

Civil Service LEADER

America's Largest Weekly for Public Employees

Vol. XIII — No. 21 Tuesday, February 12, 1952 Price Five Cents

Survey Reveals
Ordinance
Is
Benefit
See Page 3

F. HENRY GALPIN
P. O. DRAWER 125
CAPITOL STATION
ALBANY 1 N. Y.
COMP.

CSEA Sponsors Bill Calling for 10% Pay Rise And Continuance of 1951 Salary Formula; Budget Men Say Failure to Include \$300 Minimum in State's Bill Is 'No Mistake'

New Pay Scales Apply to All As of Apr. 1, 1952

ALBANY, Feb. 11—The following statement has been issued by J. Edward Conway, President of the State Civil Service Commission:

"It has been reported that the proposed additional emergency compensation of six per cent for State employees will not apply to employees hired after April 1, 1952. The Civil Service Commission is directly concerned with this report because of the adverse effect it might have on recruiting prospective candidates for the State service.

"All employees of the State appointed on or after April 1 will be treated in the same fashion as other similarly situated employees appointed prior to that date. The bill proposing payment of additional emergency compensation reads in part as follows:

"Persons who enter the State service during the fiscal year commencing April first, nineteen hundred fifty-two shall be appointed at the compensation to which they would be entitled if this act had not been enacted, but such persons, subject to the provisions of this act, shall be entitled to the emergency compensation as provided by this act.

"If the bill is enacted, it will mean that an employee appointed after April 1 will receive the base salary for his position plus any emergency compensation continued by the Legislature, plus the additional six per cent."

State-Wide Drive Planned to Win Higher Figure

ALBANY, Feb. 11—The Civil Service Employees Association has sponsored bills in the State Legislature designed to carry over last year's emergency pay increases in their entirety and to guarantee an additional 10 per cent increase over base pay or the year beginning April 1, 1952.

The bills were dropped in the Senate hopper by Seymour Halpern, of Queens.

The first measure calls for emergency compensation at the rate of 12½ per cent on the first \$2,000, 10 per cent on pay from \$2,000 to \$4,000, and 7½ per cent on all income above \$4,000. The bill carries a minimum of \$300 and a maximum of \$1,000.

This is the measure now in effect and the legislation, if passed, would carry over the same program for another year.

The second CSEA bill introduced by Senator Halpern calls for a straight 10 per cent increase in base pay for all employees, with a top limit of \$1,000.

Both bills apply to all State employees except those of the Legislature and the Judiciary. Custom has been to introduce a separate measure to cover court attendants and others not now included.

Active Campaign Under Way
An active campaign to win support for the Association-sponsored bills is being undertaken throughout the State.

Assemblyman Fred Preller introduced the \$300 minimum companion bill to Senator Halpern's;

Assemblyman Orin S. Wilcox introduced the companion bill calling for the 10 per cent pay increase.

The administration bills, which the Association rejected, call for a six per cent increase over base pay, with a continuance of last year's 12½ per cent, 10 per cent, and 7½ per cent formula. The administration's proposals carry no minimum.

The Association feels that a 10 per cent increase, rather than the administration's 6 per cent, is an irreducible minimum increase, and points out that the cost of living index has already risen an additional 3 per cent since last October.

State Employees Credit Union Sets Dividend

Members of the New York State Employees Federal Credit Union at their annual meeting held at 80 Centre Street heard a report of another successful year of operations and voted to continue the dividend rate of 3 per cent on shares.

The credit union's annual report presented at the meeting showed total shares of \$164,641, a new high figure. Loans amounted to \$114,808 with \$66,600 surplus funds currently available for the making of additional loans to State employees in the metropolitan area.

The credit union maintains offices in Room 900 at 80 Centre Street and Room 1118 at 270 Broadway, New York City.

\$300 Minimum, Omitted by State, Deemed a 'Must'

ALBANY, Feb. 11 — Introduction of bills carrying over last year's emergency compensation minus the \$300 minimum guarantee was "no mistake," according to administration leaders in Albany.

Representatives of the Division of the Budget and a spokesman for Senator Walter Mahoney, who introduced the measures, pointed out that two bills were introduced — one to carry over last year's emergency increase and a second to bring an additional six per cent emergency increase on top of base pay.

Graduated Scale
Since the 1951 measure provided for a graduated scale of percentage increases based on earnings, the \$300 minimum was included to guarantee at least that much of a raise in the lower brackets.

However, administration leaders explained, when this year's additional six per cent is added to last year's, even the lowest brackets will receive an 18½ per cent increase above the base wage. Since this works out to more than \$300 for everyone, these leaders feel the need no longer exists to legislate that minimum.

Answering charges that failure to carry over the old guarantee was some sort of surprise deal, a spokesman for the Budget Division told THE LEADER: "It was no such thing."

"The Civil Service Employees Association negotiators," he continued, "refused to consider an increase as low as six per cent, so they had no part in drawing up the legislation. We explained that we had just so much money for an increase—\$10,500,000, to be exact—and the six per cent figure uses this up."

Association View
Jesse B. McFarland, president

of the Civil Service Employees Association, had made the following statement on the minimum:

Lowest Paid - Hardest Hit
"There are employees in the lower grades who are being deprived of such sums as \$70.40 under the present bill as introduced by the administration. This also means that after four years of service in the lower grades, an employee only gains an increase of 24 cents a year if the elimination of the \$300 minimum remains as an established fact. The Association, in drafting this bill to incorporate the \$300 minimum which was in last year's emergency increase, is urging its passage to bring about successful recruiting of competent personnel in the lower grades for State departments."

Reform of Civil Service Set-Up Asked

The Civil Service Reform Association asks that the State Civil Service Commission should be re-organized, with three Commissioners appointed on a non-political basis, to determine personnel policies, conduct investigations, hear appeals and assume other broad responsibilities. They would be paid on a per diem basis, plus expenses.

Appointments Too Political
Speaking of the present bipartisan type of Commission, the Association says: "Too often Commissioners have been selected primarily because of their political connections and not their interest in or knowledge of civil service." The Reform Association sent this recommendation to the Preller Commission, which is working on civil service law reform.

A personnel director would be the administrative officer of the Civil Service Department, and the Commission would have no authority over administration.

Supervision Courses Will Start for State Employees

ALBANY, Feb. 11 — Daytime training classes in supervision for State employees in New York City, Rochester, Buffalo and Syracuse have been planned by the State Civil Service Department to start late in February.

The day supervisory training courses are operated by the Civil Service Department's Training Division in cooperation with the State School of Industrial and Labor Relations, Cornell University. Nominations for these in-service courses were accepted by the Training Division only from the department or agency personnel officers. February 5 was the final date on which nominations were accepted.

Two courses are included in the supervisory training program. The first is in fundamentals of supervision. Employees who have completed the fundamentals course are eligible for the course in case studies in supervision.

Two daytime courses in fundamentals of supervision will be offered in New York City for State employees starting February 19 and 20.

Fundamentals
In-service classes in fundamentals of supervision are also scheduled for Syracuse and Buffalo. The class in Buffalo will begin on

February 29 and will be held in the Buffalo State Office Building. Details regarding the Syracuse class will be announced later.

In Rochester, a course in case studies in supervision will be given for State employees who have completed the fundamentals course. It is planned to offer the fundamentals of supervision course in Rochester again within the next year.

In Albany, day courses in both fundamentals of supervision and case studies in supervision began in mid January.

NYC CLASSES
Four evening classes in supervision are also scheduled for New York City. These classes are scheduled to begin the week of February 18 and include both fundamentals of supervision and supervisory case studies. Classes will meet one evening a week for 15 weeks at Textile High School, 351 West 18th Street. Registrations by mail ended on February 11. Each class is limited to 25 students. These evening training classes are conducted by the Training Division in cooperation with the New York City Board of Education. Dr. Charles T. Klein, Director of Public Employee Training for the Department of Civil Service, pointed out that the Training Division will set up evening training courses in supervision and in many other subjects if they are requested by enough persons. Complete information on the supervisory training classes is available from the

Training Division, 40 Steuben Street, Albany.



At the annual dinner of Civil Service Employees Association chapters in the Onondaga County area. Left to right: Mayor Townsend of Rome, N. Y.; Ella Weikert, president of the Utica chapter and co-chairman of the dinner; Jesse B. McFarland, CSEA president; Margaret Feak, president of the Utica State Hospital chapter and co-chairman of the dinner; Mayor Goldner of Utica; Charles Metho, president of the Marcy State Hospital chapter and toastmaster of the dinner.

No fur job too small.
Lewis & Lewis, 19 E. 9th St.—Adv.

9 State Promotion Exams Close February 15

ALBANY, Feb. 11—Nine State promotion exams will close on Friday, February 15. The written tests will be held on Saturday, March 22, except in one case.

The exams are: Principal clerk, State Employees Retirement System, two vacancies in Albany.

Senior office machine operator (calculating), Audit & Control, one vacancy.

Junior bacteriologist, State University, one vacancy.

Principal clerk, NYC office Alcoholic Beverage Control, one vacancy.

Principal public health physician, Health Department, no written test, one vacancy.

Principal clerk, Albany unit, Public Service Commission, one vacancy in Albany.

Senior office machine operator (calculating), Taxation & Finance, three vacancies in Albany Income Tax Bureau.

Attorney and head law clerk, Interdepartmental, two vacancies one attorney in Conservation Department, Albany, and one in Department of Taxation and Finance.

Junior attorney and principal

law clerk, interdepartmental, vacancies as junior attorney, one each in Insurance and Education, in NYC, and one each as principal law clerk, DPUI, NYC, and Agriculture & Markets, Albany.

Law Jobs

The two interdepartmental promotion exams are open to those in eligible titles in any State Department. The following divisions, says the official announcement, will be treated as separate departments: Parole, Housing, State Insurance Fund, Labor Relations Board, Budget, Workmen's Compensation, Veterans Affairs, Standards and Purchases, Commission Against Discrimination, Alcoholic Beverage Control and DPUI. There is no mention of the Temporary State Housing Rent Commission, although two open-competitive exams, which also close on February 15, are for filling jobs in State departments as attorney and junior attorney.

Present junior attorneys in the Rent Commission would like jobs as attorneys, while law assistants would like to become junior attorneys. These employees now have permanent status in the lower jobs in various offices of the Rent Commission, including the

one at 280 Broadway, NYC, and are fearful that open-competitive appointments will be made to the jobs to which they aspire, instead of promotions.

Employees Want Opportunity

Some of the law assistants do not have the required two years of private practice required for competing in the open-competitive exam. They say that attorneys, junior attorneys and law assistants frequently perform the same duties, hence their work performance as law assistants and junior attorneys entitle them to compete for the higher jobs.

Some law assistants say that they were promised an attempted upward reallocation, because of the higher duties they perform, but have been told by an official that, though he favors the project, his hands are tied.

The attorney and head law clerk jobs pay \$4,710 to \$5,774, at start and after five annual increments. The filing fee is \$4. The list from which promotions will be made will expire in two years, or when a separate departmental list is established, whichever comes sooner.

Preference promotions will be in this order: departmental eligibles in the unit; those in a department and finally, all eligibles on the interdepartmental list.

Probationary Period

There will be a three-months probationary term. Promotees may go back to their former job, which will be held open for them meanwhile, if they prefer to go back, or are found not suitable for the promotion job.

The eligible titles for attorney and head law clerk are junior attorney or principal law clerk. Three months' permanent competitive service in the title prior to the exam date is required of applicants, and service of a year on a permanent competitive basis prior to certification.

For junior attorney and principal law clerk the pay is \$3,846 to \$4,639 and the application fee \$3. The same list life, certification preference and treatment of divisions as departments prevails as in the other exam. The three-months probationary period obtains, too.

Other Promotion Tests

The minimum requirements and other essential data on the remaining promotion tests follows:

3230. Principal Clerk, (Prom.), State Employees' Retirement System, Department of Audit and Control, \$3,237 to \$3,996. Fee \$2. Candidates must be permanently employed in the State Employees' Retirement System on a permanent competitive basis for one year prior to March 22, in clerical positions, including clerks, stenographers, typists, and machine operators, allocated to G-6 or higher.

3231. Senior Office Machine Operator (Calculating), (Prom.), State Employees' Retirement System, Department of Audit and Control, \$2,646 to \$3,389. Fee \$2. Candidates must be permanently employed in the State Employees' Retirement System on a permanent competitive basis for one year prior to March 22 in clerical po-

sitions, including stenographers, typists, clerks, and machine operators, allocated to G-3 or higher.

3232. Junior Bacteriologist, (Prom.), State University, Education Department, \$3,086 to \$3,845. Fee \$2. Candidates must be permanently employed in the Education Department at the State University College of Medicine in Syracuse or the State University College of Forestry in Syracuse on a permanent competitive basis for one year preceding March 22 as laboratory technician.

3233. Principal Clerk, (Prom.), NYC Office, Division of Alcoholic Beverage Control, Executive Department, \$3,237 to \$3,996. Fee \$2. Candidates must be permanently employed in the NYC office, Division of Alcoholic Beverage Control on a permanent competitive basis for one year prior to March 22 in clerical positions, including clerks, typists, stenographers, and machine operators, allocated to G-6 or higher.

3234. Principal Public Health Physician, (Med. Rehabilitation), (Prom.), Dept. of Health, exclusive of the Division of Laboratories and Research and the Institutions, \$9,610 to \$11,303. No written test. Fee \$5. Candidates must be permanently employed in the Department of Health, exclusive of the Division of Laboratories and Research and the Institutions,

on a permanent competitive basis for one year preceding March 22 in a medical title allocated to G-34 or higher, and must have one year of full-time experience in the administration of a rehabilitation program or the equivalent in part-time experience extending over several years.

3235. Principal Clerk, (Prom.), Albany Unit, Department of Public Service, \$3,237 to \$3,996. Fee \$2. Candidates must be permanently employed in the Albany Unit of the Department of Public Service on a permanent competitive basis for one year prior to March 22 in clerical positions, including clerks, stenographers, typists, and machine operators, allocated to G-6 or higher.

3236. Senior Office Machine Operator (Calculating), (Prom.), Department of Taxation and Finance, \$2,646 to \$3,389. Fee \$2. Preference in appointment will be given to employees in the promotion unit where the vacancy exists, after which certification will be made from the general list. Candidates must be permanently employed in the Department of Taxation and Finance on a permanent competitive basis for one year prior to March 22 in clerical positions, including stenographers, typists, clerks, and machine operators, allocated to G-2 or higher.

Civil Service Head Wants Right to Reverse Agency On Disciplinary Appeals

James S. Watson, President of the NYC Civil Service Commission, has written Victor Condello, Mayor Vincent R. Impellitteri's legislative representative, opposing a move by the Board of Transportation to have itself exempted from NYC departments and agencies mission to review disciplinary proceedings on appeal by an employee. The law now covers all NYC departments and agencies.

President Watson wrote that the law is inadequate because it does not empower the Commission to reverse a department decision. He said that in one case involving a motorman and a conductor a hearing before the Board failed to establish either innocence or guilt. The Commission, added the President, therefore had to affirm the guilt of the accused parties, and exercised its maximum power of modifying the penalty.

Wants No Exceptions

"While the Commission will not oppose an amendment which deprives it completely of jurisdiction to review disciplinary proceedings from whatever department they emanate," wrote Mr. Watson, "it does vigorously oppose a proposed amendment which will single out some one department and exempt it from the purview of the statute."

The Transport Workers Union, CIO, and the Civil Service Forum, (Ind.), oppose the bill.

Bill Is In

Senator Manning has introduced a bill at Albany which would give a Civil Service Commission authority to reverse the finding of a department head in a disciplinary appeal. The law and the amendment are statewide, but exclude school districts. The amend-

ment would authorize a Commission to direct the reinstatement of an officer or employee, if warranted by the evidence. The authority to transfer, offer a similar position or put the wrongfully accused employee's name on a preferred eligible list would be retained.

BARRY WILL BE GLAD TO ACCOMPANY IMPY

Howard P. Barry, president of the NYC Uniformed Firemen's Association, wrote Mayor Vincent R. Impellitteri that the UFA will be "happy to have a delegation on hand" to support him the next time he goes to Albany to press for State aid and legislation for raising more money.

When the Mayor went to Albany recently, and conferred with Governor Thomas E. Dewey, President John E. Carton of the Patrolmen's Benevolent Association went along on the same train.

Girls . . .

Do You Know This Girl?

She's at least 17, may have gone to High School—or be graduated soon.

She's done clerical work before, or she hasn't—but that really doesn't matter.

What does matter is that she's willing to work—and wants a job.

A good job, that is, with a fine firm. A job that pays well from the start—but promises real chance for advancement besides.

A job that includes profit-sharing, group insurance, and free medical service.

A job where she would work just 5 days a week, get 13 paid holidays and two weeks vacation a year.

If you know this girl, we'd like to meet her.

Because right now we've got any number of those jobs that she could fill.

A wide variety of clerical positions that pay \$150 a month to start and require no experience . . .

Still others for the more experienced, that pay a salary to match.

We're just minutes away from the subway, so simply tell her to ask for Miss Jordan in our Personnel Department on the fifth floor any day this week.

MERRILL LYNCH, PIERCE, FENNER & SMITH

70 Pine Street New York City

WHERE?



GRINGER

the house of great values, where prices are low, terms are generous, and trade-in allowances more astounding than ever.

WHAT?



Whirlpool

the new spectacular clothes washer that is first national consumer preference because it is first in home performance.

WHEN?



N..O..W

now . . . we have your appliance in stock and we can promise you immediate delivery; before items get scarce, prices higher.

only WHIRLPOOL AUTOMATIC WASHER has ALL these features

- Suds Miser
- Seven Rinses
- Cycle-Tone Signal
- Agiflow Action
- Germicidal Lamp
- Flexible Timing
- Top Loading
- 9 Pound Capacity

Matching WHIRLPOOL gas or electric dryers also available at GRINGER.

LOW PRICES

Remember: GRINGER is a very reasonable man!

1 1/2 YEARS TO PAY

CERTIFICATE OF TRUST

When we accept your money we also assume full responsibility for the satisfactory operation of your appliance within the terms of the manufacturer's warranty.

Harry Gringer President



GRINGER

Philip Gringer & Sons, Inc. Est. 1918

29 First Ave., N.Y.C. (Bet. 1st & 2nd Sts.)

GRamercy 5-0600 Open 8:30-7, Thurs. eve. till 9

REFRIGERATORS • WASHING MACHINES • RADIOS
TELEVISION • STOVES • DISHWASHERS • HARDWARE

MOTORS OVERHAULED

CYL \$69.50 CYL \$89.50

REBUILT MOTORS

Exchange SPECIAL \$149.00 installed

DODGE PLYMOUTH CHEVROLET FORD MERCURY

OLDSMOBILE 6 \$184.50 installed

PONTIAC CYL \$184.50 installed

NO DOWN PAYMENT

Credit Car During Installation

Open Daily & Sun. 9 AM. to 7 PM.

Home Payments

FAIRBANKS Home Builders

4350 White Plains Ave. (240th St.) Bronx, N. Y. FA 4-1943 FA 4-2065

CIVIL SERVICE LEADER

America's Leading Newsmagazine for Public Employees

LEADER ENTERPRISES, INC.

97 Duane St., New York 7, N. Y. Telephone: BEckman 3-6010

Entered as second-class matter October 2, 1939, at the post office at New York, N. Y., under the Act of March 3, 1879. Members of Audit Bureau of Circulations.

Subscription Price \$2.50 Per Year. Individual copies, 5c.

PURCHASE for CASH

Antique guns, swords, daggers, War trophies, foreign medals

ROBERT ABELS

850 LEXINGTON AVENUE (at 66th Street) REgent 4-5116

Est. 1917

DAVIS OPTICAL CO.

(Official Optician for Hospitals and Clinics of New York City)

Most of our hundreds of civil service employee patients have ordered extra pairs of eyeglasses. The savings in our laboratory costs are due to the tremendous volume of glasses which we produce for official requirements. The complete pair of glasses from the molded optical glass blank are processed in our laboratories.

Eyes Examined — Prescriptions filled — Lenses duplicated

Registered optometrists and opticians in attendance at all times.

Hours: 8:30 - 6:30 Sat. 11:00 - 5:00

SAME DAY SERVICE

Tel: OR. 5-5270 5271

71 W. 23 St., N. Y. C.

Survey Reveals Ordinary Death Benefits Inadequate

ALBANY, Feb. 11—If a member of the State Retirement System dies while in active service, the ordinary death benefit is inadequate: this is the result of a careful study, including examination of other retirement systems, made by the Pension Committee of the Civil Service Employees Association.

The full report of the Committee, which is headed by Charles C. Dubuar, follows:

Increase in Ordinary Death Benefit
At the present time our retirement system provides an ordinary death benefit in the event of death, while in active service, of one month's final salary for each year of service not exceeding six years. This Committee feels that the maximum benefit is inadequate and should be increased. Certainly as a minimum the present maximum of one-half year's salary after six years of service should be changed to a maximum of one year's salary after twelve years of service. The equities and justification for this change are stated hereafter:

(A) More liberal death benefits have been provided for some years by two large New York City Retirement Plans as follows:

(1) Teachers Retirement System of the City of New York—5 per cent of salary multiplied by the number of years of service (with a minimum of 6 months salary and a maximum of 12 months salary.)

(2) New York City Employees Retirement System—6 months salary for service of less than 10 years, and 12 months salary for service exceeding 10 years.

(B) It is an accepted rule that the amount of group life insurance, which supplements an employee's pension plan, is usually equal to one or two years' salary. There are many large employers throughout the country which provide a death benefit of such size. Some companies provide more, as for instance the Prudential Insurance Company which furnishes non-contributory group life insurance for all employees equal to three years' salary. Many current bargaining agreements with employee representatives not only call for liberal death benefits but in addition include various accident and health and hospitalization coverages.

(C) In the fiscal year 1950-1951 there were between 800 to 900 deaths by active members in the New York State Employees Retirement System as compared with

1400 members who retired on account of age. While this does not measure the risk of an individual employee dying prior to retirement as compared with attaining retirement, the figures illustrate the importance of the death benefits in the over-all picture. With the decrease in the purchasing power of the dollar, income taxes, etc., the average state employee is being forced to rely to a greater extent on the death benefits provided under the retirement system. There should be some reasonable relationship between the amount of the pension contributions by the state up to the time of death and the death benefit granted. Otherwise, there is a wide disparity between the value of the benefits paid to a member who happens to die shortly prior to age 55 or 60 as compared with the value of pension benefits paid to a member who survives to such age and retires.

In Table I which follows, the amounts of the annual pension provided by the State (exclusive of the annuity purchased by the members own contributions) and the required amounts of the pension reserve are shown for a hypothetical employee who has had the respective periods of service and reached the retirement ages indicated. This employee (male-clerical classification) is assumed to retire at a final average salary of \$4,200 (this figure has been used since it is easily divisible) and to have elected the option of permissive retirement at age 55.

Table 2 which follows is based upon the figures in Table 1 but expresses the amount of the pension reserve in multiples of the ordinary death benefit. Thus, where the employee has served twenty years and elects to retire at age 60, the pension reserve at the time of retirement is \$7,009 as compared with the ordinary death benefit of \$2,100 or 3.3 times the ordinary death benefit.

Since an investigation shows that of the 800 to 900 deaths during the 1950-1951 fiscal year, involving total death payments of around \$1,250,000 some 600 to 700 deaths occurred between ages 50 to 70 and 400 to 500 deaths occurred where the member had twelve years or more of service, it is quite evident that on the average the pension reserve at the time of death was probably 2½ times the ordinary death benefit actually granted.

This means that the retirement system actually profited in 1950 by

such deaths to the extent of about 1½ times the ordinary death payment of \$1,250,000 or nearly \$2,000,000. The answer can be made that the pension reserves released on deaths are needed in that they are already discounted in determining the annual contributions by the State to the Retirement System. This answer is technically correct. However, the present sacrifice by the members who die is quite evident, particularly when it means that the largest forfeitures arise on account of the older employees with the longest period of service. The additional cost of increasing the maximum ordinary death benefit from six months to one year would cost less than \$1,000,000 or about ½ per cent of payroll, which would be less than the forfeitures now being realized.

It is estimated that the annual current cost of increasing the ordinary death benefit to one year (graded for less than twelve years of service) would be about one-half of 1 per cent of payroll or less than one million dollars.

This Committee urges that immediate consideration be given to the foregoing recommendations.

Charles C. Dubuar, Chairman
Solomon Bendet
Grace Hillery
Clifford E. Irving
Michael Lester
Mrs. Ann LeVine
Maureen McSorley
Charles D. Methe
John Mullaney
Davis L. Shultes

TABLE I
Amount of Annual Pension (State's share only) and Pension Reserve for Members Service Years and Attained Ages Indicated—(Male, Clerical Classification, Elected to Contribute under Option for Permissive Retirement at 55, Final Average Salary \$4,200, Ordinary Death Benefit \$2,100).

Member Service in Years	Employee Attained Age	Annual Pension	Pension Reserve
20	Age 55	\$ 700 P	\$ 650 P
25	Age 55	8,540 PR	7,009 PR
30	Age 55	875 P	850 P
35	Age 60	10,426 PR	8,826 PR
40	Age 60	1,050 P	1,025 P
45	Age 60	12,511 PR	10,544 PR
50	Age 60	1,225 P	1,200 P
55	Age 65	14,596 PR	12,461 PR
60	Age 65	1,400 P	1,375 P
65	Age 65	16,681 PR	14,378 PR

TABLE II
Multiples of Ordinary Death Benefit of \$2,100 Represented by the Pension Reserve.

Member Service in Years	Employee Attained Age	Multiples of Death Benefit
20	Age 55	4.0 times
25	Age 55	3.3 times
30	Age 55	4.2
35	Age 60	4.1
40	Age 60	5.9
45	Age 60	6.8



This gal, boys, is Betty A. Kerr, employed in the Occupational Therapy Department at Kings Park State Hospital. So if you should be in need of occupational therapy, you know where to go. Betty is 19, 5 feet 5 inches tall, weighs 124 pounds. The rest you can see for yourself. We feel we're certainly disproving the canard that civil service gals aren't as good-looking as others. Keep sending in photos of civil service beauties. We're glad to have 'em. Address Editor, Civil Service Leader, 97 Duane Street, NYC 7.

BACKGROUND COURSE IN WORKMEN'S COMPENSATION

Albany, Feb. 11 — New York State Workmen's Compensation will be the subject of a background course February 27 in NYC. Those interested may apply to the Training Division, State Civil Service Department, 270 Broadway, NYC.

STATE COURSE IN SAFETY STANDARDS

ALBANY, Feb. 11 — A course in safety standards, of special value to safety inspectors, has been announced for State aides working in NYC. Information is available from the State Training Division, Civil Service Department, 270 Broadway, NYC.

DECISIONS DUE ON STATE CLASSIFICATION APPEALS

ALBANY, Feb. 11 — Coming this week: Decisions on several important appeals pending before the State Division of Classification and Compensation. Details in next week's LEADER.

Where Assn. Field Men May Be Seen

ALBANY, Feb. 11 — Field representatives of the Civil Service Employees Association will be at the following places for the period between February 11 and February 21. State and local employees may see the representatives during their visits.

LAURENCE J. HOLLISTER

Feb. 11th — Meeting with Seneca Falls Village Board, Hotel Gould, Seneca Falls.

Feb. 13th — Meeting with Seneca Chapter Committee on Attendance Rules, Hotel Gould, Seneca Falls.

Feb. 14th — Meeting with the Village Water & Light Commission, Boeoville.

Feb. 18th — Meeting with the Tompkins Chapter on Attendance Rules, Clinton Hotel, Ithaca.

Feb. 19th — Fulton Chapter, Johnstown Inn, Johnstown.

Feb. 20th — Fulton Chapter, Johnstown Inn, Johnstown.

Feb. 21st — Fulton Chapter, Johnstown Inn, Johnstown.

Feb. 25th — Otsego Chapter, Tunncliffe Inn, Cooperstown.

Feb. 26th — Montgomery Chapter, Peter Schuyler, Amsterdam.

Feb. 27th — Cayuga Chapter, Committee on Attendance Rules, Osborne House, Auburn.

Feb. 28th — Oswego Chapter, Committee on Attendance Rules, Pontiac Hotel, Oswego.

