

LABORERS JANITORS



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FDR MAKES IT EASIER TO GET FEDERAL JOBS

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FEDERAL CIVIL SERVICE NEWS

By CHARLES SULLIVAN

JOBS

Reform League to Aid in Finding Men

The National Civil Service Reform League will help the United States to find professional, administrative, and fiscal personnel.

The arrangement was recently confirmed by the U. S. Civil Service Commission, designating the League as a recruiting adjunct. The League will be furnished information regarding the duties of the position, qualifications, place of appointment, agency, urgency of need, etc. The League will try to find persons in private industry who meet the requirements.

H. Eliot Kaplan, executive secretary of the League, has been appointed a special examiner for the Commission.

Civil Service for Rationing Boards

New York State local rationing boards in need of clerical and stenographic help will not obtain extra personnel until the Government extricates itself from a pile of organizational red tape currently delaying full-scale operation of the rationing program.

Appointments, however, are definitely on the way, and probably will begin to shape up either March 1 or March 16. There apparently will not be as many appointments as the rationing situation seems to demand. All signs point to a tightening up of personnel down the line, which is to say that one board will be set up for several towns in the state.

(Continued on Page Eighteen)

U. S. Civil Service Methods Overhauled By President to Streamline War Effort

(Exclusive)

WASHINGTON. — Will the Civil Service Commission be given sweeping authority to draft Federal employees for war work as the Selective Service system has over draftees?

The answer is that it is a strong possibility and that the plan is up for discussion right now in official quarters.

Here are the facts: Under consideration in Washington is the creation of a manpower mobilization board. This proposed board would have the authority to recruit and place civilian workers in war industries and the military forces.

It's suggested that the board be composed of the director of Selective Service, a member of the Civil Service Commission, War and Navy representatives, the administrator of Federal Security Agency, and the director of War Production Board's Labor Division. The plan proposed that the Civil Service Commission be given the task of placing people in the Federal service where they will be of the most effective use to Uncle Sam.

Must Have Authority

The plain truth is that the Commission must be given the authority if it is to follow through on the President's plan to transfer more employees to war work.

Under a historic executive order issued last week by President Roosevelt, the Commission was stripped down to action. For the duration the Commission will con-

(Continued on page Eighteen)

NEW BILLS

Pension Fight Harms Employees

WASHINGTON.—A new overtime pay plan is being worked out as the Post Office Department has gone straight to Congress on its plan to pay its thousands of clerks, carriers and other employees straight time for all hours worked over 40 a week.

The new plan, which would apply to all of Uncle Sam's white-collar employees, would pay straight time to employees who work more than 44 hours a week. The LEADER has been informed that this plan was proposed after members of Congress indicated the Post Office plan didn't have a chance of being approved if it were applied to the entire Federal service.

Won't Push It Now

But that isn't the only complicating factor. Any such employee reform legislation must be handled by Representative Ramspeck in the House and Senator Jim Mead in the Senate. And neither Ramspeck nor Mead, though they are understood to be favorably inclined toward the overtime pay over 44 hours plan, wants the proposal pushed now.

The team of Ramspeck and Mead handled the retirement bill which created such a storm of protest because members of Congress were covered under Civil Service retirement along with several hundred thousand other Federal employes. The public protest has been terrific and fear has been expressed that it will result in no further employee legislation at this session of Congress.

(Continued on page Eighteen)

FDR Simplifies Civil Service

EXECUTIVE ORDER

Authorizing the Civil Service Commission to Adopt Special Procedures Relating to Recruitment, Placement, and Changes in Status of Personnel for the Federal Service.

WHEREAS millions of the citizens of this country are engaged in war industries or have been or expect to be called to duty with the armed forces of the United States, which militates against their competing for employment in the Federal service, and greatly diminishes the number of persons available for competitive positions in the Federal service; and

WHEREAS it is essential that there be no delay during the present emergency in filling positions in the Federal service with qualified persons;

NOW, THEREFORE, by virtue of the authority vested in me by section 2 of the Civil Service Act (22 Stat. 404), it is hereby ordered as follows:

1. The United States Civil Service Commission is authorized to adopt and prescribe such special procedures and regulations as it may determine to be necessary in connection with the recruitment, placement, and changes in status of personnel for all departments, independent establishments, and other Federal agencies, except positions in the field service of the postal establishment. The procedures and regulations thus adopted and prescribed shall be binding with respect to all positions affected thereby which are subject to the provisions of the Civil Service Act and Rules.

2. Persons appointed solely by reason of any special procedures adopted under authority of this order to positions subject to the provisions of the Civil Service Act and Rules shall not thereby acquire a classified (competitive) civil service status, but, in the discretion of the Civil Service Commission, may be retained for the duration of the war and for six months thereafter.

THE WHITE HOUSE

February 16, 1942

FRANKLIN D. ROOSEVELT

A Federal Agency Moves to the Big City; First Days of Wage-Hour Agency in N. Y. C.

Fleets of trucks rumbled along the highways from Washington to New York this week, transporting files and equipment of the Wage and Hour Division of the United States Department of Labor to 1560 Broadway, right into the heart of the theater district. The trucks arrived at the side entrance (the Broadway entrance is being repaired) at the same time the personnel streamed in after auto, bus, train rides to town. With them came a number of job opportunities, for many of the office personnel had chosen to transfer to other agencies, or just stay, in Washington.

Pieces of furniture, filing cabinets, typewriters with tags still fluttering from sides, rugs, desk paraphernalia, large glass encasements and chairs were distributed throughout six floors of spacious, airy, light-filled space. Even as they were being placed, employees—not yet on call—trailed in to get their bearings.

"Give us a few days," said someone, "and you won't recognize this place. Everything will be in shape just as it was in Washington."

Space at Premium

Despite allotment of six floors, space seemed to be at a premium. Everything was filling up fast. Normal work was out of the question. Carpenters were still banging away here and there. There was the odor of fresh paint in the air. Even telephone dials had no identification circlets.

"How do you dial in this town?" somebody asked. Somebody who once was in New York volunteered the information. "Gonna be too bad with all you out-of-towners here the first few weeks. Gonna be a headache till you get used to things. Y'dial CI-6, then your number."

It was the wrong number. Summoning the operator, the employee was asked: "What is your number, please?" He didn't know; he had to flash for his operator.

Last week, administrators hadn't yet arrived.

Thomas W. Holland was holding down the office of administrator though he was remaining in Washington for several more days; he had an interim appointment for forty days. (Gen. Philip B. Fleming cleared out of office when appointed chief of the Federal Works Agency recently.) A new presidential appointment—probably Holland—of administrator was expected momentarily.

Here's the rest of the setup: James G. Johnson, acting deputy administrator; James E. Dodson, manager, business management; Walter W. Le Mat, associate director, field operations; Merle D. Vincent, director, hearings; Joseph B. Shaw, acting director, industry committee; Bernard R. Mullady, acting director, information; Harry Weiss, acting director, research and statistics.

Why They're at 1560

The new home of the division, it was learned, was chosen for its spaciousness, reasonable rental, central location and airiness.

Some 550 persons were employed in the administrative office of the division in Washington; about 290 of these have come along to New York, leaving 260 in the capital.

But approximately 800 persons from other federal agencies applied almost immediately for those positions. Result: virtually all clerical jobs are believed to have been filled. Reason for such transfers: many Washington workers leaped at the chance to get to New York for business, personal and other convenient reasons.

The United States Civil Service Commission is expected to certify eligibles qualified to fill remaining jobs of a supervisory nature as soon as Wage and Hour Division requests such certification. Less than half of the 260 jobs remain open, according to available information.

What They Do

The division includes stenographers, typists, examiners, clerks and lawyers, among others, all engaged in compiling records, consolidating reports and directing activities of the division's 15 regional field standards enforcing the Fair Labor Standards Act of 1938. Some 73,000 individual cases were filed in the fiscal year from June, 1940, to June, 1941.

Employees were given \$5 daily (per diem) pay to cover expenses. Single persons got \$20 for four days, married individuals \$75 for 15 days, to find living quarters.

chances of appointment come only after the positions have first been offered to local personnel. The announcement reads: "In filling vacancies, certification will be made of local eligibles; that is, eligibles who reside at the place and in the immediate vicinity of the place of employment. Other eligibles will be considered for appointment only in the absence of sufficient local eligibles."

Complete details follow below. But first, a word about another

(Continued on Page Sixteen)

TESTS

Laborers And Janitors

A United States exam is open for the position of classified laborer to work in the Quartermaster Corps at Fort Hancock, and in the Signal Corps Laboratories at Fort Monmouth, both in New Jersey. The position pays \$1,080 a year. Age limits are from 18 to 50. There is no deadline for the applications, and filing is until further notice.

New Yorkers who apply should, however, be warned that their

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CIVIL SERVICE IN NEW YORK CITY

TESTS

Meet the New Civil Service President

Civil Service Heads

30,400 Would-Be Conductors

All week long employees of the Civil Service Commission have been opening huge sacks of mail containing conductor applications, which were received during the two-week filling period in the early part of this month. With two sacks of mail still to go, the count was 30,400 applications sealed, signed, and delivered.

Latest Facts on Conductor Test

The candidates who filed for the N. Y. C. conductor test will definitely be given their written examination on Saturday, April 25. The LEADER learned this week. Only an unforeseen emergency will prevent the holding of the written test on that date, according to Mr. Samuel H. Galston, assistant director of the examinations division of the Civil Service Commission.

At the present time, the application bureau of the Commission is busy with the herculean task of sorting and indexing the more than 30,000 applications filed during the first two weeks of this month. When the applications are sorted by boroughs, arrangements will be made with the Board of Education for the use of city schools in each borough. The number of schools used in each borough will depend on the number of candidates who filed from that particular borough.

Must Pass Written Test First

Only those candidates who pass the written test will be permitted to take the physical examination, tentatively scheduled for the summer. However, the marks received on the mental and physical tests will bear equal weight in determining the candidates final average.

Salaries

Conductors are paid salaries of 55c to 78c per hour. When first employed, conductors are assigned to platform duty and receive the basic wage of 65c per hour. After one year the platform man's wage rate is increased to 68c per hour. As soon as the conductor is assigned to a train in the "rear-guard" or secondary position, his pay is hiked to 70c per hour. When the conductor is placed in charge of the train his salary is jumped again to 73c per hour. One year's experience as a conductor in charge of a train brings with it the maximum conductor salary of 78c per hour.

Advancement to the conductor assignments which carry higher rates of pay are made according to seniority. These advancements within the title of conductor alone are not the only promotional opportunities open to conductors. After one year's experience any conductor is eligible to compete in civil service promotion tests for towerman, assistant train dispatcher, or motorman. The ambitious conductor who is really interested in a railroad career has excellent chances for advancement to executive positions in the operating end of the subway system.

City Orders

10 New Exams

Fingerprint Technician Among Them

Open-competitive examinations for fingerprint technician, grade 1, medical social worker, grade 1, junior electrical engineer, steamfitter, marine oiler, and inspector of boilers, grade 3, were ordered by the Municipal Civil Service Commission this week. In addition, the Commission ordered promotion tests for machinist's helper, inspector of licenses, grade 2; supervisor, grade 3; (financial in-

HARRY W. MARSH, new president of New York City's Civil Service Commission, speaks slowly, thinks carefully. He's genial, creates the impression of friendliness and interest toward the person with whom he happens to be conversing.

Well aware of the turmoil he's going into, well aware that the eyes of the entire city are directed upon his department, Harry Marsh chooses to tread softly. "I'm not coming in to push things around," he says. "I must learn about the problems. Only then can we—I and my colleagues—begin to make decisions."

Harry Marsh is used to dealing with tough problems. In Connecticut, as Personnel Director, he placed the entire personnel of the State under the merit system, starting from scratch. In fact, when he first took office in 1937, nobody in the State—including the Governor—knew how many State employees there were. An interesting side-angle on the way they work in Connecticut is this: Every morning, the Personnel Director and the Budget Director get together and go over such matters as salaries of employees, number of people to be hired, and so forth. If they can't agree, the issue goes to the Commissioner of Finance and Control, whose decision is final. The important point about this is that the Personnel Director has a direct voice about rates of pay.

Marsh remained in Connecticut from 1937 to the present, except for one year during which he did field work for the National Civil Service Reform League. He travelled throughout the country, helping States and communities to set up merit systems of employee selection.

Politicians Changing

Marsh has found a radical change in views of the public and of politicians toward civil service. Says he: "The average politician everywhere is shifting his attitude toward the merit system. He no longer tends to look upon public personnel as his own private little kitty. Governors almost always condemn the patronage system, which hinders them in the statesmanlike performance of their jobs."

New York City had Marsh's service as first deputy commissioner of the Welfare Department in the hectic period 34-37. Those were the tough, stormy days of shouting and riots, of shifting governmental control. A man learns a lot when he works under such conditions, and Harry Marsh feels the experience has left its

vestigations) and examiner, grade 4, Comptroller's office.

The machinist's helper examination will be open only to employees in the Department of Sanitation and the office of the President of the Borough of Manhattan.

No dates have been set as yet for the issuance of the applications for these examinations. The formal "ordering" of a test by the Commission is the first step in the holding of a civil service examination. It means that the Commission's staff can now go on setting the requirements, dates, and preparing the actual questions for the tests. As soon as the dates for the issuance and receipt of the applications is announced, full details will be printed in The LEADER.

The fingerprint technician examination will be the first one ever held by the city for this title since the establishment of the Identification Service in the competitive class, June 17, 1937. Fingerprint technician, grade 1, with a salary range up to, but not including \$2,400 a year, is the entrance position in this service. Employees in this title are eligible for future promotion tests to



This is Harry W. Marsh, new top man of New York City's Civil Service Commission.

indelible impress on his understanding of human beings and what makes them tick. From the standpoint of civil service, the period at Welfare gave him the appointing officer's approach to things.

Director of City Club

Going back some years, we find Marsh as civic director of the influential City Club. Here he performed research, made studies, initiated actions toward improving New York's government set-up. One of the things he did during this period was to study the possibilities of subway unification and to bring together, for the first time, city officials and transit officials.

Off and on since his graduation from Columbia in 1911, Marsh has been associated with the Civil Service Reform League. In 1917, he went into the army as a lieutenant in ordnance. He served for two years, and returned to the League upon his discharge. Speaking of the forces which molded his life, the new Civil Ser-

vice head pays great homage to Charles Beard, "who taught me the insides of government and politics." Though Marsh's major study in college was psychology, Beard's influence guided the young man into the career of advancing the merit system.

Marsh is married to a Brooklyn girl, Marguerite Crespi. They have one son, just turning 20, who's in college at Haverford... and who'll be in the army before long. In New York, except for the Connecticut period, since 1906, Marsh loves the city; he's happy at the prospect of living in Manhattan. He hales originally from Grand Rapids, Michigan, the son of a Presbyterian minister, and one of seven children. For relaxation he likes to listen to music—though he has only an amateur's knowledge of it.

"I know the extent of the job before me in New York," he says. "I'll try to make good."

And that, ladies and gentlemen, is your new president of the Civil Service Commission.

The roster of top personnel of the Civil Service Commission now stands:

Harry W. Marsh, president; Mrs. Bruce Bromley, Commissioner; Ferdinand Q. Morton, Commissioner; William Murray, acting secretary.

Paul Kern and Wallace Sayre, removed last week from the Commission by Mayor LaGuardia, went ahead with preparations to bring the matter into the courts.

LONG WEEK

Cracks Appear

The first definite signs of cracking in the six-day week structure loomed this week.

The LEADER learned that the Housing Authority is completing plans to place its employees back on a five-day week, reserving a skeleton force for necessary Saturday operations.

So complete are the plans that Mrs. Mary K. Simkhovitch, acting chairman of the Authority, told The LEADER that the new work-week is being readied "because the employees will find it a more pleasant arrangement."

She added it was always the policy of Herbert Bayard Swope, who resigned as Housing Authority chairman recently, to enforce a five-day week wherever possible. She was inclined to favor the same thing, denying that the contemplated change was due to any "easing up" orders on the part of the Mayor.

Not Under Mayor's Jurisdiction

The fact remains, however, that the Housing Authority, which is not under the direct jurisdiction of the mayor, fell into line when his long week order came through several months ago and is now changing its policy while the echo of the mayor's confidential OK to a major city department is not yet out of hearing distance (see LEADER for February 17).

In the planned change, the workday through the week will be lengthened half an hour a day, so that employees will work 9 to 5:30 instead of 9 to 5, as formerly. Since employees have been working on Saturdays from 9 to 5, they stand to gain five hours.

Another bit of "easing up" came when the Health Department granted its employees three hours off any day in the week or on Saturday afternoon to compensate workers for time spent on volunteer first aid courses. By taking the time on Saturday afternoon, employees really get back their five and one-half day week.

Other departments, it was learned, were trying to make arrangements to give employees every other Saturday or at least every other half Saturday off, which would "ease up" further on the mayor's order and, ultimately, swing them back to the old five or five and one-half day week.

BULLETIN BOARD

All civil service organizations are invited to send notices of meetings and other events. Material should be in the LEADER office by Friday preceding the date of issue. Address Bulletin Board, Civil Service LEADER, 97 Duane Street, New York City.

MUNICIPAL ASPHALT EMPLOYEES UNION

John L. Vesce, president of the newly-chartered Municipal Asphalt Employees Union, Local 1022, A. F. of L., announces a victory meeting to be held Friday, February 27, at 8 p.m., at A. F. of L. headquarters, 801 Third Avenue near 50th Street, Manhattan. One of the objects of the meeting will be to establish a program for the asphalt workers throughout the five boroughs and to present a legislative program to eliminate injustices.

CATHOLIC GUILD

The annual Communion Breakfast of the Catholic Guild of Park Department employees will be held on Sunday, March 22, at the Hotel Commodore, Lexington Avenue and 42nd Street. Subscription \$1.50. Mass is to be celebrated at St. Patrick's Cathedral, at 8:30 a.m.

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SANITATION ELIGIBLES

John Bendetti, president of the Sanitation Eligibles Association, this week issued a special plea to all supermen to come to the big meeting scheduled for Friday, February 27, at P.S. 27, 42nd Street and 3rd Avenue.

CONFERENCE ON CIVIL SERVICE LAW

Civil service readjustments to meet war conditions, selected civil service bills in the municipal, State and Federal legislative chambers, reports from the committee on labor relations in civil service, proposals concerning personnel and suggestions for im-

proving service and increasing salaries will be discussed at the fourth conference on civil service legislation to be held February 28, in the Hotel Astor, Manhattan.

POLICEWOMEN ELIGIBLES ASSOCIATION

March 7 marks a big date for the girls in the Policewomen's Eligibles' Association. That's the night of their big dinner and dance. We hear there won't be much talk, there will be lots of fun.

BEEFSTEAK PARTY, QUEENS WATER REGISTER

St. Patrick's Night, March 17, is the date selected for the next beefsteak party of the Queens Water Register Association, organization of employees in the Queens office of the Department of Water Supply, Gas and Electricity. The Stadium, 40-15 Queens Boulevard, will be the scene of festivities. Tickets, priced at \$1.75, can be obtained from Michael J. Hanley, chairman of the committee in charge of the affair, or Julius Yunker, president of the organization.

(Continued on page Eighteen)

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LISTS
They Call on The Supermen

When in difficulty, call on the supermen.
Latest department to get the use of the sanitation man, class A, list to supply much-needed manpower is the Board of Water Supply. To this department goes the responsibility of guarding the city's upstate reservoirs, vital spots in national defense.
Last week the names of 259 boys on the superman list were forwarded to the Board of Water Supply for temporary employment as guards, outside the city limits, at salaries of \$125 per month. The highest eligible on the list certified was number 3310.

Previously, the watchman attendant list had been used to fill these positions. Along with the superman certification, the names of 27 men on the watchman-attendant list were also certified for these jobs. Highest eligible reached on this list was 3,235.

Richmond Gets Lab Helpers

Three jobs as cleaners in the office of the Borough President of Richmond at 57 cents per hour and one in the Board of Education at \$1,200 a year will be offered eligibles on the list for laboratory helper (women) this week. Forty-nine women, up to number 234, were certified by the Civil Service Commission last week for the Staten Island vacancies. The names of 22 eligibles, up to number 151 on the list, were forwarded to the Board of Education for the \$1,200 per year opening.

Policewomen State Their Case

Officers of the Policewomen's Eligible Association last week issued a plea for broader use of their list in time of war, Rose Nussbaum, vice-president, urged that the draft situation makes it necessary to use women for a number of positions. Said Miss Nussbaum:
"Since the Mayor feels that selective service prevents bringing the police force up to full strength, why not fill some of the policing jobs with girls from the policewoman's list? These girls have passed rigid mental and physical tests. They are a capable, skillful group, who can do a good deal to augment the efficiency of police work in the city. Many specialized jobs could easily be opened to them. In European countries, women have shown themselves capable cops. As a matter of fact, the city knew they could do a job when it gave them the test. A new test is anticipated this summer, which means that confidence still remains."
In addition to straight police work, policewomen are asking that their list be used for: correction officer, probation officer, inspector of markets, court attendant, parole officer, special patrol work in welfare and subways, work in the sheriff's and register's office.

Can You Roller Skate?

"Can you roller skate?"
In the near future eligibles on the superman list will receive letters from the Civil Service Commission asking this question. Those replying in the affirmative will be given a qualifying test to see just how well they can roller skate. If they pass, they will be certified in the order of their standing on the list to the Park Department for employment as attendants at the Flushing Meadows Park skating rinks.
The recommendation to certify the Sanitation Man list as appropriate for attendants (roller skates) was made by examiner James J. Flannely and approved by the Commission at its meeting last week. Previously, the eligible list for attendant messenger had been used to fill the roller-skating jobs.
Tip to supermen who might want these jobs: If you're a little rusty on your skating, start practicing now!

To Appoint 27 Deputy Sheriffs

Sheriff John J. McCloskey, Jr., will appoint 27 deputy sheriffs, Monday, March 2. This will be the first time in the history of New York City that appointments to the title of deputy sheriff will be made from bona-fide civil service lists.

Three appointments will be made from the list for Sheriff to three key positions paying \$3,000, \$2,700, and \$2,640 respectively. The remaining 24 appointments will be made at the basic salary for the job, \$1,800 a year. These 24 positions will be filled by the transfer of some employees from the Bureau of Inspection of the Sanitation Department and by the appointment of eligibles from the civil service lists for city marshal and patrolman, P.D. (special) number 3.

30 More Appointments

Sheriff McCloskey intends to appoint approximately 30 more deputies by March 31. This week 60 eligibles who have been previously certified to the Sheriff's office by the Civil Service Commission are undergoing a short training course on the duties of the Sheriff's office. The course is conducted in cooperation of the Bureau of Training of the Civil Service Commission.

The inspectors in the Sanitation Department who will be transferred to the Sheriff's office were originally appointed from an eligible list for patrolman.

Lab Jobs Offered To Porters

Seven temporary jobs as laboratory helpers will be offered eligibles on the porter list in the Health Department this week; 23 of the lads on the list, up to number 1,541 were certified by the Civil Service Commission for the vacancies. Laboratory helpers are paid at the rate of \$960 a year.
In addition, 41 eligibles on this list were certified to the Department of Hospitals for jobs as hospital helper. The vacancies to be filled are permanent positions at \$720 a year. Highest eligible certified was 5,711.

Special Cops As Probers

The P. D. (special), number 3 list was sent over to the Comptroller's office by the Civil Service Commission last week to fill two permanent jobs as investigators (non-social). In all, 10 eligibles were certified for the two vacancies (non-social). Highest eligible certified was number 57.
Investigators (non-social) in the Comptroller's office are paid at the rate of \$1,500 per year.

Jobs for Gals In Staten Island

Three jobs as female attendants in Brooklyn and one in Staten Island were offered eligible on the clerk, grade 2, (female) list this week. The Civil Service Commission certified 25 names up to the gal who is number 1,506a on the list to both Borough President's offices for employment and pay \$1,200 a year.

Your Chances for Appointment

IMPORTANT: PLEASE READ THIS
The highest numbers certified on New York City eligible lists for permanent, temporary, and indefinite positions at various salary ranges appear below. Do not add these figures. The first column contains the name of the eligible list; the second column, the department to which the list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean appointment as many more names are always certified than there are vacancies.
The Civil Service Commission does not notify eligibles when they are certified. If your number is lower than the number reached on your list and you have not been notified yet, don't worry about it. The department to which you were certified will notify you when you are about to be reached for appointment.

