

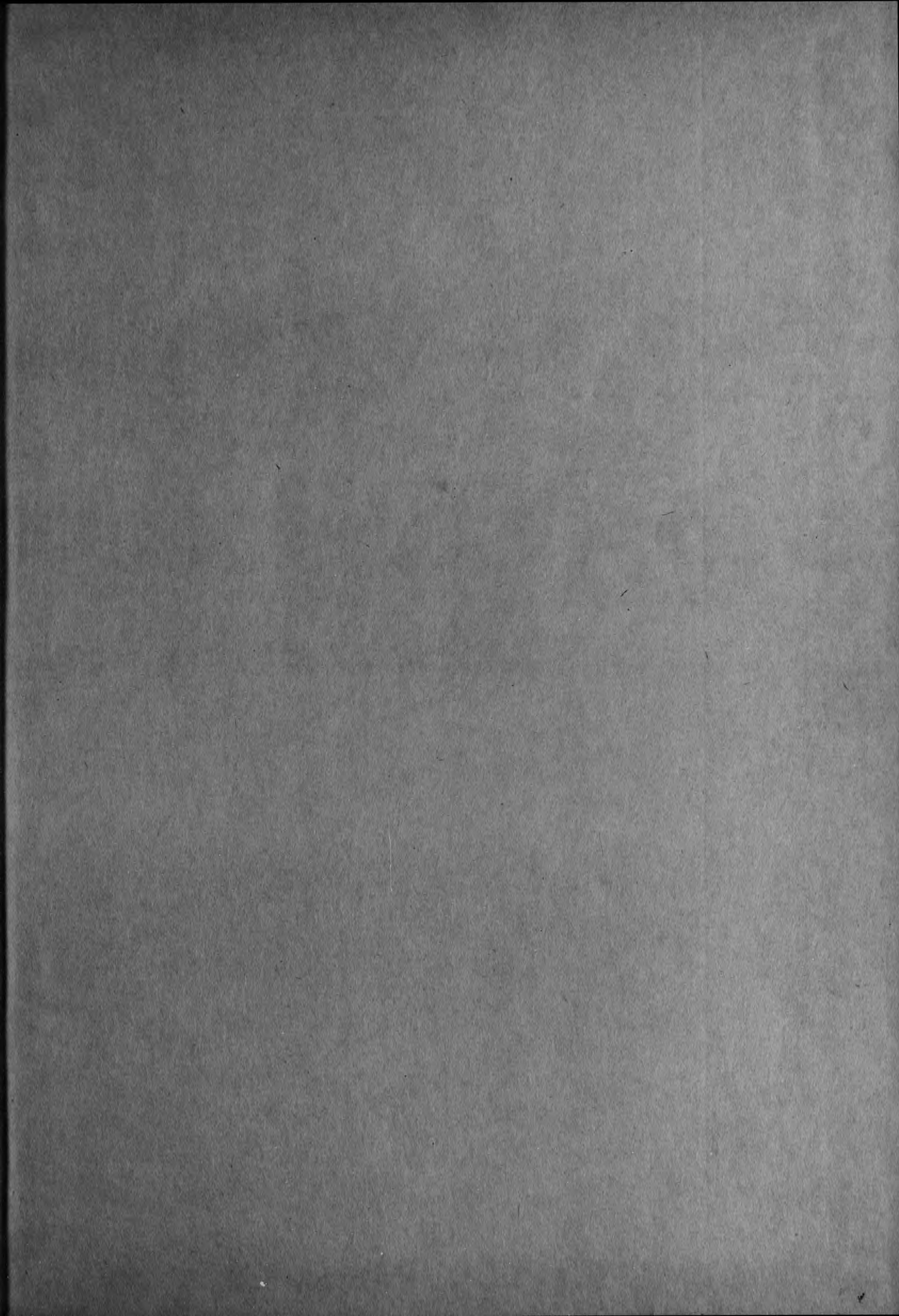
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Civil Service
LEADER

**Photographers
Needed!**

No Test; \$35 - \$55 Week

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Vol. 2 No. 51

★★★ New York, September 2, 1941

Price Five Cents

CLERK, STENO

Applications Ready

See Pages 5, 14

SUBWAY

PROMOTION TESTS

Won't Be Hard

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For College Seniors**
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**Prepare Now
For Patrolman Exam**
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Will Be Quickly Used Up***
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OPM to Take Over Civil Service?

See Page 6

'Prepare Early for Patrolman Exam'

That's Advice of Civil Service Official—Exam Offers Wide Opportunities

The coming patrolman examination will be an excellent opportunity for eligibles on the 7,826-name sanitation man list, and the successful candidates on the current fireman exam to double their chances for a city job. It is an even better opportunity for all those who failed to hit the required 79% on the fireman mental test to show that they've got the stuff to make a civil service list. So, too, it presents an opportunity to those on a great many city, state, and federal registers. There is no reason why any young man of normal intelligence who prepares himself carefully for the examination shouldn't make the grade. Said one official of the Civil Service Commission: "The big secret in taking a competitive civil service test is PREPARATION. It should begin early."

An examination for admittance to the Police Department is always popular. Many young men prefer the excitement, variety and color of a career in the Police Department to the routine of a position in private industry. The opportunity for promotion by examination, the chance to use individual initiative and resourcefulness, the desire for merit recognition, the contact with life, which is part of a job with New York's Finest has an undeniably strong appeal for young men of vigor and intelligence.

Must Be In Shape

Patrolman candidates, must, of necessity, be in good shape. On the last test, applicants had to be at least five feet eight inches in height and 140 pounds in weight. Vision of 20/20 in each eye was required without the use of glasses. Candidates under nineteen years of age were not permitted to file an application. This

minimum age requirement is expected to be waived for the coming test, as it was for the current fireman examination. However, under State law, no one can be appointed to the Police or Fire departments until he has reached the age of twenty-one.

There were no educational requirements on the last examination. However, some additional credit on the mark received in the mental test was given candidates with formal education of college grade in the following subjects: Physics, chemistry, engineering, law, languages, sociology, social work and other relevant courses. The maximum amount of credit allowed was .04 on the mental examination. The granting of this additional credit raised a controversy when the last examination was held.

The mental test carried a weight of seven, the physical three for the last patrolman examination. It is highly possible that these weights may be revised for the coming examination, as they were for the current fireman examination. The weights for the fireman test was revised from six for the mental and four for the physical to five for each.

Who's Eligible?

As usual, candidates for the Police Department will be required to be citizens of good character. Persons who have committed a felony will not be eligible for the examination. A conviction for juvenile delinquency is not considered criminal, however. Many an excellent policeman has been molded from a young man who had an unfortunate brush with the law in his younger days.

Will Be Ordered In September

The "ordering" of the patrolman test by the Civil Service Commission, which was expected to take place at a meeting of the Commission last week, according to a statement made to The LEADER by Commission President, Paul J. Kern, has been postponed for a few weeks. The post-

BEGINNING NEXT WEEK



A Complete Course of Study for Candidates Who Plan to Take the Forthcoming Examination for Patrolman.

Prepared Exclusively for The LEADER by Lieut. Bertrand P. Wray (Retired). It will be the only material of its kind to appear anywhere.

ponement of the "ordering" of the test was necessitated by the extreme pressure of business on a Commission staff, undermanned by vacations, and by the absence of a member of the Commission on vacation. However, The LEADER has learned that the test will definitely be ordered this month and that the postponement will not affect the date of the announcement of the test or the date of the examination, itself.

Announcement in December

After the test is "ordered," it is "announced." The ordering

means simply that the Civil Service Commission has officially decided to give the test. The "announcement" means that the test is scheduled, and the process of receiving applications is about to begin. It is expected that, while the test will be "ordered" within a few weeks, the "announcement" of it will come some time in December. The examination itself will probably be held early in spring.

The LEADER will keep prospective candidates regularly informed of all events concerning the patrolman exam.

SEWAGE WORKERS JOIN AFL

Sewage-treatment employees in the Department of Public Works voted to endorse the action of Henry Feinstein, president of the Federation of Municipal Employees in affiliating with the Hod Carriers & Common Laborers Union of the American Federation of Labor. One hundred ninety-eight sewage-treatment workers out of a possible 220 have already signed A. F. of L. applications.

The unanimous approval of A. F. of L. affiliation took place at a meeting in the Hod Carriers Hall, 769 First avenue, last week. Principal speaker at the meeting was International Vice-President, Edward I. Hannah, of the Hod Carriers and Common Laborers Union. Mr. Hannah pointed out that the Hod Carriers Union have contracts with all big cities throughout the country. He said that efforts to obtain the prevailing wage for laborers in New York would be made immediately.

Asks Prevailing Wage Pay

Henry Feinstein, president of the Federation of Municipal Employees, stated that Section 220 of the labor law compels the city to pay the prevailing wage to laborers. He pointed out that the prevailing wage is \$7 per day. Sewage-treatment laborers receive \$5.50 per day. Mr. Feinstein said that negotiations were already under way to have sick-leave granted to laborers in the Department of Public Works. He predicted immediate success of this sick-leave drive.

ASCSO CHAPTER ELECTS OFFICERS

The annual election of officers and committees of the Kings Park Chapter of the Association of State Civil Service employees took place last week.

No Perfect Man in Fire Physical Test

With the physical tests for fireman nearing completion, it seems that about half of those competing will make the list.

Of the first 3,299 examined, 1,740 passed, including conditionals, 641 were rejected in the medicals, and 918 were failed in the physical examination.

The tests, being held at Ohio Field, New York University, the Bronx, are expected to end within a week or ten days. Several hundred candidates previously unable to take various parts of the test such as the mile run because of rain, will be called this week.

No Perfect Man

Unlike the sanitation man physicals of last year, the fireman test has failed to produce a "perfect man."

No candidate in the fireman physicals so far has made a perfect score in the agility part of the test. The nearest to the 100 per cent mark has been Arthur McQueen, the same fellow that made 100 per cent in the sanitation physicals. In the fireman physical McQueen made 96 in the agility, 90 in the mile run, 100 in strength and 100 in the coordination—an average of 97 per cent. Not bad, but still not tops.

A number of candidates have hit 100 per cent marks in various parts of the fireman physical but not one hit the perfect score in the agility. At least four made the mile run in less than five minutes for a perfect mark. The strength and coordination parts have also seen candidates hit the 100 per cent mark. But the agility seems to have them stopped.

A number of fireman candidates that also took the sanitation physical say that the fireman test is much tougher—maybe that's the answer—or are the sanitation men the Supermen they claim?

Check Appeal

The checks which you can issue on this bank, are attractive and prestige building because

YOUR NAME IS PRINTED ON EACH CHECK

Why not start today to benefit from the convenience of paying bills this easy way. Following are the features of Trustco "Personal Check Service":

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A Failure

A fireman candidate, one day before he was due to take his physical exam, heard that a future fellow fireman needed a blood transfusion. He immediately volunteered. When he showed up for the physical test the next day he failed because of his weakness. "Failed" appears next to his name but how many know why? The rules say no re-examinations.

Wants Deductions From Pay Envelope

A test case to recover deductions taken from the pay of her deceased husband has been started by Mrs. Anna McDonough. She started suit against the Department of Health pension fund trustees in order to obtain deductions taken from her husband, William, while employed in the department. McDonough was appointed to the department in 1907 and worked there until his death in 1936. Mrs. McDonough sought a pension allowance but was turned down. Now she wants the accumulated deductions from her husband's pay that went into the pension fund.

What the Civil Service Commission Did This Week

O.k.'d a recommendation that the preferred list for engineering inspector, grade 4, and assistant engineer, grade 4, be certified in that order to fill the post of Inspector of Repairs and Construction at \$3,120 in the Bureau of Real Estate . . . Reserved decision on a recommendation to inform the Board of Transportation that no provisional promotions may be made anywhere in the Transit System where there is an open competitive list in existence for the title . . . Reserved decision on a recommendation to certify the open competitive list for Assistant Supervisor, Grade 2, to the Parole Commission to fill the position of Male Parole Officer at \$1,680 . . . O.K.'d a recommendation to certify the list for Junior Assessor on a selective basis to fill the job of Real Estate Agent in the Bureau of Real Estate . . . Held that complaints in connection with the conduct of the examination for Interpreter, were without merit . . . Denied requests of the Department of Welfare that the Commission cancel its designation of the list for Management Assistant, Grade 4, as appropriate for Supervisor of the Housing Section and certify the list for

Assistant Supervisor, Grade 2, on a selective basis, as appropriate for the job . . . Reserved decision on a recommendation to cancel order for examination for Director of the Division of Building Management and Procurement . . . Cancelled order for examination for promotion to Chief of Fire Department (Fire Commissioner Walsh recently appointed himself Chief following an adjustment of the rules) . . . Decided to deny all requests for further postponement of the examination for promotion to Junior Accountant . . . Reserved decision on a memorandum from the Board of Transportation relative to carrying on leave of absence without pay until December 31, 1941, BMT and IRT employees who will soon be eligible for pension and are not qualified under the Wicks Act for employment by the City.

HOUSE PAINTERS

The House Painters' Eligibles Association will meet Wednesday, September 3, at 7:30 p.m., at the Painters' Legion Post, 301 West Twenty-ninth street, New York. All eligibles on this list are urged to attend this meeting. Matters of importance will be discussed.

"MAKE MINE RUPPERT"

YOU COULDN'T ASK FOR BETTER BEER

Subway Promotion Tests Won't Be Severe

If you are an IRT or BMT employee worrying about the promotion examinations you're going to take next month or later, then you can feel relieved. The Civil Service Commission isn't plotting to make the tests so severe that Einstein would have trouble passing.

The LEADER learns that the record-breaking number of tests is being designed primarily to set up lists for all titles in these divisions.

Stiff requirements for various jobs, such as for police and firemen, obviously led many people to believe that the program of vigorous tests was general, and too often candidates even refrained from taking a test because they believed it was going to be "too tough."

Prepare For It

But, at the same time, don't get the idea that it's going to be a cinch, either. You must prepare.

However, one thing is certain. Everyone of the 32,000 employees of the city transit system is going to get a promotion opportunity through the coming tests.

Among the first promotion tests in the transit field will be for motorman and railroad clerk.

The motorman test will be open to IRT and BMT division employees and probably IND division workers. It will be the first promotion exam for motorman under unification.

Previously, in IND promotion tests for motorman, only conductors were eligible. Under the new set-up, conductors, street car operators and perhaps bus operators will be eligible.

First Test for Porters, Clerks

The promotion test for porters to railroad clerk will probably be open only to IRT and BMT workers since a new list on the IND division was established only recently. It will be the first time porters on the IRT and BMT lines were ever given a chance to compete for promotion, according to Fred Hedin, the City Civil Service Commission's transit expert.

Lists Established Quickly

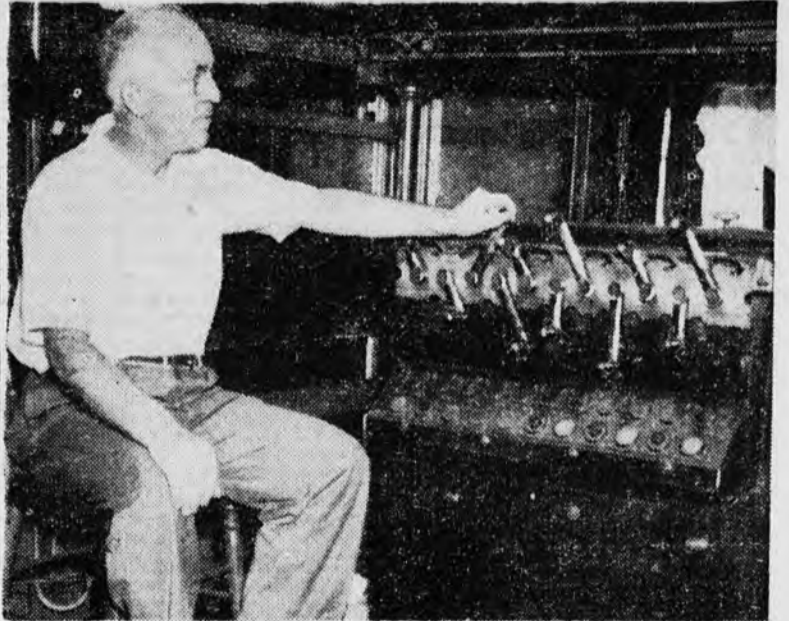
Because there are no lists in existence for IRT and BMT jobs, rosters for all titles will have to be established.

And that they will be, as quickly as possible, is indicated by the fact that the transit division of the Commission plans to double its staff of junior examiners and examining assistants in order to push the work along.

The Commission promises to



They're in the news—subwaymen seen in these illustrations are performing only a few of the vast network of jobs necessary to keep the city's underground transportation flowing smoothly. They've just been given wage-raises in a "pay-equalization program, and large numbers of them, this fall and winter, will be eligible to take promotion examinations. Those exams won't be as difficult as some of the subwaymen have thought.



hold some 200 tests as promptly as possible and requests subway workers to be patient as all tests cannot be announced or held on the same day. The tests will be arranged as the needs of the service require.

Meanwhile, the Commission insures the right of IRT and BMT employees by allowing provisional promotions in lieu of the absence of lists.

Some tests will be held for titles on bus and street car operators that do not exist at present in the city set-up.