JAMES PIGOTT

Feb. 11th — Matteawan State Hospital, Hotel Campbell, Poughkeepsie.

Feb. 12th — National State Hospital, Hotel Campbell, Poughkeepsie.

Feb. 13th — Green Haven Prison; Dutchess Chapter, Hotel Campbell, Poughkeepsie.

Feb. 14th — Dutchess Chapter; Public Works Dist. No. 8, Hotel Campbell, Poughkeepsie.

Feb. 15th — Hudson River State Hospital, Hotel Campbell, Poughkeepsie.

Feb. 18th — Wassaic State School, Hotel Campbell, Poughkeepsie.

Feb. 19th — Wassaic State School, Hotel Campbell, Poughkeepsie.

Feb. 20th — Dutchess Chapter, Hotel Campbell, Poughkeepsie.

Feb. 21st — Orange Chapter, Hotel Campbell, Poughkeepsie.

CHARLES R. CULYER

Mr. Culyer can be located at the New York City Chapter office, Room 905, 80 Center St., Telephone Cortland 7-9800 (Ext. 319).

PHILIP J. KERKER

Mr. Kerker will be working in the Rochester-Buffalo area.

McDonough Reviews Employee Aims

POUGHKEEPSIE, Feb. 11 — Addressing a recent meeting of the Hudson River State Hospital chapter, CSEA, William F. McDonough, executive assistant of the State-wide organization reviewed the growth of civil service employee organizations in the nation.

"Today other organizations like our own Association are pointing to the need for complete application of the merit system of recruitment and promotion, the need for adequate salaries to meet the salaries paid in private employment, and the need for inviting employees to participate in developing policies affecting personnel relations — all factors re-

lated to integrity and efficiency in government."

Touching the program of the Association, Mr. McDonough stated:

"The delegates at our October meeting, bespeaking the combined experience of 53,000 members, urged that our state and local governments act to solve over forty worker problems. It is significant that although we have had the merit system as a constitutional mandate in New York State since 1883 that the delegates urged particularly steps to bring about the extension of competitive examinations to many thousands of civil servants not yet covered.

They asked that salaries be made adequate to attract and hold men and women of the highest ability. They asked that the forty-eight hour week be abolished, and overtime pay be provided for all overtime work. They asked that sound hearing procedure be established in the cases of severe disciplinary action. They asked for revision of attendance rules to establish equity for all groups. They asked for liberalization of the retirement plan to overcome the hardship caused by economic changes and asked that officials and others charged with personnel responsibilities will join with them to make government outstandingly efficient."



1952 officers elected by the New York State Association of Highway Engineers are: Henry D. Fuller, Watertown, president; Thomas J. Moran, Poughkeepsie, vice-president; Arthur W. Moon, Schenectady, secretary; Edward F. McDonough, Troy, treasurer. The agenda for the annual meeting contained an item on engineers' salaries. The Association plans to carry its fight to the Classification and Compensation Appeals Board following an adverse decision on upward adjustment. The Department of Public Works is understood to be supporting the men. In the photograph above are the following: John F. Jahn, Albany; John A. Mammott, Utica; B. D. Tallamy, State Superintendent of Public Works; Edward F. McDonough, Albany; Edward A. Pitel, Binghamton; Henry D. Fuller, Watertown; A. W. Moon, Albany. Standing, left to right: Marshall Jackson, Buffalo; Russell F. Lewis, Rochester; John J. Halpin, Syracuse; James E. Boyle, Babylon; M. H. Bingham, Albany; M. Merrill Bailey, Hornell; Thomas J. Moran, Poughkeepsie; Joseph P. Ronan, Executive Assistant of DPW.

State Issues Lists

ALBANY, Feb. 11—The following State promotion and open-competitive lists have been set up by the Civil Service Commission between January 1 and January 31. The number at the beginning of each paragraph identifies the test. The number at the end tells how many candidates passed.

Open-Competitive Lists

4153. Asst. Architect, State Departments—11.

4189. Asst. Civil Engineer (Highway Planning), Public Works—1.

4176. Asst. Librarian (Law), Education—1.

4157. Asst. Mechanical Construction Engineer, Public Works—4.

4242. Bridge Repair Foreman, Public Works—4.

4311. Chief Actuary (Casualty), Insurance—8.

4163. Chief Laundry Supervisor, Mental Hygiene—18.

408. Group Care Consultant, Social Welfare—8.

4186. Industrial Foreman (Garment Shop), Correction—11.

4154. Jr. Architect, State Departments—10.

4177. Jr. Librarian (Law), State Departments—3.

4164. Laundry Supervisor, State Departments—23.

4265. Office Machine Operator (Photocopying), State Depts.—8.

4181. Office Machine Operator (Tab.-IBM), St. Depts.—69.

4293. Prin. Public Health Physician (Mental Health)—3.

4198. Publications Production Assistant, Health—5.

4184. Railroad Track Inspector, Public Service—6.

4152. Sr. Architect, State Departments—10.

4191. Sr. Civil Engineer (Highway Planning), Public Works—3.

4156. Sr. Mechanical Construc-

tion Engineer, Public Works—2.

4151. Sr. Personnel Technician (Police Exams.), Civil Service—1.

4197. Sr. Scientist (Botany), Education—3.

4147. Supreme Court Stenographer, 6th Judicial District—1.

4209. Youth Comm. Recreation Program Supervisor, NYS Youth Comm.—4.

Banking

3132. Principal Clerk—4.

Budget

3088. Associate Research Analyst (Pub. Finance)—2.

Conservation

3133. Principal Clerk, Long Island State Park Commission—3.

3126. Senior Hydraulic Engineer—3.

Correction

3161. Correspondence Censor—3.

3198. Senior Administrative Assistant—1.

D. F. U. I.

3904. Employment Consultant (Selective Placement)—16.

3905. Employment Consultant (Vocational Placement)—17.

3907. Principal Employment Consultant—2.

3908. Senior U. I. Reviewing Examiner—3.

Education

3201. Principal Rehabilitation Counselor—5.

Insurance

3041. Associate Insurance Examiner (Casualty)—8.

3188. Principal Statistics Clerk—11.

Interdepartmental

3138. Senior File Clerk—366.

Law

3143. Title Attorney—13.

Mental Hygiene

3030. Chief Laundry Supervisor—4.

Activities of Civil Service Employees Assn. Chapters

Manhattan State Hospital

THE SECOND JUBILEE (Silver) recognizing 25 years of service and the awarding of pins was held at Manhattan State Hospital Amusement Hall on January 30. About 350 persons attended, and all agreed it was wonderful.

Dr. John H. Travis, senior director, awarded the pins, stating that he took "great delight in joining the Department of Mental Hygiene on this occasion in paying tribute to those who have cared for the mentally sick, directly or indirectly, so honorably and so well for 25 years or more."

The following employees were honored:

William Bonfield, Eugene Broderick, Maurice Broderick, Ralph Carfagno, Andrew Carney, Patrick Carney, Hans Corhus, Margaret Craig, Julia Clegg, John Dalton, Annie Farrell, Patrick Farrell, Theresa Farrell, William Frawley, Edward Furman, Marion Gary, Mary Gillfillan, Bessie Gilhooly, Patrick Glennon, John Gorham, Gertrude Grigull, Mary Hannon, Harry Hayes, Florence Hennessy, John Hurley, Daniel Kelly, Margaret Kinsella, Ernst Kusch, Mary C. Lyons, Theresa McCormack, Grace McGivern, Peter McMorrow, James McNamara, John J. Martyn, Mary Motherway, Bessie Murtagh, John O'Connell, Robert O'Donnell, Michael Purtell, William Purtell, Thomas Quinn, Elizabeth Ruane, George Schubach, Bridie Shanahan, Margaret Sullivan, Timothy Sullivan, Rose Tamboer, Thomas Tappin, Edmund Voss, Margaret Wilson, Nils Youngberg.

A buffet supper, refreshments and dancing rounded out the program, not forgetting the entertainment rendered in the form of songs by Mae Donnelly and Billy McDowell. Under the general direction of Arthur Gillette, business officer

the following committee performed a fine job in making the affair a success. . . . Betty O'Doherty, Elizabeth Minor, Dennis Ryan, Cecilia Boylan, Bridget Mc Hale, Kathleen Noone, William Oshinsky, James Manigault, Stephen Oshinsky, Shirley Horn, Gloria King, Francis Ryan, Walter Poley, Shirley Poree, Cecil Dineen, Miriam Shea, Tim Sweeney, James Walsh, Phil Griffin, Martin Foy, Mike Samsok, James P. McGee, Al White, Larry Lillis, William Maher, Betty Lavin, Della Castner, Dave Shannon and Marvin Morse.

All the excitement of the evening moved Matty Lynch into some poetry which follows . . .

The Old Timers Night
We are all gathered here this Wednesday night

To take part and enjoy this lovely sight

The Old Timers are presented with a lovely pin

For twenty-five years that they have put in

One more thing we wish to mention

And that . . . you will enjoy your pension

We wish you long life and happiness

And wish you the best of success. . . .

The chapter officers and members hope for a speedy recovery from illness for Kitty Kilcoyne, Gus Krauss, Ed Horgan, Bill Newman, John Early, Ed Martin, Maurice Broderick, Nils Skanes, Mrs. Ralph Carfagno, Mrs. John Price, Edith Keen and Mrs. James O'Malley. . . . Sincere sympathy is extended to Dorothy Kauffman, whose sister passed away recently in Altoona, Pa. and to Loretta Clough in the loss of her Aunt. Welcomed back after quite an absence were Loretta Caddigan and Josephine Donlan. . . .

Next regular chapter meeting will be held on March 12 in the

firehouse at 4:45 p.m. Election of officers will take place and the officers will be inducted by Charles Culyer, Association field representative in the Metropolitan area. Ballots will be issued to every member on March 4. You are urged to vote for your candidate. The slate is:

President: Jerry Morris and John Wallace.

1st vice president: Mary E. Campbell and Patrick Geraghty.

2nd vice president: Helen Morris and Al White.

3rd vice president: George Poschmann and Anne O'Shea.

4th vice president: John Ryan and John Price.

Corresponding Secretary: Margaret Feeney and Cecil Dineen.

Recording Secretary: Larry Lillis and Patrick McCarthy.

Treasurer: Dennis O'Shea.

All ballots must be in by 5 p.m., March 12. . . . two ballot boxes will be located on the Island, one at the firehouse and the other in the Community Store.

Of special interest to employees is the bill for a 40-hour 5-day week introduced by James A. Fitzpatrick in the Assembly. This would provide overtime at time-and-a-half rates for excess over 40 hours. The overtime pay under the bill would be included in pension compensation, but would not be considered salary for other purposes. Employees working less than 40 hours a week now would not be adversely affected by the bill. . . .

Watching the administration advance "inadequate and unrealistic" offers in reply to the CSEA efforts for a better increase, is causing many hundreds of employees to write their legislative leaders. State employees should not be compelled to bear the brunt of inflation more heavily than other segments of the population. . . . All employees who have used

magazines which they would like to contribute for the West Home Recreation Room, are requested to send same to Miss Campbell in the Library.

Biggs Memorial Hospital

MRS. R. R. LUMBARD was honored at a dinner given by 35 members of the Housekeeping Department, Biggs Memorial Hospital, Ithaca, on Saturday night, January 26, in the Lehigh Valley Hotel. Mrs. Lumbard has been supervising hospital housekeeper in charge of the Housekeeping Department for 14 years. She will

continue her residence in Etna.

George Porkorney, Mrs. Lumbard's assistant, on behalf of the department staff, presented her with a Duncan Phyfe coffee table.

Mrs. Lumbard is a member of the Hudson Valley Chapter, National Executive Housekeepers Association, and a charter member of the Ithaca Business and Professional Women's Club, and the Forest City Chapter, Order of the Eastern Star. She is a past president of the Biggs Memorial Hospital Chapter, Civil Service Employees Association.

Margaret Waldron has been appointed a successor to Mrs. Lumbard, with Porkorney continuing in the capacity of assistant. Dancing followed the dinner.

Insurance Underwriters Case Delayed

Argument in the case of State Insurance Fund underwriters seeking an upward reallocation of grade, with the additional pay, was postponed last week in New York County Supreme Court until Monday, March 31. Attorney Menahem Stim, representing the petitioners, and the State Attorney General's office consented. The request came from the State.

Senior underwriters and assistant underwriters brought the suit. They charge that the action of the State Classification and Compensation Appeals Board in denying their appeal, was discriminatory, arbitrary, capricious and contrary to law. They were not even given an opportunity before that Board to present oral argument, though counsel was present, they say.

The respondents are the three State Civil Service Commissioners; J. Earl Kelly, director of classification and compensation, whose denial of the underwriters' plea was affirmed by the Appeals Board; the five members of the Appeals Board, and the nine Commissioners of the State Insurance Fund. The petitioners work for the Fund.

Pay Contrasted

The senior underwriters' petition is brought in the name of James F. Mahony Jr., while that of the assistant underwriters is in the name of William A. Johnston.

The petitioners stress that higher pay for similar work is granted not only in private industry but in State service and the fact that the Fund affords workmen's compensation and disability benefits insurance to the employees of more than 60,000 employers of labor in the State.

LEGAL NOTICE

CITATION—The People of the State of New York, by The Grace of God Free and Independent, To MARGARET SULLIVAN, ELIZABETH DOWLING, WILLIAM CONWAY, MARGARET BREVE, WALTER CONWAY, MARY O'CONNELL the next of kin and heirs at law of ANNIE SWEETMAN, deceased, send greeting:

WHEREAS, ROBERT J. KEGAN, JR., who resides at 1924 University Avenue, Bronx County, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing relating to both real and personal property, duly proved as the last will and testament of ANNIE SWEETMAN, deceased, who was at the time of her death a resident of 505 West 144th Street, the County of New York.

THEREFORE, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 21st day of February, one thousand nine hundred and fifty-two, at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, Honorable William T. Collins, Surrogate of our said County of New York, at said county, the 7th day of January in the year of our Lord one thousand nine hundred and fifty-two.

PHILIP A. DONAHUE, Clerk of the Surrogate's Court.

Central Islip

THE FIFTEENTH annual meeting of the Central Islip State Hospital Employees' Federal Credit Union was held on January 28 at 8:00 p. m. in the Lounge Room of the Robbins Hall. Michael J. Murphy chairman, presided. All directors and members of the Supervisory and Credit Committees were present, and there was a fair attendance in spite of the very inclement weather.

The following were elected to office for a period of two years: Joseph O'Leary, vice president; George Marshall, 2nd vice president; Margaret Dekeris, Assistant treasurer; Kathryn P. Miller, clerk. Supervisory Committee: John M. Ford, chairman; Francis Lindquist; Vincent Flavia.

Credit Committee: Lawrence Martinsen, Denis Moloney.

It was felt by all present that the Credit Union had progressed very favorably during 1951. On approval of the members a dividend of 2½ per cent was declared.

Rochester

THE THIRD Executive Council meeting of the Rochester chapter, CSEA, was held on Thursday evening, January 17, at the Redman's Club. The meeting began with reading of the treasury report and comments on the Xmas party. A proposal was made for a training course for chapter officers on parliamentary procedure and the history of the civil service. Plans were formulated for the chapter's 3rd Annual Spring Dinner-Dance. (More about this later). . . .

Welcome back to Merely Blumstein and Anita Salerno, of the Workmen's Compensation. Merely was out with a bad cold and Anita underwent an operation. January was a sad month in the WCB, and all co-workers extend belated sympathies to Kay Hirsch, whose father passed away; to Marguerite Surridge, whose father-in-law passed on; and to Agnes Griffith, who had the misfortune to have two sisters pass away within three months. . . .

Are your Association and chapter dues unpaid? Why delay longer? Pay them up when your next pay check comes around. Support your Association right down to the wire—your help is needed. . . .

The girls in the Workmen's Compensation Board have formed a Bowling team, and have challenged the men to a match, anywhere, anytime and any place.

If you want to know anything pertaining to Civil Service matters, coming examinations or past (Continued on page 5)

COLLEGE POINT, L. I.

7-63-119th Street—Brick, semi-detached 3 family, 12 rooms, 3 baths, steam, gas, corner plot, 45x100 irregular, occupancy, 4 rooms immediately, \$12,000.

Egbert at Whitestone
By appointment only.
FL. 3-7707

20" RCA

Lic. "630" Chassis
MFR. LIC. UNDER RCA PAT.

12" CONCERT SPEAKER

IN BEAUTIFUL HAND-RUBBED
CONSOLE CABINET

TRANS-MANHATTAN

75 CHURCH ST. cor. VESEY
NEW YORK CITY WOrth 2-4790

Near All Subways, Buses, Hudson Tubes
And All Civil Centres

OPEN 9 A.M. TO 6 P.M. INCL. SAT.
OPEN THURS. EVE. UNTIL 8 P.M.

FOR SPECIAL ALLOWANCE
BRING THIS AD

**WORLD'S FINEST
TELEVISION SET**

31 TUBES

\$299

Price includes Federal Tax

EASY PAYMENT PLAN

**FREE
INSTALLATION**
Window or Roof

PARTS WARRANTY
Including Picture Tube

Adaptable To Color

WANT A GOVERNMENT JOB?

MEN — WOMEN

Start High as \$73.00 a week. Experience usually not needed

Be ready when next examinations are held in New York and Vicinity.

Rearmament Program has created
Thousands of Additional Openings.

Veterans Get Special Preference
Full Particulars and 32-Page
Book on Civil Service FREE

NOW you have the best opportunity in many years to get a big-pay U. S. Civil Service Job with generous vacations, sick leaves, retirement pensions and other benefits. Fill out and mail coupon today! Learn how you can prepare at home to get one of the many excellent jobs open NOW! Act Today!

FRANKLIN INSTITUTE

(not Gov't Controlled)
Dept. G-56, 130 W. 42 St., N. Y. 18

Send me, absolutely FREE, (1) list of available positions; (2) free copy of 32-page book "How to Get a U. S. Government Job"; (3) Sample test questions; (4) Tell me how to qualify for a U. S. Government Job.

Name Age.....
Street Apt. No.....
City State.....

**Substitute Postal
TRANSPORTATION CLERK
STUDY BOOK \$2.00**

Sample Questions

Practice Material

LEADER BOOKSTORE

97 DUANE STREET

NEW YORK 7, N. Y.

Activities of Civil Service Employees Assn. Chapters

(Continued from page 4)
 ones, Miss Dina Sukernek, who has been assigned by the Civil Service Commission on Civil Service matters, will endeavor to render services. She's in room 402, B & O Building, 155 Main Street, W.

Just heard that Vera Reilly of the Tax Dept. was hurt in a bus accident. Hope it wasn't serious and that she will be back on the job soon.

Talk about being busy these days! Chapter president Melba Binn has been on the go since she took the oath of office. Solely with the idea of "betterment of the chapter," she is a credit to the fine list of past presidents who did a notable job. On January 24, she was a guest at the Newark State party, and then on January 30, as Secretary of the Western New York Conference, she substituted for guest speaker Noel McDonald, President of the Western Conference, speaking before Public Works District No. 4 chapter meeting.

Joseph Favasuli of the WCB, a prominent figure in Italian organizations in Rochester, was operated on at the Genesee Hospital, February 6, and from last reports is doing as well as can be expected. The workers hope you'll be back with them soon, Joe. They miss you.

Broadacres

A REGULAR meeting of the Broadacres chapter, CSEA, was held on January 22 at the Adrian Post, American Legion. Phyllis Brisebois, vice president, conducted the meeting. A good social evening followed.

Employees were grieved at the death of Agnes McLoughlin, who has been an employee of the San-

atorium for many years, and was active in forming the chapter.

The steward, Jerome Zahn, and family are enjoying a Florida vacation. Dr. Harrison, director, and Mrs. Harrison, have also left for the land of sunshine.

Mrs. Clara McGlory has been ill for some time. All hope she will be able to return soon.

Roy Valentine is hospitalized but reports are good and he is expected back soon. His colleagues miss being ribbed.

Mrs. Mildred Symonds enjoyed a short vacation, but wants to know: "What's a vacation without one bridge game?"

Bowlers are keeping pretty mum lately, but were proud the first part of the season. Maybe they're behind the wrong ball.

Onondaga County

THE MEMBERSHIP committee of the Onondaga chapter, CSEA, was held Tuesday, February 5, in the lounge of the Merchants Bank, Syracuse. The meeting was interesting and informal, with a social hour following.

A letter to Mrs. Norma Scott, membership chairman, from Lawrence J. O'Toole, director of Research, was read at the meeting. Mr. O'Toole had planned to attend to speak on job evaluation plan and salary schedules. Circumstances preventing, Mr. O'Toole sent the letter, which reads in part: "I am also assured that in the event a salary for a given position is set at a figure below what the position now pays, the person holding the job at present will not suffer a decrease in remuneration. In such a case the recommended salary would not become effective until the present office holder is sep-

arated from the specific job. Following presentation of the plan to the Mayor, this bureau will be called in for consultation and any further studies that are desired. The Mayor assures me that this bureau may consult with representatives of employee groups before any plan is adopted, and I in turn can assure you now that I will talk with all such representatives before making any recommendations to the Mayor and Common Counsel".

Vernon Tapper, chapter representative, and Larry Hollister Field Representative, spoke on legislation and new ideas for membership. Mr. Hollister told of the new 80, 90 and 100 per cent certificates or departments attaining membership goals of those percentages. It is expected an effort will be made for increases so that certificates can be given out at the March Association meeting.

Ray Castle, president of the Syracuse chapter told how he felt about being a member of the Association. He advocates a small pin or button to wear so civil service employees can stand out among their friends and associates as being a member of so fine an organization.

Stewart Scott, co-chairman of membership, explained how he became active in the membership group. When first approached by Mrs. Scott and Mr. Hollister, he hesitated, but the more he learns of the Association, the more pleased he is that he agreed to join them.

A highlight of the meeting was news from Mary Conroy and Jas. B. Costigan of the Village of Solvay that they would like more in-

formation as their group was showing considerable interest. Mrs. Scott promised to take the matter up with the president, Mr. Cliff, who was out of town and unable to attend the meeting. No doubt a forum can be arranged soon.

Mrs. Scott reported that the chapter is short only 189 of the total for 1951 and urged that all representatives work toward reaching that number before the March meeting.

Representatives attending the meeting were:

James B. Costigan and Mary

Conroy, Village of Solvay. Eleanor Rosbach, Catherine Thornton, Leona Appel, Marie Wilsey, and Walter Kotz, City Hall.

Edith Schroeder and Irma Mis- ita, Library.

Juliet Pendergast and Matilda Francey, Education.

Allen Ferguson, Recreation. Ella M. Ryan and Vernon Tapper, Parks.

Allyane Ross and Stewart Scott, County Home.

Robert Sawyer, D. P. W. and Thomas Jackson, County Highway.

OPEN All Day TUES., FEB. 12th — Lincoln's Birthday

DELEHANTY BULLETIN of Career Opportunities!

You Are Invited to Attend As a Guest a Class Session of Any of These Courses

ATTENTION! — Applicants for RAILROAD CLERK (STATION AGENT)

Over 54,000 have filed applications for this popular examination. It is estimated that during the life of the eligible list a total of approximately 1,500 appointments will be made. Thus ONLY THOSE WHO ARE BEST PREPARED CAN HOPE FOR APPOINTMENT.

Special Course in Preparation for Exam

Students also receive carefully prepared home study material and acquire valuable experience by actually taking trial examinations conducted similarly to the official test.

CLASSES TWICE A WEEK IN MANHATTAN OR JAMAICA
 MANHATTAN: TUESDAY and FRIDAY at 1:15 or 7:45 P.M.
 JAMAICA: MONDAY and WEDNESDAY at 5:45 P.M. or 7:45 P.M.

POSTAL TRANSPORTATION CLERK (RAILWAY MAIL CLERK)

Classes TUES. and FRIDAY at 7:30 P.M.

Examination About to Be Officially Ordered for

FIREMAN — N. Y. CITY FIRE DEPT

Salary \$84 a Week After 3 Years - \$64 to Start

AGES 20 TO 29 YEARS — VETERANS MAY BE OLDER
 Min. Ht: 5'6 1/2" - Min. Wt: 140 lbs. - Vision: 20/20 No Eyeglasses

COMPLETE PREPARATION FOR BOTH WRITTEN & PHYSICAL EXAMS
 at the School Where More Than 80% of N.Y. City's Firemen Trained

FREE MEDICAL EXAMINATIONS
 Lecture Classes Meet THURSDAY at 1:15 or 7:30 P.M.

POLICEWOMAN

Thorough Preparation for BOTH the Written and Physical Exams Is Essential

Class Lecture on TUES. or THURS. at 7:45 P.M.
 Free Medical Exam Thursday Evenings from 5:00 to 7:30

ADMINISTRATIVE ASST.

SR. ADMINISTRATIVE ASST. and ADMINISTRATOR
 Now Meeting on FRIDAY at 6 P.M.

Preparation for Promotional Examination for

FOREMAN — DEPT. OF SANITATION

Class Meets THURSDAY at 1 P.M. or 7:30 P.M.

CLASSES MEETING IN 4 BOROUGHES FOR CLERKS—Grade 3 & 4

Applications Now Open — Close Feb. 21st
 ENROLL AND ATTEND NEAR YOUR OFFICE:

MANHATTAN: WEDNESDAY at 6 P.M.
 BROOKLYN: Livingston Hall, 301 Scherhorn St. cor. Nevins St.
 TUESDAY at 6 P.M.

BRONX: Bronx Winter Garden, Washington & Tremont Aves.
 MONDAY at 6 P.M.

QUEENS: 90-01 Sutphin Blvd., near Jamaica Ave.
 TUESDAY at 6 P.M.

CLERK—Grade 5

Meeting in MANHATTAN ONLY on MONDAY at 6 P.M.

PROMOTIONAL EXAMINATIONS FOR Asst. SUPERVISOR — SUPERVISOR

N. Y. CITY DEPT. OF WELFARE
 Class Meets MONDAY at 6 P.M.

Open Competitive Examination Ordered for CUSTODIAN - ENGINEER

N. Y. CITY BOARD OF EDUCATION
 Lecture Class FRIDAY at 7:30 P.M.

Preparation for N. Y. City LICENSE EXAMS for STA. ENGINEER - MASTER ELECTRICIAN - MASTER PLUMBER
 Practical Shop Training in JOINT WIPING for Plumbers

The DELEHANTY Institute

"Nearly 40 Years of Service in Advancing the Careers of More Than 450,000 Students"

Executive Offices:

115 E. 15 ST., N. Y. 3

GRamercy 3-6900

Jamaica Division:

90-14 Sutphin Blvd.

JAMaica 6-8200

OFFICE HOURS: Mon. to Fri.: 9 a.m. to 9:30 p.m. Sat.: 9:30 a.m. to 1 p.m.

Last Call to Promotion Tests

STATE PROMOTION

Closing date of the following State promotion tests is Feb. 15:

3238. Junior Attorney and Principal Law Clerk, \$3,846 to \$4,639.

Present vacancies, one each as junior attorney, Insurance, NYC, and Education, Albany; also one each as principal law clerk, DPUI, NYC, and Agriculture & Markets, Albany. Fee \$3. This is an inter-departmental exam and the list will expire in two years, unless exhausted, or as supplanted sooner by a departmental list. The order of preference is: first, eligibles in the unit, next, eligibles in the department, and last, general inter-departmental. The following are treated as separate departments for this exam: Division of Parole, Division of Housing, Labor Relations Board, Budget, Workmen's Compensation Board, Division of Veterans Affairs, Division of Standard and Purchase, Alcohol Beverage Control, DPUI, Labor Relations Board and State Insurance Fund. There will be a probationary period of three months during which a promotee's old job will be held open for him. Eligible titles are law assistant and senior law clerk, to be filed on a permanent competitive basis for at least three months prior to the exam date, Saturday, March 22, while one year in the title is necessary prior to appointment. A law degree is required.

3237. Attorney and Head Law Clerk, \$4,710 to \$5,774. Two Albany vacancies as attorney: one in Commerce, the other in Taxation and Finance. Fee \$4. A law degree is required. The same divisions will be considered as departments as in Exam No. 3238, above.