Title	Department	Salary	P.I.L.	Latest No.	List Expires
Able-Bodied Seaman	Public Works	105 mo.	P	946	4:23:43
Able-Bodied Seaman	Sanitation	1,500	P	400	7:27:42
Accountant, Grade 2	Comptroller	1,800	T	1,176	11:29:44
Accountant, Grade 2	Hospitals	1,200	P	543	3:34
Accountant, Grade 2	Welfare	1,500	P	34	4:13:42
Airport Assistant	Docks	1,200	P	120	10:28:45
Architectural Draftsman	Bd. of Water Sup.	3,120	P	43	4:20:42
Asphalt Worker	B. F., Man., Bklyn, Bx.	6.72 day	P	43	4:20:42
Assistant Chemist	Education	1,800	P	766	4:12:43
Assistant Gardener	Hospitals	950	P	61	3: 5:43
Assistant Engineer, Gr. 4	Water Supply	3,150	P	710	12:21:42
Assistant Supervisor, Gr. 2	Welfare	1,800	P	817	8: 1:43
Assistant Supervisor, Gr. 2	Magistrate's Court	1,680	P	2,778	
Automobile Engineman	Hospitals	1,500	P	42	1:10:44
Auto Engineman (app.)	Transportation	.64 hr.	P	82	1:10:44
Automobile Machinist	Transportation	.75 hr.	P	39	1: 9:44
Automobile Mechanic	Transportation	.75 hr.	P	14	7:10:45
Bridgeman and Riveter	Public Works	13.20 day	P	42	7:15:45
Buildings Manager	Housing	\$,000-4,800	P	20	2: 4:42
Captain, F.D.	Fire	4,500	P	12	10:22:44
Car Maintainer, Gr. A	Transportation	.75 hr.	P	41	11:29:44
Carpenter	Boro Pres. Rich.	12 day	T	12	5:14:45
Cement Mason	Fire	12 day	T	7	6:11:45
Chief Life Guard	Parks	7 day	P	334	
Clerk, Gr. 2 (Higher Ed.)	Hospitals	900	P	160	2:15:43
Clerk, Gr. 2 (Higher Ed.)	Hunter College	1,200	P	854	
Clerk, Grade 2 (Male)	Municipal Court	1,200	T	1,700	
Clerk, Grade 2 (Male)	Comptroller	1,200	P	7,176	2:15:43
Clerk, Grade 2 (Male)	Tri Boro Auth.	900	P	7,793	2:15:43
Clerk, Grade 2	Education	858	P	10,983	
Clerk, Grade 2	Hospitals	840	P	1,506a	2:15:43
Clerk, Gr. 2 (Female)	R.P. Brooklyn	1,200	P	4,680	2:15:43
Clerk (Female), Grade 2	Education	858	P	6,025	
Clerk, Grade 2 (Female)	Hospitals	840	P	2,237	5:14:44
Climber and Pruner	Parks	1,800	P	1,014	
Climber and Pruner	Parks	1,620	P	68	11:18:45
Dentist (Part-Time)	Health	5 day	P	64	9:15:43
Dental Hygienist	Health	1,200	P	36	
Diesel Tractor Operator	Parks	6.50 day	T	60	3: 8:44
Dockbuilder	Purchase	1,800	P	224	4: 2:45
Electrical Inspector, Gr. 2	Welfare	1,800	P	40	11:13:44
Elevator Mechanic	Housing	2,400	P	75	2:13:45
Elevator Mechanic's Helper	Housing	1,800	P	199	
Fireman	Correction	1,700	P	925	12: 8:45
Fireman	Transportation	1,500	P	2,479	
Fireman	Transportation	.65-.78 hr.	P	1,425	9: 9:45
Hospital Helper (Men)	Hospitals	300 & 480 w/m	P	2,528	9: 9:45
Hospital Helper (Women)	Hospitals	300 & 480 w/m	P	1	
House Painter	Police	9.50 day	I	77	4:26:44
Insp. Masonry & Carp'try	Welfare	1,800	P	15	8:20:44
Insp of Steel, Grade 3	Water Supply	3,400	P	61	7:31:44
Janitor (Custodian) Gr. 2	Health	1,750	P	59	6:11:44
Janitor Engineer	Education	3,576	P	7	8:12:45
Junior Administrator Ass't.	Welfare	3,000	P	1	6:35:43
Junior Administrator Ass't.	Housing	3,600	P	45	1:21:44
Junior Architect	Transportation	2,160	P	39	4:30:44
Junior Assessor	Tax	1,920	P	119	3:11:45
Junior Engineer (civil)	Civil Service Comm	2,160	P	104	11: 1:43
Junior Engineer (electric)	Fire	2,400	P	47	6:30:45
Junior Engineer (Mech.) Gr. 3	Civil Service Comm	2,160	P	159	9:26:43
Laboratory Assistant	Health	960	P	61	4:25:43
Laboratory Helper	Education	1,200	P	1,164	
Laboratory Helper (Women)	Hospitals	720	P	344	
Laboratory Helper (Women)	Education	900	T	202	
Laboratory Helper	Transportation	.42 hr.	P	525	9: 9:45
Laundry Workers	Hospitals	780 & less P&T	P	135	1: 3:45
Lieutenant, P.D. (prom.)	Fire	3,900	P	144	9:11:44
Lieutenant, P.D. (prom.)	Police	4,000	P	472	2:14:44
Lifeguard	Parks	62 1/2- 75 hr. T	P	10	9:24:44
Lineman	Fire	1,500	P	21	1:30:44
Locksmith	Education	8 day	P	232	2:19:45
Maintainer's Helper, Grp. A	Transportation	.63 hr.	P	336	
Maintainer's Helper, Grp. A	Correction	1,200	P	1,277	
Maintainer's Helper, Grp. B	Transportation	.63 hr.	T	77	
Maintainer's Helper, Grp. C	Transportation	.70 hr.	P	325	4:30:44
Maintainer's Helper, Grp. C	Transportation	.63 hr.	P	125	
Maintainer's Helper, Grp. D	Transportation	.63 hr.	T	84	
Maintainer's Helper, Grp. D	Transportation	.63 hr.	T	71	3:21:45
Management Assistant	Housing	1,560	P	12	140
Management Assistant	Housing	1,800	P	15	2:18:45
Management Assistant	Housing	1,250	P	24	4:13:42
Medical Main, Grp. B	Transportation	.85 hr.	P	154	4:19:42
Medical Insp. (Obstetrics)	Health	5 session T	P	128	
Medical Insp. (Pediatrics)	Health	5 session P	P	150	1: 9:45
Med. (T.B.)	Health	3 session	P	40	
Motorman-Cond'or (prom.)	Transportation	80 hr	P	35	8:18:42
Office Appliance Opr. (Gr. 2)	Finance	1,200	I	22	10:14:43
Park Foreman	Parks	1,050	P	1,182	
Pathologist	Hospitals	2,160	P	1,421	
Patrolman, P.D.	Police	1,200	P	1,255	
Patrolman, P.D., List No 1	N.Y.C. Tunnel Auth	1,800	P	1,392	
Patrolman, P.D., List No 1	Correction	1,700	P	57	
Patrolman, P.D., List No 1	Water Supply	1,800	P	34	5: 1:44
Patrolman, P.D., List No 1	Welfare	1,200	P	30	7:27:42
Patrolman, P.D., List No 3	Comptroller	1,500	P	25	1:10:44
Paver	Transportation	.11 day	P	44	
Photographer	Health	1,500	P	583	
Physiographer Tech.	Hospitals	1,200	P	27	2:14:43
Playground Director (Female)	Parks	1,200	T	114	
Playground Director	Parks	1,200	P	142	
Plumber	Docks	6 day	P	38	9:20:42
Policewoman	Correction	1,760	P	348	
Porter	Sheriff	1,800	P	1,490	
Porter	Queens College	1,320	P	780	9:20:42
Porter	City College	1,200	P	2,175	
Porter	Docks	960	P	2,541	
Porter	Hospitals	780	P	6,233	
Porter	Housing	1,050	P	506	6: 8:42
Porter	Health	960	T	83	
Porter	Hospitals	720 w/m	P	370	
Public Health Nurse	Health	1,500	P	707	
Railroad Clerk (prom.)	Transportation	55	P or T	2,966	
Sanitation Man, Class A	Sanitation	1,500	P	397	14: 4:44
Sanitation Man, Class A	DWSGE	1,650	P	950	
Sanitation Man, Class A	Transportation	.57 hr.	P	1,284	
Sanitation Man, Class A	Transportation	.66- 70 hr.	P	3,510	
Sanitation Man, Class A	Public Works	1,500	P	701	
Sanitation Man, Class A	Hunter College	1,200	P	70	9:10:45
Sanitation Man, Class A	Water Supply	125 month T	P	10	9:26:45
Sanitation Man, Class A	Transportation	5.30 P	P	43	
Sanit' Man, Class B (prom.)	Sanitation	1,980	P	15	1:27:45
Section Stockman (clothing)	Welfare	2,340 & 1,800 P	P	2	6:44
Section Stockman	Purchase	1,800	P	297	10: 3:41
Signal Maint'ner, B (prom.)	Transportation	.80 hr.	P	47	1:13:45
Social Investigator	Welfare	1,500	P	48	1:15:45
Social Investigator	Child Welfare	1,500	P	47	6: 4:45
Special Patrolman	Correction	1,880	P	1,513	11: 1:42
Special Patrolman	Water Supply	1,800	P	1,487	
Special Patrolman	Transportation	1,500	P	1,513	
Stationary Engineer (elec.)	Markets	9 day	P	35	9:13:45
Stationary Engineer (steam)	Public Works	9 day	P	47	1:15:45
Stenotypist, Grade 2	Civil Service Comm	1,200	P	48	6: 4:45
Steno. and Typewriter	Hospitals	960	P	1,513	11: 1:42
Steno. and Typewriter	License	1,200	J	1,487	
Steno. and Typewriter	Water Supply	1,200	P	1,513	
Steno. and Typewriter	Welfare	960	P	35	9:13:45
Structure Maint'r (plumbing)	Welfare	5-day	P	57	
Structure Maint'r (woodwork)	Welfare	5-day	P	57	
Tax Counsel, Grade 4	Sheriff	1,800	P	59	10:15:44
Tax Counsel, Grade 4	Tunnels	1,800	T	54	8:13:44
Telephone Operator	Hospitals	1,300	P	130	
Telephone Operator	Transportation	960	T	17	8:21:43
Third Rail Maintainer	Transportation	.70 hr.	P	34	10: 5:44
Title Examiner	Housing	1,800	P	23	6:23:42
Topographical Draftsman	Water Supply	3,120	P	19	
Towerman	Transportation	80 & 72 hr. P	P	196	11: 6:44
Trackman	Transportation	.66	P	25	7:31:45
Tunnel Sergeant	N.Y.C. Tunnel Auth	2,400	P	29	11: 5:45
Turnstile Maintainer	Transportation	.80-95	P	2,376	5: 7:45
Typist, Grade 1	Law	960	P	35	1: 9:45
Typist, Grade 1	Housing	960	P	387	5:10:42
Typewriter Repairman	Purchase	1,310	P	788	
Watchman-Attendant	Housing	1,700	P	1,141	
Watchman-Attendant	Transportation	.2 w/m	P	3,235	
Watchman-Attendant	Hospitals	840	P	3,235	
Watchman-Attendant	Water Supply	125 mo	T	1,397	
Watchman-Attendant	Hospitals	600 w/m</			

TRAINING

Criminology for Correction Workers

Peter F. Amoroso, Commissioner of Correction, announced this week the first of a series of weekly lectures on "Correctional Treatment in the City of New York" was delivered on Feb. 20, at 5 p. m. in the Chapel of the new City Prison, Manhattan.

This course is sponsored by the Commissioner of Correction, in cooperation with the Bureau of In-service Training of the Civil Service Commission. Over 200 men and women on the staff of the Department of Correction of New York City have enrolled for this course.

The following partial list of speakers and their subjects indicate the varied, interesting nature of the series:

- John C. Maher, Chairman, N. Y. C. Parole Commission—"How Prison Personnel Can Contribute to the Parole Program."
- Irving W. Halpern, Chief Probation Officer, Court of General Sessions—"Probation vs. Incarceration."
- Dr. George William Henry, Associate Professor of Psychiatry, Cornell University Medical College—"Psychiatrist in Prison Work."
- Austin H. MacCormick, Executive Director, Osborne Association—"Plan and Program of the Youth Correction Authority."
- Walter M. Wallach, Warden of Wallkill Prison—"Correctional Education."
- Sanford Bates, Commissioner of Parole, New York State Parole Commission—"Purposeful Organization of Prisons."



Perhaps you've wondered about the reason for the military-looking belt you've seen around the boys cleaning the streets. It's for protection. The little discs shine at night, and the boys can be seen better by automobiles. It's supposed to cut down accidents. Let's hope it does—the accident rate among sanitation has always been too high.

RECORDS

Health Dept. Taxed By Record Rush

They have enlarged the facilities of the vault and added a third photostat machine to take care of the continued rush for birth certificates, it was learned this week from Goodhue Livingston, secretary of the Department of Health, who said the city is handling 1,000 requests a day.

The present rush for birth certificates is a record-breaking one, said Mr. Livingston, but, he added, "it has been record-breaking since the war momentum created last December. The real rush started as far back as last May."

Old People Apply

Mr. Livingston attributed the increased business at the Bureau of Records not only to the necessity for showing birth certificates for defense industry jobs but to the widespread feeling that, with war in the world, "the best thing to do is to have your birth certificate." He added that a large number of old people have been applying for these records.

He stressed there can be no exceptions—other than those making a boat hurriedly to shove off for military duty—to the rule calling for a minimum 48-hour service in supplying birth certificates.

"We're doing the fastest job in the country by keeping to within that 48-hour time limit," Mr. Livingston pointed out, "and it's physically impossible for us to do more. We handle about 500 requests at this bureau alone every day, including our mail order business . . . that is, people writing in from all over the country. Brooklyn does the second largest business in the city."

Mr. Livingston said certificates may be obtained any week day at the Bureau of Records on the first floor of the Health Department building, 125 Worth Street, Manhattan, from 9 to 5, and Saturday from 9 to 3, though the office staff works until 5. The cost is \$1. Certificates are available here only for persons born in Manhattan. Each borough has its own office.

JOBS

No Expansion In B'klyn Office

Acting Borough President Arthur R. Ebel, of Brooklyn, this week pointed out no additional force will be required to handle the extensive street repaving made possible last week for the borough. Allocation not only of \$35,000 as seasonal allowance for

improvements but of \$275,000 from the general fund for paving of thoroughfares surrounding housing projects and for an area bordering on the Gowanus Parkway, has been obtained from the Board of Estimate.

WAR

Keep 'Em Buying

Employees of the Welfare Department set a goal of \$250,000 in defense bonds. They have pledged \$320,000 worth. Congratulations.—Ed.

'To Risk Your Lives'

Like a quotation from a Churchill speech is the admonition of Welfare Commissioner William Hodson—now Emergency Welfare Administrator for New York City—to his employees who will take special emergency war duties. Said he:

"The service to which you are being called will be onerous and, in case of serious emergency, you may be called upon to risk your lives. I have no doubt about your courage and your willingness to face any sacrifice which may be necessary in protecting the well-being of our fellow-citizens."

For their special duties, the 2,000 chosen ones are soon to begin training.

Cancelled

The Civil Service Commission, at its most recent meeting, cancelled the following examinations which had previously been ordered: radio production manager, parole officer, promotion to borough superintendent of buildings (Department of Housing and Buildings) and promotion to junior mechanical draftsman (heating and ventilating) Department of Education.

PAY RAISES

Postcard Campaign

Civil service groups continued to press this week for pay raises to meet the soaring costs of living. An AFL-CIO post card campaign was bulging Mayor LaGuardia's mail bag.

Members of the New York District, State, County and Municipal Workers of America, CIO, were warned by its leadership that the next month will be a crucial one in the wage increase campaign and emergency meetings were being planned for the week of February 28 to March 5.

The union is seeking a \$1200 minimum and a raise of \$180 for all employees receiving less than \$3,600 a year.

Personal visits to important city officials by delegations in all five boroughs are part of the plan.

Floyd Stickels, representative of the New York State Employees, 61, AFL, said that his organization is not going to be outdone by any other in the race to deluge the Mayor's desk with enough post card complaints to make him change his mind about no-pay-raises for city employees. "There's no slackening of the postcard campaign," said Mr. Stickels.

Walter Fairchild, attorney, told members of Hospital Council, 77, that the lifting of taxes on improvements and the levying of them on land values would make possible salary increases for gov-

ernment and private industry workers. George E. Fuchs presided over the meeting which was held at 63 Park Row, Manhattan.

Asphalt Workers To Share \$430,000

Some 750 Civil Service asphalt workers in the city will share a payroll increase of \$430,000 a year as a result of the disposition (or settlement) this week of the four-year-old dispute over prevailing wage rates.

Final determination was worked out by Assistant Deputy Comptroller Morris Paris, representing the City, and James E. Barry, civil service chairman of the New York State Federation of Labor, and Henry Feinstein, general organizer for the Hodcarriers' Building and Common Laborers', A. F. of L., now acting for the newly-chartered Municipal Asphalt Employees Union, 1022.

It's a One-Third Raise

The increase, representing nearly a 33 percent rise in the current annual budget allowance of \$1,330,000, is in addition to the \$480,000 in back pay (an average of more than \$600 a man) agreed upon in the formula.

The back pay grant amounts to 50 per cent of the total increase claimed by the union to be due the men for the past four years' work in accordance with the prevailing rate in private industry.

The city has defended its right to effect a 50 per cent deduction in back pay under a court decision in the Watson case. The Watson (Continued on Page Seventeen)

City Civil Service News Briefs

WITH NEWLY-APPOINTED Commissioner Esther Bromley attending her first meeting, the Civil Service Commission decided last week, that the Department of Welfare must replace veteran provisionals employed as clerk, grade 3, with eligibles on the preferred list for clerk, grade 3 . . . approved the proposal to reclassify Harry N. Lately, electrical engineer in the Board of Transportation from the exempt to the competitive class . . . Mr. Lately, whose exempt title was electrical engineer, will receive the competitive title of senior electrical engineer . . . okayed the recommendation to reclassify Michael J. Shugrue as an electrical engineer in the Department of Water Supply, Gas and Electricity from the title of civil engineer in the same department . . . okayed the request of the Board of Education to continue the employment of Henry Cohn, John J. Kavasansky, and Theodore J. Lorenz as door stop maintainers at \$1,740 a year . . . formerly the boys worked as door check repairers at \$8 a day . . . also okayed the recommendation to dismiss a complaint made by Morris Samberg relative to the conduct of the practical test for stenographer, grade 2 . . . decided that 8 employees of the Health Department be given seniority in their present titles of clerk in accordance with the time served in the same salary range as searcher . . . declared Cornelius A. Madden eligible for promotion to laundry bath attendant in the Department of Hospitals in the event that his name is reached for certification on that list . . . approved the employment of Dr. Donovan J. McClune, Dr. Mabel Huschka and Dr. R. Cobb as lecturers in the Department of Health at \$25 per lecture . . . it's nice work if you can get it . . . the only hitch is the law that prevents these special lecturers from receiving more than \$750 compensation throughout the year . . . ditto the employment of the following doctors, at \$10 per examination, by the Teacher's Retirement system, Dr. Allen H. Bunce, of Atlanta, Gawgia, and Dr. John T. Murphy of Olyphant, Pennsylvania.

CONDUCTOR TRACKMAN

Applications closed. Classes for the above city examinations meet MONDAY and WEDNESDAY at 1:15, 6:15 and 8:30 P.M.

Physical classes meet three times weekly in our modernly equipped gymnasium.

CLERK — GRADE 1 TYPIST — GRADE 1 MALE & FEMALE

Classes meet TUESDAY and THURSDAY at 1:15, 6:15 and 8:30 P.M. Applications closed.

INVITATION—Anyone interested is invited to attend a class session with a view of observing the type of instruction offered, after which he may enroll if he so desires.

PATROLMAN PREPARATION

SIX FEATURES OF OUR COURSE — 1. Free Medical Examination. 2. Outdoor Running Track on Roof of Gymnasium. 3. Agility Test Equipment. 4. Coordination Machines. 5. Lectures and homestudy material prepared by experienced and expert instructors. 6. Physical and Mental Classes at hours to suit the convenience of the student. Attend a lecture as our guest and take a free physical trial exam.

CARD PUNCH OPERATOR

Applications will be received until further notice for Alphabetic Card Punch Operator. Another test for Numeric Card Punch Operator is expected within the next few months. Our course not only prepares you for Federal and city examinations that are expected in the near future, but also qualifies you for employment in the commercial field. A good typist may efficiently operate a card punch machine after 60 hours of instruction.

MOTOR VEHICLE INSPECTOR (Bus)

Entrance salary \$2,400 per annum. Class meets FRIDAY at 8:30 p.m.

POST OFFICE CLERK-CARRIER RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

INSPECTOR OF ELEVATORS (Gr. 3) — Class meets Friday at 8:30 P.M.

FINGERPRINT TECHNICIAN—Class forms Tuesday, February 24 at 8 P.M.

JR. TYPIST AND STENOGRAPHER — Applications Now Being Issued for Washington, D. C. and New York.

OFFICE HOURS: Open Daily, 9 A.M. to 10 P.M. — Saturday 9 A.M. to 6 P.M. — Sunday, 11 A.M. to 7 P.M.

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CIVIL SERVICE IN NEW YORK STATE

TESTS

On Attendant Test

Because of the small number of fillings, applicants for the hospital attendant test set for February 28 were accepted all through last week, and will be accepted right up to the start of the exam itself.

"There is such a great need for applicants, and so few have appeared to give us the desired quota, that we have had to keep the application period going, even though unofficially," an official in the Mental Hygiene Department said.

Applications are available at the offices of the Civil Service Commission, 80 Center Street, Manhattan.

Roster of Professional State Workers Forwarded to U. S. Planning Board

ALBANY. — By direction of Governor Lehman, a roster of professional, scientific, and technical personnel in State service has been compiled and forwarded to the National Resources Planning Board as part of the nationwide survey of such available services ordered by President Roosevelt.

Request was made upon Governor Lehman to furnish such a list by Leonard Carmichael, director of the national roster, and Willard E. Parker, chairman of a special sub-committee. The Governor designated Charles L. Campbell, director of classification in the State Civil Service Department, to conduct the State canvass and Mr. Campbell speedily devised an information formula which was sent to all State executives.

The survey disclosed approximately 1,000 men and women in State service in the categories believed generally to fall within the scope of the census of specialized occupations.

In obtaining the census of available help, Mr. Campbell directed that the information be presented in summary form showing the number in each class and

salary grade and coded as follows: "A—indispensable in present position; b—essential and can be spared only at considerable sacrifice; c—services needed but can be replaced or work postponed if necessary; d—can be spared with least effect on present activities."

Names of individual employees were not sought, but Mr. Campbell's communication advised all employees in the professional, scientific, or technical classifications to file individual application forms showing training and experience with the "National Roster of Scientific and Specialized Personnel, Mather Building, Washington, D. C."

William P. Capes, executive secretary of the State Conference of Mayors, conducted a similar survey among employees of the municipalities. He, too, has completed his task and the replies have been forwarded to Washington.

The State roster, showing the number of employees in every conceivable classification and keyed as to availability, included the following major groups, plus many others:

- | | |
|--------------|------------------|
| Accountants | Archaeologist |
| Actuaries | Architects |
| Agricultural | Archivists |
| Inspectors | Artist-Designers |
| Anesthetists | Attorneys |

- | | |
|--------------------|---------------------|
| Auditors | Supervisors |
| Bacteriologists | Milk Inspectors |
| Bank Examiners | Milk Sanitarians |
| Biochemists | Motor Veh. Insps. |
| Biologists | Nurses |
| Boiler Inspectors | Nutritionists |
| Botanists | Occupational |
| Cattle Appraisers | Therapists |
| Ceramic | Optometrists |
| Technologists | Paleontologists |
| Chemists | Parole Officers |
| Claims Examiners | Pathologists |
| Dental Hygienists | Payroll Examrns. |
| Dentists | Personnel Admsns. |
| Dermatologists | Personnel Techns. |
| Dietitians | Pharmacists |
| District Health | Photographers |
| Officers | Physicians |
| Draftsmen | Physiotherapists |
| Economists | Probation Officers |
| Editorial Assists. | Proctologists |
| Education | Projectionists |
| Examiners | Property Managers |
| Education Supers. | (Real Estate) |
| Epidemiologists | Psych. Soc. Wkrs. |
| Entomologists | Psychiatrists |
| Examiner of | Psychologists |
| Methods and | Purchasing Agts. |
| Procedures | Radio-Physicists |
| Factory Inspectors | Railroad Inspectrs |
| Foresters | Real Estate |
| Game Supervisors | Appraisers |
| Geologists | Regents Assltsrs. |
| Glass Technolo- | Research Assnts. |
| gists | Research |
| Gynecologists | Radiographers |
| Housing | Roentgenologists |
| Consultants | Safety Serv. Insps. |
| Identification | Sanitary Enginrs. |
| Analysts | Social Workers |
| Inspector of | Specification |
| Weights & Meas. | Writers |
| Insurance | Standards and |
| Examiners | Purchase Insps. |
| Laboratory Mechs. | Stationary Engrs. |
| Laboratory Techs. | Statisticians |
| Land and Claims | Teachers |
| Adjustors | Training Assnts. |
| Laryngologists | Urologists |
| Librarians | Utilities Insps. |
| Map Specialists | Veterinarians |
| Marketing Assnts. | Vocational Insps. |
| Market Reporters | X-Ray Techs. |
| Medical Service | Zoologist |

Where Do I Stand?

