

STATE UNIVERSITY OF NEW YORK AT ALBANY  
Albany, New York 12203

DATE: 3 December, 1965  
FROM: Walter M. Tisdale  
TO: President Evan R. Collins  
SUBJECT: Campus Progress Report No. 65

The following agreements were reached with respect to occupancy of remaining units in the Colonial Quad at the job meeting which was conducted at the architect's Field Office on 2 December, 1965.

Units "A" and "B"

1. Units "A" and "B" both due to be occupied by men. Both units will be sufficiently complete on 13 December for us to commence moving in furniture, using this entire week, 13 - 17 December, for this purpose. The moving of the students into these units will occur on Saturday, 18 December, as coordinated with the Vice President for Student Affairs. Window washing and floor cleaning in these units is slated to be completed next week. The Dormitory Authority will attempt to have draperies and carpets installed as soon as windows and floors have been cleaned.

2. Telephones may be installed any time now so that all phones will be in operation by 18 December. If these cannot be completed, at least a sprinkling of telephones should be in service for emergency uses (Ben Comi, please note and implement)

3. Washers and dryers will be installed in the laundry rooms as soon as possible and should be completed by the 18th of December, if at all possible. Machines should be completely wired before being taken to the dormitory, to avoid any aggravation of any electrical union strike.

4. The Plant Superintendent's department will need approximately two days after the students have been vacated from the Thruway Motel during which to evacuate dormitory furniture. (Ben Comi, please note when terminating motel contract)

5. Cyclone fences along the east side of podium walk leading to units "A" and "B" will be erected by the Dormitory Authority.

Units "C" and "D"

1. Turnover date for these units is now set for 15 January, 1966. This will allow a couple of weeks during which these units may be draped, carpeted and furnished, to make it ready for occupancy, beginning with the second semester on or about 7 February. Necessary moves of students from residences into these units should be coordinated directly between the Director of Residences and the Plant Superintendent.

2. Inasmuch as the contractor has work to complete on the Tower and in units "G" and "H", he must be given access through the south sally-port, and student cross-traffic cannot be permitted at this point between units "C" and "D". This will mean that units "C" and "D" will have to be entered from units "B" and "E" respectively, keeping the doors locked at the south sally port.

3. The north podium walk will be completed, to provide access to these units and will connect to the podium walks along the east and west tiers.

Campus Progress Report No. 65 (continued)

Kitchen - Dining Hall

1. Owing to the substitution of Units "C" and "D" for "G" and "H" for living quarters, the only portion of "G" and "H" which we will receive this winter will be the kitchen - dining hall. Present forecast for the completion of this unit is currently set for 30 January, 1966. I consider this date to be somewhat optimistic, possibly by one to two weeks, and in addition, we must allow one additional week for carpeting of the dining hall before we could contemplate its usage. Thus, it would seem that a more realistic date would be the 28th of February, to commence feeding in this dining hall. Attempts are being made to improve this date, but I am skeptical about any improvement, and it would be dangerous to plan on it.

2. The entrance to the dining hall will be afforded along the podium walk, along the south side of "G" and "H".



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for Planning and Development

Cc: Dr. Clifton C. Thorne  
Dr. Elmer Mathews  
Mr. George Brewer  
Mr. Benjamin Comi  
Miss Norma Edsall  
Mr. John F. Buckhoff, Jr.  
Mr. Joel M. True  
Mr. Malcolm Corbiey  
Mr. Richard Moody - Edward Durell Stone  
Mr. R. C. Edmonds - Edward Durell Stone  
Mr. Andrew Kõnz - Dormitory Authority