a calling for better training of personnel and updating and enforcement of guidelines to deal with people in authority that abuse their authority.

On Mar 22, Chair Reinhold attended the Online Summit to consider several options to increase online offerings as a strategy for growth. Chair Reinhold also attended the President's Council where President Rodríguez talked about 9 key objectives:

1. Implementing the Strategic Plan
2. Increase undergraduate and graduate enrolment
3. Reviewing initiatives that impact the budget, being better stewards of our funds, increasing resources.
Improving retention of students.
4. Streamlining processes for more efficiency, through greater use of technology.
5. Diversity and inclusion at all levels.
6. Reducing the economic burden for our students. Engage our donors for scholarships. Better graduate stipends.
Increase research expenditure.
7. Professional development of faculty and staff.
8. Creating a sense of a more cohesive community.
9. Maintain focus. Build on what we have.

Dean of Graduate Studies K. Williams talked about how the university had lost about 14% in graduate enrolment that translated in \$8million in lost revenue, which would have covered the deficit we currently have. To improve graduate enrolment he proposed a series of measures including the creating of a Graduate School, which would help manage graduate enrolment, and marketing for the different graduate programs.

On Mar 26th the SEC met with Chancellor C. Johnson. She emphasized that her role is to make sure that the system is well funded and talked about strategies for fundraising. She said we all need to be behind fundraising efforts. She has plans for a 30M campaign, where campuses would compete for a portion of those dollars and would be required to match an equivalent amount to qualify. The effort would fund faculty lines. She also spoke of investing in online programs as a key initiative going forward to tap into new markets.

On Mar 28th the SEC met with interim Marketing Director, P. Miller, for an interactive presentation of the Branding Project.

On Apr 3rd, the senate leadership met to plan for council membership for next year. The meeting of the Council Nominating Committee was set for Apr 12th.

Actions Taken:

Requested assoc. Prof. Fogarty, Senate's Faculty Athletics Representative, to present a report to the Senate on April 16th.

Requested Dean of Graduate Studies Kevin Williams to present a report of the Graduate School proposal to the Senate on May 6th.

SAVE THE DATE:

- *Senate Forum on The State of IT on Campus:* April 10th, 12pm to 2pm, Campus Center Multi-purpose Room.
- **April 13th: President's Inauguration**
- *Senate Forum on The State of Arts and Humanities:* April 23rd, 3:00-5:00pm, Campus Center Multi-purpose Room

Other Announcements:

- April 14: 4th Annual Mindful Mile and Fight Hunger 5k, UAlbany Campus.
- April 20: SUNY Undergraduate Research Symposium 2018, Oneonta, and Saturday, April 21 at Monroe County Community College.
- April 27th: The 15th Annual University at Albany Undergraduate Research Conference will be held on Friday, April 27th in the Lecture Center Concourse and Classrooms.

Chair Reinhold added the following to her written report:

- On April 5th, the Senate leadership met with the new VP for Finance and Administration Todd Foreman and discussed questions on the budget, as well as the role of governance, UPPC and the Senate in the strategic budgeting process over the next few months.
- The Senate leadership held its regular meeting with the Administration with Associate Provost for Program Development Ann Marie Murray, Chief of Staff Bruce Szelest, and Provost Stellar. Topics discussed included the following:
 - The new Senate website is “live”. All councils have been contributing to the site and are encouraged to promote their initiatives on their respective pages.
 - The Senate meetings videos to be made part of the Senate meeting records on the website. Spring Faculty meeting can be found at <https://www.youtube.com/watch?v=uXJgbcaJQlg>
 - The need to deactivate several programs that have not been running for a long time - information is anticipated for the next SEC meeting.
 - Alignment and interaction of Facilities Committees with UPPC Facilities Committees.
 - Strategic Plan implementation team will consist of 22 persons: Stellar & Christakis, the 10 co-chairs corresponding to the 5 initiatives, 5 Senate members, 3 from the President's office (including the VP for finance) & 2 deans. We requested an additional 2 UUP members; and the metrics team will consist of 2 from IR, 2 Budget office, 2 president's office.
- April 12th – Ad Hoc Committee on Pay Inequity had its first meeting, including a discussion with the Provost and Associate Provost for Program Development Ann Marie Murray, and will be conducting a university study on women and minorities regarding disparities and strategies to remedy.
- Inauguration was a very nice event, attended by Chancellor Johnson, SUNY Trustees Chairman H. Carl McCall and prior UAlbany President Hitchcock.