The following are the latest certifications from popular State lists in New York City and Albany. P denotes permanent; T means temporary.

Junior Clerk		
P-New York-\$900 ..	2,465	82.67
P-Albany-\$900	6,899	76.50
T-New York-\$900	6,856	77.75
T-Albany-\$900	6,856	78.75
Junior Stenographer		
P-New York-\$900 ..	1,969	82.20
T-New York-\$900 ..	2,345	78.00
Junior Typist		
P-New York-\$900 ..	1,878	85.20
P-Albany-\$900	3,333	78.50
T-New York-\$900 ..	3,393	76.60
T-Albany-\$900	2,504	83.22
Assistant File Clerk		
P-New York-\$1,200 ..	243	88.20
P-New York-\$900	611	86.70
P-Albany-\$1,200	188	88.60
P-Albany-\$900	2,401	83.50
T-New York-\$1,200 ..	459	87.30
T-Albany-\$1,200	1,250	85.30
T-Albany-\$900	3,641	82.20
Assistant Clerk		
P-New York-\$1,200 ..	138	90.17
P-Albany-\$1,200	908	86.97
T-New York-\$1,200 ..	559	87.91
T-Albany-\$1,200	2,269	84.87
Assistant Stenographer		
P-New York-\$1,200 ..	250	88.40
P-Albany-\$1,200	355	87.70
T-New York-\$1,200 ..	1,777	81.00
T-Albany-\$1,200	1,350	83.20
T-Albany-\$1,200	1,351	83.30
T-New York-\$900	1,383	79.68
Assistant Typist		
P-Albany-\$1,200	189	87.40
T-New York-\$1,200 ..	369	86.29
T-New York-\$960	383	86.16
T-New York-\$900	1,383	79.60
T-Albany-\$1,200	1,490	77.84

Latest permanent appointments from these lists follow:

Junior Clerk		
New York-\$900	1,944	83.42
Albany-\$900	6,899	76.50
Junior Stenographer		
New York-\$900	1,377	84.90
Albany-\$900	2,347	77.80
Junior Typist		
New York-\$900	1,390	86.70
Albany-\$900	3,390	77.24
Assistant File Clerk		
New York-\$900	105	89.60
Albany-\$1,200	413	87.50
Albany-\$900	2,082	84.00
Assistant Stenographer		
New York-\$1,200	186	88.80
Albany-\$1,200	472	87.10
Assistant Clerk		
New York-\$1,200	79	90.75
Albany-\$1,200	1,016	86.73
Assistant Typist		
New York-\$960	539	85.29
Albany-\$1,060	167	87.60

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Questions and Answers on Federalization Of New York State Employment Service

(Continued from Preceding Issue)

14. What happens to the salaries of federalized employees?

It is anticipated that under the reclassification the salaries of the federalized employees will be adjusted to meet the Federal pay schedules. Such reclassification will, in conformance with the Executive Order authorizing the transfer of the State agencies to Federal service, be made not later than March 31, 1942.

15. Will there be any substantial changes in working conditions?

The normal work week for the federalized employees will now be 39 (minimum) hours as opposed to the 38 hours now worked by the Unemployment Insurance employees. Accrued vacation is 2 1/6 days as opposed to the 1 5/7 days in the State service. Sick leave in the Federal ser-

vice is accrued at the rate of 1 1/4 days per month during the probationary period as opposed to the State policy of crediting one day per month during the probationary period and 12 days per year which is credited on the first of January each year.

The Federal service also provides for vacation and sick leave allowances to temporary employees, but at a different rate from that allowed for permanent and probationary indefinite employees.

16. Will accumulated vacations or sick leave be continued?

The Federal Government will not recognize vacation, overtime, or sick leave accrued in State service. All employees who were transferred to the Federal payroll effective January 1 or entering the Federal service as probationary indefinite or job employment appointees have no accruals of any kind.

17. What happens to the pensions of the federalized employees?

The accumulated contributions to the State Employees Retirement System may be withdrawn by the employees who have become federalized, or those funds may be left on deposit with the Retirement System and will draw regular interest rates for a period of five years from the date of transfer to the Federal payroll. After the five-year period the funds will no longer draw interest but may be lifted as a drawing account.

The employees may continue their contributions to the State Retirement System at the normal rate plus the State's share. But even if they do so they must also pay the 3 1/2 per cent required by the Federal Retirement System. There will be no transfer of funds from the State system to the Federal system.

NEW BILLS Protection For Labor Class

ALBANY.—State Senator Seymour Halpern, of Queens, has introduced a bill to amend the civil service law to correct conditions now allowing employees in the labor or non-competitive class to be demoted in rank or salary grade or to be dismissed not according to seniority.

"At present civil service employees in the competitive class,

when laid off, are dismissed in the inverse order of their original appointment into the service in that particular department in which they are serving," Senator Seymour points out. "They are then placed on a preferred list from which they are certified according to their standing on that list to any department in which there may be vacancies.

"Employees in the labor or non-competitive class of civil service are not protected by the inverse order. Because of the present construction of the law, mechanics and others in the labor class who have served 25 years have been laid off while persons in the same department, same title, having only two or three years seniority, have been retained."

He stressed that, in view of the demand of the national emergency program for skilled labor, protection must be given these people in civil service "or the state will find it increasingly difficult to obtain qualified employees" as replacements.

State Commission Meets in NYC

The State Civil Service Commission is meeting at the State Office Building, 80 Center Street, New York City, this week. The dates are February 25, 26 and 27.

WAR

Career Man Loaned to U. S.

ALBANY. — Austin M. Wolf, a "career man" in the state service, and for the last 11 years director of standards in the State Division of Standards and Purchase, has been "loaned" to the War Department by Governor Lehman, but only on a part-time basis.

Brigadier General J. L. Frink, chief of the motor transport division of the U. S. Quartermaster Corps, Washington, has appointed Mr. Wolf, with the Governor's permission, to his staff as civilian engineering consultant. In that capacity, Mr. Wolf will pass from five days to a week each month in Washington in recommending the design, construction, testing and procurement of military motor equipment, from "jeeps" to the heaviest motor trucks.

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Mental Hygiene Notes

By JOHN F. MONTGOMERY
Nurses OK Bill

The New York State Nurses Association will go along with the bill sponsored by the Association of State Civil Service Employees to extend the Feld-Hamilton Law to all State hospital workers. This Farrell-Barrett measure, apparently, has merely been misunderstood by the nurses' group, which has withdrawn its opposition now that the bill's present heading in regard to salary schedule No. 2 of the Feld-Hamilton Law will read "Junior Professional Service."

Under the heading "Sub-Professional Service," a number of private nurses got the idea the bill might impair their professional standards.

The bill, according to the Association, has no effect upon the professional standards of nurses. Neither does it require that nurses be placed in the competitive class of civil service subject to competitive exams, it holds. Going on: its major purpose is to eradicate archaic salary schedules, to set up for institutional employees the same career law principles that have been working out for other State workers. A fair classification-compensation plan, in short.

Wassaichatter

Mrs. Mary Blessing, president of the Wassaic State School Civil Service Chapter, attended the annual meeting and banquet of the Association of State Civil Service Employees in Albany the other

day . . . Miss Rose White, of the Girls' group, has been having a two-week vacation at her Wingdale home . . . Allen Roberts, Boston Corners, has obtained a post in the Boys' group of this institution . . . Henry Lamont, of the Boys' division, is in the army now . . . Miss Kathryn Blaney, of the Girls' section, is spending two weeks at her home in Newburgh. You guessed it. She's on vacation . . . Miss Hannah Mulally, Dover Plains, has obtained a position in the Girls' division . . . Mrs. Elizabeth Dana, of the Girls' group, is in Buffalo for her semi-annual vacation . . . Mrs. Laura Remsburger, of the Boys' service, is having a two-week vacation in Schenectady. Visiting relatives . . . Miss Charlotte Toomey, of the Girls' section, has resigned to return to her Greenwich home . . . Edward Kippie, Wassaic, has obtained a position in the Boys' group . . . James Herrick has resigned from his spot in the Boys' section to enlist—as an Army flying cadet.

Harlem Valleyells

Miss Stefanie Kander has left for New York, to spend a five-

day pass with her family . . . Miss Ruth Silvernale, supervisor of the Reception Building, motored to Millerton to spend five days with her mother . . . David Doty motored to Whitehall to be with relatives for five days . . . Mrs. Dorothy Lum and Miss Marjorie Morgenteen have gone South by automobile to visit their brother, Frederick Morgenteen, who's stationed at a camp down there. We hope they have adequate tires . . . Mrs. Elizabeth Merrick has returned to her duties after devoting five days to her daughter in Jackson Heights . . . Miss Agnes Casey motored to Middletown to be with her family for five days . . . Michael Stefanie has returned to his job after five days at his Beacon home . . . Charles Kendrick has resigned his post and will make his home in Poughkeepsie . . . Miss Evelyn Sessions motored to Syracuse to visit friends and relatives for five days . . . Steven Gilbert went to Granville the other day—on business . . . John Gilbert's in the army . . . Miss Katherine Remington has been spending a few days of her pass in or about Rochester. Just where did Kate go, they're asking . . . Miss Eloyce Roberts took advantage of a five-day holiday by going home to New York—for which you certainly can't blame the lady.

POLICE CALLS

By MIKE SULLIVAN

Special Sergeant Test in April

The special sergeant's test for the 80 patrolmen who were unable to show up for the regular exam because of illness is scheduled for April . . . in addition to the boys who were sick, the following patrolmen who were on military leave last June 14 can also take the special test: Paul E. Brooks, John W. Delehanty, William L. Dooley, Joseph Edward Duval, Cornelius F. Dwyer, Maurice J. Fitzgerald, George R. Huson, Samuel N. Jacobs, Charles J. Jessen, Max J. Kobbie, Charles J. Licata, Thomas J. Murray, Edgar J. Persky, Denis V. Shea, Murray Trilling, and Samuel Wallach. . . . If the patrolmen can't get furloughs for the exam, they'll still be entitled to a special test when the war's over.

Help Wanted

More examiners have been assigned to the rating of the sergeant test, but still more are needed if Part 2 is to be completed by March 1 as originally planned. . . . Why aren't more assigned, you ask? . . . The same reason why more policemen aren't appointed: Budget trouble. . . . When Part 2 is finished, the scorers will go to work on Part 1.

Thanks

Big, hearty Denny Mahoney got a vote of confidence last week at a meeting of the Detectives Endowment Association. Denny's fellow members okayed the manner in which he conducted himself at the January 19 Board of Trustees meeting. They put it in a resolution.

Yes Or No?

To appeal or not to appeal. . . . That is the question the city's law department will decide some time this week on the Schneider et al \$400 back-pay case. The legal bigwigs have been studying Cohalan's ruling for three weeks and may announce their decision while you are reading this. . . .

Facts

The Patrolmen's Eligibles Association has done an excellent job in refuting the Mayor's claim that 165 of the next 200 on the list are sure-draft material. Letters were sent to the 200 by the energetic team of Murphy and Fink, officers of the association. . . . With all but 15 accounted for the results show 137 of the lads deferred

in class 3A, ten in 2A and only 29 sure-draft material in 1A. Five are already in the army and four had not received their classifications yet.

Pay Raise For Cops?

A bill calling for a fifteen percent blanket pay increase for policemen and firemen throughout the State has been introduced by State Assemblyman Robert Crews. "Empowering, authorizing and directing" municipalities to provide the necessary funds, the bill calls for the increase to go into effect by July 1, 1943. Base for determining the increase would be the pay for each rank on July 1, 1941.

Overlooked by New York's daily papers, this story is the first to report news of this important measure designed to combat the tremendous increase in the cost of living. Bearing the title of Assembly introductory 1178, the bill was referred to the local finance committee as soon as it was placed in the legislative hopper. Chairman of this committee is Leo B. Breed, Syracuse Republican.

Patrick Harnedy, president of the Patrolman's Benevolent Association, Vincent Kane, president of the Uniformed Firemen's Association, and Daniel Martin, president of the Police Conference of New York State, were instrumental in the behind-the-scenes activity necessary to the introduction of the bill. Too much credit cannot be given Assemblyman Robert Crews, Brooklyn Republican, for his sponsorship of the bill in the face of powerful budget-slicing forces in the State legislature.

President Harnedy, in an interview with THE LEADER, said, "I think everyone will agree that the cost of living has gone up at least 25 percent. This bill will help members of the uniformed forces whose salaries are static, to meet this increased living cost. The P.B.A. is one hundred per cent behind this bill."

Assemblyman Crews said, "Many up-State municipalities have already increased the pay of policemen and firemen 15 percent. Passage of this bill will provide an incentive to New York policemen and firemen who want to retire to stay on the job."

POLICE AND FIREMEN

If you want the pay raise bill passed, act now! Don't let the bill die in committee! Fill out the coupon below, paste on a postcard, or place in an envelope, and mail either to your assemblyman, or to Leo W. Breed, Chairman of the Local Finance Committee, State Assembly. If you wish, you may mail the coupon to THE LEADER, and we'll send it along. Do it now!

Dear Sir: I urgently request that you do everything in your power to help pass Assembly Introductory Bill No. 1178. This bill provides a necessary increase in the salaries of policemen and firemen to help offset the rapidly rising cost of living.

NAME _____
ADDRESS _____

Postal News

By DONALD MacDOUGAL

Local 10, National Federation of Post Office Clerks, has made it known it is very much opposed to the Ramspeck Retirement Act as it stands and intends to go on fighting it.

The Federation has for a number of years been on record for 30-year optional and 60-year compulsory retirement. It continues to hammer at:

1. Any increase or extension of the mandatory retirement age above 65, a feature which would retard promotion to special clerkship and appointment to a regular position from substitutes.
2. Increase in pension deductions from 3½ percent to 5 percent, except to provide for widows' annuity, and straight 30-year optional, 60-year compulsory retirement for all grades.
3. Increase in annuities of employees earning more than \$2,400 a year.
4. Double option, permitting the department to force retirement after 60.
5. Freezing employees' contributions.

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Plea for Unity

The NFPOC unit is more than ever for unity in the postal ranks now that it blames a split for helping along the Ramspeck legislation. It has just made another strident appeal for the UNAPOCS to align with it not only to fight for repeal of the unpopular Ramspeck features but to press for pay increases to meet rising living costs.

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RACE BIAS

Discrimination Ruled Out

President Roosevelt's Committee on Fair Employment Practice, which held a two-session public hearing into job discrimination in defense industries this week in the Bar Association Building, 42 West 44th Street, Manhattan, wound up without one dissenting voice from employers' representatives asked to accept all applicants on an equal footing.

As a result, firms handling Government defense contracts in the metropolitan area must, from this point on, judge applicants without regard for race or creed or nationality (provided loyalty is proved). The alternative is to be cited for breach of promise by the committee's field staff, in which case loss of Government contracts will follow.

Concerning union discrimination against colored employees, charged by Mayor LaGuardia at the first of the hearings, Frank Fenton, representing the AFL on the committee, and John Brophy, representing the CIO, pledged their aid in keeping all unions in line.

Fenton was downright emphatic. "I'll hit any union within our jurisdiction that tries to practice racial discrimination," he told The LEADER.

Sperry Gyroscope Company, of Brooklyn, was hit hard by the committee, with the charge it has discriminated against Negro applicants, maintained a special file for Negro applications, considered Negroes only for certain job vacancies. Horace B. Hitchcock, counsel for the company, denied that discrimination was practiced.

Edward Lawson, field employment agent of the War Production Board, testified that the same sort of discrimination exists in the Ford Instrument Company, of Long Island City, a subsidiary of the Sperry Corporation. He charged that, while some Negroes have been hired as trainees, they have not received equal opportunities with white trainees for advancement. Ford Company representatives denied the complaint.

Robert Smith, colored, an electrical engineer, testified he couldn't get a job at Wright Aeronautical Corporation, of Paterson, N. J., except as a laborer. He is now designing radio equipment for the U. S. Signal Corps.

Isidore Goldstein, of 78-22 67th Drive, Middle Village, Queens, told the committee that, of eight Jews in a group of 30 vocational school graduates asked to apply for jobs in the Fairchild Aviation Corp., only one was hired.

"When I saw I was turned down by the interviewer, I told this Jewish boy: 'Better put down Catholic on your application.' He didn't have a Jewish-sounding name (Miller). So he got the job," Goldstein charged. The firm's representatives looked extremely embarrassed.

Mrs. Jonathan Gibbs, colored, of Rutherford, N. J., testified that the Becton and Dickinson Company, of East Rutherford, N. J., refused to hire colored help, that the company admitted it was not employing Negroes because other employees would not like it. Col. Farleigh Dickinson, head of the firm, denied the charge, emphasizing that he couldn't have prejudice against hiring Negroes. He has, he said, five Negro house servants.

Members of the committee are Mark Ethridge, publisher of the Louisville Courier-Journal; Milton P. Webster, colored, vice-president of the Brotherhood of Sleeping Car Porters, and Malcolm MacLean, president of Hampton Institute, and others.

TRAINING

A New Career— Traffic Management

With industrial production rapidly gaining momentum, attention shifts to distribution as the next essential phase of the national economic program: an adequate transportation system with trained personnel to administer it. At the same time, opportunities are developing in increasing numbers throughout all branches of the Traffic Management field.

Not only the carriers of freight such as railroads and motor truck companies, but the shippers themselves have turned to the traffic manager and his staff of busy assistants for help in the gigantic task of getting goods moved fast, safely and at rock-bottom cost. The traffic manager, concerned with the cost and time elements of freight transportation, is frequently able to save enough on the freight bill to pay the entire cost of maintaining his department, even to turn back a clear profit.

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Teachers' College On War Education

A large variety of courses on special aspects of the war are being offered in Teachers' College of Columbia University.

The courses include education in war and post-war times; social and educational implications of modern aviation; emotional and social behavior and adjustments of children in a nation at war; finger painting for morale and recreational leaders; play activities under emergency conditions; music for young children in war time; science and civilian defense; food selection and preparation on limited budgets; problems in the teaching of English speech to foreigners; nutrition and canteen service in the American Red Cross; and leadership in physical fitness and recreational skills for civilian and service groups.

Outsiders may take the courses offered for their particular group only with payment of a fee.

Courses in Theory Of Aviation

Courses in aviation theory and industrial processes are being organized at Textile Evening High and Trade School. Those interested in obtaining a free course are asked to apply any evening at the school, 351 West 18th Street, Manhattan.

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Foresee Vast Replacement of Men By Women in the Defense Industries

WASHINGTON — Defense training programs, conducted by public vocational schools, the National Youth Administration Work Projects Program, and the Training Within Industry program of the Labor Division, are being geared to include a record number of women in rapidly preparing America to realize its potential war responsibilities.

You have this on the authority of Miss Thelma McKelvey, in charge of training and supply of women for war industry in the Labor Division of the War Production Board.

Training of women, designed to provide specific training to greatly increased numbers of the fair sex as swiftly as possible, will be made necessary by the huge removal of manpower from the factories and machine shops of the nation as a result of selective service as well as increasing evidence of women's adaptability to light mechanical work, Miss McKelvey says.

Will Analyze Skills

Arrangements have been completed with the United States Employment Service to analyze the skills and occupational experience of women registered with 1,500 public employment offices oper-

ated by that agency throughout the nation.

A recruiting drive is also being planned, Miss McKelvey reveals, to speed up a voluntary registration of all women willing to take jobs to assist in the war effort. This drive will be especially intensive in those areas where labor stringencies exist.

The Bureau of Labor Statistics of the U. S. Department of Labor estimates that, of the 5,000,000 in defense production during the fourth quarter of 1941, as many as 480,000 were women; of the ten million war industry workers who are to be recruited in 1942, two million will be new workers—mostly women.

Shortly before the United States' entrance into the war, the National Labor Supply Committee (composed of representatives of government agencies working with the Deputy Director of Labor Supply and Training in the Labor Division of the Office of Production Management) appointed a sub-committee to draft a course of action to deal with the increased utilization of women workers during a war period.

As for the situation in New York, plans are still being worked out by the Board of Education to get training courses under way for women in about a month.

Many Courses Open At Textile High

An unusually interesting series of evening courses for men and women have just been announced by Joseph F. Baluta, Teacher-in-charge, at Textile Evening High School, 35 West 18th Street. They include:

Advertising Art, Buying and Selling, Carding and Spinning, Costume Illustration, Chemistry (Textile), Cotton Converting, Color and Line, Color Harmony, Cotton Manufacturing, Decorative Fabrics, Draping, Electricity, Experimental Dyeing, Fabric Identification, Interior Decoration, Knitting (Machine), Knitwear Design, Ladies' Garment Design, Machine Shop Prac-

tice, Mechanical Drawing, Men's Garment Design, Merchandising, Millinery, Organic Chemistry, Qualitative Chemistry, Rayons—Spun Rayons—Filament Salesmanship, Show Card Writing, Testing of Textiles, Textile Design—Printed Textiles—General, Window Dressing, Woolens and Worsteds, Weaving, Screen Printing.

Registration is between the hours of 6:30 and 8:30 p. m. A large attendance is expected and students are urged to register promptly.

All these courses are being given by the Board of Education of the City of New York and there is no charge to students.

The Coast Guard needs men. If you're between 18 and 31, why not join up now!

'Quick-Action' Jobs In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the local U. S. Employment Service office. Applications from those employed in essential defense industries will not be considered.

Technical

10 East 40th Street—LExington 2-0160

Designers of Structural Steel and Reinforced Concrete—Must have recent experience on heavy industrial buildings, power plants, bridges, etc. Must have worked for consulting engineering firm or steel fabricators. Experience with architectural or general contracting firm not acceptable. Must be citizen. (Ask for Mr. Pope.)

Plant Manager—Mechanical engineer with sufficient experience to manage large Ohio factory manufacturing heavy machinery. Must be able to supervise machine shop, welding department, pattern-making division and foundry. Interview in New York City. (Ask for Mr. Moore.)

Process Engineers—To follow manufacturing process throughout aircraft company shops. Must have two years' experience in machine shops. (Ask for Mr. Moore.)

Radio Draftsman—With 2 years recent experience in detailing on transformers, relays, or any type of television or radio equipment. (Ask for Mr. Moore.)

Tool Designer—Recent experience on design of small tools. Must be citizen. (Ask for Mr. Pope.)

Industrial

(87 Madison Avenue. Phone LExington 2-8910)

Armature Winders—Experience on AC and DC motors up to 100 h.p. Must be citizens. (Ask for Miss Zimmerman.)

Assemblers—Female—Must be experienced on fine mechanical and electrical instruments. Must be citizen under 30 years of age. Able to handle tools. Some blueprint reading preferred. Apply in person. (Ask for Mr. Burnham.)

Automatic Screw Machine Operator—Experienced man able to set up and operate—to take charge of department as night foreman. (Ask for Mrs. Rafter.)

Blacksmith—Experience on Ingersoll Rand 1-ton hammer. Must be citizen. (Ask for Mr. Cauldwell.)

Boiler Makers—Able to do all types of plate work including riveting, caulking, acetylene burning and welding, building up and making repairs on all types of tanks, pressure vessels, attacks, structural steel work, marine repairs and the replacement of high pressure tubes in stills and steam boilers. Should be able to do layout. (Ask for Mr. Brae.)

Coil Winders (Male or Female)—Experienced on single and multiple wire-winding machines. Apply in person only. (Ask for Mr. Burnham.)

Enamellers—Hand painters on novelty jewelry. (Ask for Miss Leshkovich.)

Exhaust Operators—Experienced on high voltage in manufacture of air-cooled radio tubes, complicated process sealing, breakdown tests, etc. Apply in person only. (Ask for Mr. Burnham.)

Experimental Machinist—First class only. Experience on experimental work making scale models of machine parts or inventions from blueprints, sketch or sample. Must do own planning and set up all machine tools. Job with well known college \$2,000 per annum. (Ask for Mr. Dean.)

Flare and Fire Setters—Job setters experienced in manufacture of radio tubes, to set, adjust and inspect die blocks, seal-in pins, etc. Able to do all work pertaining to making stems. Apply in person only. (Ask for Mr. Burnham.)

