

CPCA – Council on Promotions and Continuing Appointment Current Membership

Staff to the Council: Benjamin Weaver, Academic Affairs

TEACHING FACULTY: 8-12, 4 S

- H 1) Arsic, Branka (2011) English
- S H 2) LaBella, Vincent (2011) CNSE (chair)
- S H 3) Novkov, Julie (2011) Political Science
- S 4) Smith, Lorre (2012) University Libraries
 - 5) Sutherland, Marcia (2012) Africana Studies
 - 6) Trachtenberg, Barry (2012) History
- H 7) Wills, David (2011) LLC
- S 8) Yang, Rongwei (2012) Mathematics & Statistics
- S H 9) Yukl, Gary (2011) School of Business
 - H 10) Hardiman, Eric (Social Welfare)
 - 11) (Education)
 - 12)

PROFESSIONAL FACULTY: 1

- 1) Gonczlik, Peter C. (2012) Technology Transfer Office

P/T and EMERITI FACULTY OR SUPPORT STAFF: 0-2

- 1) Uppal, Jogindar (2012) Economics--O'Leary Scholar

2)

GRADUATE STUDENT: 1 S

- 1) Paulina Berrios

UNDERGRADUATE STUDENT: 1 S

CPCA Charter

- **X.7. Council on Promotions and Continuing Appointments**
- X.7.1. Composition
- X.7.1.1. At least eight and no more than twelve Teaching Faculty (of whom at least four must be Senators), from a balance of academic disciplines including the library.
- X.7.1.2. One Professional Faculty member
- X.7.1.3. One graduate student, who must be a Senator
- X.7.1.4. One undergraduate student, who must be a Senator.
- X.7.1.5. No more than 2 voting members selected from Faculty or Staff who are not students or Voting Faculty.
- X.7.1.6 Staff support for the Council shall be designated by the Provost. [added by amendment 5/2/05]
- X.7.2. The Council shall recommend to the President individuals for promotion in rank and/or continuing appointment, in accordance with the Guidelines Concerning Promotion and Continuing Appointment and the Policies of the Board of Trustees.
- X.7.3. The Council shall examine all files containing documents pertaining to individual applications for promotion and/or continuing appointment prior to their being transmitted to the President, to determine that they conform to the *Guidelines Concerning Promotion and Continuing Appointment*. If a file is found to deviate from the *Guidelines*, the Council shall direct that remedies be made if feasible, and shall otherwise note the deficiencies and their possible effect on the recommendation, and so advise the President, the appropriate Vice President, the dean (where applicable), the chair (where applicable), and the candidate. [Section X.7.3 revised by amendment 3/14/05]
- X.7.4. The Council shall consider and make recommendations to the Senate concerning all matters of policy and procedure pertaining to the applications of faculty members for promotion and/or continuing appointment, except when a matter of policy or procedure is mandated in a negotiated contract between the State and the University's professional staff.
- X.7.5. The Council's deliberations on individual cases shall normally be closed to visitors. Council meetings to discuss policy issues shall normally be open to members of the University community. The chair shall post the agenda for such meetings in advance.

CPCA Operation

- Review about 30-40 cases per year.
- However, most pile up in the Spring.
- Each case is presented by one member and each member is given the opportunity to comment.
- When discussion is complete a vote is called and members vote by secret ballot YNA.
- The vote and summary of discussion are then entered into the dossier and sent to the provosts office.

How can you help CPCA?

- Get cases in early!
- Prepare dossiers with care
 - we like it when they are bound and paginated
 - Trying to move to electronic copies this year
(But hard copies still required)
- Take good meeting minutes – departmental vote and minutes are very important part of the dossier and looked at in great detail.