In addition to the motorman and railroad clerk promotion tests, other early BMT and IRT exams will include towerman, signal maintainer, power maintainer, car maintainer (groups a, b, c, d, e, f, g) assistant train dispatcher, train dispatcher, and supervising titles such as foreman and assistant foreman in various categories.

In all probability, according to Mr. Hedin, the lists resulting from the tests will be divided into separate groups. In other words it is felt that a man working in the IRT division will know more about the workings and equipment of that line than a

man from another division.

Let's take for example a list resulting from a promotion test for motorman. If the top man is an employee on the IND division and there is a vacancy in the IRT division, the top man is skipped and so on down the line until an IRT man is reached.

That is the result. But when the entire list is separated into three groups, of course the IRT man shows up as top man on the list for that division and actually there is no "skipping."

However, if one division list is exhausted, the other lists will be used. Nevertheless, the idea is to keep a man in one division working in that division.

Commission officials urge all transit workers to exert themselves by preparing for the tests and promise to hold no open-competitive tests unless there is no one to promote.

Meanwhile, since there is no one to promote to the jobs, open-competitive tests will be announced for trackman, platformman, maintainers helpers in the various groups and porter.

But a final advice from Commission transit experts is: "Don't fear the tests."

400 Will Be Added to Subway System

New Wage-Hour Revision Calls for More Jobs

The wage-hour equalization program of the Board of Transportation will see 400 new civil service workers added to the transit system. This is an aspect of the program that was overlooked in all the comments made last week.

Among the openings made possible by the Board's pay-wage revision and standardization are jobs as car maintainer in various groups, car cleaners, signal and turnstile maintainers, conductors, motormen, towermen and porters.

The new employees will be assigned as follows:

Department	No. of Men	Annual Cost
Maintenance	37	\$ 56,981
Maintenance of Way	23	41,046
Power	5	7,885
Transportation	335	586,922
	400	\$692,834

A breakdown of the employees needed is as follows:

Maintenance Dept.—	
Car Maintainer "A"	1
Car Maintainer "E"	3
Road Car Inspector	1
Car Cleaners	32
	37

Maintenance of Way Dept.—	
Light Maintainer	1
Maintainer Trolley (to be Power distribution maintainer)	4

Signal Maintainer "B"	4
Third Rail Maintainer	1
Trackman (surface)	1
Turnstile Maintainer	3
Maintainer Helper "B" (other)	6
Maintainer Helper "D"	3
	23

Power Department—	
Maintainer Helper "C"	3
Maintainer Helper "E"	2
	5

Transportation Department—	
Conductor	103
Motorman-Motor-conductor	72
Towerman	19
Elevator Attendant	6
Porter	123
Collecting Agent	3
Assistant Station Supervisor	9
	335

\$6,000,000 Added to Payroll

The entire plan will add about \$6,000,000 to the annual payroll of the Transit System and will affect about 32,000 employees. Announcement of the program followed a series of conferences with committees representing organizations of employees.

The plan, in addition to calling for a standardization of pay rates, provides for a basic forty-eight-hour week.

Reduction of working hours and the adjustments in operating schedules make the 400 new employees necessary.

Under the new plan, 11,467 employees receive increases of from 9 cents to 14.9 cents an hour. Seven thousand six hundred and

seventeen get increases of 5 cents to 8.9 cents and 5,321 get increases of 3 cents to 4.9 cents an hour. Other groups receive increases of varying amounts. The largest rate increase for an

entire classification in the schedules is 10 cents an hour for 1,975 motormen whose rate has increased from 96 cents to \$1.06. The program became effective September 1.

It's a Long Way to S.I. Appointees Won't Stay There

Who wants to work in Staten Island?

If you listen to the plea of E. Michael White, secretary to the Department of Hospitals, you soon would get the idea there was some sort of plague on in Richmond.

White asked the Municipal Civil Service Commission to establish special eligible lists for such as clerk and stenographer in Staten Island.

According to Civil Service Commissioner Wallace S. Sayre, the Hospitals Department says it has a problem getting appointees to stay over in Richmond.

Many eligibles, according to the Hospital Department complaint, simply refuse to accept appointment on the grounds of location.

Others, the story goes, accept appointment and immediately start shopping around for a transfer to another borough.

Big Turnover

Hospital officials tell the Commission that it is difficult to run the Staten Island office properly because of the turnover and the problem of breaking in new employees.

So the City Commission has adopted a new scheme to put an end to the Department of Hospitals difficulty in securing clerks and stenographers for employment in Staten Island.

It's this: "Have the lists for clerk and stenographer scanned and by means of a questionnaire determine how many candidates on these lists are willing to take jobs in Staten Island. Their names should then be placed on a special list and certified for Staten Island."

It is the belief of the Commission that they will then be able to satisfy the clerical and stenographic needs of the Hospital Department in Richmond. Maybe so, maybe so.

X-Ray List

Michael Samitca, of 2102 Wallace avenue, the Bronx, won top place on the X-Ray Technician list with a score of 93.64. Second was Irving Wellcome, 3207 Broadway, Astoria, with a mark of 90.20 and Harold Mitchell, 1436 Longfellow avenue, the Bronx, third with a score of 83.40. There are 17 on the list.

In addition to the first three, those making the roster, with their scores, follow. Fred Sheinkopf, 83.30, Joseph A. Kucher, 82.90, Jeanette L. Roberts, 81.60, Arthur M. Freidrichs, 81.08, Joseph Hershkowitz, 80.02, Frank A. Cogan, 79.68, Estelle R. Robbins, 79.56, Irby Leon Jacquet, 79.18, George Lewkowicz, 78.64, Miriam Gargle, 76.80, Alfred Ayvasian, 75.90, Keuben R. Bird, 75.74, Herbert L. Fishbein, 75.70, and David Rosen, 75.48.

The job pays \$1,200 to \$1,500 and at the time applications were opened there were four vacancies in the Health and Hospital departments.

Duties include operation of X-Ray apparatus and auxiliary equipment, make negatives and assist in X-Ray therapy.

Supermen Get Mayor's Ear

Mayor LaGuardia is considering a proposal, advanced by the Sanitation Men's Eligible Association, to remove pickets from iron fences. The purpose of the proposal is to make scrap metal available for national defense and to prevent accidents to children. Officers of the association have sent similar letters to the five borough presidents of New York.

Cop vs. Traffic Problem

Below is an extensive answer to question 5, part 2, of the sergeant exam, prepared especially for *The LEADER* by Lieut. Bertrand P. Wray (retired). Last week appeared the answer to question 6 (not 2) of part 2. *The LEADER* has received some interesting comments from members of the force concerning these articles by Lieut. Wray. Let's have any ideas that may be in your mind concerning these questions and answers.

A. Valid Criticisms of Traffic Code

1. This code doesn't give police and law enforcement agencies control over pedestrians as provided by the charter.
2. Some of its references are inaccurate.
3. The Traffic Code has been in contradiction to the Code of Criminal Procedure and the Charter relating to the powers of arrest and service of summonses by a peace officer under original Traffic Code Art. 5 Sec. 81. (However, this section has since been amended to coincide with above laws.)
4. There have been a considerable number of amendments which are not of common knowledge due to their being published only in the City Record, a publication which is not generally known.
5. Although many terms are defined, the interpretation of such terms as "unreasonably interfering" and "unreasonable endangers," etc., are subject to conjecture.

6. Persons who are not familiar with the neighborhood they are in are unnecessarily confused by lack of directional signs or information as to whether the highway is operating under a progressive, isolated or synchronized system of lights. This causes impediment in flow of traffic. There is nothing in the Code that states where the various systems are in effect.

7. There is a lack of uniformity with the state laws such as the laws regarding speed limits, reckless and dangerous driving, etc.

8. No proper provision has been made in the Code for a uniform period of time at interval of light changes for the protection of both motorists and pedestrians.

9. There is danger in crossing against traffic in order to fix flats in manner prescribed. (Crossing to opposite curb if flat is on left side.)

10. The code provides for discrimination against the pedestrian at certain intersections where right turns are permitted on the red light. There is also discrimination against buses, hacks, etc.

B. Tendency Toward Safer Operation of Vehicles and Better Protection for the Pedestrian.

1. There have been a decrease in the number of fatalities and injuries.
2. Issuance of the U.F. 47 has eliminated accidents caused by violations committed through ignorance.
3. There has been better obedience to police and official traffic control devices.
4. Punishment as provided has been a deterrent to violations and to accidents.
5. Explanatory safety precautions regarding the lights has taken some people by the hand so to speak.

THE FOLLOWING PROVISIONS INCORPORATED IN THE CODE

ALSO TEND TO SAFER VEHICULAR OPERATION AND PEDESTRIAN PROTECTION:

6. Regulation providing for stopping clear of the pedestrian crosswalk provides safety for said pedestrian.
7. A driver turning into or from or crossing a street where there is no light is guided by the rule of turns and crossings.
8. Use of the progressive, isolated and synchronized systems.
9. Use of directional signs has lessened confusion.
10. Adding of Art. 3 relating to dangerous driving has curtailed the various kinds of dangerous driving.
11. Speed limits have been adjusted to conditions resulting in more willing obedience.
12. Use of play streets has provided protection for children.
13. Brakes and steering tests have taken cars with faulty mechanisms from the road.
14. Signals by drivers have been simplified eliminating confusion.
15. Right of way is clearly defined and all drivers should now know their responsibility.
16. Turning on crest of a grade has been prohibited resulting in fewer accidents of this type.
17. Passing to right or left permitted under certain conditions expediting movement of traffic.
18. Pedestrians granted right of way in certain instances.
19. Duty of drivers upon approach of emergency vehicles, is defined, this fixing responsibility.
20. Trolleys given right of way over certain traffic.
21. Prohibiting the following of an emergency vehicle within 200 feet.
22. Camping vehicles with an audible warning or signalling device.
23. The requirement of driver to have hands on steering device tends to safer operation.

24. Clinging to vehicles is prohibited, thus minimizing accidents caused by hitching.

25. Prohibiting riding on handle bars reduces injuries to limbs.

26. The confining of persons on skates, etc., to play streets and crosswalks when crossing streets reduces accidents to children and permits vigilance of driver to be directed toward other hazards.

27. Prohibiting coasting of vehicle on down grade with gears in neutral keeps car under better control.

28. The requirement of having wheels on grade to be kept to curb prevents accidents by unattended vehicles.

29. Requiring mirrors with unimpaired vision prevents accidents due to short stops, turns, etc.

30. Prohibiting more than three adults in seat with driver prevents interference with said driver.

31. Prohibiting body extending outside of any part of the vehicle prevents injuries due to side swiping.

32. Protection is given persons standing in safety zones by prohibiting vehicles from passing through them.

33. Protection is provided for children by restricting vehicles to 100 feet therefrom.

34. Persons passing behind vehicles protected by regulation providing for red flag or light if material extends beyond 4 feet.

35. Reporting of accidents provides statistics, etc., which are valuable in safety campaigns.

36. Prohibiting dazzling lights protects drivers against being blinded by approaching vehicles with said lights.

37. Drivers are required to keep windshield clear of papers, etc., which obstruct vision.

38. Proper lights must be provided both while driving and while parking so that other vehicles may observe them in time to avoid accident.

39. Learners' streets have been set aside as a protection to the learner and to those using busier thoroughfares.

ON AGAIN, OFF AGAIN, FINNEGAN

Can a porter transfer to the job of laborer?

The Civil Service Commission said yes and the Civil Service Commission said no.

Here's their latest decision: "No. Order an exam for laborer."

At the last meeting of the Commission, it had before it a recommendation to reconsider denial of requests of two cleaners for transfers from the Department of Public Works to the position of laborer in the Richmond Borough President's office.

The recommendation, approved by the Commission, was made by Samuel H. Galston, assistant director of examinations, and read as follows:

"At a meeting of the Commission held on August 13, 1941, a report of Examining Assistant Carty suggested a procedure for the approval of transfers of cleaners and porters to the position of laborer was considered and approved.

"Mr. Carty recommended that if a cleaner or porter can secure a transfer to the position of laborer such transfer shall be approved under the rules provided the proposed transferee passed a physical examination to prove his fitness to perform the work of laborer.

"The Commission directed that this procedure be applied to the request for transfer of Walter J. Ivey and Sebastiano Uricuoli in the Department of Public Works to the position of laborer in the office of the President of the Borough of Richmond. This was previously denied by the Commission.

"It is recommended that the aforementioned matters be reconsidered by the Commission. It is recommended that instead of permitting the transfer of employees from the position of cleaner and porter to laborer after a physical examination a promotion examination be ordered to the position of laborer and that this examination be open to all eligible cleaners and porters."

Opportunities Enlarged For Lawyers

The Municipal Civil Service Commission has approved a recommendation that the lists for associate assistant corporation counsel, grade 4 (administrative code) and tax counsel, grade 4, be certified in that order to fill positions of examiner and law clerk in the Law Department. The recommendation was made by the examining division of the Commission.

Apprentice Among Tests Scheduled by N.Y.C.

Series Is of Unusual Interest

Below is a listing of examinations which will be given by the New York City Civil Service Commission in the near future. No dates have been set, nor have the requirements been fully worked out as yet. When they are, the data will appear in *The LEADER*. Please note that the present list is of unusual interest—it contains the apprentice (automotive trades) and the office machine operator exams which *The LEADER* has described at some length in preceding issues. The promotion tests will interest employees. One exam—that for barber—has been scheduled for a great many months. No one at the Civil Service Commission had any information this week as to when it would be held.

A word of advice: If you plan

to take any of the exams, don't wait until the last minute before you begin preparing. Start now! The complete list follows:

Open Competitive Tests

- Air Traffic Control Recorder, Apprentice (Automotive Trades), Assistant Director of Public Assistance (Care of Homeless and Transients), Assistant Gardener (Westchester, Putnam, Ulster, Schoharie and Greene Counties), Barber, Car Maintainer—Group E, N. Y. C. Transit System, Chemist, Chief Dental Supervisor, Dental Hygienist, Director of Air Traffic Control and Airport, Inspector of Elevators, Grade 3, Junior Engineer (Civil), Grade 3, Junior Engineer (Electrical), Grade 3, Junior Epidemiologist, Laboratory Assistant (Histology), Mechanical Draftsman (Electrical), Grade 3, Office Appliance Operator (Burdoughs Bookkeeping Machine), Office Appliance Operator (I.B.M. Accounting Machine), Office Appliance Operator (I.B.M. Numeric Key Punch Machine), Office Appliance Operator (National Cash Register Machine), Office Appliance Operator (Remington Rand Powers Key Punch Machine), Power Maintainer, N. Y. C. Transit System, Radio Repair Mechanic, Road Car Inspector, N. Y. C. Transit System, Seamstress, Senior Administrative Assistant, Bureau of Plant Operations and Maintenance, Department of Education, Ventilating and Drainage Main-

tainer, N. Y. C. Transit System, Weighmaster.

Promotion Tests

- Air Brake Maintainer, IND Division, N. Y. C. Transit System, Asphalt Foreman (Office of Borough President of the Bronx), Asphalt Foreman (Office of Borough President of Richmond), Assistant Foreman (Lighting), IND Division, N. Y. C. Transit System, Assistant Supervisor (Electrical Power) IND Division, N. Y. C. Transit System, Assistant Supervisor of Recreation, Department of Parks, Borough Superintendent of Buildings, (Department of Housing and Buildings), Captain (Police Department), Car Maintainer—Group E, IND Division, N. Y. C. Transit System, Chemist (City-Wide), Chief (Fire Department), Court Attendant (Five Inferior Courts), Court Clerk, Grade 3 (City Court), Electrical Draftsman, N. Y. C. Tunnel Authority, Examiner, Grade 4, (Board of Estimate), Foreman (Electrical Power) IND Division, N. Y. C. Transit System, Foreman (Lighting) IND Division, N. Y. C. Transit System, Foreman of Porters (Department of Public Works), Foreman of Pavers, General Foreman (City-Wide), General Foreman, Grade 4 (Borough President of Manhattan), Inspector of Boilers, Grade 3 (Housing and Buildings), Inspector of Dock and Pier Construction, Inspector of Housing, Grade 3 (Housing and Buildings), Inspector of Plumbing, Grade 3, (Housing and Buildings), Junior Civil Service Examiner (Civil Service Commission), Junior Civil Service Examiner (Engineering), Civil Service Commission, Junior Mechanical Draftsman

(Heating & Ventilating), Grade 3, Board of Education.

Light Maintainer, IND Division, N. Y. C. Transit System.

Power Maintainer, IND Division, N. Y. C. Transit System.

Radio Operator, Grade 2, (Municipal Broadcasting System).

Road Car Inspector, IND Division, N. Y. C. Transit System.

Senior Administrative Assistant, Bureau of Plant Operations and Maintenance, Department of Education.

Tailor (Hospital and Correction).

Ventilation and Drainage Maintainer, IND Division, N. Y. C. Transit System.

SUE FOR TRANSIT JOBS

The suit brought by three men to compel their retention on a permanent basis in the city transit system will be argued in about a week, according to Assistant Corporation Counsel Seymour B. Quell, representing the Board of Transportation in the matter.

The men, who were on furlough from the BMT, and therefore not actually on active duty in their jobs at the Williamsburgh power house when the city took over are Francisco Gonzales, Daniel Carr and Patrick Boggan. They are working as provisionals in the subway system at present.