PROVOST'S REPORT – James Stellar

Provost Stellar announced that he had met with [Strategic Plan](#) (SP) Committee Co-Chair Mike Christakis that morning and discussed increasing the number of members on the action plan review committee based on your recommendations. We hope to distribute guidance on our action planning, he added. He reviewed that each vice president was organizing his or her unit, and plans would be due before the summer with continued conversations in the early fall. He again reminded that there would be a table listing the plans with links to the narratives, and that the action plans could change.

It was a great inauguration, the Provost emphasized, and he thanked everyone who had attended. He conveyed that President Rodríguez had requested that all faculty and staff attend our commencement ceremonies in support of our students and their families.

At Chair Reinhold's request, a motion was made to amend the agenda order, moving the agenda items requiring a vote under New Business before the special reports, in case quorum was lost later in the meeting. The motion was approved with the following voting results:

UNIVERSITY SENATE CHAIR'S REPORT (continued) – Karin Reinhold

The Senate Chair reviewed the announcements as listed in her report, adding the following:

Three Things for all Senators

Be involved in your school/college and/or department/unit strategic alignment process.

Consider serving in a SUNY University Senate Council:

- *Executive*
- *Equity, Inclusion & Diversity*
- *Ethics*
- *Governance*
- *Graduate & Research*
- *Operations*
- *Programs & Awards*
- *Student Life*
- *Undergraduate Academic Programs & Policy*

May 10th Deadline for application.

The Facilities Office will hold informational sessions April 26th at the downtown campus, and May 2nd and May 8th at the uptown campus.

A member added that there would be a sexual assault awareness event on April 25th at 2:00 pm in the Standish Room.

OTHER REPORTS

UFS (University Faculty Senate) – Diane Hamilton, Walter Little, Latonia Spencer, SUNY Senators

- Nothing reported

Chair Reinhold noted that the Plenary would take place the following week. She announced that Senator Diane Hamilton was on leave due to illness.

GSA (Graduate Student Association) – Dawn Wharram, Lead Senator

- Nothing reported

Senator Wharram asked that members encourage graduate students to volunteer for GSA Senate positions.

SA (Student Association) – Jerlisa Fontaine, President

- Nothing reported

COUNCIL/COMMITTEE CHAIRS' REPORTS:

CAA (Council on Academic Assessment) – Istvan Kecske, Chair, Mary Ellen Mallia Co-Chair

- Nothing reported

CAFFECoR (Committee on Academic Freedom, Freedom of Expression, and Community Responsibility) – Carol Jewell, Chair

- Nothing reported

CERS (Committee on Ethics in Research and Scholarship) – David G. Wagner, Chair

- Nothing to report

COR (Council on Research) – Robert Rosenswig, Chair

- Nothing to report
- *Chair Rosenswig added that CoR had held its final meeting of the year, wrapped up their duties, and passed along recommendations for awards to the VPR, including recommendations for journal and conference awards.*

CPCA (Council on Promotions and Continuing Appointments) – Jim Hargett, Chair

- Nothing to report

GAC (Graduate Academic Council) – Sean Rafferty, Chair

- Nothing to report

GOV (Governance Council) – Jim Mower, Chair

GOV met on March 28 and conducted the following new business:

1. The Committee on Liaison and Elections (CLE) reported that Senate elections for UAlbany Senators At-Large, UFS Senators, and UAS Board positions would start Tuesday, 4/3 and run through Monday, 4/9 with results announced on 4/10. The CLE Chair (Chris Poehlmann) stated that Qualtrics software would be used for the election. He explained that the final slate had gone out on 3/27 and that there had been no additional volunteers.
2. The Committee on Assessment of Governance and Consultation (CAGC) reported on progress toward the creation of the biennial Survey of Faculty. Due to a large number of scheduled surveys in the Spring semester, the Office of Institutional Research, Planning, and Effectiveness suggested delaying delivery of the survey to Fall 2018 to lessen ‘survey burnout’ and the resulting chance of a low response rate. GOV agreed that such a delay would help capture faculty feedback on the creation and beginnings of the implementation of the new Strategic Plan and has agreed to roll out the survey in the Fall.