Gauge Makers, Tool and Die Makers, Machinists—First class men only. Must be able to work from blueprints, do own planning and set

up all machine tools, work to close limits, machine wide variety of material. Will consider non-citizens not employed in defense work. Good pay; lots of overtime. (Ask for Mr. Dean.)

Grinders—External and internal grinding, Universal machine, precision work. Must have at least five years' similar experience. Must be citizens. (Ask for Miss Rafter.)

Grinders—Must know how to set up and operate Cincinnati centerless grinder for work on shafts, bearing rods and roller bearings. Also grinders on surface, internal and external precision work on wide variety of material. Must be first class man. Must be citizen. (Ask for Mr. Dean.)

Machinists, Tool and Die Makers—First class men only. Must be able to work from blueprints, do own planning and set up all machine tools, work to close limits, machine wide variety of material. Will consider non-citizens not employed in defense work. (Ask for Mr. Dean.)

Metal Pattern Maker—First class man only. Must be citizen. (Ask for Mr. Cauldwell.)

Radio Laboratory Technicians—Must have heavy manufacturing experience on URF transmitters. Apply in person only. (Ask for Mr. Burnham.)

Radio Wires (Male or Female)—Must have transmitter or set manufacturing experience. Apply in person only. (Ask for Mr. Burnham.)

Set-up Men—On Brown and Sharp automatic screw machines, hand screw machines and Warner and Swazey turret lathe. To set up and operate machines on various size parts and various metals, to close tolerances. (Ask for Mrs. Rafter.)

Sheet Metal Workers—Production experience. Must read blueprints and do layout work. Men with background in radio manufacturing. Must be citizen. (Ask for Mr. Kopf.)

Stringers—Female. Experienced bead stringers only. (Ask for Miss Leshkovich.)

Tool and Die Makers—Experienced on jig and fixture work. Combination blanking, forming and small progressive dies. Must be citizens. First class men only. (Ask for Miss Rafter.)

Toolmaker—First class, to do experimental work in a Queens laboratory. Must be citizen. Prevailing rate of pay. (Ask for Mr. Daughtry.)

Watchmaker—Must have recent experience in repairing chronographs. No others need apply. Must be citizen. (Ask for Mr. Becker.)

Welders—First class arc and acetylene welders, light and heavy gauge metal, including stainless steel. Must be able to work in all positions. At least two years' experience required. (Ask for Mr. Brae.)

Wires and Electric Hand Iron Solderers (Female)—Must be experienced in radio set manufacture or similar field. Apply in person only. (Ask for Mr. Burnham.)

Wood Pattern Makers—Must have recent experience in foundry work, jobbing shop pattern works or ship yards. Must operate all woodworking machines. Experience on machinery parts. (Ask for Mr. Cauldwell.)

Wood Pattern Makers—Must have recent experience in foundry work, jobbing shop pattern works or shipyards. Must have knowledge of shrinkage of materials and experience on machinery parts. (Ask for Mr. Caulwell.)

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Tuesday, February 24, 1942

Democracy At Work

IN THESE days when democracy is faced with the crisis of its history, it was a heart-warming sight to watch, last week, as the wheels of democracy turned to provide justice in one of the darker realms of our body politic. The President's Committee on Fair Employment Practice sat in New York. The Committee consists of a publisher, two industrialists, three labor leaders. One of the committee members is a Negro. This committee was listening to the complaints of little people, little Americans who ask only for the privilege of working in our war effort, but who have been barred because of their skin color or their racial background.

The Committee listened, and the Committee will see to it that our war effort is not hampered by practices here which we are fighting abroad. In the work of such a committee is the very affirmation of democracy which makes our struggle against fascism a just one. The President of the United States is to be commended upon this practical means which he has adopted to help fight discrimination.

What's to Be Done About Police Force?

LAST summer, Police Commissioner Valentine announced a schedule of appointments, to be made at regular intervals, to bring the police force up to full strength. Only once since then were appointments made—back in September.

Now here's the situation:

Because of the war, there's an increased need of patrolmen. But because of the draft, officials say they can't make substantial increases. The shortage today—and these are perilous times—is almost 900 men!

Now let us suppose the war lasts 5 years. The men on the force will have become 5 years older. There will be little new blood coming in. Retirements are forcibly cut down to a trickle.

All this doesn't make for a healthy condition. It's not good for morale or efficiency.

What's the solution?

(1) Appointments must be made now, and the department brought up to full strength; (2) the Mayor must push for deferment of men on the force as he has pushed for deferment of firemen.

The logic of this solution is pointed up by London's experience: they sent their cops off to the army, then hurriedly had to call them back when the going got tough.

letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

Immigration Problems

Sirs: In the late summer of 1938, the officials of the Department of Labor took the initial steps towards classifying administratively the employees of the Immigration and Naturalization Service in accordance with the Classification Act of 1923, as amended. In 1940, the Immigration and Naturalization Service was transferred from the Department of Labor to the Department of Justice. But administrative classification promised by Labor Department officials, many of whom carried over to the Justice Department, is still vaguely in the offing. Many attempts by individuals to obtain proper classification for their positions are refused pending general reclassification. But general reclassification is not in view, despite adequate legislation permitting the department to administratively classify the employees.

An anomaly exists in many of-

fices of the Immigration and Naturalization Service, where the supervisor receives a lower salary than some of his subordinates.

The lower salaried clerical employees were raised from \$1,260 per annum to \$1,440, per annum, but the lower salaried guards remain at the \$1,320 level. The majority of employees in between \$1,440 to \$2,000 have received no increase in many years. The service officials are aiding the inspector force by supporting legislation to enable them to advance from \$2,500 to \$2,700 and from \$2,700 to \$3,000 per annum, automatically.

Is it not reasonable to suggest that the lower salaried employees be given an equal opportunity to advance? It should be clear that the urgency to help employees under \$2,000 per annum is more pronounced than helping the higher salaried employees.

DAVID R. STEIN, President,
U. S. Immigration and Naturalization Field Employees' Association

Don't

Repeat This!



MRS. BRUCE BROMLEY, new Civil Service Commissioner, wore her nurse's costume during her first few days in office. . . . When the Kern-La Guardia fracas reaches the courts, the name of a Supreme Court justice will be brought up. . . . What's the matter with Pan-American Airways? Doesn't the New York office know how much work has been done on their South American bases? . . . Defense workers will be frozen into factories where they are stationed. . . . It costs \$30,000 a year to obtain 500 permanent employees for the State Mental Hygiene Department. . . . Thomas W. Holland is slated to head new Wage and Hour Division in NYC. . . .

Air Raid Stuff

A group of wardens was getting instructions.

"If you see an incendiary bomb," said the instructor, "phone in at once." Then he gave the wardens 7 definite things to say. These 7 points had to be memorized, so that there could be no mistakes.

After everybody knew thoroughly what was required, one of the wardens arose and asked: "But Mr. Instructor, what number do we call?"

"O, we can't tell you that," said the instructor. "It might clog the wires."

On the Job

The head of a New York City agency doesn't know the hours worked by employees of the agency. . . . The investigation of Hod Carriers ordered by the Governor will stagger one political career. . . . Paul Lockwood, second in command at the Manhattan D. A.'s office, may publish a book of inside memoirs. . . . Civilians coming to the U. S. from big-pay jobs on bases find themselves on the way back to those same locations—at \$21 a month. . . .

Merit Men



trovert talking, you learn that his views don't run in the usual grooves. His is a flexible mind, and he learns and changes as events demand.

Livingston came in four years ago as secretary of New York City's Health Department. His littered desk, secretaries running to and fro, persons coming in with queries, indicate the extent and importance of his work in the department. He has steered his course with a weather eye upon the department's efficiency and the public's response to its work.

He thinks up various gadgets for improving the work of the Health Department. For example, he became interested in microfilms, and today there is a WPA project in the Department working overtime putting all the vital statistics such as birth and death records on the tiny squares. Should these records be destroyed by any means, they could never be replaced. They are used to check progress in the conquest of disease. Besides that, many people are discovering that a birth certificate has more value in time of war than in time of peace. This project will insure against loss.

In an interview with Mr. Livingston, we learned that the Health Department has provided 1,000,000 Wasserman tests in the past year — most of them free. "We're going to throw venereal diseases clean out the window!" is Livingston's attitude.

Many Careers

Livingston came to the Health Department from the insurance business. He had come to the insurance business from the movie making. He had come to movie making from banking. He had come to banking from World War I and exploring in distant, dismal parts of the world. Before that, he had gone to swank Groton. His formal education also included less than a year at Harvard.

Livingston was only 19 when he went off to the wars, to drive an ambulance for the French Army. Later, in the U. S. Army, he saw action in the 15th Field Artillery. He got shot in the knee once; thought it wasn't very serious, and remained on duty another 24 hours. After that, he was in a hospital for 6 months with gangrene.

Last week, he went out to register again for the draft. He's just six weeks short of 45 years. His son, Goodhue III, is an ensign in the Navy, and has seen action at Pearl Harbor.

QUESTION, PLEASE

Taking the Place Of a Draftee

A. K.: The status of an eligible on a New York City list who accepts a temporary appointment to replace a regular employee who has entered military service is that of a temporary employee. If the regular employee fails to return, the temporary employee does not automatically become a permanent employee. A temporary appointment, in the city service, cannot exceed a period of six months. If the temporary employee's services are required for a period longer than six months, he may be reappointed again as a temporary employee after the six months have expired. The temporary employee may receive a permanent appointment only when he is reached, in the order of his standing on the eligible list, for a permanent appointment.

Military List

C. K.: If the NYC fireman list should expire before your period of military service is completed, you will be entitled to have your name placed on the special military list upon your return to civilian life. This applies to eligibles who volunteer or enlist in any branch of the military services as well as to those eligibles who are drafted.

What Sex?

C. G.: Appointing officers have the right to specify sex in requesting names of eligibles from the Civil Service Commission.

This is done because the nature of the work in a certain department or the hours of employment or other circumstances peculiar to a certain vacancy require the services of a specific sex. Thus, many appointing officers in New York City departments have requested males from the clerk, grade 2, list when seeking eligibles willing to accept clerk, grade one, jobs. However, because of the war and the fact that men can obtain higher paying positions in private employment, the trend in the future will be for the certification of females on the clerk, grade 2, list to fill clerk, grade 1, positions.

Part-Time Job

F. H. R.: If you have received a permanent appointment as a hospital helper for part-time employment, you have all the rights and privileges of permanent Civil Service employee. This includes the rights and privileges of vacations, sick-leave, etc. If you have received a temporary appointment as a hospital helper, part-time, your rights and privileges are limited to those of the temporary Civil Service employee. You may obtain a copy of the rules and regulations governing employees of the Department of Hospitals in the office of the Secretary of the Department, 125 Worth Street, Manhattan. Remember, if you have received a permanent appointment, you should consider yourself a permanent employee, even though you work for only a few hours each day.

Study Guide for Coming NYC Conductor Test

The second part of a series of study articles for the conductor examination appears below. Some of the questions in this series were asked on previous examinations for conductor. Other questions are based on the duties of the position and the geography of New York, with which all conductors must be familiar.

Do not answer these questions rapidly. Think carefully. When you have arrived at your answer, place the approximate letter in the space provided and save until next week. The answers to these questions will appear in next Tuesday's LEADER, in addition to ten more questions.

Question 11

If a subway train runs one mile in one minute and thirty-six seconds, the rate of speed in miles per hour will be (a) 32½ miles, (b) 35 miles, (c) 37½ miles, (d) 42 miles. Ans.—

Question 12

Employees crossing from one platform to the other, at stations, should do so by way of (a) tracks, (b) street, (c) mezzanine or underpass, (d) any of the ways given in a, b, c. Ans.—

Question 13

The movement of regular trains is authorized by (a) the trainmaster, (b) special instructions, (c) book of rules, (d) time table. Ans.—

Question 14

The five counties of New York City are (a) New York, Bronx, Kings, Queens and Richmond, (b) Manhattan, Bronx, Kings, Queens and Staten Island, (c) New York, Bronx, Brooklyn, Queens and Richmond, (d) Manhattan, Bronx, Brooklyn, Queens and Staten Island. Ans.—

Question 15

If a passenger at the 42nd Street station of the IND (8th Avenue) subway asked for the quickest and most direct route to McCarran Park, Greenpoint, platform man should direct passenger to take (a) Queens Express to Bergen Street and Queens-Brooklyn local to Metropolitan Avenue, (b) Queens express to Queens Plaza and Queens-Brooklyn local to Greenpoint Avenue, (c) Queens express to Queens Plaza and Queens-Brooklyn local to Nassau Avenue, (d) Queens express to Hoyt Street and Queens-Brooklyn local to Nassau Avenue. Ans.—

Question 16

The BMT lines operating trains to Coney Island are known as (a) Sea Beach line and Fourth Avenue line, (b) Brighton Beach line and West End line, (c) Culver line and Sea Beach line, (d) both b and c. Ans.—

Question 17

Main car body lights are lighted from (a) the motor generator set, (b) the battery, (c) the third rail, (d) the axle generator. Ans.—

Question 18

If a track is clear so as to allow a train to proceed at regular speed the automatic signal aspect will be (a) yellow, (b) green, (c) red, (d) white. Ans.—

Question 19

The New York City terminal of the Hudson and Manhattan R. R. is located at (a) 14th Street and Sixth Avenue, (b) Christopher Street and Eighth Avenue, (c) 23rd Street and Broadway, (d) 33rd Street and Sixth Avenue. Ans.—

Question 20

An automatic signal displaying red indicates that a motorman approaching it should (a) stop and stay stopped, (b) stop and proceed after the automatic stop arm goes down, (c) stop, tie down the automatic stop and proceed, (d) call the trainmaster's office for orders. Ans.—

Answers to Last Week's Questions

- 1. D 6. D
- 2. B 7. B
- 3. C 8. D
- 4. C 9. D
- 5. B 10. C

This series of study articles will appear in The LEADER until the time of the Conductor test. Study carefully!

Civil Service Arithmetic

The Twelfth of a Series of Articles on Proper Preparation for Civil Service Examinations.

By Gertrude B. Slavin, B.S., M.A. and Alvin Slavin, B.A., M.A.

Arithmetic problems in civil service examinations have often proved a serious stumbling block for many civil service candidates. Many candidates take civil service examinations long after they have completed school and are, therefore, lacking in the practical facility that recent training in fundamentals often gives. Many persons have always lacked the ability to comprehend fundamental number relationships and problems. Constant remedial drill is necessary for successful competition in civil service examinations.

Because it is difficult to present all the fundamentals of simple arithmetic in a series of articles such as these, we suggest that candidates secure a good textbook on arithmetic and review the fundamentals. May we recommend one of the following texts:

1. "Practical Mathematics," by N. J. Lennes, published by Macmillan Co., 1936.
2. "Business Mathematics," by Linney, Lucien Blair, Henry Hold and Co., 1936.
3. "Essentials of Business Arithmetic," by E. M. Kanzer and W. L. Schaaf, D. C. Heath and Co., 1936.

Among the greatest problems encountered by candidates in the arithmetic portion of the civil service examination are (1) the ability to solve simple problems; (2) the ability to answer questions based on percentages and percentage problems; (3) the ability to answer questions dealing with measurements. We shall devote the next three articles to discussing each of these categories in arithmetic usually given in civil service examinations.

EQUATIONS

Most arithmetic problems come down to simple equations. For example, statements like 7 plus 3 equals 10, 5 times 3 equals 15, 11 minus three equals 8, are really equations. Sometimes an equation may possess some number that is not known. For example, 2 plus ? equals 9, or 14 divided by ? equals 2. In algebra, the unknown number is usually represented by a letter such as X. The above equations, therefore, could have been written thus: 2 plus X equals 9, or 14 divided by X equals 2.

In solving equations, the following rules are general:

1. The same number may be subtracted from both parts of the equation.
2. The same number may be added to both parts of an equation.
3. Both parts of the equation may be multiplied by the same number.
4. Both parts of the equation may be divided by the same number.

For example: 5 plus X equals 8; X equals 8 minus 5; X equals 3; or X minus 6 equals 7; X equals 7 plus 6; X equals 13; or 5X equals 20. X equals 20, added totals to 5, X equals 4; or X over 6 equals 3, X equals 3 times 6, X equals 18.

In these examples, one step of either adding, subtracting, dividing, or multiplying was sufficient to solve the equation. In many instances we might have to use two or more steps in solving the equation. For example, to solve the following equation, 6X minus 10 plus 10X equals 38, the first step is to add all the "plus" members of each part and the equation would be simplified to read thus:

16X minus 10 equals 38; 16X equals 38 plus 10; 16X equals 48; X equals 48; total 16. X equals 3.

Special Note: Be certain to keep unknown numbers on the left side and known members on right side of the equation. In transposing numbers to either side of the equation, the plus or minus sign is changed.

Let us attempt to apply these rules to specific problems:

Problem I: Find a number which, if 4 is added to 5 times the number, the result is 34. We shall permit X to stand for the unknown number. Our equation then reads: 5X plus 4 equals 34. Solving this equation—5X equals 34 minus 4, 5X equals 30, X equals 30 divided by 5. X equals 6—Answer.

Problem II: The sum of two numbers is 64. The second number is 14 less than the first. Find the numbers. We shall let X equal the first number. Then X minus 14 equals the second number, and their sum is X plus X minus 14. Therefore, the equation will read X plus X minus 14 equals 64. Solution: 2X minus 14 equals 64, 2X equals 64 plus 14, 2X equals 78, X equals 78 divided by 2, X equals 39.

To find the two numbers asked for, return to the original equation and substitute the number 39 for the value of X. Then, one number is 39 and the second number is 39 minus 14, or 25.

Problem III: Mr. Roberts drove from his home to the village and back again. Then he drove 12 miles to his factory. His speedometer showed a distance of 128 miles for the entire trip. How far was it from his home to the village? Let X equal the distance from his home to the village. Then X plus X or 2X equals the trip to the village and back again. The full equation will read 2X plus 12 equals 128.

Solution: 2X plus 12 equals 128
2X equals 128 minus 12
2X equals 116
X equals 116 divided by 2
X equals 58. The answer is 58 miles from his home to the village.

Test your skill with the following problems taken from previous civil service examinations:

- Problem A:** The product of three numbers is 2250. If two of the numbers are 25 and 15, what is the third number?
Problem B: Find a number that if 173 is added to 6 times the number the result is 863.
Problem C: The sum of two numbers is 1184, the second number is 56 less than the first. Find the numbers.
Problem D: If a number is multiplied by 7 and then 34 is subtracted, the result is 120. Find the number.
Problem E: If a number is multiplied by 5 and 73 is added to the product, the result is 9363. What is the number?
Problem F: Seven times a number is added to twice the number and 13 is added to the sum, the result is 202. What is the number?
Problem G: The sum of two numbers is 120, the second number is 10 less than the first. Find the numbers.
Problem H: John is 12 years older than Mary. The sum of their ages is 73. How old is each?
Problem I: A desk and a chair cost \$121.50. The desk cost \$33.50 more than the chair. How much did each cost?
Problem J: Two newsboys deliver together 1,925 papers a day. Newsboy A delivers 613 papers more than Newsboy B. How many do each deliver a day?

Here are the answers to last week's review exercises:
Exercise XVI: 1-C; 2-B; 3-A; 4-B; 5-A; 6-C; 7-D; 8-A; 9-B; 10-D.
Exercise XVII: 1-B; 2-A; 3-A; 4-A; 5-B; 6-A; 7-B; 8-B; 9-A; 10-B.
Exercise XVIII: 1-A; 2-D; 3-C; 4-A; 5-A; 6-C; 7-A; 8-B; 9-B; 10-D.
Exercise XIX: 1-A; 2-D; 3-B; 4-B; 5-C.
Exercise XX: 1-4; 2-2; 3-1.
Exercise XXI: 1-2; 2-1; 3-4; 4-4; 5-3.
Exercise XXII: 1-C; 2-B.
Exercise XXIII: 1-C.

Next week's article will concern itself with the second portion of Civil Service Arithmetic, dealing specifically with questions based on percentages and percentage problems.

Follow The LEADER for the answers to this week's problems.

Study Helps for Conductor Trackman Dispatcher

Applicants for the positions of Conductor, Trackman, Assistant Train Dispatcher, and Train Dispatcher in the New York City Transit System may consult study material at the Municipal Reference Library, Room 2230, Municipal Building, New York City. Some suggested titles are as follows:
Arco Publishing Co. Conductor, New York City Transit System.
Genral Railway Signal Co. G.R.S. color light and position light signals.
King, Everett Edgar. Railway signaling. First edition.
McWalters, James, Jr. Train dispatchers, assistant train dispatchers, yardmasters and trainmasters study manual.
New Subway Press. Rapid transit multiple unit cars; car equipment-electrical.
New York City. Transportation.

Board of Information and instructions for the guidance of motormen, motormen - conductors, conductors engaged in train operation, Independent City-owned Rapid Transit Railroad System.
Trainman, E. E. R., and others. Maintenance of track.

The reference assistants at the Municipal Reference Library are prepared to assist all those studying for these examinations.

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How to Apply for a Test

For City Jobs: Candidates at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 5:30 p.m.), in person or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for Federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

State Tests

4009. Assistant Actuarial Clerk, Insurance Department. Salary range, \$1,200 to \$1,700. Appointment expected at the minimum but may be made at less than \$1,200. Fee \$1. A promotion examination for this position will be held at the same time as this open competitive examination. Although the Law requires the promotion list to be used first for making appointments, it is anticipated that there will be a sufficient number of appointments so that the open competitive list will also be used. File by March 6.

Minimum Qualifications
Either (a) five years of satisfactory office experience, of which one year may have been in insurance work involving mathematical actuarial computations as a major part of the duties; or (b) one year of satisfactory experience in insurance work as described under (a), and graduation from a standard senior high school including a course in elementary algebra which must be shown on the application; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a knowledge of the general terms used in the Actuarial Bureau of the Insurance Department and must possess and be able to demonstrate a knowledge of elementary algebra.

Subjects of Examination
Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

4010. Assistant Game Research Investigator, Conservation Department. Salary range \$2100 to \$2600. Appointment expected at the minimum but may be made at less. Applicants must be prepared to furnish and operate personal car (compensation at 4 1/2¢ a mile). Fee \$2. If eligible, candidates may compete also in No. 4017, Game Research Investigator. A separate application and fee must be filed for each. File by March 6.

Duties
To assist the Game Research Investigator in the carrying out of the game management and research investigation studies assigned to him; and to do related work as required. Examples: Assisting in game surveys, cover survey, game food surveys and studies relating to shelter, general habits, predatory relationships, effect of weather, and hunting take; assisting in the preparation and evaluation of statistical data gathered in the course of the above surveys and studies; directing the work of subordinates engaged in securing routine or periodic field data, carrying out work of minor or intermediate importance on special game management problems.

Minimum Qualifications
Either (a) five years of satisfactory experience in the field of wildlife conservation, of which one year must have been on work of a professional level in natural game research or management, or other closely related field work pertaining to the natural propagation of game birds and animals, and graduation from a recognized college or university from a four year course for which a bachelor of science degree is granted, including courses in four of the following subjects: forestry or forest zoology, game management, vertebrate zoology, general biology, systematic botany, mammology, or ornithology; or (b) one year of experience in work on a professional level in natural game research or management or other closely related field work pertaining to the natural propagation of game birds and animals, and graduation from a recognized college or university from a four year course for which a bachelor of science degree is granted, including courses in four of the following subjects: forestry or forest zoology, game management, vertebrate zoology, general biology, systematic botany, ornithology, mammology, or plant ecology; or (c) a satisfactory equivalent combination of the foregoing training and experience. Satisfactory experience in teaching one of the subjects listed above may be substituted year for year for the required general experience in wildlife conservation, but such teaching experience may not be substituted for the required specialized experience. Candidates must be familiar with present day practices and techniques involved in game management and research. College transcript required.

Subjects of Examination
Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

4011. Assistant Institution Meat Grader, Division of Standards and Purchase, Executive Department. Usual salary range \$2100 to \$2600. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2100. One appointment expected. File by March 6.

Duties
To examine for quality, grade, and wholesomeness, the meats, fish, poultry, and other provisions purchased for the use of State institutions; and to do related work as required. Examples: Inspecting deliveries of fresh, smoked, canned, and cold meats, fish, and poultry at State institutions to ascertain if deliveries conform completely to specifications as to grade, quality, and trade practice; recommending rejections or penalties where deliveries fail to meet specifications; inspecting wholesale packing and canning plants; representing the

State in contacts with bidders and contractors.