They assert that they actually were part of the BMT private organization at the time of unification, although, through no fault of their own, a reduction in work at the powerhouse had kept them from active duty at the time of transit unification.

Their suit is brought under the Wicks law which provided that those who had been working continuously for one year for the private lines should be placed in the non-competitive class and acquire competitive status on reclassification of titles by the Commission.

Whitewings Get Headlights

They're Attached to Safety Belts

Sanitation department night street sweepers can now sweep the city's streets with a knowledge that their job is less dangerous since they have been provided with safety reflector belts in order to cut down accidents. The belts have been provided since *The LEADER* called attention to the numerous deaths and accidents among Sanitation men. The Division of Safety of the Sanitation department, headed by Elisha Chapin, reports that the belts have been distributed as part of the regular equipment for night workers. The belts are designed to warn

motorists of the presence of the street sweeper.

Get a Nickname

The belts, already nick-named "headlights," are made of woven webbing and are on the style of the Sam Browne belt. There are 10 red reflectors set in the belt six inches apart around the shoulder strap and waistline. In other words, regardless of from what direction a motorist is approaching, he should see the reflection on the workers belt.

The new equipment is supplied by the city at no cost to the employee.

Let's hope the new equipment lessens the average of more than two deaths and 100 accidents a year.

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CIVIL SERVICE IN NEW YORK STATE

By MORTON YARMON

Clerk, Steno Applications Ready

Blanks Available at All State Employment Offices

This week, applications are available for the big new series of state tests which have been described in detail in preceding issues of The LEADER, and details of which may be found on page 14.

Early this week, the State Civil Service Commission was unable to say whether filing would begin throughout the state on Tuesday, September 2, or Wednesday, September 3. It depended upon the speed with which the printing of the announcements could be completed and mailed out. The consensus of opinion in the Commission's offices was that by Wednesday filing would be certain. So there's nothing lost if you don't go for an application blank on Tuesday. In fact, you can file your application any time up to Saturday, September 20, for the clerk and typist exams; up to Friday, September 26, for the big series of remaining tests.

The date when the clerk and steno examinations will take place is October 4.

The date for the examination on all other state open-competitive tests is October 18.

Many Innovations

The State Civil Service has made a number of innovations with the present series of clerk and steno tests. For one thing, you don't have to go to an office of the State Civil Service Commission for applications (the State Office Building in Albany, 80 Center street in New York City). Application forms will be available at all State Employment Offices. As a convenience to our readers, we publish below a listing of the addresses of State Employment Offices throughout the state. You may obtain an application blank at any one of these offices:

Albany, 40 Steuben St.; Amsterdam, 39 Market St.; Batavia, 8 Jackson St.; Binghamton, 43 Chenango St.; Buffalo, 403 Main St., also 51 Erie St.; Cohoes, 15 Seneca St.; Cortland, 14 Groton Ave.; Dansville, 154 Main St.; Dunkirk, 65 E. Fourth St.; Elmira, 219 E. Church St.; Fulton, 116 Oneida St.; Geneva, 431

Exchange St.; Glens Falls, 21 Bay St.; Gloversville, 63 N. Main St.; Herkimer, 102 Green St.; Hornell, 49 Broadway; Hudson, 724 Warren St.; Ithaca, 12 E. Seneca St.; Jamestown, 113 East Third St.; Kingston, 243 Fair St.; Little Falls, 500 Main St.; Lockport, 5 Race St.; Massena, 45 Main St.; Middletown, 1 Centre St.; Monticello, 231 Broadway; Newark, 138 Main St.; Newburgh, 80 Broadway.

New York City, (Metropolitan region) Central Building and Construction, 44 E. 23rd St.; Dress Industry, 225 W. 34th St.; Metal Trades, 87 Madison Ave.

Niagara Falls, 226 First St.; Norwich, 29 N. Broad St.; Ovid, 87 S. Broadway; Ogdensburg, 319 State St.; Olean, 109 Laurens St.; Oneida, 230 Main St.; Oneonta, 250 Main St.; Oswego, 201 W. First St.; Peekskill, 1037 Main St.; Plattsburgh, 40 Clinton St.; Poughkeepsie, 2 Washington St.; Rochester, 65 Broad St., also 155 W. Main St.; Rome, 106 N. George St.; Saranac Lake, 90 Main St.; Saratoga Springs, 21 Bay St.; Schenectady, 331 State St.; Syracuse, Chimes Bldg., also 401 S. State St.; Troy, 258 Broadway; Utica, 110 Geneva St.; Watertown, Light & Power Building.

May Take All Six Tests

Another innovation about these tests is the fact that you may take one or all six, and a single application blank will suffice for the entire lot: Junior clerk, assistant clerk, junior stenographer, assistant stenographer, junior typist, and assistant typist. Applicants will merely check off on the

application blank those tests for which they wish to file. However, there will be a separate filing fee for each exam.

No Minimum Age

There is no minimum age limit for these tests. This means that high school graduates and even high school students who have had additional clerical, typing, or stenographic experience may apply. Read the requirements carefully. The Civil Service Commission, in the case of each exam, allows an "equivalent combination" of training and experience. Officials have stated that they will give applicants every opportunity to meet the requirements, and will be liberal in their interpretation of the phrase "equivalent combination." So, the best advice is: If you're in doubt whether you meet the requirements, file an application. If you are rejected, your filing fee will be returned.

The LEADER will keep candidates fully informed of progress on these tests. Now turn to page 14.

SENIORITY CASE AFFECTS STATE EMPLOYEES

ALBANY.—One of the important legal cases coming up next month involves the seniority of between 150 and 200 employees in the Department of Placement and Unemployment Insurance — and may perhaps affect the seniority status of thousands of New York State employees. It's the Tilles case, which was argued strenuously, and sometimes vehemently, last February before Supreme Court Justice Denis O'Leary Cohalan.

The issue, stated in the simplest manner, is this: Does a first group of eligibles appointed have priority over a second group appointed at a later date, even though the first group ranked below the second group on the list? Put another way, the issue becomes: What determines seniority, standing on the list or time of appointment?

Justice Cohalan decided for the state, and the present appeal, before the Appellate Division, first department, is to determine whether Cohalan's decision concerning the facts in the case are to be accepted.

A little of the background: The State Civil Service Commission and the Department of Placement and Unemployment Insurance held that seniority rights of employees appointed from the same certification of a list for more than 350 positions to be filled at the same time should be on the basis of original standing on the list. The Commission argued that the date on which the employees were told to report was of no consequence. Those lower on the list challenged this contention.

APPOINTMENTS FROM STATE LISTS

The LEADER this week made a survey of recent New York State lists to determine what appointments have been made within the past two months. Here are the results:

Supervisor of Public Works, State Department of Welfare, the following have been appointed (we'll use their numbers on the list): 1, 2, 3, 5, 6. The appointments have been made in Rochester, Albany, Buffalo, Syracuse, and New York. The job pays from \$2,760 to \$3,360.

Employment Counselor, Bureau of Placement, DPUI: the following have received appointments: 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 14. Pay is \$1,800 to \$2,300.

Assistant Clerk, Civil Service Commission (promotion): 1, 4, 5, 7, 10, 11, 15, 16, 19, 20, 23, 24, 26, 32. The jobs are all in Albany, and pay \$1200 to \$1,700 a year.

Assistant Steno Grapher: appointments, 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 14, 15. Pays \$1,200 to \$1,500 a year.

Assistant Tabulating Clerk. There has been one appointment, Nicholas Amorosa. The list, established August 5, is for a job paying \$1,200 to \$1,700.

Factory Inspector. Established last week, there have as yet been no appointments from this list.

Senior Claims Clerk, Department of Public Welfare. One appointment has been made at \$1,400.

Senior Account Clerk, Department of Public Welfare. One appointment has been made.

Director of Education, Department of Correction. No. 1 man was appointed, Glenn M. Kendall. The position pays \$5,200 to \$6,450.

Assistant Superintendent, Department of Social Welfare, Kathleen M. Box, No. 1 on the list, has been appointed to the New York

New Hospital Attendant List Will Be Quickly Exhausted

The need for hospital attendants is so great that State officials predict the new list may not last more than six weeks!

The demands from the hospitals upon the State Civil Service Commission have been most pressing,

State Training School for Girls at \$2,240.

Principal, School of Nursing, Department of Mental Hygiene. The No. 1 candidate, Mary M. King, has been appointed to Harlem Valley Hospital at \$1,500 and maintenance.

Social Worker, Department of Social Welfare. There have been 3 appointments. 36 names are on the list.

Junior Auditor, Unemployment Insurance Benefit Unit, Department of Audit and Control. The following have been appointed: 1, 3, 4, 6. There are 39 names on the list.

Principal Clerk, DPUI. Recent appointments from this list are numbers 22, 26, 34, 35. The job pays \$2,000 to \$2,500, according to the announcement, but some appointments have been made at \$1,980. 90 names are on the list.

Junior Education Examiner. There have been no permanent appointments, but 102 appointments have been made for temporary one-month periods. Pay is \$150 to \$190 a month.

Toll Collector, New York State Bridge Authority. No appointments have as yet been made from this roster. 185 names are on the list.

Assistant Insurance Examiner. No. 1 has been appointed at \$2,770. 35 names are on the list.

and as soon as the list was received in New York City, the district representatives, Myron L. Greene and W. Richard Lomax, began sending out questionnaires to the eligibles.

The eligibles are given a choice of institutions in which they may wish to work. At Central Islip State Hospital, in Suffolk County, both male and female attendants are needed. Central Islip is forty-seven miles from New York City.

Creedmoor Hospital, in Queens Village, wants only males.

Kings Park State Hospital (45 miles from New York, in Suffolk County), requires both males and females.

Pilgrim State Hospital, Brentwood (43 miles from New York), is also asking both for male and female attendants.

Rockland State Hospital, Orangeburg, Rockland County, can use men and women, too. Rockland is twenty miles from New York City.

These hospitals will employ people from the new list.

Brooklyn State Hospital, and Psychiatric Institute, 722 West 168th street, New York City, still have sufficient eligibles available on the old list to meet their present needs.

Questions Asked

Among the questions which each hospital attendant eligibles are being asked are (1) whether they will accept temporary appointment; (2) whether he is available for immediate appointment, and how soon he can report for work; (3) to state if he no longer desires appointment.

Information of importance to attendants are these facts: (1) temporary work does not affect the right to permanent employment; (2) hospitals usually request an attendant to begin his duties within five days after notification.

Beginning salary for the job is \$54 a month and maintenance. Hospitals won't provide more money in place of maintenance to new employees, nor do they provide quarters for an attendant's family.

The hospital attendant who accepts appointment must undergo a medical test before he can begin on the job.

A significant warning to eligibles appears in the questionnaire sent out to them. It reads: "You will be appointed only to the institutions and under the conditions you have checked above. If you refuse an offer of appointment, your name will be removed from the eligible list and will not again be considered for appointment until acceptable rea-

sons are submitted to the Department of Civil Service."

Shortage of Men

One difficulty that confronts the Civil Service Commission and the hospitals is the small number of men on the list. In zone 4, which comprises the New York City area, there are no more than 800 men out of a total number of over 2,000.

Those who took the hospital attendant test may see a copy of the entire list in the office of the Civil Service LEADER, 97 Duane street, New York City.

Defends Advertising For Attendants

Defending the right to advertise for hospital attendants, a New York State official told The LEADER this week that Creedmoor Hospital had offered appointment to every man on the list, and that only after the list was exhausted had the hospital advertised as a last alternative. The official stated that the act was legal and done in good faith to provide hospital attendants pending the establishment of the new list.

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STATE NEWS (Continued)

PROMOTION EXAMS FOR STATE WORKERS

The following promotion examinations have been announced by the State Civil Service Commission: Lieutenant, Police Department, Eastchester, Westchester County; Sergeant, Police Department, Village of Solway, Onondaga County; Principal Account Clerk, Bureau of Accounts, Department of Civil Service; Assistant Personnel Technician (Classification, Examination, Research) Department of Civil Service; Administrative Supervisor of Civil Service Records, Department of Civil Service; As-

istant Supervisor of Civil Service Records, Department of Civil Service; Principal Account Clerk, Bureau of Accounts, Department of Audit and Control; Institution Steward, Department of Correction; Assistant Stenographer, Department of Labor; Chief Bureau of Public Works, Department of Labor; Principal Account Clerk, Bureau of Administration, Department of Public Works, Senior Clerk, Albany office, Department of Social Welfare; Assistant Mail and Supply Clerk, Albany office, Department of Agriculture and Markets; Assistant Law Stenographer, State Insurance Fund, New York Office; Principal Account Clerk, Income Tax Bureau, Department of Taxation and Finance. Applications for the examinations must be filed by September 6.

5 INSTITUTIONS USE MEN FROM PRISON GUARD LIST

A survey of the appointments made from the New York State prison guard list reveals that the jobs filled so far have all been in five institutions. The State Institution for Male Defectives, West Coxsackie, has taken on five new men from the list. The New York State Vocational Institution has four. The Woodbourne Institution for Defective Delinquents has six. Great Meadow Prison is responsible for five. Largest number has gone to Clinton Prison, which has accounted for no less than seventeen jobs to men on the prison guard list. Inquiries as to the possibilities of appointment in other institutions made by The LEADER brought the response that the prison guard list will be an active one, that probably a great many more positions will be filled from the list than had been anticipated when the test was given.

The LEADER will continue to keep Firemen candidates aware of all details affecting them. To be up on last-minute news, read The LEADER each week.

State Trooper List Awaits Draftees

ALBANY.—The state trooper list won't be ready for another month or six weeks, says Sergeant Tom Kimmey of the State Police. Reason: They're giving draftees a chance to come in and take the physical test. The State Police have been endeavoring to obtain leaves of absence for the draftees. As soon as the physical tests are over and the list set up, appointments may be expected almost immediately. The men are needed everywhere in the state. The list promises to be an active one.

Don't Ask About Checks

ALBANY.—Don't ask about checks due you. They'll be coming along at the proper time. Anyway, the Department of Audit and Control says it can't and won't answer the questions of State employees who come in with: "When is my expense check coming along?" The department asks that all unauthorized state employees refrain from making inquiries about salary or expense checks. "It interferes with the orderly processes, and retards the work," say the bookkeepers and accountants.



By CHARLES SULLIVAN

What Happens to Civil Service—If War Comes

Will OPM Take Over Civil Service?

This is the second of a series of articles on a subject about which all civil servants are seriously thinking. The LEADER is obtaining the opinions of a number of important officials and Civil Service experts.



Brilliant young Arthur Flemming, former U.S. Civil Service Commissioner, now with the OPM.

WASHINGTON—There's considerable speculation in Washington over the future of the Civil Service Commission if this country becomes involved in active warfare.

Reason for conjecture is the fact that the British Civil Service System and the Canadian Civil Service Commission both have been displaced by their respective labor divisions on the theory that it's impossible to draw a line between the needs of the Government and the needs of private industry working on government contracts.

Moreover, Sidney Hillman, co-director of the Office of Production Management recently set up a Labor Supply Division which will be charged with supplying defense workers to private industries. At the head of the division Hillman has placed Arthur S. Flemming, the able young member of the Civil Service Commission, who is credited with successful supervision of the greatest mass recruitment job in the world. Flemming is in charge of defense recruiting for the Commission and under his direction hundreds of thousands of new federal workers have been added to the government payroll.

As his assistants Flemming has chosen James E. Rossell, who has taken a leave of absence from his position as district manager of the New York Civil Service district; Emery Olson, who is on leave from the University of Southern California, where he is dean of the School of Government, and Eric Nicol, who prepared the annual budget for the Civil Service Commission when he was an official of the Budget Bureau.

It's significant that the top men in the labor supply division are civil service experts.

However, any fears the Civil Service oldsters have are dispelled

somewhat by the fact that Flemming and others who feel kindly toward the Commission are in charge.

Want It Tied Closely

It's a fact that there are others close to Hillman who believe that the Civil Service Commission and the Labor Supply Division should be tied in very closely. These people cite as an example the recruitment of skilled laborers, of which there is a critical shortage. They contend the Government should recruit these laborers through a single agency and the men should be distributed between the Government and industry. What they really want to prevent is competition between the Government and private industry over the available supply of skilled help.

The U. S. Civil Service Commission already is following in the path of the British and Canadian Commissions in other respects. All of them have let down the bars and liberalized their rules and regulations.

Bars Coming Down

In England today few exams are held and the employing agency has been given greater power to hire whom it pleases. The same thing has happened here almost unnoticed.

Many of the exams announced by our Commission call for

assembled tests. It's possible in some defense agencies in Washington such as OPM and OPACS for an applicant to apply one day and go to work the next.

How does this happen? Well, it's easy if the agency really wants you. First, if there is an exam pending like the economist and account test, all a qualified person has to do is to apply for one or the other and if his application indicates that he is qualified, the person can be appointed pending establishment of the register.

Under an executive order issued by the President, the War and Navy departments and some few other defense agencies can appoint just about anyone they want for the duration of the emergency.

To Simon-pure Civil Serviceists, the two above plans are heresy, but the practical men in Washington say it's common sense in these times.

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WHEN THE AX FALLS, WHO GETS IT IN THE NECK?

There's always something to worry about and now the men and women who have been working for Uncle Sam for long periods are wondering if they will be fired and the new employees allowed to remain when the emergency is over.

