

# Civil Service LEADER

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Annual

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See Page 16

## Social Security, 15 Per Cent Pay Raise, 40-Hour Week Among Approved CSEA Resolutions

By PAUL KYER

Sixty resolutions calling for a 15 per cent increase for state employees, Social Security, improved county pay scales and other benefits for public aides in all political divisions have been approved by the Resolutions Committee of the Civil Service Employees Association.

The important salary resolution comprises three points. They are:

1. A 15 per cent increase in base pay for all state employees.
2. The establishment of a maximum 40 hour week for employees working more than 40 hours with no loss in take home pay.
3. Establishment of a fund sufficient to provide correction of inequities which exist or may develop during the year.

### County Pay

Important resolutions to improve salary conditions in political subdivisions also were approved. These resolutions call for a mandate to political subdivisions to establish definite salary schedules and proper legislation which would enable the state to withhold aid to local agencies whose

(Continued on Page 16)

## Grievance Board Prestige Seen Lowered As Governor Excludes Police Division

The Division of State Police will not be covered by the Executive Order for grievance machinery established by Governor Harriman last year. The LEADER has learned.

Exclusion of the police division has dealt a sharp blow to the prestige of the grievance board.

John F. Powers, president of the Civil Service Employees Association, which represents the majority of state employees, reacted strongly to the Governor's decision.

### Mr. Powers' Reaction

"I cannot say how deeply I regret the Governor's action," Mr. Powers declared.

"This highly regrettable decision," Mr. Powers said "not only

deprives the State Police of the protection which they particularly and sorely need but also again underlines and underscores the Association position of the past 10 years that a satisfactory grievance procedure must have its foundation in the laws of the State."

Mr. Powers said that "There is no reason to believe that other departments or agencies cannot be deprived of the protection of the current Executive Order should the Governor decide, or be persuaded, that it should be done."

### CSEA Fought Action

"This is a most flimsy basis for dealing with a subject so vital to the welfare of state employees," the Association president said.

The CSEA made several efforts

to stave off the exclusion of the Division of Police.

John Kelly, Jr., Association associate counsel, sent pleas to the Governor's office, the Civil Service Department and the board handling grievances under the Executive Order.

The only action Mr. Kelly received was a letter from Edward Meacham, director of personnel services for the Civil Service Department, in which he declared that it had not been the Governor's intention to cover the Division of State Police under the Executive Order.

Mr. Kelly had declared there was no question, according to the manner in which the Executive

(Continued on Page 16)

## Metro Unit Meets Sept. 22 At Kings Park

The Metropolitan New York Conference of the Civil Service Employees Association will meet September 22 at 1:30 p. m., in Kings Park State Hospital.

A. J. Coccaro, Conference chairman, announced that Kings Park Chapter, CSEA, would be hosts to the meeting, which will be held in the hospital's library.

Guests will include Dr. Charles Buckman, director of Kings Park State Hospital; Harold Herastein, regional CSEA attorney; Charles Culyer, field representative, and Paul Kyer, editor of The LEADER.

Edith Fruchthender, Conference secretary, announced the following agenda:

1. Reading of the minutes.
2. Reports of officers.
3. Reports of committees.
4. Old business.
5. New business.
6. Date of next Conference meeting.

Dinner will be served at 5 p. m. in the dining room of Building 93.

### CSEA Digest

1. Business, not speeches, to mark annual meeting. See Page 16.
2. First case held under Assn. legal aid program. See Page 5.
3. Correction Department names 300 to jobs in institutions. See Page 3.
4. Governor's exclusion of State Police seen as blow to prestige or grievance machinery operation. See Page 1 and 6.
5. Resolutions Committee approves 60 resolutions in report. See Page 1.
6. Western Conference Page 3.

## Deadline Here For Payroll Deduction

The deadline for submitting authorizations for payroll deduction of dues is here, Joseph Lochner, executive director of the Civil Service Employees Association, announced.

"While we have had a good response from many chapters, particularly in the securing of new memberships, there are several units which have not contacted headquarters on this important matter," Mr. Lochner reported.

The importance of meeting the deadline was urgently stressed by the CSEA Executive Director.

"We must not fail to take advantage of the great strength to be gained through payroll deduction of Association dues," Mr. Lochner said.

All chapters who have not yet secured the signatures of their members on these cards should do so with the utmost haste, Mr. Lochner declared.

Payroll deduction is not only positive proof of a powerful public employee group, the CSEA official said. It also will result in considerable economy in operation of the Association.

Time and expense spent on membership campaigns can be reduced to a minimum and those energies can be channeled into gathering new gains for the public worker, Mr. Lochner said.

## ACTIVITIES DIRECTORS FOR ANNUAL MEETING



Both business and social events comprise the major activities for delegates attending the Annual Meeting of the Civil Service Employees Association, being held October 2 through 4 in the DeWitt Clinton Hotel in Albany. Virginia Leatham, left, is chairman of the Social Committee and is director for social events. Joseph Lochner, CSEA executive director, is heading the Headquarters staff, responsible for the many details necessary to conduct the business affairs of the meeting.

# NYC TO TRY AGAIN TO GET ENOUGH SOCIAL INVESTIGATORS

There are nearly 800 vacancies in New York City for social investigator.

Applications will be received beginning on Monday, November 6, until Monday, November 26.

The grade 8 job pays \$4,000 to start, \$5,080 finally, the higher figure reached through annual increases of \$180 each.

According to the last description of duties issued by the Personnel Department, under direct supervision appointees will investigate the need of applicants for public assistance, including home relief, aid to the blind, aged, dependent and disabled persons, institutional care and child welfare services, and perform related work.

The requirements included a baccalaureate degree from an institution registered with New York State University. Relevant training or experience gained in military service or in veterans' training will be given due credit.

Apply on or after November 5, in person or by mail, to the Personnel Department's application bureau, 96 Duane Street, New York 7, N. Y.

The City has been experiencing difficulty for years in filling social investigator jobs, hence appointments are assured to all qualified eligibles.

## Details of Work

Examples of typical tasks follow: Interviews applicants, at their homes or in the office and determines eligibility for public assistance, institutional or hospital care, foster home care or day care placement of children. Reads and analyzes existing case records for information on prior history, contacts with the agency and other matters bearing on eligibility or treatment. Investigates and verifies information obtained on family composition, income, financial resources, past employment, legally and socially responsible relatives, status of children, etc. Makes collateral visits to employers, relatives, friends, hospitals, schools and other welfare agencies and community resources as may be required. Consults with and makes referrals to consultants and other specialists as may be necessary. Obtains information on residence and assists in planning re-settlement. Dictates and maintains case records, writes letters and prepares

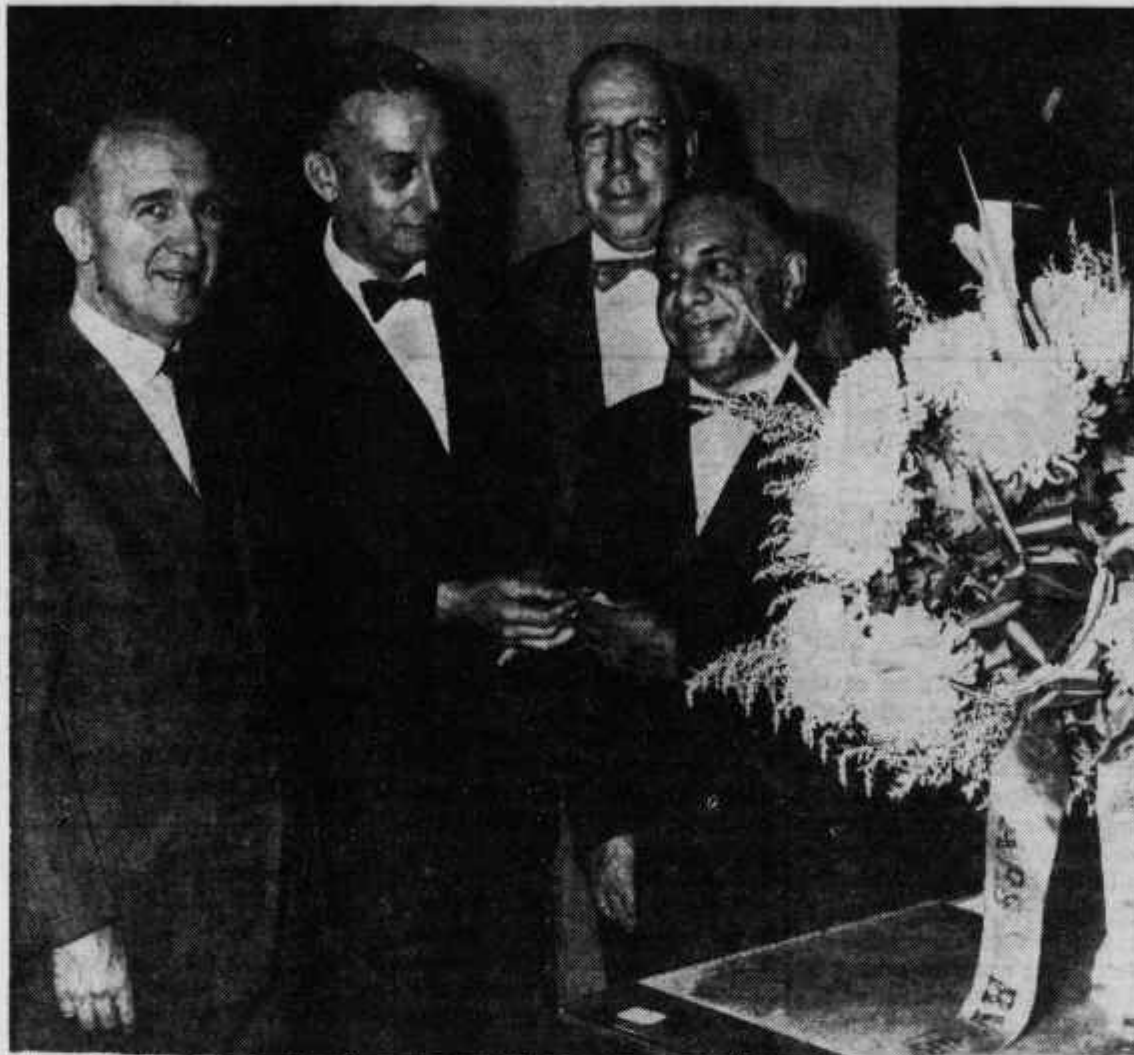
reports. Prepares family budgets and authorization forms and performs related clerical duties. May contact banks, insurance companies and other financial organizations to determine the available

assets and funds of applicants and recipients and to plan the disposition and use of such assets with clients. May be assigned to obtaining foster home care for children, obtaining employment or housing

for recipients, locating deserting husbands, assisting at shelters or performing one of the other city welfare functions.

The written test will have a weight of 100.

## SERVICE WITH A SENSE OF DEDICATION



When Charles H. VanVranken (far right) approached his 50th year of in the State Department of Audit and Control, State Comptroller Arthur Levitt made it a gala occasion by presenting Mr. VanVranken with a gold watch. John F. Powers, left, president of the Civil Service Employees Association of which Mr. VanVranken is a member, was on hand for the ceremony as was Joseph Burgess, a unit director of A&C. During the ceremony, Comptroller Levitt declared Mr. VanVranken's faithful service surely was prompted "by a sense of dedication." Mr. VanVranken is head audit clerk of printing in the department. He is married and has one son.

## Law Sought for Protection Of Pay of Downgraded

WASHINGTON, Sept. 17—When Congress reconvenes, Federal employee organizations will attempt to get legislation enacted that will better protect downgraded em-

ployees from reduction in pay.

While a law passed by the last session of Congress seemed to have that intent, and the U. S. Civil Service Commission actually protected downgraded employees against pay reduction, the General Accounting Office found that the language of the law did not support the Commission's stand.

Next the Commission adopted a rule, after consultation with the GAO, whereby downgraded employees are protected if the nature of their duties is not materially reduced. This compromise proved unsatisfactory to the employee groups, especially as it is within an agency's discretion to alter the duties, and thus deprive a downgraded employee of protection.

The amendment sought would safeguard pay whether the duties are changed or not, but there would be a necessary minimum service length, to qualify.

## Higher Pay in Sight for Federal Scientific Jobs

WASHINGTON, Sept. 17—A committee headed by Philip Young, Chairman of the U. S. Civil Service Commission, is weighing the problem of recruiting scientific and technical personnel. Members of the committee include Budget Director Percival Brundage, Defense Mobilization Director Arthur S. Flemming, and ranking members of other important agencies.

One proposal is that a separate list of titles in the hard-to-fill group be set up, and that agencies be permitted to offer such salaries as competitive conditions require. In other words, the Federal government wants to be on at least an even footing with private industry in competing for the persons on deans' lists, as well as the experienced professional and technical personnel. Also, as the Government is losing many of its

engineers, scientists and technicians to private industry, the same remedy of higher pay is expected to safeguard against such loss of personnel.

The Commission has the power to raise salaries, within limits, and while it has done considerable in this regard, it still has a problem. The Commission is expected first to go the limit in authorizing raises.

The benefits accrue not only to the newly appointed, but also to those in the same titles and grades who are now getting less than what the new rate would be.

## POSTAL CLERKS, CARRIERS DISAGREE ON MERGER

WASHINGTON, Sept. 17—Two large postal employee unions of the AFL-CIO are in disagreement on forming one big union. The postal clerks are for the merger, the letter carriers against.

## Medical Dates Set For Asst. Gardener

Medicals for assistant gardener candidates who passed the written test are additionally scheduled for September 18, 19, 20, 21 and 24. The tests will be held at the New York City Personnel Department's Medical and Physical Bureau, 241 Church Street, New York City, for 2,984 candidates.

Required vision for the job is 20/40 in both eyes, with glasses allowed. Hearing will also be tested, and hearing aids permitted. Candidates will have to make a four-foot broad jump, lift a 40-pound dumbbell at arm's length above the head with one hand, and a 35-pound dumbbell with the other.

## POSTAL EXECUTIVE ONE OF 33 PICKED FOR SPECIAL COURSE

WASHINGTON, Sept. 17—Charles B. C. Fellows, personnel manager of the Post Office Department's New York City Regional Office, is one of 33 top-level Federal personnel executives selected for a nine-day work-group conference under the sponsorship of the U. S. Civil Service Commission.

The group includes 23 personnel officials from various Federal agencies in the Washington area and 10 from the field.

Fine REAL ESTATE buys. See Page 11.

## 38 More Tests For State And County Jobs

The following is an advance tentative list of examinations the State Department of Civil Service will hold.

Candidates must be United States citizens and, unless otherwise stated, must have been legal residents of New York State for at least one year immediately preceding Saturday, December 15, the date of the written tests.

Applications will be received from Monday, October 8, to Friday, November 16. Do not attempt to apply before October 8.

The list consists of 34 state and four county tests, and the starting pay and top of grade are given:

- Regional health director, \$11,586-\$12,810
- Associate radio-physicist, \$6,890-\$8,370
- Principal mental health consultant, \$9,074-\$10,100
- Associate mental health consultant, \$6,550-\$7,980
- Senior mental health consultant, (Correction), \$5,390-\$6,620
- Mental health consultant, \$4,430-\$5,500
- Recreation supervisor, \$4,650-\$5,760
- Recreation instructor, \$3,840-\$4,790
- Assistant recreation instructor, \$3,020-\$3,820
- Associate in adult education curriculum, \$6,890-\$8,370
- Associate in child development, \$6,890-\$8,370
- Associate in art education, \$6,890-\$8,370
- Associate in music education, \$6,890-\$8,370
- Associate in speech education, \$6,890-\$8,370
- Associate in industrial arts education, \$6,890-\$8,370
- Associate in education of mentally retarded, \$6,890-\$8,370
- Associate in psychological services, \$6,890-\$8,370
- Assistant in adult education, \$5,660-\$6,940
- Assistant in adult civil education, \$5,660-\$6,940
- Assistant in Americanization and adult elementary education, \$5,660-\$6,940
- Assistant in school health education, \$5,660-\$6,940
- Assistant in school business management, \$5,916-\$6,940
- Associate public health physician (epidemiology), \$9,646-\$11,110
- Bacteriologist, \$4,430-\$5,500
- Dentist, \$5,940-\$7,270
- Process server (1st, 2nd, 10th Judicial District), \$2,880-\$3,650
- Proofreader, \$2,750-\$3,490
- Senior building electrical engineer, \$6,890-\$8,370
- Assistant plumbing engineer, \$5,650-\$6,940
- Senior telephone engineer, \$6,890-\$8,370
- Principal draftsman, mechanical, \$4,650-\$5,760
- Principal draftsman, electrical, \$4,650-\$5,760
- Parkway foreman, \$3,320-\$4,180
- Supervisor of park operations, \$5,130-\$6,320
- Assistant bio-statistician, Erie County (State residence not required), \$4,450-\$5,730
- Sanitary inspector, Wyoming County, \$3,200-\$3,600
- Social case worker, Westchester County, \$4,270-\$5,390
- Senior social case worker (public assistance), Westchester County, \$4,270-\$5,390

**SOCIAL SECURITY** for public employees. Follow the news on this important subject in **The LEADER** weekly.

## Exam Study Books

Excellent study books by Arco in preparation for current and coming exams for public jobs, are on sale at **The LEADER** bookstore, 97 Duane St., New York 7, N. Y. two blocks north of City Hall, just west of Broadway. See advertisement, Page 10.