MUNICIPAL PERSONNEL GROUP ACTS ON GRIFFENHAGEN PLAN

The NYC Municipal Personnel Society has taken the following action with respect to the Griffenhagen career-and-salary plan: "This plan, as presented, is unacceptable unless certain changes (to be presented in full to the Hearings Board) are made." Solomon Hoberman is president of the Society.

NYC PROMOTION

6822. Railroad Clerk, (Prom.), \$1.44 to \$1.62 per hour for a 40-hour week. There are 400 vacancies. Open to employees of the Board of Transportation. Fee \$3. The exam will be held March 22, (Thursday, February 21).

Smart Gift Buyers

INSIST ON

PARKER "51"



No Wonder! There's No Finer Gift — No Finer Value! No Finer Writing Pair!

The gift that's always welcome and the welcome lasts. The only pen with Aero-metric ink system. Plathonium tipped 14K gold point.

\$19⁷⁵

ONLY \$100 A WEEK

Another Great Gift Value
NEW PARKER "21"

No finer pen at the price! The Parker "21" has the same fine construction and many features of the famous "51".

\$5⁰⁰

They're Here!

New Parker "51" Special pen and pencil set.

\$15

New Parkette, at a real economy price.

\$3

EASY TERMS



THE **Parklandt Co.**
 QUALITY MERCHANDISE
 243 BROADWAY, NEW YORK 7, N. Y.
 TEL. BIGBY 9-2430



Civil Service LEADER

ELEVENTH YEAR

America's Largest Weekly for Public Employees

Member, Audit Bureau of Circulations

Published every Tuesday by

LEADER ENTERPRISES, INC.

97 Duane Street, New York 7, N. Y.

BEekman 3-6010

Jerry Finkelstein, Publisher

Maxwell Lehman, Editor and Co-Publisher

H. J. Bernard, Executive Editor Morton Yarmon, General Manager

19

N. H. Mager, Business Manager

Subscription Price \$2.50 per Annum

TUESDAY, FEBRUARY 12, 1952

Blunt Facts About Pay Legislation

IT is incredible, but State administration leaders blandly admit that the failure to put a floor under the pay increases recommended is "no mistake."

The admission means that on top of a pay raise measure which is clearly inadequate and unrealistic, the State is assuring that employees in the lower levels of civil service will face a rough deal.

Last year's pay increase provided a \$300 floor. This meant that the minimum increase for any employee was that much money. In the new measures introduced by the administration at this session of the Legislature, the minimum is omitted. The obvious and generous view, expressed by individuals of good will, was that the minimum had simply been overlooked when the measure was drafted.

Speaking to a LEADER reporter last week, however, administration officers denied any such guileless implication. "We meant it," they said in effect.

These administration leaders make the argument that even the lowest paid employees receive an 18½ per cent pay increase. What they fail to say is that the 18½ per cent is not over last year's salary, but includes the increase which was provided after the negotiations of one year ago (and those increases were considered inadequate even then). If last year's increase had been frozen in as part of base pay, the new increase for some of the low-category positions would look a lot closer to 2 per cent.

80c A Week Before Deductions

The actual new increases for the lower-paid employees amounts to as little as 80 cents a week, before deductions. By another way of figuring it comes out that a G-2 employee would have to work four years before coming out ahead of the game by 24 cents a week.

That's why it was so hard to believe that the State had deliberately removed the minimum.

The action is shortsighted for another reason. Recruiting of competent individuals is becoming progressively more difficult. A recent survey shows that nearly 10 per cent of State employees are provisionals. The new 6-per-cent-no-minimum proposal is going to make the problem of finding personnel even more difficult.

The administration's measure is defective in amount of increase and was therefore rejected by employee representatives. The absence of a floor is completely indefensible, because it hits hardest those employees least able to bear the impact of inflation—the lowest paid segment.

A State-wide drive is under way for a 10 per cent increase in place of the administration's 6 per cent. Legislators have an obligation to examine this new legislation before stamping an automatic OK on the administration's measure. Both the administration and the legislators have an obligation to amend the State's own bill by including the \$300 minimum again—little enough, we may add.

What Employees Should Know

By THEODORE BECKER

How Not to Defend Yourself At a Removal Hearing

IF YOU were up on charges of insubordination and were given a hearing on such charges, would you know what to do at this hearing?

Assume that you felt you were innocent and that you were the victim of a conspiracy to effect your discharge. Would you boycott the hearing? If you attended, would you decline to defend yourself? If you did each or both would you then go to court to upset your resultant dismissal? If you went to court, what would be your chances of obtaining reinstatement?

These questions are inspired by a recent court case involving a hospital attendant who had been removed from his job after a hearing on charges. He sued to set aside the determination of the Senior Director of Manhattan State Hospital and to obtain reinstatement to his former job.

Voluntarily Granted a Hearing

It appears from the opinion of the Supreme Court in New York County, where the case was heard, that the charges against the hospital attendant were substantial, not trivial, and constituted a form of insubordination. Though not required to do so under Civil Service Law section 22, the institution head granted the employee a full hearing at which the charges were thoroughly investigated. If the employee had been an honorably discharged war veteran or an exempt volunteer fireman, he would have been entitled to the hearing as a matter of right.

But the employee apparently failed to take advantage of the opportunities afforded by the hearing, granted under our law only as a reward for the special military or civilian service referred to. He stayed away from one session of the hearing. At the second session he "steadfastly remained silent and refused to make any statement, in contradiction or extenuation or otherwise."

Punishment Not Reviewable

In view of this wholly inadequate defense against the charges, it is small wonder that the Court declared that the determination of the Senior Director finding the employee guilty "is obviously beyond the reach of judicial interference." Whether the charges, if established, justified dismissal rather than less severe discipline was a matter which the Court felt rested wholly in the discretion of the Senior Director, as administrative head of the institution. So long as the employee was not improperly found guilty, it was up to the removing officer to decide how severe the penalty should be.

Apparently, the employee had contended, in his action, that he was the victim of a conspiracy to accomplish ulterior ends involving his removal. As to this charge, the Court stated that it was wholly unsupported and, therefore, did not raise any issue of fact that required a trial to decide. Accordingly, the petition for reinstatement was dismissed. (Wolley v. Manhattan State Hospital, 1952 N.Y.L.J. 105 Col. 4.) You Slight Yourself by Slighting Hearing

On the basis of the Court's decision in the Wooley case, your course of action at a removal hearing is designed to provide you with an opportunity to be heard. It is not intended for you to be a mere spectator at the scene. You are there to learn of the evidence being presented against you and to refute the charges. You should submit evidence favorable to you either in defense of the charges or in the interest of softening the penalty if found guilty, or for both purposes. Giving the hearing the cold shoulder or the silent treatment can hardly be expected to result in favorable consideration by the hearing official or by a court on review.

BATTALION CHIEF ANSWERS DRAW NOT ONE PROTEST

Not a single protest against the tentative key answers in the recent test for promotion to battalion chief, NYC Fire Department, was received by the Municipal Civil Service Commission. The tentative key was therefore immediately made final.

LOCAL GOVERNMENT

This column deals with public administration — practical day-to-day problems and activities of states and local communities. Among items covered: New products useful to government departments; new ideas and practices in local agencies; new ways of performing public jobs; local government needs of all kinds. The cooperation of local government officials is invited. Are you using some piece of equipment in a new, more efficient way? Has a new program been found workable in a local agency? What are your purchasing needs? Are you managing to get the materials and equipment you need? What problems are you up against? This column invites communications from local government officials, and hopes to be a clearing house for many types of information. Civil service employees will find the material useful. Address all communications to Editor, Civil Service LEADER, 97 Duane Street, New York City 7.

ODORLESS GARBAGE DISPOSAL INVENTED BY DANES

THE ANSWER to a public works official's dream — a workable, odorless garbage disposal unit — may be in the offing.

The American Public Works Association reports that a Danish firm has come up with a mechanical method of turning garbage into a high-grade compost-fertilizer without smell. The mechanical principle is simply to promote and accelerate the natural processes which take place in a gardener's compost heap.

Here's the way the Danish plant works: Garbage is fed into a rotary silo, which by slow rotation keeps the garbage in contact with the air, thus preventing formation of foul-smelling gases. During this process, the contents are mixed and the moisture distributed to bind the dust. This mixing starts the process of breaking the material down into small particles by bacteria action.

From the rotary silo, the pre-treated matter is carried to a grinder where a final mixing process is completed through a rapid rotation. Non-grindable materials are eliminated mechanically. The compost leaves the grinder as soil-like powder ready for use as fertilizer.

STREET REPAIR PROGRAMMING RECOMMENDED TO CITIES

CITIES can save motorists' time and temper by proper programming of street repair and construction.

The American Public Works Association states that the day-to-day decisions of public works officials on street repair problems has a direct bearing on the efficient movement of traffic.

Here are the key questions that public works men must face up to if they would facilitate safe traffic movement:

(1) Are various city departments permitted to cut the pavement at any location any hour of any day they so choose? Or are sewer, water, gas and other underground work scheduled so that the movement is affected a minimum amount? Are policies in regard to such matters carefully considered and coordinated with the police and traffic engineer?

(2) Are streets improved where the demands of traffic or traffic potential will justify it or are meager maintenance dollars divided evenly among councilmanic districts regardless of traffic needs?

(3) Are important streets being built so that they ultimately can carry traffic from curb to curb? Or are catch basins and gutters which "kill" three or four feet on each side of the street still being installed?

(4) Are traffic safety and future automotive transportation requirements considered in the approving of new sub-divisions? Or are 1920 policies which permit a maximum return to the sub-divider and which assure the city official of an adequate supply of traffic problems for the years to come still being exercised?

MICROWAVE RELAY SYSTEM

CLEAR POLICE COMMUNICATION

STATES as well as cities are rapidly adopting the new high-frequency microwave relay system.

Police departments have usually been the first to install this reliable and inexpensive means of relaying messages. Principal advantages of microwave are: relative absence of weather problems; almost no static and fading; cheap installation costs and practically no need for upkeep.

Typical of use of the new system is in Dayton, O., where signals are relayed by microwave from downtown police headquarters to a point on the edge of town, where the maximum police radio control range is achieved by rebroadcasting.

Microwave operates in ultra and super-high frequencies. Like television, it needs to be linked by a series of repeater stations, which pick up the original signal, boost it and send it on to the next station. There is practically an unlimited supply of communication channels because the same frequency can be used over and over again in different locations, or in different directions from the same location. Because a microwave can be beamed with remarkable accuracy in a 50-mile jump, it offers much closer tolerance than short-wave radio — the only limit to the number of microwave networks using a given frequency being that each network must be kept a few miles away from its nearest neighbor. For this reason, microwave systems do not have the interference that is found in short wave systems.

Maricopa county, Ariz., uses a microwave span extending 28 miles from its sheriff's office to a mountain peak. The system was designed to add 15 to 40 miles coverage to the county 2-way mobile radio system because of the advantageous position of the repeater station atop the peak.

Michigan's state police has installed a ten-channel microwave network which extends a distance of 16 miles, from the East Lansing police headquarters to the Dobbie Tower.

HIGHWAYS SOUND WARNINGS TO ERRANT MOTORIST

LATEST WORD in highway safety may be a mysterious voice of warning heard in a motorist's car as he drives along.

According to the American Public Works Association, these voices will not be caused by spooks but by a new invention which makes it possible for warning words such as "danger," "shoulder," and "crossing" to be transmitted from the highway's surface into a passing vehicle.

It works like this: Special panels are set in the surface of the paving, similar to sound tracks and having an undulating upper surface conforming to the shape of a predetermined sound wave. The undulations lying above the road surface cause an audible sound to be heard within the car when it crosses over the panel because the body of the vehicle acts as a sound box to give an understandable warning to the driver.

CITIES COMBINE ALL BUILDING INSPECTIONS

AN INCREASING number of cities are consolidating building inspection duties under one department.

The International City Managers' Association reports that in Los Angeles county, each building inspector is capable of performing all of the necessary inspections for a new home. This usually involves about 12 different checks and because of the consolidation of building inspection duties, one inspector can usually perform a number of them in one trip.

These inspectors are trained and supervised by central office specialists, who also handle the most difficult jobs, in architecture, structural engineering, plumbing and electricity.

Among other cities who have consolidated inspectional work are Kansas City, Hartford, Philadelphia and San Diego.

ST. GEORGE ASSOCIATION TO HOLD SPRING DANCE

February 21 is the date set for the spring dance of the NYC Fire Department's St. George Association. The place is the Yorkville Casino, 210 East 86th Street. The \$2 ticket includes refreshments and dancing. Ticket chairman is Bob McDermott, Eng. Co. No. 7, 160 Duane Street. The proceeds of the dance will be devoted to the scholarship fund.

STUDY GROUP FOR STATE HEARING REPORTER EXAM

A special dictation group has been formed to prepare for the State Hearing Reporter exam. The group will be under the direction of S. C. Goldner, C. S. R., with classes Monday, Wednesday and Friday evenings, and Saturday afternoon. The cost is 75c per session, at Stenotype Speed Reporting, Room 325, 5 Beekman St., NYC.

Eligible Lists

Analysis of 1948 Fireman Test Will Help Candidates On Coming 1952 Exam

- STATE Promotion SENIOR FILE CLERK (Prom.), Interdepartmental.**
- Donahue, Margaret, Buffalo 93086
 - Brook, Harriet M., Albany 92424
 - Leon, Dorothy A., Albany 92403
 - Saxby, Ruth E., Albany 92193
 - Harigan, Margaret, Watervliet 92122
 - Grablowicz, Yetta, Bronx 91960
 - Michel, Julia R., Troy 91453
 - Greene, Wilfred, Syracuse 91309
 - Stiller, Helen M., NYC 91294
 - Goodman, Milton L., Bklyn 91284
 - Coughlin, Anna B., Albany 91230
 - Slawsky, Hildra, Albany 91139
 - Siroshauer, Hilda, Albany 90915
 - Johnson, Ernestine, Pl. Chester 90870
 - Wiley, Marian W., Schtzy 90759
 - Sklar, Louie, Bklyn 90534
 - Rosier, C. M., Menands 90526
 - Bowser, Alice E., Albany 90273
 - Chambers, Anna M., Latham 90200
 - McEligott, R. F., Brightwater 90203
 - Kapp, John C., Albany 90087
 - Granger, Marie M., Bklyn 89841
 - Vogel, Frieda E., Bronx 89830
 - Pitzgeraid, Helen, Cohoes 89616
 - Brady, Madeline, Cambria Hgt 89556
 - Korman, Jack J., Boyside 89553
 - Sapiro, Rachel, Albany 89552
 - Funk, Julia M., Albany 89512
 - Joseph, Fred A., NYC 89129
 - Stodari, Pearl G., Albany 89129
 - Lynn, Eugene E., Albany 89109
 - Dummar, Anne I., NYC 88750
 - Solna, Margaret H., Ballston 88592
 - Reis, Elizabeth L., Albany 88565
 - Hamilton, Flora C., Waterford 88506
 - Peroun, Vida L., Ellenville 88440
 - Mosher, Norinne M., Albany 88331
 - Bongiorno, Marie A., NYC 88259
 - Bremer, Frances G., Albany 88178
 - Christal, Mabel A., Menands 88277
 - Pavoni, Evelyn H., Albany 88219
 - Basile, Eileen, Bklyn 88123
 - Ducley, Lucette C., Jamaica 88114
 - Paolagnan, Frances, Albany 88005
 - Konisch, Virginia, Rochester 87880
 - Fastoli, Edna C., Troy 87878
 - Smith, Charles P., Albany 87696
 - Falket, Camille R., Albany 87644
 - Oni, Grace M., Buffalo 87617
 - Hovey, Mary T., Albany 87581
 - Young, Margaret E., Albany 87583
 - Whitaker, Fred A., Albany 87507
 - Dwyer, Kathryn A., Bklyn 87507
 - Berthiaume, D. L., Cohoes 87504
 - Goldberg, Lillian, Bklyn 87507
 - Hunan, Mary S., Troy 87495
 - Grison, Dorothy H., Albany 87482
 - Fraser, Florence, Albany 87395
 - Muoney, Mary E., R. Rockaway 87350
 - Boyd, Gladys M., Watervliet 87233
 - Bel, Lillian L., NYC 87217
 - Robertson, Helen M., Albany 87239
 - Dooley, Gloria M., Albany 87217
 - Greenman, Milton, Bronx 87181
 - Yacov, Gertrude, Bronx 87171
 - Wood, Jane M., Albany 87165
 - Noxon, Elizabeth, Albany 87044
 - Santora, Nathalie, W. Sand Lk 86992
 - Morris, Jean S., Town Line 86955
 - Lowitz, Madeline, Bklyn 86882
 - Hull, Frances R., Albany 86863
 - Caino, Elizabeth, Tuckahoe 86783
 - Evans, Ruth A., Watervliet 86737
 - Lattin, Mary M., Lockport 86659
 - Barack, Norma L., Albany 86506
 - Altowitz, T. H., Bklyn 86519
 - Adams, Marion E., Albany 86475
 - Hale, Helen H., Albany 86470
 - Bousseau, Mary I., Albany 86475
 - Klein, Neera M., Albany 86403
 - Dowd, Helen T., Cohoes 86383
 - Boyd, Andrew M., Watervliet 86359
 - Belyea, Ruth E., Albany 86292
 - Blayton, Mildred, Bklyn 86257
 - Conner, Samuel L., NYC 86237
 - Conner, Mary F., Bklyn 86150
 - Shengold, Solomon, Bklyn 86149
 - Stack, Angela D., Glen Cove 86108
 - Ryman, Adrienne, Bklyn 86098
 - Vaht, Mildred E., Albany 86094
 - Snyder, Dorothy, Bklyn 86024
 - Burns, Robert J., Albany 86014
 - Caravita, Marie M., Albany 85983
 - Boy, John, Clifton, Albany 85972
 - Donato, Mary V., Singersville 85943
 - Wentzell, Louis, Bklyn 85943
 - Crescent, Emma P., L. I. City 85921
 - Christal, C. A., Menands 85919
 - Bartel, Helen B., Cohoes 85895
 - Pribyvalko, Paul, Bklyn 85844
 - Crowell, Mary E., NYC 85821
 - Beusen, Ruth P., Troy 85733
 - Kaiser, Anna R., Watervliet 85694
 - Pendergast, C. E., Troy 85646
 - Brown, Lauretta G., Babylon 85631
 - O'Keefe, Mary V., NYC 85624
 - Maone, Bernard, Bronx 85596
 - Doran, Ethel R., Albany 85564
 - Bray, Mabel, NYC 85523
 - Hutchinson, G. C., Albany 85467
 - Richardson, Ida, McKownville 85454
 - Burke, J. Graham, Waterford 85423
 - Kalko, Walter, Cohoes 85422
 - McGinnis, M. M., Albany 85371
 - Shillingford, C. L., NYC 85370
 - Benoit, M. Muriel, Troy 85370
 - Vandewal, David D., Albany 85317
 - Fuina, Alice E., Elmsere 85297
 - Mentzer, George, Bronx 85277
 - Walker, Beena T., NYC 85267
 - O'Sullivan, G. P., Bklyn 85194
 - Cuba, Sherman, Bronx 85180
 - Bourke, Edna C., Albany 85150
 - Hamilton, Kenneth E., Greenbush 85079
 - Zelnowski, F. M., Buffalo 85073
 - Lasson, Dolores P., Maspeth 84999
 - Risotto, Dominick, NYC 84959
 - Potowski, Dorothy, E. Rockway 84948
 - Alfano, Morris, NYC 84948
 - Hart, Lucille A., Waterford 84987
 - Chroboczyk, V., Buffalo 84883
 - York, Kathleen A., NYC 84880
 - Carson, Mary E., Watervliet 84780
 - Brown, Sara H., Albany 84746
 - Wright, Laurel M., Albany 84746
 - Bois, Jean A., Albany 84717
 - Plebury, Rose, Bronx 84711
 - Kildjian, M. A., Troy 84710
 - Fitzgerald, Eileen, Albany 84661
 - Pickett, Catherine, Albany 84561
 - Antonios, Gerard, Rosendale 84523
 - Gulley, Rosanne, W. Cassabaugh 84523
 - Fransen, Robert B., Bklyn 84470
 - Norvick, Rose M., Albany 84470
 - Goldschtein, M., Bronx 84417
 - Gundale, Mary R., Albany 84409
 - Chora, Edwin D., Bklyn 84404
 - Steinberg, W. A., Bklyn 84390
 - Whitlock, Gladys E., Delmar 84363
 - Langford, Charles, Bklyn 84367
 - Dietl, Margaret T., Albany 84351
 - Lawless, Joseph J., Staten Is 84324
 - Parsons, Martin N., Bklyn 84318
 - Ogden, Stella V., Nassau 84186
 - Adler, Rose C., Albany 84186
 - Plotkin, Shirley S., Bklyn 84127
 - Stanger, Samuel, Bklyn 84084
 - Booth, Eva, Bklyn 84027
 - Tabachnick, Ben, Albany 84015
 - Purcell, Dorothy F., NYC 83968
 - Hulman, Edna J., Troy 83961
 - Lurie, Benjamin, Bklyn 83857
 - Greig, Ethel W., Waterford 83851
 - Mangrich, Nicholas, Bronx 83819
 - French, Charles G., Bklyn 83803
 - Gravack, Julia A., Troy 83783
 - Schwanner, Sidney, Bklyn 83749
 - Perera, Alice H., NYC 83749
 - Hart, Ann T., Troy 83727
 - Hockman, Rosemary, Albany 83722
 - Hamm, Elizabeth C., Singersville 83695
 - Dakia, Samuel G., Albany 83649
 - Sulzberger, Louise, Bronx 83615
 - Ward, Mary C., Albany 83581

- Robinson, T. G., Bklyn 83678
 - Mosley, Thomas W., Maspeth 83488
 - Lynn, Vera J., Buffalo 83484
 - Sainato, Rose J., Albany 83412
 - Miller, Jane, Rosendale 83405
 - Rosenblum, Augusta, Bronx 83344
 - Ray, Carolyn R., Albany 83309
 - York, Olive B., NYC 83340
 - Fiegler, George B., Bronx 83320
 - Pfeil, Ethel M., Menands 83186
 - Hartmann, William, Bklyn 83184
 - Purcell, Rita L., Troy 83177
 - Drew, Ethel B., Buffalo 83157
 - Olaniec, Margaret, Bronx 83099
 - Fahy, James T., Albany 83094
 - Terwel, Dorothea, Albany 83021
 - Evers, Kathryn J., Troy 82949
 - Jones, Gertrude R., L. I. City 82940
 - Marka, May, Schenectady 82903
 - Greve, Frederick J., Bklyn 82901
 - Miller, William, Bklyn 82902
 - Bigwood, Dorothy, Albany 82884
 - Brown, Regina, Astoria 82807
 - Miller, Seymour, Troy 82787
 - Connelly, Edward J., Bronx 82750
 - Delaney, Fernand, Mt. Vernon 82743
- (Continued Next Week)

- COUNTY AND VILLAGE Promotion ASSISTANT PURCHASING AGENT (Prom.), Department of Purchasing, Erie County.**
- Rautenberg, Thomas, Konners 87830
 - Dorn, Arthur J., Hamburg 87010
 - Carrull, Isabelle, Buffalo 86930
- CLINIC REGISTRAR (Prom.), Department of Public Welfare, Westchester County.**
- Segur, Harry A., White Plains 91950
- MEDICAL RECORD CLERK (Prom.), Department of Public Welfare, Westchester County.**
- Prieo, Nancy L., White Plains 79819
- COUNTY AND VILLAGE Open-Competitive PSYCHOLOGIST, Department of Public Welfare, Westchester County.**
- Barr, Estelle D., Hartsdale 75680
- DIRECTOR OF REHABILITATION, Department of Public Welfare, Westchester County.**
- Wilson, Arthur J., Yonkers 91250
- CHIEF DIETITIAN, Erie County.**
- Vetter, Helene C., Buffalo 85400

Citizen Group Cites 4-Point Legislation

The legislative program of the Citizens Union for 1952 includes four items of interest to civil service employees. They are:

Forfeiture of the public-paid part of retirement benefits to employees who refuse to testify concerning their official conduct or are found guilty of crimes connected with their public work.

Better personnel selection in the NYC Bureau of Attendance, removal of the restriction that the higher supervisory positions be filled by promotion of persons already in the Bureau.

Abolition of the system of permanent teacher substitutes in the New York City schools.

Extension of Unemployment Insurance, disability insurance and workmen's compensation to classes of workers not now covered.

Longer Lunch Period Proposed for U. S. Workers, With a Catch

WASHINGTON, Feb. 11—About half of the U. S. employees have lunch "hours" of only 30 minutes, the Senate Civil Service Committee has found out as the result of a sampling of the service. Melvin Purvis, former FBI agent, now a member of the committee's staff, directed the check-up. Employees were timed to the second, as to how long they took for lunch. A considerable percentage took more than the allotted 30 minutes, Mr. Purvis reported.

Now the committee is considering extending the lunch period to 45 minutes, but making the employees come in 15 minutes earlier, or work 15 minutes later. Committee statisticians figure that the employees will take the 45 minutes, but the minutes above 30 will be on their own, and the U. S. will save more than \$1,000,000 a year.

Reserve Officers Plan Military Ball

The second annual military-naval ball, jointly sponsored by all Metropolitan chapters of the Reserve Officers Association, will be held on Friday evening, February 15, 9 p.m., in the Grand Ballroom of the Hotel-Pierre, Fifth Avenue and 61st Street, Manhattan.

Reserve units and ROA chapters are invited to purchase one or more tables. Tickets are \$5 per couple. Remittances are payable to Lt. Comdr. George E. Lewis, Jr., ROA Ball Committee, 529 West 42nd Street, New York 18, N. Y.

The questions asked in past NYC exams are the main clues that prospective candidates for jobs can have to the questions that will be asked in a coming exam. It is therefore advantageous to the candidates not only to study the past questions and answers but also to realize the composition of the tests.

The most recent regular NYC fireman written test was held on May 15, 1948. The pass mark was 70 per cent. The written test and the physical test counted equally, i.e., each had a weight of 50. They were the only competitive parts. The same will be true of the new exam. Other than such competition, the candidates must pass a medical test and also character investigation.

Distribution of Questions

A breakdown of the last exam shows that the number of questions in the nine classifications covered were as follows:

Judgment, 19; comprehension, 19; definitions, 16; physics, 15; civics, 10; arithmetic, 6; safety, 3; mechanics, 1; criminal law, 1.

There were 90 questions. Ordinarily, each question would count 11.11 per cent. Sometimes, however, questions are stricken out. Such did not happen in the last written test for fireman jobs, but it did in the police sergeant promotion test and some others.

The Commission reserves the right to approve optional correct answers. This usually means that two of the options presented would be acceptable.

Multiple Choice Questions

The last exam was of the multiple choice type. In general, each question was followed by five choices, marked A, B, C, D and E. On the answer sheet the candidate was to print in ink the letter corresponding to the answer that he considered most suitable. The most nearly correct answer, therefore, rather than the only correct answer, is sought. Such will be the rule in the new test because of legal difficulties in connection with another test which called for the correct answer and later gave two optionally correct ones.

Judgment and comprehension received the most emphasis; 19 questions fell into each of these two groups.

Judgment Questions

Judgment is tested in a variety of ways, but in the last test it was closely linked with possible action by a fireman in discharging his duties under circumstances that required his own decision. To arrive at the decision he had to exercise judgment, rather than apply knowledge. What do you do when you're holding a hose at a fire and the water falls? That was the basis of one of the questions and illustrates the type of judgment to be exercised.

The judgment questions were, in general, linked with fire-fighting problems. It was not necessary actually to have a technical knowledge of fire-fighting, but the suppositions were nearly all related to such activities. While fire-fighting aspects are used illustratively, it would be possible to ask judgment questions, and other ones, on a basis independent of fire-fighting. The examiners like to give the questions the appearance of close relationships to what a fireman has to face.

Comprehension and Definitions

Comprehension has to do with ability to tell what a statement means, including interpretation of orders. A supposed order, given in full text, was the basis of one of the comprehension questions.

Closely linked to comprehension of text is the meaning of individual words. Hence there were 16 definition questions. For instance, a fireman is nimble. What does nimble mean? Five choices were given. One of the optional answers was "Quick and light in motion." Others were: able to perform tasks of great importance; fatigued by heavy work; capable of learning efficiently; injured seriously.