There is some basis for the oldsters' alarm. The Government has hired something like 400,000 new employees within the past year and thousands of others are being hired each week. The crack-up will come some day and the oldsters want to be certain to retain their jobs.

Well, the Civil Service Commission has adopted a policy of giving "probational indefinite" appointments to most defense employees. "Temporary" appointments are given others. Relatively few "permanent" appointments are being made.

When the ax falls, the temporaries will be separated first. Then the probational indefinites, and the regular employees last. Persons appointed probational indefinites can win a full civil service status but they won't be made permanent unless a vacancy occurs in the permanent ranks. Temporaries aren't given status.

Don't miss next Tuesday's special issue of The LEADER!

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WALTER A. CADDELL, B.S., L.L.B. JAMES P. CASEY, A.B., M.A., L.L.B.

Investigator Eligibles See More Use of List

The General Investigator Eligibles Association reports increasing evidence of a definite intention on the part of the U. S. Civil Service Commission and government agencies to make real use of the General Investigator registers for appointments to be made shortly.

With respect to Naval Civilian Police, the three basic junior lists for customs, customs patrol and immigration patrol inspectors, appear to retain their priority as the "most nearly appropriate" lists for such appointments. However, it is to be noted that only 75 of these positions will pay \$1,680 annually for senior guards while there will be 955 junior guards at only \$1,260.

The Civil Service Commission's recently expressed determination to make extensive use of the investigator registers is emphasized by its success in persuading Alcohol Tax units of the Treasury Department to use the three basic junior lists for several hundred positions as junior inspectors. Until lately the Treasury Department had only been using the Assistant Investigator (Law) register for Alcohol Tax unit positions.

Pharmacy List Used

Another encouraging sign is found in a development resulting from consideration by the Bureau

of Narcotics of the Treasury Department of eligibles from the assistant investigator (pharmacy) list for temporary appointments. Learning of the existence of the Association and of the activities in bringing about helpful contact between appropriate positions and appropriate eligibles, the Bureau manifested a desire for further particulars and the Association has gladly furnished a full description of the program and the measures it has been pursuing and taking. It is a major purpose of the Association to bring its existence and plans to the attention of as many government agencies as possible and thereby secure the greatest possible opportunity to serve both the interests of the nation and of the eligibles in a time of grave emergency by bringing specially qualified Civil Service personnel to the notice of agencies urgently in need of same.

Only one restriction is observed by the Association in dissemination to official agencies of information as to its activities. By a vote of its membership, the name of each member is held confidential and cannot be disclosed to anyone without specific individual consent. This restriction, says the Association, accomplishes two desirable things. It prevents any likelihood of official discrimination against Association members because of such membership, and it compels the Association to function primarily for the collective welfare of its members.

Uncle Sam Calls For College Seniors

WASHINGTON.—Here's a tip for senior students who will be entering their final collegiate year within a few weeks: don't make plans to remain a full year; Uncle Sam may need you.

Yes, Uncle Sam already has designs on the senior students who are engaged in professional studies. And he is quietly preparing to induce them to join the Federal service by making them attractive offers. In brief, the offer will be to join the Federal service, complete your studies, get your degree, and be paid for your time and trouble.

The LEADER has learned exclusively that the Civil Service Commission is working on a plan that would permit senior students in some engineering and architectural courses, and in some scientific courses such as chemistry, physics and the like, and even medical doctors and dentists to work for the Federal government during their final half year of college training. The colleges and the universities will be asked to recognize this government work as credit toward degrees.

In other words, the senior students accepted by the government will be paid to complete their final semester of college work. Of course, the students will be morally bound to remain in the service of Uncle Sam.

RUSH IF YOU WANT THIS JOB

If you'd like a U. S. job as labor and materials checker, you've got to apply today (Tuesday, September 2). The salary for the jobs, opened and closed on short notice by the U. S. Civil Service Commission, is \$1,620 per year. It's for work in the New York area.

In order to file applications, candidates must be high school graduates and must have had at least two years experience in one of the following occupations: warehouseman, stock keeper, storekeeper, inventory checker. The experience must have been of such a nature as to give the candidate an identifying knowledge of machinery, metals, and such construction materials as lumber, hardware and contractor's tools and supplies.

Steno School Gives Specialized Courses

Stenographers' Graduate School offers an intensive specialized course of instruction to meet the general stenographic requirements of the New York State Civil Service examinations to be held October 4, 1941, for assistant stenographer at \$1,200 per annum and junior stenographer at \$900 per annum.

These examinations will attract high school and business school graduates, as well as those who are now employed or who have had business experience. Male and female stenographers are eligible. The rate of stenographic speed is 90 words per minute.

More Pay For Experts

WASHINGTON—Attorneys and experts paid from Public Works or other emergency funds and attached to either the Interior Department or the Public Works Administration seem to be in for a pay boost. According to an Executive order, these agencies may forget about the provisions of the Classification Act. The new order permits more money for statisticians, economists, inspectors, agents, attorneys, consultants, engineers, and others. Experts and technical men being in demand today, the government is finding it advisable to loosen up the rules a bit. WPA's experts and technical men were placed in Civil Service several years ago with a resulting drop in pay. Today since experts are badly needed it seems someone got the idea to start the ball rolling by loosening up in at least the Interior Department and WPA.

Don't miss next Tuesday's special issue of The LEADER!

Flash! Office Jobs in Washington Available At Once

Just before press-time, The LEADER received the following telegram from its Washington correspondent:

"GENERAL ACCOUNTING OFFICE IN WASHINGTON IS URGENTLY IN NEED OF COMPTOMETER CALCULATING AND HORIZONTAL SORTING MACHINE OPERATORS. THE JOBS MUST BE FILLED IMMEDIATELY. PERSONS WHO HAVE APPLIED FOR THE SORTING AND TABULATING MACHINE TESTS THAT ARE NOW OPEN ARE REQUESTED TO APPLY FOR INTERVIEWS WITH THE PERSONNEL OFFICE AT GENERAL ACCOUNTING (WASHINGTON) FOR POSSIBLE TEMPORARY APPOINTMENTS PENDING CERTIFICATION OF NAMES FROM THE CIVIL SERVICE COMMISSION."

DRAFTEES GET JOBS, FULL RIGHTS

In a very few weeks many federal employees who are in military service will be returning to their old jobs—mainly those who are over twenty-eight years.

What will these employees find? He will find his old job waiting for him to fill it if he makes formal application for it within forty days after his honorable discharge. He will find that he hasn't lost his seniority, or status

and that he can claim veterans' preference which gives him preference in the hiring and firing of Federal employees. Moreover, that he has his job for at least a year—come what may—and that he can't be fired except for a cause.

For Camera Fans

An interesting series of little booklets for photographers has been put out by the Ziff-Davis Publishing Company, who are behind "Popular Photography Magazine." The pamphlets, 30 in all, break down the whole subject into its components.

POPULAR STATE EXAMINATIONS

TO BE HELD IN OCTOBER

JUNIOR AND ASSISTANT STENOGRAPHER TYPIST AND CLERK

Entrance Salary \$900 and \$1200 per annum. Hundreds of appointments will be made during the four-year life of the eligible list. There are two grades of clerical, typing and stenographic examinations and applicants may file for all six tests. A mental examination for all six tests will be held in October. Typists and Stenographers who pass the mental phase will be given a test in typing or stenography or both after the papers are graded. Therefore, regardless of how good a typist or stenographer applicants are they cannot hope to attain a place on the eligible list unless they pass the mental tests which will be held first. Classes meet TUESDAY and THURSDAY at 1:15, 6:00 and 8:15 p.m.

MOTOR VEHICLE LICENSE EXAMINER

Entrance Salary \$1,800 per annum. Classes meet TUESDAY at 1:15, 6:15 and 8:30 p.m.

MOTOR VEHICLE INSPECTOR (Bus)

Entrance Salary \$2,400 per annum. Class meets on FRIDAY at 8:30 p.m.

BEDDING INSPECTOR

Classes meet MONDAY and THURSDAY at 8:30 p.m.

Federal Examinations

CARD PUNCH OPERATORS

Applications will be received until further notice for Alphabetic Card Punch Operator. Another test for Numeric Card Punch Operator is expected within the next few months. Our course not only prepares you for Federal and City examinations that are expected in the near future, but also qualifies you for employment in the commercial field.

TREASURY ENFORCEMENT AGENT

Class meets on Tuesday at 8:30 p.m.

JUNIOR TYPIST AND JUNIOR STENOGRAPHER

(MALE and FEMALE)

EMPLOYMENT IN WASHINGTON, D. C.

Applications are now being issued and may be obtained for an indefinite period.

POST OFFICE CLERK-CARRIER — RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

PATROLMAN

The present eligible list will expire not later than March 1, 1942. A new examination will be held early in the year. The poor percentage being made by hundreds who are taking the present physical examination for Fireman is positive proof that anyone who hopes for success in the coming Patrolman examination must receive specialized training, particularly in the agility test and the mile run, which in the present Fireman examination counts 70% of the physical test. Classes meet daily at hours to suit your convenience.

HEALTH INSPECTOR (Gr. 2)—Class Now Forming.

INSPECTOR OF HOUSING (Gr. 2)—Class Now Forming.

MASTER PLUMBER'S LICENSE—Class Now Forming.

STATIONARY ENGINEER'S LICENSE—Class Forms Wed., Sept. 3 at 7:30 P. M.

FINGERPRINT TECHNICIAN—Class Forms Wed., Sept. 3 at 8 P. M.

TRAINING FOR DEFENSE JOBS

We specialize in training young men as Aircraft Production Mechanics, Machine Tool Operators and Welders, thousands of whom are required to carry out the defense program. Anyone interested in any of these courses is invited to call, visit our various shops, when full details will be explained.

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Defense Quiz

Q. I would like to provide a regular income for myself when I retire. Can this be done by buying Defense Savings Bonds?

A. Yes. If you purchase a Bond for \$37.50 each month, each Bond will mature in exactly 10 years. Thus at the end of ten years you will have \$50 payable each month as each of your bonds reaches maturity.

Q. But I will need more than \$50 a month.

A. Then you should invest a larger amount each month. Every \$75 you put into Defense Bonds will pay you \$100 ten years from now. Meanwhile, your money serves your Government during this period of national emergency.

Q. Can Defense Savings Stamps be redeemed?

A. Yes; they can be redeemed for cash at face value or exchanged for Defense Savings Bonds. For example, seventy-five of the 25-cent Stamps—total cash value \$18.75—may be exchanged for a Defense Savings Bond which in ten years will be worth \$25.

Q. How long have Defense Savings Stamps been on sale at retail stores?

A. Sale of Stamps at retail stores originated in the State of Michigan on July 10. The idea met with such success that it is spreading rapidly, and soon Stamps will be sold in most retail stores on a Nation-wide basis.

DEFENSE news

Openings for Women Among Defense Jobs

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the New York State Employment Service:

Technical

(Apply to Mr. Moore, LEXINGTON 2-8910)

- Civil Engineer**—Must have C.E. degree, three years' general engineering experience, structural design and field survey work.
- Electrical Engineer**—Recent graduate with E.E. degree. Employer will consider several years' experience in communication work or instantaneous recording. Prefers amateur radio operator or applicant who has worked in radio broadcasting station.
- Instrument Men and Chiefs of Party**—Must have minimum of one year surveying experience and be willing to leave country.
- Rubber Chemist**—Minimum of 6 months' experience is required in the field of artificial rubber dispersions—working with rubber glue, latex, etc.
- Planning and Scheduling Engineers**—Must have aeronautical experience and be able to develop production schedules from blueprints.

Industrial

(Apply to Mr. Berner, LEXINGTON 2-8910)

- Assemblers (Female)**—Must have experience in assembling of fine precision instruments. Must be citizens under 30 years of age, recent experience required.
- Automatic Screw Machine Operators**—Must have own tools—able to lay out own work from blue prints and set up machines.
- Automobile Body and Fender Man**—Recent experience and able to do own acetylene welding. Must have good experience.
- Brass Molders**—Must have recent experience and have own tools.
- Engine Lathe Operators**—Must be able to set up from blueprints and lay out own work. Must work to close tolerances. At least 5 years' recent experience.
- Gear Cutter Operator**—Must be able to operate Barber-Coleman No. 3 gear cutter, or any other make. Will consider operators only. Must have own tools.
- Gear Generator Operator**—Able to operate Gleason No. 3 bevel gear generator, or any other make. Will consider operators only. Must have own tools.
- Gear Shaper Operator**—Able to operate Fellows No. 7 gear shaper, or any other make. Will consider operators only. Must have own tools.
- Instrument Makers**—With experience fabricating, fitting and assembling complicated electrical and mechanical precision instruments. No related experience is acceptable.
- Jewelry Polishers and Solderers**—Must have experience on costume and novelty jewelry—white metal and brass. No precious metals.
- Machinists**—Must have served apprenticeship and be able to set-up and operate all basic machine shop power tools. Have own toolkit. Read blueprints and work to close tolerances.
- Metal Spinners**—Any type of this experience will be considered. To work on silver flatware.
- Milling Machine Hands**—Must be able to set up from blueprints, lay out own work, use indexing head. Must have own tools.
- Ship Fitter**—Must be able to make templates and lay out special forms which cannot be predetermined in the mold loft and which must be made directly from the ship. Must regulate and secure in place all plate units to proper position ready for final bolting or welding. Men wanted for new and repair work.
- Solders and Wires (Female)**—Experienced in radio manufacturing only. Preferably assembly line experience.
- Tool and Die Makers**—Experienced on jig fixture and gauge work. Must work from blueprints and be able to do designing. Very close work. Fairly recent experienced required. Must have own tools. Citizen.
- White Metal Casters**—To work on ornamental jewelry.

Labor Shortages in NYC

Employers Will Use Trainees for Many Openings

A survey of labor needs in the metropolitan area reveals that accelerated defense activity is requiring greatly increased numbers of semi-skilled workers. At the same time realization that defense needs will curtail production of consumers' durable goods and may also reduce output or increase prices of some non-durable goods has stimulated a virtual boom in non-defense products, according to Richard C. Brockway, Employment Service Division of the State Labor Department. In dress manufacture, service occupations and commercial fields, the increased activity created counter-seasonal demands for workers early in July.

Field visits were made by Employment Service personnel during July to 410 defense firms in New York City, employing 152,000 per-

sons. This is the most comprehensive survey to date and it is believed that all firms of any size or importance engaged directly in defense work were included. The plants expect to hire 25,000 additional workers during the second half of 1941, a larger number than was estimated in May. Of these, only 2,000 were needed at the time of interview, another 7,500 represented estimated hirings during July and August, with the remainder to be taken on in the last four months of the year. In Nassau and Suffolk counties about 5,500 workers are expected to be hired by four aircraft plants before the end of 1941.

Shortage of "made-to-measure" workers in both defense and civilian firms do not appear as yet to be sufficiently acute to cause general experimentation with alternative types of employees. Nevertheless, the changing character of labor demand is beginning to be evidenced in relaxation of employers' specifications after some years in a buyers' market, according to local office reports.

Employers Use Trainees

Despite a continued shortage of skilled workers in the machine trades, shipbuilding, aircraft manufacture, and foundries, the prospects of coping with the demand for the next five months are more favorable. Employers are now showing greater willingness to use trainees and persons with skills related to defense trades.

The Employment Service believes that nearly two-fifths of the total labor demand in defense industries for the rest of 1941 can be met by trainees. It has been found that certain workers in the

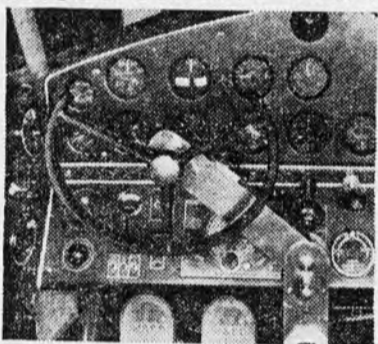
marble industry can be used in shipyards as loftsmen and template makers after some training, and that marble polishers have had experience parallel to that used in polishing bronze propellers.

Other recent changes in employer requirements were observed in further relaxation of age limits for well-qualified workers, and a lessening of racial, religious and residence specifications that prevailed earlier in the year. A large aircraft company has employed six skilled Negro mechanics. Two aircraft firms in a suburban area have recently gone on record in favor of recruitment of prospective trainees from a neighboring county, since the supply of local residents is almost exhausted.

Dress Industry Shortage

In the non-defense field, labor shortages exist in all price lines and crafts of the dress industry except finishers. There is a shortage of registered nurses, beauticians, maintenance workers, and "sleep-in" domestics. In commercial jobs, the reported shortages include workers on all types of office machines, and persons with more than one type of skill, such as bookkeeper-stenographers and stenographer-plug-board operators. Due to the early season in the dress industry, the permission formerly granted to register for work and for unemployment benefits in out-of-town offices during the slow summer season has been withdrawn by the Division of Placement and Unemployment Insurance. In some non-defense fields, notably retail trade, some of the employer specifications regarding age and personal characteristics are being relaxed.

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FIRE WARDENS LEARN ABOUT HOSE LINES

While the fire department tests various new devices for use in emergency work, and other city departments continue to prepare for any emergency, The Emergency Auxiliary Fire Corps volunteers continue their training with this week's lessons dealing with the care of hose, nozzles and fittings and the stretching of hose lines.