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# THE PUBLIC EMPLOYEE

By JOHN F. POWERS

President

Civil Service Employees Association



## Why The Delay?

The State employee is curious. He is curious as to what is delaying the establishment of the Health Insurance Plan authorized by the last legislature. Five months ago, Governor Harriman and the Legislature named a board to set up a program for Health Insurance. Since that time, the Board has met at intervals. It has also been reconstituted due to the resignation of two of its members.

However, since last May there has been no description of any plan offered by the Board for the consideration of the employees or the insurance companies. The employees, due to this silence, cannot express any opinion whether the proposed plan meets their needs. The insurance companies cannot bid as to rates or benefits.

### CSEA Has Urged Action

The Civil Service Employees Association has expressed its views as to what the plan should include in a letter to the Board. It has also written to the Board at a later date urging that action be taken.

If any plan is to go into operation by January 1 as intended by the legislature, some proposal by the Board will have to be made very soon. We hope the meeting of the Board on September 20 will produce one.

## Tapper Speaks At Livingston

Vernon C. Tapper, of Syracuse, 4th Vice-President of the State Civil Service Employees Association, in charge of County affairs, was the guest speaker at the Livingston County Civil Service Association picnic at Long Point Park, on Wednesday evening, September 5th.

Mr. Tapper spoke of the need for organization to gain recognition and benefits for government workers which is done through sponsoring legislation and presenting their needs before legislative bodies for action. He cited the progress and benefits received by workers in other area counties through the efforts of organized employees.

He also spoke of the State Association's work toward getting Social Security coverage along with State Retirement Benefits, field representative for the State as did Jack H. Kurtzman, area Civil Service Association, who was present.

Door prizes donated by Scherline's Dept. Store, Geneseo; Wright's Florist, Geneseo; Whitney's Appliance, Dansville; Foltz Jeweler, Geneseo; Campus Bar, Geneseo; and LoDico's General Store, Lakeville were awarded to Mrs. Thomas Slight, Mr. Fred Clayson, Mrs. Robert Barton, Earl Eddy, Helen Ramson and Loren Brink.

Nellie McNulty, Chairman of the Social Committee of the local CSEA chapter, arranged all the food for the picnic and was assisted by Kenneth Merriman, Joseph Griffo, Florence Burger and Mildred Westbury.

## Cattaraugus County

The officers and board of directors honored their president, Shirley E. Corbett, at the August board meeting with a gift of silverware. Miss Corbett became the bride of Dr. M. D. Canary September 4. Cake and coffee were served by Minnie Boberg, Little Valley, N. Y. The table was set with lace placemats, and an appropriate centerpiece. The gift was presented to Miss Corbett by Myron F. Klink, first vice president.

## Mt. Morris Hospital

On the sick list are Gus Gill, at Dansville Hospital; Ken Barney, at Bath Hospital; Mildred Grover and Dewayne Wicks. Speedy recovery to them all.

Vacationers: Phoebe Smith, the Carl Wrights, Eleanor Torpy, Dorothy Fink and Ines Bush. Ruby Bryson and Catherine Chiolino spent a few days vacationing in Vermont.

Phoebe Smith won prizes in two classes at the New York State Fair for her clever exhibit of stuffed animals. Congratulations! Congratulations are also in order to Mr. and Mrs. Gordon Bennett, on the birth of their son; Mr. and Mrs. Dewayne Wicks, who have a new daughter, and Mr. and Mrs. Jordan Weir, a son.

A retirement party was held recently by the housekeeping department, honoring Joseph Cicero, who had been with the hospital for a number of years. All his friends and co-workers wish him every success.

## Correction Dept. Names 300 To Jobs As Step For 'Strong Career Service'

The State Correction Department has appointed some 300 civil service-approved candidates to jobs in state correction institutions as a move to "build a strong career service."

Appointments were announced by Correction Commissioner Thomas J. McHugh, who set the effective date as September 27.

Appointments included: 221 guards in nine state prisons; 31 criminal hospital attendants, male; 14 criminal hospital attendants, female; and 27 matrons.

The annual salary for guards is \$3,840-\$4,790. Matrons will receive \$3,320-\$4,180.

Department officials estimated that between 80 and 100 additional appointments will be made to the custodial staff within the next month or two. Still to be appointed are 80 guards, 13 criminal hospital attendants and 26 matrons.

Mr. McHugh announced that all appointments made so far had been taken from civil service eligible lists. He said Department policy was to appoint eligible candidates in the order of their standing and to permit, as far as possible, their choice of location.

## Orange County Jobs

The Orange County Civil Service Commission, County Building, Goshen, New York, will receive applications for the following jobs until Thursday, October 4:

147. JANITOR. Board of Supervisors, Orange County, \$2,730 to \$2,990. Two vacancies. Orange County residence for one year preceding October 20, related experience.

148. CUSTODIAN. Orange County Community College, \$3,042 to \$3,303. Four openings. Same requirements as above.

## Western Unit's Sept. 22 Plans Completed

Final arrangements have been completed for the Fall Meeting of The Western New York Conference of The Civil Service Employees Association to be held Saturday, Sept. 22, at the Gowanda State Hospital-Bowling Alleys (on Route 18-62), with Gowanda State Hospital Chapter as host.

The afternoon session will be opened at 3 P. M. at which time John H. Ruhl, Acting District Manager, Social Security Administration, will speak on Social Security, which will be followed by a question and answer period.

The County Workshop people will be addressed by Henry McFarland, Director N. Y. S. Dept. of Civil Service, Municipal Division, at their afternoon session starting at 3 P. M.

Dinner will be served at 6 P. M. at the V. F. W. Post, Gowanda. Make reservation to Gunnard Nelson, Gowanda State Homeopathic Hospital, Helmuth, N. Y. by Sept. 17th.

Evening speaker will be Senator John H. Cooke. Dancing will follow. A large attendance is anticipated, at this first meeting over which Celeste Rosencranz, President, will preside.

Actual appointments were handled by Charles S. Antolina, Deputy Commissioner, who praised the cooperation of Civil Service Department employees in expediting the appointments.

Mr. Antolina said the Department had made as many appointments as possible prior to October 1, in order that appointees could qualify for a salary increment next April. Under civil service rules, state employees appointed after October 1 of any fiscal year cannot qualify for an increase the following April.

By the appointments, the Department said it had eliminated "virtually all" of its provisional employees in the guard service. With the appointment of the additional 80 guards expected shortly, the Department said it would have completed the job.

At the same time the custodial appointments were made, the Department said it had rushed through 18 appointments for its new Youth Conservation Camp at Pharsalia, New York. The appointments include a camp supervisor, two assistant supervisors, 10 counselors, a cook, an account clerk and a stenographer.

## Capital Conference Ponders Changes in Constitution: Powers, Casey Address Group

Some 70 delegates and guests of the Capital District Conference, CSEA, heard talks by John F. Powers, Association president, and Francis Casey, field representative, at a meeting of the group in Association headquarters September 12.

Among important matters brought up during the evening was the possibility of revising the constitution so as to allow chapters' voting strength according to their membership rather than limiting them to a single vote regardless of the size of the chapter.

Conference President Alfonso Bivona, Jr., wielded the gavel at the meeting, which was preceded by a social hour and dinner.

Mr. Powers spoke on the Association's legislative program for the coming year and reminded delegates that they will have the final say on resolutions and bills at the October meeting.

He said that 80 or 90 pieces of legislation are expected to be "put in the hopper" in the next few months. Most important gains sought this year, he pointed out, are an increase in base pay salary, a 40-hour week for every employee with no less in pay, Social Security supplementation and a health insurance program which insures full coverage, consistent with costs.

### Powers Thanks Conference

Mr. Powers thanked the Conference for its co-operation in the past and for the voluntary effort of officers and committee members serving in the Association.

Mr. Casey spoke on the necessity for individual chapters to "do a selling job" on the payroll deduction plan for collecting dues. He predicted that this year's membership would reach 75,000, as compared with 63,000 last year, as a result of the payroll deduction plan. He warned, however, not to neglect old members in the eagerness to sign up new employees. "At this time," Mr. Casey said, "25 per cent of the payroll deduction cards being received are new memberships."

He suggested that the presidents and delegates go back to their chapters and work more closely with their committees in order to obtain an all-time membership high.

### Past Presidents

Following Mr. Casey's talk, President Bivona introduced two former Conference presidents, Dr. Theodore C. Wenzl, of the Education Department, and Lawrence W. Kerwin, Civil Service. Mr. Kerwin is, at present, head of a committee checking the feasibility of initiating a "united fund" campaign for state departments. This fund would eliminate the necessity for conducting numerous drives for funds in state offices and would combine all charities in a single organization.

Michael F. Petruska, vice president, reviewed some of the resolutions to be taken up at the CSEA meeting in October and there was some discussion on the health insurance program, including a report by Harold Rubln, Commerce.

Towards the end of the meeting, Edwin J. Roeder, Commerce, introduced a motion asking that a committee be appointed to seriously consider amending the Conference constitution so that it bet-

ter serves the needs of all Capital District chapters.

### Roeder Suggests Changes

He suggested that sections of the constitution and by-laws be re-examined in order to make the Conference a better organized and more vigorous arm of the Civil Service Employees Association.

Concerning the matter of tenure of office, Mr. Roeder suggested that the term of office for officers be two years instead of the present one.

Another problem of the committee, he said, would be to determine whether or not to reduce the number of meetings. Each year the Conference is committed to six meetings and it was brought out that five, or perhaps four, meetings would enable officers and delegates to do a better job and would also cut down expenses.

Changing the voting power of Conference chapters to coincide with their membership rather than limiting chapters to a single vote was an important matter for the committee to think about, Mr. Roeder said.

He indicated that voting power in Conference meetings and for election of officers could be based on one vote for each 100 members in a chapter, based on current membership records in CSEA. The voting power could be cast by an official delegate of each chapter as an alternative, the number of delegates could depend entirely or as an alternative, the number and each delegate would be entitled to vote.

President Bivona said he would announce members of the committee within the near future and would instruct it to report at the next Conference meeting.

### Committee Appointments

He also announced the following committee appointments; Executive Committee — John Condon, Motor Vehicles; Glen Bennett, Labor; Esther Wegner, Social Welfare; Cornelius McCarthy, Mental Hygiene; John Cox, Public Works.

Finance—Joseph Cardeny, Civil Service; Mrs. Wegner.

Auditing — William Van Amburgh, Audit and Control; Margaret Mahoney, Public Service.

Publicity—Ed Roeder, Commerce; Estelle Rogers, Law; Ray Carrier, Public Service.

Social—Jeanette Lafayette, Commerce; Yolande DiDomencantonio, Mental Hygiene; Bessie Bolton, Correction; Mary McNamara, Education; Marie Van Ness, Saratoga; Eda Hamilton, State Teachers; Mary Cooney, Motor Vehicles; Health; John Wolff, Employment; Don Curtis, Saratoga; Sy Bowers, and Ed Lawlor, Coxsack.

### COUNTY ELIGIBLES

#### INTERMEDIATE TYPESET

#### Westchester County

1. Hense, Muriel Hastings ..... 80750
2. Amory, Dorothy Peekskill ..... 84130
3. Griffin, Ann White Pina ..... 83940
4. Ziaja, Stephanie Yonkers ..... 83950
5. James, Marnie White Pina ..... 83100
6. Vogelman, Mabel White Pina ..... 83090
7. Parsonson, Dorothy Pleasantville ..... 80870
8. Washburn, Mary Tarrytown ..... 80040
9. Carter, Cassie Yonkers ..... 79050

#### PRINCIPAL LIBRARY CLERK

#### Essex County

1. Tiscak, Helen Buffalo ..... 80490
2. Stafford, Mary Buffalo ..... 80410
3. Randless, Frances Tonawanda ..... 85780
4. Roman, Amy Buffalo ..... 84430
5. Nagowska, G. Cheektowaga ..... 83380
6. Young, Dolores Depew ..... 81130
7. Numerich, Ruth Buffalo ..... 81550
8. Ginsberg, Herbert Blythe ..... 8055
7. Clark, Carl Watervliet ..... 8050
8. Reinhardt, Arthur Troy ..... 8055
9. Fleming, Edward Albany ..... 8033
10. Meyer, Robert Watervliet ..... 8513
11. Neimeth, George Flushing ..... 8478
12. Strough, Bernad Binghamton ..... 7918

# Popular Tests Among 40 NYC Will Open November 5

The New York City Personnel Department will open the following examinations for application on Monday, November 5.

Apply on or after that date to the Department's application bureau, 96 Duane Street, New York 7, N. Y. The closing date is Monday, November 26.

The test date is shown for each title; tests are written, unless otherwise stated.

### OPEN-COMPETITIVE

- Assistant architect, Jan. 16
- Assistant civil engineer, Jan. 26
- Assistant hospital administrator, March 28
- Assistant mechanical engineer, Feb. 26
- Chief school lunch manager, Feb. 1
- Clerk, March 16
- Deputy medical superintendent, March 28
- Dietitian, Feb. 5
- Director of medical records and statistics, Feb. 8
- Director of medical services, Feb. 15
- Director, statistical division, Feb. 1
- Furniture specification writer, Jan. 28
- Head dietitian, Jan. 29
- Laboratory aide, Jan. 26
- NCR 3000 operator, performance, Feb.
- NCR 3100 operator, performance, Feb.
- Patrolman (P.D.) Feb. 16
- Probation officer, Feb. 2
- Public health physician (district health), Feb. 20
- Purchase inspector (furniture), Feb. 7
- Senior physicist, Feb. 15
- Traffic control inspector, Jan. 31
- Social investigator, Feb. 2
- Public health physician (epidemiology), April 13
- Junior architect, April 3
- Junior chemical engineer, March 25
- Junior landscape architect, March 27
- Assistant accountant, Feb. 9

### PROMOTION

- Air brake maintainer (BT), performance, April 3
- Assistant architect, all departments, Jan. 16
- Assistant civil engineer, all departments, Jan. 26
- Assistant foreman, structures, Group D (BT), Jan. 4
- Assistant foreman, structures, Group E (BT), Jan. 23
- Car maintainer, Group A (BT), performance, Jan. 3
- Car maintainer, Group B (BT), performance, April 25
- Car maintainer, Group E (BT), performance, March 3
- Car maintainer, Group F (BT), performance, Jan. 29
- Junior bacteriologist (DH, HD), Jan. 19
- Junior chemist (various departments), Jan. 19
- Senior public health physician (DH), Feb. 27

### HOSPITAL GUILD TO MEET

The Bellevue Hospital chapter of the Pasteur Guild, Department of Hospitals, will meet Tuesday, September 25 at 5:30 P. M., on the ninth floor, Administration Building, Bellevue Hospital.

# TEST FOR PROMOTION TO POSTAL POSITIONS WILL CLOSE SEPT. 21

The promotion exam for Post Office first-line supervisor, PFS-6, 7 and 8, will be held Saturday, September 29 in all post offices with 100 or more employees. The promotions for the three grades will be made at \$4,190-\$5,030, \$4,530-\$5,460, and \$4,890-\$5,910 respectively.

The test is open to all regular employees in level 4 or above, to all regular carriers, and to former

clerks, city carriers, special delivery messengers and postal transportation clerks converted on December 3, 1955, to jobs below level 4. Applicants must have had at least five years' experience by the date of the test. Announcements are now being issued and received by station superintendents or officials in charge of the various installations. The closing date is Friday, September 21.

# 14 NYC Tests Are Kept Open Continuously

The New York City Personnel Department will receive applications continuously for the following open-competitive examinations. Unless otherwise indicated, all applications may be filed in person or by mail.

Applications for No. 7562 stenographer and No. 7563 typist will be issued only by the New York State Employment Service, 1 East 19th Street, New York City. Filled-in applications must be filed with the cashier at the Department of Personnel.

For all other examinations, apply to the Department's Application Section, 96 Duane Street, New York 7, N. Y., just across from The LEADER offices.

Examination number and fee are shown for each.