Examples of Physics Questions

Physics deals with the science of matter. It includes chemistry, some aspects of which arise importantly in fire-fighting and fire-prevention. Which of five stated materials is the best conductor of heat? Which of five alternatives is best as a fire-retarding coating of wood? A large stream of water should be used under what circumstances, in comparison to a small stream? The physical effect of the two different streams has to be considered, in relation to various circumstances, including the distance of the fireman from the burning building.

Physics questions of this type require no actual computation, but do call for knowledge of the physical aspects of materials and material masses.

Other physics questions in the test were based on three diagrams, relating to water flow, turning wheels and a pressure relief device. No calculations were needed, so the only calculations in the whole

test were those involved in the arithmetic questions.

Physics Well Represented

The only other topic under which as many as 10 questions were asked was civics. Only one question concerned U. S. civics. The others had to do with NYC. Any question concerning government comes under the heading of civics, including which officials are or are not appointed by the Mayor of NYC, which official is responsible for auditing NYC finances; what is the nature of the NYC Administrative Code (although this could also be classified under civil law); some fact that is true of the Board of Estimate, and the powers of various NYC departments.

Of the six arithmetic questions, all save one concerned proportion, the sixth dealing with what item of information was missing from a computation question. The sixth question could possibly be classed under physics.

A mechanical question would be one like this: What is the best way to break a certain kind of lock to get into a burning building?

Safety questions included one on first aid.

The criminal law question dealt with arson.

A Glimpse into the Future

Since emergencies arise in which a fireman has to use his head to save life and property, the judgment questions may be expected to be included in fireman tests. Comprehension must also be given considerable attention, too, because a fireman must have a book of rules, keep it up to date, and know what the rules mean. Definitions are likely to be included again as they are considered one of the best ways of testing intelligence in an exam for which there are no educational or experience requirements.

Nothing about world affairs, social, political or economic trends, ideologies, and no controversial questions, were included in the last test.

The preparation for the new fireman test therefore may well start with the questions and answers in the last test, and include discussion of subjects covered in the Official Action Guide and commercial books on the subject of fireman exams. The LEADER soon will start serial publication of the questions and answers in the last test, and will follow with additional helps toward passing the test.

Court Refuses to Change Answers in Fire Lieut. Test

The court effort of 58 NYC firemen who failed the tough test for promotion to lieutenant to have key answers changed proved unsuccessful. Supreme Court Justice Samuel H. Hofstadter in New York County refused to substitute the Court's judgment for that of the Municipal Civil Service Commission and said that there had been no proof that the Commission had acted capriciously or arbitrarily.

The petitioners wanted four of nine disputed answers changed, four others either changed or eliminated, and one absolutely eliminated.

92 P. C. Failed Test

The exam attracted 5,714 candidates, 92 per cent of whom failed. The Commission was flooded with protests against the tentative key answers, but also received about 100 letters of praise.

The final key modified answers to two questions and deleted another question because of a typographical error in the question paper, so there were 99 effective questions, with 69 acceptable answers required for getting a pass mark.

"The answers finally chosen by the Commission and under attack here," wrote Justice Hofstadter in an opinion, "have been shown to be predicated upon ample professional and scientific authority. That petitioners have

presented what appears to be conflicting authority merely establishes that the Commission may have in some instances been faced with exercising a technical judgment."

Calls Commission Conscientious

The Court also declared that the City's legal papers "revealed a conscientious effort by the Commission to reach a rational basis

for each answer which has been deemed 'acceptable'."

Casey, Lane and Mittendorf, attorneys for the petitioners, said that an appeal would be taken to the Appellate Division, Assistant Corporation Counsel Joseph Kinsley represented the City. Former Corporation Counsel Paul Windels represented 100 successful candidates, who were on the City's side.

Fireman Bills Introduced

ALBANY, Feb. 11 — New York City firemen would benefit under two measures introduced in the Legislature by State Senator Seymour Halpern.

Backed by the Uniformed Firemen's Association, the first bill, introduced also by Assemblyman Louis A. Cioffi, (Dem. Manhattan), would pay firemen time-and-one-half for certain extensions of the regular working day.

It would not apply when the overtime was caused by fires or other emergency work, but it would apply where a fireman was kept on duty beyond his normal work day because of personnel shortages.

Disability Pension

In a second measure, this one co-sponsored by Assemblyman Joseph P. Carlino, the burden of proof is placed upon the Fire Department rather than on the fireman in cases of application for "line of duty" disability pension because of heart disease or hypertension.

The bill provides a rebuttable presumption that any such disability was incurred in line of duty, but the burden of establishing the facts is placed with the department.

According to the sponsors, "Insurance statistics have shown that although the firefighter is in perfect physical condition when he joins the department, he has the highest incidence of heart disease of any major occupation.

"Obviously there is a connection between his work and his ultimate physical condition. Yet under present law the fireman is forced to come forward and prove, by independent medical testimony, that connection."

presented what appears to be conflicting authority merely establishes that the Commission may have in some instances been faced with exercising a technical judgment."

Calls Commission Conscientious

The Court also declared that the City's legal papers "revealed a conscientious effort by the Commission to reach a rational basis

for each answer which has been deemed 'acceptable'."

Casey, Lane and Mittendorf, attorneys for the petitioners, said that an appeal would be taken to the Appellate Division, Assistant Corporation Counsel Joseph Kinsley represented the City. Former Corporation Counsel Paul Windels represented 100 successful candidates, who were on the City's side.

Civil Service Bills in State Legislature

The following is The LEADER's weekly report on civil service and related bills introduced in the Legislature. First the topic is given, followed by a statement of the object of the bill. At the end are given the identity of any existing law intended to be amended, (Sec. refers to section of that law), the Senate (S) and Assembly (A) introductory number of the bills and who introduced them, and, in code, the committees to which the bills were referred.

The abbreviations for the laws; CSL, Civil Service Law. LL, Labor Law. AC, NYC Administrative Code; CH, NYC charter. SWL, Social Welfare Law. GCL, General Construction Law. POL, Public Officers Law. RT, Rapid Transit Law. The code for the committees follows: CI—Cities CO—Codes CS—Civil Service F—Finance L—Labor NYC—New York City PL—Penal Law PS—Public Service WM—Ways and Means RW—Relief and Welfare

PENSION RESTRICTIONS. Requires that restrictions on receiving other pay by pensioners of NYC shall apply where pension and annuity are paid out of fund under city or agency, by reason of pensioner's prior employment by city or agency. CH Sec. 897 (S. 146, Pury, NYC; A. 125, Composto).

OVERTIME PAY. Requires the NYC Transportation Board to pay employees overtime pay in all civil service classes on a basis of one and one-half times regular basic pay. RTL Sec. 16-b new (S. 81, Pury, NYC; A. 349, Graci, PS).

WORK WEEK. Fixes a maximum 40-hour week and eight-hour day for employees of the NYC Transportation Board, without reduced pay. RTL Sec. 15-a new (S. 159, O'Connor, NYC; A. 100, Austin, PS).

EXTRA PAY. Requires that employees in the operating division of the NYC Transportation Board receive additional pay of 10 per cent of regular pay for work between 4 p.m.—8 a.m. RTL Sec. 16-b new (S. 190, Wachtel, NYC).

FIRE DEPARTMENT VACANCIES. Requires municipalities with fire departments to fill from an appropriate eligible list any vacancy existing in the competitive class within 30 days from the

date the vacancy occurs. Vacancies in the ranks other than that of fireman and temporarily filled from lower rank for four months must be filled forthwith from an appropriate list. (A. 50, Morr, CI).

NYC FIREMEN DEATH BENEFIT. Fixes annual allowance to representative of deceased fireman who was a member of the uniformed forces of the NYC Fire Department at 30 per cent of the salary at date of decease, instead of \$600. AC Sec. B19-6.0. (S. 257, Desmond, NYC; A. 51, Morr, NYC).

NYC POLICEMEN DEATH BENEFIT. Pensions of widows and other dependents of NYC policemen to get 30 per cent of the amount upon which pension was fixed, or of salary if death occurred during service, instead of \$600. AC Sec. B18-6.0 (S. 814, Fitzgerald, NYC).

PENSIONERS' OUTSIDE PAY. Suspends until July 1, 1953 the provision limiting other pay for persons receiving pensions from the State or municipality to permit retired persons to earn not more than \$750 a year in government or public service, if the retirement allowance does not exceed \$2,000, instead of \$1,500; strikes out reference to annuity for such suspension. CSL Sec. 32 (S. 832, McCullough, CS).

RETIREMENT CREDIT. Provides credit for retirement purposes to be granted to persons absent in military service, upon transfer from NYC Retirement System to State Retirement System, and for transfer of sufficient funds therefor. ML Sec. 246 (S. 843, Zaretski, CS).

RETIREMENT AT AGE 55. Continues to September 30, 1952, provision that members of State Employees Retirement System may file notice for optional retirement at age 55 and to make contributions for same. CSL Sec. 86-a (S. 848, Campbell, CS).

DEATH OR DISABILITY BENEFITS. Provides that death or disability benefits for guards and employees in State prisons, reformatories, and the Correction Department generally, shall be based on pay of employees holding equivalent position on January 1, 1952, instead of at time of death or at time of injury. CL Sec. 472 (S. 857, Metcalf, FL).

SPECIAL MILITARY TESTS. Broadens special military exam opportunities to include persons who filed applications before entering military service and who were prevented by military service

Bill Would Guarantee Full Pay to Injured

ALBANY, Feb. 11—A bill has been introduced by Assemblyman Anthony R. Carus (D., Maspeth), to require NYC to pay to injured employees the difference between salary and any lesser award made by the Workmen's Compensation Board.

"Now some departments pay the difference, others do not," said Assemblyman Carus. "This is unfair. Employees usually don't have any, or much, choice of what department to work for, and all employees should be treated equally."

from taking the exam. ML Sec. 246. (A. 1022, Duffy, CS).

STATE POLICE SALARIES. Increases salaries of State Police ranging from Deputy Superintendent down to private during first year; service before April 1, 1952, shall be counted for increments. EL Sec. 215 (A. 1069, Rulison, WM).

DEFINES PEACE OFFICERS. Defines as peace officers members of the police force appointed by the Triborough Bridge and Tunnel Authority. CC Sec. 154 (S. 841, Halpern, CO; A. 891, T. Fitzpatrick, CO).

CITY PRISON GUARDS. Limits city Correction Department prison guards to custody of 40 prisoners at one time; allows additional pay for extra charge. CL Sec. 14-g new (S. 859, Sorin, LF; A. 728, Morr, LF).

REMOVAL CHARGES. Prohibits the determination of charges for removal by the officer or body who prefers the charges; provides for determination by State or local civil service commission. CSL Sec. 22 (S. 240, Campbell, CS).

SUBVERSIVES. Continues until June, 1953, provision disqualifying applicants and for removing public officers during emergency, if deemed dangerous to national welfare, safety and security. CSL Chap. 233 of 1951 (S. 258, Erwin, CS; A. 334, Wilcox, CS).

REINSTATEMENT AFTER REMOVAL. On appeals in removal and disciplinary proceedings, determination may be reversed and the commission may direct reinstatement. CSL 22 (S. 508; Manning, CS; A. 581, T. Fitzpatrick, CS).

RIGHT OF APPEAL. Clarifies provisions to include employees of county offices in NYC in right of appeal from disciplinary action. CSL 22 (S. 318, Donovan, CS; A. 1221, Goldwater, CS).

WHO SHALL HEAR CHARGES. Gives employees, against whom charges have been preferred, the right to choose to have charges heard and penalty imposed by either the State commission or by the city commission having jurisdiction. CSL 22 (A. 363, McMullen, CS).

WORK - DAY WEEK. Provides for a five-day week for employees in cities of 50,000, letting them select Saturday or Sunday and one other day. LL Sec. 161-a new (S. 668, Donovan, L; A. 393, Galloway, L).

OVERTIME. Allows employees earning under \$5,000 annually, pay of time and one half for overtime. POL Sec. 68b, new (A. 444, Turshen, WM).

OVERTIME. Allows employees earning under \$6,000 annually, pay of time and one half for overtime. POL Sec. 68b, new (A. 448, Curry, WM).

SICK LEAVE. Gives employees sick leave with pay at rate of 18 working days a year, cumulative for not more than 150 days. CSL 10-a new (S. 840, Halpern, WM; A. 513, Rabin, WM).

COLLECTIVE BARGAINING. Allows employees to choose organizations for collective bargaining without interference; requires Labor Relations Board to establish rules. CSL 22-b new (S. 1078, Morrill, L; S. 1110, Morrill, L; A. 348, Graci, L).

TRANSFER FROM STATE TO NYC RETIREMENT SYSTEM. Permits members of the State Retirement System, elected Justice of the Supreme Court for County within NYC, whose salary is paid by the State and City, to elect to transfer to the NYC Retirement

System. CSL Sec. 59 (S. 362, Mitchell, CS; A. 408, Wilson, WM).

SPLIT SHIFT. Prohibits split shifts in tours of duty of employees engaged as food handlers in State institutions; requires work day to be not more than 8 hours continuous daily. (S. 241, Campbell, CS; A. 372, Roman, WM).

RETIREMENT AFTER 25 YEARS. Allows State or municipal employees who are members of the State Retirement System, after 25 years of service, with a final average salary of \$3,000 or less, to retire and receive 50% of average salary or \$1,200, whichever is greater. CSL Sec. 79-a new (S. 242, Campbell, CS; A. 283, Campbell, WM).

STATE INSTITUTION EMPLOYEES EXTRA PAY. Allows additional pay of 10% for employees charged with care of patients in the State hospitals for the insane. CSL Sec. 42 (S. 243, Campbell, CS; A. 282, Campbell, WM).

HOLIDAYS. Allows employees on a per diem or hourly basis in the Department of Public Works, division of operation and maintenance, legal holidays with pay or time off in lieu thereof. CSL Sec. 140-c new (S. 244, Campbell, CS; A. 580, T. Fitzpatrick, WM).

TIME OFF FOR OVERTIME. Strikes out provision that State employees entitled to overtime shall be allowed equivalent amount of time off in lieu thereof. CSL Sec. 41-a (S. 245, Campbell, CS).

CHANGE OF TITLE. On and after July, 1952, title of prison guards as used in classified civil service to designate certain Correction Department employees, shall be changed to correction officers. CSL Sec. 46 new (S. 315, Desmond, CS; A. 820, Innet, CS).

RETIREMENT FOR JUDGES. Permits U. S. district court judges for districts within the State to become members of the State Employees Retirement System. CSL Sec. 54 (S. 319, Donovan, CS; A. 345, Galloway, WM).

LABOR RELATIONS. Requires the State and municipalities to establish public employees labor relations boards; allows employees to join the organization of their own choosing, to present grievances to these boards and to negotiate for settlement; appropriates \$50,000. CSL Art. 2-A, new (S. 663, Donovan, WM; A. 399, Galloway, WM).

DEDUCTIONS FROM SALARIES. Requires that all officers and employees from July, 1953, receive statements of all deductions made from their salaries. GML Sec. 93-a new (S. 246, Campbell, CI).

WORK WEEK. Fixes a basic work week of 40 hours for officers and employees outside NYC except legislative and judicial officers of a court of record; allows pay for overtime at hourly rate. GML Sec. 86-aa new (S. 247, Campbell, CI; A. 279, Campbell, CI).

RETIREMENT AT AGE 50. Permits NYC employees to retire at age 50 after 25 years of allowable service, and to receive deferred pension from age 55. AC SB3-36.0. (S. 101, Halpern, NYC; A. 171, Reidy, NYC).

1 PER CENT PENSION. Allows retiring NYC employees to receive pension for years of allowable service on or after October 1, 1920, of 1 per cent of final pay times number of years, if application is filed on or before June 30, 1953, instead of June 30, 1952. AC SB3-42.0a (S. 138, Conrad, NYC).

DISABILITY RETIREMENT. Provides for retirement for ordinary disability of members of NYC Employees' Retirement System after five instead of ten years of City service. AC SB3-39.0 (S. 191, Wachtel, NYC).

DEATH BENEFIT. Allows members of NYC Employees' Retirement System, after maximum of 20 years of allowable service, as death benefit an amount equal to compensation earnable in City service during 24 months immediately preceding death. AC SB3-32.0 (A. 19, Baker, NYC).

ADDITIONAL NYC ANNUITY. Extends to July 1, 1953, provision for members of NYC Employees Retirement System to pay double normal rate of contribution to annuity savings fund for additional benefits. AC SB3-6.0 (A. 75, Levine, NYC).

PERMANENT STATUS AFTER 10 YEARS. Permits persons employed for 10 years or more in

State or municipal civil service, and not acquiring permanent status, to be appointed to permanent status as to date of original appointment; military service in time of war shall not interrupt service and employees may have been employed at least part of each year; fixes salaries and grades. (S 1261, DeOptatis, CS).

AGE-45 NYC RETIREMENT. Retirement of members of NYC Employees Retirement System at age 45 after 20 years' allowable service. (S 1264, Donovan, CS).

OVERTIME PAY ON STATE RETIREMENT. Overtime allowance for State employees may be accumulated and shall be credited at time of retirement or severance from service. Same as A1486. CSL, Sec. 10 (S1265, Donovan, NYC).

STATE SICK LEAVE. Permits State employees with 5 years' experience or less annual sick leave allowance of 18 days with more than 5 but less than 10 years, 24 days and with more than 10 years 30 days; allowances may be accumulated up to 24 months for retirement or severance from service. Same as A. I. 1487. CSL Sec. 10 (S1267, Donovan, CS).

SENIORITY INCREMENTS. Allows classified State employees after 10 years of service to receive one salary increment in addition to other pay with additional increments after 15 and 20 yrs. (S1268, Donovan, CS).

NO EXAM FEES FOR VETS. Prohibits charging an exam fee to veterans of World Wars I and II for taking State or local exams. CSL Sec. 41. (S1266, Donovan, CS).

STATE EMPLOYEE HOUSEHOLD TRANSPORTATION EXPENSES. Allows State employees transportation expenses for household goods and personal effects of not more than \$150 when transferred from one part of state to another. FL Secs. 48 and 109. (S1269, Donovan, F).

STATE RETIREMENT AFTER 30 YEARS' SERVICE. Permits members of State Employees Retirement System after 30 years of service to retire regardless of age with allowance of 50% of final average salary or \$1,200 a year, whichever is greater; allowance shall not begin until age 55. CSL Sec. 86-b, new. (S1270, Fitzgerald, CS).

ADDITIONAL INCOME OF PENSIONERS. Provides that pension or annuity of civil service employees on retirement shall not be suspended because of other income from public funds if combined income is not greater than highest annual salary received as civil service employee in position occupied at time of retirement. CSL Sec. 32. (S1271, Fitzgerald, CS).

MAXIMUM DAY FOR TEACHERS. Regular teaching day of full-time teacher in public and secondary schools shall not be less than 5 hours nor more than 6 hours and 20 minutes, including luncheon period; full-time teacher working in excess of 6 hours and 20 minutes shall receive pro rata pay for overtime. EL Sec. 3102. (S1277, Gittleston, E).

NO COMPULSORY EXTRA DUTIES FOR TEACHERS. Teachers in public schools shall not be compelled to render any service or remain in attendance during any schoolday in excess of 6 hours and 20 minutes, inclusive of lunch period. Same as A 1287. (S1278, Gittleston, E).

LONGER WORKMEN'S COMPENSATION PERIOD. Increases workmen's compensation for loss of members of body, ranging from 500 instead of 312 weeks for loss of arm to 30, instead of 50 weeks for loss of fourth finger. WCL Sec. 15. (S1280, Graves, L).

NURSE PROMOTIONS AND TRANSFERS. Provides that registered professional nurses, employed by municipalities, be appointed and promoted in grade from lists after competitive examinations; permits transfer of those employed for six months to appropriate grade and title on approval of the department. GML Sec. 135bb new (S. 446, Crawford, CI; A. 211, Clancy, CI).

PAY. Provides that municipal employees shall receive the same schedule of wages on public works as are paid to other employees thereon. GML Sec. 220 (A. 447, Curry, CI).

PENSION. Provides that from July, 1952, the proportion of compensation for members of the NYC Retirement System shall be computed to provide an annuity equal to 25/75ths of the pension there-

Where to Apply for Jobs In Government Service

U. S.—Second Regional Office, U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. (Manhattan) Hours 8:30 to 5, Monday through Friday; closed Saturday. Tel. WATKINS 4-1000. Applications also obtainable at post offices except in the New York post office.

STATE—Room 2301 at 270 Broadway, New York 7, N. Y., Tel. BARCLAY 7-1616; lobby of State Office Building, and 39 Columbia Street, Albany, N. Y.; Room 302, State Office Building, Buffalo 2, N. Y. Hours 8:30 to 5, excepting Saturdays, 9 to 12. Also, Room 400 at 155 West Main Street, Rochester, N. Y., Thursdays and Fridays, 9 to 5. Same applies to exams for county jobs.

NYC—NYC Civil Service Commission, 96 Duane Street, New York 7, N. Y. (Manhattan) Opposite Civil Service LEADER office. Hours 9 to 4, excepting Saturday, 9 to 12. Tel. CORTLANDT 7-8880.

NYC Education (Teaching Jobs Only)—Personnel Director, Board of Education, 110 Livingston Street, Brooklyn 2, N. Y. Hours 9 to 3:30; closed Saturdays. Tel. MAIN 4-2800.

NYC Travel Directions

Rapid transit lines that may be used for reaching the U. S., State and NYC Civil Service Commission offices in NYC follow:

State Civil Service Commission, NYC Civil Service Commission—IND trains A, C, D, AA or CC to Chambers Street; IRT Lexington Avenue line to Brooklyn Bridge; BMT Fourth Avenue local or Brighton local to City Hall.

U. S. Civil Service Commission—IRT Seventh Avenue local to Christopher Street station.

Data on Applications by Mail

Both the U. S. and the State issue application blanks and receive filled-out forms by mail. In applying by mail for U. S. jobs, do not enclose return postage. If applying for State jobs, enclose 6-cent stamped, self-addressed 9" or larger envelope. The State accepts postmarks as of the closing date. The U. S. does not, but requires that the mail be in its office by 5 p.m. of the closing date. Because of curtailed collections, NYC residents should actually do their mailing no later than 6:30 p.m. to obtain a postmark of that date.

NYC does not issue blanks by mail or receive them by mail, except for nationwide tests, and then only when the exam notice so states.

The U. S. charges no application fees. The State and the local Civil Service Commissions charge fees, and at the same rate fixed by law.

Bills Seek Pension, Pay and Other Gains

after allowable, which shall equal 1 1/2 service fractions of the final pay or additional pension. AC Sec. B-3-15.0, 42.0a (S. 290, Gittle-son, NYC; A. 750, Preller, NYC).

OPTIONAL RETIREMENT. Provides for optional retirement of NYC Correction Department uniformed force, who are members of the Retirement System, at age 50 or after 25 years of service; fixes contributions and annuities. AC Sec. B3-37.1 (S. 314, Conrad, NYC; A. 369, Pino, NYC).

RETIRE AFTER 30 YEARS SERVICE. Allows members of the NYC Retirement System, in City service, to retire after 30 years of total service. AC Sec. B3-37.1 (S. 316, Donovan, NYC; S. 658, Donovan, NYC; A. 390, Galloway, NYC).

FILING APPLICATIONS FOR DISABILITY RETIREMENT. Extends to five years, instead of two years, time for filing application for disability retirement by members of the NYC Retirement System if accident is reported and filed as compensation claim. AC Sec. B3-40.0 (S. 435, Mitchell, NYC).

COMPUTATION OF COMPEN-SATION. Provides that final compensation for pension purposes of members of the NYC Retirement System whose retirement becomes effective from June 1, 1952 to June 30, 1956, shall be computed on the average of four, instead of five, consecutive years. AC Sec. B3-1.0 (S. 463, Quinn, NYC; A. 586, Steingut, NYC).

NYC FIRE DEPARTMENT

OVERTIME. Allows members of the uniformed force of the NYC Fire Department, required to work in excess of specified hours, except for changing tours of duty, be paid at the rate of one and one-half times their regular rate. AC 487-a-11.1, new (A. 446, Cioffi, NYC).

NYC POLICE SERVICE TER-MINATION. Provides that the effective date of certain amend-ments to a local law of NYC affecting termination of service of members of the City Police De-partment because of superannua-tion shall be January 1, 1952. AC Sec. 434a-210 (S. 567, Helman, NYC; A. 469, Douglas, NYC).

POLICE WAGES, OTHER THAN NYC. Allows police in cities other than NYC and towns and villages with paid police depart-ments, to receive regular wages when injured in the performance of duty, together with medical and hospital care; municipality has 3rd party claim. GML Sec. 207-b new (S. 248, Campbell, CI; A. 278, Campbell, LF).

WORK WEEK, POLICE. Pro-hibits the assignment of a pla-toon or police force member for more than 40 hours of duty during seven consecutive days. (S. 473, Halpern, CI; A. 464, Volker, CI).

EXTRA PAY. Requires the NYC Board of Transportation to pay operating division employees an additional 10 per cent of regular pay for work done between 4 p.m. and 8 a.m. RTL Sec. 16-a new (A. 350, Graci, PS).

EQUALITY IN OPERATING

Wider Disability Coverage Recommended By State Council

Employees of firms employing fewer than four workers would be brought within the protection of the unemployment insurance law under a unanimous recommenda-tion just made by the State Ad-visory Council on Placement and Unemployment Insurance in its annual report submitted to Gov-ernor Thomas E. Dewey and the State Legislature by George J. Mintzer, public representative and Council chairman.

The proposal, which would add approximately 300,000 employ-ers to the 175,000 now subject to the law, and half a million employ-ees to the 6,500,000 now protected, would remove the "most obvious existing inequity" in the law ac-cording to the report.

Harold J. Garno and Harold C. Hanover, State CIO and State AFL representatives, respectively, on the Council, urged immediate re-peal of provisions of the Hughes-Brees Act.

AND CLASSIFIED DIVISIONS. Permits the NYC Board of Trans- portation to deal equally with em- ployees in part two of the classi- fied civil service and with operat- ing division employees, part 39 of classified civil service, as to working conditions, salary rates, etc. RTL Sec. 14 (S. 690, O'Con- nor, PS; A. 585, Roman, PS).

VETERANS PREFERENCE. Gives members of the U. S. armed forces 5 extra points in civil ser- vice competitive examinations for original appointment and 2 1/2 points for promotion; disabled veterans 10 points for original ap- pointment, and 5 points for pro- motion. Suspension or demotion shall be in inverse order of date of original appointment in order of non-veterans, non-disabled veterans, disabled veterans. C Art. 5, Sec. 6 (S. 465, Condon, J; A. 607, Austin, J).

VETERANS AND RESIDENCE. Includes veterans of the U. S. armed forces who have been con- tinuous residents of the State for at least 5 years, in the provisions giving preference in civil service appointments and promotions. C, Art. 5, Sec. 6 (S. 593, Zaretski, J; A. 741, Pinckney, J).

ACTIVE SERVICE IN ARMED FORCES DEFINED. Defines as ac- tive service for retirement pur- poses time spent in the national guard or naval militia on inactive service during ten years imme- diately preceding retirement, with pay from State. ML Sec. 219-a (S. 584, McCullough, D; A. 463, Hill, WM).

RETROACTIVE CREDIT. Gives persons whose names were on

eligible lists for appointment to competitive class civil service po- sitions, while absent on military duty and permanently appointed to minimum grade thereafter, salary and seniority credit for time of military service as if pres- ent, effective from date of first certification. ML Sec. 246 (S. 651, Condon, CS; A. 809, Wilson, WM; A. 1296, J. J. Ryan, WM).

MILITARY PENSION CREDIT. Allows persons who served in the U. S. armed forces during World War I, if residents of the State at the time of entry, credit for mili- tary service in local pension funds or retirement systems. Contribu- tions shall be made for same un- less the law provides otherwise. ML Sec. 246-d, new (S. 650, Con- don, CS; A. 808, Wilson, WM).

RETIREMENT AND SENIOR- ITY RIGHTS. Provides that if minimum age requirements for po- sitions in public service are es- tablished, persons in military ser- vice shall attain retirement and seniority rights when they reach minimum age. ML Sec. 246 (S. 862, Sorin, WM; A. 731, Morr, WM).