GOV Chair Mowers added his thanks to members for their participation in the election and

CCN. He asked that individuals contact him regarding interest in serving on Senate councils or committees, as the Senate is always looking for volunteers.

LISC (Council on Libraries, Information Systems, & Computing) – Billie Franchini, Chair

- The Council on Libraries, Information Services, and Computing (LISC) met on March 21, 2018. During the meeting, Council members heard an informal report from Dr. Lenore Horowitz, Professor of Practice in Information Science, describing the work of the UAlbany OER (Open Educational Resources) Fellows and had an opportunity to ask questions. We also received the following updates from the Libraries.

Reports/Updates from Libraries (submitted by Rebecca Mugridge, Dean of Libraries)

I. New hires and searches

- A. User Experience Librarian. We hired for this position and I will be making an announcement as soon as we notify the unsuccessful candidates.
- B. Budget Officer. We have four interviews scheduled for this position.
- C. Subject Librarian for Emergency Preparedness, Homeland Security, Cybersecurity, and Criminal Justice. We are reviewing the job description for this position and hope to launch the search soon.
- D. Scholarly Communication Librarian. This position has been posted with a deadline of April 15.

II. Facilities update

We will be renovating the basement of the University Library over the summer. This will include removing walls and the former periodicals service desk, recarpeting, adding additional outlets, and possibly replacing furniture. We are also creating four group study rooms in the University Library in anticipation of eventually losing access to groups study rooms in the Science Library.

LISC will hold its next meeting on April 17, 2018.

UAC (Undergraduate Academic Council) – Karen Kiorpes, Chair & Christy Smith, Co-Chair

- UAC met on March 20th, 2018
- Ann Marie Murray, Associate Vice Provost for Program Development and a Service Professor in the College of Engineering and Applied Sciences, outlined the difficulties developing and administering multi-disciplinary programs at the University at Albany. A proposal for a minor in Legal Studies housed in Political Science was previously submitted to UAC for approval but has been pulled back for the time being. Two other interdisciplinary proposals with a law theme (a minor and a concentration) are in development in Arts and Sciences. Dr. Murray welcomes input from UAC members and requested names to work with the Multidisciplinary Studies Task Force. UAC recommends that Deans and the Provost's Office further explore the “interdisciplinary problem” and develop guidelines for program development before review of the three different proposals commence.
- Five new course proposals are under review by the General Education Committee.

- Dana Newton, Academic and Administrative Coordinator/Educational Psychology and Methodology, School of Education, met with UAC to answer questions regarding a proposal to add a “Higher Education Concentration” within the Human Development B.S., effective Fall 2018. This is the 5th concentration that would be available in this area of study, all of which require a minimum of 45 credits for the degree, including 15 in the concentration. The proposal was approved unanimously.
- Public Health offers a Bachelor of Science in Interdisciplinary Studies with a faculty-initiated concentration in Public Health (FIC). As an FIC, Public Health is not a major registered with the State Education Department. The School of Public Health provided a proposal to UAC to submit the program to State Education in order to become a registered major in Public Health. This proposed B.S. in Public Health is largely based on the existing Interdisciplinary Studies concentration, with a few curricular revisions based both on external site visitor input and recently updated accreditation criteria established by the Council on Education for Public Health (CEPH), the accrediting body for Schools of Public Health. Current restrictions for declaring the major will be lifted so enrollment is expected to increase. A faculty advisor will be hired as the program grows. One new course was added. The proposal was approved unanimously. UAC will submit the proposal to SEC as a bill to go to the Senate.

Co-Chair Kiorpes reviewed additions to the UAC written report, submitted as follows:

UAC Report to Senate

April 16, 2018

Addendum

UAC met on Wednesday April 11 to review the proposed revisions to the Electrical and Computer Engineering program. Gary Saulnier, Chair of the department, and Ronnie Rowe, Administrative Manager, were in attendance to answer questions; issues were further discussed among the nine UAC affiliates in attendance. The group supported the proposal.