- 7562. STENOGRAPHER (1st filing period) \$2.
- 7563. TYPIST (1st filing period) \$2.
- 7757. CIVIL ENGINEERING DRAFTSMAN (11th filing period) \$4.
- 7758. JUNIOR CIVIL ENGINEER (15th filing period) \$4.
- 7755. JUNIOR ELECTRICAL ENGINEER (11th filing period) \$4.
- 7756. JUNIOR MECHANICAL ENGINEER (7th filing period) \$4.
- 7810. ASSISTANT MECHANICAL ENGINEER (3rd filing period) \$5.
- 7809. ASSISTANT ELECTRICAL ENGINEER (2nd filing period) \$5.

# State Exams for Geologist on November 3

ALBANY, Sept. 17—Know anything about the petrology of igneous or metamorphic rocks and/or metalliferous economic geology? If so, the State Education Department has an opening for you at Albany.

A Civil Service examination for the position, that of senior scientist (geology), will be held November 3. Salary for the post is \$7,122 to \$7,980.

Basic requirements include a bachelor's degree in geology plus three years of experience as a research worker, consultant or teacher, with demonstrated ability shown by publication or acceptance for publication, and either three more years of experience or graduate training or combination of experience or training.

# WANTED! MEN—WOMEN

between 18 and 55 to prepare now for U.S. Civil Service tests in New York, New Jersey and many other states. During the next 12 months there will be many appointments to U.S. Civil Service jobs in many parts of the country.

They are well paid in comparison with the same kind of jobs in private industry. They offer far more security than is usual in private employment. Many of these jobs require little or no experience or specialized education.

BUT, in order to get one of these jobs, you must pass a Civil Service test. In some tests as few as one out of five applicants pass! ... Franklin Institute is a privately-owned firm which help many pass these tests each year. The Institute is the largest and oldest school of this kind, and it is not connected with the Government. To get full information free of charge on these Government jobs fill out coupon, stick to postcard and mail at once—act TODAY. The Institute will also show you how you can qualify yourself to pass these tests. Don't delay—act NOW!

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Rush to me, entirely free of charge (1) a full description of U. S. Civil Service jobs; (2) free copy of illustrated 36-page book with (3) partial list of U. S. Civil Service jobs; (4) tell me how to prepare for one of these tests.

Name ..... Age .....

Street .....

City ..... Zone ..... State .....

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# Civil Service Chapter Downs Steaks, Clams

ALBANY, Sept. 17—State workers from the Department of Civil Service's chapter of the Civil Service Employees Association set aside official duties last week for their 11th annual clam-steam and steak roast.

The chapter, one of the largest and strongest in the CSEA, had an extensive program of swimming, sporting events, dancing, eating, and just plain good fun under the chairmanship of Don Hoyt at Snyder's Lake, just east of Albany.

# MUNICIPAL PERSONNEL PROGRAM

- 8 Evening Courses
- Fee: \$12 per course

- Effective Writing in City Government
- Developing Your Ability to take a Civil Service Examination
- Building Your Vocabulary
- Improving Your Reading Ability
- Municipal Accounting
- Engineering Economics
- Building Construction for Inspectors
- Municipal Purchasing

Registration, in person and by mail will be conducted September 14, through Wednesday, September 26, Division of Training, Department of Personnel, Room 200, 299 Broadway, from 9:00 a.m. - 5:00 p.m.; and on Monday evening, September 17, from 5:00 p.m. through 8:00 p.m.

Joint program of the New York City Department of Personnel and the Evening and Extension Division of The City College. Designed to assist City employees to prepare for increased responsibility in their jobs and for promotion. Certificates awarded, 10 weekly sessions of 1 hour and forty minutes each. Instruction starts week of October 1. The New York City Department of Personnel's Bureau of Examinations will now credit these courses as 2-point college courses. Information and copies of a bulletin describing courses offered under this program may be obtained at the Division of Training of the Department of Personnel, 299 Broadway, Room 200.

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Location of Car \_\_\_\_\_ Occupation \_\_\_\_\_

Yr.	Make	Model (Dis., etc.)	No. Cr.	Body Style	Cost	Purchase Date	<input type="checkbox"/> New	<input type="checkbox"/> Used

1. Additional operators under age 25 in household at present time:

Age	Relation	Marital Status	No. of Children	% of Use

2. (a) Days per week auto driven to work? \_\_\_\_\_ One way distance is \_\_\_\_\_ miles.  
(b) Is car used in any occupation or business? (Including to and from work)  Yes  No

3. Estimated mileage during next year? \_\_\_\_\_ My present insurance expires \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

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# 'Tenure Most Important,' Lawyer Tells Conference

NEWBURGH, Sept. 17—While other benefits, like life and accident sickness insurance provided by The Civil Service Employees Association, and health insurance benefits to be provided jointly by the state are important, they are not as important as job security, Harold L. Herzstein told the Southern Conference of the CSEA. Mr. Herzstein is assistant counsel to the CSEA, assigned to the Metropolitan region.

"The most important thing is tenure," Mr. Herzstein said. "It is tenure that marks the basic difference between public and private employment. That is why it is so important to defend a public employee's rights in disciplinary proceedings, and why the Association has adopted the policy of providing counsel in worthy cases."

**Praises New Policy**  
Mr. Herzstein praised the Association for the adoption of this policy, which he described as a notable forward step.

Mrs. Nellie Davis, chairman of the Conference, presided.

State Senator Ernest I. Hatfield of Poughkeepsie praised the excellence of the services that the Association renders to its members. He is familiar with the Association's work, because some grievances find their way to his

office, and, if the employees are members of the Association, the Association itself undertakes the solution.

"I know full well what good work the Association does for its members who live in my district," the Senator said. "Keep up the good work."

He paid particular tribute to the fine work done by the Association's legal staff. John T. DeGraff is counsel to the Association, and has a group of lawyers as assistant counsel.

### Tapper Speaks

Vernon A. Tapper, a vice president of the Association, and (Francis Casey), field representative, also spoke.

Mr. Tapper urged Association members to return their dues checkoff cards promptly. He explained that the checkoff is of inestimable benefit to Association as a whole, not only on the basis of economy but because it enables the Association to show its strength. The Association's membership almost saturates the state service.

The Association urges members to see that their cards are returned before the end of September.

### EQUIVALENCY DIPLOMA COURSE STARTS SOON

Qualified adults interested in preparing for the high school equivalency tests offered by the State Education Department may again take a free refresher course in general education at Charles Evans Hughes Evening High School, 18th Street near Ninth Avenue, Manhattan. Apply at the school at 7 P. M. any school night except Friday. Classes meet on Mondays and Wednesdays, or Tuesdays and Thursdays, from 7 to 9 P. M.

Two-day, 10-hour tests are given once a month at Theodore Roosevelt, Stuyvesant, Erasmus, Jamaica and Curtis High Schools. Those who pass receive an equivalency diploma accepted for eligibility and promotion in civil service, nursing, business and industry. A number of colleges are honoring the diploma for entrance to courses in advanced instruction.

### STATE HATCHERY EXAM

4145. FISH HATCHERY FOREMAN, \$3,840 to \$4,790. One opening, Randolph, additional openings expected. Fee \$3. Two years' experience in a modern fish hatchery, and one of the following: bachelor's degree with courses in biology, ichthyology and fish culture; high school graduation or equivalency diploma plus two additional years' experience as above, four additional years of such experience, or an equivalent combination. (Friday, October 5.)

# Leader Editor To Speak At Westchester

Paul Kyer, editor of The LEADER, will address the September meeting of the Westchester County Competitive chapter, Civil Service Employees Association on Monday, September 24. The meeting is set for 8:15 P. M. in Room 230, County Office Building, White Plains, N. Y.

Mr. Kyer's topic will be "A Look at Westchester."

Margaret Trout, president, extended a special invitation to all new county employees to attend. Mrs. Trout announced that the new 55-year plan for state employees will also be discussed. A report will be given on plans for Social Security coverage for public employees of New York State.

Mrs. Trout also announced that the recently organized county employees bowling league started play on September 12 at the Westchester Bowling Academy in White Plains. Play will continue each Wednesday at 5:30 P. M. Members of the eight departmental teams are asked to be on hand to start play promptly at that hour. The league is sponsored by the County Employees Civil Service Association.

### NYC Education Eligibles

An eligible list of 40 names of candidates for New York City teaching and administrative jobs was released by the board of examiners, Board of Education:

Health education teacher, junior high schools, Arnold Weinstein; health education teacher, day high schools, Valjeanne H. Taylor; principal, day high schools, Maurice Bliefeld, Isaac Herch, Edward Kolvevson, Edward Kramer, Alexander Taffel, and Jacob Zack; principal, junior high schools, Louis Brass, James Dooley, Ralph Freyer, Milton Henauer, Edwin Katz, Jacob Landers, James Murray, Shirer Van Steenberg, Paul Weinstein, Lorraine Addeiston, Rose Anopol, and Marion Gambella.

Also health education teacher, playgrounds, Oscar Simmons, Thomas Murphy, Sol Israef, and Jerome Katz; swimming teacher, playgrounds, Roy Carlson; assistant administrative director, vocational activities, Benjamin Camus.

Day high schools, chairman of mechanics arts departments, Paul Fromer, Abraham Calmus, Frederick Rathjen, Abraham Finkelstein, Oscar Wright, Sam De-Cesare, Morton Perlman and Benjamin Gold.

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3. Lucas, Michael New York ... 8190	12. Frey, Albert Yonkers ... 7876
4. Gilmartin, Elizabeth New York ... 8140	13. Passariello, Ralph Brooklyn ... 7876
5. Fruhwald, John Brooklyn ... 8050	14. Barkley, Gerald Brooklyn ... 7476
6. Brenner, Abraham Jackson Hat ... 7975	15. Rampulla, Philip Staten Isl ... 7475
7. Pirelli, Stephen Brooklyn ... 7850	16. Pensa, Robert Queens Village ... 7416
8. Malvarosa, Amato El City ... 7850	17. McGovern, Charles Brooklyn ... 7349
9. Devina, Charles Middle Vilge ... 7800	18. Meduckey, Joseph Brooklyn ... 7226

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A High Physical Mark Will Greatly Improve Your Chances of Early Appointment. Start Training Now In Our Especially Equipped Gym. EXPERT INSTRUCTORS — Convenient DAY and EVE CLASSES

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Free Medical Exam — Inquire for Schedule of Doctors' Hours

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## HIGH SCHOOL EQUIVALENCY PREPARATION

Applicants for positions in Civil Service who need an Equivalency Diploma, and other adults who realize the value of a High School diploma may take advantage of this opportunity. Moderate fee may be paid in installments.

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# Needlework Sowing Reaps Prize Harvest

Winner of six prizes at the New York State Fair was Mrs. Emma Adams, records room librarian at Topkins County Memorial Hospital, Ithaca, New York.

Her entries are on exhibit in the Needlecraft and Crafts Department in the Women's Building.

Mrs. Adams won a first prize in applique for her red carnation quilt, and a second in the unspecified class for a blue bow-knot quilt. The red carnation quilt also received the grand prize for the best quilt, and a baby quilt took first in the baby quilt category.

Her carved leather belt took first place in that category and a wallet took a third prize in tool-ed leather.

# CSEA's First Case Heard Under Legal Aid Program

WARWICK, Sept. 17—The first case under the Civil Service Employees Association's new policy to provide to members counsel in some disciplinary cases was heard by Frederick S. Appleton, assistant director, Training School for Boys at Warwick.

Harold L. Herzstein of New York City, assistant counsel to the CSEA assigned to the Metropolitan region, represented the employee.

The charge was refusal to work overtime on a particular weekend, and was not denied. The employee had worked during the previous three week-ends, and felt that it was an imposition to ask him to work week-end after week-end.

A. Albert Cohen, the director of the school, and Mr. Appleton, after weighing all the evi-

dence, agreed that the charge should be upheld, but recommended, because of the extenuating circumstances that no punishment be inflicted.



# Civil Service LEADER

America's Largest Weekly for Public Employees

Member Audit Bureau of Circulations

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TUESDAY, SEPTEMBER 18, 1956

## How Equal Is Equal For State Employees

BY excluding the Division of State Police from his own Executive Order on grievance machinery, Governor Averell Harriman has delivered a strong blow to the prestige of his own handiwork.

The Governor's action is an indulgence in the political philosophy that while all men are created equal, some are less equal than others.

The Civil Service Employees Association has struggled through many Administrations in its attempt to obtain grievance machinery that would serve all state employees effectively.

It accepted the Governor's Executive Order in good faith, believing the Association had obtained just that—a grievance process for ALL employees. There was nothing in the language of the order to make one believe otherwise.

Now Mr. Harriman has left the door open for further deterioration of his order. If State Police can be excluded from the grievance machinery, so can other departments and agencies. Any assurance by the Governor that no other branch would be excluded would only constitute an unwelcome affirmation that the State Police are not only excluded but will stay excluded.

We feel Governor Harriman is not only acting in bad faith; we feel he is discriminating against an employee group that has long been forced to accept minimum standards in everything from the State.

This is not government in action. It is rule by executive whim.

## Call It What You Will But Make It a Real Career

THE New York City government will never hear the end of employee complaints about reduced promotion opportunities under the Career and Salary Plan until a suitable remedy is provided. If there are to be no more mass promotions, at least there must not be substituted a policy of mass non-promotions.

The employees crave not so much supervisory duties, nor even the prestige of higher positions, but higher basic pay. Their living expenses rise with the increased cost of living and greatly added expense of supporting families, particularly with children growing up.

The City cannot persist in limiting rises in basic pay to those resulting from vacancies in higher jobs through death, resignation, transfer or retirement, nor can the policy of not filling vacancies be used as a further limitation. Sure, employees die, but meanwhile survivors must live.

Mass promotions may not reflect scientific personnel administration, but the flaw is only one of terminology. Call it anything you like, but give the employees the opportunity to keep on ascending the pay ladder at a faster rate than the meagre increments permit.

## Optometrists Will Have Training Unit

ALBANY, Sept. 17—The appointment of a committee to advise the Board of Regents and the State Education Department on the development of a program for training optometrists in New York State has been announced by Dr. James E. Allen, Jr., Commissioner of Education.

Committee members are: Dr. Harold Fisher of New York City,

president of the New York State Optometric Association; Dr. William L. Roberts of Binghamton and Daniel Woolf of New York City, vice-presidents of the same association; Dr. Henry E. Quick of Owego, a member of the State Board of Examiners in Optometry; Dr. Ewald B. Nyquist, associate commissioner for professional education.

## LETTERS TO THE EDITOR

### PUBLIC JOBS COMPARED TO THOSE IN INDUSTRY

Editor, The LEADER:

At one time or another most of us have heard the deprecation, "Civil Service? Ugh! You have to lose all ambition to come anywhere near it."

Such supercilious comment is matched by those who rue the day they actually did undertake governmental "bondage." Ignored are the comparable observations of those in private industry who continue in their work despite ulcerating dissatisfactions.

It has been said that once a person enters civil service a softness of character oozes into him. Further, it is urged that this amorphous development forecloses the possibility of his ever breaking away for more significant pursuits, as if the private employee is never subject to stagnation and the public worker is divorced from the satisfactions of activity and advancement.

Underscoring this thinking is the flip assurance that the civil service drone is feeding at the public trough. Such picturesque belittling beclouds the truth that whether we deal with private industry or public business, the employee, ultimately, must earn his keep.

Fledglings in the vocational world are subject to the vagaries of supply and demand in the face of available positions. The most attractive opening may or may not be in private industry. Most job seekers sell their skills to the highest bidder, private or public. When economic stress is insistent, the choice between private or public employment becomes relatively insignificant.

Improvement of the lot of the private worker has long since bypassed the fancied frills allegedly showered upon the public employee. Witness the widespread organizational activity that finds itself

(Continued on Page 7)

## MODERN PUBLIC ADMINISTRATION

ROBERT H. SCHAFFER, Postmaster, New York, N. Y., installed the first ball-point pen for public use, in the lobby of the general post office, and later supplied all other post office stations with such pens for immediate use.

Mr. Schaffer said that the department had conducted experiments with ball-point pens. Savings will be made in custodial labor needed to fill inkwells, replace pen-points, and other work necessary with the old-type pen, he said.

The barrel will be green, but the point will write in black ink. Without refilling, a continuous line nearly a mile and a half long can be written. Each pen will be stamped "Property of U. S. Post Office."

Thus, in one locality, anyway, the old joke loses its pertinency.

The points don't turn scratchy and don't stick in the paper.



POSTMASTER SCHAFFER

### Instruments Decide Heat Leave

The Civil Service Commission of Canada announced that health units have all been equipped with instruments that measure heat and humidity. When the instrument registers in the "uncomfortable" zone, health officers are to notify all administrators of agencies, who will then let the employees off because of the heat.

The Commission intimated that no such order would be made effective before 3 P. M.

### Brooklyn Jail to Be a Model

The new city prison for Brooklyn, N. Y., will have recreation and eating rooms on each prisoner floor, and large, airy cells with pastel-colored walls.