PERMANENT STATUS. Gives civil service employees after 20 years of service permanent status as of the date of original appoint- ment, including military service in time of war; provides for allo- cation of position to appropriate service and grade. (S. 711, Gas- pari, CS).

ADVISORY COMMITTEE. It creates an advisory committee of seven members to be appointed by the Governor to assist the Civil Service Commission in matters of policy and practice and in per- sonnel problems to improve the civil service system on State and local levels. CSL Sec. 3-a, new (S. 468, Desmond, CS).

FEES IN PROMOTION TESTS. Provides that no fees shall be charged applicants for civil ser- vice promotion examinations. CSL Sec. 14 (S. 1044, Hatfield, WM; A. 941, J. A. Fitzpatrick, WM).

LONGEVITY PROMOTIONS. Persons in a competitive civil ser- vice class, except members of the uniformed forces, who pass a pro- motion exam but are not pro- moted through no fault of their own, shall be promoted after 10 years' service to the next higher grade without examination.

FIRST ADD LEGIS. BILLS. **NYC SANITATIONMEN'S POWERS.** Allows employees of NYC sanitation dept. who are spe- cial patrolmen by appointment of NYC police comr. to take oaths in connection with execution of com- plaint for violation of sanitary code. (S1294, Helman; NYC).

SCHOOL CUSTODIANS' AND JANITORS' PAY. Requires that custodians and janitors of school houses used as registration and polling places in NYC shall be paid not less than amount paid to chairman of Board of Election in- spectors and not less than one third that paid to chairman for each additional Board of Election inspectors. Mahoney, J. Same as A. 1557. (S1312).

MINIMUM PAY FOR SCHOOL CUSTODIANS. Provides that salary schedules for custodians and custodian engineers in NYC as adopted by Education Board on or

before June 30, 1952 shall be mini- mum salaries for regular services now or hereafter employed in all school building of such board, in- cluding minimum pay for extra services. EL Sec. 3106. Same as A. 1559. (S1313, Mahoney; EC).

GENERAL SESSIONS COURT ATTENDANT. Permits judge of NYC Court of General Sessions to appoint attendant to be classi- fied as court attendant after 10 years service and to retain classi- fication after death, resignation or retirement of Judge. CC, Sec. 55. Same as A. 1509. (S1316, Mitchell; CO).

SCHOOL SUPERVISORS' PAY. Requires school districts to adopt salary schedules effective July 1, 1952 for each school supervisor above grade of classroom teacher in advance of salaries in effect on Jan. 1, 1952; in NYC increase shall not apply to supervisors of grade as superintendent of schools or above. ED, Sec. 3102. Same as A. 1558. (Mitchell, S1317; F).

NYC TEACHERS RETIRE- MENT CREDIT. Allows members of NYC teachers' retirement sys- tem credit for service as substi- tute in NYC public schools or col- leges. AC, Sec. B20-4.0. Same as A. 1658. (Beanchi, S1331; NYC).

GAS MASKS FOR FIRE DE- PARTMENTS. Requires cities with paid fire depts and with members drawn from competitive civil service lists to provide as equipment two self-contained breathing apparatus of approved standards. CC, GM Law, Sec. 208-a. Same as A. 495. (S1333, Graves; CD).

NYC TEACHERS RETIRE- MENT BENEFITS. Provides for accident, death and disability pen- sion benefits for members of NYC teachers' retirement system and limits payments when awards are made under workmen's compen- sation law for same disability. AC, amend generally. (S1334, Halpern; NYC).

TEACHERS OF BACKWARD CHILDREN. Requires NYC Edu- cation Board to employ additional teacher for each 30 classes or fraction thereof to assist back- ward and maladjusted pupils and to fill vacancies. EL, Sec. 2504. (S1335, Halpern; NYC).

NYC TEACHERS' ELIGIBLE LISTS. Requires that when eligi- ble list for teachers in NYC is in effect at time of promulgation of eligible list, board of examiners shall combine lists and place at head of combined lists names of all persons not having received appointments whose names appear on 1st list. EL, Sec. 2569. (S1338, Moritt; NYC).

VACATION PAY FOR TERMI- NATED TEACHERS. Allows su- pervisors and teachers whose ser- vices are terminated pro rata share of salary for summer vacation period. EL Sec. 2573. (S1340, Moritt; EC).

LIBERALIZED NYC TEACH- ERS' RETIREMENT. Allows members of NYC teachers retire- ment system at age 55 with at least 20 years service to retire with annuity and pension of 1/35 of pension which he would be en- titled to after 35 years of service, for each year of total service. AC, Sec. B20 41.1, new. Same as A. 1603. (S1346, Wachtel; NYC).

LEGAL NOTICE

SUPREME COURT, BRONX COUNTY: Sal Gebbia, plaintiff, against Elizabeth Neugebauer, individually and as Executrix of the Estate of Norman C. Neugebauer, also known as Norman Charles Neugebauer, deceased, Nora Bryant and all of the above, if living, and if they or any of them be dead, then it is intended to sue their heirs-at-law, devisees, distributees, next-of-kin, executors, wives, widows, lienors and creditors, and their respective suc- cessors in interest, wives, widows, heirs-at-law, next-of-kin, devisees, distributees, creditors, lienors, executors, administra- tors and successors in interest, all of whom and whose names and whereabouts are unknown to the plaintiff and who are joined and designated herein as a class as "Unknown Defendants," defendants.

To the above named defendants: You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or if the complaint is not served with this summons, to serve a Notice of Appearance on the plaintiff's attorney within twenty (20) days after the service of this summons, exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

Dated: New York, December 10, 1951.
HARRY HAUSKNECHT,
Attorney for Plaintiff,
Office and P. O. Address, 135 Broadway,
New York, New York.

Plaintiff's address is 847 Through Creek Boulevard, Bronx, New York, and plain- tiff designates Bronx County as the place of trial.

To the above named defendants: The foregoing supplemental summons is served upon you by publication pursuant to an order of Hon. Eugene L. Brinach, Justice of the Supreme Court of the State of New York, dated January 18, 1952, and filed with the amended complaint in the office of the Clerk of Bronx County, at 161st Street and Grand Concourse, in the Borough of The Bronx, City of New York.

This action is brought to foreclose two transfers of tax liens sold by the City of New York to the plaintiff. You are in- terested in the Second Cause of Action, which is for the foreclosure of Bronx Lien No. 88655, in the sum of \$110.17 with interest at 12% per annum from January 13, 1948, affecting Section 18, Block 5430, Lot 43 on the Tax Map of Bronx County.

Dated: New York, January 28, 1952.
HARRY HAUSKNECHT,
Attorney for Plaintiff,
Office and P. O. Address, 135 Broadway,
New York, New York.

THE POLAROID® PICTURE-IN-A-MINUTE CAMERA



WHAT A THRILL to see those once-in-a-lifetime pic- tures a minute after snap- ping them. Beautiful Polaroid pictures to enjoy with everyone on the spot and to treasure for keeps in frame or album.

IT'S SO EASY TO USE. No spools to thread. No complicated settings. No tanks . . . no liquids. Film and camera do it all. Polaroid photography is half the trouble and double the fun.

See this new photographic miracle in action today at

United Camera Exchange
83 Chambers Street, N. Y. C.
Polaroid® A block from City Hall

Study Material For STATE CLERK
(File and Accounts Clerk)
STUDY BOOK \$2.50

Sample Questions Practice Material
LEADER BOOKSTORE
97 DUANE STREET NEW YORK 7, N. Y.
No Extra Charge for Mail Orders if Prepaid

Give a year 'round gift for Christ- mas that may mean a better future for someone — perhaps yourself.

Subscribe for the LEADER
SUBSCRIPTION \$2.50 Per Year

CIVIL SERVICE LEADER,
97 Duane Street, New York 7, N. Y.

Please enter my subscription for one year.

Your Name

Address

I enclose check

Send bill to me: at my office my department my club

NYC Railroad Clerk Test Will Be Held March 22; What Candidates Face

The NYC railroad clerk written test will definitely be held on Saturday, March 22, at high schools in all five boroughs.

The Civil Service Commission is anxious to speed up the eligible list, especially as the transition to a 40-hour week in the Board of Transportation by July 1 will require hiring about 400 railroad clerks in new jobs.

\$60 a Week

The pay of a railroad clerk on the 40-hour week basis is \$1.50 an hour to start, or \$60 a week. In the second year it rises to \$1.62 or \$61.80 a week. Provisional appointees get a little less.

The Commission is trying to establish the list by November. By May 1, it is expected, the final key answers for the test will be adopted.

The rating will take only a few weeks. This indicates that the exam will be of the type known as multiple choice, where the candidate is given four or five answers to each question and must decide which one is most nearly correct. That type of exam has been given in previous railroad clerk tests.

After the papers are rated, the veteran preference claims will be investigated, also the candidates' character. Veteran preference gives non-disabled veterans 5 additional percentage points and disabled veterans, 10. These points are added only after a candidate passes the written test by getting 70 per cent or more.

Schools to be Picked

The Commission is arranging to accommodate the candidates in three Bronx high schools, five Manhattan, six Brooklyn, four Queens, and three Richmond.

Study Material

As there is only a little more than five weeks left before the test, candidates should prepare for the written test now by familiarizing themselves with the Rules and Regulations of the Board of Transportation, as questions on this subject predominated in the past, and by reading the questions and answers in the last regular railroad clerk test. These questions and answers are running in The LEADER. In the past two issues, January 29 and February 4, the complete text of all the Rules and Regulations relating to railroad clerk were published. Another installment will appear next week.

Medical-Physical Test

Candidates must pass a medical-physical test. This part is not competitive. Candidates are marked Qualified, or Not Qualified, with no percentage points.

R.R. Clerk Study Aid

Below are more questions and answers from the last regular clerk exam held by NYC. Study of these questions will help candidates who applied for the exam. The written test is scheduled for Saturday, March 22.

QUESTIONS

31. The pile having the greatest sum of money is the one containing (A) 2820 nickles (B) 1459 dimes (C) 552 quarters (D) 212 half dollars.
32. The largest choice of different IND trains is normally available to a passenger at the (A) Queens Plaza IND Station (B) 125th Street IND Station (D) West 4th Street IND Station (D) Jay Street IND Station.
33. A railroad clerk shall admit a passenger carrying a bass drum only if the passenger (A) boards the train outside of rush hours (B) has the necessary system permit (C) is a dealer in musical instruments (D) is a member of the Police or Fire Department.
34. The one of the following messages which should be transmitted first over the system telephone is the one relating to a (A) station supervisor's duties (B) sick passenger (C) station in partial darkness (D) stalled train.
35. A passenger boarding a Concourse "D" train at the Bedford Park Boulevard station desiring to travel most directly to the Union Tpke-Kew Gardens station should change at the (A) 7th Avenue station (B) 42nd Street (8th Avenue) station (C) 59th Street station (D) 34th Street (6th Avenue) station.
36. If a passenger asks to enter a change booth in order to call an ambulance for another passenger, the RR Clerk should (A) permit him to do so (B) transmit the call himself (C) make him go outside the station and use a public phone (D) completely ignore the request.
37. A passenger boarding a Manhattan bound "F" train at Church Avenue desiring to travel most directly to 207th Street should change at the (A) 34th Street and 6th Avenue station (B) Hoyt Street-Schermerhorn Street station (C) Broadway-Lafayette Street station (D) Jay Street-Boro Hall station.
38. Information which can not be obtained from an outside bag gum seal is the (A) railroad clerk's name (B) booth number (C) collecting agent's name (D) total money in the bag.
39. A RR clerk who has \$5.50 in dimes makes change for 9 half dollars giving only dimes in change. He should then have (A) 5 dimes (B) 10 dimes (C) 15 dimes (D) 9 dimes.
40. If a passenger finds a lost article in a station and refuses to turn it over to the RR clerk, the latter (A) can do nothing about it (B) must submit a report covering the incident (C) must take it from the passenger, using no more force than necessary (D) should cause the arrest of the passenger, if possible.
41. Grant's Tomb is at (A) 122d St. and Riverside Drive (B) Prospect Park Plaza (C) Greenwood Cemetery (D) 94th St. and Riverside Drive.
42. When an employee is notifying the trainmaster by telephone of a fire in the subway, it is not necessary for him to give (A) his badge number (B) the department in which he is employed (C) location of the fire (D) detailed description of the fire.
43. When Publishers Association badges expire, the most readily noticeable difference between the old and the new badge is the (A) color (B) print (C) shape (D) size.
44. When calling a police officer or station employee, the sounds of a motorman's whistle signal should be (A) long, long, long, long (B) long, long, short, short (C) long, short, long, short (D) short, short, short, short.
45. Free transfers are available from the IND Division to the IRT Division at the (A) 59th Street-Columbus Circle station (IND) (B) Jay Street-Boro Hall station (IND) (C) 42nd Street (IND) (D) Tremont Avenue station (IND).

KEY ANSWERS

31. B; 32. C; 33. B; 34. D; 35. A; 36. B; 37. D; 38. C; 39. B; 40. B; 41. A; 42. D; 43. A; 44. C; 45. A.

State Unemployment Probers Get Boost

ALBANY, Feb. 11 — The pay of supervising unemployment insurance investigators has been pulled up five salary grades — from G-23 to G-28. The new salary scale is \$5,860-\$7,120, an increase from \$4,836-\$5,826. Temporarily the scale is being set at \$6,364. The new scale is effective as of January 1.

STATE WAGE STUDY SEEN NEARING

ALBANY, Feb. 11 — Inside information has it that a study of the entire State wage structure is closer than many persons realize. The Civil Service Employees Association is seeking to have such a study made. Several administration men favor it, also; and the Mahoney Commission studying State Civil Service may recommend it.

Temporary Promotion Asked

Law assistants in the offices of the Temporary State Housing Rent Commission are seeking temporary appointment to junior attorney positions, pending the establishment of eligible lists.

An open-competitive exam for filling junior attorney jobs is now open, for which many of them don't qualify because of the minimum requirement of two years of law practice. But they say they perform the same work as junior attorneys and even attorneys. Some of them, particularly employees in the office at 280 Broadway, NYC, say that they were promised an appeal for upward reallocation.

Junior attorneys are also anxious to be moved up to attorneys. They will compete, if they have the required experience, in the open-competitive exam for that higher job, and also in the

exam for promotion to attorney and head law clerk. The law assistants will compete for promotion to junior attorney and principal law clerk. The Rent Commission wasn't listed specifically in the promotion announcement as having any vacancies for promotion eligibles, and the open-competitive exams do not appear to the employees to give them much promotion opportunity. However, the promotion tests are interdepartmental, and the Rent Commission jobs are not specifically excluded in the promotion exam announcements.

Some of the law assistants were admitted to the Bar only a few months ago, although they've been working for the Commission for about seven months. Those with six months' or more service were expecting to be reallocated upward to junior attorney. They're still waiting.

RAILROAD CLERK

Classes meet — FRIDAYS, — 7 P.M.

POLICEWOMAN

Classes meet — MONDAY, — 6 to 8 P.M.

Lectures by Mr. H. O'Neill and Mr. E. Manning

CLERK PROMOTION, GRADES 3-4

MONDAY OR THURSDAY — 6 P.M. TO 8 P.M.

CLERK PROMOTION, GRADE 5

TUESDAY — 6 P.M. TO 8 P.M.

SCHWARTZ SCHOOL

889 Broadway (19th St.)

ALgonquin 4-1236

SCHOOL DIRECTORY

Academic and Commercial—College Preparatory

BORO HALL ACADEMY—Flatbush Ext. Cor. Fulton St., Bklyn. Regents approved. OK for GI's MA 2-447.

Building & Plant Management, Stationary & Custodian Engineers License Preparations.

AMERICAN TECH., 44 Court St., Bklyn. Stationary Engineers, Custodians, Supts, Firemen. Study bldg. & plant management incl. license preparation. MA 2-2714.

Business Schools

LAMB'S BUSINESS TRAINING SCHOOL—Greer-Pitman, Typing, Bookkeeping, Comptometry, Clerical, Day-Eve Individual instruction 870 9th St. (cor. 6th Ave.) Bklyn 15-South 8-4208

MONROE SCHOOL OF BUSINESS, Secretarial, Accounting, Typewriting, Short courses, Day and evening, Bulletin C, East 177th St. and Boston Road (R K O Chester Theatre Bldg.) Bronx. KI 2-5600.

GOTHAM SCHOOL OF BUSINESS, Secretarial, typing, bookkeeping, comptometry, Day; Even. Co-ed. Rapid preparation for tests. 505 Fifth Ave., N. Y. VA 8-0334.

Drafting

COLUMBUS TECHNICAL SCHOOL, 130 West 20th bet. 6th & 7th Aves., N.Y.C. CH 2-8108. Sound intensive drafting courses in Architectural, Structural, Mechanical and Technical Illustration Approval for veta. Day and Eve. classes.

NATIONAL TECHNICAL INSTITUTE—Mechanical, Architectural, Job estimating in Manhattan, 55 W 42nd Street, LA 4-2929, 214 W 23rd Street (at 7th Ave.) WA 4-7478. In New Jersey 118 Newark Ave., BERGEN 4-2550.

Driving Instruction

ABEL AUTO SCHOOL—We teach you how to drive. We know how, 230 E. Kingsbridge Rd., BR LU 4-6856. Seven passenger limousine cars for hire for all occasions.

ELECTROLYSIS

KREE INSTITUTE OF ELECTROLYSIS — Profitable full or part-time career in permanent hair removal for men and women. Free Book "C", 15 E. 41st St., N. Y. C. MU 2-4498.

I. B. M. Machines

FOR Training and Practice on IBM Numeric and Alphabetic Key Punch Machines and Verifiers. Go to The Combination Business School, 130 W. 125th St. UN 4-3170.

LANGUAGE SCHOOLS

CHRISTOPHE SCHOOL OF LANGUAGES, (Uptown School). Learn Languages. Conversational French, Spanish, German, Italian, etc. Native Teacher Appor. for Veta. Lic. by State of N. Y. Daily 9 A. M. to 9 P. M. 200 West 135th St. NYC. WA 6-2780.

Motion Picture Operating

BROOKLYN YMCA TRADE SCHOOL—1119 Bedford Ave. (Gates) Bklyn. MA 2-1109. Even.

Music

NEW YORK COLLEGE OF MUSIC (Chartered 1875) all branches. Private or class instructions. 114 East 85th Street. REGENT 7-5751. N. Y. 28. N. Y. Catalogue.

Plumbing and Oil Agency

BERK TRADE SCHOOL—354 Atlantic Ave., Bklyn. UL 6-5503. 446 W. 36th St., NYC. WI 7-5453-4. Plumbing, Refrig., Welding, Roofing & Sheet Metal. Maintenance & Repair Bldg. School Vot Appd. Day Eve.

Radio Television

RADIO-TELEVISION INSTITUTE, 480 Lexington Ave. (46th St.), N. Y. C. Day and evening. PL 2-5605.

Secretarial

DRAKES, 124 NASSAU STREET, N.Y.C. Secretarial Accounting, Drafting, Journalism, Day-Night. Write for Catalog BE 3-4940.

HEFFLEY & BROWNE SECRETARIAL SCHOOL, 7 Lafayette Ave. cor. Flatbush, Brooklyn 17. NEVINS 2-5941 Day and evening. Veterans Eligible.

WASHINGTON BUSINESS INST. 2195-7th Ave. (cor. 125th St.) N.Y.C. Secretarial and civil service training. Moderate cost. MO 2-8085.

Refrigeration, Oil Burners

NEW YORK TECHNICAL INSTITUTE—205 Sixth Ave. (at 10th St.) N. Y. C. Day & Eve. classes. Domestic & commercial. Installation and servicing. Our 20th year. Request catalogue. L. O'Hara 2-5529.

HIGH SCHOOL DIPLOMA IN SPARE TIME AT HOME!

Best jobs go to High School Graduates!



Est. 1897

OUR GRADUATES HAVE ENTERED OVER 500 DIFFERENT COLLEGES!

Prepares for Regents, Equivalency Tests, College Entrance, Business or Civil Service. Go as rapidly as your time and abilities permit. \$5 monthly payments include all books and instruction services. Full credit for subjects already completed. Choose from over 100 academic, commercial or technical subjects, all prepared for easy learning. Single subjects if desired.

FREE SAMPLE LESSON!

NO OBLIGATION!

AMERICAN SCHOOL, Dept. (Eastern Office) Phone BR 3-2604 130 West 42nd Street, New York 18, N. Y. Please send me your free 44 page illustrated booklet and sample lesson with no obligation on my part.

Name _____ Age _____
Address _____
City _____
State _____ Apt. _____

New Examination To Be Held!

SURFACE LINE OPERATOR

(N. Y. City Board of Transportation)

\$64.80 A WEEK TO START

40-Hour, 5 Day Week — Annual Increases FULL CIVIL SERVICE BENEFITS

Excellent Promotional Opportunities!

Minimum Height: 5'4" — Vision: 20/30 Glasses Permitted No Age Limit for Veterans — Others up to 50 years No Educational or Experience Requirements!

BE OUR GUEST AT OPENING CLASS of our course in preparation for official examination **WEDNESDAY, FEB. 13th at 6 or 8 P.M.**

FREE MEDICAL EXAMINATION

Visit, Phone or Write for Full Particulars

The **DELEHANTY Institute**

How to Get Ahead in Job or Exam Through Good English

At the request of the British Treasury Sir Ernest Gowers has written "ABC of Plain Words," a reference book to help improve the quality of official English. It deals with vocabulary, grammar, mechanics and style.

It is apparent from examples cited by the distinguished British statesman who started his long career as a civil servant in India that official English in England is all too often unofficial, as in the United States.

The first problem is to find out what the awkward and cloudy writing means. Sir Ernest thanks America for having invented the word gobbledygook to describe this wayward English.

Useful in Exams

The book is a supplement to the author's "Plain Words" and is distributed in the U. S. by the British Information Service, 30 Rockefeller Plaza, New York 22, N. Y. (\$1.15 cloth; 90 cents paper bound). H. M. Stationer's Offices publishes the book.

Sir Ernest's latest effort is not only an encouragement to officials and others in public employ to use clear English, but, for its grammar and definition discussions, valuable to candidates, since so many intelligence tests for public jobs contain questions on those subjects.

In composition, the author advises that the idea be clear in one's mind before one attempts to express it and that it then be conveyed in the simplest words. He advises short sentences. Long ones, he finds, unless skillfully contrived, produce awkward or confusing results.

Abhors Abstract Noun

The book contains many warnings. First in importance is the warning against the use of the abstract noun, particularly the abstract noun—the intangible word of quality or condition, contrasted with the concrete word identifying person, place or thing. It takes effort to find the concrete word. He doesn't like to find, for instance, an official writing to an inquirer who seeks Government aid: "Your entitlement to full benefit is apparent," where it would be better to say, "You are entitled to the full benefit." One British official wrote, apparently when the author was chairman of the Committee on Shop Acts:

"Such departments in the same premises are treated as separate premises for this purpose where separate branches of work which

are commonly carried on as separate businesses in separate premises are carried on as separate departments on the same premises."

Code Deciphered

Sir Ernest is able to decipher the code:

"If branches of work commonly carried on as a separate business are carried on in separate departments of the same premises, those departments will be treated as separate premises."

Using some lessons from his book a quiz may be offered which can be helpful to candidates in civil service tests:

QUESTIONS

1. Which of the following is wrong (A) A man's wife asks through a shut door, "Who's there?" and her husband answers, "It's me." (B) A distinguished author, writing his autobiography, begins, "You may wonder, in this day of many ghostwriters, who is writing this book. It is I." (C) The choice lies between Smith or Jones.

2. Which is correct (A) The agenda is being prepared (B) The data is being prepared (C) Neither of the foregoing.

3. The wrong word appears in (A) His alibi was that his wife had driven him to drink (B) He had three alternatives (C) Choose between No. 7, No. 8 and No. 9.

4. Which makes the most sense (A) The biggest bottleneck is steel, which is holding up production (B) Nobody but him won a prize (C) The committee have cast its ballots.

5. Surprise is indicated in which of the following (A) I went to his home and found him there (B) I went to his home, and found him there.

6. Which is correct (A) Both feel that they would be capable to

undertake the work (B) A silly, verbose, pompous official letter.

ANSWERS

1. (C) is wrong. The choice lies between Smith and Jones. It would be stilted, though technically correct, for a man to say to his wife, "It is I," but quite proper for a distinguished author to write "It is I."

2. (A) is correct. Agenda is singular, despite its plural origin, while data is plural, consistent with its plural origin. This is an arbitrary inconsistency based on usage.

3. (A) is wrong. An alibi is the defense that one could not have committed the act because he wasn't present. Alternatives are choices and not limited to two. While "between for two and among for more than two" is an old saying, it's not true. "Choose between" is correct in the sentence quoted, for differentiation of several and individual objects; among indicates similarity, where persons or things are considered collectively or vaguely.

4. (B) makes most sense. (A) is wrong. The biggest bottleneck would be the one that reduced production the least. "Nobody but him" is good English; but is treated as a proposition, like the word except. "Nobody but he" also is correct, for but is treated as a conjunction. The committee statement uses committee as a singular and as a plural noun. It may be either, but not both.

5. (B) indicates surprise. (A) is colorless. The comma in B gives the effect of transition, i.e., from the commonplace to the unexpected. The effect could be heightened: "I went to his home. And found him there."

6. (B) is correct. No comma should be used after the species noun official. In (A) "capable of undertaking" would be correct.

13 State Employees Share Cash Pay For Good Ideas

ALBANY, Feb. 11—One award of \$250, two of \$100 each, and two of \$50, have been announced by the State Merit Award Board. Several awards of \$35, \$30, and \$25 have also been made.

Stand-Size Auto License

The \$250 sum went to Nathan E. Golwyn, an employee in the Brooklyn office of the Motor Vehicle Bureau, for his suggestion that a standard-size license plate be adopted or all classes of registration. By reducing the size plates for commercial cars, taxis, and transporters, the Department of Taxation and Finance estimates that up to 32 tons of steel may be saved.

Eliminating Defense

Alice J. Stewart, of Hornell, a Public Works employee, won \$100 for devising a more efficient system of preparing monthly financial statements through the use of available accounting machines. The new method has eliminated the typing, checking and mimeographing of voluminous detailed records and will save a total of \$1,000 in the ten district offices.

New Series of Forms

Geraldine Gallagher and Samuel Ferster, both employed in Albany by the Department of State, also won a \$100 award for designing a complete new series of 39 forms that have greatly expedited and simplified enforcement procedures in the Division of Licenses.

Truck Approach

The sum of \$50 went to Richard Glander, also of Albany, for his suggestion of a one-way system of traffic for approach to the loading platform of the State Office Building. The approach will serve to prevent traffic jams caused by trucks in the nearby streets. Mr. Glander is an employee of the Public Works Department.

Martha J. Ouderirk, of the

Motor Vehicle Bureau's Albany office was awarded \$50 or a proposed time-saving method for recording incoming mail that cuts down processing costs by \$500 a year.

Other Awards

Awards in smaller sums went to Richard Barron, of Industry; Lucy T. Mann, Motor Vehicle Bureau, Albany; Edward S. Azarigian and Kenneth A. Robertson, of the NYC Motor Vehicle office; Jacob Brokstein, DPUI, Brooklyn; Kathleen A. Kundel, Tax, Albany; Charlotte McBride, DPUI; Frank Greene DPUI, Ithaca; James F. McGaughan, Motor Vehicle Bureau, Albany; Frederick Tierney, Tax, Albany.

Certificates of Merit went to Sidney Alexander, Psychiatric Institute, NYC; Morris Diamond, DPUI, NYC Leslie Felock, Health, Ithaca; Harry Himber, DPUI, Brooklyn; Walter Mason, Correction, Comstock; Caroline A. Richardson, State Insurance Fund, NYC; Joseph V. Simet, Correction, Attica; Julia M. Slocum, DPUI, NYC; Robert P. Smith, Correction, Napanoch; Frank A. Wehman, DPUI, Queens.