Minimum Qualifications
Candidates must meet the requirements of one of the following groups: Either (a) five years of satisfactory experience in either (1) the expert grading and sale of meat and poultry in wholesale quantities, of which one year must have been with a wholesale meat packing concern in a responsible supervisory capacity, or (2) the purchasing, receiving, inspecting, and storing of meat and poultry in wholesale quantities, of which one year must have been in a responsible supervisory capacity (such as a storekeeper or steward of a large institution); or (b) three years of one of the foregoing types of experience, including one year in a responsible supervisory capacity, and graduation from a standard senior high school; or (c) ten years of responsible satisfactory experience in the purchasing and cutting of meat for sale at retail; or (d) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a good knowledge of the expert grades, cuts, and quality of meat, poultry, and fish and must be familiar with the New York State specifications for the purchase of such products. They must possess integrity, good judgment, reliability.

Subjects of Examination
Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

4012. Assistant Personnel Technician (Municipal Service), Division of Administration, Department of Civil Service. Salary range \$2400 to \$3000. Appointment expected in the Albany Office at the minimum but may be made at less. Fee \$2. File by March 6.

Duties
To do technical personnel work involving the exercise of independent judgment in advising and aiding municipalities in the local administration of civil service. Examples: Assisting in the advisory and/or inspection service for municipal civil service commissions; contacting local officials on problems involved in the extension of civil service to municipal sub-divisions; helping in the preparation of model rules and regulations, forms, and manuals of procedure for the use of municipalities; reviewing examination announcements, questions and ratings, and methods and procedures for compliance with the Civil Service Law; assisting in the preparation of reports to be submitted to the State Civil Service Commission.

Minimum Qualifications
Candidates must meet the requirements of one of the following groups: Either (a) two years of satisfactory experience in technical personnel work in a public personnel agency, of which one year shall preferably have involved municipal civil service administration, and graduation from a recognized college or university from a four year course for which a bachelor's degree is granted, including or supplemented by 18 credit hours in public administration, personnel administration, or closely related subjects; or (b) three years as outlined in (a), of which one year shall preferably have involved municipal civil service administration, and graduation from a recognized college or university from a four year course for which a bachelor's degree is granted; or (c) satisfactory completion of 60 graduate credit hours in political science or public administration, including courses in municipal government and administration; or (d) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a technical knowledge of the principles and practices of modern public administration and of the Civil Service Law, especially as applied to municipal civil service administration.

Subjects of Examination
Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4013. Assistant Social Worker, Department of Mental Hygiene. Appointments expected at \$1200 and maintenance at Buffalo, Central Islip, Creedmoor, and Marcy State Hospitals. Application fee \$1. File by March 6.

Duties
To do social case work in the investigation and social adjustment of mental patients in or on parole from a State hospital or institution for mental defectives. Examples: Preparing medical and social histories of mental patients; making pre-parole investigations and arrangements for parole of patients; formulating plans for social treatment of paroled patients and doing social case work with such patients and their families; assisting in the mental hygiene clinics; spreading a knowledge of mental hygiene and interpreting the purpose of a State hospital or State school to the community.

Minimum Qualifications
Candidates must meet the requirements of one of the following groups: Either (a) one year of full-time training in an approved school of social work or one year of satisfactory full-time paid experience in social case work with a social agency adhering to acceptable standards, subsequent to graduation from a recognized college or university from a four year course for which a bachelor's degree is granted, with courses in psychology and sociology; or (b) one year of full-time training in an approved school of social work with the emphasis of academic and field work in psychiatric social work; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a knowledge of the technique of social case work; the causes of mental disease; the manifestations of

some of the more common forms of mental deficiency; the principles of mental hygiene. College transcript required.

Subjects of Examination
Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

4014. Assistant Veterinarian Bacteriologist, Department of Health. Usual salary range \$2400 to \$3000. Fee \$2. Appointment expected at the minimum but may be made at less. One appointment expected. This examination is open to residents and non-residents of New York State. If eligible, candidates may compete also in No. 4015, Disease Control Veterinarian, or No. 4049, Veterinarian, Suffolk County. A separate application and fee must be filed for each. File by March 6.

Duties
To have charge of important scientific work connected with the care, breeding, and treatment of animals in a large public health laboratory; to carry on or supervise special operating room work such as injection, bleeding, or other operative procedures in connection with the production of anti-toxins and sera; to carry on minor scientific investigations under supervision, or to assist in major projects relating to animals; and to do related work as required.

Minimum Qualifications
Candidates must be licensed to practice veterinary medicine in New York State or be eligible for such licensing. In addition they must meet the requirements of one of the following groups: Either (a) one year of responsible experience in the practice of clinical veterinary medicine, and graduation in veterinary medicine from an institution of recognized standing; or (b) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a thorough knowledge of the principles and practice of veterinary medicine; ability to direct subordinates, conduct investigations and prepare clear and concise reports of the results; accuracy, initiative, good judgment. Postgraduate work in bacteriology and animal pathology is desirable, but not essential.

Subjects of Examination
Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

4015. Disease Control Veterinarian, Department of Agriculture and Markets. Usual salary range \$2400 to \$3000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2400. One immediate appointment expected. If eligible, candidates may compete also in No. 4014, Assistant Veterinarian Bacteriologist, or No. 4049, Veterinarian, Suffolk County. A separate application and fee of \$2 must be filed for each. File by March 6.
(Continued on Page Thirteen)

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Park Patrolman, Steam Fireman Among State Tests

(Continued from Page Twelve)

Duties

To perform ante mortem and post mortem examinations and various tests of cattle on farms and at abattoirs for evidence of tuberculosis and other diseases; to condemn animals reacting to tuberculin tests; to carry on projects in the control of Bang's abortion disease, including calving vaccination; and to do related work as required. Examples: Applying tuberculin tests to cattle herds throughout specified districts; acting as veterinarian at stockyards and abattoirs in examining the vital organs of slaughtered cattle to determine fitness for human consumption; inspecting the sanitary condition of establishments where cattle are slaughtered and packed for food purposes; interviewing herd owners and arranging for tests; supervising the disinfecting of premises from which diseased animals have been removed.

Minimum Qualifications

Candidates must be graduates in veterinary medicine from an institution of recognized standing, and must be licensed and registered to practice veterinary medicine in New York State. In addition, they must have had six months of satisfactory experience in the practice of veterinary medicine or its equivalent. Candidates must be familiar with and have had actual experience in the administration of the standard tuberculin tests and in conducting physical examinations on cattle; have ability to conduct post mortem examinations for tuberculosis and other diseases; be familiar with disinfection and sanitary regulations of the New York State Department of Agriculture and Markets; and have a general knowledge of the official procedure in the State and Federal tuberculosis and other diseases' eradication program.

Note: As a general rule, appointees will be required to devote full time to the duties of this position, and will be expected to serve in any part of New York State as assigned.

Subjects of Examination

Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

4016. Field Investigator of Narcotic Control, Bureau of Narcotic Control, Department of Health. Salary range \$2400 to \$3000. Fee \$2. Appointment expected at the minimum but may be made at less than \$2400. File by March 6.

Duties

To investigate applicants for licenses and certificates under the New York State Uniform Narcotic Drug Law, and to inspect their establishments; to investigate complaints of irregularities in the sale, distribution, and use of narcotics; to assist in the criminal prosecution of narcotic drug law violations; and to do related work as required. Examples: Inspecting hospitals, sanatoriums, and dispensaries to determine the suitability of narcotic drug storage facilities and control records; investigating manufacturers, wholesalers of narcotic drugs and preparations, and dealers in exempt narcotic preparations, and inspecting their establishments; examining pharmacy prescription records; interviewing physicians and patients concerning the use of narcotics investigating complaints with reference to narcotic stock irregularities, misuse of narcotics by professional personnel, and contraband sales of narcotics; apprehending narcotic law violators and acting as complainant or witness against them in court; co-operating with law enforcement agencies and other agencies interested in the control of narcotic drugs.

Minimum Qualifications

Candidates must be Graduate Pharmacists licensed by the New York State Board of Pharmacy, and, in addition, must meet the requirements of one of the following groups: (a) five years of satisfactory experience as a licensed pharmacist, of which two years must have been with an establishment engaged in the wholesale manufacture of pharmaceutical preparations including narcotics; or (b) four years of satisfactory experience as a licensed pharmacist, including or supplemented by one year of satisfactory full-time paid experience as a field investigator or law enforcement officer; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a

good knowledge of State and federal narcotic control laws and of the techniques of field investigation.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4017. Game Research Investigator, Conservation Department. Usual salary range \$2600 to \$3225. Fee \$2. Appointment expected at the minimum but may be made at less. Applicants must be prepared to furnish and operate personal car (compensation at 4 1/2¢ a mile). Candidates may compete also in No. 4010, Assistant Game Research Investigator. A separate application and fee of \$2. must be filed for each.

Duties

Under the general supervision of the Superintendent of Game, to supervise game management studies; to make research investigations in regard to the life history or management of game birds and animals; and to do related work as required. Examples: Carrying out detailed surveys of the effect of the factors that control the abundance of individual game species; making special studies of game population, fluctuations, distribution, predatory relationship, food analyses, and management practices including environmental control, revegetation, effect of refuges and response to hunting pressure; supervising the work of several technical assistants; analyzing game statistics and field data and preparing reports thereon.

Minimum Qualifications

Candidates must meet the requirements of one of the following groups: (a) seven years of satisfactory experience in the field of wildlife conservation, of which two years must have been on work of a professional level in natural game research or management, or other closely related field work pertaining to the natural propagation of game birds and animals, and graduation from a standard senior high school, supplemented by the completion of courses of college level in any three of the following subjects: forestry, game management, vertebrate zoology, general biology, systematic botany, mammalogy, or ornithology; or (b) three years of satisfactory experience in the field of wildlife conservation, of which two years must have been on work of a professional level in natural game research or management, or other closely related field work pertaining to the natural propagation of game birds and animals, and graduation from a recognized college or university from a four-year course for which a bachelor of science degree is granted, including courses in four of the following subjects: forestry or forest zoology, game management, vertebrate zoology, general biology, systematic botany, ornithology, mammalogy, or plant ecology; or (c) a satisfactory equivalent combination of the foregoing training and experience. Satisfactory experience in teaching one of the subjects listed above may be substituted year for year for the required general experience in wildlife conservation, but such teaching experience may not be substituted for the required specialized experience. Candidates must be familiar with present day practices and techniques involved in game management and research, and must be able to carry out satisfactorily independent game research projects. College transcript required.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4018. Head Cook, Department of Correction. Salary range \$2,000 to \$2400. Fee \$1. Appointment of a female Head Cook expected at \$1700 and maintenance at Albion State Training School. File by March 6.

Duties

To be responsible for the preparation of food for inmates and employees of a correctional institution.

Minimum Qualifications

Candidates must meet the requirements of one of the following groups: (a) five years of satisfactory experience in the preparation of food on a large scale, of which one year must have involved responsibility for the management of a kitchen serving 100 or more individuals; or (b) three years of satisfactory experience as described under (a) of which one year must have involved responsibility for the management of a kitchen serving 100 or more individuals, and satisfactory completion of a college or university course in dietetics; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a good knowledge of food values and the principles of dietetics; ability to manage large kitchens efficiently and economically; familiarity with refrigeration equipment; ability to prepare special diets upon occasion.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4061. Industrial Research Assistant, Bureau of Industry, Department of Commerce. Salary range \$2400 to \$3000. Fee \$2. Appointment expected at the minimum but may be made at less than \$2400. File by March 6.

Duties

To gather factual information concerning New York State manufacturers by inspection, numerical evaluation, and recording of used and unused production equipment; to conduct industrial inventories in such fields as machine tools, textiles, clothing, iron and steel, paper and pulp, and other industries; and to do related work as required.

Minimum Qualifications

Either (a) five years of satisfactory experience in the metal trades

involving the use of machine tools and metal processes, of which three years must have been in a supervisory capacity involving production, scheduling, production methods and a knowledge of shop layout and processes, and graduation from a standard senior high school; or (b) five years of satisfactory experience in manufacturing, selling, or in the erection of metal working machines and machine tools, and graduation from a standard senior high school; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a knowledge of electrical and mechanical machinery, especially machine tools and electric drive. They must have ability to meet and deal with people; secure cooperation; avoid antagonisms; must have an analytical mind and good judgment.

Subjects of Examination

Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

4019. Junior Engineering Aid, Department of Public Works. Usual salary range \$1400 to \$1900. Fee \$1. Appointment expected at the minimum but may be made at less. File by March 6.

Duties

To assist in engineering work by performing simple technical tasks and manual work in office, field, or laboratory as assigned; and to do related work as required. Examples: Inspecting a portion of a contract under supervision of the Engineer-in-Charge; working independently as a State inspector at a factory supplying materials; acting as inspector at a hatch plant; acting as rodman, chainman, or instrumentman under the Engineer-in-Charge; reducing notes, tracing maps and plans, assisting in preparation of right-of-way maps; preparing cross-sections, computing areas, volumes and quantities and making computations on preliminary, monthly, and final estimates.

Minimum Qualifications

Either (a) two years of satisfactory experience as a helper on civil engineering projects, and graduation from a standard senior high school; or (b) satisfactory completion of two years of a four year day course in engineering for which a degree is granted by a recognized college or university; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have an elementary knowledge of geometry, plane trigonometry, surveying, materials of construction, and inspection of construction. College transcript required.

Subjects of Examination

Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

4020. Medical Record Librarian, Department of Health. Usual salary range \$1600 to \$2100. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1600. File by March 6.

Duties

To assist in the development of and to maintain a medical record system based on accepted modern practice and standard nomenclature of diseases; and to do related work as required. Examples: Assigning and supervising the work of various medical stenographers and file clerks relative to all medical records; supervising the collection of scientific data in preparation of research publications; preparing medical statistical reports.

Minimum Qualifications

Either (a) three years of satisfactory experience in medical records work, of which one year must have been in a supervisory capacity, and graduation from a standard senior high school; or (b) two years of college and satisfactory completion of an approved course in training in medical records work; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a knowledge of standard classified nomenclature of diseases and must possess executive ability, tact, initiative, and progressiveness. A knowledge of typing and stenography is desirable.

Subjects of Examination

Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

4021. Milk Accounts Examiner, Department of Agriculture and Markets. Salary range \$2400 to \$3000. Fee \$2. Appointment expected at the minimum but may be made at less.

Duties

Under supervision, to make complex and involved office and field examinations and audits of records and reports of milk producers and dealers to determine compliance with the Milk Control Law, and to assist such producers and dealers in achieving such compliance; to prepare material for presentation at hearings; and to do related work as required.

Minimum Qualifications

Candidates must meet the requirements of one of the following groups: (a) six years of satisfactory experience in the keeping or auditing of accounts, of which two years must have been in responsible and difficult account keeping in the dairy industry, and graduation from a standard senior high school; or (b) three years of satisfactory experience in the keeping or auditing of accounts, of which one year must have been in responsible and difficult account keeping in the dairy industry, and graduation from a recognized college or university with specialization in agricultural economics; or (c) two years of satisfactory experience in the keeping or auditing of accounts, of which one year must have been in responsible and difficult account keeping in the dairy industry, and graduation from a recognized college or university

with specialization in accounting including or supplemented by not less than 24 credit hours in accounting; or (d) a satisfactory equivalent combination of the foregoing training and experience. Two years of experience in the administration of Milk Control Laws or in a responsible supervisory capacity in dairy administration may be substituted for two years of the general experience required under (a). Candidates must be familiar with modern dairy accounting and the Milk

Control Law. College transcript required.

Subjects of Examination

Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

4022. Park Patrolman, Conservation Department. Usual salary range \$1500 to \$2000. Fee \$1. See (Continued on Page Fourteen)



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State Tests

(Continued from Page Thirteen)

Annual appointments of six months expected at Niagara Frontier State Park Commission at \$750, and at Central New York State Park Commission at \$125 a month. Minimum age 21 and candidates must not have passed their 46th birthday on the date of the written examination. Candidates who are eligible for and desire to compete also in No. 4055, Park Patrolman, Westchester County may do so. A separate application and fee must be filed for each, but candidates need take only one examination in order to be considered on both lists. File by March 6.

Minimum Qualifications

Minimum age 21 and candidates must not have passed their 46th birthday on the date of the written examination. Candidates must possess the following requirements: United States citizenship; residence in New York State for one year immediately preceding the date of the examination; minimum height 5 feet 8 inches in bare feet; minimum weight 140 pounds stripped; good physique; good address; neat appearance; good moral character and habits; mental alertness; freedom from all physical defects. They must be physically strong, active, and well-proportioned within the range of accepted standards; read no conviction of felony; able to read and write understandingly the English language; with satisfactory hearing and satisfactory eyesight without glasses (vision not less than 20/40 in each eye).

Subjects of Examination

Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4. Candidates who pass the written examination will be given a medical examination in which they must meet the physical standard adopted for this position. Candidate will receive notice of exact time and place to appear for medical examination. All candidates must be able to operate and ride a motorcycle.

4023. Pathologist, Department of Correction, Salary range \$3120 to \$3870. Fee \$3. Appointment expected at Sing Sing Prison at \$2500. File by March 6.

Duties


To have charge of the laboratory of a State penal institution; to perform autopsies and make pathological, bacteriological, and biochemical examinations and diagnoses; to have supervision of the clinical laboratory and clinical examinations made therein; to perform post mortem and make examinations on all executed criminals and on those dying from unknown causes in the prison hospital; and to do related work as required.

Minimum Qualifications

Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. In addition, they must have had five years of satisfactory experience in a pathological laboratory or a satisfactory equivalent combination of this type of laboratory experience and other pathological experience, of which two years must have been as Director of an approved laboratory.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.



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4024. Psychologist, State Institutions and Agencies, Salary range \$2400 to \$3000. Fee \$2. Appointment expected at the minimum but may be made at less. Appointment of a woman psychologist expected at the New York State Training School for Girls at Hudson. File by March 6.

Duties

Under supervision in a State institution or agency, to administer or interpret psychometric tests, both routine and of a special diagnostic nature; to apply other psychological procedures; to make recommendations regarding treatment and training. In the Child Guidance Clinics, to supervise and coordinate the work of Junior Psychologists; and to do related work as required. Examples: Administering intelligence, aptitude, and performance tests; classifying inmates on the basis of personality, social, and educational studies of the individual; preparing reports; doing research in the selection of appropriate tests; studying results obtained; assisting in making assignments to cottage groups and work and study programs; in consultation with other officers, planning vocational and social programs for inmates; conducting with some supervision, research projects involving investigation and interpretation of factors in abnormal behavior; maintaining statistical records of inmates; developing new techniques and making research studies.

Minimum Qualifications

Either (a) graduation from college, preferably with specialization in psychology, together with an M.A. in psychology or 30 credit hours of graduate study in psychology leading to an advanced degree from a recognized graduate school or department, and three years of experience in clinical psychology, of which one year must have involved the administration of psychometric tests and other clinical psychological procedures under the supervision of a qualified psychologist; or (b) graduation from a recognized college or university, preferably with specialization in psychology, together with completion of course requirements for Ph.D. in psychology in a graduate school or department of recognized standing, and two years of experience in clinical psychology, of which one year must have involved the administration of psychometric tests and other clinical psychological procedures under the supervision of a qualified psychologist; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a thorough knowledge of the principles of psychology and of the methods and techniques of the more commonly used mental tests and measurements such as the Ternan, Piener-Patterson, Stanford-Binet, Kuhlman-Binet, Porteus-Maze, Healy-Picture Combinations; ability to meet and deal with people; initiative; resourcefulness; good judgment; good address.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4025. Public Health Nurse, Department of Health, Salary range \$1800 to \$2300. Fee \$1. Appointment expected in rural areas at \$1800 but may be made at less. Persons appointed from this list required to have a New York State Driver's License. Candidates who are eligible for and desire to compete also in No. 4056, Public Health Nurse, Westchester County, may do so. A separate application and fee of \$1 must be filed for each, but candidates need take only one examination in order to be considered on both lists. File by March 6.

Duties

To do professional nursing work in the conduct of clinics and home visits; to promote conferences, consultations, and demonstrations for improving methods of clinics

and home care; and to do related work as required.

Minimum Qualifications

Candidates must be graduates of an accredited school of nursing and must be licensed as a professional nurse in New York State or be eligible for such license. They must be graduates of a standard senior high school or have equivalent education. In addition, they must meet the requirements of one of the following groups: Either (a) two years of adequate public health nursing experience under approved supervision, and satisfactory completion of a postgraduate course in public health nursing of at least one academic year in residence at a recognized college or university; or (b) a satisfactory equivalent combination of the foregoing training and experience. A thorough knowledge of the principles and practices of public health nursing and good physical condition are essential. Transcript of college education beyond nurse training school required.

Subjects of Examination

Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

4026. Steam Fireman, State and County Hospitals, Departments, and Institutions, Salary range \$1500 to \$2000. Fee \$1. Appointments expected at the minimum but may be made at less. Several appointments expected at Capitol Power House at Albany at \$1066.67, \$1166.67, and \$1266.67 as Steam Fireman-Seasonal (eight months). If eligible, candidates may compete also in either No. 4034, Steam Fireman, Erie County, or No. 4039, Fireman, Oneida County, or No. 4045, Fireman, Rensselaer County. A separate application and fee of \$1 must be filed for each. File by March 6.

Duties

Under supervision, to operate and repair stationary steam boilers and accessories, together with the auxiliary boiler room equipment of a large steam heating plant; and to do related work as required. Examples: Firing boilers by hand or by stokers, where installed; operating pumps and other boiler room equipment including coal and ash handling equipment, where installed; cleaning fires and removing clinkers and scales; repairing boilers; making minor repairs to boilers and equipment; reading instruments, gauges, and meters; recording the readings in the boiler room log; weighing coal.

Minimum Qualifications

Candidates must have had not less than one year of satisfactory experience in the operation or maintenance and repair of high pressure steam boilers. Candidates should have a thorough working knowledge of boiler room practice, particularly as it relates to maintained operating efficiency; physical strength and agility; good physical condition.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4027. Supervisor of Vocational Rehabilitation, Department of Education, Salary range \$2760 to \$3360. Fee \$2. Appointment expected at the minimum but may be made at less. File by March 6.

Duties

To provide vocational guidance and arrange for special training in private and public schools and in industrial and business establishments for physically handicapped persons over fourteen years of age for the purpose of preparing them for remunerative employment; to solicit employers with a view toward placing such persons.

Minimum Qualifications

Candidates must be graduates of a recognized college or university from a four-year course for which a bachelor's degree is granted, and must meet the requirements of one of the following groups: Either (a) three years of recent satisfactory experience in a responsible position in one of the following fields: vocational rehabilitation of civilians; safety service; administration of workmen's compensation; placement; vocational guidance; personnel management; vocational instruction; or in a supervisory capacity in a large industrial organization as manager, production manager, superintendent or foreman; or (b) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a good knowledge of the methods and technique of industrial retraining and of modern employment and guidance methods and techniques. They must have tact; good manners; good address; and the ability to approach and deal with industrial managers.

Subjects of Examination

Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

4028. X-ray Assistant, Department of Health, Salary range \$1400 to \$1900. Fee \$1. Appointment expected at the minimum but may be made at less than \$1400. Candidates who are eligible for and desire to compete also in No. 4035, Assistant X-ray Technician, Monroe County may do so. A separate application and fee of \$1 must be filed for each, but candidates need take only one examination in order to be considered on both lists. If eligible, candidates may compete also in No. 4029, X-ray Assistant (Therapy). A separate application and fee of \$1 must be filed for this examination. File by March 6.

Duties

Under supervision of the clinic physician to take X-rays and develop X-ray films; and to do related work as required. Examples: Making X-ray exposures of the chest or other parts of the body

using high-powered, portable, or fluoro-photographic equipment; caring for equipment; performing the necessary technical work involved in taking and developing X-ray films; preparing patients for X-ray.

Minimum Qualifications

Candidates must meet the requirements of one of the following groups: Either (a) two years of acceptable experience in the X-ray department of an approved hospital, including work in actual diagnostic equipment in making diagnostic X-ray examinations, graduation from a standard senior high school, and satisfactory completion of an approved course in X-ray technique; or (b) a satisfactory combination of the foregoing training and experience.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

4029. X-ray Assistant (Therapy), Department of Health, Salary range \$1400 to \$1900. Fee \$1. Appointment expected at the minimum but may be made at less. Candidates who are eligible for No. 4035, Assistant X-ray Technician, Monroe County and/or No. 4028, X-ray Assistant may do so. A separate application and fee of \$1 must be filed for each, but candidates need take only one examination in order to be considered for these two lists. File by March 6.

Duties

To operate X-ray apparatus and auxiliary equipment for therapeutic purposes and assist in the administration of X-ray treatments; and to do related work as required.