Officers at the various fire houses have been instructed by Assistant Chief John J. McCarthy to take up the care of hose, nozzles and fittings subject at the Tuesday session and the stretching hose lines subject at the Thursday session.

Specifically, Chief McCarthy's instructions on the lessons are as follows:

- "Subject: Care of Hose, Nozzles and Fittings.
- "Scope: Action to be taken at the scene of a fire and in 'taking up' process of minimize damage to hose, nozzles and couplings; draining, washing and drying hose after its use; ap-

proved method of hanging hose in the hose tower; the oiling and care of threads on hose butts and on nozzles; checking for the presence and correct position of washers. Proper method of re-folding hose on apparatus so as to avoid old bends; reason for the periodical and uniform testing of hose.

"Method: Possible injuries and damage to hose can be forcefully shown by allowing the Auxiliaries to examine old hose butts and sections of hose that have been discarded from use. Refer to and enlarge upon points taken from the Rules and Regulations."

Stretching Hose Lines

The instructions dealing with the subject of stretching hose lines are as follows:

"Scope: Practise the removal of hose lines from the apparatus. Stretch to the rear of the apparatus floor; down the cellar stairs; up through the building, just as lines would be stretched under actual fire conditions.

"Method: Each hose drill should first be performed by members of the department. Then, after the technique and precautions are explained, groups of Auxiliaries should repeat the drill. In stretching lines up and down stairs special care should be taken against the injury of steps and other department property by hose butts. Blackboard illustrations to show direction of response, placing of apparatus, positions of hydrant and fire building. Discuss the simple fundamentals of hydraulics and adequate pressures."

Next week the Auxiliaries will be given lessons in outdoor operation of hose lines and truck company tools.

Jobs Waiting

Eron Secretarial School announces that it now finds jobs waiting for its graduates—a situation which completely reverses the situation of a few years ago.

14,885 on Typist Lists

There were 14,885 eligibles on the register of junior typists recently set up by the Civil Service Commission. The test for typists and stenographers is being held open and more tests will be given soon.

WE LEARN WELDING THE PRACTICAL EXPERIENCED WAY

Under the supervision of WILLIAM P. WICKS For over 29 years owner and operator of Wicks Welding Works

Our Qualifications

You are trained for normal and defense industries by methods based on Mr. Wicks' 29 years experience in every field of welding, including 24 years in aircraft. Endorsed by the Lincoln Electric Co., the accepted authority in Welding. We have 12,000 sq. ft. of space devoted exclusively to training welders. We maintain an active placement service which is in close contact with all branches of the industry and our men are getting jobs because the Wicks method is different. You are trained by a master who knows what private industry requires and who has been teaching welding since 1917.

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POLICE CALLS

By MIKE SULLIVAN

Did Mayor Nix O'Dwyer Pix?

Friends of Bill O'Dwyer tell of a confidential memo sent by the powers that be to all precinct captains in Brooklyn, ordering them to inform their commands that it is not necessary to pose for newspaper photographs with District Attorney O'Dwyer. Reason for the order: The page-one photo the Daily Mirror ran July 24, showing O'Dwyer and Brooklyn cops on a police launch. . . . We wonder if a similar order will be given Queens precinct captains now that Queens cops have appeared in pictures showing Mayor LaGuardia welcoming the Duke of Kent at LaGuardia Field last week.

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GRENADA HOMES
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 Solid brick, 6 rooms, oil burner; garage, brass plumbing, copper leaders and gutters, venetian blinds, finished basement, built-in book-cases, colored bath fixtures.
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Ass't Supt of Telegraph Requirements

Applications are now being issued for the examination of Assistant Superintendent of Telegraph. The one vacancy in this title in the department carries an annual salary of \$4,260 per year . . . which ain't hay. The test is open to all members of the uniformed force, all grades, who have had three years' experience in the field of communications or related electrical work either within or outside the department and who hold radio telephone operator's licenses, first class, issued by the Federal Communications Commission. The test will be held November 6. Application fee, \$4. Applications must be filed by Sept. 22.

Big Game
 Sergeant Steve Whelan's ball hawks battle Sanitation Commissioner Carey's semi-pros at the Polo Grounds again Sunday. Although the boys in blue haven't been setting the league on fire this year, they are at their best when the chips are down. If Grosso has a good day, the land-lubber "scowman" may find themselves looking at nine ciphers when the ball game is over. Ciphers, being a typographical and not a baseball term, look like this: 000 000 000.

Police Appointments Thursday, Sept. 4
 Despite what you read in other journals, Thursday, September 4, is the date for the police appointments. After Thursday, there will be only 664 vacancies in the rank of patrolman, . . . which is just 664 too many. Highest number certified from the police eligible list is 890. Altogether 255 eligibles were certified by the Civil Service Commission to the Department. The next batch of 200 appointments is set for January, 1942.

Other Certifications
 Eligibles up to 1,118 were certified to the Board of Transportation to fill 100 special patrolman jobs at \$1,500 per year. Twenty-four names were also sent to the New York City Tunnel Authority for nine temporary jobs at \$1,800 per. Highest number reached on this certification was 1,230. Eleven eligibles on the much disputed, little used Special List, (P.D. No. 3) were certified to the Comptroller's office for two temporary jobs as investigator at \$1,500.

Policewomen, Too
 Attendant (Grade 1) Female is the title to which twenty names on the Policewomen eligible list were certified last week by the Civil Service Commission. There are four vacancies in this title in the office of the Borough President of Brooklyn. The jobs are permanent and pay \$1,200 per year. Highest number certified, 260. We wonder how many lady reporters, investigators, athletes, lawyers, etc., who took the Policewomen test are interested. . . .

P.A.L.'s Big Day
 Tomorrow, (Sept. 3), the Police Athletic League will storm Coney Island, en masse. Three thousand P.A.L. kids will march down Surf avenue from West Fifth street to West Twentieth street at noon. At the head of the parade will be the Police Band. Included in the line of march will be sixteen P.A.L. fife, drum and bugle corps, and a large number of floats. The Coney Island Chamber of Commerce, cooperating with J.A. B., is distributing 200,000 tickets to children entitling them to cut-rate admissions on amusements.
 P.A.L. Day is the climax of the summer's activities. Finals in many fields of competitions will take place. Fifteen pairs of youthful boxers will slug it out for various weight championships at the Velodrome in the evening. The best of the sixteen fife, drum and bugle corps will be selected in the afternoon. Not the least important of the events scheduled will be the Police Department Tug-of-War elimination contest to select the two teams to compete in the annual Police Show at the Garden.

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Assistant Gardener Study Material

STUDY SERIES No. 8B
 Directions: Associate the plant names in Column A, with the information in Column B. Next to the question number on the answer sheet, write the letter of the best answer.

- Column A**
 91. Box Elder
 92. Austrian Pine
 93. Arbor Vitae
 94. Sassafras
 95. Basswood
- Column B**
 a. Tree similar to Red Pine. Bark on old trees are coarse. Irregular flat plates are covered with brown-black thin scales. The long stiff needles are borne in 2's. Cones are oval shape about three inches long. Scales of cones are tipped with small spines.
 b. Leaves simple, alternate, heart shape from five to ten inches long. Flowers fragrant, creamy white, borne in clusters drooping on long stems. Fruit round, woody, hairy nutlet.
 c. Deciduous tree of laurel family. Bark reddish brown, deeply furrowed in both young and old trees. Leaves aromatic when crushed, and presented in various shapes. Fruit small dark blue in color.
 d. Is a narrow conical evergreen tree. Bark ashy gray to light brown, separating into flat shreddy strips, spirally twisted. Leaves are small overlapping scales arranged in four rows. Wood and leaves aromatic. Cones erect one-half inch long reddish brown in color.
 e. Smooth short trunk, brown gray in color, becoming cracked into deep ridges. Twigs light olive color. Leaves coarsely toothed and sometimes lobed; from two to five inches long. Flowers and fruit are borne in long drooping clusters. Is also called Ash-leaved Maple.
 f. Smooth gray bark in young trees, becoming marked with colored verticle cracks in older trees. Fruit borne in large clusters each having two twisted wings. Seldom attacked by disease or insect.

96. You are instructed to plan an annual flower bed in soil of

REAL ESTATE
 By FRED ASHLEY
 Real Estate Editor
 The little things count when you live at Devonshire House, 28 East 10th street 1 1/2, 2 1/2, 3 and 4 room apartments are available. The Devonshire is located in the beautiful Old Washington Square district near New York University and near shopping and cultural districts is convenient to all transportation, both subways and buses. The 100 per cent fireproof house which assures safety from burglary with the elimination of fire-escapes is a quiet, refined, beautiful place in which to make your home.

And women, here's an exclusive for you. East Side End Hotel for women at East 78th street, overlooking the East River, is now renting from \$8 weekly and \$2.50 daily, including meals. It's well worth an inquiry today.

J. S. Maher, 354 Adams street, Brooklyn, offers a solid brick, two family home, with nine rooms, two baths, and steam heat on a plot 25x100 at 2905 Jordan street, Bayside, for only \$5,500.

Here's a home offered to our readers by another reader. A 33x120, fourteen room house (two floors) with two baths in a mid-town location, two minutes' walking distance from the heart of town. The house is in very good condition and has all improvements. It has been a rooming house for the last fourteen years. There is only one mortgage for \$4,500 with the local bank. The price is \$10,000 and a reasonable down payment will be accepted. If you're interested in this property, write Mrs. J. W. Morschauer, 220 Mill street, Poughkeepsie, N. Y.

If there's any further information you desire about lots, houses, furnished or unfurnished apartments or if there's any other real estate problem in which you require assistance, just write to Fred Ashley, Civil Service

Park Topics

By B. R. MEEHAN

rather poor character. Mention ten annual plants that could be used with almost certain success.

97. A leading horticulturist refers to the cambium layer of trees and shrubs as the "live zone." Explain what is meant by this term.

98. Most lilies are reproduced from offsets. Explain briefly how this process is done.

99. Explain briefly how to control or check the appearance of gray powdery spots on the leaves of zinnias.

100. Ammonium sulphate is frequently applied to established plants to stimulate growth. State briefly how this may be done by the spot application method.

Park Employees Ass'n. To Meet Sept. 5

The next meeting of the Greater New York Park Employees' Association, Bronx Council, will be held on Friday evening, September 5, at the Bronx County Building, 161st street and Walton avenue, Bronx, at 8 p.m.

Assistant Gardener Eligibles to Meet

The Assistant Gardeners Eligibles' Association cancelled the proposed special meeting scheduled for August 29, and instead will hold the meeting on Monday evening, September 15, in the auditorium of Washington Irving High School, East Sixteenth street and Irving place, Manhattan.

All members and eligibles are requested to attend as election for president for the coming year will take place. The new job policy instituted by the Municipal Civil Service Commission will also be discussed.

Mourn Gertrude F. Skelling

Mrs. Gertrude F. Skelling, more than twenty years president of the Manhattan Council of Park Attendants, passed away, Monday, August 25, at her home at 34 Wool avenue, Franklin Square, Long Island.

Mrs. Skelling is deeply mourned by members of her council. She was actively engaged in work of her council until retirement from service over two years ago.

LEADER, 97 Duane Street, New York City.

Jones Offers Aid

There's nothing abstruse about bringing civil service to the counties of New York State, Howard Jones, State Civil Service Commissioner, told an intent audience last Friday. The meeting was called in Nassau County by the Association of Supervisors in the New York Service. Mr. Jones emphasized that the State Commission is vitally interested in giving every cooperation to local communities. Representatives of the Commission are quite willing to sit down with local officials and discuss their problems. Others who spoke were Emerson D. Fite and John deGraff, both members of the Fite Commission which worked out the procedure.

St. George Ass'n. To Hold Dance

The St. George Association of the Park Department will hold its first annual entertainment and dance at the Riverside Plaza Hotel, West Seventy-third street, Manhattan, on Friday evening, October 17.

William H. Sleeper, Jr., is chairman of the arrangements committee.

Appointments

Assistant Gardener (from preferred list)—William H. Koehnig, George Hauser, Michael T. Grudzinski.

Attendant (temporary preferred list) — Florence Schwartz, Mary T. Fox.

Playground Director—Lionel N. Bourne.

Attendant (from the Attendant Messenger, Grade 1 list)—Harry Horowitz, Harold Levy, Dominick Lauria, Thomas McNamara (all subject to investigation).

Life Guard and Swimming Pool Operator—Gabriel Gabelian (subject to investigation).

Park Employees To Celebrate

The Greater New York Park Employees' Association, Inc., are holding a racket at Manhattan Center, Thirty-fourth street and Eighth avenue, New York, Saturday, September 13. Dancing, beer and refreshments for all. Music by Mickey Merlos' orchestra. Admission, \$1.25. On the executive committee for this affair are: Dennis Devers, Gerard Coughlan, Kay Mahon, Arthur Seibrecht, Rosemary Guild, George Mellevoed, Ruth Lee, John Panik, Jack McEnery, and John O'Connor.

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Civil Service LEADER

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Tuesday, September 2, 1941

A Job Well Done

UNDER trying circumstances, the State Civil Service Commission has done a commendable job in recruiting and placing hospital attendants. Asked to obtain men and women to work for the merest pittance; compelled to provide a continuous flow of competent employees in a job where the turnover is huge; faced with a delicate race-problem; haunted by opposition from many sources — the men and women in the State Commission whose job it is to handle the hospital attendant problem have acquitted themselves well. They have made a beginning in applying the merit system to one of the festering social sore-spots of the State. If to the concept of merit can be added decent working conditions for the attendants, that sore spot will start to heal.

Without Red Tape

LAST week we brought up again the problem of job transfers. That it is a problem is evidenced by the many letters received in The LEADER office asking: "Please tell me how I can get transferred to another job?" The necessity of a properly functioning job-transfer system in New York City is recognized even by the Civil Service Commission, which tried to work out a plan and failed because of the red tape involved.

To function properly, a job transfer system should first of all, be simple. This doesn't mean that everyone should be able to change his place of work for trivial reasons. It does mean, however, that where the reasons are legitimate, or where two people are willing to exchange jobs, no undue obstacles should be set up.

First of all, there should be set up within the Civil Service Commission a Central Job Transfer Agency. A year ago we described how such an agency should work. We said then: "Any person who wants a transfer to another department, another location, to a position with different hours and working conditions, writes to the Agency. The Agency then decides whether the request is legitimate. This may necessitate a personal interview. When the request is okayed, it is placed on a regular form and filed. When a job corresponding to the request becomes vacant, the person desiring the transfer is notified. The transfer can then be effected immediately."

Of course, cooperation must be forthcoming from the departments. But why not? — since it is clear that a proper procedure of job transfers is bound to have a good influence on employee morale, to release tensions, and to assure harmonious working relations in some cases.

In any case, here is something for that new committee, the Administrative Conference on Municipal Personnel. They should get to work on it at once.

For All Civil Servants

IN THIS ISSUE you'll find the second of a series of articles under the general head: "What Happens to Civil Service If War Comes."

The LEADER knows that civil servants are seriously concerned about their status in case the United States should enter a shooting war. No one can accurately predict what will happen, but civil servants are entitled to the fullest information, from as many sources as possible. We plan to give them the views and information of the keenest civil service experts and political analysts.

Every employee—city, state, federal—should give the closest attention to this subject. Because it's your future that is involved.

Don't

Repeat This!



War Birds

R. A. F. is the insignia emblazoned on the side of a half-dozen airplanes based at a small Jamaica Bay airport. R. A. F. in this case doesn't stand for Royal Air Force . . . It stands for Rockaway Air Field . . . On the state hospital attendant list are lawyers, doctors, and even a Ph.D. or two . . . The job pays \$54 a month . . . Blind operators of vending booths in post offices may use guide dogs especially trained for the purpose . . .

Question, Please

The New York district of the federal Civil Service Commission receives about 60,000 inquiries a month . . . So please don't write unless it's absolutely unavoidable . . . The true story about Merit Man Frank Hogan's nomination is this: he was sold to the Democrats by ex-General Sessions Judge Cornelius Collins with the help of Judges Mullen and Donnellan . . . Toledo, Ohio, says it can build fire apparatus cheaper than ready-made equipment . . .

New Name

Ewart Guinier was selected by the Mayor for a place on the

Merit Men

FIFTY YEARS in the city service! Such will be the record of robust, jovial, 61-year-old James E. Elliott, prison registrar in the Department of Correction on August 1, of next year. Mr. Elliott has already been congratulated by Mayor LaGuardia for his amazing record. On August 8, the chief executive of the city wrote to him, "A man who has served loyally and efficiently throughout the entire life and growth of an essential City Department as you have done in the Department of Correction deserves the thanks of his associates of the city at large."

Elliott grew up in the shadow of the slaughter-houses on the East Side. "In those days," he says, "there was a real smell from the slaughter-houses. The air wasn't purified as it is today . . . and I never knew anyone to get sick."

Should Start Early

Perhaps it was the influence of his hardy neighbors. Perhaps it was his own vigorous constitution. At any rate, when young Jim Elliott was 12 years old, he thought it was about time a man should be earning his own living. Accordingly, he got himself a job as office attendant in the Department of Public Charities and Correction on Blackwell's Island. Twice a day, winter and summer, Elliott traveled to the Workhouse on the Island in a rowboat. The rowboat, a large, unwieldy, eight-oared craft was manned by eight prisoners, and captained by an armed guard. Needless to say, the rowboat has long since been replaced by a ferry.