UAC meets on Tuesday April 17 for a limited discussion of the above, and to review the new major in Environmental and Sustainable Engineering.

Karen E. Kiorpes and Christy Smith

UAC Co-chairs

2017 /2018

ULC (University Life Council) – Ekow King, Chair

- Nothing reported

Chair King added that ULC was drafting a resolution to bring to the SEC regarding incidents of trauma and discrimination, and developing forums on what that means and how to respond.

UPPC (University Planning and Policy Council) – James Collins, Chair

- **Information:**

The Council met on March 21.

Provost Stellar reported that the Strategic Plan’s ‘roundtables’ were underway and provided a timeline: ‘alignment’ or ‘action’ plans should be completed by July 1, and an ‘implementation team’ would combine them into a general document, with implementation to begin in September.

Vice President for Financial Management Van Voorst made a brief report on the NYS Legislative Executive Budget, noting that funding for EOP had been restored and Capital Funding had been raised from the amount proposed in the Executive Budget. He responded to three questions that Chair Collins had earlier sent to him: 1) that Indirect Cost returns were determined by the SUNY and UAlbany Research Foundations, though individual VPs determined the return to schools, colleges, departments, and PIs; 2) that recovered funds from retirements, resignations, and other personal returns were sent to the general University budget fund, then distributed to administrative and academic units. After they had been assigned to a given unit, it was the unit Directors' discretion to determine how the funds were allocated to sub-units (in plain language, the Provost receives and allocates such funds to Colleges or Schools); 3) the current budgeting for the 'structural deficit' is underway and is mindful of likely costs for the upcoming Strategic Plan.

UPPC Chair's Report to Council on 03/21/18 [provided only in written form]
Information:

March 5 Chair Collins attended the SEC and it was agreed that he would work with Governance Chair and two additional Senate volunteers, Virginia Yonkers and Dawn Wharam, to study the best way establish a Senate Committee responsible for the Contingent Faculty issues.

March 16, attended a Strategic Planning Roundtable. Two observations:

- Without faculty from UUP and the Senate, there would be no faculty attending these events
- The process is not transparent, that is, it is not clear how or whether the "input", suggestions, or arguments against a proposal are to be incorporated in the subsequent process. The event was in some sense a mock alignment exercise. [An article by Jim Collins will appear in the April issue of *The Forum*, critically appraising the strategic planning process to date, describing the schedule of and stakes involved in upcoming implementation and budgeting phases of the new strategic plan, and calling for Senate and Union members to become involved in these next steps]

February 23-March 15, Chair Collins confirmed the current four members of the working group on student preparation and attainment: Kajal Lahiri, Louise-Anne McNutt, Cathy Parker, and Chair Collins. He also requested additional data from IR, but was told politely "not now."

On March 19 Chair Collins met with one other member of the working group to discuss intended work and tentative schedule.

- As of this point, the work is focused on different accounts of student preparation; different strands of student attainment (EOP, LLC), and different causes for withdrawal or dismissal. It will continue to gather quantitative data, identify university members who may have research expertise in changing nature of learning in higher education, and UA departments who can present cases of their grappling with the issues we identify.
- For the schedule, it looks committee will spend some of the summer discussing existing data and preparing a preliminary report, and in the fall it may meet with representatives from CAS departments with large undergraduate courses or programs and perceived problems with student preparation. Likely departments include Economics, Mathematics, Chemistry, and Human Biology (Anthropology).

On March 20, Chair Collins received a reply from Associate VP John Giarrusso of Office of Planning, acknowledging the receipt of the Facilities Committee's recommendation that faculty and staff be given plenty of advance notice and opportunity to discuss planned moves or space reallocations. Mr. Giarrusso agreed that the issue was important that consultation processes with faculty and staff were the responsibility of unit directors – VPs and Deans. Chair Collins agreed to take up this matter with the Provost.

(End of Chair's report to Council)

Reports from Committees:

Facilities Committee: Committee Chair Ray Bromley reported that the committee would meet in April with John Giarrusso and had submitted to him a list of planning topics they would like to have a report on from his office.