WANTED

Capable director of civil service department for old, established Manhattan School. Experienced administrator can earn \$10,000 annually in profit sharing arrangement. Write and state age, background and administrative experience in civil service. For a personal interview, enclose snapshot and state when you are available. Box No. 125, Civil Service Leader, 97 Duane Street, NYC.

FOR SALE

LIQUOR STORE

Good Location in MT. VERNON

Easy to operate — can be run by regularly employed or retired person as income supplement. Established 18 years. 5 year lease, rental \$65 month. Gross \$50,000. Priced at \$15,000 plus stock for quick sale.

Morel J. Fuchs TR. 8-6644

Returning Vets Get Federal Benefits

WASHINGTON, Feb. 11—More liberal benefits to certain former Federal employees returning from military service or employees transferring to other agencies are provided by revised regulations just issued, the U. S. Civil Service Commission has announced.

The revisions affecting employees who transfer are in accord with the Commission's policy of encouraging the transfer of Federal employees from non-defense to defense activities.

The regulations were effective February 11, 1952, except that any agency could, at its option, begun to operate under them at any time before that date.

Principal Features

Principal features of the revised regulations are the following:

1. Former indefinite employees who were separated to go into the military service may be appointed in any agency without competitive examination within 90 days of separation from military service. Before, such employees generally had to compete in examination before they could be reappointed.

2. Employees who move from one agency to another while they are serving their probationary or trial period will be allowed to complete this period in the new agency. Before, they generally had to start a new 1-year trial period unless they had completed a probationary period during some earlier period of service.

3. Several changes have been made regarding reemployment rights, as follows:

a. An employee who has transferred with reemployment rights will be able to apply for reemployment in his former agency when he is faced with a reduction in his present agency below the grade of his last permanent position in his former agency as well as when he is about to be separated by his present agency. Before, he could apply for reemployment only when he was faced with separation.

b. If an employee who has been granted reemployment rights fails to apply within 40 days of separation, or if after application for reemployment he refuses an offer in the same location and type of work and at or above the level of his last permanent position in the agency to which he has a right

to return, he will lose his reemployment rights.

c. The regulations make it clear that a permanent employee of a non-defense agency who moves to a defense agency automatically receives reemployment rights except in those few cases where the Commission rules, on appeal from the losing agency, that the loss of the employee would jeopardize an activity essential to the public welfare.

Job Rights Protected

4. Jobs of permanent employees who go into the military service, or who transfer to another agency with reemployment rights, will be protected by a provision that their positions may not be filled by probational (permanent) appointment. (Only one per cent of Federal jobs are now being filled by probational appointment.)

CIVIL SERVICE PROBERS MEET IN NEW YORK CITY

The Mahoney Commission, now studying the State civil service setup, met last Saturday, in a private meeting at the Hotel Astor, New York City. Dr. William Ronan, heading the official staff, presented his recommendations.

LEGAL NOTICE

SUPREME COURT OF THE STATE OF NEW YORK, COUNTY OF BRONX. Salvatore J. Lucchese, plaintiff, against George E. Little, "Mrs. Mary Little", this person being fictitious and unknown to the plaintiff, the person intended being the wife of George E. Little, "John Doe" this name being fictitious and unknown to the plaintiff, the person intended being the tenant in possession of all or part of the premises being known as Lot 10, Block 4563, Section 16, on the Tax Maps of the Borough of the Bronx, Harold Briggs, and The City of New York, defendants. Plaintiff resides in and designates Bronx County as the place of trial.

You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or if the complaint is not served with the summons to serve a notice of appearance on the plaintiff's attorney within 20 days after the service of the summons, exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

To George E. Little, and Harold Briggs, the foregoing summons is served upon you by publication pursuant to an order of Hon. B. Samuel D. Falco, a Justice of the Supreme Court of the State of New York, dated the 31st day of December 1951, and filed with the complaint in the office of the Clerk of the County of the Bronx, at the Supreme Court in the Borough of the Bronx, City and State of New York, dated January 4, 1952. Joseph Bandler, attorney for the plaintiff, 1930 Wheeler Avenue, Bronx, New York.

STATE OFFERS COURSE IN SPANISH

ALBANY, Feb. 11 — The State Division announces a course in conversational Spanish, to begin February 26 in NYC for State employees. Information may be obtained from the Training Division, State Civil Service Department, 270 Broadway, NYC.

READER'S SERVICE GUIDE

Everybody's Buy

Household Necessities

FOR YOUR HOME MAKING SHOPPING NEEDS
Furniture, appliances, gifts, etc. (at real savings) Municipal Employees Service, 41 Park Row, CO. 7-5300 147 Nassau St., NYC.

Mr. Fixit

PANTS OR SKIRTS

To match your jackets, 300,000 patterns. Lawson Tailoring & Weaving Co., 165 Fulton St., corner Broadway, N.Y.C. (1 Right up). W.O.rth 2-2517-8.

Typewriters

TYPEWRITER SPECIALS \$15.00. All Makes Rented, Repaired, New Portable. Easy Terms, Rosenbaum's, 1582 Broadway Brooklyn, N. Y. GL 2-9499.

TYPEWRITERS RENTED

For Civil Service Exams
We do Deliver to the Examination Rooms
All Makes — Easy Terms
ADDING MACHINES MIMEOGRAPHS
INTERNATIONAL TYPEWRITER CO.
240 E. 86th St. RE 4-7000
N. Y. C. Open till 6:30 p.m.

Photography

Special discounts on photographic equip. Liberal time payments. Best prices paid on used equip. Spec. Sam film rentals.
CITY CAMERA EXCHANGE
11 John St., N. Y. DI 9-2956

Wrist Watches

Nationally Advertised Wrist Watches 50% Off
WIFEY'S TELEVISION & APPLIANCE'S
54 West 22nd St., N.Y.C. OR. 8-0202

RENT TV, \$1 day and up. Francis Typewriter and Radio Co., two stores, 49 Greenwich Ave., 141 West 10th St. CH 2-7794; CH 2-1037. We Rent, Buy and Sell. All makes of Elec. appliances. Best prices in town. Stores open day and night.

Sewing Machines

20% TO 50% OFF
NECHB. White, Free-Westinghouse, New Home, Domestic. Phone us before you buy. Mr. Lake, MA. 4-4363.

Study for Apprentice Exam. Get a copy of a study book at The Leader Book Store, 97 Duane St., New York 7, N. Y.

Study Material For POSTAL CLERK-CARRIER and RAILWAY MAIL CLERK STUDY BOOK \$2.50

Sample Questions Practice Material
LEADER BOOKSTORE
97 DUANE STREET NEW YORK 7, N. Y.
No Extra Charge for Mail Orders if Prepaid

BUDGET YOUR COAL
TAKE 12 MOS. TO PAY NO DOWN PAYMENT
1st PAYMENT 30 DAYS AFTER DELIVERY
D & H Anthracite Koppers Coke—Stoker Coal
PENN-CENTRAL COAL CO.
BROOKLYN QUEENS
GE 6-7100 IL 8-7281

Woodhaven One Fare Zone (FACING FOREST PARK)
PARK LANE TERRACE APTS.
PARK LANE SOUTH CORNER 87TH ST.
NEW 5-STORY ELEVATOR BLDG NOW RENTING
FOR FEB.-MAR. OCCUPANCY
2 ROOMS \$ 72
3 1/2 ROOMS \$ 86-\$ 94
4 1/2 ROOMS \$110-\$114
GARAGE & LAUNDRY FACILITIES
42nd St. Promises Virginia 9-9309

Public Job Opportunities

STATE

Open-Competitive

Eighteen exams were opened by the State Civil Service Department yesterday. Nine are open both to residents and non-residents.

- The list, with starting pay: 6001. *Supervising Tuberculosis Roentgenologist, unwritten, \$7,916.
- 6002. *Associate Cancer Gastroenterologist, unwritten, \$7,916.
- 6003. *Senior Supervisor of School Medical Services (general), unwritten, \$6,449.
- 6004. Occupational Therapist, unwritten, \$3,086.
- 6422. *Senior Sanitary Chemist, Westchester County, \$5,055.
- 6421. ***Junior Sanitary Chemist, Westchester County, \$3,615.
- 6427. *Laboratory Technician, Wyoming County, \$2,100.
- 6005. Supervisor of Music Education, \$6,449.
- 6006. *Senior Librarian (Catalog), \$4,710.
- 6007. Assistant in Citizenship Education, \$4,710.
- 6008. Assistant in Mathematics Education, \$4,710.
- 6418. Intermediate Social Case Worker (Public Assistance), Westchester County, \$3,075.
- 6419. Senior Social Case Worker (Public Assistance), Westchester County, \$3,465.
- 6009. Damages Evaluator, \$3,991.
- 6010. Safety Service Representative, \$3,389.
- 6416. *Senior Planner (Planning), Westchester County, \$4,935.
- 6414. *Assistant Planner (Planning), Westchester County, \$3,615.
- 6415. *Planning Aid (Planning), Westchester County, \$3,075.

*Open to residents and non-residents.
*** Open to residents of New York, New Jersey, Connecticut, and Massachusetts.

Applications for examinations will be accepted up to March 21, except that exam No. 6003 will be open indefinitely.
(Where to apply, see Page 8)

COUNTY AND VILLAGE PROMOTION

- 3239. Clerk, Grade 3, County Clerk's Office, Queens County, \$2,831 to \$3,420. Open only to candidates permanently employed in the County Clerk's Office of Queens County.
- 3240. Clerk, Grade 4, County Clerk's Office, Queens County, \$3,421 to \$4,020. Open only to candidates permanently employed in the County Clerk's Office of Queens County.
- 3241. Clerk, Grade 5, County Clerk's Office, Queens County, \$4,021 to \$4,620. Open only to candidates permanently employed in the County Clerk's Office of Queens County.
- 3242. Clerk, Grade 4, County Clerk's Office, Richmond County, \$3,421 to \$4,020. Open only to candidates permanently employed in the County Clerk's Office of Richmond County.

NYC

Open-Competitive

Open to the general public until February 21 are exams for filling jobs as recreation leader, engineer-assessor (railroad, gas, structural, utility), alphabetic key punch operator and office machine operators:

- 6487. Recreation leader, \$2,980. Fee \$2. Requirements: college degree and either (a) one year's experience in the last 10 years in recreational leadership or (b) one year of volunteer experience in the

past 10 years in hospital recreation leadership, part of an organized recreational program, or (c) a satisfactory equivalent of (a) or (b). A master's degree in physical education, recreation, guidance or social work substitutes for all experience. There will be a written test, weight 50, an oral, weight 25, and training and experience evaluation, weight 25. The pass mark in each instance is 70 per cent. Candidates must pass a qualifying medical test.

6571. Engineer-assessor (railroad, gas, structural, utility), \$5,411. Fee \$5. Candidates may select not more than two of the specialties. A separate list will be established for each specialty. Requirements: (a) an engineering degree and (b) six years' experience in engineering valuation, at least three of which must have been in the specialized field; or a satisfactory equivalent, evidently of (b). Only valuation experience within the past 15 years will be considered. There will be a written test, weight 50, while training and experience will count 50. The pass mark in each part is 70 per cent. Candidates must pass a medical test.

6608. Alphabetic key punch operator (IBM), grade 2, \$1,980. Fourth filing period. Fee, \$1.

6607. Burroughs 7860 operator, grade 2, \$1,980. Fourth filing period. Fee \$1.

6606. Burroughs 7200 operator, grade 2, \$1,980. Fourth filing period. Fee \$1.

6609. Numeric key punch operator (Remington Rand), \$1,980. Third filing period. Fee \$1.

For three days only, February 5, 6 and 7, the abriculturist promotion exam, No. 6388, was re-opened. This was done to make park foremen eligible. Only general park foremen were included in the last announcement.

Open until February 21 is the senior probation office (Magistrates Court) promotion exam. The exam date has been changed to March 1, a Saturday, to avoid hampering court work on a weekday. The former exam date was February 21.

NYC

PROMOTION

The following NYC promotion exams are open until February 21: 6493. Assistant Chemical Engineer, (Prom.), \$4,141 to \$5,160. Open to employees of the Fire Department. Fee \$4. The exam will be held March 27. (Thursday, February 21).

6497. Junior Counsel (Torts), Grade 3, (Prom.), \$3,421 to \$4,020. There are seven vacancies. Open to employees of the Board of

Transportation. Fee \$3. (Thursday, February 21).

6499. Assistant Foreman (Structures - Group B), (Prom.), \$2.10 to \$2.16 per hour for a 40-hour week. There are four vacancies. Open to employees of the Board of Transportation. Fee \$4. The exam will be held May 23. (Thursday, February 21).

6504. Collecting Agent, (Prom.), \$1.74 to \$1.86 per hour for a 40-hour week. Open to employees of the Board of Transportation. Fee \$3. The physical test will begin April 30. (Thursday, February 21).

6511. Maintainer's Helper, Group A, (Prom.), \$1.56 to \$1.68 per hour for a 40-hour week. There are 260 vacancies with 100 expected shortly. Open to employees of the Board of Transportation. Fee \$3. The exam will be held June 7. (Thursday, February 21).

6513. Maintainer's Helper, Group B, (Prom.), \$1.56 to \$1.68 per hour for a 40-hour week. There are 380

vacancies with 100 expected shortly. Open to employees of the Board of Transportation. Fee \$3. The exam will be held May 10. (Thursday, February 21).

6515. Maintainer's Helper, Group C, (Prom.), \$1.56 to \$1.74 per hour for a 40-hour week. There are 275 vacancies with 100 expected shortly. Open to employees of the Board of Transportation. Fee \$3. The exam will be held June 7. (Thursday, February 21).

6517. Maintainer's Helper, Group D, (Prom.), \$1.56 to \$1.68 per hour for a 40-hour week. There are 120 vacancies with 50 expected shortly. Open to employees of the Board of Transportation. Fee \$3. The exam will be held September 27. (Thursday, February 21).

6519. Maintainer's Helper, Group E, (Prom.), \$1.56 to \$1.74 per hour for a 40-hour week. There are 520 vacancies with 150 expected shortly. Open to employees of the Board of Transportation. Fee \$3. The exam will be held April 19. (Thursday, February 21).

Mail Order Shopping Guide

5 EASILY CHANGED TAR-TRAPPING NON-BURNING INNER FILTER-BOWLS WITH EACH FINE BRIAR



\$4.50 SHORT SMOKE SIZE
\$5.50 LONG SMOKE SIZE
NO BITE SMOKES COOL & DRY
FULL REFUND - IF NOT PLEASED AFTER 10 DAY USE
PAT. PEND.

DR. P. NADELSON Long Island City 3, N. Y.
P. O. Box 81 Dept. 2

L-I-Q-U-I-D-A-T-I-O-N S-A-L-E

WE MUST MOVE INTO NEW QUARTERS
YOUR CHANCE TO SAVE UP TO 60%

ALL OUR STOCK MUST BE SOLD BELOW OUR COST

Limited Time - ACT TO-DAY

VACUUM CLEANERS, PERCOLATORS, POP-UP TOASTERS, IRONS, CLOCKS, BROTHERS, STEAM IRONS, PRESSURE COOKERS, POTS & SKILLETS, WAFFLE IRONS and GRILLS, RADIOS, ELECTRIC KAZOOS, SILVERWARE, SCALES, CARVING SETS, CARPET SWEEPERS, CIGARETTE LIGHTERS and CANS, COMPACTS, ALUMINUM TRAYS, BABY ITEMS, PEN - PENCIL SETS

ALL SALES FINAL

Open Evenings

OUR SACRIFICE IS YOUR GAIN

MUNICIPAL EMPLOYEES SERVICE

CO. 7-5390 - WO. 2-2242 41 Park Row, New York City
Mailorders Accepted

EYESIGHT SPECIALISTS CIVIL SERVICE PERSONNEL
THANK YOU
FOR YOUR WHOLEHEARTED
VOTE OF CONFIDENCE

As you know, we offer finest eye glasses, designed for comfort, and attractive appearance.

UNITED OPTICAL GROUP
154 NASSAU ST. (at City Hall)
NEW YORK CITY TEL. DI. 4-6568
Convenient to All City, State, and Federal Bldgs.

\$35 Month Buys Anyone Automobile
NEW YORK, Feb. 12 (K. F. D.). A little further up but lots less to pay! See how TRIANGLE Motors, Auth. Kaiser-Frazer Div., 5066 B'way., N. Y. C. LO 7-5911 amazing "package" deal of \$35 mo. covers monthly payts., insurance, low interest. Vets nothing down! Within 2 hrs. from time you enter Triangle's door, you'll leave in your car.
Open Evenings

LEGAL NOTICE
CITATION—The People of the State of New York, by the Grace of God Free and Independent. To: SAMUEL GAIM CANES, the alleged decedent herein, a person who has disappeared under circumstances affording reasonable grounds to believe that he is dead, and to ANNA BOG CANES, his wife, who disappeared under circumstances affording reasonable grounds to believe that she is dead; PHILLIPS QUEBRIDO and MOZES JOSUA QUEBRIDO; Public Administrator of the County of New York, State Tax Commission, SEND GREETING:
WHEREAS, HAROLD BEENHOUWER, who resides at No. 80 Knightsbridge Road, Great Neck, County of Nassau, State of New York, has lately applied to the Surrogate's Court of our County of New York for the issuance of Ancillary Letters of Administration with the Will Annexed on the Estate of the said SAMUEL GAIM CANES, the alleged decedent herein, who last resided at Amsterdam, Kingdom of The Netherlands.
THEREFORE, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, on the 7th day of March, 1952, at half past ten o'clock in the forenoon of that day, why a decree should not be made determining that said SAMUEL GAIM CANES is dead and determining also that said ANNA BOG CANES died simultaneously with him; and why Ancillary Letters of Administration with the Will Annexed on the goods, chattels and credits of SAMUEL GAIM CANES shall not be granted to HAROLD BEENHOUWER.
IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable WILLIAM T. COLLINS, a Surrogate of said County of New York, at said County, the 24th day of January in the year of our Lord one thousand nine hundred and fifty-two.
(L.S.) PHILIP A. DONAHUE,
Clerk of the Surrogate's Court.

Study Material For
Railroad Clerk Examination
Applications May Be Filed January 15-30
Sample Questions
Practice Material
Railroad Clerk Text Book \$2.00
LEADER BOOKSTORE
97 DUANE STREET
New York 7, N. Y.
No Extra Charge for Mailorders if Prepaid

NEVER UNDERSOLD 40% REDUCTION
ALL ROSSON LIGHTERS
BICO FLINTWARE KNIFE SETS
G.E. Pop-up Toaster \$23. Now \$14.85
TOASTMASTER \$3.00..... 15.50
Waring Blender 37.50..... 24.95
C.E. Swivel Vac 99.50..... SPECIAL
Schick No. 20 24.50..... 14.50
Remington No. 60 27.50..... 16.50
G.E. STEAM IRON IN STOCK
STREAMOMATIC NEW MOD.-SPECIAL
CASCO STEAM NEW MODEL-\$12.25
ROTO-BROIL ROTISSERIE
3 SPIT MODEL SPECIAL PRICE
Also at fabulous cut prices:
CLOCKS, VACUUMS, ABC WASHERS,
BEVERE WARE, CLOCK RADIOS
T.V. - MIXERS - REFRIGERATORS
PRESSURE COOKERS - PHONES
All make refrigerators and washers in stock. Immediate delivery. Mail orders accepted.
GULKO PRODUCT CO.
1180 Broadway, NYC 1, N. Y.
MU 8-8771-2. One Night Up.

GUARD YOUR JOB
ATTENDENTS! MAILMEN! GUARDS!
WATCHMEN!
Your lost keys can spell tragedy, cost you your job. Protect your chains and yourself. Attach your keys to this sturdy key-chain for Guaranteed Insurance against loss. Feel secure. Be secure.
Chain is smoothly finished nickel-plated steel, spiral link woven for added strength. Will not rust, kink, or knot. Any length to 60 inches including snap-hook and ring... only 75c each postpaid (State length wanted when ordering). Personalized Key Chain with your name and address on plate only \$1.00.
Mental Hygiene Employees! Chain available in most Community Stores. Play Safe. Buy yours today.
PAWLING ART METAL SHOP
P.O. BOX 101
PAWLING, N. Y.
Pass High on the Assistant Gardener Exam. Get a copy of the Aroo Study Book prepared especially for this test at The Leader Book Store, 97 Duane St., New York 7.

SPECIAL DISCOUNTS UP TO 40%
TO CIVIL SERVICE EMPLOYEES
• RADIOS • RANGES
• CAMERAS • JEWELRY
• TELEVISION • SILVERWARE
• TYPEWRITERS • REFRIGERATORS
• ELECTRICAL APPLIANCES
ANCHOR RADIO CORP.
ONE GREENWICH ST.
(Cor. Battery Place, N. Y.)
TEL. Whitehall 3-4280
Lobby Entrance - One B'way Bldg. (OPPOSITE CUSTOM HOUSE)

DESTROY UNWANTED FOREVER HAIR
Temporary relief is NOT enough
Only by KILLING THE HAIR ROOT can you be sure UNWANTED HAIR is GONE FOREVER! Stop red and social hesitations. Do not use our method until you have read our instruction book carefully and learned to use the MAHLER METHOD safely and effectively. Used successfully for more than fifty years.
SEND 6 CENTS FOR BROCHURE
MAHLER'S, INC., Dept. 99-B, PROVIDENCE 18, R. I.

Income Tax Guide For Public Employees

By HERMAN BERNARD

The following installment in The LEADER's special series discusses tax reductions particularly applicable to public employees and pensioners. Next week capital gains will be explained and the following week the series will end with a discussion of joint returns.

NUMEROUS PROVISIONS of the U. S. income tax law are of special importance to public employees. They relate mostly to receipts that do not constitute income under the law, or to allowable deductions from income.

Tax-Exempt By Law
The principal non-income receipts would be from disability pensions and awards. If such a pension or award is tax-exempt it does not even have to be reported. If a pension is taxed, it may be subject to modified tax exemption.

The disability pensions of veterans of the armed forces, known as compensation, are tax-exempt and don't have to be reported; but the tax-exemption to public employees, in the civilian branches of government, are not that broad.

If the disability pension is granted under a statute providing for pensions to those disabled in the performance of the duties of their jobs, then the disability pensions are tax-exempt. Cases upholding this interpretation deal with NYC and District of Columbia policemen and firemen and employees of New York State and its localities. The disability pension is in a strict sense a pension, meaning that it is wholly paid by the employer.

Combination Retirement
A combination case may exist in which the public employer retires an employee on a disability pension upon which is superimposed an annuity. Of course, the annuity was wholly financed by the employee, through deductions from salary, or lump-sum payments, or both. The part represented by the annuity may be taken to represent retirement on an ordinary basis; the part resulting from disability incurred on the job as special disability retirement.

Special disability retirement pay would be tax-exempt, the other subject to limited tax deduction only.

Assume a pension system that provides for three-quarter pay on retirement for disability incurred in line of duty. Assume the employee contributed enough to provide for a quarter-pay annuity. He would be retired on full pay, if he accepted the annuity. Instead of accepting it he might withdraw it, with interest. Such withdrawal would not be income; he was simply moving his capital from one place to another. And the special disability pension is tax-free.

The 3 Per Cent Rule
If he took both, the disability pension remains tax-free, but the rule of limited taxation would apply to the annuity part. This rule is that, regardless of what the annuity receipts amount to during the tax year, all that is reported as income is 3 per cent of the total amount the pensioner contributed. That total amount is known as his cost. Then each year he subtracts from the year's annuity receipts the amount he reports as annuity income, and finds the amount forgiven. He finally reaches the point where the amount forgiven equals his cost, when the limited tax exemption stops. After that he reports his full annuity as income. He never reports the disability income.

Some close questions may arise whether or not the so-called disability income is special disability income within the meaning of the tax-exemption provision. For instance, the Public Health Service of the U. S. Government retired some of its employees for disability but they were not allowed total tax-exemption, except during the period that they, the P. H. S. were part of the armed forces. The retirement during the other period could have been for disability not incurred in the performance of one's duties.

Unemployment Insurance
No tax is to be paid on Federal compensation awards for disability.

Wynns Celebrate Golden Anniversary

Former Captain and Mrs. Patrick Wynn celebrated their golden wedding anniversary recently. "Paddy," as his associates called him, entered the NYC Fire Department in 1903 and retired in 1939 as Captain of the fire boat Lawrence (Eng. 87).

Mass was celebrated for their intention in the Church of St. Margaret Mary by Monsignor Robert E. McCormick. Among the clergy present was the Rev. Stephen McKenna, son of the late Captain Stephen McKenna.

ity on the course of employment, or on any compensation received under State Workmen's Compensation laws, nor under Blue Cross, Blue Shield, the Health Insurance Plan or any insurance company health or accident plan. The benefits received are tax-exempt and need not even be reported. They are in the same class as gifts, inheritances and bequests. But the premiums paid for health, accident, surgical and similar insurance may not be deducted in addition to the benefits. Any benefits normally would be far larger than the premium so the benefits wouldn't be reported as income and no premium deduction would be made.

State unemployment insurance is not income and should not be reported. New York State employees now have this benefit. Local governments in the State have the opportunity of covering their employees, too. President Truman recommended in his recent budget message to Congress that unemployment insurance be enacted for U. S. employees.

Deductions From Income
The deductions permissible from income cover a wider field.

The premiums on health and accident insurance policies are to be treated as medical expenses. The total medical expenses would have to be more than 5 per cent of adjusted gross income before any could begin to count as a deduction. However, where pay is relatively small, as with public employees, medical expenses frequently run above 5 per cent of adjusted gross income. For public employees adjusted gross income is usually the same as gross income, all the possibly taxable income they receive. Not only doctor and dentist bills, but cost of medicine and medical supplies is to be included, e.g., toothpaste, liniments, cathartics, vitamin pills, medical and surgical appliances, and health lamps.

5,000 Seek Investigator Positions

A large number of applications for the U.S. investigator exam, for jobs in New York and New Jersey, were from college seniors. From one college, not even located in either of the two states, it appeared as if the whole senior class had applied. However, as three years' minimum experience was required, and there was no admissibility merely on the basis of being a college senior, the Second Regional Office of the U. S. Civil Service Commission is rejecting applications from college seniors without the required experience. Also, if they don't have the experience, they won't fall in the preferred age bracket.

The resultant eligible list will be used for filling jobs of investigating loyalty, in checking experience, training, record and other facts about candidates in U. S. exams. Those to be investigated for loyalty will include U. S. employees. It is expected that Congress, which has favored having the Commission do loyalty checking, will vote enough funds to permit hiring of a large number of investigators in the Second Region. More than 5,000 applications were received. Applications for the exam closed on January 10. 5,000 applied.

CIVIL SERVICE COACHING

Asst. Civil Engineer (Bldg. Construction)
Asst. Architect Custodian Engineer
Asst. Elec. Engineer Resident Bldg. Supt.
Jr. Mec. Engr. Insp. Mason & Carp.
Jr. Mech'l. Engineer Steel Inspector
Jr. Civil Engr. Maint'nce Helper
Civ'l Engr. Drafts. Motorman
Mech. Engr. Drafts. Subway Exam

LICENSE PREPARATION

Prof. Engineer Arch. Surveyor Master Electrician Stationary Engr. Refrigeration, Portable Engr. Oil Burner, Plumber

DRAFTING, DESIGN & MATH

Arch. Mech. Electr. Struct. Topographical, Bldg. Est. Surveying, Civil Engr. Arch. Alg. Geo. Trig. Calculus, Physics, Hydraulics. Classes Days, Even., Veterans Approved

MONDELL INSTITUTE

300 W. 41. St. Trb. Bldg. WI 7-2066
Branches Bronx and Jamaica
Over 40 yrs. preparing thousands for Civil Service Engrg., License Exams

EXCEPTIONAL EMPLOYMENT Opportunities
ARE WIDELY-ADVERTISED FOR
SECRETARIES,
Our **STENOGRAPHERS,**
and **TYPISTS**
Intensive Courses
Achieve MAXIMUM RESULTS in MINIMUM TIME
BEOINNERS or ADVANCED DAY-EVENING-PART TIME CO-EDUCATIONAL Placement Assistance Moderate Rates-Instalments
DELEHANTY SCHOOLS
Reg. by N. Y. State Dept. of Education
MANHATTAN: 85 E. 15 ST. - GR 3-8998
JAMAICA: 90-14 Sutphin Blvd. - JA 8-9200

IBM TRAINING
Key Punch Tab and Wiring, etc.
Combination Business School
139 W. 125th Street
UN 4-3170
PREPARE FOR ALL CIVIL SERVICE EXAMS

Rate High on your next Civil Service Test. Get a Study Book at The Leader Book Store, 97 Duane Street, New York 7, N. Y.