The elimination of the galley-slave-like ferry isn't the only improvement Elliott has seen in almost a half-century of Correction employment. "Today, the department has improved in every re-

spect," Elliott says. "The jail facilities, the food, the morale—everything is 100 per cent better than it was."

Mr. Elliott witnessed the birth of the Department of Correction, when it was separated from the Department of Public Charities in 1898. On January 1 of that year, Elliott was transferred to the storehouse. Three years later he was made keeper in charge of the pass bureau. He was appointed prison registrar on January 1, 1915.

90,000 Prisoners

Today, as prison registrar, Mr. Elliott can tell you the exact status of any prisoner committed to the Correction Department. Approximately 90,000 prisoners are committed to the Department of Correction each year. Elliott has complete charge of the case records of all of these men. Sitting in his modern, well-appointed office in the new, unfinished, Criminal Courts building, Mr. Elliott can look back on the case histories of hundreds of thousands of men and women who have passed in and out of city prisons.

The intimate knowledge of such a welter of misfortune might have a dour, morose effect on a less vigorous person. But not on Mr. Elliott. Affable, well-liked, not a small part of his popularity is due to his warm friendliness for his fellow employees. "It's a wonderful department to work in," Elliott said. "The personnel, the type of men employed here—all the Commissioners—are fine men."

"The department is 100 per cent efficient," Elliott added. He looked out of his window at workmen putting finishing touches on the new jail-block to replace the old Tombs. . . . "and it's getting better all the time."

Ordway Committee to select the person who has done most for Civil Service. Then the Mayor put Guinier in hot water . . . His place on the Ordway Committee will be taken by Tom Frey, acting head of the Service Rating Bureau

. . . Westbrook Pegler attacked Clifton Fadiman. Hendrick Willem van Loon came to Fadiman's defense. Pegler attacked van Loon. But the battle has only started. Watch for the coming melee of big-name writers.

letters

The LEADER invites all readers to write in upon any Civil Service subject. All letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. It is the intention of this department to be an open forum for all.

40-Year Old Cops?

Sirs: In reading this week's LEADER, I noticed that the minimum age requirements for patrolman may be waived.

Because of the possibility that this country may enter the war in the near future, in which even the men in the patrolman age limit would be drafted, I think it might be wise that the upper age limit be raised, say to 40 years. It would give some men an opportunity to enter the public service who have already made the police or fire lists in the past, but weren't reached for appointment.

READER.

Very few men above the age of 30 would be able to pass a modern patrolman's physical examination. The entire exam would have to be modified if this suggestion were put into effect. However, let's hear what other readers have to say.—EDITOR.

Get Preference?

Sirs: I would like to say something about preference for veterans and the likelihood of preference for draftees. I am not against veterans or draftees, but I do think that if civil service is a merit system, everybody should start on an even basis and without special pref-

erence. Veterans too often are put in jobs for which they are not fitted. They make it only because of the preference. Draftees should not expect preference just because they put in a year or so in service. That does not necessarily equip them for any particular job unless they have the required qualifications.

4 F.

We'd like to have more opinions on this subject from our readers.

Wants P. O. List Used for More Jobs

Sirs: Many thanks to your Editor for publishing my letter in the August 5th issue of The LEADER.

In today's issue, August 19, 1941, again appears an item that bears me out on my complaint: Eligibles on the fireman list are certified to the Board of Transportation. Why can't the same thing happen with the Post Office eligible list?

This P.O. list is now over four years old and probably will shortly die of old age with many on the list left at the mercy of the Commission's approval of giving a new exam.

B. JOSEPH.

Selective certification, by which the fireman list was declared appropriate for jobs in the Board of

Transportation, is a policy used only by the Municipal Civil Service Commission. The P.O. list is a federal list.—Editor.

Oppose Blood Tests

Sirs: I have been reading the articles on blood tests which are being proposed by the New York Civil Service Commission and the Health Department for all candidates. May I say that I oppose such a procedure. Isn't there enough red-tape already before one can get a job for the city. Certainly the present employees, who didn't get Wassermann tests, are a healthy, efficient lot of people. Why complicate things? Then, too, think of the cost!

JOHN R. DEARBORN.

Endorses Blood Tests

Sirs: That's an excellent plan of Dr. Wortis to give blood tests to all job applicants. The way to fight a social scourge is to fight it. Social diseases must be wiped out in this country, to produce a healthier, happier people. I only wish the Civil Service Commission would go a step farther, and test all employees as well as candidates. Also, the state and federal governments ought to adopt the same procedure.

Next Tuesday A Special Issue of The LEADER

TRAINING FOR A CAREER

With articles, practical suggestions, and original features for those in Civil Service who wish to improve themselves, for those who desire a career with the government, and those who would like to get into a defense job.

AMONG THE ARTICLES:

Summary of Exams Expected During the Next 12 Months; Opportunities in Government Service for Women; Clerical Careers in Government Service; Training for Defense Industries; A Complete Directory of Schools Listed by Subjects; The Future in Defense Industries.

Question, Please?

by H. Eliot Kaplan
Contributing Editor

WPA Experience

R.L.P.: You are apparently under the misapprehension that the courts have precluded the Civil Service Commission from recognizing experience gained by an applicant while serving with the WPA. That is incorrect. You are probably confusing this with the ruling that provisional or temporary employees in an emergency agency may be granted preferential rating for their experience on a basis higher than that fixed for others of similar status.

P.O. Reinstatements

J.S.: Reinstatement to the postal service of an employee who has resigned may be made only with the consent of the postmaster and approved by the Post Office Department and the Federal Civil Service Commission. The reinstatement is discretionary with the postmaster. It is not a matter of right. If the postmaster does not care to reinstate you he need not do so, even if there are vacancies available.

City Employees In Two Jobs

JUSTICE: There was a recent court ruling to the effect that the Mayor could enjoin a city employee from engaging in work outside of office hours. It has not come before the Appellate courts as yet for determination. Just how far this ruling extends we are not able to advise. Undoubtedly it will be dependent upon the circumstances and merits of each case. We cannot attempt to lay down any general rule for guidance. The dual job law for teachers was relaxed during the emergency and in the discretion of the Board of Education. It is doubtful whether the dual job holding restrictions apply to teachers coaching private pupils on a fee basis. It applies only to the holding of dual public positions, not to private employments.

Fite Law

D.N.B.: An excellent pamphlet explaining the new Fite Law, pro-

viding for the extension of the Civil Service law to the counties, towns, villages and school districts has been published by the State Civil Service Commission. It gives a clear factual statement of the problem, and answers some typical inquiries. Copies may be had by writing to the State Civil Service Commission, State Office Building, Albany, N. Y.

Removal of Civil Service Heads

W.H.: Municipal civil service commissioners are not removable by the Governor. These are removable either (1) by the Mayor of the city after a public hearing, or (2) by unanimous vote of the State Civil Service Commission after a public hearing. Members of the State Civil Service Commission are removable by the Governor after a public hearing upon charges.

Do You Wear Glasses?

A. W. On the last fireman test, candidates were required to have 20/20 vision, each eye, without glasses. The physical and medical requirements for the coming patrolman test are expected to be just as severe as on the recent fireman's test. We do not think that the use of glasses will be permitted on the new patrolman's test. We suggest that you watch for announcements of other examinations, for which you may be qualified, such as the coming State tests for motor vehicle license inspector, clerk, etc.

Can't Judge Chances Of U. S. Jobs

M. M. Sorry, but we cannot estimate your chances for appointment on federal registers due to the various factors which enter into these appointments. According to the announcement for the unassembled examination for card-punch operator, candidates will be rated on the "extent and quality of their experience and/or training relevant to the duties of the position, and on their fitness, on a scale of 100, such ratings

being based upon competitor's sworn statement in their applications and upon corroborative evidence." You will receive a notice of your rating from the Civil Service Commission in due time. We would not advise you to write the Commission at the present time.

Family in Service

Z. W. The fact that your wife and your cousin are employed in the federal service, should not prevent you from filing an application for a federal examination.

"Probational Indefinite" Appointments

J.P.: For all practical purposes, "probational indefinite" appointment in the federal service is equivalent to permanent. The principal difference is one of money; that is, the duration of a "probational indefinite" position depends on how long Congress is going to continue to appropriate money for it. Acceptance of a probational indefinite appointment removes one's name from the eligible list, the same as does acceptance of a permanent appointment; and if the job is later abolished, the incumbent is entitled to have his name placed on the re-employment list. While a probational indefinite appointment can ripen into a permanent one only if Congress makes it permanent by appropriating for it on a permanent basis, the incumbent of such a position can be given a permanent job if a vacancy in the latter occurs. The policy, in fact, is whenever possible to fill vacant permanent positions by appointment of holders of probational indefinite jobs who have given satisfactory service.

Appeal on Physical Tests

W.O.: An appeal for a physical re-examination is considered on its merits. If there is a good reason for the request, it will probably be granted.

tion of figures for the benefit of technical men working in ordance. Designed as practical guide to working tools, it is brief and clear. Theory, controversies, minor statistical methods, lengthy proofs, are minimized for the learner. Problems discussed include inspection of a lot by attributes and variables, expressing quality, sample size, significant differences, predicting from sample lots, and sample quality control system.

To simplify the material, a great deal of explanatory material, proofs, etc., is included in an Appendix. The volume is made more useful because of an excellent bibliography, an adequate index and a handy glossary of symbols.

Radio

Both Britain and America are searching frantically for experts in radio, for communications and to operate direction finders and other devices.

New York City Civil Service Commission has been giving exams for volunteer radio technicians for Britain. To aid in preparing candidates, Chemical Publishing Co., has reprinted a British course entitled "Electrical and Radio Notes for Wireless Operators" (\$2.50). Jam packed with information in 246 closely printed pages, the volume is an encyclopedic text book on the entire subject. Sixteen chapters cover electronics, cells and batteries, effects of a current, electric motors, measuring instruments, electromagnetic induction, electro statics, alternating current, thermionic value, simple transmitter, detection, amplification, master oscillator and controlled transmitters, superheterodyne receivers, aerials, direction finding. The text is a handy volume that prepares for one of the more important types of defense jobs.

Postal News

By DONALD MacDOUGAL

Grievance Procedure In the Post Office

The Post Office Department last week brought up-to-date its rules and regulations concerning grievances and grievance procedure. Because of the enormous importance of this material to all postal workers, The LEADER presents it in detail.

The right of employees to appeal through established supervisory channels without restraint, interference, coercion, discrimination, or reprisal is recognized.

The long-established practice of friendly informal discussions of service and personnel problems between employees, supervisors, and departmental officials will be continued. When after such discussions there remains a need to present a problem further, those concerned should proceed as follows and supervisors should assist employees in carrying out this procedure.

Line of Appeal and Procedure

1. An employee should first present a grievance to his immediate supervisor, and if not satisfactorily adjusted, to the supervisor next in line of authority, or to the official in charge of the unit in which he is employed, each of whom shall endeavor to obtain a prompt and satisfactory solution within the scope of his authority. For this purpose the following units are designated:

Post Office, Official in charge, Postmaster; Railway Mail Service Division, Superintendent; Post Office Inspection Service Division, Inspector in Charge; Division, Post Office Department, Superintendent.

2. Before a grievance reaches the unit head, it may be presented by the employee either orally or in writing or on behalf of such employee by a committee of not more than three postal employees of his own choosing. Grievances presented to the unit head must be in the form of a written statement indicating clearly the nature of the grievance and the pertinent facts as they exist in the opinion of the employee. The aggrieved should also advise the official in charge of the unit whether he desires a hearing on the grievance. After a grievance reaches the unit head, the employee may appear in person or be represented by a committee of not more than three persons of his own choosing, or both.

3. The official in charge of a unit will carefully review the written statement relating to the grievance and if a hearing is requested he will hear the aggrieved, his chosen representatives, or both, and may call such witnesses as deemed necessary. He will also secure a written statement from any employee against whom a grievance may be directed. The aggrieved will be advised in writing of the decision of the official in charge of the unit within 20 days from the date the grievance is presented or notified the additional time which will be required to render such decision. When the official in charge of the unit believes it necessary or desirable, he may appoint a Board of Review of not less than 2 nor more than 3 postal employees to hear the aggrieved or his representatives. The Board will be advisory and designed to assist the official in charge of the unit in arriving at a decision.

Unit Head to Departmental Bureau Head

4. When in the employee's opinion a grievance has not been satisfactorily adjusted by the official in charge of the unit, an appeal may be made in writing to the proper Bureau head in the Post Office Department within 30 days from the date of the decision, or if no deci-

sion is rendered within 30 days from the date such decision was due, or the employee may request the unit head to refer the matter to the Bureau head for review. Furthermore, an employee may, if he feels the circumstances warrant, present a grievance initially to the Departmental Bureau head. However, this official will return all grievances which in his judgment should have been presented to the official in charge of the unit.

5. An appeal to the Bureau head should contain a copy of the matter submitted to the official in charge of the unit, the date the grievance was presented to the official in charge of the unit, a copy of the decision rendered or a statement that no decision could be obtained. The aggrieved should also advise the Bureau head whether he desires a hearing on the grievance. In order to expedite departmental action, it is desirable that the official in charge of the unit be notified by the employee when appeal is made to the Department.

6. When an official in charge of a unit is advised that an appeal will be made to the Department or when the aggrieved makes a request that the decision be forwarded to the Department for review, he should promptly transmit through proper channels, copies of all papers relating to the case, with appropriate comment to the official in charge of the Bureau, Post Office Department, Washington, D. C.

7. Upon receipt of an appeal from, or a request to review, the decision of the official in charge of the unit the Bureau head will arrange for a complete review of the facts and set a date for a hearing if such is desired. He will notify the aggrieved in writing of his decision and transmit a copy of the decision to the official in charge of the unit.

To Postmaster General

8. When a decision of the Bureau head is not considered satisfactory, it may be appealed to the Postmaster General, within 30 days after the decision is rendered, through the Department Board of Appeals. Such appeals should be addressed to the Director of Personnel, Chairman, Board of Appeals, Post Office Department, Washington, D. C., and should contain a full statement as to the reasons for appealing, copies of the decisions rendered, and the name of the employee who will represent the aggrieved on the Board of Appeals. It should also be stated whether or not a hearing is desired. The Board of Appeals will consist of the following members:

Director of personnel, chairman (or such alternate as the Postmaster General may designate).

An employee to be designated by the aggrieved.

An employee to be designated by the Bureau head.

9. The Board of Appeals will not hear any grievance that has not been previously considered by the Bureau head. The Board will hear the aggrieved, his chosen representatives, or both, and the Departmental representatives and will secure any information or additional evidence necessary. If additional evidence is received, the Board may refer the case to the Bureau head concerned for reconsideration. The functions of the Board will be advisory and it will furnish the Postmaster General a full report with proper recommendations, together with the comment of the Bureau head. The Postmaster General will make a final decision. He will advise the aggrieved of the decision and send a copy to the Bureau head.

Expenditures

10. Expenditures made by the aggrieved, his witness or representatives in connection with the presentation and hearing of grievances cannot legally be borne by the Department.

DEFENSE TRAINING IN PRIVATE SCHOOLS

New Yorkers interested in training for defense opportunities are fortunate in the facilities available to them — both public and private. Example of the excellence to be found in private schools are those discussed below:

The New York Drafting Institute, 276 West 43d street, New York City, specializing in the single purpose of teaching students to draw. It is licensed by the State of New York, and its courses include:

1. Mechanical (machine drafting).
2. Aeronautical (airplane) drafting.
3. Marine ship and naval architecture) drafting.
4. Architectural drafting.

Courses are well-rounded. The students learn in addition to the manipulation of drawing instruments, the mathematics necessary, how to determine strength of materials, etc.

The school operates a placement service for its graduates. The School of Optics, 182 Henry

street, Brooklyn, announces new day and evening classes to begin instruction on Monday and Tuesday, September 8 and 9.

The school offers complete practical and theoretical courses in surface grinding of spectacle lenses, precision lens grinding for optical instruments, and optician training. The school maintains an active national placement service to establish employment contacts for its graduates.

It is reported by H. Walter Gillis, director of the school, that there are a considerably greater number of jobs open than there are men available at this time, due to the tremendous increase in the volume of business in the optical industry.

The Heffley School, 1 Hanson place, Brooklyn, offers courses in bookkeeping, shorthand, typing, comptometer and calculator, business machine operation, office administration, accounting and secretarial finishing courses. Because of the shortage of clerical and commercial personnel, the opportunities in national defense are larger than ever.

This year, the Heffley School begins a special six-month business and secretarial course for college students and graduates. Students may begin on Monday of any week.

STUDY CORNER

Fingerprinting

"Defense" includes such a wide variety of professions today, that almost any career can get into the classification. Now fingerprinting takes its place in the ranks because of the large increases in need for military identification.

"A Complete Course in Fingerprinting" by the National Fingerprint and Identification Bureau, Inc., (\$3.50) is the latest addition to the meagre literature on the subject. In 68 pages are included sections on fingerprint history, how to take fingerprints, fingerprinting deceased persons, types of patterns, ridge counting, whorl tracing, signs and symbols, classification, extension of the Henry System, comparing impressions for search, latent prints and powder, court presentation, police technique and filing system. Illustrated, and simply written, the book is a concise summary of an important field in Civil Service.

