### **Elections are coming!**

We are excited about the upcoming elections. We have the elections for Treasurer, Secretary, and Student Representative.

If you are interested, kindly submit a short statement (no more than 250 words) that indicates your interest, your tribal affiliation, and willingness to serve.

Please date and sign your statement (electronic signature is acceptable). Please send your statement to me, Gayle Morse at <a href="mailto:morseg@sage.edu">morseg@sage.edu</a>.

### **Position Duties:**

## **Student Representatives**

If you are interested in becoming a student representative on the SIP executive committee, please let Gayle Morse know at <a href="mailto:morseg@sage.edu">morseg@sage.edu</a>. The student rep position will be for a two year term. The student representative will work with a student rep team. We have elected two in the past when we were able to include an undergraduate student. Student reps are asked to participate in the executive committee meetings.

Some duties of the Student Representative Group include:

Coordinating student rep interactions and planning regular student rep meetings

Attend EC meetings as student rep

Training new student positions as needed

Student outreach and advocacy projects

Increase student presence at SIP conference

Attend SIP and host events at SIP as needed

Serve as student presence at APA (e.g. SIP student hour provided by APA

Division 45)

Increase student voice in SIP listserv

Community building and service

Increase visibility of SIP via social media

Attending to promotion/marketing of EC approved events

Advocate for building student chapters

#### **Treasurer**

If you are interested in becoming the treasurer on the SIP executive committee please let Gayle Morse know at <a href="mailto:morseg@sage.edu">morseg@sage.edu</a>. The Treasurer position will be for a two year term and the treasurer will meet with the Executive Committee at least 2 times per month.

**Treasurer Duties:** 

- 1.Budget balancing
- 2. Quarterly reports
- 3. Attend EC Meetings
- 4. Balance checking account
- 5. Maintain Bank CDs
- 6. Maintain Banking relationship
- 7. Maintain incoming funds and paying bills
- 8. Stay connected with Membership committee regarding dues paying members.

# **Secretary**

If you are interested in becoming the secretary on the SIP executive committee please let Gayle Morse know at <a href="mailto:morseg@sage.edu">morseg@sage.edu</a>. The secretary position will be for a two year term will meet with the Executive Committee and Trio at least weekly.

- 1. Attend EC and Trio meetings.
- 2. Writing and maintaining meeting minutes
- 3. Attend Convention and maintain business meeting minutes
- 4. Schedule and inform members of EC meetings.
- 5. Send Election call and Compile Election nominations.