The top floor will have two "penthouse" recreation rooms, separated from the open air wire mesh. That floor also will have medical and dental clinic and a chapel. On the tenth floor are a library, a study, and a gymnasium, as well as regular day rest-rooms.

Adolescents will be kept on separate floors from the adult prisoners, and persons held on misdemeanor charges will be on two floors of their own, the American Municipal Association reports.

The Brooklyn House of Detention for Men—the official name for the new jail—will be able to accommodate 817 awaiting trial or sentence.

A tunnel will link the jail with the central courthouse. The new office is to be ready in a few months.

## QUESTION, PLEASE

IN THE FEDERAL service entrance examination, as I understand it, a college degree is not necessary, but in the state college series it is, for one to get appointed. Is this true? C. K. B.

Yes.

IN THE DISPUTE between employees who want prevailing rates, and those who prefer competitive classification under the Career and Salary Plan, and promotion opportunities, who has the deciding voice? L. C.

The Board of Estimate. You refer to the laborers, who are split on this point, members of the American Federation of State, County and Municipal Employees favoring the Salary Plan method, members of the City Employees Union, Local 237, Teamsters, preferring the prevailing-rate method. There is no opposition to competitive classification. The Teamster group opposes grading under competitive reclassification or otherwise, because once grading is enacted, prevailing rate cases become impossible, under Court of Appeals decisions. The other group points out that the rates under the plan, in the current budget, equal the prevailing rates.

### SOCIAL SECURITY

WHY MUST a wife or widow have been living with her husband

to receive Social Security benefits on his account? C. E. L.

Payments to wives and widows under the Old-Age and Survivors Insurance Program are intended as partial replacement for loss of income due to unemployment or death of the husband. These payments are made to a wife or widow only where she has suffered a loss of income, actual or potential. Where she and the wage earner have either been living in the same household, or, if apart, if the wage earner had been supporting her or was under a court order to do so, the support requirement is satisfied.

I UNDERSTAND the new disability payments beginning next July are for disabled persons between the ages of 50 and 65. Is there any provision for a disabled person under 50? C. J. P.

The disability insurance benefit cannot begin before age 50. If you are under 50 and disabled, you may be eligible to have your Social Security earnings record "frozen" to protect your own and your family's rights to future benefit payments. This "disability freeze" provision has been a part of the law since 1954.

IS THERE any payment at the death of an insured person other

## Whew!

LOUISVILLE KY., Sept. 17—Federal employee suggestions and superior accomplishments under the Government Employees' Incentive Awards program established in 1954 have saved the American taxpayer more than \$102,000,000 during the 12-month period ended June 30, 1956 at a cost of less than \$6,000,000, U. S. Civil Service Commissioner George M. Moore estimated.

Mr. Moore said that Federal employees submitted 294,638 suggestions of which 79,295 were adopted, a rate equal to that of private firms. He noted a 64 percent rise in the Federal adoption rate.

than monthly benefits to certain survivors? J. J. O'B.

Yes. A lump-sum payment ranging from \$90 to \$255, depending on the deceased's earnings, is paid at the time of death. It is payable to the widow or widower, or, if there is no eligible widow or widower, to the person who paid the burial expenses. Application must be filed within two years from the date of death.

### EVEN STEVEN ALL AROUND

In the New York City promotion test for senior purchase inspector, seven failed and seven passed. Four passed and four failed the senior process server exam; one candidate withdrew.

**LETTERS TO THE EDITOR**

(Continued from Page 6)  
 uninhibited by the legislated restrictions aimed at the employees of government.

As such, civil service security lies more in the mouthing than in the fulfillment. Reductions in force are no exclusive bugbear of the privately employed. On the other hand, personnel turnover is stepped up in any area where talents are neither absorbed nor decently compensated.

The very concept of civil service presupposes a competitive discipline which chains to harsh reality the dreamy desires for appointment and advancement. For every appointee, untold numbers of candidates have fallen by the wayside.

Placement in private industry merits no reverberating hosannas. Nor does governmental service warrant snide averments of insignificance. A man is a man for all that. He undertakes whatever he can, wherever he may, to provide his sustenance.

A hitherto neglected public relations area is the promotion of ordinary respect for the public employee which is vouchsafed the boiler in private industry. Our public service requires capable individuals equipped to afford the community a bit more than a commercial quid pro quo. Untiring stressing of the integrity of civil service would do much toward recruiting worthy initiates.

JULIUS CHAIET

**PROMOTION BOTTLENECK DEPLORED BY NYC EMPLOYEE**

The opinion expressed by H. J. Bernard in his column, Looking Inside, issue of September 11, that New York City has a long way to go to provide adequate promotion opportunities, is solidly supported by the facts.

Take my own case, for example. I am a senior clerk. I feel I'll be a senior clerk till the day I retire. I know that nothing I can ever do, no proof of advanced skill or ability I can offer, or any training I take will ever earn an extra penny for me in City service. I know that my three college de-

**Employees Reminded Of Limitations On Political Activities**

The Civil Service Reform Association issued a warning to public employees on the legal limitations on their political activities. The association mailed posters to city, county and state government departments.

"City employees may neither contribute to nor solicit campaign funds," the association summarized. "County and state workers may not solicit campaign funds or be solicited for them, but may make voluntary contributions."

"The Federal Hatch Act prohibits government employees from taking an active part in political campaigns," said James R. Watson, executive director. "The Hatch Act goes further than either state law or the City charter, since it forbids any campaign activity by persons paid in part or in full out of Federal funds. Workers in several state agencies, including divisions in the State Labor and Social Welfare Departments, local welfare and health departments carrying out Federal welfare programs or health programs, and state and county highway departments, are all subject to Hatch Act limitations."

grees and my intelligence quotient of 150 will not influence my employer, because that employer has said that as a senior clerk my duties and responsibilities are forever to be limited. At the same time, I know that the work I'll be doing for the next 16 years will be very similar to that being done by the person at the next desk to mine who earns over a thousand dollars a year more.

**Struggle Must Go On**

I know that my wife will have to keep her job, and that I shall have to go on working at night if we are to continue to pay the mortgage and buy the necessities of life. I know that this is so because the Career and Salary Plan has denied me both a fair rate of pay and also the opportunity to try for promotion, by eliminating mass promotion exams and mass promotions.

Thousands of senior clerks know that this is what it means to work for the City. Can there be any wonder that these senior clerks face the future without hope?

The Board of Estimate can correct the situation. Through prompt action in reslotting senior clerks into salary scale 9, it can perform an act of justice for these employees who have waited so long, who have served so faithfully, and without whom the City's business would cease.

Personnel Director Joseph Schechter has hailed the Career and Salary Plan as the outstanding achievement of his administration. The City's senior clerks have attacked it as a blot upon the labor-management record of our City. Favored, highly-paid employees got pay increases of up to \$2,500, in contrast to the reluctance to pay the senior clerks adequately.

BART LANIER STAFFORD III

**Jobs in Japan For Clerk-Stenos**

The U. S. seeks clerk-stenographers, at \$3,175 and \$3,415 a year, for duty in Japan.

Single male or female applicants, 21 to 45, are acceptable. The duty tour is 24 months.

One year's general office clerical experience is required for \$3,175, two years' experience, at least six months of which must be in taking and transcribing dictation, for \$3,415. A written test will be held.

Apply at the Brooklyn Army Terminal, Civilian Personnel Division, First Avenue and 58th Street, New York, or telephone GEDney 9-5400, extension 2143, between 8:30 A. M. and 3 P. M.

**22 PASS ENGINEER TEST**

The New York City Personnel Department announced results of the civil engineer (building construction) exam: 16 failures in the written test, 22 passed. Medicals will be held September 22 for the successful candidates.

**Requirements For 19 Tests Voted by NYC**

The New York City Personnel Department has approved requirements for 19 new examinations. Two are labor class tests, 14 open-competitive, and three promotion.

Watch The LEADER for application dates, which will be published as soon as they are released.

**LABOR CLASS**

Cleaner (men)  
 Cleaner (women)  
**OPEN-COMPETITIVE**  
 Account clerk  
 Assistant landscape architect  
 Assistant superintendent of children's institutions.

Department library aide  
 Borough works inspector  
 Junior electrical engineer  
 Junior mechanical engineer  
 Lineman's helper  
 Office appliance operator  
 Recreation leader  
 Senior title examiner  
 Supervising children's counselor  
 Supervisor of motor transport  
 Title examiner

**PROMOTION**

Assistant architect, all departments  
 Assistant landscape architect, Housing Authority, Department of Parks  
 Resident buildings superintendent, Housing Authority



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 Enroll first class or write  
**WALTER A. CADDELL, 60 East 42nd St.**  
 NYC Room 411 — FEE: for lectures \$25

**NEXT PUBLIC HEARINGS ON PAY APPEALS SET FOR OCT. 4 AND 18**

The Career and Salary Appeals Board is expected to hear pay appeals of eight occupational groups at an executive session set for Thursday, September 20 at 93 Worth Street, New York City. Public hearings are scheduled for October 4 and 18 in the Board of Estimate Chambers, City Hall.

The September 20 meeting would cover these groups: public health safety inspection, business inspection, project supervisory inspection, purchase inspection, housing management, the Court service, housing maintenance and custodial, and housing property protection and security.

The calendar for the October 18 hearing has not yet been arranged.

The October 4 hearing is expected to cover the bridge operational occupational group, the stores service, the fire alarm dispatchers, the radio and TV group, laboratory helpers, illustrators, and the special crafts and operational group.

**Hajek Elected Head Of Housing Eligibles**

Frank Hajek succeeded Anthony Buccieri as chairman of the Housing Officer Eligible Association. Mr. Buccieri resigned because of other commitments. Joseph Martinez was chosen to replace Mr. Hajek as vice chairman. The group's next meeting is scheduled for Monday, October 1, at 8 P. M. at Werdermann's Hall, 18th Street and Third Avenue, New York City.

The new chairman announced that the Association will continue its campaign for expansion of the HO force, now numbering about 202. Eight appointments and the replacement of about 20 provisionals are expected shortly. The last eligible appointed was No. 614.

**11 Win IRS Awards**

Incentive awards totalling \$1,150 were made for special services, superior performance and suggestions to 11 employees of the Internal Revenue Service's New York Region.

The winners are Benjamin Sobel, John Stebbins, Edward A. Taylor, Abraham Kaplan, George W. Rutledge, Paul G. Mahon, Yetta G. Elden, Walter Perlestein, Fred Dubitsky, Nathan Shiffman, and Theresa H. Butler.

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# State Jobs

The State is now accepting applications for the following jobs. The examinations are scheduled for Saturday, November 3. Unless otherwise indicated, candidates must be U. S. citizens and residents of New York State for one year immediately preceding the examination date.

Apply at one of the following: Examinations Division, 39 Columbia Street, or lobby of State Office Building, Albany; State Department of Civil Service, Room 2301, 270 Broadway, New York City, corner of Chambers Street; State Department of Civil Service, Room 212, State Office Building, Buffalo or at local offices of the New York State Employment Service. The closing date appears at the end of each notice.

**OPEN-COMPETITIVE**

**4146. SENIOR SCIENTIST (GEOLOGY)**, \$7,122 to \$7,980. One opening, Albany. Fee \$5. Bachelor's degree in geology and three years' experience as research worker or consultant in igneous or metamorphic-rock petrology and/or metalliferous economic geology, or as a teacher, plus publication of a major work or three articles in this field. In addition, candidates need one of the following: three additional years'

experience as above, three years' related graduate work, or an equivalent combination. Open to any qualified U. S. citizen. (Friday, October 5).

**4133. FOOD CHEMIST**, \$4,644 to \$5,500. Two openings, Albany. Fee \$4. Bachelor's degree in chemistry and one of the following: two years' chemical food analysis including dairy products, one year of dairy chemistry plus one year's experience as above, master's degree in chemistry plus one year of such experience, master's degree in dairy chemistry, or an equivalent combination. Open to any qualified U. S. citizen. (Friday, October 5).

**4138. RESEARCH ASSISTANT (BANKING)**, \$4,430 to \$5,500. One opening, New York City. Fee \$4. Bachelor's degree and one course in each of the following: money and banking, statistics, and either corporation finance or accounting; plus either one year's financial or business research, 30 graduate semester hours in business administration or economics, or an equivalent combination. (Friday, October 5).

**4137. RESEARCH ANALYST**

(RENT), \$5,390 to \$6,620. One opening, New York City. Fee \$5. Bachelor's degree and four years' economic research experience in statistical analysis, including one year's conduct of research studies in housing or related fields. (Friday, October 5).

**4136. SENIOR REAL ESTATE APPRAISER**, \$6,890 to \$8,370. One opening, New York City. Fee \$5. Four years' real estate or business experience, including three years of field inspection and appraisal in the real estate department of a bank, trust company, insurance company, real estate organization or government agency, plus one of the following: four additional years' experience in real estate or business, with one year's specialized experience as above, a bachelor's degree, or an equivalent combination. (Friday, October 5).

**4135. TAX COLLECTOR**, \$3,660 to \$4,580. Twenty-seven openings throughout the state. Fee \$3. Either a bachelor's degree in accounting, law, or business administration; a bachelor's degree plus one year's experience in investigation or collection, high school graduation and two years' experience in

investigation, collection, book-keeping or legal-clerical work; four years' such experience, or an equivalent combination. (Friday, October 5).

**4139. ASSISTANT ARCHITECTURAL SPECIFICATIONS WRITER**, \$5,660 to \$6,940. Two openings, Albany. Fee \$5. High school graduation or equivalency diploma and one year's experience preparing architectural specifications for buildings, plus one of the following: associate degree in construction, highway technology or pre-engineering plus three years' experience assisting in architectural or engineering work, two years towards a bachelor's degree in engineering or architecture plus three years' experience as above, five years' such experience, or an equivalent combination. (Friday, October 5).

**4143. SENIOR ELECTRICAL DRAFTSMAN**, \$3,840 to \$4,790.

Several openings expected in Albany. Fee \$3. High school or equivalency diploma, and one year's electrical engineering drafting experience, plus one of the following: associate degree in engineering technology, two years toward a bachelor's degree in engineering or architecture, two years' drafting experience, or an equivalent combination. (Friday, October 5)

**4144. SENIOR MECHANICAL DRAFTSMAN**, \$3,840 to \$4,790. (Continued on Page 12)

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## Where to Apply for Public Jobs

**U. S.—Second Regional Office, U. S. Civil Service Commission**, 641 Washington Street, New York 14, N. Y. (Manhattan). Hours 8:30 to 5, Monday through Friday; closed Saturday. Tel. Watkins 4-1000. Applications also obtainable at post offices except the New York, N. Y. post office.

**STATE**—Room 2301 at 270 Broadway, New York 7, N. Y., Tel. Barclay 7-1616; lobby of State Office Building, hours 8:45 to 5:15; and 39 Columbia Street, Albany, N. Y., Room 212, State Office Building, Buffalo 2, N. Y., hours 8:30 to 5. Both offices closed on Saturdays. Also, Room 400 at 155 West Main Street, Rochester, N. Y., Tuesdays, 9 to 5. All of foregoing applies also to exams for county jobs.

**NYC**—NYC Department of Personnel, 96 Duane Street, New York 7, N. Y. (Manhattan) two blocks north of City Hall, just west of Broadway, opposite the LEADER office. Hours 9 to 4, excepting Saturday, 9 to 12. Tel. CORTlandt 7-8880. Any mail intended for the NYC Department of Personnel, should be addressed to 299 Broadway, New York 7, N. Y.

**NYC Travel Directions**

Rapid transit lines for reaching Civil Service Commission offices in NYC follow:

State Civil Service Commission, NYC Civil Service Commission—IND trains A, C, D, AA or CC to Chambers Street; IRT Lexington Avenue line to Brooklyn Bridge; BMT Fourth Avenue local or Brighton local to City Hall.

U. S. Civil Service Commission—IRT Seventh Avenue local to Christopher Street station.

**Data on Applications by Mail**

Both the U. S. and the State issue application blanks and receive filled-out forms by mail. In applying by mail for U. S. jobs do not enclose return postage. Both the U. S. and the State accept applications if postmarked not later than the closing date. Because of curtailed collections, NYC residents should actually do their mailing no later than 8:30 P.M. to obtain a postmark of that date.

NYC does not issue blanks by mail or receive them by mail except for nationwide tests and for professional, scientific and administrative jobs, and then only when the exam notice so states.

The U. S. charges no application fees. The State and the local Civil Service Commissions charge fees at rates fixed by law.