Aircraft Metal

"Aircraft Sheet Metal Work" by H. E. Boggesso (Pitman, \$1) was prepared as an aid to the mechanic and beginning student on the fundamental processes involved in aircraft sheet metal work. Included in the text is some related metal on blueprint reading and mathematics. Material, layout, computations, cutting, drilling, binding, rolling, stretching, shrinking, forming, and bumping are all discussed in a business like, practical manner so as to make the volume a handy reference book.

Engineering

Engineering as a career has grown in popularity in recent

years as defense has thinned the ranks of professionals. "How to Be An Engineer" by Fred D. McHugh (Robert M. McBride, \$2) is a simple explanation of what an engineer does, what he needs and what he must do to prepare himself. What aptitude should an engineer have? What kind of education does he need? Where can he find a job? Specific, sound, the book is an excellent career guide for the young man who likes mechanics, mathematics, drafting and doing things. The various types of engineering — electrical, chemical, civil, mining, etc., are all discussed from a practical point of view.

Gadgets

For the more advanced person who is making a career in developing gadgets, "Patent Fundamentals" by Leon H. Amdur, (Chemical Publishing Co., \$4) is a helpful volume on patent procedure. Elementary, yet comprehensive, it is written simply and lucidly for student, manufacturer or engineer. Specific examples make the general statements concrete and understandable. The procedures and organization of the Patent Office are surveyed so that the reader can understand some of the technicalities involved in investigating and getting a patent. Particularly interesting are the sections on "What Can Be Patented" and "Preparation of Applications."

Statistics for Engineers

"An Engineer's Manual of Statistical Methods" by Leslie E. Simon (John Wiley & Sons, Inc., \$2.75) is a down to earth explana-

Examination Requirements

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 4:30 p.m.), in person or by mail. Also available from first and second class post office, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

City Tests

Health Inspector, Grade 2
Salary \$1,800 up to but not including \$2,400 per annum. Vacancies occur from time to time. File by September 22. Fee \$1.

Duties
Under supervision to inspect food and drug manufacturing plants, slaughter houses, wholesale and retail food and drug establishments; dairy farms, country milk shipping depots and pasteurizing plants; report on and prosecute violations of the Sanitary Code in relation to housing conditions, industrial hygiene, offensive trade practices, bathing establishments, plumbing facilities, mosquito, rodent vermin infestation, institutions, private water supplies and sewage disposal facilities; to prosecute violators of the Sanitary Code, to prepare reports of investigations or surveys made in connection with sanitary and food problems, and perform related work as required.

Requirements
Candidates must be high school graduates and must have had at least two years of experience, involving some degree of responsibility in the inspection of food-stuffs or sanitary facilities with a governmental agency or with a large industrial organization; or two years of acceptable supervisory experience or laboratory experience along the line; outlined in the statement of duties; or a manifest equivalent. A degree from a university or college approved by the University of the State of New York, with a major in chemistry, agriculture, bacteriology or sanitary engineering will be accepted in lieu of the above listed experience. Persons residing in Pennsylvania, Maryland, Connecticut, Vermont, New Jersey and New York States will be admitted to this examination for certification for appointments as country milk inspectors.

Basis of Rating
Written, weight 60; training, experience and personal qualifications, weight 40. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service.

Inspector of Housing, Grade 2
Salary \$1,800 up to but not including \$2,400 per annum. The eligible list may be used for appropriate positions in a lower grade. Vacancies: 4 in the Department of Housing and Buildings. File by September 22. Fee \$1.

Duties
Under supervision, inspect multiple dwellings and other structures for the enforcement of the Multiple Dwelling Law and any other provision of law, rule or regulation to the maintenance, use, occupancy, safety, sanitary conditions and inspection of such multiple dwellings and other structures; also to investigate complaints, keep records of and make reports on inspections and perform related work.

Requirements
At least five years of recent, practical experience in a major field of building construction such as masonry, carpentry, plumbing, plastering or iron work; or in the drafting room or field as an employee of an architect, engineer or contractor engaged in the construction, alteration of buildings in the City of New York, or in the inspection of housing or buildings for a public agency; or in the review of building applications, plans and inspectors' reports for a governmental agency; or a satisfactory equivalent. Or as an agent engaged in the operation, maintenance and repair of multiple dwellings for a real estate management organization. Credit up to a maximum of three years will be granted for the satisfactory study of architecture, engineering or the social sciences concerned directly with

public health or housing at an accredited college or similar institution of recognized standing. The balance of five years' minimum experience requirements must be as described in the preceding paragraph. A thorough knowledge of the Multiple Dwelling Law and other such laws, rules and regulations which govern the maintenance, occupancy, safety, sanitary conditions and inspection of multiple dwellings in the City of New York is essential.

Basis of Rating
Written, weight 70; training, experience and personal qualifications, weight 30. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service.

Actuarial Assistant
Salary up to but not including \$1,800 per annum. Appointments are expected at \$1,500 per annum. Vacancies occur from time to time. File by September 22. Fee \$1.

Duties
To assist in the making of actuarial investigations of the mortality and service experience of employees covered by various pension funds, and in the making of evaluations of the assets and liabilities of such funds, and other actuarial work such as the construction of tables.

Requirements
Candidates must have a degree from a college of recognized standing. Included in or in addition to this study candidates must have completed 18 credits of courses in actuarial science, mathematics or statistics. Experience in the actuarial department of a life insurance company or similar institution involving the performance of duties similar to those described above may be substituted for education on the basis of one year of such experience for two years of college education or the equivalent will be required of all candidates. Candidates who present one year of actuarial experience as part of the requirements for admission to the examination need not offer courses in mathematics, actuarial science or statistics.

Basis of Rating
Written, weight 50; training, and experience, weight 50. In the written examination candidates must show a working knowledge of actuarial terms, symbols and formulas; and of mathematics as applied to actuarial work. In rating training and experience, consideration will be given to (1) general education, (2) acceptable courses in actuarial science, (3) passing examinations given by the various actuarial societies, (4) experience in actuarial work of the kind described above, and (5) related training and experience. In listing courses candidates should indicate institution, catalogue number, title and number of credits.

Principal Chemist (Biochemistry)
Salary \$5,000 per annum, subject to budget. The eligible list may be used for appropriate vacancies in a lower grade. Vacancies: One in the Health Department. File by September 22. Fee \$4.

Duties
Supervision of the chemical work of the Bureau of Laboratories of the Health Department. This includes the refining and concentration of serums and antitoxins, the preparation of chemical fractions of bacteria and determination of potency of serums by chemical methods. Other chemical problems arising in the operation of laboratories are also included.

Requirements
A Sc. D. degree in chemistry from an accredited institution plus three years subsequent experience involving productive research problems

of the type that will be encountered in the manufacture of serums and in immunology or a satisfactory equivalent. Experience in directing a chemical laboratory is desirable. Experience or other education of a high level for extended time may be accepted as the equivalent of the Sc.D. degree but in any event a B.S. degree will be required.

Basis of Rating
Written 60; training and experience and personal qualifications, weight 40. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service.

Chief Engineer of Water Supply (Promotion)

This examination is open only to employees of the Department of Water Supply, Gas and Electricity. Salary \$6,000 and upwards. Vacancies: (1) in the Department of W. S. G. & E. File by September 22. Fee \$5.

Requirements
Open to all persons in the Department of Water Supply, Gas & Electricity serving under the title of Deputy Chief Engineer, who have served for a period of not less than one year in said title and for a period of six months in the department prior to the date of the examination; and who are otherwise eligible for examination. In addition, candidates must possess the following experience requirements: Fifteen years of satisfactory engineering experience.

Basis of Rating
Record and seniority, weight 50. Technical knowledge, training, experience, and personal qualifications, weight 50.

Telephone Operator (Promotion)

The examination is open only to employees of the Tri-Borough Bridge Authority. Salary \$1,800 up to but not including \$2,400. Vacancies: (1). File by September 22. Fee \$1.

Duties
To operate P. B. X. switchboard and to perform incidental clerical duties.

Requirements
Open to all telephone operators, grade 1 in the Tri-Borough Bridge Authority who have served at least one year in the title and six months in the department immediately preceding the examinations and who are otherwise eligible for promotion.

Basis of Rating
Record and seniority, weight 50 per cent; written weight, 50 per cent. The passing grade will be set in accordance with the needs of the service.

Senior Accountant City-Wide Promotion (Second Amended Notice)

Candidates who filed previously need not file again. Salary \$3,000. Vacancies occur from time to time. File by September 22. Fee \$2.

Duties
To carry on independently, audits, examinations and investigations of the widest scope, to prepare reports thereon, to devise and install new methods of accounting for the largest activities or departments, or to supervise and be responsible for the entire work of a large bookkeeping and accounting division in a department maintaining a complex accounting system.

Requirements
Open to all accountants and bookkeepers receiving \$2,400 or more who shall have served for not less than one year in the city service and not less than six months in the position on the date of the written examination.

Basis of Rating
Record and seniority, weight 50; written test, weight 50. The passing grade will be set in accordance with the needs of the service.

Accountant City-Wide Promotion (Second Amended Notice)

Candidates who filed previously need not file again. Salary \$2,400 up to but not including \$3,000. Vacancies occur from time to time. File by September 22. Fee \$2.

Duties
The duties of the incumbents of these positions, which may or may not involve supervision, are to execute according to general instructions

tions the detail work connected with audits and investigations and reports thereon, and to carry on independently audits and investigations of minor scope.

Requirements
Open to all junior accountants regardless of salary and to bookkeepers receiving \$1,800 or more who shall have served for not less than one year in the city service and not less than six months in the position, on the date of the written examination.

Basis of Rating
Record and seniority, weight 50; written, weight 50. The passing grade will be set in accordance with the needs of the service.

(Continued on Page Fourteen)

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State Tests

NO. 2150. JUNIOR CLERK

Usual salary range: \$900-\$1,400. (It is expected that most appointments will be made at the minimum announced salary. Annual increments of \$100 each are provided for satisfactory service until the maximum salary is reached. Changing conditions may make it advisable to certify for future vacancies at higher or lower salaries than those announced. Application fee: 50 cents.)

Duties

Under immediate supervision, to do simple routine office work requiring care and accuracy in detail, but not requiring any considerable degree of independent judgment and to do related work as required.

Examples of work performed: Posting entries to books of account or other records.

Keeping simple office records of attendance, supplies and equipment, etc.

Making and checking simple arithmetical computations.

Checking prescribed items against each other.

Examining forms to see that entries are made.

Opening, sorting and distributing mail.

Doing simple filing and file searching.

Sorting material for filing.

Maintaining card indexes.

Operating simple office appliances.

Minimum Qualifications

Candidates must meet the requirements of one of the following options:

Either (a) graduation from a standard senior high school; or (b) four years of satisfactory general office experience; or (c) a satisfactory equivalent or combination of the foregoing training and experience.

Subject of Examination

Written examination on the capacities, knowledge and skills involved in the performance of the duties of the position, relative weight 10.

tively few original appointments to State service are made at Assistant level).

Duties

Under immediate supervision, to do office work of some difficulty requiring limited judgment and responsibility in carrying out prescribed procedures; in some instances to supervise one or two assistants engaged in simple routine office work, and to do related work as required.

Examples of work performed: Keeping office records of some variety and complexity.

Compiling summaries of data from office records.

Making and checking arithmetical computations.

Checking forms for accuracy and content where judgment is required as to compliance with prescribed procedures.

Maintaining simple files.

Making difficult file searches.

Acting as receptionist.

Answering routine inquiries in person, by telephone or by form letter.

Assigning routine tasks to employees of lower rank.

Reviewing work of employees supervised.

Minimum Qualifications

Candidates must meet the requirements of one of the following options: Either (a) graduation from a standard senior high school and one year of satisfactory general office experience; or (b) five years of satisfactory general office experience; or (c) a satisfactory equivalent or combination of the foregoing training and experience.

Subjects of Examination

Written examination on the capacities, knowledge and skills involved in the performance of duties of the position, relative weight 7; Training and Experience, relative weight 3.

NO. 2152. JUNIOR TYPIST

Salary: \$900-\$1,400. Fee: 50 cents.

Minimum Qualifications

Candidates must meet the requirements of one of the following options: Either (a) graduation from a standard senior high school, including or supplemented by a satisfactory course in typing; or (b) four years of satisfactory general office experience, including typing; or (c) a satisfactory equivalent or combination of the foregoing training and experience.

(Candidates must state on their applications whether or not their education included or was supplemented by a course in typing.)

NO. 2153. ASSISTANT TYPIST

Salary: \$1,200-\$1,700. Fee: \$1.

Minimum Qualifications

Candidates must meet the requirements of one of the following options: Either (a) graduation from a standard senior high school, including or supplemented by a satisfactory course in typing and one year of satisfactory general office experience, including typing; or (b) five years of satisfactory general office experience, including typing; or (c) a satisfactory equivalent or combination of the foregoing training and experience.

(Candidates must state on their applications whether or not their education included or was supplemented by a course in typing.)

NO. 2154. JR. STENOGRAPHER

Salary: \$900-\$1,400. Fee: 50 cents.

Minimum Qualifications

Candidates must meet the requirements of one of the following options: Either (a) graduation from a standard senior high school, including or supplemented by a satisfactory course in stenography; or (b) four years of satisfactory general office experience, including stenography; or (c) a satisfactory equivalent or combination of the foregoing training and experience.

(Candidates must state on their applications whether or not their education included or was supplemented by a course in stenography.)

NO. 2155. ASST. STENOGRAPHER

Salary: \$1,200-\$1,700. Fee: \$1.

Minimum Qualifications

Candidates must meet the requirements of one of the following options: Either (a) graduation from a standard senior high school, including or supplemented by a satisfactory course in stenography, and one year of satisfactory general office experience, including stenography; or (b) five years of satisfactory general office experience, including stenography; or (c) a satisfactory equivalent or combination of the foregoing training and experience.

(Candidates must state on their applications whether or not their education included or was supplemented by a course in stenography.)

State Written Examinations of October 18, 1941

2117. Assistant Biochemist, Division of Laboratories and Research, Department of Health. Usual salary range \$2,400 to \$3,000. Application fee \$2.

Minimum Qualifications: Either (a) two years of responsible experience in professional laboratory work in biochemistry, and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted with specialization in science, supplemented by postgraduate work in chemistry and physics equivalent to that represented by a Ph.D. degree; or (b) a satisfactory equivalent combination. Special training and experience in the investigation of the chemistry and purification of proteins and enzymes is desirable. College trans-



The demand for women in defense industries is constantly increasing. The woman in the illustration is expert with drawings and blueprints, but indications are that even in such industries as aviation, women may look forward to a large increase in opportunities. So, gals, if you feel you'd like to learn how to do what's commonly called "man's work," go to it! Chances are you'll make good.

script not required. Subject of Examination: Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2118. Assistant District Health Officer, Department of Health. Usual salary range \$4,000 to \$5,000. Application fee \$3.

Minimum Qualifications: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. In addition, they must meet the requirements of one of the following groups: Either (a) four years of satisfactory full-time experience in a responsible public health position within the last six years immediately preceding the announced date of this examination; or (b) six months of satisfactory full-time experience as epidemiologist-in-training or in another full-time acceptable public health position within the last three years immediately preceding the announced date of this examination, and completion of a postgraduate course in public health approved by the Public Health Council of one academic year in residence. Candidates must have a general knowledge of public health work and a general knowledge of public health administration, including the investigation and control of communicable disease.

2119. Assistant Education Examiner (Physical Sciences), Division of Examinations and Testing, Department of Education. Usual salary range \$2,400 to \$3,000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,400. One appointment expected.

Minimum Qualifications: Either (a) three years of satisfactory experience, within the last five years, in teaching the physical sciences in grades ten through twelve in a secondary school registered by the New York State Education Department, and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted, supplemented by thirty credit hours of graduate work in fields appropriate to the physical sciences, including nine graduate credit hours in the field of physics and six graduate credit hours in the field of chemistry or vice versa; or (b) three years of satisfactory experience as described under (a) and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted including four credit hours in educational or mental tests and measurements supplemented by twenty-six hours of graduate credit in fields appropriate to the physical sciences, including nine graduate credit hours in the field of physics and six graduate credit hours in chemistry or vice versa; or (c) a satisfactory equivalent combination. Candidates must have a good knowledge of the physical sciences; a working knowledge of the approved practices and procedures in the field of tests and measurements; ability to rate the free answer type of question; some ability to supervise and direct others; good judgment; good physical condition. College transcript required. Subject of Examination: Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

2120. Assistant Education Examiner (Social Studies), Division of Examinations and Testing, Department of Education. Usual salary range \$2,400 to \$3,000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,400. One appointment expected.

Minimum Qualifications: Either (a) three years of satisfactory experience, within the last five years, in teaching the social studies in grades ten through twelve in a secondary school registered by the New York State Education Department, and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted, supplemented by thirty credit hours of graduate work in fields appropriate to the social studies, including nine graduate credit hours in the field of American history, six graduate credit hours in the field of economics, and preferably some graduate courses in the field of sociology; or (b) three years of satisfactory experience as described under (a), and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted, including four credit hours in educational or mental tests and measurements, supplemented by twenty-six hours of graduate credit in fields appropriate to the social studies, including nine graduate credit hours in the field of American history six graduate credit hours in economics and preferably some graduate courses in the field of sociology; or (c) a satisfactory equivalent combination. Candidates must have a good knowledge of the social studies; a working knowledge of the approved practices and procedures in the field of tests and measurements; ability to rate the free answer type of question; some ability to supervise and direct others; good judgment; good physical condition. College transcript required. Subject of Examination: Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

2121. Associate Diagnostic Pathologist, Division of Laboratories and Research, Department of Health. Usual salary range \$5,200 to \$6,450. Application fee \$5. Appointment expected at the minimum but may be made at less than \$5,200.