POLICE SERGEANT EXAM
Short Refresher Course
WM. J. HESSION, Lecturer
CLASSES MEET:
TUE. 12:30 pm or 7:30 pm, or
WED. 8:30 pm.
Register now for Immediate Enrollment

FIREMAN
CLASSES NOW FORMING

DO YOU NEED A High School Diploma?

For a better job? For Civil Service exams? For college? For an army commission? Register NOW in Crescent School's High School Equivalency Course Prepare for New York State exams attend a Free Class as our guest. CLASSES MEET: FRI. 7 to 9 pm
Also, Home Study Courses

Learn a high-paying trade! **RADIO! TELEVISION!** Also, Home Study Courses

Send for FREE brochure "L" **CRESCENT SCHOOL**
"One of the largest schools of its kind."
500 Pacific St., Bklyn. TR. 5-5456 (13rd Ave., Pacific & Dean Sts.)

STENOGRAPHY
TYPEWRITING-BOOKKEEPING
Special 4 Month Course Day or Eve.
Calculating or Comptometry Intensive Course
BORO HALL ACADEMY
427 FLATBUSH AVENUE EXT. Cor. Fulton St., B'klyn MAIN 2-2447

STENO TYPE MACHINE SHORTHAND
\$3,000 to \$6,000 per year
File For New York State Hearing Reporter Exams
Earn while you learn. Individual instruction Theory to court reporting in 30 weeks \$40. S. C. Goldner C.S.R. Official N.Y.S. Reporter. All classes 6-8 P. M. Mon. and Wed.—125-225 w.p.m. Tues. and Thurs.—80-125 w.p.m.
Distortion 75c per session
Stenotype Speed Reporting, Rm. 325 5 Beekman St., N.Y. FO 4-7442 MO 2-8053

Exam Preparation
RESIDENT BUILDING SUPERINTENDENT and ASS'T. BLDG. SUPT.
Positions in NYC Housing Auth.
CLASSES HELD WED. & FRI. at 7 P.M.
You are invited to attend the first session and to observe a class now in session.
Approved by N. Y. State Dept. of Ed.
BERK TRADE SCHOOL
502 Bergen St., Bklyn. UL 5-5603

MECHANICAL DENTISTRY
21 years successful grade. Complete Courses in Plates, Bridges, Crowns, etc. in Acrylic, Ceramics, Steel. Visit, write, phone for FREE Catalog & Free Placement Service
NEW YORK SCHOOL
125 West 31st St. CH 4-4081
138 Washington St., Newark NJ 2-1908

I CAN SHOW YOU HOW TO GET A HIGH SCHOOL DIPLOMA IN 90 DAYS
And You Won't Have To Attend Classes

Yes, it's true. If you missed High School—you can still get a valuable High School Diploma in a few short months without having to attend school one single day! Here's why:
In N. Y. State, the State Dept. of Education offers anyone who is not attending high school and is over 21 years of age and who passes a series of examinations a **HIGH SCHOOL EQUIVALENCY DIPLOMA**. And this diploma—fully recognized by Civil Service Commissions, City, State and Federal, as well as private employers, trade and vocational schools, etc.—can be yours if you enroll in my comprehensive streamlined course today.
Easy, Inexpensive 90-Day Course
My course, providing easy, individual instruction based on your own special need and background can get you this diploma and open a new world of good jobs and opportunity for you . . . in

CAREER SERVICE DIVISION, Arco Publ. Co., Inc.—EL 5-6542

CAREER SERVICE DIVISION, Arco Publ. Co., Inc.
Dept. LF2, 480 Lexington Ave., New York 17, N. Y.

Please send me, FREE, full information about the Arco School High School Equivalency Course. It is understood that this request does not obligate me in any way whatsoever.

Name Age.....
Address Apt.....
City Zone..... State.....

PREPARE FOR HIGH SCHOOL DIPLOMA
Equivalency
DIPLOMA
This diploma, which is issued by the N. Y. State Dept. of Education, is fully recognized by the Civil Service Commission, City, State and Federal Governments as well as industry. It will help you get a better position, improve your social standing.
SPECIAL 12 WEEKS COURSES will be conducted by experts. New Classes Now Forming **SATURDAYS**
\$50 COMPLETE TUITION ENROLL NOW
COLLEGIATE Institute
Registered by Board of Regents Co-ed
401 Madison Ave., N. Y. 22, N. Y. (at 82nd St.) PL 8-1872-3

LEARN A TRADE
Auto Mechanics Diesel
Machinist-Tool & Die Welding
Oil Burner Refrigeration
Radio Air Conditioning
Motion Picture Operating
DAY AND EVENING CLASSES
Brooklyn Y.M.C.A. Trade School
1125 Bedford Ave., Brooklyn 16, N. Y. MA 2-1100

SAVE TIME for REGENTS, COLLEGE ENTRANCE AND BUSINESS
9th Grade Through High School DAY & EVE. • CO-ED
Accredited by Board of Regents and Leading Colleges • G.I. Approved
OUR DIPLOMA ADMITS TO COLLEGE

BORO HALL ACADEMY
427 FLATBUSH AVE. EXT. Cor. FULTON ST. Disability Exp. Fax Theatre, Brooklyn 1, N. Y. Main 7-2447—Request Catalog—Enroll Now

STATIONARY ENGINEERS LICENSE PREPARATION
Stationary Engineers, Custodian Engrs. Custodians, Superintendents & Firemen
STUDY BUILDING & PLANT MANAGEMENT
Incl. License Prep. & Coaching for Exams—Classroom & Shop—3 Evenings a Week
AMERICAN TECH
64 Court St., Bklyn. MA. 5-9714

Study Material For
Postal, Supply Clerk . . \$2.00
Sr. File Clerk Jobs . . . \$2.50
Sample Questions Practice Material

LEADER BOOKSTORE
97 DUANE STREET
New York 7, N. Y.
No Extra Charge for Mailorders If Prepaid

Advance Information on NYC Subway Helper Jobs

Although the NYC Civil Service Commission took no action at its meeting last week on the open-competitive exam notices for maintainer's helper jobs in the Board of Transportation, it did reveal the nature of the work required in each of the five classes, A through E.

Applications will be received from Wednesday, March 5 to Thursday, March 20.

A digest of the probable requirements follows:

Group A, \$1.56 to \$1.68 an hour for a 40-hour week, or \$62.40 to \$67.20 a week. Experience is needed in maintenance, inspection, installation testing, alteration, repair and cleaning of all types of railroad signal apparatus, telephones, emergency alarms, fire alarms, clocks, power feeder systems, switches, trolleys, lighting equipment, circuit breakers and the like. These duties are electrical.

B, C, D and E Jobs
Group B, same pay. Duties consist of assisting maintainers and supervisory employees in car shops in connection with multiple-unit car equipment, maintaining, installing and inspecting turnstiles, elevators, escalators, blowers, fans, pumps, compressors and sewage

jectors. Duties combine electrical and mechanical work.

Group C, \$1.56 to \$1.74, \$62.40 to \$69.00 a week. Work consists of helping electrical maintainers and supervisory employees in the power generating plants and substations, and aiding in maintenance, installation etc. The duties are electrical.

Group D, \$1.56 to \$1.68. Duties consist of aiding structure maintainers and others in installation, repair etc. of all structures of the transit system, including stations and enclosures, and all buildings. Work consists of carpentry, iron work, masonry, plumbing, sheet metal and painting and cleaning, also duties connected with heating plants. The job is largely mechanical.

Group E, \$1.56 to \$1.74. Duties are to assist mechanical maintainers in power generating plants, and in connection with equipment, stokers, boilers, pumps, turbines, condensers and associated equipment, and the handling and firing of fuel. The duties are largely mechanical.

The application fee will be \$3 in each case.

Medical-Physical Test
Besides the written test there will be a medical-physical one. Candidates may be rejected for any deficiency, abnormality or dis-

ease that tends to impair health or usefulness, such as defective vision. They must have a minimum of 20-40 vision in each eye separately, glasses allowed. Disqualifying are defective color vision, heart or lung diseases, hernia, third degree disabling veins, hypertension or hypotension, paralysis or defective hearing (each ear tested separately). Freedom from physical or personal defects is required.

In the agility test candidates must clear a rope at 2 feet, 6 inches high, and for strength test, lift a 40-pound dumbbell with one hand and a 35-pound dumbbell with the other, each a full arm's length above the head, and successively.

The date of the written tests will be Saturday, April 19. They will be held on the same day as the tests for promotion to the same titles. The promotion exams are now open, and will remain so, until Thursday, February 21.

The promotion lists will be used before the open-competitive ones in which the public in general will compete, but there are enough vacancies to provide many jobs for the open-competitive eligibles.

The number of provisionals in the helper jobs are: (A), 261; (B), 389; (C), 296; (D), 134; (E), 511. Total, 1,591.

Clerk Competition Keen

Applications are now being received by NYC in exams for promotion to clerk, grades 3 and 4. These are the most popular promotion tests in the clerical service. The written test in both exams will be held on Saturday, May 24. The last day to apply is Thursday, February 21.

The grade 3 test is open to NYC employees who on May 24 are permanently employed in grade 2 or 3 of the clerical service (except clerk, grade 3), or as attendant, grade 1 or 2; telephone operator, grade 1 or 2, assistant librarian, grade 1, or librarian, grade 2.

Service in an eligible title in the department for at least six months prior to the exam date is required. Eligibles will be certified only if they have served permanently in an eligible title for two years, except that if promotion and open-competitive lists exist at the same time, the two-years may be reduced to one year.

The written test and record-

seniority have equal weight. The pass mark in either is 70 per cent.

The written test is expected to be of the short-answer type. It may include questions on clerical procedures, supervisory practices, functions of NYC and other governmental agencies, English language usage. A helpful article on English language usage appears on Page 77 of this issue of The Leader.

The pay is \$2,831 to \$3,420. The application fee is \$2.

The grade 4 promotion test follows the same general pattern, with these exceptions: eligible titles, any in the clerical service in grades 3 or 4, (other than

clerk, grade 4); besides the same type of written test as described or the grade 3 there may also be an essay test for grade 4 candidates.

The competition is expected to be particularly keen for the clerk, grade 3 jobs. During the first two days 3,390 applications were received, compared to 1,270 for clerk, grade 4.

LEGAL NOTICE

SUPREME COURT, BRONX COUNTY.—GILDO IMPERATI, Plaintiff, against DOMINIC A. ROMEO, also known as DOMINICK A. ROMEO, "MARY" ROMEO, his wife, first name "Mary" is fictitious, the true first name being unknown to plaintiff. JOHN BRUCCOLI, ANGELINA BRUCCOLI, THE CITY OF NEW YORK, and the heirs at law, next of kin, devisees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of said defendant, if they or any of them be dead, and the respective heirs at law, next of kin, devisees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of the aforesaid classes of persons, if they or any of them be dead, and the respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to the plaintiff. Defendants.

SUMMONS.—Plaintiff's address, 3920 Bronx Boulevard, Bronx, New York. Foreclosure of transfers of Tax Liens. Trial desired in Bronx County.

To the above named defendants: YOU ARE HEREBY SUMMONED to answer the complaint in this action, and to serve a copy of your answer, or, if the complaint is not served with this summons, to serve a notice of appearance on the Plaintiff's attorney within twenty days after the service of this summons, exclusive of the day of service; and in case of your failure to appear or answer, judgment will be taken against you by default, for the relief demanded in the complaint.

Dated, New York, December 12, 1951.

WILZIN & HALPERIN, Attorneys for Plaintiff, Office and Post Office Address, 1740 Broadway, Borough of Manhattan, City of New York.

TO: DOMINIC A. ROMEO, also known as DOMINICK A. ROMEO, and "MARY" ROMEO, first name "Mary" is fictitious, the true first name being unknown to plaintiff.

The foregoing summons is served upon you by publication pursuant to an order of Hon. Eugene L. Brisach, a Justice of the Supreme Court of the State of New York, dated the 17th day of January, 1952, and filed with the complaint in the office of the Clerk of Bronx County, at the Courthouse Borough of Bronx, State of New York. The object of this action is to foreclose two transfers of Tax Liens No. 54634 and No. 54635, issued to the City of New York on the 28th day of May, 1940, which were duly assigned to the plaintiff upon the following property:

Section	Block	Lot
54634	10	4637 43
54635	10	4637 46

OLD DESCRIPTION

Dated, New York, January 25th, 1952.

WILZIN & HALPERIN, Attorneys for Plaintiff, Office and P. O. Address, 1740 Broadway, Borough of Manhattan, City of New York.

SUPREME COURT OF THE STATE OF NEW YORK, COUNTY OF NEW YORK.—GEORGES GAUTHERIN, Plaintiff, against THERESE GAUTHERIN, Defendant.—SUMMONS with Notice.—ACTION FOR ANNULMENT.—Plaintiff designates NEW YORK County as the place of trial.—Plaintiff resides in NEW YORK COUNTY.

To the above named Defendant: You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or, if the complaint is not served with this summons, to serve a notice of appearance on the Plaintiff's attorney within twenty days after the service of this summons, exclusive of the day of service; and in case of your failure to appear or answer, judgment will be taken against you by default, for the relief demanded in the complaint.

Dated, New York, January 3, 1952.

ARNOLD COHEN, Attorney for Plaintiff, Office and Post Office Address, 2 Lafayette Street, New York City.

TO THERESE GAUTHERIN: The foregoing summons is served upon you by publication pursuant to an order of Hon. Bernard Botwin, a Justice of the Supreme Court of the State of New York, dated January 9, 1952, and filed with a complaint in the office of the Clerk of the County of New York, at the County Court House, 60 Centre Street, Borough of Manhattan, New York City, dated: New York, January 9, 1952.

ARNOLD COHEN, Attorney for Plaintiff, EINESTEIN & STERN—Substance of Limited Partnership Certificate filed February 1, 1952. Business: Buying, selling and dealing in stocks, bonds, investment securities and commodities. Principal place of business: 14 Wall Street, NYC. Term of partnership: Indefinite; terminable on notice by any partner, at end of second month thereafter. General Partners: Herbert G. Einstein, 498 West End Ave., Richard H. Stern, 420 West End Ave., both NYC. Limited Partner, Marion S. Stern, 420 West End Ave., NYC; contribution, \$10,000 in cash and/or securities; no right to substitute an assignee; share of profits, 5%; no drawing or salary. General partners may admit additional limited partners. Business may be continued after death of Herbert G. Einstein, his capital to remain therein, until Richard H. Stern becomes member of NY Stock Exchange or firm admits general partner who is such member.

CLERK GRADE 3-4-5 (Accounts, File & Supply) STUDY BOOK \$2.50

Sample Questions Practice Material

LEADER BOOKSTORE
97 DUANE STREET NEW YORK 7, N. Y.
No Extra Charge for Mail Orders if Prepaid

LEGAL NOTICE

SUPREME COURT, COUNTY OF BRONX.—ALFRED VOLANTE and son, plaintiffs, against GERTRUDE E. JOHNSON, if RYDA, "JOHN" JOHNSON, her husband, if any, the said name "JOHN" being fictitious, the real first name of the said defendant being unknown to the plaintiffs, ANNIE BOGUMIL, IDA O. CAMPBELL, and all the heirs-at-law, next of kin, devisees, grantees, trustees, lienors, creditors, assignees and successors in interest of any of the aforesaid defendants who may be deceased; and the respective heirs-at-law, next of kin, devisees, grantees, trustees, lienors, creditors, assignees and successors in interest of the aforesaid classes of persons, if they or any of them be dead, and their respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to the plaintiffs except as hereinafter.

To the above named defendants: You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or if the complaint is not served with this summons, to serve a Notice of Appearance on the Plaintiff's attorneys within twenty (20) exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

Dated, New York, October 15th, 1951.

VINCENT A. GIAQUINTO, Attorney for Plaintiffs, Office & P. O. Address, 1910 Arthur Avenue, Bronx 57, New York.

Plaintiff's address is 1925 Holland Avenue, Bronx, New York. Plaintiff designates Bronx County as the place of trial.

The foregoing summons is served upon you by publication pursuant to an order of Hon. Benjamin J. Rabin, Justice of the Supreme Court of the State of New York, dated the 4th day of February, 1952, and filed with the complaint in the office of the Clerk of Bronx County, 101st Street and Grand Concourse, in the Borough of the Bronx, City of New York.

This action is brought to foreclose three transfers of tax liens sold by the City of New York to the plaintiffs. You are interested in the First, Second and Third Causes of action which are for the foreclosure of the following liens: Bronx Lien No. 64208 in the sum of \$6,607.06 with interest at 12% per annum from the 23rd day of March, 1943, affecting Section 15, Block 4260, Lot 18, on the Tax Map of Bronx County; Bronx Lien No. 64208 in the sum of \$2,773.37 with interest at 12% per annum from the 23rd day of March, 1943, affecting Section 15, Block 4260, Lot 20, on the Tax Map of Bronx County; Bronx Lien No. 64209 in the sum of \$4,550.14 with interest at 12% per annum from the 23rd day of March, 1943, affecting Section 15, Block 4260, Lot 21, on the Tax Map of Bronx County.

Dated, New York, February 7th, 1952.

VINCENT A. GIAQUINTO, Attorney for Plaintiffs, 1910 Arthur Avenue, Bronx 57, New York, Tel. No. CY 4-2121.

SUPREME COURT OF THE STATE OF NEW YORK, COUNTY OF BRONX.—BEHREND CHARLES ZUCK, Plaintiff, against WALTER FUSELEHR, JUANITA FUSELEHR, also known as JUANITA KAHY, SOPHIE HANGEN, JULIA H. JENNINGS, HARRY M. HAFEN, LOUIS HAFEN, AGNES ZEHER, ROBERT F. OWENS and EDITH BEATHAM OWENS, his wife, HILDA ZIMMERMAN, KATH-ELINE H. HUGHES, SABINA H. STIMPLE, AUGUSTA CRANE, all of the above named individual defendants, and if any or all of said defendants be dead, their respective heirs at law, next of kin, devisees, legatees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of the aforesaid classes of persons, if they or any of them be dead and the respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to the plaintiff, as well as the heirs at law, next of kin, devisees, legatees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of the aforesaid classes of persons, if they or any of them be dead and the respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to the plaintiff, and others Defendants.—Plaintiff resides in Bronx County and designates BRONX County as the place of trial.—SUMMONS.

To the above named Defendants: YOU ARE HEREBY SUMMONED to answer the complaint in this action, and to serve a copy of your answer, or, if the complaint is not served with this summons, to serve a notice of appearance, on the Plaintiff's Attorney within twenty days after the service of this summons, exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

Dated, July 16th, 1951.

LEO BROWN, Attorney for Plaintiff, Office and Post Office Address: 80 Broad Street, Borough of Manhattan, New York City.

To the above named defendants in this action: The foregoing summons is served upon you by publication pursuant to an order of Hon. S. Samuel Di Falco, Justice of the Supreme Court of the State of New York, dated December 13, 1951, and filed with the complaint in the office of the Clerk of Bronx County, at 101st Street and Grand Concourse, Borough of Bronx, City of New York.

This is an action brought pursuant to Article 15, Real Property Law of the State of New York, to bar claims to an estate or interest in that lot, in the County of Bronx, City and State of New York, beginning at the corner formed by the intersection of the southwesterly side of 145th Street as legally opened with the southwesterly side of Walse Avenue and running easterly 100 feet along said southwesterly side of 145th Street and southerly 26.9 feet along said southwesterly side of Walse Avenue, said lot being rectangular and also known as 442 Walse Avenue, Bronx, New York.

Dated, New York, January 4th, 1952.

LEO BROWN, Attorney for Plaintiff, Office & P. O. Address: 80 Broad Street, New York, New York.

LEGAL NOTICE

HEATING WORK MANHATTAN STATE HOSPITAL WARDS ISLIP, NEW YORK CITY NOTICE TO BIDDERS

Sealed proposals covering Heating Work for Repairs to Domestic Hot Water Heater, Power House, Manhattan State Hospital, Ward's Island, New York City, in accordance with Specification No. 17134, will be received by Henry A. Cohen, Director, Bureau of Contracts and Accounts, Department of Public Works, 14th Floor, The Governor A. E. Smith State Office Building, Albany, N. Y., on behalf of the Department of Mental Hygiene, until 2:00 o'clock P.M., Eastern Standard Time, on Wednesday, February 27, 1952 when they will be publicly opened and read.

Each proposal must be made upon the form and submitted in the envelope provided therefor and shall be accompanied by a certified check made payable to the State of New York, Commissioner of Taxation and Finance, of 5% of the amount of the bid as a guaranty that the bidder will enter into the contract if it be awarded to him. The specification number must be written on the front of the envelope. The blank spaces in the proposal must be filled in, and no change shall be made in the phraseology of the proposal. Proposals that carry any omissions, erasures, alterations or additions may be rejected as informal. Successful bidder will be required to give a bond conditioned for the faithful performance of the contract and a separate bond for the payment of laborers and materialmen, each bond in the sum of 100% of the amount of the contract. Corporations submitting proposals shall be authorized to do business in the State of New York. Specification may be examined free of charge at the following offices:

- State Architect, 270 Broadway, New York City.
- State Architect, The Gov. A. E. Smith State Office Bldg., Albany, N. Y.
- District Engineer, 109 N. Genesee St., Utica, N. Y.
- District Engineer, 301 E. Water St., Syracuse, N. Y.
- District Engineer, Barge Canal Terminal, Rochester, N. Y.
- District Engineer, 65 Court St., Buffalo, N. Y.
- District Engineer, 30 West Main St., Hornell, N. Y.
- District Engineer, 444 Van Dusee St., Watertown, N. Y.
- District Engineer, Pleasant Valley Road, Poughkeepsie, N. Y.
- District Engineer, 71 Frederick St., Binghamton, N. Y.
- District Engineer, Babylon, Long Island, N. Y.

Manhattan State Hospital, Ward's Island, New York City. Specifications may be obtained by calling at the office of the State Architect, The Governor Alfred E. Smith State Office Building, Albany, N. Y., and making deposit for each set of \$5.00, or by mailing such deposit to the Bureau of Contracts and Accounts, Department of Public Works, The Governor Alfred E. Smith State Office Building, Albany, N. Y. Checks shall be made payable to the Department of Public Works. Proposal blanks and envelopes will be furnished without charge.

Dated: 1-30-52. MFM/S

TWO TREATMENT BUILDINGS CENTRAL ISLIP STATE HOSPITAL CENTRAL ISLIP, N. Y. NOTICE TO BIDDERS

Separate sealed proposals covering Construction, Heating, Sanitary, Electric, Electric Elevator and Refrigeration Work for Two Continued Treatment Buildings, Central Islip State Hospital, Central Islip, N. Y., in accordance with Specifications Nos. 13682, 13683, 13684, 13685, 13686 and 13687, and accompanying drawings, will be received by Henry A. Cohen, Director, Bureau of Contracts and Accounts, Department of Public Works, 14th Floor, The Governor Alfred E. Smith State Office Building, Albany, N. Y., on behalf of the Department of Mental Hygiene, until 2:00 o'clock P. M., Eastern Standard Time, on Wednesday, March 19, 1952, when they will be publicly opened and read.

Each proposal must be made upon the form and submitted in the envelope provided therefor and shall be accompanied by a certified check made payable to the State of New York, Commissioner of Taxation and Finance, of 5% of the amount of the bid as a guaranty that the bidder will enter into the contract if it be awarded to him. The specification number must be written on the front of the envelope. The blank spaces in the proposal must be filled in, and no change shall be made in the phraseology of the proposal. Proposals that carry any omissions, erasures, alterations or additions may be rejected as informal. Successful bidders will be required to give a bond conditioned for the faithful performance of the contract in the sum of 100% of the amount of the contract, and a separate bond for the payment of laborers and materialmen as follows: On contracts not more than \$500,000.00, 100% of the amount of the contract; on contracts in excess of \$500,000.00 and not more than \$1,000,000.00, 50% of the amount of the contract; on a contract in excess of \$1,000,000.00 and not more than \$5,000,000.00, 40% of the amount of the contract; on a contract in excess of \$5,000,000.00, the bond shall be in the amount of \$2,500,000.00. Corporations submitting proposals shall be authorized to do business in the State of New York. Drawings and specifications may be examined free of charge at the following offices:

- State Architect, 270 Broadway, New York City.
- State Architect, The Gov. A. E. Smith State Office Bldg., Albany, N. Y.
- District Engineer, 109 N. Genesee St., Utica, N. Y.
- District Engineer, 301 E. Water St., Syracuse, N. Y.
- District Engineer, Barge Canal Terminal, Rochester, N. Y.
- District Engineer, 65 Court St., Buffalo, N. Y.
- District Engineer, 30 West Main St., Hornell, N. Y.
- District Engineer, 444 Van Dusee St., Watertown, N. Y.
- District Engineer, Pleasant Valley Road, Poughkeepsie, N. Y.
- District Engineer, 71 Frederick St., Binghamton, N. Y.
- District Engineer, Babylon, Long Island, N. Y.

Central Islip State Hospital, Central Islip, N. Y. Drawings and specifications may be obtained by calling at the office of the State Architect, The Gov. A. E. Smith State Office Bldg., Albany, N. Y., and making deposit for each set as follows: Construction, \$30.00; Heating, \$30.00; Sanitary, \$30.00; Electric, \$30.00; Electric Elevators, \$20.00; Refrigeration, \$10.00; or by mailing such deposit to the Bureau of Contracts and Accounts, Dept. of Public Works, The Gov. A. E. Smith State Office Bldg., Albany, N. Y. Checks shall be made payable to the Department of Public Works. Proposal blanks and envelopes will be furnished without charge.

Dated: 2-4-52. MFM/S

What the Eight Principal Terms Mean In the State Retirement Law

Here are the eight pension terms used most frequently. Every member of the State Employees Retirement System should be fully familiar with their meaning, so he can appreciate explanations of the benefits and how they are conferred.

- The eight:**
- Retirement Allowance** — The annual benefit payable in monthly installments and consisting of the pension and the annuity.
- Pension** — That part of the retirement allowance which is provided by the employer's contributions.
- Annuity** — That part of the retirement allowance which is paid from accumulated contributions of the member.
- Final Average Salary** — The average salary of any five consecutive years of service while a member of the Retirement System, or the average salary for the last five years of service, whichever is higher.
- Allowable Service** — Any paid service rendered at any time to the State or any employer participating in the system.
- Member Service** — Allowable service after the date the member became eligible for membership.
- Prior Service** — Allowable service prior to the date the System became effective (January 1, 1921), or prior to the date when the participating employer elected to join the system.
- Total Service** — All service for which contributions have been paid, all prior service and all military service for which a valid certificate has been issued.

NYC Eligible Lists

Tel. Operator	323. A. Larkin ... 722 338. F. Holly ... 700
	324. C. O'Keefe ... 711 339. L. Watson ... 700
	325. M. Freeland ... 711 340. E. Howard ... 700
	326. W. Douglas ... 711 341. N. McGrath ... 700
(Concluded)	
#12. E. Cotroneo ... 722 327. J. McGee ... 711 342. M. McVeigh ... 700	
#13. E. Divver ... 722 328. M. Brisbane ... 711 343. E. Robinson ... 700	
#14. M. Knowles ... 722 329. M. Supraner ... 711 344. C. Halle ... 700	
#15. V. Hendricks ... 722 330. M. McCarthy ... 711 345. D. Whitman ... 700	
#16. I. Gomez ... 722 331. M. Petrizzo ... 711	Chief Fire
#17. E. Sauer ... 722 332. M. Heaketh ... 711	Telegraph Dispatcher
#18. I. Lawrence ... 722 333. A. Flynn ... 700	1. C. J. Keefer ... 82.70
#19. A. Gillespie ... 722 334. P. Kuchinsky ... 700	2. P. McGovern ... 81.35
#20. M. Manning ... 722 335. L. Mack ... 700	3. H. Christ ... 80.05
#21. K. O'Malley ... 722 336. M. Lockwood ... 700	4. T. McGrail ... 79.95
#22. M. O'Brien ... 722 337. H. Madden ... 700	5. J. Brown ... 78.05

CHALET
 Ste Agathe des Mts. P. Q. Canada
LEARN TO SKI
 3 towns and skating rink on premises
 Cocktail Lounge Open Fireplaces
 Entertainment Jay Lester, M. C.
 Winter Carnival—February
 Write for folder or N. Y. O.R. 8-5668
IDEAL HONEYMOON SPOT

You'll find a Winter Wonderland at
PLUM POINT
 MORE THAN JUST A RESORT
 ALL-ROUND YEAR-ROUND VACATION HOTEL
ON THE HUDSON

REST - RELAXATION - RECREATION
 A 70-acre paradise for winter vacationers, only 85 miles from NYC. Ice skating, tobogganing, sledding, wood-burning stoves, planned evening activities, social, square and folk dancing, movie, community singing.
WRITE FOR FOLDER

NEW WINDSOR 5, N. Y. Tel. Newburgh 4270

Await Word On Gr. 5 Clerk Promotion

The NYC Civil Service Commission is awaiting word from the Budget Director's office on holding an exam for promotion to clerk, grade 5. The exams for promotion to clerk, grades 3 and 4, close on February 21.