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Boat ride around Manhattan. See world's greatest sky line. Dinner at Sweet's Restaurant (Fulton St. Fish Market). Two days of the town that outgrew them all. Lv. Troy 7 A.M. (Congress & 3rd), Albany (Plan) 7:30, Saturday Sept. 22. Return Sunday Sept. 23. Reserve seats early.  
**YANKEE TRAVELER TRAVEL CLUB**, R.D. 1, Rensselaer, N. Y. Phones: Albany 62-3851, 4-5798, 4-8727; Troy Enterprise 9813.

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### Oct. 5 Last Day To Apply for Jobs As Tax Collector

The last day to apply for state tax collector jobs at \$70 a week is Friday, October 5.

Twenty-seven tax collector jobs will be filled through a November 2 examination.

There are 19 vacancies in New York City, three each in Buffalo and Rochester, and single vacancies in Syracuse and Utica.

A bachelor's degree in accounting, law or business administration may qualify candidates for the examination. College graduates with other fields of specialization should have one year of experience in the collection of accounts or in investigation work. Other candidates need additional experience.

In New York City, apply to the State Civil Service Department, 270 Broadway, New York 7, N. Y., in person, by representative, or by mail.

### New Rochelle Needs Asst. City Engineer

The New Rochelle Civil Service Commission will accept applications through October 5 for an examination for assistant city engineer. There is one vacancy. The salary range is \$6,130 to \$7,870. The examination is open to residents of New York State. The written test will be held October 20.

Candidates must have a license to practice professional engineering in the State of New York on or before October 20 and must have two years of civil engineering experience which must have involved supervision of the design or construction of municipal engineering projects.

Apply to the New Rochelle Civil Service Commission, 52 Wildcliff Road, New Rochelle. Telephone, NE 2-2021.

### Accounting Clerk Jobs Offered by U. S.

The U. S. Civil Service Commission announced an examination for accounting clerk, grade GS-4, at \$3,415 a year. The jobs are in various Federal agencies in Washington, D. C.; Alexandria, Va.; Arlington and Fairfax Counties, Va.; and Prince Georges and Montgomery Counties, Md.

Candidates need one year's general experience in technical clerical duties at the GS-4 level, and one year's specialized experience related to the type of clerical job sought. The announcement is No. T2 (9/4/56). Apply for Form 5000-AB at any post office or at the Commission's Second Region Office, 541 Washington Street, New York 14, N. Y. There is no closing date.

### De Luca, Parisi Win Vespucci Awards

ALBANY, Sept. 17—Lt. Governor George B. DeLuca and Angela Parisi, chairman of the State Workmen's Compensation Board, have been voted winners of the 1956 "Amerigo Vespucci Awards" of the Federation of the Italian American Democratic Organizations.

Both officials will accept the awards at a testimonial dinner and reception in their honor in New York City Sept. 25.

The organization's award committee cited Lt.-Gov. DeLuca for his strenuous exertions to liberalize our immigration laws and Miss Parisi for her work in education, political science and government.

### U. S., State And NYC Seek Stenos, Typists

The demand by Federal, State and New York City for stenographers and typists continues.

No experience is required.

STENOGRAPHER			
	Start	Maximum	
	Annual	Week	Annual
U.S.	\$2,960	\$56.90	\$3,685 \$70.90
State	2,898	55.50	3,490 67.00
NYC	2,750	52.90	3,650 70.00

TYPIST			
	Start	Maximum	
	Annual	Week	Annual
U.S.	\$2,690	\$51.70	\$3,200 \$61.50
State	2,620	50.00	3,340 64.20
NYC	2,750	\$2.90	3,650 70.00

Where to Apply  
Apply until further notice.

For Federal jobs, apply in person, by representative, or by mail to U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. If applying by mail, do not enclose return postage.

For State jobs, apply in person to the New York State Employment Service, 1 East 19th Street, New York City.

For New York City jobs also apply in person to the NYSES at the 19th Street address.

The NYSES screens candidates. Those found suitable are sent to the New York City Personnel Department, 98 Duane Street, or the State Civil Service Department, 270 Broadway, depending on the branch of government in which the applicant seeks a job.

### LEGION POST TO HONOR CAVANAGH AT DINNER

Colonel Francis Vigo Post 1093, American Legion, will present its annual award for outstanding Americanism to Edward F. Cavanagh, Jr., New York City Fire Commissioner, at a dinner on Saturday, October 6 at the Waldorf-Astoria.

Mayor Robert F. Wagner is honorary chairman; Kenneth P. Steinrich, executive vice president and director of Jacob Ruppert Brewery, honorary co-chairman. Reservations may be obtained from Jerry Russo, treasurer, 2 Lafayette Street, New York City. Telephone WOrth 3-4127. Subscriptions are \$25 each.

### WANT TO RELAX?

Tired? Tense? The easiest way to unwind after a day at a desk is to exercise those tired muscles in a ballet or modern dance class. Enjoy yourself (and relax too) in our adult evening classes.

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1/4 mi. beyond Rav. spotlight on St. highway  
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meet me at

**Pat Lynn**  
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tomorrow...

Then we'll go to O'Connor's for lunch.  
(62 Fall dresses just unpacked.)

106 State St., Above Pearl, Albany

# NYC Tests Now Open

The following New York City examinations are now open for receipt of applications, except laundry workers, open October 1, 2 and 3, inclusive. The last day to apply appears at the end of each notice.

Applications are obtainable by mail, except for surface line operator and laundry worker. Filled-in blanks for surface line operator may be mailed in. No mail privileges attach to the laundry worker test.

#### OPEN-COMPETITIVE

**7747. PROGRAM REVIEW ASSISTANT**, grade 15, \$6,050 to \$7,490, annual and longevity increments of \$240 each. Four openings, New York City Youth Board. Fee \$5. Baccalaureate degree from a school registered by the New York State University, certificate or master's degree from an approved school of social work, and five years' group work experience in an acceptable agency, three years of which must have been in a supervisory, administrative or consultative capacity. (Wednesday, September 26).

**6992. SENIOR STREET CLUB WORKER**, grade 9, \$4,250 to \$5,330. Eighteen openings, New York City Youth Board. Fee \$4. Baccalaureate degree from a school registered with the University of the State of New York. Same educational requirements as for program review assistant, except that a master's degree in psychology, sociology or education is also acceptable. Also one year's experience in group or case work, or training in an acceptable school or such experience plus one year's social work. (Wednesday, September 26).

**7723. MATERIALS EXPEDITER**, grade 13, \$5,450 to \$6,890, annual and longevity increments of \$240 each. One opening, New York City Housing Authority. Fee \$5. Seven years' recent experience assisting New York City department contractors secure materials for construction work, and related experience, or satisfactory equivalent. (Wednesday, September 26).

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lent. (Wednesday, September 26).

**7721. AIR POLLUTION INSPECTOR**, grade 9, \$4,250 to \$5,330, annual and longevity increments of \$180 each. Thirteen openings, Department of Air Pollution Control. Fee \$4. High school graduation or equivalency diploma, plus five years' experience in handling, operating, testing, designing or maintaining air cleaning or fuel burning equipment; or high school graduation plus four years' experience in conducting inspections of pollution sources or related work, or an equivalent combination of training and experience. (Wednesday, September 26).

**7775. ASSISTANT SIGNAL CIRCUIT ENGINEER**, grade 14, \$5,750 to \$7,190, longevity and annual increments of \$240 each. Twenty-nine vacancies, New York City Transit Authority. Fee \$5. Baccalaureate degree in engineering and three years' railway signal engineering experience, or high school graduation and seven years' experience engineering, maintaining and/or operating a railroad signal system for a rapid transit, interstate railroad, signal manufacturing or signal engineering company. (Wednesday, September 26).

**7739. PLANNER**, grade 18, \$7,100 to \$8,900, annual and longevity increments of \$300 each. Two openings, Department of City Planning. Fee \$5. Baccalaureate degree in city planning, engineering, architecture, landscape architecture, public administration, economics, sociology, statistics, geography, law or satisfactory equivalent, plus six years' experience organizing and performing research analysis and planning activities for comprehensive city

planning, or an equivalent combination. (Wednesday, September 26).

**753. ASSISTANT PLANNER**, grade 13, \$5,450 to \$6,890, longevity and annual increments of \$240 each. One opening, Department of City Planning. Fee \$5. Same educational requirements as for planner, and three years of the same experience, or an equivalent combination. (Wednesday, September 26).

**7888. ASSISTANT SUPERINTENDENT**, children's institutions, grade 18, \$7,100 to \$8,900, annual and longevity increments of \$300 each. One opening, Department of Welfare. Fee \$5. Baccalaureate degree, master's degree or certificate representing two years' study with a school of social work, plus six years' experience in a child-care institution or in children's group work with an agency, four years of which must have been supervisory or administrative, or a master's degree in early childhood education, education, guidance or psychology plus seven years' experience as above. (Wednesday, September 26).

**7349. LETTERER**, \$21.91 a day. Seven openings in four New York City departments. Fee \$50. Five years' recent experience as letterer or a combination of two and a half years' such experience plus enough experience as a helper, or related educational training, to equal five years. Military experience and veterans' training will be recognized. (Wednesday, September 26).

**7503. ELEVATOR OPERATOR**, grade 3, \$2,750 to \$3,650, annual and longevity increments of \$150 each. About 150 openings in various city departments. (Continued on Page 12)

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# State Starts Drive To Get Collegians For Hundreds of Jobs

ALBANY, Sept. 17—The deadline for the next professional entrance test for college graduates desiring to enter state service via the State Civil Service Department's college series is growing nearer.

In this series, a college degree is a requirement for appointment, and experience can not be substituted.

Applications are available for all college graduates or seniors graduating this coming year from college placement offices or the New York State Department of Civil Service at Albany.

#### Recruitment of Plan Vitalized

By the time college students get their trunks unpacked this fall, New York State will have representatives on the campus ready to discuss hundreds of job opportunities.

Today's college men and women command the best jobs at the highest pay ever offered to beginners, and the state has plenty of opportunities for those who can meet the challenge of its professional entrance tests, says the Civil Service Department.

Scarcity of young talent that has been giving ulcers to business and government executives for many months has led the department to remodel completely its college recruitment program.

#### Seven Attractions Listed

Now it is ready to go, and these are its principal features:

1. Salaries start at over \$4,000; some start at \$4,650. There is a yearly raise and a good chance of promotion to higher jobs.

2. Liberal Arts students have come into their own. No longer does the major in philosophy or English Lit. have to sit in the back row. Whatever his field of study—and this applies to the girls, too—he can have a try at tests for administrative work, which nowadays is one of the best paths to a top job.

3. Juniors as well as seniors are sought. Juniors can now sew

up a job for '58 after graduation.

4. Engineers will be tested on campus, when travelling examiners and students can get together.

5. Residence requirements have been eliminated. Any qualified citizen of the United States may compete.

6. Tests will be given at least three times during the coming school year—November, February and May. Lists are "open," and names are added as candidates qualify.

7. Filling out a simple application. (Continued on Page 18)

### HERE IS A LISTING OF ARCO COURSES FOR PENDING EXAMINATIONS INQUIRE ABOUT OTHER STUDY BOOKS

- Administrative Ass't. \$3.00
- Accountant \$3.00
- Apprentice \$2.50
- Auto Engineman \$2.50
- Auto Mechanic \$2.50
- Ass't Foreman (Sanitation) \$3.00
- Ass't Train Dispatcher \$3.00
- Attendant \$2.50
- Bookkeeper \$3.00
- Bridge & Tunnel Officer \$2.50
- Captain (P.D.) \$3.00
- Car Maintainer \$2.50
- Chemist \$2.50
- Civil Engineer \$3.00
- Civil Service Handbook \$1.00
- Claims Examiner (Unemployment Insurance) \$4.00
- Clerk, GS 1-4 \$2.50
- Clerk 3-4 \$3.00
- Clerk, Gr. 2 \$2.50
- Clerk, Grade 5 \$3.00
- Conductor \$2.50
- Correction Officer \$2.50
- Dietitian \$3.00
- Electrical Engineer \$3.00
- Electrician \$3.00
- Elevator Operator \$2.50
- Employment Interviewer \$3.00
- Federal Service Entrance Exams \$3.00
- Fireman (F.D.) \$2.50
- Fire Capt. \$3.00
- Fire Lieutenant \$3.50
- Fireman Tests in all States \$4.00
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- Gardener Assistant \$2.50
- H. S. Diploma Tests \$4.00
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- Housing Ass't. \$2.50
- Housing Caretaker \$2.50
- Housing Officer \$2.50
- How to Pass College Entrance Tests \$3.50
- How to Study Post Office Schemes \$1.00
- Home Study Course for Civil Service Jobs \$4.95
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- Insurance Agent \$3.00
- Insurance Agent & Broker \$3.50
- Investigator (Loyalty Review) \$2.50
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- Investigator's Handbook \$3.00
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- Jr. Attorney \$3.00
- Jr. Government Ass't. \$2.50
- Jr. Professional Ass't. \$2.50
- Janitor Custodian \$2.50
- Law Enforcement Post-Hons \$3.00
- Law & Court Stone \$3.00
- Lieutenant (P.D.) \$3.50
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- Maintainer's Helper (D) \$2.50
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- Senior Clerk \$3.00
- Social Worker \$3.00
- Sr. File Clerk \$2.50
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- State Trooper \$3.00
- Stationary Engineer & Fireman \$3.00
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- Tax Collector \$3.00
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- Telephone Operator \$2.50
- Thruway Toll Collector \$2.50
- Towerman \$2.50
- Trackman \$2.50
- Train Dispatcher \$3.00
- Transit Patrolman \$2.50
- Treasury Enforcement Agent \$3.50
- War Service Scholarships \$3.00

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**DO YOU NEED MONEY?** You can add \$35-\$50 a week to your income by devoting 15 hours or more a week supplying consumers with **Rawleigh Products**. Write Rawleigh's, Box 1349 Albany, N. Y.

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#### BOOKS

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# 4 More Lists Are Ready

New York City will issue four eligible lists on Wednesday, September 19. The official lists may be inspected from then until and including Wednesday, September 25, at The LEADER office, 97 Duane Street, two blocks north of City Hall, just west of Broadway.

The lists and the number of eligibles:

**OPEN-COMPETITIVE**  
Mason's helper, 100.  
Chemist, 27.

**PROMOTION**  
Assistant supervisor (mechanical power), Transit Authority, 10.  
Senior manager/keeper, Parks Department, 4.

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English Tudor Brick, 3 master bedrooms, 1 1/2 baths, 2 natural fireplaces, near transportation.  
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Asking \$12,900  
2 family, 6 down—5 up; 2-car garage; oil heat; 80x100.  
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Asking \$14,900  
**ST. ALBANS**  
Legal 2 family, 5 down, 3 up detached, 2 car garage. Extras include furniture, oil heat.  
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Asking \$12,900  
**HOLLIS**  
10 rooms; 6 large, light bedrooms; full basement; brand new heating unit; landscaped plot 80x100; newly renovated; vacant; garage; washing machine, and many extras.  
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Bedford Ave. (Nostrand) 2 family, Brownstone, 12 rooms, Oil, Parquet, Brass plumbing. Down payment, \$2,500.  
St. Marks Ave. 2 family, Modern, Good Income, Vacant. Price \$19,500. Cash \$5,800.

HALSEY ST. (Bushwick) 2 family, 2 car garage, All vacant. Price \$11,000.

Flushing, L. I. (Special at 75th Rd.) 7 room modern, Brick, Semi-Detached, Garage. Price \$18,000. Atlantic Ave. (Nostrand) 2 story, Store, Oil. Price \$9,800. Cash \$1,800.

Dean St. (At N. Y. Ave.) 2 story brick, 2 car garage. Price \$7,000. Cash \$600.

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**CORONA:** 4 family solid brick; two 3-room apts.; one 1 1/2 room apt.; one 2 1/2 room; storm windows; gas heat. Priced \$15,500

**ST. ALBANS:** 2 family solid brick; two 5-room apts.; garage; oil steam heat; slate roof. Priced \$15,000

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**ST. ALBANS — 1 fam. home. Asking \$11,500,** 6 large rooms, modern tile bath and kitchen, oak floors, screen-storm windows, oil heat, garage. G.I. \$1,400.

**HOLLIS — 2 fam. as. shingle. Asking \$16,350,** 5 & 3 room Apts., finished basement; 3 modern baths, shower; 2 modern kitchens; patio; oak floors; 2 refrigerators; fireplace; 2 car garage; steam-oil; near everything.

**ST. ALBANS — Brick bungalow. Asking \$13,500.** 6 rooms; hardwood floors; colored tile bath, shower; modern kitchen; steam oil; storms & screens; garage; near bus.