Minimum Qualifications

Either (a) high school graduation including a course in physics and six months of satisfactory experience in the operation and maintenance of high voltage therapeutic X-ray equipment; or (b) a satisfactory equivalent combination of the foregoing training and experience. Candidates must have a knowledge of high power X-ray therapy and the operation of high power machines ranging from 200,000 to 1,000,000 volts; ability to operate and care for X-ray apparatus and auxiliary equipment for therapeutic purposes. Candidates should indicate on their applications the courses in physics that they have completed.

Subjects of Examination

Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

STATE UNWRITTEN EXAMINATIONS LATER THAN MARCH 28, 1942

(Applications should be filed by March 27)

Unwritten Examination forms may not be issued by mail after March 26, and to be accepted should be delivered personally or bear a postmark not later than March 27.

For the following positions no written examination or appearance of candidates will be required March 28, but candidates will be rated on training and experience. Ratings may be affected by information furnished in the applications and it is essential that candidates show in detail in their applications all experience that may be of value. Failure to furnish sufficient information may result in low marks or failure to pass the examination.

Inquiries may be made as to character and ability and all statements are subject to verification. As an aid in rating training and experience, interviews may also be required at some later date. Applications for these unwritten examinations will be received up to and including March 27.

4030. Bath Attendant, Saratoga Springs Authority, Salary range \$1150 to \$1650. Fee 50 cents. Several seasonal appointments expected. Maximum age limit 55th birthday. This examination is open to residents and non-residents of New York State. File by March 27.

Duties

Under general supervision, to administer mineral baths or related hydrotherapeutic treatments at the bath houses of the Saratoga Springs Reservation; and to do related work as required.

Minimum Qualifications

Candidates must have had not less than four seasons of satisfactory experience at a recognized bath establishment in the administration of one or more of the types of treatment listed below: Class A: Massage and special treatments, including various rubs and douches, colonic irrigation, electric cabinet baths, hot packs, diathermy mud packs, and infrared and radiant heat lamps. Turkish bath experience will not be acceptable for credit under Class A. The applicant must be able to prove training and experience in administering scientific massage and other requirements as listed. Class B: Naturally carbonated mineral water baths and Nuheim system of baths with naturally carbonated mineral water. Class C: A combination of A and B, including all forms of hydrotherapy and a special treatment required at a mineral water cure. Class D: Turkish and Russian baths only, including hot room or hot cabinet, salt rub, soap, showers, and other details. In rating training and experience, credit will be given for graduation from a recognized school of hydrotherapy or massage. Credit cannot be given for domestic nursing or for gymnasium or athletic work, as experience along these lines does not fit the candidate for giving the hydrotherapy treatments as administered at Saratoga Springs. Separate eligible lists will be established for each group.

4031. Foreman, Blister Rust Control, Bureau of Forest Pest Control, Conservation Department, Salary range \$4.00 to \$6.24 a day. Fee 50

cents. Several appointments expected. File by March 27.

Duties

Under general supervision, with from three to seven or more laborers, to carry out and direct blister rust control operations in the protection of white pine from the white pine blister rust; and to do related work as required.

Minimum Qualifications

Candidates must have had three seasons (since April 1, 1931) of satisfactory experience in blister rust control work. Candidates must be familiar with the life history of white pine blister rust, and with the characteristics of the different ribes in New York State. Candidates must be physically able to perform the duties of the position, and should be able to interpret field maps and prepare log reports.

Note: For the purpose of this examination, five months of full-time experience is equivalent to one season.

COUNTY WRITTEN EXAMINATIONS

4032. Deputy County Attorney, Department of the County Attorney, Erie County, Appointment expected at \$2500. Application fee \$2. File by March 6.

4033. Recording Clerk, County Clerk's Office, Erie County, Usual salary range \$1500 to \$1800. Application fee \$1. By reason of the physical demands of this position, the appointment of a male eligible is desired. File by March 6.

4034. Steam Fireman, Comptroller's Office, Erie County, Usual salary range \$1300 to \$1600. Fee \$1.00. One appointment expected. If eligible, candidates may compete also in No. 4026, Steam Fireman (State Service). A separate application and fee of \$1 must be filed for each. File by March 6.

MONROE COUNTY

4035. Assistant X-ray Technician, Monroe County, Salary varies. Appointment expected at Iola Sanatorium at \$1000 and maintenance. Fee \$1. This examination is open to legal residents of any county of New York State and to non-residents of New York State. File by March 6.

4036. Bookkeeper - Stenographer, Probation Department, Niagara County, Usual salary range \$950 to \$1400. Application fee 50 cents. File by March 6.

4037. Probation Officer, Probation Department, Niagara County, Usual salary range \$1550 to \$2000. Application fee \$1. Appointment expected at \$1550. Age limits 21st to 55th birthday. File by March 6.

4038. Sealer of Weights and Measures, Niagara County, Usual salary range \$1550 to \$2000. Application fee \$1. File by March 6.

4039. Fireman, Broadacres Sanatorium, Oneida County, Salary \$120 a month. Fee \$1. One appointment expected. In addition, appointment may be made as Relief Fireman at Broadacres Sanatorium at \$100 per month plus one meal a day, and at the Oneida County Home at \$85 a month plus meals. File by March 6.

4040. Sealer of Weights and Measures, Oneida County, Appointment expected at \$2200. Application fee \$2. File by March 6.

4041. Probation Officer, Children's Court, Onondaga County, Usual salary range \$1500 to \$1800. Fee \$1. Appointment expected at \$1500. File by March 6.

(Continued on Page Fifteen)

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Accounting Machines Institute—221 W. 57th St.—Day and Evening Classes. IBM Hollerith Printers, Sorters, Key Punchers—Circle 5-6425.
AUTO DRIVING INSTRUCTION
Bill's Auto Driving School—171 Worth St. (opp. State Bldg.)—Worth 2-6990
AUTOMOTIVE MECHANICS DRAFTING
N. Y. Tech—108 5th Ave. — Welding, auto mechanics, drafting, heating, radio. Chelsea 2-6330.
AVIATION PRODUCTION MECHANIC
Delehanty Institute—11 E. 16th St.—Day and Eve. Classes—300 hr. Course. STuyvesant 9-6900.
BENCH ASSEMBLY—AVIATION
Delehanty Institute—11 E. 16th St.—Day and Eve. Classes—100 hr. Course—STuyvesant 9-6900.
BUSINESS MACHINES
Delehanty Institute—115 E. 15th St.—Day and Evening Classes—Card Punch, Comptometry—STuyvesant 9-6900.
Brooklyn Business Machine School—7 Lafayette Ave.—Comptometry, Billing, Bookkeeping, Typing—Day and Evening—ST. 3-7660.
CIVIL SERVICE
Delehanty Institute—115 E. 15th St.—Day & Eve. Classes—STuyvesant 9-6900.
Schwartz School—147 Fourth Ave.—Police, Fire—Entrance and Promotion—GRamercy 3-0808.
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New York Drafting Institute — 276 W. 43d St. — Day and Evening Classes. Wisconsin 7-0366.
Manhattan Technical Institute — 1823 Broadway (59th) — Day and Evening Classes—Circle 5-7857.
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Accounting Machines Institute—221 W. 57th St.—Day and Evening Classes. IBM Hollerith Printers, Sorters, Key Punchers—Circle 5-6425.
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Delehanty Institute—11 E. 16th St.—Day and Evening Classes — 224-hr. Course—STuyvesant 9-6900.
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Harvey School—384 E. 149th St.—Day and Eve. Classes—MOtt Haven 9-6655.

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Cortland St. Lawrence
4003, 4004, 4005, 4006, 4007
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Saratoga 4003, 4005, 4007
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Tompkins 4003, 4005
Warren 4007
Washington 4005
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Yates 4003, 4005, 4007
Town of Union 4005
4003. Account Clerk. Usual salary range \$1200 to \$1500. Salary varies in different counties. Fee \$1. File by March 6.
4004. Claims Clerk. Usual salary range \$1200 to \$1500. Salary varies in different counties. Application fee \$1. File by March 6.
4005. Investigator. Department of Public Welfare. In the counties of St. Lawrence, Tompkins, and Washington, appointments will be made from these lists to the position of Investigator, Board of Child Welfare. Salary varies in different counties. Usual salary range \$1200 to \$1600. Fee \$1. File by March 6.
4006. Resource Assistant. Usual salary range \$1200 to \$1500. Salary varies in different counties. Application fee \$1. File by March 6.
4007. Stores Clerk. Usual salary range \$900 to \$1400. Salary varies in different counties. Application fee 50 cents. File by March 6.
Assistant Interviewer
Division of Placement and Unemployment Insurance, Department of Labor. Usual salary range \$1,200 to \$1,700. Application fee, \$1.00. File by Feb. 27. (Announcement No. 4061.)
Duties
Under immediate supervision, to do the work preliminary to or following placement, such as receiving and referring applicants to proper sections by examining identification papers or routing slips, or by searching the alphabetical index file; to fill in registration cards with referral and placement data or to make preliminary selections for referrals to job openings; to take job orders by telephone and to follow up referrals by telephone; in some instances to take original claims for benefits; to validate, review and prepare pay orders for processing; to deliver and explain statements of benefit rights to claimants; to maintain a section of the claim file; and to do related work as required.
Requirements
Candidates must meet the requirements of one of the following groups: Either (a) four years of satisfactory business or professional experience, of which one year must have been in a regularly organized employment or personnel office dealing with diversified types of employment, placement, or similar personnel transactions, and graduation from a standard senior high school; or (b) graduation from a recognized college or university, from a four-year course for which

a bachelor's degree is granted, preferably with specialization in sociology, economics, or personnel administration; or (c) a satisfactory equivalent of the foregoing training and experience.
Subjects of Examination
Written examination on the duties of the position, relative weight, 5; training and experience, relative weight, 5.
If eligible, candidates may compete also for No. 4062, Employment Interviewer. A separate application and fee must be filed for each.
Employment Interviewer
Division of Placement and Unemployment Insurance, Department of Labor. Usual salary range, \$1,800 to \$2,300. Application fee, \$1.00. File by February 27. (Announcement No. 4061.)
Duties
Under supervision, to interview and take registrations or reregistrations of applicants, including handicapped, for employment, and code the registration cards; to solicit and receive job orders; to select and refer applicants to fill orders; to assist in the receipt and processing of clearance orders; to visit employers to solicit job orders to promote the use of the Employment Service, to follow-up on referrals and to maintain or develop good public relations; to interview claimants for Unemployment Insurance; to explain their rights and responsibilities under the law; to adjust contested claims; to prepare work reports; and to do related work as required.
Requirements
Candidates must meet the requirements of one of the following groups: Either (a) five years of satisfactory experience in accounting, public administration, personnel administration, financial management, or other related fields, one year of which must have been in full-time paid employment in one of the following fields: Interviewing, personnel, or employment work in a regularly organized personnel or employment office, and graduation from a standard senior high school; or (b) one year of specialized experience as described in (a) and graduation from a recognized college or university of recognized standing; or (c) a satisfactory equivalent combination of the foregoing training and experience. The specialized experience to be acceptable must have involved the receiving and routing of applicants, registering and interviewing applicants, making preliminary selections for referral, and the contacting by field visit or telephone of employers for follow-up on job solicitation. Candidates must have a good knowledge of modern personnel methods and techniques in interviewing, classifying, placing, assigning or reassigning workers. They must be able to meet and deal tactfully with the public, and to maintain good public relations. Candidates must have a knowledge of the New York State Unemployment Insurance Law.
Subjects of Examination
Written examination on the duties of the position, relative weight, 5; training and experience, relative weight, 5.
Candidates may compete also for No. 4061, Assistant Interviewer. A separate application and fee must be filed for each.

CLASSIFIED ADVERTISEMENTS

(Rates: 40c for each six words. Minimum 3 lines. Copy must be submitted before noon on Friday preceding publication.)

Apartment
BARBOUR HOUSE—330 W. 36th—A Rest-Rates include breakfast-dinner, Delightful for young men and women, full lounges, Bowling, dancing, bridge; congenial atmosphere.
ATtractive sunny room, excellent board, gentleman, \$12. Independent Subway, 30 min. Times Sq. 9031-51st Ave., Elmhurst, L. L. Havemeyer 9-7831.
Beauty Shop
MARACINA'S BEAUTY SHOP, 734 Nostrand Ave., Brooklyn. Features \$7.50 Duart Permanent for \$5 to Civil Service Employees. Items daily, \$ for \$1.25. STerling 3-9044.
Corsets
FOR that youthful figure see Jane Stringer, Spencer Corsetiere for style, beauty, and comfort. Also surgical corsets. Jane Stringer, 500 5th Ave., Room 906. PENnsylvania 6-5928.
Entertainment
BRIDGE, Ballroom, Square Dancing, Rhythmic, Glee Club, Languages, Lectures, Sports, Dances, Parties, New York League of Girls Clubs, 55 West 44th St., VA. 6-3954.
Funeral Directors
MICKEY FUNERAL SERVICE, INC., 228 Lenox Ave., in the HARLEM SECTION, offers its best attention to CIVIL SERVICE EMPLOYEES of N. Y. C. LE. 4-0699
COMPLETE FUNERALS as low as \$125. Free chapel. Financed to meet conditions. Chas. Peter Nagel, 352 E. 87th St., N. Y. C. ATwater 9-2221.
Furs
MAGNIFICENT genuine fur coats. Wonderful quality (samples from fashion show) to be sacrificed at our private studio. (This is not a store). Prices \$45 to \$95. Leona Studio, 105 West 72nd Street, near Broadway.
Health Foods
VITAMIN Headquarters for Tasty Health Foods. Keep fit with our products. Columbus Health Food Shoppe, 104 West 87th St., at Columbus Avenue, SC. 4-1207.
Help Wanted—Agencies
A BACKGROUND of SATISFACTION in personnel service since 1910. Secretaries, Stenographers, File-Law Clerks, Switchboard Operators, Brody Agency (Henriette Roden, Licensee), 240 Broadway, BArcley 7-8135.
BOOKKEEPERS — Stenographers — Billing and Bookkeeping Machines operators, all office assistants. Desirable positions available daily. Kahn Employment Agency, Inc., 15 West 36th St. WI. 7-3900.
Instruction
SWIM for health and safety — Instructions to men, women and children. Women's Swimming Assn., 470 West 24th St. CH. 2-2227.
Massage
CORRECTIVE MASSAGE INSTITUTE—BATHS — 24 West 28th St. Reducing, Body Corrections, Gymnasium, Special hours: 9 A.M. to 1 P.M., \$ for \$6. Phone MURray Hill 6-9181.
Money to Loan
CASH IMMEDIATELY — For Fine Furnishings, Silver, Pianos, Rugs, Jewelry, Books, Antiques, Glassware, China, Brics-A-Brac, ARTHUR FREEMAN, 17 West 67th Street, Manhattan. SU. 7-1065.
Nursing Homes
NURSING care, board, room, private home; porches, grounds; doctor's supervision; diets. Non-sectarian; \$18-\$22 weekly. Mrs. Pragnell, 2886 Valentine Ave., BRox, FOrdham 5-1544.
WHITE NURSING HOME
Ideal home for aged and convalescents; spacious rooms with home atmosphere, registered nurses. 2739 Bedford Ave, MAAnsfield 6-9639.
SHORE ROAD NURSING HOME, 40 to 46 94th St., professional nursing and comfort for the chronically ill; licensed. SHore Road 5-8940.
Optometrist
Have Your Eyes Examined Today
Finest glasses at lowest prices. Special courtesy given to civil service employees and families. Dr. J. L. Lozea, 100 Canal St. WA. 5-8816.
Pawnbrokers
LIBERAL LOANS on Personal Property, Jewelry, Watch Bargains. G. Edelstein & Co. Oldest Established Bronx Pawn Brokers, 2629 Third Ave., at 141st St. MO. 9-1655.
Real Estate
CIVIL SERVICE Workers. Be satisfied by dealing with us. Sales, rentals, Jamaica, Corona, Greater New York. Jerome Rufus Realty Service, 198-18 110th Ave., Jamaica, L. I. JAmaica 6-9050.
Sewing Machines
SEWING MACHINES Bought, Sold, Rented, Exchanged, Expert repairing on all types machines. Write, Phone, A. N. TAIN, 62 West 30th St. MURray Hill 4-5378.
Waste Paper
ALL GRADES of wastepaper bought for cash. Files, old records. Guaranteed destruction. Trojan & Deffa, 225 South St. WORTH 2-2061.
Wearing Apparel
DRASTIC REDUCTIONS on Sample Fur Coats from Fashion Shows. Wonderful Bargains, \$45.00. Beautifully furred Cloth Coats, one-of-a-kind, now \$25.00. Hand-some Tweed Coats and Suits, \$12.95. Smart Dresses, \$6.95, all sizes. Deposits accepted. DOROTHY FRANCES STUDIO, 22 East 41st Street (1 flight up), near Madison Ave. Open till 7; Thursday 9 P.M.

State Tests

(Continued from Page Fourteen)
points expected at \$1500. Two appointments expected. Age limits 21st to 55th birthday. The probation officer will be required to furnish his own automobile for transportation, and will be allowed 4 1/2c per mile for mileage. File by March 6.
4042. Court Crier, Orange County. Salary \$4.50 a day. Fee 50 cents. File by March 6.
4043. Resident Physician, Oswego County Tuberculosis Sanatorium. Appointment expected at \$3000 and maintenance. Application fee \$4. File by March 6.
4044. Claims Clerk, Department of Public Welfare, Rensselaer County. Usual salary range \$1200 to \$1500. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1200. Three appointments expected. File by March 6.
4045. Fireman, Department of Public Welfare, Rensselaer County. Usual salary \$1200. Application fee \$1. Two appointments expected. If eligible, candidates may compete also in No. 4026, Steam Fireman (State Service). A separate application and fee of \$1 must be filed for each. File by March 6.
4046. Resource Assistant, Rensselaer County. Usual salary range \$1200 to \$1500. Fee \$1. Appointment expected at \$1200. File by March 6.
4047. Stores Clerk, Department of Public Welfare, Rensselaer County. Usual salary range \$1200 to \$1500. Fee \$1. One appointment expected at \$1500. File by March 6.
4048. Junior Resource Assistant, Suffolk County. Salary varies. Appointment expected at \$1200. Fee \$1. File by March 6.
4049. Veterinarian, Department of Health, Suffolk County. Salary range \$2641 to \$3240. Fee \$2. Appointment expected at \$2700. File by March 6.
4050. Assistant Dietitian, Westchester County. Salary range \$1320 to \$1680. Application fee \$1. Appointment expected at Grasslands Hospital at \$1440. File by March 6.
4051. Auditor, Playland Authority, Westchester County. Usual salary range \$3900 to \$4800. Application fee \$3. File by March 6.
4052. Chief, Division of Tuberculosis, Grasslands Hospital, Westchester County. Usual salary range \$6600 to \$7500. Application fee \$5. Appointment expected at \$6950 with-out maintenance. File by March 6.
4053. Intermediate Medical Social Worker, Department of Public Welfare, Westchester County. Salary range \$1560 to \$1920. Fee \$1. One appointment expected at \$1680. This examination is open to residents of

any county in New York State but preference in certification will be given to legal residents of Westchester County. File by March 6.
4054. Intermediate Psychiatric Social Worker, Department of Public Welfare. Usual salary range \$1560 to \$1920. Fee \$1. One appointment expected at \$1680. This examination is open to legal residents of any county of New York State, but preference in certification will be given to legal residents of Westchester County. File by March 6.
4055. Park Patrolman, Westchester Park Commission, Westchester County. Usual salary range \$1680 to \$2160. Application fee \$1. File by March 6.
4056. Public Health Nurse, Westchester County. Usual salary range \$1800 to \$2160. Fee \$1. Appointment expected at the minimum but may be made at less than \$1860. Preferred age limits 21 to 40 years. Candidates who are eligible for and desire to compete also in No. 4025, Public Health Nurse, State Department of Health, may do so. A separate application and fee of \$1 must be filed for each, but candidates need take only one examination in order to be considered on both lists. File by March 6.
4057. Resident Pediatrician, Department of Public Welfare, Westchester County. Usual salary range \$2400 to \$2940. Application fee \$2. Appointment expected at Grasslands Hospital at \$1950 and maintenance. This examination is open to legal residents of any county in New York State, but preference in certification will be given to legal residents of Westchester County. File by March 6.
4058. Resident Physician (T.B.), Department of Public Welfare, Westchester County. Usual salary range \$2640 to \$3000. Application fee \$2. File by March 6.
4059. Supervising Clerk, Relief Payroll Division, Westchester County. Usual salary range \$1950 to \$2520. Application fee \$1. One appointment expected. File by March 6.
VILLAGE WRITTEN EXAMINATION
4060. Director of Recreation, Village of Ossining. Salary varies. Appointment expected at \$1900. File by March 6.
IMPORTANT NOTE
Below are listed by number for each county the examinations to be held for that county, limited to candidates who have been legal residents of that county for four months immediately preceding the date of the examination.
EXAMINATIONS TO BE HELD IN EACH COUNTY
Allegany 4003, 4005
Broome 4003, 4005, 4006, 4007

U. S. Tests

Physician, \$4,000 a Year
The Panama Canal
I.—Closing Date. File until further notice.
II.—Employment Opportunities. — Existing vacancies in this position in the Panama Canal and vacancies in positions requiring similar qualifications will be filled from this examination.
III.—Entrance Requirements. Graduation from a medical school of recognized standing (Class A) with the degree of M.D., subsequent to May 1, 1920, and, in addition, at least one year of experience in a hospital since graduation.
Applicants, on the date of receipt of application must not have passed 50th birthday.
IV.—Nature of Examination. (A)—Basis of Ratings.
Competitors will not be required to report for examination, but will be rated on the extent of their education, on the extent and quality of their experience relevant to the duties of the position applied for, and on their fitness.
(B)—Oral Examination. Competitors will be required to report for oral examination.
File by February 25
Inspector (Dredging), \$1,800 per year.
File by March 2
Galley designer, \$3,200 to \$4,600 per year.
Kitchen layout specialist, \$3,200 to \$4,600 a year.
File by March 3
Telegraph Operator, \$1,800.
Communications Operator, \$1,620.
File by March 5
Elevator Mechanician, \$1,500 to \$1,860 a year.
File by March 17
Translator, \$1,800 to \$2,300 a year.
File by March 30
Safety Instructor, \$1,800 a year.
File by June 30, 1942
Junior Engineer, \$2,000 a year; Options: Aeronautical, naval architecture and marine engineering.
Radio Monitoring Officer, \$2,600 to \$3,200. File by June 30, 1942.
Multilith cameraman, platemaker and multilith press operator. Rated as received until June 30, 1942.
Junior meteorologist, \$2,000. Applications will be rated as received until June 30, 1942.
Head photographer, \$2,600; senior photographer, \$2,000; assistant photographer, \$1,620; under photographer, \$1,260. Last filing date is June 30, 1942.
Blueprint operator, \$1,260 to \$1,440. Last filing date is June 30, 1942.
Technical and scientific aid (including optional branches), \$1,800 to \$2,000. File to June 30, 1942.
Naval architect: \$2,600 to \$5,600 June 30, 1942 is last filing date.
Machine engineer: \$2,600 to \$5,600. June 30, 1942 is last filing date.
Shipyard inspector: \$2,300 to \$3,800. Engineer, \$3,800. File by June 30, 1942.
Chief engineering aid, \$2,600; principal, \$2,300; senior, \$2,000; engineering aid, \$1,800. Last filing date June 30, 1942.
File until December 31
Air Safety Investigator, \$3,800 a year.
Engineer, \$2,600 to \$6,500 a year.
Engineering draftsman, \$1,440 to \$2,600 a year.
File by June 30, 1943
Junior Engineer, \$2,000; Options: All branches of engineering except naval architecture and marine engineering.
File until Further Notice
Applications for the following federal examinations can be obtained until further notice at the local office of the U. S. Civil Service Commission, 641 Washington Street, New York.
Junior Aeronautical Inspector (Trainee), \$2,600 a year.
Orthopedic Mechanic, \$2,000 a year.
Lithographer, (artistic or mechanical), \$1,440 to \$2,000 a year.
Metallurgist, \$2,000 to \$5,000 a year.
Radio Operator, \$1,620-\$1,800.
Engineering Aid, \$1,440-\$2,600.
Maintenance Supervisor, \$2,900 and \$3,500 a year.
Inspector Naval Ordnance materials, \$1,620 to \$2,600 a year.
Engineering Aid, \$1,440 to \$2,600 a year.
Junior Inspector, Engineering Materials, \$1,620 a year.
Machinist, \$1,800 a year to \$1.06 per hour.
Shipfitter, \$6.81 to \$8.93 a day.
Toolmaker, \$7.20 a day to \$1.08 an hour.
Loftsmen, \$1.04 to \$1.12 per hour.
Lens Grinder, \$5.92 to \$1.08 a day.
Instrument Maker, \$7.44 a day to \$1.24 per hour.
Investigator, \$3,200 to \$3,800 a year.
Inspector, Defense Production Protective Service, \$2,600 to \$5,600 a year.
Training Specialist, \$2,600 to \$5,600 a year.
Instructor, \$2,000 to \$3,800 a year.
Automotive Spare Parts Expert, \$3,200 a year.
Home Economist, \$2,600 to \$5,600 a year.
Student Instructor, Air Corps Technical School, U. S. Army and aviation service schools. U.S. Navy, \$1,620 a year.
(Continued on Page Sixteen)

Translator Positions, in Many Languages, Available

U. S. Tests

(Continued from Page Fifteen)

Economist, \$2,600 to \$5,600 per year.

