

1846 That the Winter Term shall commence on the first  
Monday day of November, & continue twenty two weeks, with a  
recess from Christmas to New Year's day inclusive.

Resolved: That the Experimental School shall be con-  
tinued four weeks beyond the close of the present  
term of the Normal School; & that such Normal pupils,  
as may remain in the city during vacation, be employed  
to aid Mr Phelps in the work of instruction.

Wm. H. Campbell.  
Secretary.

The Committee met at the Office of the Secretary of State  
on the 14 February, 1846.

Members present, Messrs. Benton, Young, Hawley  
& Campbell.

Mr Benton in the chair.

Resolved. That                    employed to purchase wood for  
the use of the Normal School be paid  $\$2\frac{50}{100}$  for his  
services.

Resolved: That the Treasurer pay to the Executors of the  
Estate of the late Francis Dwight, the balance due to him  
for salary; & also the amount of  $\$143\frac{38}{100}$  overpaid by  
him on account of the School.

Resolved: That the four assistants, to be employed in the Exper-  
imental Schools, during four weeks of the ensuing vacation,  
receive each the sum of  $\$4$ — a week.

The Committee having had under consideration, for some  
time, certain modifications of the existing regulations of  
the School; & a paper having been read at this meeting,  
embodying these <sup>proposed</sup> modifications, & drawn up in the form  
of a "Notice" for publication. It was on motion.

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Resolved: That the suggestions contained in the paper headed "State Normal School <sup>Notice</sup>" be adopted, & that the paper be entered on the minutes, as embodying the new regulations of the School.

### State Normal School Notice.

✓ Several important modifications having been recently made in the regulations of the State Normal School, it is thought proper to publish a statement of the same, that those who are, or propose to become students of the School, may have all the information necessary for them.

#### Terms & Vacations.

Hereafter the Summer Term of the School shall commence on the first Monday of May, & continue 20 weeks, with an intermission of one week in the month of July.

The Winter Term shall commence on the first Monday of November, & continue 22 weeks, with an intermission from Christmas to New Year's day inclusive.

Hereafter each County shall have the privilege of sending to the School, twice as many pupils, as it has members in the Assembly.

Hereafter the present term, the distinction between State & Volunteer pupils shall be abolished.

Hereafter the appointment of students shall be made by the County & Town Superintendents, at a meeting called for that purpose by the County Superintendent.

#### Vacancies.

A list of the vacancies which will occur at the end of this term, will be published in the April Number of the District School Journal, & upon the receipt of the same, the Superintendents will proceed to make the appointments.

#### Qualification of Applicants.

The Superintendents in making their appointments are

urged to pay no regard to the political opinions of applicants. The selections should be made with reference to the moral worth & abilities of the candidates. Decided preference ought to be given to those, who, in the judgment of the Superintendents, give the highest promise of becoming the most efficient teachers of common schools. It is also desirable, that none should be sent to the school, who have not already a good knowledge of the common branches of study, & who do not intend to remain in the school until they graduate.

Females sent to the school, must be 16 years of age, & males eighteen.

#### Apportionment of Money.

It is proposed to apportion the sum of \$1700 among the 256 pupils, who may compose the school during the summer term. 1. Each pupil shall receive 3 cents a mile on the distance from his County seat to the City of Albany. 2. The remainder of the \$1700 shall then be divided equally among the 256 students.

The following list will show, how much a student of each county will receive during the ensuing summer term. Albany \$2.41. Allegany \$10.09.