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2 family, brownstone, 11 rooms, 2 baths, 2 kitchens, excellent condition—can be used as legal rooming house—1 apt. vacant, immed. occupancy—oil burner. Attractive terms, \$2,500 down payment.  
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2 family, 11 rooms—parquet floors throughout, 2 baths, oil burner, extra large rooms, nr schools and transportation. Attractive terms with down payment of only \$2,500.  
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**G.I.'s SMALL CASH G. I. \$250 DOWN**

**ST. ALBANS \$12,800**  
This gorgeous detached 8 rooms and sun porch home featuring 2 large bedrooms, 1 1/2 modern colored tile baths, modern kitchen, finished basement, gas heat; newly decorated. Garage and loads of extras.

**ST. ALBANS \$16,750**  
Don't miss this one. See this beautiful 3 family home, featuring one 4 1/2 room apartment and one 2 room, plus large semi-finished attic and basement, oil heat, 2-car garage. This is in A-1 condition. Priced to sell quickly. Small cash.

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2 story and basement, 11 rooms, all vacant.  
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2 story and basement, brick, 2 family, 10 rooms, parquet floors.  
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1 family frame & clapboard, 6 rooms and enclosed porch in very good condition, detached, v/blinds, st/windows & screens; modern kitchen and bath.

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Solid brick bungalow, 8 rooms and finished basement with many extra, v/blinds, st/windows, screens, refrigerator, built in garage and heated by oil steam.

**Flushing \$16,490**  
1-family brick & shingle, 2 years old, 6 lovely rooms in a nice residential section convenient to all facilities, v/b, st/windows, screens, nice landscaped yard, carpeting on entire 1st floor and heated by oil.

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**The Goodwill Realty Co.**  
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**ST. ALBANS**  
1 family, detached, immaculate condition, 7 1/2 rooms, enclosed porch, 1 1/2 baths, 1 car garage, full basement and finished attic, oil steam, plenty of closet space, 4 bedrooms, refrigerator, washing machine—other extras.  
\$14,700

**ST. ALBANS**  
Brick 2 family, semi-detached, 2 apts, 2 baths, finished basement, garage, oil steam, 80x100 plot.  
\$15,750

**HOLLIS**  
1 family, detached, 7 rooms, 2 porches, 1 1/2 baths, 1 car garage. Full basement, copper plumbing, oil, steam, 80x100 plot.  
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**SO. OZONE PARK**  
1 family, detached brick and steel brick—10 1/2 rooms, 2 porches, finished basement and attic, oil steam, 2 car garage, 80x100 plot. Extras.  
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Questions answered on civil service. Address Editor, The LEADER, 97 Duane Street, New York 7, N.Y.

Readers have their say in The LEADER's Comment column. Send letters to Editor, The LEADER, 97 Duane Street, New York 7, N.Y.

# NYC Exams Now Open

(Continued from Page 9)  
 7767. **ALPHABETIC KEY PUNCH OPERATOR** (Remington Rand), first filing period, \$2,750 to \$3,650, annual and longevity increments of \$150 each. Openings from time to time in various City departments. Fee \$2. Efficient operation of the Remington Rand Alphabetic key punch machine. (Wednesday, September 26).

7768. **TABULATOR OPERATOR** (Remington Rand), first filing period, \$2,750 to \$3,650, increments of \$150 each. Openings from time to time in various City departments. Fee \$2. Efficient operation of a Remington Rand model 8 alphabetic tabulator and associated equipment, such as automatic carriage, sorter and reproducing

punch. (Wednesday, September 26).

7769. **REMINGTON BOOK-KEEPING MACHINE OPERATOR**, first filing period, \$2,750 to \$3,650, increments of \$150 each. Twelve openings, various City departments. Fee \$2. Efficient operation of a Remington Rand class 83 bookkeeping machine. (Wednesday, September 26).

7604. **SURFACE LINE OPERATOR**, New York City Transit Authority, \$1.86 to \$2.10 an hour, rising to \$1.89 to \$2.13 July 1, 1957. About 250 openings for operator, 200 for conductor. Fee \$3. Men only, minimum height 5 feet 4 inches. Candidates for operator need a motor vehicle operator's license without serious violations for four years preceding September 27, and for appointment, a New York State chauffeur's license. No applications issued by mail, in this test but filled-out

blanks may be mailed in. (Wednesday, September 26).

7510. **ELEVATOR INSPECTOR**, grade 9, \$4,250 to \$5,330, increments of \$180 each. Seven openings, various City departments. Fee \$4. Five years' experience in the last 15 in assembling, installing, repairing or designing elevators; as an elevator machinist for an elevator manufacturer, or maintenance elevator mechanic on various standard makes. Education may be substituted for experience up to a maximum of two years. (Wednesday, September 26).

7575. **LAUNDRY WORKER, LABOR CLASS**, grade 2, \$2,500 to \$3,400, increments of \$150 each. Fifty-eight openings, Department of Hospitals. Fee \$2. Women only, maximum age 55, good physical condition. Opening for application Monday, October 1. (The closing date is Wednesday, October 3.)

**PROMOTION**  
 The New York City Personnel

Department is accepting applications for the following promotion examinations. The closing date appears at the end of each notice.

Qualified present employees may apply to the department at 96 Duane Street, New York 7, N. Y. Directions for filing are stated in each abstract below.

7583. **PAVER**, Borough Presidents' offices, Manhattan and Queens, \$5,920. Vacancies from time to time. Fee \$5. Permanent employment in one of the above offices for six months immediately preceding the test date (performance, November 13) for the test, two years for appointment. Apply and file in person only. (Wednesday, September 26).

7483. **BRIDGE OPERATOR**, Department of Public Works, \$4,000 to \$5,080. Vacancies from time to time. Fee \$3. Permanent employment in the department for six months immediately preceding the test date (December 1) as assistant bridge operator, two years

for appointment. Candidates must apply in person, but may file by mail. (Wednesday, September 26).

7525. **SENIOR ELECTRICAL INSPECTOR**, Departments of Education and Public Works, \$5,150 to \$6,590. Two vacancies, others from time to time. Fee \$5. Permanent employment as electrical inspector in one of the above departments for six months immediately preceding the test date (November 3), two years for appointment. Applications issued in person only, but may be mailed in. (Wednesday, September 26).

7298. **SENIOR SEWAGE TREATMENT WORKER**, Department of Public Works, \$18.16 per day. Vacancies from time to time. Fee \$5.00. Permanent employment as sewage treatment worker in the department for six months immediately preceding December 8, date of the test; two years for appointment. Apply and file by mail. (Wednesday, September 26).

7512. **FOREMAN LINEMAN**, Fire Department, \$20.92 a day. One vacancy, others from time to time. Fee \$5.00. Permanent employment as a lineman in the department for six months immediately preceding December 12, the test date; two years for appointment. Candidates may apply or file by mail. (Wednesday, September 26).

7488. **SERGEANT**, Police Department, \$5,855 to \$6,105. Vacancies from time to time. Fee \$5. Permanent employment as Police Department patrolman for one year immediately preceding January 5, the test date; must be first grade for appointment. Obtain applications in person only; file by mail. (Wednesday, September 26).

7752. **ACCOUNTANT**, Departments of Fire, Health, Hospitals, Marine and Aviation, Police, Traffic, Public Works, Transit Authority, Civil Defense, Comptroller, President, Manhattan; Sheriff, Board of Water Supply, and Board of Higher Education. Permanent employment required for one year preceding the test date in one of the above offices. No experience papers needed. (Wednesday, September 19.)

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## State Jobs

(Continued from Page 8)

Several openings, Albany. Fee \$3. Requirements are the same as for 4143, except for one year's mechanical engineering drafting experience. (Friday, October 5).

4142. **DISTRICT RANGER**, \$4,430 to \$5,500. Fee \$4. Candidates must be 18 to 45, and need two years' general forestry experience, plus one of the following: bachelor's degree in forestry, a one-year course at a forest ranger school plus four years' general forestry work, or an equivalent combination. (Friday, October 5).

### STATE PROMOTION

3156. **SENIOR TYPIST**, Department of State, \$3,170 to \$4,000. One vacancy, Rochester office of the Division of Licenses. Permanent employment in a grade 3 or higher job in the department for one year immediately preceding November 3. (Friday, October 5).

3158. **ASSISTANT ARCHITECTURAL SPECIFICATIONS WRITER**, Department of Public Works, \$5,660 to \$6,940. Two vacancies, Albany. Permanent employment in the above department in any grade 15 or higher architectural or engineering position for one year immediately preceding November 3. (Friday, October 5).

3160. **CHIEF, BUREAU OF FISH**, Albany Office, Division of Fish and Game, Conservation Department, \$7,240 to \$8,770. One vacancy expected. Permanent employment in the Conservation Department (excluding the Division of Parks and the Division of Saratoga Springs Reservation) for one year immediately preceding November 3 in one of the following titles: senior analytical chemist, chief aquatic biologist, senior aquatic biologist, senior aquatic biologist (marine), district fisheries manager, district supervisor of fish culture, senior fish pathologist, superintendent of fish culture, superintendent of marine fisheries or supervising district fisheries manager. (Friday, October 5).

### Cox Headquarters Opened in Midtown

The Independent Citizens Committee for the Election of Justice Joseph A. Cox as Surrogate opened campaign headquarters at the Woodstock Hotel, 127 West 43rd Street.

Justices Cox and S. Samuel DiFalco are the regular Democratic and Liberal Party candidates for the two vacancies of the New York County Surrogates' bench.

Victor D. Ziminsky is chairman of the Cox committee. Former Postmaster General James A. Farley is honorary chairman, with Grover T. Whalen and former Comptroller Lazarus Joseph as honorary vice chairmen.

Everybody addresses the candidate as judge, but they could also call him doctor, for he received a doctor of jurisprudence degree from Leiden University, Netherlands.

For more than 20 years Justice Cox, now sitting as an Associate Justice of the Appellate Division, specialized in the law of wills and estates as counsel to the New York County Public Administrator. He tried more than 10,000 cases in the Surrogate's Court. He was formerly a professor at New York University law school, teaching the law of wills and estates.

He was born in New York City and is a veteran of World War I.



JUSTICE COX

### Register Until Sept. 21 for NYC Training Courses

New York City employees interested in the special courses given at New York University and City College may register through Friday, September 21.

The Department of Personnel will give credit equivalent to a two-point college course, where appropriate, to City employees successfully completing any such training program, said Personnel Director Joseph Schechter.

All of the courses start the week of October 1 and will be given in the City Hall area. The courses aim to assist City employees in preparing for increased responsibility and promotion. Certificates will be awarded. The Department of Personnel will notify the heads of departments of all employees who complete any of the courses.

#### Bulletin Offered

The New York University courses cover human relations, personnel management, communications, organization and methods, social service, housing and police administration.

The City College courses cover public speaking, writing, office practice, civil service testing, vocabulary building, improving reading ability, municipal accounting, engineering economics, building construction, stores and purchasing.

A bulletin may be obtained from the Department of Personnel, 299 Broadway, New York 7, N. Y., or the Graduate School of Public Administration and Social Service, Room 820, Main Building, New York University, Washington Square.

### Clergyman Named For Celebration Event

ALBANY, Sept. 17—Governor Harriman has announced the appointment of Rev. William C. Bennett of Richmond Hill, L. I., director of the Queens Federation of Churches, to serve on the Committee for the Celebration of the Pushing Remonstrance.

Sadie Brown says:

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### REAL ESTATE LICENSE COURSE OPENS OCT. 2

The Fall term in "Principles and Practices of Real Estate" for men and women interested in buying and selling property, opens Tuesday, Oct. 2, at Eastern School, 133 Second Avenue, N. Y. 3, AL 4-5029. This three months evening course is approved by the State Division of Licenses as equal to one year's experience towards the broker's license.

The instructors include Anthony Curren, Attorney; Sidney G. Rosenberg, president, City Savings & Loan Assn.; Alfred Weinstein, Tax Counsel, and John R. O'Donoghue, legislative secretary, N. Y. Real Estate Board.

### Electrical Insp.

Classes Tues.-Thurs. even 6:15 to 9:15

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### TO VETERANS OF WORLD WAR I U.S.A., INC. HEADQUARTERS

89 Fourth Ave., Brooklyn 17, N. Y.

Veterans of World War I who plan to file for non service connected World War I Veterans pensions may do so by applying at this office for those reaching their 65th birthday. These pensions start at \$60.15 a month rising to \$78.75. Membership dues are \$10 a year, wife and widows \$8. Stamped address envelope, please.

### DISMISSED PATROLMAN SEEKS A REHEARING

Former Patrolman George V. Ferguson, dismissed after nine years for alleged insubordination, has asked for rehearing on the charges.

He has just retained Attorney Samuel Resnicoff and seeks to show that the charges were not proven, and that none of the witnesses who appeared against him at the New York City Police Departments hearing testified under oath.

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**SOCIAL SECURITY** for public employees. Follow the news on this important subject in The LEADER weekly.

## C. D. Personnel Shows Mobile Hospital Unit

ALBANY, Sept. 17—Employees of the State Department of Health's Office of Medical Defense hit the road last week to present the largest project yet attempted by New York State Civil Defense personnel.

Department workers will man an exhibition of the New York State Mobile Hospital Outfit, a 200-bed improvised emergency hospital supply unit, developed by state personnel.

The exhibition, to be held in 22 communities, will be shown to medical workers and the public at National Guard Armories throughout the state.

First showing, held during National Civil Defense Week, was at Glens Falls. Purpose of the exhibitions is to familiarize medical workers with the hospital equipment available through Civil Defense channels after a serious natural disaster or enemy attack.

Mobile Hospital Outfits are stockpiled at strategic locations throughout New York State to help care for residents in the event of a major disaster involving more injured than local hospitals could care for. They are part of 18 million dollars worth of medical supplies being stockpiled by the state.

The showing is headed by Dr. James H. Lade, director of the Office of Medical Defense.

## Architects Are Wanted For Albany Office

ALBANY, Sept. 17—The State Architect's office is looking for several new employees that are handy with pencil or pen.

Needed are two assistant architectural specifications writers, several senior draftsmen with experience in electrical engineering and several senior draftsmen with experience in mechanical engineering.

All openings are with the Department of Public Works at Albany.

Salary for the specifications writer post ranges from \$5,660 to \$8,940 and for senior draftsman, \$3,840. Examination date is November 3.

Complete details on qualifications and application blanks can be obtained from the State Department of Civil Service at Albany. Applications close October 5.

### WORLD-WIDE ENGINEER JOBS

Highway engineers and bridge engineers at \$5,335 to \$8,990 a year, for positions with the Bureau of Public Roads, Department of Commerce, throughout the world, are now open. Apply to the Board of U. S. Civil Service Examiners, Bureau of Public Roads, Department of Commerce, Washington 25, D. C.

### ACCOUNTING CLERKS NEEDED

Accounting clerks are needed at starting salaries of \$3,415 a year in various Federal agencies in the Washington, D. C., metropolitan area. Apply to the U. S. Civil Service Commission, Washington 25, D. C.

## Sanitationman Exam Coming Up; Pay \$76 a Week

The New York City Personnel Department will order a new examination soon for sanitationman, starting at \$3,950 a year, \$76 a week. The pay increases after three years to \$4,850, \$93 a week, at present rates, but a new agreement is being negotiated.

The job offers all regular benefits, including age 55 retirement, and opportunities for promotion all the way up to district superintendent at \$7,450.

Candidates 18 to 40 may apply; there will be an age concession to veterans. The minimum height is 5 feet 4 inches, and men wearing glasses may qualify.

The LEADER will publish application and examination dates as soon as they are released.

## Theo. Fuhrer Dies At Home In Brooklyn

Theodore Fuhrer, investigator for the Funeral Directing Section, New York State Department of Health, died on September 5 at his home, 519 Clinton Avenue, Brooklyn. He had been on sick leave since July of this year and went on disability retirement on August 30, 1956.

Mr. Fuhrer obtained his Embalmer and Undertaker licenses on December 1, 1923, after graduating from Simmons School of Embalming in Syracuse, N. Y. He joined the State Department of Health on October 21, 1931, and was the first Funeral Director Investigator, wearing badge No. 1. He was well known throughout the funeral directing industry and his ready wit and charming personality won him a host of friends. "Ted," as he was affectionately known by his friends and co-workers, will be greatly missed by all who knew him.

When Mr. Fuhrer joined the State Department of Health, he was assigned to the Eastern area of the state, but since 1944 he was assigned to the Metropolitan area which he covered until his recent illness.

Mr. Fuhrer was a resident of Brooklyn for nearly 25 years and was active in borough social and civic organizations. He was a member of the Brooklyn Rotary and Sons of the American Revolution and was a 32nd degree Mason. Mr. Fuhrer was a charter member of the James E. Christian Chapter of the Civil Service Employees Association.

Services were held Saturday, September 8, 9-12.

Survivors include Mr. Fuhrer's wife, Catherine Ziegenbusch Fuhrer; his father, Balcey, of Roscoe, N. Y., and two brothers, Frederick, of Gloversville, N. Y., and Charles, of Livingston Manor, N. Y.