In-Budget Director's Office
 Grade 4 clerks who want to take the grade 5 exam have been complaining that the Budget Director's office is "sitting on" the official exam notice that the Commission would be ready to release promptly, if approval were received from the Budget Director's office.

The exam notice has been in the Budget Director's office for months.

Griffenhagen Hearings Go Into Third Week, With Same Criticisms From Employees

Public hearing on the Griffenhagen NYC career-and-salary plan continued into the second week, on a three-a-week basis, and preparations were made to continue them into the third week, with more public employee groups scheduled to be heard.

Public Employee groups are still being heard. They will be followed by civic organizations and finally by department heads.

Criticisms Repeated
 Criticisms of the proposals were constant, repeating in essence those which had been laid down the first day of the hearings. However, despite all the criticisms, there runs through the many statements two single discernable threads: (a) a fair classification and pay plan or the City is desirable; (b) pay raises must come fast.

Typical of the approaches made by the various employee organizations is the carefully-prepared document presented by the United Housing and Building Inspectors Association. Its president, Timothy J. Noonan, stated:

"The Griffenhagen plan correctly assumes the necessity for an over-all and complete revision of the classification and pay structure. The plan's proposed revision, however, is too often more apparent than real..."

Major Defects
 Mr. Noonan cited four "major defects" as seen by his organization:

1. The plan fails to correct long-standing injustices suffered by veteran employees in the department.
2. The pay scales established for the various classes in the Housing & Building services are below those of private industry.
3. It betrays an "amazing lack of understanding" of the needs and requirements of the department.

LEGAL NOTICE

CITATION—The People of the State of New York, By the Grace of God, Free and Independent to Attorney General of the State of New York; Miguel Chochkin; Paiga Sotakos; Aida Sotakos; Philip S. McLean; And to the distributees of Abraham Sotakos, also known as Abraham Sotakins, deceased, whose names and Post Office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, next of kin or otherwise in the estate of Abraham Sotakos, deceased, who at the time of his death was a resident of 102 Christopher Street, New York City. Send GREETING:

Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, Room 309, in the County of New York, on the 20th day of February 1952, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

In Testimony Whereof, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable WILLIAM T. COLLINS, a Surrogate of our said County, at the County of New York, the 11th day of January in the year of our Lord one thousand nine hundred and fifty-two.

PHILIP A. DONAHUE
 Clerk of the Surrogate's Court.

CITATION—The People of the State of New York, By the Grace of God, Free and Independent to Victor Mennabi Navy; Violet Mennabi Navy; Consul General of Israel; Zenith Hosiery Shop; being the persons interested as creditors, next of kin or otherwise in the estate of Albert M. Navy, also known as Albert Navy, and Albert M. Navy deceased, who at the time of his death was a resident of 345 West 80th Street, New York City. Send GREETING:

Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, Room 309, in the County of New York, on the 20th day of February 1952, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

In Testimony Whereof, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable WILLIAM T. COLLINS, a Surrogate of our said County, at the County of New York, the 11th day of January in the year of our Lord one thousand nine hundred and fifty-two.

PHILIP A. DONAHUE
 Clerk of the Surrogate's Court.

4. It establishes rates of pay too low to attract qualified applicants.

Present Pay Attacked
 The Inspectors Association, as had all other employee groups appearing before the Formal Hearing Board, strongly attacked present rates of pay in the City Service.

While documenting their criticisms, the Inspectors said: "We realize that no plan can be perfect. We know that much must depend upon administration. We believe that the urgency of immediate revision of the pay and classification structure of the City demands that the plan to be adopted reflect the practical as well as the ideal. We ask that

the plan be reasonable, logical and intelligible to the City employee whose needs and worth are equal to those of the private employee, but whose bargaining powers through collective action are seriously restricted..."

Presiding at the hearings is Thomas Tozzi, a member of the Mayor's Committee on Management Survey. Sitting with him are Dr. Luther Gulick, executive director of the Committee; and John Carty, of the Budget Office. Other members of the Committee have sat in from time to time, including Morris Hushwitz, of the CIO; James C. Quinn, of the AFL; George Hallett of the Citizens Union; and Abe Beame, Deputy Budget Director.

Eligible Lists

STATE
 (Continued from page 3)

Parole
 3148. Parole District Assistant Director—11.

Public Service
 3127. Assistant Supervisor of Motor Carriers—1.
 3128. Assistant Supervisor of Motor Carriers—3.

Public Works
 3149. Senior Office Machine Operator—2.

State Insurance Fund
 3164. Assistant Accountant—2.
 3165. Senior Clerk (Purchase)—1.

STATE
Open-Competitive
 The following State exams will be open for filing until Friday, February 15.

4234. Associate Cytologist, \$5,774 to \$7,037. One vacancy at Roswell Park Memorial Institute, Buffalo. Fee \$5. Open to residents and non-residents of New York State.

4339. Principal Welfare Consultant (Administration), \$7,352 to \$8,905. One vacancy in the Department of Social Welfare, Albany. Fee \$5.

4340. Association Welfare Consultant (Administration), \$5,774 to \$7,037. One vacancy in the Department of Social Welfare, Albany. Fee \$5.

WONDERFUL NEW ARCO COURSES
 HERE IS A LISTING OF ARCO COURSES for PENDING EXAMINATIONS
 INQUIRE ABOUT OTHER COURSES

<input type="checkbox"/> Accountant & Auditor...\$2.50	<input type="checkbox"/> Mechanical Engr.\$2.50
<input type="checkbox"/> Administrative Assistant	<input type="checkbox"/> Misc. Office
<input type="checkbox"/> N. Y. C.\$2.50	<input type="checkbox"/> Machine Oper.\$2.00
<input type="checkbox"/> Army & Navy	<input type="checkbox"/> Oil Burner Installer\$3.00
<input type="checkbox"/> Practice Tests\$2.00	<input type="checkbox"/> Patrolman (P.D.)\$2.50
<input type="checkbox"/> Ass't Foreman	<input type="checkbox"/> Playground Director\$2.50
<input type="checkbox"/> (Sanitation)\$2.50	<input type="checkbox"/> Plumber\$2.50
<input type="checkbox"/> Attorney\$2.50	<input type="checkbox"/> Policewoman\$2.50
<input type="checkbox"/> Bookkeeper\$2.50	<input type="checkbox"/> Power Maintainer\$2.50
<input type="checkbox"/> Bus Maintainer\$2.50	<input type="checkbox"/> Railroad Clerk\$2.00
<input type="checkbox"/> Car Maintainer\$2.50	<input type="checkbox"/> Railway Mail Clerk\$2.50
<input type="checkbox"/> Civil Engineer\$2.50	<input type="checkbox"/> Real Estate Broker\$3.00
<input type="checkbox"/> Clerk, CAF 1-4\$2.50	<input type="checkbox"/> School Clerk\$2.00
<input type="checkbox"/> Clerk, 3-4-5\$2.50	<input type="checkbox"/> Sergeant P.D.\$2.50
<input type="checkbox"/> Clerk, Gr. 2\$2.50	<input type="checkbox"/> Social Investigator\$2.50
<input type="checkbox"/> NYS Clerk-Typist	<input type="checkbox"/> Social Supervisor\$2.50
<input type="checkbox"/> Stenographer\$2.50	<input type="checkbox"/> Social Worker\$2.50
<input type="checkbox"/> Conductor\$2.50	<input type="checkbox"/> Sr. File Clerk\$2.50
<input type="checkbox"/> Correction Officer U.S.\$2.00	<input type="checkbox"/> Sr. Surface Line
<input type="checkbox"/> Dietitian\$2.50	<input type="checkbox"/> Dispatcher\$2.50
<input type="checkbox"/> Electrical Engineer\$2.50	<input type="checkbox"/> State Clerk (Accounts, File & Supply)\$2.50
<input type="checkbox"/> Engineering Tests\$2.50	<input type="checkbox"/> State Trooper\$2.50
<input type="checkbox"/> Fireman (F.D.)\$2.50	<input type="checkbox"/> Stationary Engineer & Fireman\$2.50
<input type="checkbox"/> Fire Capt.\$2.50	<input type="checkbox"/> Steno-Typist (Practical)\$1.50
<input type="checkbox"/> Fire Lieutenant\$2.50	<input type="checkbox"/> Steno Typist (CAF-1-7)\$2.00
<input type="checkbox"/> General Test Guide\$2.00	<input type="checkbox"/> Stenographer, Gr. 3-4\$2.50
<input type="checkbox"/> H. S. Diploma Tests\$3.00	<input type="checkbox"/> Structure Maintainer\$2.50
<input type="checkbox"/> Hospital Attendant\$2.00	<input type="checkbox"/> Student Aid\$2.00
<input type="checkbox"/> Housing Ass't.\$2.50	<input type="checkbox"/> Substitute Postal
<input type="checkbox"/> Insurance Ag't-Broker\$3.00	<input type="checkbox"/> Transportation Clerk\$2.00
<input type="checkbox"/> Janitor Custodian\$2.50	<input type="checkbox"/> Surface Line Opr.\$2.50
<input type="checkbox"/> Jr. Professional Ass't.\$2.50	<input type="checkbox"/> Train Dispatcher\$2.50
<input type="checkbox"/> Law & Court Steno\$2.50	
<input type="checkbox"/> Lieutenant (Fire Dept.)\$2.50	
<input type="checkbox"/> Maintainers Helper\$2.50	

With Every N. Y. C. Arco Book—
FREE! You Will Receive an Invaluable New Arco "Outline Chart of New York City Government."

ORDER DIRECT—MAIL COUPON

35c for 24 hour special delivery
 C. O. D.'s 30c extra

LEADER BOOK STORE
 97 Duane St., New York 7, N. Y.

Please send me..... copies of books checked above.
 (enclose check or money order for \$.....)

Name

Address

City State

NOW! IN THE HEART OF NEW YORK
 FOLKS OVER 28
GAY, GLAMOROUS.
FRIENDSHIP CLUB
 IN HOTEL ABBEY

SMART! EXCLUSIVE!
 Folks Over 28 Make Friends and Dance • No Jitterbugs
 No Liquor • Free Checking • No Tipping

Mr. & Mrs. Friendship, 143 W. 51 St. Wed., \$1. Fri. & Sun. \$1.20. Sat. \$1.35 inc. Tax
 HOTEL ABBEY Friendship Club Opens 6 p.m. every Sunday

Brooklyn: Bedford & Ave. D. Wed. 80c. Fri., Sat., Sun. \$1.00 inc. Tax
 Bronx: 442 E. 149 St. Wed. 74c. Fri. 85c. Sat. \$1.00. Sun. 95c. inc. Tax.

A GIRL IN EVERY PORT
 AN ALL-STAR Musical Comedy
GROUCHO MARX
MARIE WILSON
WILLIAM BENDIX

PARAMOUNT Doors Open 9:30 A.M.

IN PERSON
GENE KRUPA
 And His Orchestra
THE FOUR ACES
PHIL FOSTER
 Extra
POLLY BERGEN

Phone Call From a Stranger

ROXY
 170 Ave. C. 54th St.
 Doors Open 10:30 A.M.
50¢

ON STAGE!
JERRY JONSTON
 Special!
GERIE TAPPS
 and other big stars

SHILLY WINTERS DANN MERRILL MICHAEL RENNIE NEWMAN WYNN BETH DAVIS



At the annual dinner-meeting of the Jefferson County chapter, CSEA, held January 15: Left to right, Agnes Beane, chapter secretary; Vernon Tapper, co-chairman of the Association membership committee; Mrs. Doris Clark, treasurer; Eugene Vanderbilt Jr., assistant manager; Ter Bush and Powell; Mrs. Edith Steier, chapter vice-president; Sheldon Stratton, past chapter president; Chester P. Hoyt, past chapter president; Larry Hollister, field representative, CSEA; Roy W. Howard, chairman of the social committee. Speakers at the dinner were Mr. Tapper, Mr. Vanderbilt, and Mr. Hollister.

State Eligibles

STATE Open-Competitive OFFICE MACHINE OPERATOR (TABU-LATING-IRM).

- State Departments.
- Sawyer, Carl E., Albany103500
 - Fahd, Charles F., Albany100000
 - Golffman, Jacob, NYC99500
 - Feldman, Harold C., Albany98500
 - Smith, Joseph J., Albany98500
 - Bellerose, Henry J., Troy98000
 - Cooney, John M., Bklyn98000
 - Zunriek, Joseph L., Watervliet97500
 - Watas, Ruth G., Albany97000
 - Iskhanian, Abr., Albany96500
 - Dibello, Anthony F., Mechanicville96000
 - Caruso, John G., Albany96000
 - Foster, Edward J., Albany95500
 - Audet, Marcel L., Cohoes95500
 - Ryan, Thomas J., Cohoes95000
 - Flaschetti, John J., Waterford95000
 - McKeon, Hugh J., Albany94500
 - Kitley, Robert G., Troy94500
 - Rivet, Harvey J., Cohoes94500
 - Echenbocker, D. A., Schady94000
 - Dunne, Charles W., Albany94000
 - Mollitor, Margaret, Albany93500
 - Polkinsborne, E. L., NYC93500
 - Leonard, Mary J., Troy93000
 - Seeburger, F. H., Ravenna93000
 - Brownell, Roy J., Watervliet93000
 - Marois, Raymond J., Cohoes92500
 - Campagna, Fred A., Albany92000
 - Gage, Leola N., Albany92000
 - Chamberlain, M. A., NYC91500
 - Adams, William Y., W. Albany91000
 - Maloney, Marjorie, Watervliet91000
 - Ellis, Marie M., Remondlaer91000
 - Seeburger, Fred W., Ravenna91000
 - Burke, Mary A., Troy90500
 - Gram, Concetta, Albany90000
 - Vasto, Carmine F., Ravenna90000
 - Dobinski, Joseph J., Troy89500
 - Stelmaker, Arthur, Albany89500
 - Konczewski, Molly, Albany89500
 - Schulbraut, H. M., Bklyn89000
 - O'Connor, Edmund M., Schady89000
 - Ward, Margaret F., Watervliet89000
 - Vacarelli, Edith M., Troy88500
 - Nicolletti, J. A., N. Rochelle88500
 - Klem, Neener M. D., Albany88500
 - Dileva, Joseph A., Troy88000
 - Dizino, Anthony G., Watervliet88000
 - Johnson, William J., Troy88000
 - Smith, Alice J., Albany88000
 - Grasso, Salvatore, Cohoes87500
 - Roscerans, B. K., Troy87500
 - Moater, Edith, Delmar87000
 - Maio, Frank, Albany87000
 - Burton, Robert F., Cohoes87000
 - Bresce, James P., Albany86500
 - Wringrad, William, Bklyn86500
 - Antico, Mary, Albany86000
 - Maloca, Theresa M., Albany86000
 - Melick, Lillian M., W. Coxsacke86000
 - Kielner, Arthur D., Troy86000
 - Vogelanz, Richard, Albany86000
 - Hizo, Michael D., Troy86000
 - Gibbs, James B., Albany85500
 - Nugent, George L., Troy85500
 - Strong, Leo, Albany85500
 - Plan, Mary C., Troy85000
 - Caldarella, Connie, Bklyn84000
 - Idone, Marie F., Bklyn79000

Activities of Assn. Chapters

THE CIVIL SERVICE EMPLOYEES ASSOCIATION

Teachers College, Brockport

AN INTERESTING newsletter is being put out by the Brockport State Teachers College, CSEA. It has in it local news items, recipes, and poetry. Here's a sample of the poetry:

Oh, dear, where can my silex be?
Oh, dear, where can my silex be?
Last seen, you remember,
One dark day in December—
Dunno where the darn thing can be!
So search every classroom,
Each office, each washroom,
Painstakingly ravage,
Each can for the garbage.
Each waste paper basket—
I, Mary Lee, ask it—
And bring back my silex to me!
The poem is unsigned, we regret to say.
Nice going, Brockport!

James E. Christian Memorial

MEMBERS of the staff of the Tuberculosis Case Finding Bureau, James E. Christian Memorial Health Department, honored the director of the bureau with a buffet luncheon on February 1. Dr. William Siegal, CSEA chapter president and director of the Bureau, celebrated his 25th year in the Division of Tuberculosis Control. Dr. Herman E. Wirth, principal p. h. physician and Ruth Kelly, Dr. Siegal's secretary, were in charge of the arrangements for the luncheon. Congratulations to you, Dr. Siegal!

The following new members are welcomed into the chapter: Frank Litto, Public Health Educ.; Morris Schaefer and Sophie Berman of Medical Defense; Arlene Bressen, Cancer Control; Loisetta Enderle, Med. Rehabil.; Mary Brennan,

Albany Regional Office; Florence Blair, TBC; Raphael Pellino, TBC. Congratulations! . . .

Chapter news chips: Mrs. Arthur Connors, has been appointed stenographer in the Executive Offices.

The State Aid Section of the Office of Business Administration has moved bag and baggage to the Journal Building on Broadway, in the Plaza area. The following co-workers will be missed in the days to come: John P. Coffey, George Fisher, Walter O'Brien, Peter Brusco, Fred White, Nick Mittler, Viola Notz, Jean Williams, Barbara Kinch, George Petruska.

Marcy State Hospital

MARCY STATE Hospital Credit Union held its annual election of officers, with the following taking office:

William Wiskin, president; Kenneth Hawken, vice president; Janet Boxall, treasurer.

The supervising committee consists of Terence J. Lynam, Howard K. Kane, Dominick Rocco.

Credit committee: Gertrude K. Rice, Roger H. Eurich, Stuart E. Coultrip.

Education committee: Leonard Jackson, chairman, H. Carleton Mason, Frank Pizer.

State Insurance Fund

SPORTS item from the State Insurance Fund chapter, CSEA:

Bowling over the opposition as they did the pins, the Orphans increased their lead to 8½ points when the league met on January 29. To make the victory sweeter, Stein of their team won individual high score honors with a 211 game and had a 3-game average for the evening of 182, which was top average for the night's bowling. The Safety team, did its best to make it a close battle even though the boys were handicapped by not having their full team present.

The Medical team has kept up

its steady upward climb and is now in full possession of 2nd place. The Medics did this by winning three points from an Underwriting team, which provided plenty of opposition in winning team high game with a score of 860 in the first game.

Some of the fellows had pretty nice averages for the evening's bowling. Epstein of Payroll helped his team win three points with his evening's average of 179. Bill Price of Accounts did his part in his team's four point victory by bowling a 3 game average of 177.

At the end of the evening's ball throwing activity the team standings were as follows:

Team	W.	L.	Pts.
Orphans	31	17	44
Medical	26½	21½	35½
Personnel	26½	21½	34½
Claims Soph	25	23	34
Accounts	24	24	34
Claims Sr.	27	21	33
Payroll	24	24	32
Safety	21	27	26
Underwriters	30	28	24
Policyholders	15	33	22

Team highs for the second and third games go to Payroll with 867 and Accounts with 850. Re-computation of the scores for the January 22nd meeting showed up an error in crediting the Medical team with team high game of 821 in the second game that evening. That prize really went to the Underwriting team whose score was 832. And when the Bowling dinner rolls round every one of these team highs will be remembered and prizes for them will be awarded.

The Actuarial Department representative reports that two new members have joined the chapter. They are Ted Altowitz and Ben Meltzer. The chapter bids them welcome. We understand they have quite a reputation with the fair sex! . . .

The Entertainment Committee reports it is working out some fine plans for the big Square Dance and entertainment to be held on April 25. Before we know it spring will be here and this date will be upon us. Don't forget to write the date on your calendar and remember to be present.

Brooklyn State Hospital

A BOARD OF DIRECTORS meeting of the Brooklyn State Hospital chapter, CSEA, has been called for Wednesday, Feb. 13 at 4:15 p. m. . . .

Best wishes to Dominick Rufino who has resigned from the hospital. . . . Isaac Howard is going on an educational leave. . . . Mrs. Clea Hamberger was down for a stay visiting her old friends. . . . Mr. and Mrs. Eugene Scerebini were recent visitors.

Enjoying their vacations: Katherine I. Collins (chapter secretary) in St. Petersburg, Fla.;

Mildred Grady in Roslyn, L. I.; Marguerite Real, Joseph Real, Agenes and James McGillis, Mildred Connors has returned from a pleasant sojourn in Maine.

Mrs. Lilly Nash, popular head nurse, is making a good recovery from her recent illness. . . . Mrs. Lola Grady convalescing at Harlem Hospital. . . . Michael Kings-ton returned to duty after a brief stay in Sick Bay. . . . Dominick Aloia convalescing after an emergency appendectomy.

Sympathy to Kit Harte and Lil Dowling on the recent loss of their brother-in-law; to Mr. and Mrs. George Pyffe on the death of their brother-in-law; to Mrs. Rhea P. Coffey on the death of her sister; and to Anthony Grabouckas on the death of his brother.

Armory Employees

Metropolitan Area JIM DEUCHAR has been made a life member of the Armory Employees, Metropolitan Area chapter, CSEA. The action was in appreciation of his work in helping to found the chapter. Past president Deuchar, now retired and residing in Walkkill, N. Y., carries with him the good wishes of his colleagues.

Sincerest wishes have been extended for speedy recovery to friends of the chapter, including: Nicholas M. Callen, 107th Infantry Armory, and James Diskin and Michael Headun, Kingsbridge Armory. . . . Superintendent Thomas Mugavin, 101st Armory, is convalescing after an operation. Here's hoping the hot sun will drive his troubles away.

Frank Wallace, 369th AAA Group Armory, who is chapter secretary, attended a special meeting of the CSEA Legislative Committee on February 7.

Armory employee chapters are on top in Association membership in their various areas. Keep up the good work!

STATE

Open-Competitive

The following State exams close Friday, February 15:

4341. Director of Welfare Area Office, \$6,449 to \$7,804. Vacancies at Syracuse and Rochester. Fee \$5.

4342. Assistant Director of Welfare Area Office, \$5,348 to \$6,412. Two vacancies in New York and one each at Buffalo, Rochester, Syracuse, and Albany. Fee \$4.

4343. Inspector of Welfare Institutions, \$4,281 to \$5,064. One vacancy in the Department of Social Welfare, Albany. Fee \$3.

4344. Senior Psychiatrist, \$6,449 to \$7,804. Fifty vacancies in the institutions in the Department of Mental Hygiene, and one each at Dannemora and at Matteawan State Hospital for the Criminal Insane in the Department of Correction. Fee \$5. Open to residents and non-residents of New York State.

4345. Executive Assistant (Professional Education), \$8,901 to \$8,255. One vacancy in the Department of Education, Albany. Fee \$5.

4347. Associate Cancer Head and Neck Surgeon, \$7,916 to \$9,610. One vacancy at Roswell Park Memorial Institute, Buffalo. Fee \$5.

ASSISTANT RADIO-PHYSICIST, Department of Health.

- Abrahams, Albert P., Bronx91600

GAME PATHOLOGIST, Department of Conservation.

- Reilly, James R., Singesind86500

WELFARE TRAINING ASSISTANT (CHILD WELFARE), Department of Social Welfare.

- Baxter, Edith S., Albany89240
- Ross, Margery R., Warwick88840
- McConville, J. E., Rochester88170
- Purecell, Margaret, N. Hartford85340
- Doann, Mary J., Syracuse79540

JUNIOR CIVIL ENGINEER (HIGHWAY PLANNING), Department of Public Works, Bureau of Highway Planning.

- Cleary, Thomas M., Syracuse97450
- Hirsch, Norman W., Forest Hills94400
- Stubner, Walter B., Albany90450
- Wakeman, Clarence, Troy89700

TRANSFER AGENT, Department of Social Welfare.

- Vantine, Jean G., White Plains88640
- Spear, Edwin W., Rochester86120
- Kelley, Ross R., Woodbourne83975
- Reid, Mary E., Bedford Hl83575
- Bandsoph, Kathryn, Bedford Hl83255
- Lester, Gordon J., Industry80153
- O'Donnell, James, Buffalo79475
- Dorch, Ophelia, Bronx78955

STATE Promotion ASSOCIATE INSURANCE EXAMINER (FIRE AND MARINE), (Prom.), Insurance Department.

- Wohler, David, Far Rockway95020
- Lavashar, Jack, Merrick86250
- Hogan, Edward S., Malverne86010
- Hanley, John T., Elmhurst86040
- Kinnamith, Harry, Bronx83340

SENIOR ARCHITECT, (Prom.), Department of Public Works.

- McCoy, Carroll E., Albany92310
- Morgensal, Frank J., Schady83510
- Kerry, John L., Albany83200

JUNIOR ARCHITECT, (Prom.), Department of Public Works.

- Lambert, Donald J., Troy85890
- Belgiovine, Ettore, Bklyn84100
- Ryniec, Stanley J., Bklyn83790
- Parker, Clarence, Bronx81760
- Pendleton, F. J., Bronx81550

ASSISTANT ARCHITECT, (Prom.), Department of Public Works.

- McCarthy, Edward J., Albany86100
- Rahn, Ralph W., Albany81850
- Lewis, Benjamin, Bronx81800

JUNIOR CIVIL ENGINEER (HIGHWAY PLANNING), (Prom.), Department of Public Works.

- Stoher, Walter E., Albany87414

PAROLE DISTRICT ASSISTANT DIRECTOR, (Prom.), Division of Parole, Executive Department.

- Slattery, John T., Albany91490
- Clevenger, L. S., Albany91500
- Leag, Jean S., Elmira87320
- Haines, Harry, Albany84530

ASSISTANT CIVIL ENGINEER (HIGHWAY PLANNING), Bureau of Highway Planning, Department of Public Works.

- Tulan, Raymond J., Hornell85294
- Dellahoy, Kenneth, Albany81708

SENIOR CIVIL ENGINEER (HIGHWAY PLANNING), Bureau of Highway Planning, Department of Public Works.

- Wood, Frank B., Binghamton99278
- Gallagher, William, Rochester89112
- Hilary, H. Richard, Canmore88378
- Newton, Marion H., Albany85515
- Norton, James C., Watertown85414
- Becha, Harold J., Watertown85188
- Lechner, Samuel, Bronx83506
- Farmor, Daniel, Newburgh83008

SENIOR CLERK (PURCHASE), (Prom.), State Insurance Fund, New York Office, Department of Labor.

- Goodman, Helen C., Bronx97799

Bill for 18 Days' State Sick Leave Introduced

ALBANY, Feb. 11 — Senate Minority Leader Elmer Quinn (D., NYC) said that he favored increasing pensions to retired State employees and raising the salaries of present State workers.

"I have always stood for maintaining the pay level of our public employees at a place comparable to prevailing rates in outside industry," Senator Quinn said, "and that opinion has not changed at all.

"If a bill to guarantee a proper minimum for our retired workers

gets to the floor of the Senate, I will support it."

Senator Halpern and Assemblyman Rabin introduced companion bills to give employees sick leave with pay at rate of 18 work days a year. The bills would maintain the cumulative aspect of the present law to a maximum of 150 days. Legislative observers indicated strong sentiment among lawmakers for the measure on the ground that most employers in private industry offer a comparable number of days sick leave for employees.