Departmental Guard, \$1,200 per year.

Research Chemist, \$2,600 to \$5,600 per year.

Technologist, \$2,000 to \$5,000 per year.

Engineer, \$2,600 to \$5,500 per year.

Pharmacologist, \$2,600 to \$4,600 a year.

Toxicologist, \$2,600 to \$4,600 a year.

Meteorologist (any specialized branch), \$2,600 to \$5,600 a year.

Expeditor (marine propelling and outfitting equipment), \$3,200 a year.

Technical Assistant (Engineering), \$1,800.

Junior Astronomer, \$2,600.

Chemist (Explosives), \$2,600 to \$5,600.

Chemical Engineer (any specialized branch), \$2,600 to \$5,600.

Physicist (any specialized branch), \$2,600 to \$5,600.

Airport Traffic Controller, \$2,000 to \$3,200.

Airport Traffic Control Examiner, \$3,500.

Alphabetic card-punch operator, \$1,200.

Artistic lithographer, \$1,800.

Inspector, engineering materials (aeronautical), \$2,300.

Inspector, engineering materials (optical), \$2,000.

Inspector of clothing, \$2,000.

Inspector of hats, \$2,000.

Inspector of textiles, \$2,000.

Inspector of ordnance materials, \$2,300.

Inspector (powder and explosives), \$2,300.

Inspector (ship construction), \$2,350.

Inspector (signal corps equipment), \$2,600.

Instrument maker, \$2,200.

Junior communications operator (air navigation), \$1,440.

Junior communications operator (high speed radio equipment), \$1,620.

Junior copper plate map engraver, \$1,440.

Junior stenographer, junior typist, Washington, D. C. only.

Junior stenographer, \$1,440, and junior typist, \$1,200, open for men only for employment in the various government agencies in the State of New York.

Horizontal sorting machine operator, \$1,200. Appointment in Washington, D. C. only.

Link trainer operator instructor, \$3,200; link trainer operator, \$2,900. Civil Aeronautics Administration.

Student physiotherapy aid, \$420 w. m.; apprentice physiotherapy aid, \$1,440.

Senior medical officer, \$4,600; medical officer, \$3,900; and associate medical officer, \$3,200.

Tabulating machine operator, \$1,250 to \$1,440 a year.

Junior veterinarian, \$2,000.

Under mimeograph operator, \$1,200.

Senior radiologist, \$2,000.

Industrial specialist, \$2,600 to \$5,000.

Agent, trade and industrial education, \$3,800 to \$4,800.

Radio mechanic-technician, \$1,620 to \$2,300.

Junior physicist, \$2,000.

Negative cutter, \$1,800.

Physiotherapy aid, \$1,800.

Procurement inspector, \$2,300.

Regional agent, trade and industrial education, \$4,600.

Shipyard inspector (various specialties), \$3,200.

Under tabulating machine operator, \$1,200.

Coal mine inspector, \$3,800; senior, \$4,600; associate, \$3,200; assistant, \$2,600.

Dental hygienist, \$1,620.

Medical guard attendant, \$1,620.

Medical technical assistant, \$2,000.

Under mimeograph operator, \$1,200.

For appointment in Washington, D. C. only.

Specialist in maternal and child health, various grades, \$3,200 to \$5,900.

Inspector, engineering materials (aeronautical), various grades, \$1,620 to \$2,900.

Air carrier inspector (operations), \$3,800.

Assistant Air-Carrier Inspector (operations), \$3,500.

Civil Aeronautics Administration, Department of Commerce.

Trainee traffic controller (airway and airport), \$1,800.

Civil Aeronautics Administration, Department of Commerce.

Assistant veterinarian, \$2,600; junior veterinarian, \$2,000.

Bureau of Animal Industry, Department of Agriculture; United States Public Health Service, Federal Security Agency and War Department.

Procurement inspector, various grades; \$1,620 to \$2,600 a year.

Material Division Air Corps, War Department. Twelve optional subjects.

Junior administrative procurement inspector, \$2,900; Material Division Air Corps, War Department. Twelve optional subjects.

Inspector ordnance material, various grades, \$1,620 to \$2,600.

Ordnance Department at large, War Department, New York Ordnance District and Rochester Ordnance District.

Inspector, various grades, \$2,000 to \$4,600.

Optional branches: Radio engines; internal combustion engines; motorcycles; automotive (chassis less engine); radio operating and radio electrical. War Department.

Public health nurse, \$2,000.

Indian Field Service, including Alaska, Department of the Interior, United States Public Health Service, Federal Security Agency.

Graduate nurse, general staff duty, \$1,800.

Indian Field Service, including \$1,800.

Senior inspector, naval ordnance materials, \$2,600; inspector, naval ordnance materials, \$2,300.

Optional branches: optical or fire control instruments; naval guns and accessories; munitions and ordnance units; associate inspector, naval ordnance materials, \$2,000; assistant inspector, naval ordnance materials, \$1,500; and junior inspector, naval ordnance materials, \$1,620.

Assistant air-way traffic controller, \$2,300.

Senior flight supervisor, \$3,500.

Flight supervisor, \$3,200.

Senior ground school supervisor, \$3,500.

Ground school supervisor, \$2,900.

Medical officer, \$3,200 to \$3,800.

Medical guard attendant, \$1,620.

Medical technical assistant, \$2,000.

Dental hygienist, \$1,620.

Junior graduate nurse, \$1,620.

Junior public health nurse, \$1,800.

Public health nurse, \$2,000.

Graduate nurse, general staff duty, \$1,800.

Medical technician, \$1,620 to \$2,000.

Junior laboratory helper, \$1,440.

Public Health Nursing Consultant, \$2,600-\$3,200.

Graduate nurse. Optional branches: general staff duty and psychiatric, \$168.75 a month. Panama canal service only.

Trainee-Repairman, Signal Corps Equipment, \$1,440 a year.

Aircraft Armament Mechanic, \$2,200 a year.

Junior Aircraft Armament Mechanic, \$1,800 a year.

Machine Operator, boring mill (vertical including Bullard), rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, horizontal boring mill rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, milling machine, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, planer, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, shaper, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, slotter, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, surface grinder (Blanchard), rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, turret lathe, rates of pay a day, \$5.92, \$6.64, \$7.36.

Operator, truck (crane and lift), \$1,320 a year.

Aircraft mechanic, \$1,680 to \$1,890 a year.

Junior mechanic, \$1,680 a year.

Machinist, \$1,890 a year.

Aircraft instrument mechanic, \$1,860 a year.

Junior machinist, \$1,080 a year.

Junior machinist, \$1,080. Air Corps Technical school, U. S. Army and aviation service schools, U. S. Navy, \$2,000 a year.

Under Graphotype Operator, \$1,200 a year.

Training Specialist, \$2,600 to \$5,600 a year.

other diseases or physical defects sufficient to impair efficiency, to endanger fellow employees, or to constitute an undue retirement hazard, will disqualify for appointment. Persons having remediable defects or curable diseases, and who are otherwise qualified, will be admitted to examination, but must submit proof during the life of the eligible register that such defects or diseases have been remedied or cured before they may be considered for appointment.

Vision—Vision must be at least 20/30 (Snellen) in one eye, glasses permitted, and at least 20/200 (Snellen) in that eye, without glasses except that persons whose vision with glasses meets the requirement named above, but whose vision without glasses is less than 20/200 (Snellen) in that eye will be suspended and they will not be eligible for appointment until satisfactory evidence has been presented to the Commission showing that there is no disease or defect of the eye other than an error of refraction.

Hearing—Ordinary conversation must be heard and understood at a distance of at least 15 feet with one ear.

Citizenship: Applicants must be citizens of the United States on the date of filing application. Foreign-born applicants who meet the citizenship requirement must furnish proof of United States citizenship before they will be eligible for appointment under Civil Service rules.

Certification of Eligibles to Appointing Officer: In filling vacancies in the United States, certification will be made of the highest eligibles on the register who have not expressed unwillingness to accept appointment at the place where the vacancies exist. In filling vacancies in other Services, certification will be made of local eligibles; that is, eligibles who reside at that place and in the immediate vicinity of the place of employment. Other eligibles will be considered for appointment only in the absence of sufficient local eligibles. Eligibles having the specialized kind of experience indicated by the firing equipment of the building or buildings at which a vacancy or vacancies exist, will be certified first, and other eligibles will not be certified unless the list of specially qualified eligibles is exhausted.

The exact title of the examination as given at the head of this announcement should be stated in the application form. The number of this announcement is 2-502, unasssembled.

with glasses meets the requirement named above, but whose vision without glasses is less than 20/200 (Snellen) in that eye will be suspended, and they will not be eligible for appointment until satisfactory evidence has been presented to the Commission showing that there is no disease or defect of the eye other than an error of refraction.

Hearing—Ordinary conversation must be heard and understood at a distance of at least 15 feet with one ear.

Citizenship: Applicants must be citizens of the United States on the closing date specified at the head of this announcement. Foreign-born applicants who meet the citizenship requirements must furnish proof of United States citizenship before they will be eligible for appointment under Civil Service rules.

Veteran Preference: Applicants who wish to claim veteran preference must file, in addition to application Form 6 and Supplemental Form 2351, Preference Form (Blue), properly executed and accompanied by the documentary proof required therein. Failure to submit such evidence promptly may result in loss of opportunity to be considered for appointment.

Certification of Eligibles to Appointing Officer: In filling vacancies in the Navy Department, certification will be made of the highest eligibles on the register who have not expressed unwillingness to accept appointment at the place where the vacancies exist. In filling vacancies in other Services, certification will be made of local eligibles; that is, eligibles who reside at that place and in the immediate vicinity of the place of employment. Other eligibles will be considered for appointment only in the absence of sufficient local eligibles. Eligibles having the specialized kind of experience indicated by the firing equipment of the building or buildings at which a vacancy or vacancies exist, will be certified first, and other eligibles will not be certified unless the list of specially qualified eligibles is exhausted.

If immediate appointment is necessary to meet the needs of the national defense program, the Commission may certify eligibles who are immediately available.

For the Quartermaster Service and Veterans Administration, no eligibles will be certified who have passed their 50th birthday on the closing date for receipt of applications.

For the Custodian Service of the Treasury Department, preference in certification will be given to those eligibles who have not reached their 53rd birthday on the closing date for receipt of applications.

The exact title of the examination, as given at the head of this announcement, should be stated in the application form.

Classified Laborer

(Continued from Page Two)

exam which should be of interest to persons in janitorial work. This is the test for Senior Fireman, high pressure, to be used for filling positions of steam, coal, and oil firemen, and stationary boiler fireman. Salaries vary from \$6.24 a day to \$1,680 a year. Closing date for applications is Friday of this week, February 27. The test is for work in the New York area.

Full details on both tests follow below:

Classified Laborer—\$1080 a Year (Less Deduction of 3 1/2 Per Cent for Retirement Annuity)

Time for Filing Applications: Until further notice.

Places of Employment: Quartermaster Corps, War Department, Fort Hancock, New Jersey, and Signal Corps Laboratories, War Department, Fort Monmouth, New Jersey.

Forms To Be Filed: Application Form 6; Form 14 (Blue) is also required if veteran preference is claimed.

Where to Obtain Application: The Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York, N. Y.

Place of Filing Application: The Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York, N. Y.

Duties: Under immediate supervision, to fire and maintain proper steam pressure in high-pressure boilers; to operate and maintain feed pumps, injectors, pressure-reducing valves, stokers, and other boiler-room auxiliaries; to regulate draft and tube water, clean and blow out feeds and boilers, rebrick boiler settings and fire boxes, and to perform related work as required.

Qualifications Necessary: Applicants must have had at least one year of paid experience in firing steam boilers operating at not less than 50 pounds gauge, and in operating, cleaning and maintaining boiler-room equipment and auxiliaries.

Separate registers will be established as follows:

- (1) Of eligibles who have had at least six months of experience in firing boilers with coal.
- (2) Of eligibles who have had not less than three months of experience in firing boilers with fuel oil.

Only experience acquired prior to the closing date specified at the head of this announcement can be considered for this examination.

Basics of Ratings: This examination requires no written test. Applicants will be rated on the quality and quantity of their experience and fitness. These ratings will be based on competitors' sworn statements in their applications and upon verification thereof.

Statements concerning qualifications will be verified by the Commission; exaggeration or misstatement will be cause for disqualification.

Age Limits: Applicants must have reached their 20th birthday but must not have passed their 55th receipt of applications. The age limits do not apply to persons granted military preference because of military or naval service.

Physical Requirements—Applicants at the time of appointment, must be in sound physical health and capable of performing arduous duty. Hernia (whether or not supported by truss), organic heart disease (whether or not compensated) or other diseases or physical defects sufficient to impair efficiency, to endanger fellow employees, or to constitute an undue retirement hazard, will disqualify for appointment.

Persons having remediable defects or curable diseases, and who are otherwise qualified, will be admitted to examination, but must submit proof during the life of the eligible register that such defects or diseases have been remedied or cured before they may be considered for appointment. Applicants must be well proportioned as to height and weight.

Vision—Vision must be at least 20/30 (Snellen) in one eye, glasses permitted, and at least 20/200 (Snellen) in that eye, without glasses; except that persons whose vision

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Time for Filing Applications: By February 27, 1942.

Places of Employment: Various governmental agencies in the metropolitan area of New York and New Jersey.

Forms To Be Filed: Application Form 6; Supplemental Form 235; Form 14 (Blue) is also required if veteran preference is claimed.

Where to Obtain Application: The Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York, N. Y.

Place of Filing Application: The Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York, N. Y.

Duties: Under immediate supervision, to fire and maintain proper steam pressure in high-pressure boilers; to operate and maintain feed pumps, injectors, pressure-reducing valves, stokers, and other boiler-room auxiliaries; to regulate draft and tube water, clean and blow out feeds and boilers, rebrick boiler settings and fire boxes, and to perform related work as required.

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BARGAIN BUYS

By Prudence Shopper

ALTHOUGH the United States is supposed to have a plentiful supply of all types of woods, the most popular furniture materials are hard woods which generally come from southern climes and are materially affected by the shipping shortage. French walnut and beech (from Russia) and Italian walnut are rarities. Mahoganies are getting scarce, and as for teak wood, ebony, maidui berle (for table tops) and the other decorative pieces that always were rare—they are practically impossible to get. Low priced furniture is sky-high because of higher labor costs, but the finer lines haven't gone up in price much. The finer craftsmen are older and don't go in for "defense jobs".

If you are buying at the moment, remember that quality in furniture is largely hidden. Don't depend on yourself alone to make the choice because you've probably bought very little furniture in the past. By all means "shop" in every type of establishment and compare prices on similar branded merchandise before buying.

There are a number of "show-rooms" which sell to you if you have a card of introduction from one of the discount houses. As a matter of fact, most manufacturers maintain some showrooms in New York City because no individual store can stock everything. However, even "manufacturers" don't charge "wholesale prices".

Walt Furniture Company at 39 West 19th Street, New York City, does not work with the discount houses but will sell directly to readers of THE LEADER. They claim that they can thus save buyers 10 per cent to 15 per cent that would ordinarily go to the discount house. However, it is probably best to try a few places for comparison and prices.

Some of the showrooms are located at:

Kittinger Co., 385 Madison Ave.; Charak Furniture Co., 444 Madison Ave.; Robt. W. Irwin, 745 5th Ave.; Stewart Furniture Co., 4th Ave and 32nd St.

You need a letter from your furniture dealer to any of them. Sometimes you can pick up a bargain in one of the small shops like George's. Just off Sixth Avenue at 105 West 51st you see a red canopy. It is the only entrance to one of the most interesting shops in New York, so we are told by customers and visitors from all parts of the United States. It contains merchandise from very fine estates, from simpler homes, manufacturers' close-outs and Showroom Samples.

what with the new "optional form", but if you're smart you'll try computing your tax both ways and use the cheapest. Your federal tax will probably be much higher this year than ever before. It runs 4 percent normal tax plus 6 percent surtax and exemptions have been reduced to \$750 for single persons and \$1500 for heads of families. The state tax (due April 15th) is slightly lower with exemptions of \$1000 for single and \$2500 for married persons.

A number of services offered to help you if you are one of those persons who just can't get along with figures—Civil Employees Tax Service, 17 East 42nd Street, New York City, will prepare, notarize, and file your federal return for \$1. Other services that do this kind of work are T. G. Stearns, 501 E. 181 Street, and Siebert Hoffman, 1804 2nd Avenue, New York City. And for goodness sake, don't wait until the last minute!

Tax Lending

If you have trouble on the money side, there are quite a few companies that specialize in lending for tax purposes. A few of them are advertising in this week's issue of THE LEADER. You might telephone or call for their individual rates.

PAY RAISES

(Continued from Page Five)

decision permits the city to put a value on its own contribution to the pension funds and the value of its grant of three weeks' vacation with pay. By accepting the agreement, the representatives of the asphalt workers slid through the red tape of the Watson decision, according to Mr. Feinstein.

May Appeal to Legislature

"While accepting the agreement, the International Hodcarriers' Union reserves the right to appeal to the Legislature for relief from any possible future effects of the Watson decision," said Mr. Feinstein, adding, "because the Watson decision is one of the most injurious ever to hit civil service employees in this city."

Mr. Feinstein pointed out that, had the agreement been rejected, the Watson formula would have been applied by the city, bringing about a 10 percent deduction from total wages on past and future payrolls. This deduction, said Mr. Feinstein, would amount to \$646,000 for the past four years, and "the asphalt employees in that case would receive only \$304,000 of the \$960,000 due in back pay. Moreover, in the future, they would lose about \$175,000 a year."

John Vesce, president of the Municipal Asphalt Employees, 1022, said that "the settlement is the best we can get under the circumstances. The men will not be required to pay huge lawyer and court fees out of their recovery."

Disposition or settlement has now been made not only of the asphalt workers' case but of those concerning bridgemen and riveters, pavers, rammers, steam-roller engineers, pile driver engineers and dock builders. Full prevailing rates start upon the date of the close of hearings.

Lavishly decorator-furnished one-room studio apartments have been opened at 112 MacDougal Street (off 6th Avenue at 3rd Street) in the heart of Greenwich Village. \$25,000 was expended in the modernization of this five-story building which now offers high ceilings and large, sunny rooms in an ultra modern setting.

Completely fireproof, these studios are a retreat from the turmoil of every day life in the city. Conveniently situated to every mode of transportation and but a few minutes away from all shopping and amusement centers, they still afford the smart New Yorker a central location and yet "away from it all".

On the Production Training Front

Citizens Preparatory Institute welding center has a "ship, tank, and boiler" room where heavy apparatus can be worked on under "inside the ship" conditions, with cranes carrying the metal pieces. Incidentally their Professor Prosser used to work with Steinmetz. . . . One graduate of New York Institute of Machinists who got out 6 weeks ago is now hiring other graduates. He's foreman on the job. . . . Government inspectors with an eye to the future are talking about replacing gas (acetylene) welders with women and retraining gas welders for arc-welding jobs. Gas is used on small pieces where women are more skillful. It usually takes a man to handle a piece of ship or tank equipment, and these are all electric welded. . . . Bay Ridge Evening High School is giving its year bookkeeping course in 4 months. . . . A series of free lectures on Welding will be given by Herbert S. Lansing at New York Tech. Time: Tuesdays and Thursdays, 7 P.M. . . . Franklin School of Nursing has established a Child Nurses' Training Department at its Newark branch. The switch of mothers to industry is the stimulus. . . . Typical of the analyses of student population in the general schools is that reported by Robotti Accordion Academy. Most registrants have been children 7 to 13; 28 per cent has been adults over 38.

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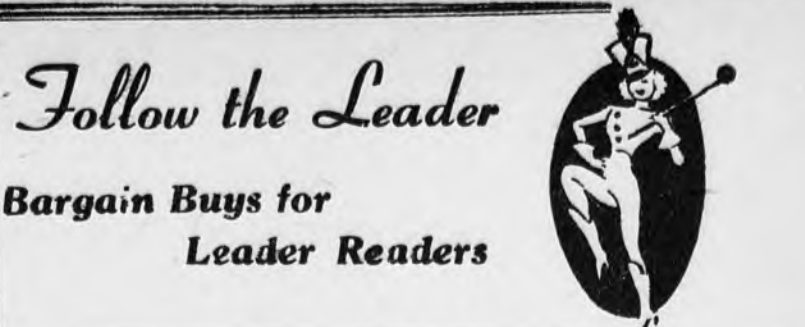
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Civil Service Overhauled

(Continued from Page Two)

fine itself in the main to recruiting the tens of thousands of new workers that are being hired at the rate of 100,000 a month and by the placement of employees in jobs where they will be of a greater service to Uncle Sam. The order:

Appointments

1- Requires the Commission to make all new appointments on a temporary for-the-duration basis. In the discretion of the Commission, appointments will be good until six months after the war.

2- Permits no new employee to gain full Civil Service status for a duration appointment. However, the bars will be let down to permit these temporary employees to be transferred from one job to another and have their salaries raised. Moreover, it's likely that the temporary workers also will be brought under the retirement system. The real loss to the employee is in his lack of reinstatement status, which would permit him to get back into the Government service after his job is axed at the war's end.

The field service of the Post Office Department is the only division exempted from the order.

Examining Process Shaken Up

3- The entire examining procedure is shaken up by the order. Assembled exams will become fewer and fewer. More and more applicants will be given unassembled tests, which means they will be graded on their experience and qualifications, and won't have to take written tests.

4- Very few numerical grades will be given persons exam-

ined. Applicants will be graded either "eligible" or "ineligible."

5- The "rule of three" is out for the duration. This is a great victory for groups that have been fighting the rule. The Commission has called on Federal agencies to give it orders for new personnel. If an agency wants, say a typist, it will get a typist in the flesh ready to go to work. Under the old system an agency in need of a typist would be sent three names and the agency would choose one of three. It would then take from two to three weeks for the typist to show up in Washington.

6- The order has the effect of scrapping the job quota system for the duration. Temporary appointments aren't subject to the quota system. This is a break for New Yorkers, as New York is one of the several States over their quotas of permanent Civil Service jobs in Washington.

7- Veterans' preference won't be affected.

Absolute Power of Transfer

To carry out this order to its fullest extent, insiders believe the President will confer on the Commission the absolute power over the transfer of all Federal employees.

Under the system now in effect, an employee can't be transferred unless he gets approval from the agency in which he's employed. In many thousands of cases this rule has meant that employees are "frozen" in their jobs as the agencies simply take the easy course and refuse to permit transfers.

It's an actual fact that young engineers, scientists, lawyers and other professional and technical people are today doing file work and other menial jobs in the Federal service in Washington while at the same time the services of these employees are needed in other agencies.

JOBS

(Continued from Page Two)

To Use List

State Rationing Director Maurice F. Neufeld has already revealed that State local rationing boards will obtain paid workers to supplement volunteers now working as skeleton forces, from federal civil service lists. The trouble is that, since the rationing picture has yet to be clarified, the setting up of lists for particular jobs remains to be completed.

"Besides rationing tires and tubes," Dr. Neufeld points out, "local boards soon will aid in setting up the machinery for allotting sugar, automobiles and later other essential commodities—all of which will increase the details they at present are handling."

Adds Dr. Neufeld: "Board members work gratuitously. I have felt for a long time these patriotic men and women were entitled to office assistance and I was mighty glad to be informed by the OPA this relief would be given them."

Not Permanent Yet

He reports all board members are now operating on a "permanent" basis and have definite office addresses as well as office hours known to the public.

Dr. Neufeld will advise each local rationing board as to the number of positions for paid personnel allowed, the title, grade and annual salary of each. In short, authorizations must come from him before any appointments to the boards may be made. Where civil service eligibles cannot be culled from those towns or nearby towns where a board has been established, the necessary help will be suggested from the next nearest town having a civil service register. All lists are provided by the United States Civil Service Commission.

Must Be Approved

Present local rationing board employees, either voluntary or paid, if qualified, will be approved for employment only on recommendation to the local civil service board by the chairman of the local rationing board.