Broome \$6.76. Cattaraugus \$11.17. Cayuga \$7.09. Chautauque \$12.49. Chemung \$8.35. Chenango \$5.41. Clinton \$7.27. Columbia \$3.28. Cortland \$6.67. Delaware \$4.72. Dutchess = \$4.66. Erie \$10.93. Essex \$6.19. Franklin \$8.77. Fulton \$3.76. Genesee \$9.73. Greene \$3.43. Hamilton \$4.87. <sup>Herkimer</sup> Fulton \$4.81. Jefferson \$7.21. Kings \$6.97. Lewis \$6.28. Livingston \$9.19. Madison \$5.44. Monroe \$8.98. Montgomery \$3.61. New York = \$6.85. Niagara \$10.72. Oneida \$5.29. Onondaga \$6.40. Ontario \$8.26. Orange \$5.44. Orleans \$10.12. Oswego \$7.21. Otsego \$4.39. Putnam \$5.59. Rensselaer \$2.59. Richmond \$7.32. Rockland \$6.07. Saratoga \$4.78. Schenectady \$2.86. Schoharie \$3.07. Seneca \$7.54. St Lawrence \$8.59. Steuben \$8.89. Suffolk \$9.16. Sullivan \$5.80. Tioga \$7.42. Tompkins \$7.31. Ulster \$4.15. Warren \$4.27. Washington = \$3.85. Wayne \$7.84. Westchester \$6.46. Wyoming \$9.85. Yates \$7.96.

42 It is proper to state, that if the number of pupils is less than 256, the sum to be received by each will be proportionately increased. The above schedule shows therefore the minimum sum to be received by each pupil. His apportionment cannot be less than as above stated, & it may be more.

#### Prompt Attendance.

As the School will reopen on the first Monday<sup>of May</sup>, it would be for the advantage of the pupils, if they should reach Albany on the Thursday or Friday preceding the day of opening. The faculty can then aid them in securing suitable places for boarding.

As the examinations of the pupils preparatory for classification will commence on the 1<sup>st</sup> day of the term, it is exceedingly important, that all the pupils should report themselves on the first morning. Those who arrive a day after the time, will subject not only the teachers to much trouble, but themselves also to the rigors of a private examination. After the 1<sup>st</sup> week, no student, except for the strongest reasons, shall be allowed to enter the school.

#### Standard for future graduation.

Owing to peculiar circumstances attending the first organization of the School, no standard of attainment, other than the judgment of the Faculty, was fixed upon as a condition of awarding a diploma. It has been found very difficult satisfactorily to make this award, from the fact that many have entered the school with a standard of their own in their minds — a standard in some instances quite above a practicable course of study in such a school, & in many others far below that which ought to be insisted on. A few may have obtained a diploma more easily than they expected, while others have given up all idea of graduating after having taken in one term a few of the first steps towards what appeared to them a distant if not a ~~by~~ dizzy summit. The Committee are unwilling that the energies of the School should be spent upon those who

have not the disposition to become thorough & able teachers. For the better understanding of all concerned, after careful deliberation, aided by the experience of the past three terms, they have adopted the following as the course of study for the school; & a thorough acquaintance with the whole of it will be made the condition of graduating.

### Course of Study.

Orthography	Normal Chart.
Town's Analysis.	
Reading & Elocution.	
Writing	
Geography & Outline Maps (with Map drawing)	Mitchell's.
English Grammar (with composition)	Brown's.
History of United States.	Wilson's.
Human Physiology	Lee's.
Mental Arithmetic,	Colburn's,
Elementary Arithmetic	Perkins'
Higher Arithmetic	"
Elementary Algebra.	"
Geometry, Six Books.	Davies' Legendre.
Plane Trigonometry as contained in	Davies' Legendre.
Land Surveying	Davies'.
Natural Philosophy	Burstead's.
Chemistry, (with experimental lectures)	Gray's.
Intellectual Philosophy.	Abercrombie's.
Moral Philosophy	Lectures.
Science of Government.	Young's.
Rhetoric	Lectures.
Theory & Practice of Teaching, Experimental School & Lectures.	
<sup>Lessons</sup> Lectures in Drawing & Vocal Music to be given to all.	
Mathematical Geog <sup>y</sup> . Use of Globes. Elementary Astronomy. Lectures.	

N.B. Pupils who desire to make further progress in Mathematics are allowed to do so, after accomplishing the above course.

Wm. M. Campbell  
Secretary.