

## 11-12-2012 GAC Minutes

Minutes of the Council meeting for November 12, 2012  
Approved by the Council on December 21, 2012

In attendance: J. Baronner (staff), J. Bartow (staff), F. Bolton (staff), P. Caban, T. Groves (Chair), L. Jome, A. Krause, D. Mancini, P. Terpelets, K. Truby, M. VanUllen, K. Williams, R. Yang, A. Zemel

Unable to attend: S. Commuri, B. Dieffenbach

Guest: Diane Dewar, Associate Professor and Associate Dean Academic Affairs, Health Policy

The meeting was called to order by Chair Groves at 2:05 PM.

### 1. Consideration of minutes for the 10/15/2012 GAC meeting

The Council approved the 10/15/2012 minutes unanimously with 10 votes.

### 2. Dean's report – K. Williams

The Strategic Plan Working Groups continue to work on implementing Year 1 and Year 2 priorities. Of relevance to graduate education are plan to implement university-wide assessment, increase support for graduate research, and improve graduate student mentoring and professional development opportunities.

Relevant to support for graduate student research Dean Williams held two grant writing workshops this fall for graduate students. The NSF Graduate Research Fellowship Program grant had a deadline this month, and the NSF Doctoral Dissertation Improvement Grant program is the second grant. Since Graduate student submissions to federal sponsors have historically been low on campus, we hope to create a culture where most students are submitting grant proposals. There has been recent success with the NSF GRFP. Previously no fellows but the last three years resulted in one new fellow each year. Dean Williams mentioned that departments should be encouraging students to submit proposals.

The University has been engaged in an “Online Teaching and Learning (OTL) strategic conversation”. The Provost started this conversation, and she believes the time has come to engage in systematic thinking regarding online learning on campus. The Middle States self-study disclosed our interest in increasing online teaching and learning. Three of the strategic plan implementation working groups have included elements of online learning. However, we are a little behind other Universities in terms of offerings and infrastructure. Several working groups are being formed, and it is important that the graduate education perspective be considered. Dean Williams is on the steering committee and suggested that Council members encourage everyone interested to participate in the conversation as it moves forward.

### 3. Chair's Report – T. Groves

Due to the large amount of business, the Chair informed the Council that he would not provide his report today but would relay it via e-mail.

#### 4. GAC Committees

##### CAAS – R. Yang, Chair

Two cases were reviewed by CAAS. The Council approved the first case with nine approvals and one abstention. The second case was approved by the Council with ten approval votes.

##### CC&I – P. Caban, Chair

Council member P. Caban provided a report for CC&I. No discussion ensued. The report was approved by Council with ten approval votes.

Jon Bartow mentioned that an “Addition of Distant Education Format to a Registered Program for an Institution Approved through the Institutional Capability Review” form arrived today from the School of Ed. He then realized the form should have been attached to the School of Education’s request to update its MS in Reading program as considered by the CC&I and referenced in its minutes.

##### CEP&P – S. Commuri, Chair

No business was conducted by CEP&P.

#### 5 Old Business

Regarding updating academic integrity language in both the Undergraduate and Graduate Bulletins, Chair Groves stated that he had met with UAC Council Chair Richard Fogarty. A joint proposal will be generated in the near future to update language in both the graduate and undergraduate bulletins. The Committee on Educational Policy & Procedures (CEP&P) will be reviewing the report. It was mentioned that both Undergrad and Grad Bulletins have differing policies on dropping classes which causes student confusion.

The Chair discussed the need to finalize the academic assessments project. He will access the wiki site, forward information to Council members, and then request volunteers.

#### 6. New Business

##### Proposal for a Graduate Certificate Program in Global Health Studies – D. Dewar

Diane Dewar, Associate Professor and Associate Dean Academic Affairs, School of Public Health addressed the Council regarding the proposal for a Graduate Certificate in Global Health Studies. The certificate requires 15 credits and can be a stand-alone or be part of a Master’s plus program. At the moment there are no electives. Professor Carol Whittaker initiated the certificate and has taught courses at Grad level. No additional resources are required. Library access is on line and through interlibrary loan. Administration of the certificate has a both a coordinator and faculty advisor. It is sensible to market the certificate program since there is an international connection with the School and many international educational partners through courses and internship experiences. The SPH plans to have 3-5 students at first and expect an

increase of 10 or 15 students. Faculty have taught certificate classes or similar classes related to the certificate.

A discussion followed. Will students have access to both the University Library as well as access to the Public Health Library at the Department of Health? It was pointed out that non-Public Health students are unable to access the Public Health Library. Students off campus are able to access the Public Health Library but only via their own computers and through interlibrary loan. Professor Dewar will follow-up with this problem and will determine how other course instructors deal with this issue at the SPH. It was mentioned that many master students desire additional credits for a certificate. Many non-degree students are searching for electives. The certificate will add more in-depth international experiences. Global issues are not just domestic (US and Canada) but are across the globe. There is no language requirement. An on-line MPH program is a great addition to our University. A MPH impact results in students accessing classes on-line and continuing with a Master's program. A student can receive a certificate before obtaining a Master's degree. The certificate can be completed part time within a 2.5 year time horizon. Professor Dewar mentioned a previous question raised was that Professor Carol Whittaker did not possess a doctoral degree. Professor Whittaker's qualification is ABD. She has taught Master's level courses and is knowledgeable on global issues and has permission of the Dean to teach at the introductory graduate level. Professor Dewar co-teaches courses. Other faculty have taught classes in their individual specialty. Also, Professor Whittaker has the rank of Associate. Professor Dewar mentioned that the certificate proposal was presented to UPPC last week and was approved.

Council passed the proposal with 11 votes (a late comer added another vote to the original 10 votes). Jon Bartow will prepare the bill for Senate and will send copies to both Chair Groves and Diane for review.

**Future Meetings:**

Friday, December 21, 9:00 – 10:30 AM, MSC 102 Conf. Rm.

The meeting was adjourned by Chair Groves at 3:00 PM.

END OF GAC 11/12/2012 MINUTES

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