Some employees will be appointed on a part-time basis, others on full-time, as determined by the State rationing administrator, and salary rates are now being established. Tenure of appointment is subject to the duration of the rationing program.

"What Can I Do to Help In the Battle of Production?"

A sixth prize, a scholarship at Moudell Institute, has been added to the five scholarship prizes already offered to winners of the CIVIL SERVICE LEADER'S Prize Essay Contest on the subject "What Can I Do to Help in the Battle of Production?"

The contest, sponsored in an effort to awaken men and women to the necessity of taking part in the nation's fight to provide sufficient guns, tanks, and planes, has aroused wide interest throughout the city. Almost a thousand contestants have already been entered and it is expected that many more will be submitted before the closing date, March 15th, 1942.

Rules

The rules of the contest are simply:

- (1) Contestants must be over 16 and American citizens.
- (2) Essays should deal with individual problems and ideas. They are not limited in length, but 500 words are appropriate.
- (3) Papers must be submitted before March 15th. The choice of the judges will be final.

In addition to the medals and certificates being awarded, prizes will be presented.

ACCOUNTING MACHINES INSTITUTE—Choice of course in (1) key punch operation; (2) tabulator course; (3) combination of both courses.

DELEHANTY INSTITUTE—Choice of course in (1) bench assembly and inspection; (2) aircraft production mechanic; (3) machine tool oper-

ator; (4) electric arc welder; (5) secretarial course; (6) various civil service courses.

ERON BUSINESS SCHOOL and ERON PREPARATORY SCHOOL—Choice of courses in (1) stenography and typewriting (Pitman or Gregg); or (2) A full semester in the academic department including Mathematics, English and Science. This will apply towards a high school diploma.

MANHATTAN TECHNICAL INSTITUTE—Choice of course in (1) drafting; (2) blueprint reading; (3) surveying; (4) mathematics; (5) certain civil service courses.

MONDELL INSTITUTE—Choice of course (1) drafting, (aeronautical, mechanical, electrical, piping, ships, or structural) or (2) civil service engineering.

NEW YORK DRAFTING INSTITUTE—Choice of course in (1) mechanical drafting; (2) ship drafting; (3) aeronautical drafting; (4) architectural drafting.

The Judges

CHARLES PELLETTI, Lieutenant-Governor of the State of New York.

RICHARD C. BROCKWAY, New York State Director of the United States Employment Service.

TEX McCRARY, chief editorial writer of the New York Daily Mirror.

The judges will render their decision as soon as possible after the final date for submitting essays. Address essays to Defense Contest Editor, Civil Service LEADER, 97 Duane Street, New York City.

NEW BILLS

(Continued from Page Two)

Fear for Ramspeck

It's also feared that Ramspeck, one of the best friends Federal workers have ever had on Capitol Hill, will be defeated in the fall election. He has opposition for the first time in several years.

Ramspeck will spend most of his time now trying to repair his political fences.

An indication of what may happen took place in the House last week when Rampseck's new bill to raise the salaries of all custodial and sub-professional employees was called up. Opposition prevented immediate consideration of the measure.

Incidentally, veteran Washington observers say they don't remember as much misrepresentation over any single issue as the retirement for Congressmen fight. The plain truth is that Congressmen.

Big Chance

Post Office employees are getting behind the Congressional bill urging \$900 increases per annum for clerks, carriers, laborers and motor vehicle workers; they're deluging their Congressmen with mail calling for support of the Sweeney measure. The bill provides for an entrance salary of \$2,600 for clerks with automatic boosts of \$100 a year until a maximum of \$3,000 has been reached.

CLEANERS COUNCIL, WELFARE DEPT.

Next meeting of the Cleaners Council, Local 1, Department of Welfare, is scheduled to be held on Sunday, March 1, at 3 Beekman Street. Among the subjects to be taken up: wage increase; abolition of 6-day week; competitive status for cleaners; promotion test for head cleaner.

VETERAN FIREMEN'S ASSOCIATION

The Veteran Firemen's Association, consisting of those who have 20 years active service in the Fire Department of New York City, will meet in the Veteran Firemen's room, 128 West 17th Street, near Sixth Avenue, at 8 p. m., Monday, March 2.

VET PREFERENCE GROUP HAS ENTERTAINMENT

An entertainment and dance was held Saturday evening, February 21, by the Veterans Preference Committee in the grand ballroom of the Army and Navy Union. Headquarters of the Veterans Preference Committee is at 868 Columbus Avenue, New York City.



LEADING SHOWS OF THE WEEK

MUSICAL

Featuring Hank Sylvern's Orchestra and Vocalists

Monday Through Saturday

- 10:00 A.M.—Musicolorama
- 11:45 A.M.—Sing and Swing (excl. Sat.)
- 1:00 P.M.—On the Beam (Sat. only)
- 1:15 P.M.—Sylvern Presents—
- 1:45 P.M.—Winstrumentalists

SPORTS

Don Dunphy, Popular Sportscaster

Keeps Sports Fans Posted on Latest Events

- 12:45 P.M.—Friday—Sports—Personalities
- 1:15 P.M.—Saturday—Between Rounds
- 3:30 P.M.—Thursday—Highlights of Sports
- 6:15 P.M.—Monday Through Saturday—Sports News

NEWS

8:15 A.M.—Tuesday, Wednesday and Thursday Civil Service Leader News

11:45 A.M.—Jo Ranson—Travel News (Sat. only)

1:00 P.M.—"Copydesk"—Monday Through Friday News Commentators—Maurice C. Dreicer and Senator Phelps Phelps

6:30 P.M.—Waverley Root—Monday Through Saturday.

6:30 P.M.—Selwyn James (Sundays only)

Scheduled Newscasts—Monday Through Saturday

8:30, 8:55 and 9:45 A.M.—12 Noon, 2, 3, 5 and 7 P.M.

Sunday

10:00 A.M.—12 Noon, 4:30 P.M. and 5:30 P.M.

News Bulletins Broadcast Throughout the Day as Received



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LEGAL NOTICE

GUDE WINMILL & CO. - NOTICE
is hereby given of the filing and recording in the office of the Clerk of New York County on Jan. 16, 1942, of the certificate of limited partnership of Gude, Winmill & Co., dated January 15, 1942. The substance of said certificate is as follows: The name of the partnership is Gude, Winmill & Co. The character of the business to be transacted by said partnership is a general commission and brokerage business consisting in dealing in stocks, bonds and corporate securities and commodities generally for its own account and for the account of others. The location of the principal place of that firm's business shall be 1 Wall Street in the Borough of Manhattan, City of New York. The general partners and their respective places of residence are: Robert C. Winmill, 825 Fifth Avenue, New York City; Xavier M. Audibert, 9 East 79th Street, New York City; Frederick F. Alexandre, 41 White's Lane, Cedarhurst, Long Island; John A. Morris, 925 Park Avenue, New York City; Sherburne Prescott, Bella Haven, Greenwich, Conn.; Paul L. Hughes, 323 Crest Road, Ridgewood, New Jersey; James G. Tremaine, Stanwich Road, Greenwich, Conn. and Coleman B. McGovern, 850 Park Avenue, New York City; and the limited partner and her place of residence is Viola T. Winmill, Warrenton, Virginia. The partnership will begin on January 15, 1942, and terminate on May 1, 1942; but a majority in interest of the partners shall have the right to dissolve the same at any time. The amount of cash contributed by the limited partner is \$100,000. Said limited partner has not and is not to contribute any other property; she has not agreed to make any additional contribution; the contribution to be made by her shall be returned upon the termination of the partnership; the share of the profits or other compensation by way of income which the limited partner shall receive is an amount equal to 6% of her capital contribution per year; and said limited partner shall not have the right to substitute an assignee as contributor in her place. The partners shall have no right to admit additional limited partners except as provided by law. The remaining general partners shall have the right to continue the business of the partnership on the death, retirement or insanity of a general partner until the termination of the partnership. The limited partner shall not have the right to demand and receive property other than cash in return for her contribution. The partnership agreement of the general partners now in force, shall continue in force, except insofar as the same may be modified as shown in said certificate. Dated, New York City, January 15, 1942.

Robert C. Winmill
Xavier M. Audibert
Frederick F. Alexandre
John A. Morris
Sherburne Prescott
Paul L. Hughes
James G. Tremaine
Coleman B. McGovern
General Partners
Viola T. Winmill
Limited Partner

LIQUOR LICENSE

NOTICE is hereby given that License No. 11L-358, has been issued to the undersigned to sell liquor at retail in a hotel under the Alcoholic Beverage Control Law at 40 East 54th Street, City and County of New York for on-premises consumption. Hotel Weylin, 40 East 54th Street.

Stage Notes

Russell Collins, E. J. Ballantine, Mary Kennedy and Jane Seymour have joined the cast of the forthcoming John Steinbeck play, "The Moon Is Down." Otto Kruger and Ralph Morgan are returning to Broadway to enact the leading roles. Settings for the play will be designed by Howard Bay, producer Oscar Serlin announced. Additional members of the cast of Irving Caesar's "My Dear Public" are Henry Sherwood, Stanley Jessup, Barbara Bell Wright and Adele Rivie. Mitz Green, John Buckmaster, Joe Smith, Cora Witherspoon and Charles Dale are featured. . . . One of the most eagerly anticipated new plays of the season will open tonight at the Plymouth Theatre. This is a serious drama entitled, "Guest in the House," about which little



ANN BURR

Who plays a leading role in "Plan M," new James Edward Grant play at the Belasco Theatre.

was known when it was first announced and went into rehearsal, since neither the authors, the producers nor the leading players were of special prominence. But on its tryout in Philadelphia, prior to its New York opening, this play turned out to be an outstanding piece of entertainment. The grapevine information along Broadway is that a new hit is about to be born. . . . Paul du Pont, who did the costumes for the current Porgy and Bess," has been signed by Cheryl Crawford and Richard W. Krakeur to do the special costumes for "A Kiss For Cinderella," starring Luise Rainer, which opens at the Music Box Theatre Tuesday evening, March 10th. . . . James S. Elliott of "Junior Miss" has taken an office in the Sardi Building. He plans to present plays by new authors with professional actors. His first will be "Arlene," by Henry Rose. . . . Joe Cook, Jr., Bill Leicester and Joe Lipow are writing and producing a musical comedy, "Ain't It The Truth," at Camp Eglin, Fla.



LOUISE CAMPBELL

Who has a featured role in the new play which opens tonight at the Plymouth Theatre, titled "Guest in the House," presented by Stephen and Paul Ames.

Movie Reviews

The combination of thrills, suspense, excitement, humor and satire, under the capable direction of Leslie Howard, makes "Mister V," at the Rivoli Theatre, a worthwhile film. With such an excellent supporting cast Leslie could not miss. Mary Morris gives a very good portrayal of the daughter of an eminent Polish pianist in a concentration camp in Germany. Francis Sullivan as the head of the Gestapo also supplies a convincing performance. Need we say that Leslie Howard is as excellent as ever? The story is pretty obvious anti-Nazi propaganda, with the action taking place in 1940 just before the invasion of Poland. It's about a mysterious Mister V who helps some very notable persecuted anti-Nazis make some spectacular escapes, exciting in spite of the fact that the script doesn't go into much detail as to exactly how all these amazing escapes are managed. Leslie Howard's role is that of an eccentric archaeologist who, as you may have guessed, is really Mr. V. As a blind for his activities, he takes a group of his students to Germany on an expedition to discover whether there ever was an Aryan civilization. When his students discover that he is really the one who is being sought by every Nazi agent in the country, they insist upon helping him and being a part of all future plots.

Mary Morris, Francis Sullivan, and Hugh McDermott, as one of the students, give some very fine performances.

This film should not be overlooked as the means for providing a good evening's entertainment.

"BAHAMA PASSAGE" at the New York Paramount is a picture about a young man, Stirling Hay-



BLUE BARRON

Whose band was held over for a third week at the New York Strand Theatre. The screen attraction is "Captain of the Clouds," starring James Cagney, which is also being held over.

den, who owns a salt island called Dildo Cay, with a half-mad mother who thinks his father was murdered by the natives.

To pacify his mother, he hires a superintendent who has a daughter, Madeleine Carroll. This old-fashioned plot with no characters clearly placed presents a number of strange people indulging in silly antics.

The only good thing about "Bahama Passage" is the technical of the West Indies. The supporting performers, Leo G. Carroll, Flora Robson and Mary Anderson, are good in their portrayals.

What is lacking in entertainment on the screen is made up by the stage show headed by Alvino Rey's orchestra, the King Sisters, the Lane Brothers and Gil Lamb.

Nite Life

Two bands and an elaborate floor show are being featured at the RAINBOW INN these days, with Irving Berk as M.C., pretty Betty Blaine, Shelmer Dene, and Doris La Verne sharing top honors. Sid Sanders and his orchestra supply the music for the show while Ramon Torres' Rumba Band keeps the feet prancing.

Patricia "Honeychile" Wilder, Cafe Society's Pixie from Dixie will headline the new spring revue Friday at LEON & EDDIE'S. This revue will be produced by Frank Shepherd and will feature Jan Murray, Mirth and Mack, the Two Tops, roller skating act, Martin Brothers and Fayne, Barbara Long, Clemens Belling and his canines, and Chinita.

Georgie Mann has returned to the floor show at TONY PASTOR'S as Master of Ceremonies. . . . Shirl Thomas, of "Banjo Eyes" heads the new floor show, at the CAFE BAGATELLE.

Tid-Bits

At the Village Barn, Gus Lesnevich, the light-heavyweight champ, rooting home his choice in the Hobby Horse Sweepstakes. . . . At the same spot, comedian Joe E. Lewis, one of the Barn's "Honor Roll" graduates. . . . Frank Buck at the Village Vanguard listens in on a Sunday, afternoon jam session: Bring 'em Back A-Jive! . . . Margie Hart, striptease queen, will try out a new comedy, "Take It Off." . . . Noel Meadow, Broadway publicist, is the subject of a feature article in the March issue of "Coronet" magazine. It concerns itself about his formation of the new-famed Society of Screwballs, boasting of a membership of such noted comedians as Olsen & Johnson, Eddie Garr, Henny Youngman, Hank Greenberg, Lupe Velez, Sam Rosoff and many others. Its interesting history is delineated by Howard Whitman, star reporter of the Daily News. . . . Harry James sug-

gests this as a theme song for Joe Stalin to sing to the Nazi army: "I've Got My Ice On You." . . . Ward Byrñ points out that no matter how funny a comedy is, the balcony is always in tiers. . . . After noticing the audience reaction during newsreels, Phil Baker refers to it as "The AXHISS." . . . Bandleader John Kirby tells the story about the trumpet player who got his first assignment with a symphony orchestra. One of the numbers in the concert was Beethoven's "Leonore" overture which calls for two trumpet passages offstage. During the first performance, the orchestra played until it reached the trumpet passage and then rested. Not a sound came from offstage. The conductor led the orchestra up to the second trumpet passage but again there was no sound. Considerably shaken, the orchestra finished the number and then rushed backstage where they found the trumpet player arguing with the fireman on duty. "I tell you you can't play that horn back here," they head him yell at the trumpeter. "There's a concert going on."

Three Soviet Films On View Around Town

For the first time in the 15 years history of Soviet film distribution in the United States, three Soviet pictures are playing simultaneously on Broadway. "Girl From Leningrad" is in its ninth week at the Stanley Theatre. "Our Russian Front" is in the second week at the Rialto, and "Defense of Moscow" is at two of the Embassy newsreel theatres—Broadway at 46th and Broadway at 72nd street.

Hotel Commodore Reunion Saturday

The Hotel Commodore of Swan Lake, N. Y., has arranged a gala reunion and dance for Saturday evening in the grand ballroom of the Commodore Hotel, 42nd Street and Lexington Avenue, New York. Dance music will be furnished by Dick Messner and his orchestra.

Parade

Movie Shorts

Playing to a larger audience in its second week than in its first, "Woman of the Year" continued its hit-of-the-year pace and will be held over for a third week at the Radio City Music Hall. . . . In 1932, Director Lewis Milestone produced one of the greatest of the anti-war films, "All Quiet on the Western Front." Today, ten years later, when all is unquiet on the Western Front, the same director has made another picture, "Our Russian Front," which celebrates the bravery and heroism of the Russian armies. This picture, which had its American premiere at the Rialto Theatre under the auspices of Russian War Relief, Inc., will be held over for an indefinite run. . . . William Holden, Frances Dee and Marguerite Chapman will share the leads in "Something Borrowed," which, under the direction of Alfred E. Green, is planned to be one of Columbia's important productions. . . . Columbia, keeping fully abreast of the times, announces "Blondie For Victory" as the title for a new story in the popular "Blondie" series, based on Chic Young's daily newspaper comic strip. Penny Singleton, Arthur Lake, Larry Simms and Daisy, the dog, will carry on in the roles they have made familiar to millions of picture goers. . . . "Call Out the Marines," a comedy uniting Victor McLaglen and Edmund Lowe, is nationally released this week by RKO Radio. Next week sees the release by this company of "Joan of Paris," introducing Michele Morgan and Paul Henreid in their first Hollywood film. "Nazi Agent" is the title of the new Metro-Goldwyn-Mayer drama in which Conrad Veidt has his first starring role and in which he plays a dual characterization. . . . "Ghost Town Law," latest in Monogram's "Rough Riders" series of western pictures featur-

ing Buck Jones, Tim McCoy and Raymond Hatten, went before the cameras this week, under the direction of Howard Bretherton. . . . Not to be outdone by Walter Huston, who does his first screen vocalizing in "Always In My Heart," Humphrey Bogart will dance before the camera for the first time in his screen career in his next Warner Bros. starring vehicle, "Escape From Crime." His dancing partner will be a dummy with rubber legs. . . . Murray Alper has been signed by Warner Bros. for a featured role in "The Gay Sisters," which features Barbara Stanwyck, George Brent, Nancy Coleman and Geraldine Fitzgerald. Irving Kapper is directing. . . . "America's Greatest Soldier," a story appearing in the March issue of Esquire Magazine, has been purchased by Warner Bros. as the basis of one of the historical short subjects being produced by Gordon Hollingshead. The story is by Robert Buckner, Warner producer.

Movies

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WAR

Revoke Pre-War Military Rules

The pre-war military regulations of the N.Y.C. Civil Service Commission, protecting the rights of civil service candidates to special examinations, were revoked by the Commission at its meeting last week.

William J. Murray, acting secretary of the Commission, said that the Commission still intends to hold special tests for all those candidates who have filed military service forms with their applications. The new regulations will affect only future tests, he said.

The regulations, adopted on January 22, 1941, and amended on July 9, 1941, were designed to provide special examination procedures for draftees, who, originally, had been called into service for a period of one year. The rules called for the holding of special tests at periods when large numbers of draftees were expected to be released from service. The revocation of the rules means that the Commission, in the future, will not guarantee any candidate the right to a special test if he is unable to appear for the test because of his military service.

The rights of city employees and candidates on eligible lists in military service are still protected under sections 245 and 246 of the State military law. The regulations of the Commission supplemented these sections of the State law to the extent that candidates for both open-competitive and promotion tests were guaranteed the rights of a special test upon their return to civilian life, provided they had filed the necessary forms during the period in which applications were issued for the tests.

Under the state law the city employee's right to his job, pension benefits, or whatever salary increases or promotions would come to him are protected. The eligible who would have been reached for appointment and whose list has expired while he is in military service is also protected. The law provides that he may be placed on a special list which will be good for a period of one year upon his return to civilian life, as long as he applies for a place on this list within 60 days of his return.

In a letter to all city department heads, Secretary Murray said, "The outbreak of the war has completely altered the military regulations. Hereafter, the Commission will be guided in its dealings with draftees and others under military service by the terms of Section 246 of the State Military Law."

wages, wholesome working conditions, and channels for the settlement of grievances. The administrator (management) must recognize the rights of staff organizations to represent the employee in negotiations."

NEW BILLS

21,000 to Obtain Career Rights

(Exclusive)

ALBANY—Definite assurances were made this week by Republican legislative leaders that a series of bills to bring 21,000 State institution employees under provisions of the Feld-Hamilton career and increment law would be enacted this year.

Details of the Ostertag, Barrett, and Rapp measures have been virtually completed with the cooperation and approbation of Budget Director J. Buckley Bryan. The Ostertag bill, covering Mental Hygiene institutional employees, already has been reported out by the Ways and Means Committee. The other bills covering employees of schools, prisons and other institutions, will also get committee okay, according to Chairman Abbott Low Moffatt.

Lehman's OK Seen

While Governor Lehman has given no indication of his position, it is confidently believed that he will approve the measures, since he is known to be in sympathy with their principle and objectives. These bills will extend the scope of the Feld-Hamilton act which the Governor approved in 1937. They will be the biggest step in streamlining and modernizing the State's civil service since the enactment of the career law itself.

It is expected that in 1943 the initial cost of putting the employees under Feld-Hamilton provisions will aggregate possibly as much as \$2,000,000. The cost for the 19,000 attendants and nurses and other low-paid employees in

the Mental Hygiene institutions alone will aggregate upwards of \$1,200,000 to \$1,500,000. The cost over five years will range from \$5,000,000 or \$6,000,000 up to possibly \$9,000,000—depending largely upon the turn-over of help in the institutions, the cost increasing in proportion to the number of employees remaining in the service and getting their added pay increases every year.

Approximately 20,000 State employees are now covered by the Feld-Hamilton law, 15,000 of them getting less than \$2,500 a year. In the Mental Hygiene institutions alone there are 16,500 attendants and others getting less than \$1,000 a year, not including maintenance or cash commutation. Under the present Mental Hygiene law, which provides \$4 a month increases in six-month periods for 18 months, it takes 20 years to obtain salary rises totaling \$240. Under the Feld-Hamilton set-up it will be possible to obtain rises aggregating \$400 in four years.

What It's About

The present increment, or time-service, law applying to Mental Hygiene employees contrasted with what will happen under Feld-Hamilton shows this: A Mental Hygiene employee starting at \$648 a year (with maintenance deduction) would under the present system get \$696 in six months; \$744 in one year; \$792 in 18 months; \$792 (the same) in two years; \$840 in three years; \$840 in four years. Under Feld-Hamilton the employee would start at \$650 and his annual increases thereafter would give him \$750 for the first year; then \$750 (the same) at 18 months; \$850 in two years; \$950 in three and \$1,050 in four years.

State institutions are having extreme difficulty in getting and holding help. The extension of Feld-Hamilton, it is hoped, will serve largely to retain help once hired and to some lesser extent attract additional employees because of the speedier increments.

Mental Hygiene Does Big Job

There were 90,139 resident patients in the 26 institutions conducted by the Department of Mental Hygiene on June 30, 1941, according to the annual report of the State Department of Mental Hygiene submitted to the State Legislature.

In addition to this total, 1,544 patients were in family care and 9,755 on parole. The aggregate number of patients on the books of the institutions numbered 101,438. Of this number, 80,951 were classed as mentally ill, 17,919 as mentally defective, and 2,568 as epileptics.

The increased total during the year in resident patients was 1,298, in patients in family care 1,056, and in parolees 211. Increased appropriations brought about the relatively large increase in the number of patients in family care, it was stated.

Exclusive of transfers, during the year there were 15,712 new cases admitted to the department's institutions.

The employees of the department at the end of the fiscal year totalled 19,956. Of these, 16,437 were employed in State hospitals, 2,917 in State schools, 511 in Craig Colony, and 91 in administrative and preventive work. During the year there was an increase of 200 in the number of officers and employees in the department.

The department's total expenditures for all purposes during the year were \$45,467,659.31. The per capita cost of maintenance of patients, exclusive of housing and general administration, was \$386.46 in State hospitals, \$328.03 in State schools, and \$373.89 in Craig Colony.

Training Course for Interviewer Test

Repeating its successful lecture series which resulted in the payment of \$170 to USO last fall, the DPUI committee of the Association of State Civil Service Employees and the newly-formed Employment Security Employees Association will give a series of training lectures for the assistant interviewer and employment interviewer tests. The training course will be open to both permanent and temporary employees of the U. S. Employment Service and the DPUI.

New Techniques In Govt. Bargaining

New forms and techniques to deal with labor problems of civil servants are urged by Ellis Ranen, industrial relations counselor of the Department of Welfare, in a discussion entitled "Bargaining Rights In Civil Service" in the current issue of "Survey Monthly."

Opposes Strike Weapon

Holding that government workers are entitled to better conditions and have the right to argue for themselves and to be heard fairly, Mr. Ranen insists that civil service employees cannot possibly enforce demands by resorting to the strike weapon.

"A strike of government officials against the people is socially impermissible," he declares, in reasoning that, in the last analysis, a labor stoppage in government work "is in fact against the welfare of the people."

He holds that "the community must give the public employee fair

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