### KENNEDY NAMES THREE TO TAKE FBI COURSE

New York City Police Commissioner Stephen P. Kennedy selected Acting Captain Howard E. Pinney, Lieutenant George P. McManus, and Lieutenant William Nevins to attend the 58th session of the FBI National Academy in Washington, D. C. beginning August 27.

## ACTIVITIES OF EMPLOYEES THROUGHOUT NEW YORK STATE

### Creedmoor

Members are planning the new bowling season at Creedmoor. John Murphy was elected president of the league, Tommy Neville, vice president; and Oscar Langhorne, re-elected as secretary-treasurer. The alleys will be open for non-league bowling September 17, for league bowling October 1. All employees are welcome to participate. For further information, contact Ed Sottong or Charlie Mellon.

Best wishes to Mr. Grubel, special agent, who was transferred to Brooklyn State Hospital.

Stenographer Ann O'Mara is on sick leave.

Bart Haigh, assistant to Mr. Duffy, is teaching the patients square dancing for the coming fair at the hospital.

Some of the girls from Building R on vacation are Anne Weber, Mattie Felton, Elizabeth Hoffman, Millie Kolakowski, Mae Mulligan, Angelina Cochran, and Bridget Kennedy, who is vacationing in Ireland.

Mr. Anderson, business officer, a former Giant fan, is now rooting for the Milwaukee Braves.

Congratulations to the editors of the new chapter bulletin, who are doing a fine job.

### Newark State School

A farewell dinner was held at the Old World Inn August 27 in honor of Dr. Isaac Wolfson, who is leaving to accept the position of senior director at Leitchworth Village. Dr. Murray Bergman was toastmaster. Speakers were Arthur Christy, Anna L. Verdow, Dr. Milton Elzefon, and Ben Gold, who commended Dr. Wolfson's good work at Newark. He was presented with gifts of luggage and golf equipment, and Mrs. Wolfson with a silver tray. The school employees received a letter of thanks from Dr. Wolfson, expressing his appreciation for their loyal work, and for the kindnesses shown to him and his family.

The Dental Department gave a farewell tea August 31 to honor Dr. and Mrs. Lemuel Stanislaus. The Doctor is leaving to engage in private practice at 1064 Fulton Street, Brooklyn. Mrs. Stanislaus was honor guest at a dinner given August 29 at Turkey Town by the Moss employees. The Stanislaus family will be greatly missed by all their friends.

Returned vacationers are Dr. Mina Kellow, Dorothy Boardman, Alice Hammond, Ora Cutting, Agnes Ferland, Bernice McCaffrey, Helen Benton, Marjorie Teeter, Merlyn Murphy, Minna Deats, Grace Bellanca, Emma Hartshorn, Frances Howard, Gertrude Nichols, and Hazel Thomas.

Members still enjoying vacations are Eleanor Verduyze, Mr. and Mrs. Minor Sebring, Ann Bartron and Hazel Martin.

The Newark State bowling league has elected 1956-57 officers: Mary Lou Stanziana, president; Pauline Young, vice president; Merlyn Murphy, secretary-treasurer, and Harriet Sisteck, sergeant-at-arms.

Staff Attendant Marie Donaldson was honored by Burnham workers, at a birthday dinner August 22 at the Old World Inn.

Payroll deductions for CSEA dues have been signed by over 600 employees, and many new members have joined.

Recent social events: Children's Building employees and their families gave a picnic at the Boardman cottage; H Building old-timers had a get-together August 20 at Roseland Park, and Infirmary I-A employees and their friends enjoyed their annual picnic August 22.

The Floyd Fitchpatricks attended a salary commission meeting in Albany; Rev. John Connolly, a firemen's convention in New York City.

Congratulations to Claude Arbogast and Shirley Robinson on their marriage August 11, and to the Rudy Anolis on the arrival of their new daughter, Susan Marie.

Welcome to Carol Tilly, Dorothy Wright, and Ann Jorgenson, new members of the Children's Building staff.

Best wishes to these members who are resigning: Mark Mayou, who will study for the ministry at Johnson City, N. Y.; Dan Lynn, who is entering Rochester Institute of Technology, and to Janet

Eynor and Miss Martha, who are returning to college.

In sick bay: Pauline McClellan, Jerome Miller and Ruth Davis.

The chapter's deepest sympathy is extended to Hazel Martin on the death of her father, William Snyder, a retired employee of the school.

### Rochester State Hospital

A party was held in the Rochester State Hospital club rooms honoring Allie Albro, an employee with 30 years' faithful service, who has retired. Allie will be greatly missed by all who worked with her.

The chapter's best wishes also go to Philip Sidney of the Livingston Building, another retiree.

Congratulations to Dr. and Mrs. Guthrie on the marriage of their daughter.

Speedy recovery to LaVera Archibald and R. Moore, who are in sick bay. Everyone hopes they'll be back soon.

Back from vacation are Bruce McLaren, supervising nurse of Livingston Building, who did not return from Canada with the usual "fishline"; Hulda Turner, telephone operator, who vacationed in Pennsylvania; Lillian Middlemast, who spent a long week-end in Boston; Arnold Dart, X-ray technician, and Dr. and Mrs. Libertson, who made a tour of Europe. Dr. Libertson is an intensive therapy consultant, and Mrs. Libertson, one of the hospital's social workers.

Dr. Juan Perez, of Male Reception, is vacationing with his family in Mexico.

### St. Lawrence

Two St. Lawrence State employees received commendations from Director Snow: Isabel Edwards, Flower Building attendant, for leading a confused woman patient away from the lake near the building; and Robert McCarney, for saving a patient from drowning in the St. Lawrence River. Mr. McCarney and Mrs. Edwards typify the high calibre of employees at St. Lawrence.

Bowling news: the eight teams and captains of the ladies' league include Harriet Dodge, Dodge Trucking; Lois Crobar, Loafers; Geraldine Lesperance, East Side; Alice Montana, Gutterballs; Mary Le Beau, Bobs; Edired Edgerton, Spare Tires; Agnes Mitchell, Lucky Five; Bea Murray, Gamblers. Bea Murray heads the ladies' league. Bowling nights are Monday and Thursday with all early bowling. The ladies league began September 17; the men's league begins September 18.

### Fort Stanwix

Robert M. Patchen, former head account clerk at Roms State School, left on August 29 to accept the position of chief account clerk at Pilgrim State Hospital. Mr. and Mrs. Patchen were entertained at the home of Mr. and Mrs. Harold C. Sawyer at a dinner at which Mr. Patchen's co-workers presented him with a farewell gift. We all wish him the best of luck in his new position.

Lt. Frank T. Hamela, on military leave from ward service, is serving as a jet pilot in Japan. He has been named to the Fifth Air Force team for competition in the Far East softball tournament. Lt. Hamela was playing manager of the 39th Fighter-Interceptor Squadron Cobras, champions of national softball league competition at Komaki Air Base. The Cobras compiled a 19-1 record as Hamela won batting honors with a .463 average and slammed nine home runs.

Congratulations and best wishes to Edward Riley and Marie Bouverier, who were married on September 1. The happy couple were entertained by co-workers and received many wedding presents.

Carol Fogerty, social worker, was guest of honor at a dinner party at Dibble's Inn, given by the Social Service department. Miss Fogerty is leaving to be married on September 22. Our very best wishes go with her.

Mrs. Gladys H. Jones, staff attendant, is retiring after 20 years of service at Rome State School. We hope Mrs. Jones will have

many years to enjoy her retirement.

Food Service birthday club played host to Maude Paddock and Anna Tofani on their birthdays last month. They were entertained at the Beeches and each received a gift.

Mr. and Mrs. Michael Mizgala are the proud parents of a baby girl.

These vacationers are back at work from the following points of interest: Alice Lawlee and Celestine Lagus had a tour of Cape Cod; Jo Szarek spent Labor Day week-end in Detroit; Mr. and Mrs. Joseph Russell visited Toronto Exposition. Other Canadian visitors were Mary Watson, Mr. and Mrs. Sam Diskin and Mr. and Mrs. Amos Bandrosky.

The Chapter extends sympathy to Robert Yaple, whose father died last month.

### Nassau

The Nassau chapter will hold its first regular meeting after the summer recess on Wednesday, September 19, at 8 P.M. in the Elks Club, Hempstead. This is a very important meeting which all members should attend.

The Board of Governors will meet at 6 P.M.

At the regular meeting, there will be a discussion of the chapter's eight-point program and its results.

Following the regular meeting, the membership committee will confer on ways and means of increasing membership.

### Tompkins

The Tompkins County Highway boys are enjoying their vacations and looking forward to the hunting season.

A news item from the Board of Education: President Marshall attended the Board of Directors meeting in Albany. He and Ken Herrmann are now on a Canada fishing trip.

Notes from Tompkins County Hospital: Mary Burgess, John Gilbert, Hazel Benson, Aena Mead and Mabel Parks are back from vacation.

Members extend their sympathy to Helen Munsey on the death of her mother.

### Roswell Park

Members of the Roswell Park chapter salute these National Guards at Camp Drum: Bob Stelley, radiation therapy; Ed Altemoos; J. Kramerer, attendant; R. Kowalczyk (WAC), attendant; R. Greco, H. A. Cousineau, and R. Guenther, all of housekeeping.

RPMI employees are still enjoying vacation trips throughout the country, Canada, South America and Europe.

Wedding bells sounded on August 4 for both RN Florence Lukaszewski, supervisor of auxiliary personnel, and Edna Eich, of biology. RN Pat Gruber, of OR, was married August 11; Beth Douglas, attendant, September 1; Chico Cortez, of the kitchen, also on September 1, and RN Del Gorski, on September 15.

The housekeeping department honored Ruth Carter on August 3 with a stork shower and cash gift.

Joining the carriage trade are Tom McQuade of the snack bar, whose daughter was born July 29; Debbie Trabert, RN, who had a boy August 19; Phil LiBlasi, anesthetist, whose son arrived the same day, and Beck Wright, of radiation therapy, whose son was born September 8.

Get well wishes go to Pat Walters, M. Loxzi, M. Reilly, M. Watts, L. Duncan, and Catherine Rast, cafeteria, who was in a auto accident and admitted to Tompkins Memorial in Utica.

It's good news that these members are improving so well: Ellen McPadden, Marie Sova, Pauline DiLallo and Mary Morton.

Attendant Cathy Floyd was given a surprise birthday party recently.

The RPMI bowling league opened its 1956-57 season with a bang. Teams are now being chosen.

The chapter's sympathy is extended to Rev. H. Frey, Protestant chaplain, on the death of Mrs. Frey, and to Ward Secretary C. MacDonald, on the death of her sister.

# Eisenhower Voices His Interest in Highest Recruitment Standards

LOUISVILLE, KY., Sept. 17—President Eisenhower praised the work of Federal employees in a letter to Michael E. Markwood, president of the National Federation of Federal Employees read to the biennial convention.

"Although I cannot be present at the biennial convention of the National Federation of Federal Employees, I welcome the opportunity to extend cordial greetings to the convention and to all members of your fine organization," the President wrote.

"A record of constructive service distinguishes the National Federation of Federal Employees. There is no more important work than that upon which the organization has been so long engaged—the creation of a better, more effective career service for the people and Government of our Country."

"Because I believe strongly that we must attract to the public service the most qualified among our citizens, there has been initiated during this Administration a comprehensive series of measures to attain that end. These measures have covered many important aspects of Federal personnel administration, but all have the same underlying purpose—to enable the Federal service to do its job better and at the same time to make a career in public service more fruitful and more rewarding to the men and women who serve the Nation."

**Respects Employees' Competence**  
"Through many years of intimate association with civilian employees of our Government, I have come to have a great respect for their competence, their loyalty, and their willingness to serve above and beyond the call of duty. Increasing recognition of this fact among our people generally is a heartening development, for the service can perform its duties best in an atmosphere of trust and respect. In promoting that kind of an understanding, the National Federation of Federal employees is rendering a public service."

"My best wishes for a highly successful convention."

**Johnston Optimistic on Raise**  
Senator Olin D. Johnston (D., S. C.), chairman of the Senate Post Office and Civil Service Committee, spoke optimistically about a Federal raise.

"It is becoming increasingly clear," he said, "that the upward spiral of living costs has not been arrested. Thus it is clear that consideration must be given in the early days of the next Congress to a further increase in the pay of Federal employees."

Senator Johnston announced that he was providing the committee with a special advisory council to study the overall Federal pay structure and was appointing Mr. Markwood a member of the council.

**Other Objectives**  
Other legislative objectives outlined by Senator Johnston follow: Right of employee organizations to represent their members and to participate in the formulation of policies and practices.

Health insurance to Federal employees on a joint government-employee contributory basis.

Revitalization of the Civil Service Commission.

Promotional opportunities to all employees on the basis of merit and ability.

Greater job security.

A fair and non-political loyalty program.

## 500 Resolutions

"I pledge here and now my best effort toward enactment of this program," Senator Johnston asserted. "I am confident that Federal employees will continue their effort towards making our government the greatest on the face of the earth."

He paid high tribute to Federal employees for fidelity to duty and good citizenship, and praised the NFFE, and its national officers, Mr. Markwood and Henry G. Noida, for constructive and effective leadership.

More than 500 resolutions were submitted by NFFE Locals.

## Medical Plan

The hope that Congress will approve the major medical insurance plan for Federal employees recommended by the U. S. Civil Service Commission, was expressed by Warren B. Irons, director of the Commission's bureau of departmental operations.

Mr. Irons felt that the proposed legislation did not pass the last session because major medical insurance is a new concept in health insurance and is not generally well understood.

He pointed out that each year approximately 100,000 Federal employees and their dependents have serious and costly illness for which this major medical insurance plan would help pay the bills. This would be in addition to that part of the cost covered by basic insurance.

Mr. Irons explained that the Civil Service Commission and the employee advisory committee concluded that the most effective use to which the money could be put was to have the Government buy major medical insurance rather than contribute to basic insurance.

## States Reasons

"The reasons," he said, "were that the same money goes farther when applied to major medical protection because fewer claims have to be handled. Moreover employees buy basic insurance, but therefore would be providing a kind of insurance that the employees cannot get for themselves."

Under the proposed plan there would be no cost to the employees. Thirty cents of the claim dollar would be spent on supplemental insurance benefits for hospitalization and surgery. Seventy cents would be spent on the medical cost which, he said, basic insurance, for all practical purposes, does not cover at all.

## Pensions

The convention unanimously adopted resolutions urging amendment of the Federal retirement law to permit employees to retire after 30 years of service regardless of age.

Strong opposition to any merger or integration of the Federal retirement system with the Social Security System was expressed by the convention. Exemption of annuities from income taxes, and action by the Congress to maintain the purchasing power of annuities as a result of rising living costs and changing conditions, were asked in resolutions adopted.

## POLICE GIVE U. S. O. \$250

Police Commissioner Stephen P. Kennedy, on behalf of the New York City Police Department Charity Fund, presented a check for \$250 to the U. S. O.

# State Offers Wide Range Of Positions To Collegians

(Continued from Page 10)  
tion card is all the student has to do before taking the exam.

Jobs in more specialized fields are open to students who meet certain degree or course requirements. For instance, a junior economist job requires 24 credit hours in economics; for junior forester, a B. A. in forestry is needed.

Among the specialized fields are psychology, statistics, biology, chemistry, landscape architecture, physics, library science and journalism. There are also broad groupings into which many students may fit if they have a certain number of hours in social or other sciences. Graduate work is needed only for law jobs.

The first test of the 1956-57 school year is scheduled for November 17, at locations convenient to candidates. Applications may be mailed in until October 26. Full information is available in college placement offices or the recruitment unit of the State Department of Civil Service, Albany, N. Y.

## Promotion Candidates With Good Excuse Get More Time to Apply

The New York City Civil Service Commission changed its rules for filing in promotion examinations as follows:

"Any candidate in a promotion examination may file up to five days prior to the date of the first test thereof, provided that his application is accompanied by a certified statement from his appointing officer to the effect that he was absent from work due to either vacation, sick leave, or other reason acceptable to the Commission for a period of not less than 18 of the regular 21 filing days, and provided further that he was unable to make application by reason of such absence."

## CITY EXPENSES RISE \$4 A YEAR PER CAPITA

The per capita cost of New York City's expense budget has risen from \$223 to \$237 in the past year, the Citizens Budget Commission stated. The CBC is distributing a new edition of its pocket fiscal summary, a statistical compilation of municipal facts.

## FOR OVER 30 YEARS THE Discount House

TO GOVERNMENT EMPLOYEES.