Resource Analysis and Planning Committee: No report.

Old business:

1. The proposal for program changes in the SB major in Digital Forensics was discussed and approved by the Council
2. Minor changes to the Campus Information Form were discussed and approved by the Council.

New business

1. Proposal to establish an Electrical and Computer Engineering BS was discussed and approved;
2. Proposal to establish Public Health BS was discussed and returned to SPH for further information regarding anticipated enrollments, TA allocations, and the CAS MOU expressing concern with anticipated enrollments pressure on CAS departments, especially Mathematics [a revised CAS statement of support was provided on March 29, clarifying the College support for the SPH proposal and reiterating the Council call for units relying on CAS for teaching resources to work with CAS to have the Administration allocate the resources for additional teaching];
3. Discussion of proposal to establish a Department of Environmental and Sustainable Engineering was tabled until the next Council meeting.

The Council next meets on April 18.

Chair Collins added that UPPC would meet on Wednesday to consider proposals from the Health Science Campus and College of Engineering and Applied Sciences. He added that they would continue working to obtain data to assess the campus impact of proposals.

NEW BUSINESS

Election of Senate Vice-Chair for 2018-2019

Chair Reinhold announced that there were two nominees for the position of Senate Vice Chair: Zina Lawrence from the School of Business, and Sean Rafferty from the College of Arts and Sciences had affirmed that they were willing to serve. Chair Reinhold then asked if there were any nominations from the floor. Seeing none, according to the Senate Charter, each candidate was allowed to address the Senate for two minutes. Paper ballots were then distributed, and Senators were asked to vote for one of the two candidates. The ballots were counted by Parliamentarian Ron Vero and non-voting volunteer CAFFECoR Chair Carol Jewell.

Chair Reinhold announced the following voting results:

Zina Lawrence, School of Business	24
Sean Rafferty, College of Arts and Sciences	<u>21</u>
Total Votes	45

The Senate congratulated and thanked Zina Lawrence as the newly elected 2018-2019 Senate Vice Chair.

Election of Senate Secretary for 2018-2020

Chair Reinhold announced that one nomination for Secretary had been received: Christian Poehlmann had responded that he was willing to serve another term. Chair Reinhold asked if there were any nominations from the floor, and Deborah LaFond responded that she was willing to serve. Each candidate was allowed to address the Senate for two minutes. The ballots were again counted by Parliamentarian Ron Vero and non-voting volunteer CAFFECoR Chair Carol Jewell.

Chair Reinhold announced the following voting results:

Christian Poehlmann, University Libraries	27
Deborah LaFond, University Libraries	<u>17</u>
Total Votes	44

The Senate congratulated and thanked Christian Poehlmann as the newly re-elected 2018-2020 Senate Secretary.

Chair Reinhold thanked Senators Rafferty and LaFond for their willingness to serve.

Approval of Proposed Council and Standing Committee Memberships for 2018-2019

Vice Chair Jim Mower, with Chair Reinhold, reviewed the Excel roster that had been sent to members for review that past Friday. He asked that volunteers please recognize the tight membership constraints per the Charter, provide a couple of preferences for service, and be flexible. Vice Chair Mower and Secretary Poehlmann would assist in correcting and updating member information.

A motion was made to accept the proposed memberships, with the following voting results:

Approved 41, Opposed 0, Abstained 0

OTHER REPORTS

The Faculty Representative to Athletics Report was postponed until the May 7th meeting due to time constraints.

Report on Blue Ribbon panels' recommendations – Asc. VP and Sr Vice Provost for Academic Affairs Bill Hedberg

Bill Hedberg reviewed panel background, membership, charges and a Progress Report on the Contingent Academic and Professional Faculty Agenda.

Report from the Dean of CEHC – Dean Robert Griffin

Dean Griffith thanked the Senate for the opportunity to address the body for the first time.

Both Dean Griffith's CEHC Report and Bill Hedberg's Progress Report were later made available on the Senate website, adjacent to the meeting agenda and minutes files.

ADJOURNMENT

The Senate adjourned at approximately 4:50 p.m.

Respectfully submitted by
Elisa Lopez, Recorder