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# REAL ESTATE

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## LEGAL NOTICE

**HEATING WORK  
STATE OFFICE BUILDING  
80 CENTRE ST.  
NEW YORK CITY  
NOTICE TO BIDDERS**

Sealed proposals covering Heating Work for New Compressor and Work Appurtenant Thereto, State Office Bldg., 80 Centre St., New York City, in accordance with Specification No. 19005, will be received by Henry A. Cohen, Director, Bureau of Contracts and Accounts, Department of Public Works, 14th Floor, The Governor A. E. Smith State Office Building, Albany, N. Y., until 2:00 o'clock P.M., Advanced Standard Time, which is 1:00 o'clock P.M., (Eastern Standard Time), on Thursday, October 4, 1956, when they will be publicly opened and read.

Each proposal must be made upon the form and submitted in the envelope provided therefor and shall be accompanied by a certified check made payable to the State of New York, Commissioner of Taxation and Finance in the amount stipulated in the proposal as a guaranty that the bidder will enter into the contract if it be awarded to him. The specification number must be written on the front of the envelope. The blank spaces in the proposal must be filled in, and no change shall be made in the phraseology of the proposal. Proposals that carry any omissions, erasures, alterations or additions may be rejected as informal. The State reserves the right to reject any or all bids. Successful bidder will be required to give a bond conditioned for the faithful performance of the contract and a separate bond for the payment of laborers and materialmen, each bond in the sum of 100% of the amount of the contract. Specification may be examined free of charge at the following offices:

State Architect, 370 Broadway, New York City.  
State Architect, The Gov. A. E. Smith State Office Bldg., Albany, N. Y.  
District Supervisor of Bldg., Constr., 301 E. Water St., Syracuse, N. Y.  
District Supervisor of Bldg., Constr., Barge Canal Terminal, Rochester, N. Y.

Specifications may be obtained by calling at the Bureau of Contracts and Accounts (Revenue Unit), Department of Public Works, 14th Floor, The Governor Alfred E. Smith State Office Building, Albany, N. Y., or at the State Architect's Office, 18th Floor, 370 Broadway, New York City, and by making deposit for each set of \$5.00, or by mailing such deposit to the Albany address. Checks should be made payable to the State Department of Public Works. Proposal blanks and envelopes will be furnished without charge. The State Architect's Standard Mechanical Specifications will be required for this project and may be purchased from the Bureau of Contracts and Accounts for the sum of \$3.00 each.  
DATED: 9-6-56  
MFM/DR

## ARMED FORCES GROUP HEARS MALCOLM SHAW

Malcolm Shaw of the American Management Association addressed the New York chapter of the Armed Forces Management Association at its first fall meeting.

## LEGAL NOTICE

NOTICE, 1956 — SUPPLEMENTAL CITATION—The People of the State of New York by the Grace of God Free and Independent, To Sofia Paivo, ne widow and sole heir of Jussi Paivo, residing at Turkkanspiankat, T.B. Helsinki, Finland, MAUI Anna, residing at Alavies, Ruusuvuono, Finland, Fanny Vallastua, residing at Marjaniemi, Helsinki, Finland, Eino Maria, residing at Maastherank, 14.A.18. Kuopio, Finland, Martta Kotvassuuri, residing at Asikkalan osuuseiheri, Vaasker, Finland, Aino Antikainen, residing at Hamocentie 92.D.60, Helsinki, Finland, Eilina Rankka, residing at Toysa K.R. Tuuri, Finland, Maimie Gustafson, residing at 1161 Rino St., Detroit, Michigan, Arnold Kangas, residing at 1297 N. Saginaw Street, Lapeer, Michigan, Leo V. Kangas, residing at 1239 Dragon Street, Detroit 9, Michigan, Aileen Kivimaki, whose post office address is Box 113, Trenary, Michigan, Albert Kangas, residing at 1869 Maple Road, Fort Huron, Michigan, Heidy Sheehan, whose whereabouts is unknown, if living and if dead to her heirs at law, next of kin and distributees whose names and places of residence are unknown and if she died subsequent to the decedent herein, to her executors, administrators, legatees devisees, assignees and successors in interest whose names and places of residence are unknown, the next of kin and heirs at law of CARL PAIVO, deceased, send greeting:

Whereas, RICHARD BJORKBACHA, who resides at 109 East 127th Street, Borough of Manhattan, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing bearing date October 11, 1946 relating to both real and personal property, duly proved as the last will and testament of Carl Paivo, deceased, who was at the time of his death a resident of 22 East 124th Street, City of New York, the County of New York.

Therefore, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 11th day of October, one thousand nine hundred and fifty-six, at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property.

In testimony whereof, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable George Frankenthaler, Surrogate of our said County of New York, at said county, the 23rd day of August in the year of our Lord one thousand nine hundred and fifty-six.

PHILIP A. DONAHUE

(L.S.) Clerk of the Surrogate's Court

## 132 GET CERTIFICATES ON POSTAL RETIREMENT

One hundred and thirty-two New York Post Office workers were presented with retirement certificates by Postmaster Robert H. Schaffer. Old-timers with the longest postal service were Arthur B. Pollard, 67, a letter carrier with 46 years' service; and Joseph Dota, 69, clerk, half a century.

# The news that's happening to you!

Here is the newspaper that tells you about what is happening in civil service, what is happening to the job you have and the job you want.

Make sure you don't miss a single issue. Enter your subscription now.

And you can do a favor for someone else too!

Have you a relative or a friend who would like to work for the State, the Federal government, or some local unit of government?

Why not enter a subscription to the Civil Service Leader for him? He will find full job listings, and learn a lot about civil service.

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You can subscribe on the coupon below:

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97 Duane Street  
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I enclose \$3.50 (check or money order) for a year's subscription to the Civil Service Leader. Please enter the name listed below:

NAME .....

ADDRESS .....

CITY ..... ZONE .....

# Association Program Will Come From Resolutions

(Continued from Page 1)  
pay scales are not comparable to those used by the state.

A resolution seeking to mandate school districts to adopt a definite salary schedule was approved.

Legislation will be sought to mandate political subdivisions to establish definite attendance rules.

## Major Goals Emphasized

One resolution called for the officers, counsel and staff of the CSEA to give priority in accomplishing six items. They are:

1. Salary program as adopted by delegates.
2. Reduction of institutional work hours to maximum 49 hours per week with no loss in take home pay.
3. Social Security Coverage as supplement to retirement provisions.
4. Major retirement program, including 25-year retirement, increased ordinary death benefit and vested retirement.
5. Broadest protection possible under State Health Insurance Program with reasonable cost to employees and safety of program.
5. Enactment of legislation intended to improve salary schedules of employees of political subdivisions.

## Institutional Aims

Resolutions were approved calling for the state to furnish uniforms where required; 37½-hour work week for institutional office and clerical workers; new title and pay arrangements for mental hygiene attendant positions and time credit for hours devoted to duties away from institutions.

A resolution calling for the titles of prison guard, matron and attendant to be changed to correction officer and criminal hospital correction officer, respectively, was approved.

## Armory Employees

Contained in another resolution was the request that the CSEA seek legislation to assure Armory employees the same longevity in-

## Jewish Group To Dance Nov. 29

The Jewish State Employees Association will hold its Chanukah dinner dance on Thursday evening, November 29, at the Cornish Arms Hotel, New York City.

Morris Gimpelson is president.

Assistant Deputy Commissioner Morris J. Solomon of the Motor Vehicle Bureau is the dinner chairman. Assisting him will be Edna Carlin of the Tax Department; Mennie Grey and Ruth Warshaw, Motor Vehicle Bureau; Herman Alpert, Labor Department, and Pearl Freedman and Al Greenberg, State Insurance Department.

Reservations are \$5.50 and can be made with any of the committee members.

The next meeting will be held on Monday evening, September 24 at 5:15 P. M. at 80 Centre Street, New York City.

## Radio Writer Aide To Lieut. Governor

ALBANY, Sept. 17—A Columbia County radio and TV writer has been appointed research assistant to Lieutenant Governor George B. DeLuca.

Appointed to the post is Thomas Cook Curtis, a resident of West Ghent.

Mr. Curtis was recently associated with Radio Station WHUC, Hudson, and TV station WTRI, Albany.

crements as accorded other state employees.

Removal of discriminatory prohibition against part-time employment of public employees at race tracks was the basis for another resolution.

Delegates will approve or reject the 60 approved resolutions during the annual meeting of the CSEA Oct. 3 and 4 in the DeWitt Clinton Hotel.

Resolutions may be submitted up to that time but will not be reported on by the Resolutions Committee.



**ELISHA T. BARRETT**  
The Suffolk County Assemblyman who sponsored much legislation on behalf of civil servants seeks to switch chambers in the Legislature. He will run for the Senate seat in Suffolk County this fall.

## Issue Raised On Grievances

(Continued from Page 1)

Order read, that any department or agency was not to be covered. He so argued a hearing on the question before the grievance Board. No decision was announced by the board, apparently because the Governor had taken the matter out of their hands.

The Civil Service Employees Association was largely instrumental in securing the Executive Order and felt it had good reason to believe that the Governor intended it to cover all employees.

## Board's Prestige Endangered

Many civil servants are expected to feel that Governor Harriman has removed the grievance board from the constructive area of career service into the realms of merely political expediency, resulting in a lack of faith in the value of the board.

The Governor's action undoubtedly will force the CSEA to seek permanent assurance or grievance procedures through the Legislature instead of the Governor's office or the State Civil Service Department.

## State Has Need For Food Chemists

ALBANY, Sept. 17—New York State has openings for two food chemists at a salary of \$4,644 to \$5,500.

Both posts, which will be filled through Civil Service examination November 3, are at Albany. Applications close October 5.

Details may be obtained from the State Department of Civil Service at Albany.

Further stories on resolutions approved to date will appear in future issues of The LEADER.

Lawrence W. Kerwin is chairman of the resolutions Committee and Joseph Felly, CSEA first vice president, is the officer assigned to the committee.

Other members are Edythe Anson, Robert Baylor, Melba R. Binn, S. Samuel Borely, Edmund J. Bozek, Gladys Butts, Joseph J. Byrnes, Joseph Crotty, Marvin Clarey, Harry M. Dillon, Remington Ellis, Irene Kohls and John E. Graveline.

## State Dept. Chapter Holds Annual Picnic

ALBANY, Sept. 17—Annual Department of State picnic was held last week at the Lanthier's Grove, Latham, with John DeChiro in charge. Other members of the CSEA committee included Miss Helen Smith, Mrs. Marion Waters, Miss Joan Hendrick, Phillip Klett and Mrs. Lillian Buell.

## Top Brass In State Civil Service To Meet

ALBANY, Sept. 17—Top personnel of the State Civil Service Department will hold a four-day conference at the Whiteface Mountain Inn late this month, the first out-of-Albany meeting the department has held.

## County Eligibles

INTERMEDIATE TYPIST.

- | Westchester County                 |       |
|------------------------------------|-------|
| 1. Phillips, Ruth, Elmford         | 89210 |
| 2. Hammond, Mabel, Ossining        | 80880 |
| 3. Lanzetta, Frances, Scarsdale    | 84380 |
| 4. Johnson, Margaret, White Plains | 80980 |
| 5. Evans, Georgia, Tarrytown       | 83140 |
| 6. Alston, Josephine, Elmford      | 80890 |
| 7. Bruno, Mary, Yonkers            | 75840 |

# Business, Not Speeches, To Mark Annual Meeting

No speeches!

That's the promise of the Social Committee of the Civil Service Employees Association, Virginia Leatham, chairman, announced in revealing the program for the Annual Meeting in Albany Oct. 2, 3, and 4.

The final dinner will comprise entertainment, followed by a dance where refreshments will be served, Miss Leatham announced.

Prior to that event, however, much serious business will be undertaken by the hundreds of delegates attending the meet in the DeWitt Clinton Hotel.

Registration of delegates will be on Oct. 2 from 7 to 10 p. m. and on Oct. 3 and 4 from 9 a. m. to 5 p. m., with a one-hour break for lunch at noon. An open house will be held at Association headquarters from 8:30 to 11 p. m. Oct. 2.

## Departmental Conferences

On October 3, the first half of the day will be devoted to departmental conferences, held in the following places:

Mental Hygiene, Auditorium, Headquarters Bldg.; Correction, South Room, DeWitt Clinton; Health, Room 345, DeWitt Clinton; Social Welfare, Room 23, Headquarters; Public Works, Canary Room, DeWitt Clinton; Education, Room 24, Headquarters; Armory, Library, DeWitt Clinton;

Labor, Room 13, Headquarters, and County Division, Library, Headquarters.

The Resolutions Committee will meet from 10 a. m. to noon in the President's office at Headquarters on Oct. 3.

The delegates luncheon for that day will be from noon to 1:30 p. m. in the State Room of the DeWitt Clinton, with Joseph Felly, CSEA first vice president, officiating.

The Hon. Erastus Corning, III, Mayor of Albany, will give a welcome to the City and Association President John F. Powers will welcome the delegates to the meeting.

Following the luncheon, a business meeting of delegates will be held until 5 p. m., with Mr. Powers presiding. An open meeting of the Resolutions Committee will be held in the South Room of the hotel from 2 to 4 p. m.

Regional conferences will meet at 5 p. m. and another social hour will be held at 8 p. m. in Association headquarters.

## Final Say

On October 4, the final day of the meeting, sessions will start with a business meeting of delegates at 9 a. m. in the State Room of the hotel, with Mr. Powers presiding. Robert L. Soper, CSEA second vice president, will preside at the luncheon meeting at noon in the same room.

The business meeting will con-

tinue after the luncheon and will hold until 5 p. m.

Joseph Lochner, CSEA executive director, is in charge of the Headquarters staff arrangements for the annual meeting.

Mr. Lochner and Miss Leatham announced that tickets for the luncheons on October 3 and 4 and the dinner on Oct 4 must be arranged for and picked up at the Temporary Association Headquarters in the Venetian Room of the DeWitt Clinton Hotel during the times set aside for registration of delegates. The Temporary Headquarters will close at 5 p. m. on October 3 and 4.

## Further Resolutions

Further resolutions, in order to be considered at the annual meeting should be sent promptly to Lawrence Kerwin, chairman of the Resolutions Committee, Association Headquarters, or if necessary, brought to the meetings of the Resolutions Committee reported above.

## Social Committee

The social events have been planned by Miss Leatham and her committee. Serving are William Baker, Margaret Deveny, Michael Dollard, Florence Drew, Rebella Eufemio, Matthew Fitzgerald, Ivan Flood, Helen Forte, Rita Hughes, Les Lemieux, Louis Luzzi, Isabelle O'Hagen, Balgio Romeo, Bernard Schmah, Kenneth Stahl and Catherine Webb.

# MENTAL HYGIENE MEMO

By A. J. COCCARO

## The High School Diploma

With the close of the summer season, the Mental Hygiene employee has merely to look about him to see the emphasis that is placed on our children's return to another year of school. The stores are crammed with "back to school" clothes and school supplies. The children of our families, relatives, and friends all must make an adjustment from their vacation days of leisure to the days of busy routine school schedules.

We do all we can to see that our children obtain all the benefits and educational opportunities that were not available to us.

In this era of urbanization, mechanization and specialization, living in a society plagued with problems of social behavior and juvenile delinquency, we sometimes wonder in what direction the human race is heading. It is encouraging to pick out this admirable and desirable trait of more schooling for their children, in the parents of the nation today.

## What Is Required

The equivalency examination requires a knowledge of fundamentals in arithmetic, spelling, grammar, and reading interpretations. The examination is broken down into five parts:

1. Correctness and Effectiveness of Expression
2. Interpretation of Reading Materials in the Social Studies
3. Interpretation of Reading Materials in the Natural Sciences
4. Interpretation of Literary Materials
5. General Mathematical Ability

If you have already received your high school diploma, be sure to interest someone who has not obtained his.

Almost as great as the satisfaction that one will get in obtaining his diploma will be the satisfaction that we will receive in knowing that because of our effort, people are preparing themselves for this examination.

## How to Get It

You may do this by

1) enrolling in a local High School Evening Adult Course entitled "High School Refresher Course." If this course is not available, then any English or mathematics course would assist you in same. These courses take between 10 and 20 weeks.

2) By using the ARCO Publishing Company booklet entitled "High School Diploma Tests."

It is possible that you may find some of the above listed material difficult to understand. However, it will give you a very good briefing for your examination, and will provide you with sample questions, sample tests and hints that will assist you on any examination.

## Today's Children Have More Chances

Our educational facilities and opportunities are far greater for the child today than were years ago. Were you afforded the opportunity to obtain your high school diploma? You can never be too young or too old to advance yourself along these lines.

There are many intelligent people who for one reason or another have not graduated from high school. In some cases their intelligence quota is high enough so that if they had been afforded the opportunity to go to college, they would have graduated quite easily.

For these people the high school equivalency diploma can give them a great personal satisfaction of achieving a goal similar to the satisfaction that an artist gets in creating a magnificent painting.