Minimum Qualifications: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. In addition, they must meet the requirements of one of the following groups: Either (a) postgraduate training and/or experience of at least five years with specialization of laboratory work in pathology, of which two years must have been in investigative research in a university or hospital laboratory having a sustained research program and providing intimate contact between the clinical cases and the laboratory; or (b) a satisfactory

equivalent combination. Candidates must have a fundamental knowledge of pathology, bacteriology, and organic chemistry, and a specialized knowledge of surgical pathology; ability to plan and direct important and involved research in pathology and related fields; special ability to prepare and present results of experimental studies as indicated by the publication of meritorious scientific reports; initiative; tact; good judgment; good address; recognized standing in their field; ability to collaborate with and advise pathologists in the local approved laboratories in order to secure their cooperation. Subjects of Examination: Written examination on the duties of the position, relative weight 3; training and experience, relative weight 7.

2122. Association Physician (Cardiac Disease), Division of Maternity, Infancy, and Child Hygiene, Department of Health. Usual salary range \$5,200 to \$6,450. Application fee \$5.

Minimum Qualifications: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. They must have completed one year of internship in an approved general hospital. In addition, they must meet the requirements of one of the following groups: Either (a) five years of satisfactory medical experience which must have included two years of special training and experience in either internal medicine or pediatrics, including satisfactory postgraduate work in one or more of the basic sciences in a medical school or laboratory recognized by the American Medical Association as offering appropriate facilities, and one year of full-time experience in a public health department; or (b) a satisfactory equivalent combination. Candidates must have a particular knowledge of heart disease, especially as related to rheumatic disease and thorough knowledge of public health methods with particular reference to the problem of heart disease in children. It is desirable that candidates be certified by the American Board of Pediatrics or the American Board of Internal Medicine. In rating training and experience, credit will be given for teaching in the field of internal medicine or pediatrics and for experience in clinical investigation and research in the basic medical sciences. Subjects of Ex-

amination: Written examination on the duties of the position, relative weight 3; training and experience, relative weight 7.

2123. Association Physician (Cardiac Disease), Division of Maternity, Infancy, and Child Hygiene, Department of Health. Usual salary range \$5,200 to \$6,450. Application fee \$5.

Minimum Qualifications: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. They must have completed one year of internship in an approved general hospital. In addition, they must meet the requirements of one of the following groups: Either (a) five years of satisfactory medical experience which must have included two years of special training and experience in either internal medicine or pediatrics, including satisfactory postgraduate work in one or more of the basic sciences in a medical school or laboratory recognized by the American Medical Association as offering appropriate facilities, and one year of full-time experience in a public health department; or (b) a satisfactory equivalent combination. Candidates must have a particular knowledge of heart disease, especially as related to rheumatic disease and thorough knowledge of public health methods with particular reference to the problem of heart disease in children. It is desirable that candidates be certified by the American Board of Pediatrics or the American Board of Internal Medicine. In rating training and experience, credit will be given for teaching in the field of internal medicine or pediatrics and for experience in clinical investigation and research in the basic medical sciences. Subjects of Ex-

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amination: Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2123. Associate Physician (Pediatrics), Department of Health, Usual salary range \$5,200 to \$6,450. Application fee \$5. Appointment expected at \$4,000 and maintenance at the New York State Reconstruction Home at West Haverstraw.

Minimum Qualifications: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. They must have completed one year of internship in an approved general hospital. In addition candidates must have had three years of satisfactory medical experience in pediatrics on the service of a hospital approved by the Council on Graduate Medical Education and Hospitals for such service. It is desirable that candidates have experience in the care of children with rheumatic disease, under guidance of a recognized authority. Experience in public health is also desirable. **Subjects of Examination:** Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2124. Bedding Inspector, Division of Bedding, Department of Labor. Usual salary range \$2,100 to \$2,600. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,100. Note: A promotion examination for this position will be held at the same time as this open competitive examination. Although the Law requires that the promotion list be used first for making appointments, it is anticipated that there will be a sufficient number of appointments so that the open competitive list will also be used.

Minimum Qualifications: Either (a) five years of satisfactory experience in the manufacture, repair, or reconstruction of mattresses, pillows, bedding, upholstered furniture, or filling materials, of which two years must have involved responsibility for determining the condition, quality, grades, and types of bedding and filling materials; or (b) three years of satisfactory experience in the manufacture, repair, or reconstruction of mattresses, pillows, bedding, upholstered furniture, or filling materials, of which two years must have involved responsibility for determining the condition, quality, grades, and types of bedding and filling materials, and graduation from a standard senior high school; or (c) two years of satisfactory full-time analytical experience in a laboratory specializing in the chemical and physical analysis of vegetable and animal bedding filling materials and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted; or (d) a satisfactory equivalent combination. Candidates must have a thorough knowledge of the materials and processes used in the manufacture of mattresses, pillows, bedding, upholstered furniture, and filling materials and of the laws and rules regulating their manufacture and sale. **Subjects of Examination:** Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2125. Canal Structure Operator, Division of Canals and Waterways, Department of Public Works. Usual salary range \$1,500 to \$2,000. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1,500. Several appointments expected.

Minimum Qualifications: Either (a) two years of satisfactory experience in operating and repairing electrical machinery; or (b) completion of a course in electrical or mechanical engineering for which a degree has been granted; or (c) a satisfactory equivalent combination of the foregoing types of experience and technical training. Experience as lock helper on barge canal locks will be given credit on the basis of one year of credit for each season of work. Candidates must have a thorough knowledge of electrical machinery. **Subjects of Examination:** Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

2126. Consultant Public Health Nurse (Contagious Diseases), Department of Health. Usual salary range \$3,120 to \$3,870. Application fee \$3. Appointment expected at the minimum but may be made at less than \$3,120. This examination is open to residents and non-residents of New York State.

Minimum Qualifications: Candidates must be graduates of an accredited school of nursing and must be licensed as a registered professional nurse in New York State or eligible for such license. In addition they must meet the requirements of one of the following groups: Either (a) graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted, including or supplemented by thirty credit hours in public health nursing and three years of experience in public health nursing, of which two years must have been in the field of pediatrics, including cardiac diseases; or (b) a satisfactory equivalent combination. **College transcript not required. Subjects of Examination:** Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2127. Consultant Public Health Nurse (Communicable Diseases), Department of Health. Usual salary range \$3,120 to \$3,870. Application fee \$3. Appointment expected at the minimum but may be made at less than \$3,120. This examination

is open to residents and non-residents of New York State.

Minimum Qualifications: Candidates must be graduates of an accredited school of nursing and must be licensed as a registered professional nurse in New York State or eligible for such license. In addition they must meet the requirements of one of the following groups: Either (a) graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted, including or supplemented by thirty credit hours in public health nursing, and three years of experience in public health nursing, of which two years must have been as supervisor and instructor of public health nurses with special emphasis on communicable diseases; or (b) a satisfactory equivalent combination. **College transcript not required. Subjects of Examination:** Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2128. Court and Trust Fund Examiner, Bureau of Municipal Accounts, Department of Audit and Control. Usual salary range \$2,400 to \$3,000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,400.

Minimum Qualifications: Either (a) six years of satisfactory accounting or auditing experience, of which two years must have been in trust fund accounting of a responsible character; or (b) two years of trust fund accounting of a responsible character, and graduation from a recognized college or university from a four-year course for which a degree is granted in accounting or law; or (c) a satisfactory equivalent combination. Candidates claiming their trust fund accounting experience as a result of employment by a public accountant must prove beyond a reasonable doubt that the amount of time allocated to such work is the equivalent of the two full years of specialized experience required. Candidates who qualify under subdivision (b) with a degree in law must establish the fact that they have had the equivalent of two years of trust fund accounting. **Law practice involving the handling of trusts and trust estates and the preparation of financial schedules of executors, administrators, and trustees will be acceptable, but the general practice of law will not be sufficient for this purpose. Candidates must have a knowledge of auditing procedures and practices. College transcript not required. Subjects of Examination:** Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

2129. Institutional Vocational Instructor (Plumbing), Department of Correction. Usual salary range \$1,800 to \$2,300. Application fee \$1. One appointment expected at Elmira Reformatory.

Minimum Qualifications: Candidates must either possess a New York State certificate for teaching the trade of plumbing or be eligible for such a certificate. Candidates who lack complete eligibility for a teacher certificate may be allowed to compete in this examination, but if successful in appointment, will be expected to avail themselves of the opportunity to be offered for obtaining professional teacher training and to complete the requirements for teacher certification within a reasonable time. In addition, candidates must have education equivalent to completion of the ninth grade, a comprehensive apprenticeship, and five years of approved and appropriate journeyman experience in the trade of plumbing. Candidates may be given a practical performance test and an interview may be held. Candidates must have a thorough knowledge of house sewers, soil and drain lines, house water supplies, venting, fixtures, and accessories, both in theory and practice. **Subjects of Examination:** Written examination on the duties of the position, or performance test, or both, relative weight 7; training and experience, relative weight 3. The performance test, if given, will be held at a date other than October 18, and candidates will be notified when and where to appear for the tests.

2130. Junior Biochemist, Division of Tuberculosis, Department of Health. Usual salary range \$1,800 to \$2,300 with suitable deductions for maintenance where allowed. Application fee \$1. Appointment expected at \$1,020 and maintenance at the New York State Hospital at Ray Brook.

Minimum Qualifications: Either (a) one year of satisfactory professional experience in biochemistry involving responsibility for technical procedures in an approved laboratory and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted with specialization in the biological sciences, including chemistry; or (b) a satisfactory equivalent combination. Candidates must have a knowledge of general organic chemistry, with particular reference to biological and physical chemistry, and of bacteriology, serology, and immunology in the field of tuberculosis; ability to carry on research; good scientific judgment. **College transcript not required. Subjects of Examination:** Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

2131. Junior Epidemiologist, Department of Health. Usual salary range \$2,400 to \$3,000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,400.

Minimum Qualification: Candidates must be graduates of an approved medical school, and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. In addition, they must have completed one year of internship in an approved general hospital,

and a post graduate course in public health approved by the Public Health Council for health officer, Grade II, in New York State, and must have had six months of satisfactory full-time public health experience, within the last three years immediately preceding the announced date of this examination, in a city, county, or state health department, or in similar organizations. **College transcript not required. Subjects of Examination:** Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

2132. Junior Laboratory Technician, Division of Laboratories and Research, Department of Health. Usual salary range \$1,150 to \$1,650. Application fee 50 cents. Several appointments expected.

Minimum Qualification: Candidates must meet the requirements of one of the following lettered groups: Either (a) one year of satisfactory experience in an approved laboratory including technical work in bacteriology, and education equivalent to that represented by either (1) graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted with specialization in the biological sciences, including courses in biology, inorganic and organic chemistry, and preferably, bacteriology, or (2) completion of the requirements for entrance to medical school as established in the standards of the Board of Regents; or (b) a satisfactory equivalent combination of the foregoing training and experience. Training and experience in pharmacy will not be considered as satisfactory specialization in the biological sciences and laboratory work in bacteriology. Candidates must have a knowledge of laboratory procedures and skill in their performance; ability to assume growing responsibility; ability to write clear and correct English. **College transcript required. Subjects of Examination:** Written examination in science including bacteriology, chemistry, and physics, relative weight 5; training and experience, relative weight 5.

2133. Medical-Consultant in Pneumonia Control, Division of Communicable Diseases, Department of Health. Usual salary range \$4,000 to \$5,000. Application fee \$3. Appointment expected at the minimum but may be made at less than \$4,000.

Minimum Qualifications: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. They must have completed satisfactorily a course in a school of public health approved by the Public Health Council of at least one academic year in full-time residence. In addition, they must meet the requirements of one of the following groups: Either (a) three years of satisfactory medical ex-

perience, of which eighteen months must have been as an interne or resident in an approved hospital, including experience in the diagnosis and treatment of pneumonia under competent supervision, and eighteen months of experience in the practice of medicine in the field of public health, including experience in epidemiology, preferably related to pneumonia; or (b) satisfactory equivalent combination. Candidates must have a good knowledge of the principles of medicine and public health as they relate to epidemiology and control of pneumonia and acute respiratory diseases. **Subjects of Examination:** Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2134. Physician, Department of Social Welfare. Appointment of a woman physician expected at the New York State Training School for Girls at Hudson, at \$2,750 and maintenance. Application fee \$4.

Minimum Qualification: Candidates must be graduates of an approved medical school and must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. They must have had one year of rotating internship in an approved general hospital. In addition, they must have had two years of acceptable medical experience with major emphasis on gynecology or obstetrics, and pediatrics. **Subjects of Examination:** Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

2135. Prior Service Searcher, Employees' Retirement System Department of Audit and Control. Usual salary range \$1,200 to \$1,700. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1,200. Several appointments expected.

Minimum Qualifications: Either (a) five years of recent satisfactory office experience of which one year must have been in either accounting, auditing, financial record keeping, or preparing and verifying payrolls for a department of a county, city, village or other local unit of government of New York State; or (b) three years of recent satisfactory office experience, of which one year must have been of a specialized experience as described under (a), and graduation from a standard senior high school; or (c) a satisfactory equivalent combination of the foregoing training and experience. Education in bookkeeping or accounting will be accepted year for year in lieu of the general experience but not in lieu of the specialized experience for a local unit of government. **Subjects of Examination:** Written examination on the duties of the position, relative weight 6; training and experience, relative weight 4.

2136. Senior Social Worker, Bu-
(Continued on Page Sixteen)

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NOTICE is hereby given that License No. GB 1124 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 234 Ninth Avenue, City and County of New York, for off-premises consumption. Ida Adler-Adler Grocery, 234 Ninth Avenue.

LEGAL NOTICE
SUPREME COURT of the State of New York County of New York Benjamin Lindenbaum and Nathan Lindenbaum, a copartnership known as M. Lindenbaum Et Fils, Plaintiffs vs. Manufacturers Trust Company of New York a Banking Corporation and Amsterdamsche Bank Voor Bekele N V Antwerp Defendants—Summons with notice.
To the above named defendants:
You are hereby summoned to answer the complaint in this action and to serve a copy of your answer, or if the complaint is not served with the summons, to serve a notice of appearance, on the plaintiff's attorney within twenty days after the service of this summons, exclusive of the day of service, and in case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.
Dated May 26, 1941.
LEON & WEILL,
Attorneys for Plaintiffs
Office and Post Office Address—15 East 20th Street, Borough of Manhattan, City of New York.
To Amsterdamsche Bank Voor Bekele N V Antwerp:
The foregoing summons is served upon you by publication pursuant to an order of Hon. Samuel H. Hofstadter, Justice of the Supreme Court of the State of New York dated the 23rd day of July, 1941, and filed with the complaint in the office of the clerk of the County of New York, at the County Court House, Foley Square, City County and State of New York.
Dated New York, N. Y., July 24th, 1941.
LEON & WEILL,
Attorneys for Plaintiffs,
15 East 20th Street, Borough of Manhattan, New York, New York.

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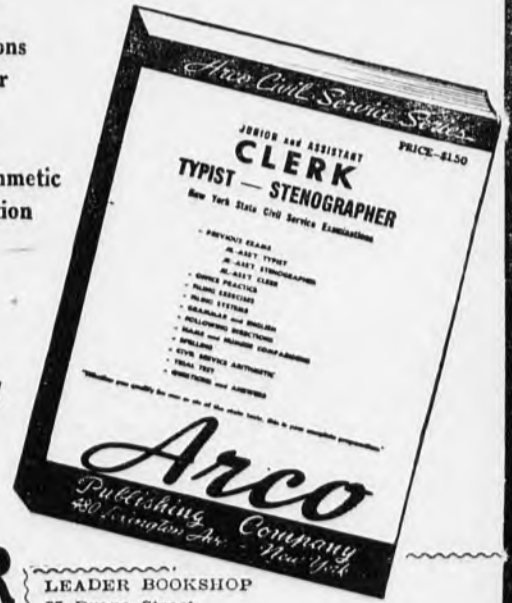
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State Tests

(Continued from Page Fifteen)

reau of Public Assistance, Department of Social Welfare. Usual salary range \$2,400 to \$3,000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,400.

Minimum Qualification: Either (a) five years of recent satisfactory full-time paid social work experience in a public or private social work agency adhering to acceptable standards, which must include one year of satisfactory experience in case work and one year of satisfactory experience either (1) in a field work capacity, or (2) in the capacity of case supervisor, and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted; or (b) nine years of satisfactory full-time paid social work experience in a public or private social work agency adhering to acceptable standards, which must include the two years of specialized experience as stated in (a); or (c) a satisfactory equivalent combination. The required specialized experience follows: (1) Field Work: Work in a social work capacity which entailed supervision of the administration of local social work agencies, interpretation and carrying out of social service policies, periodic visitation of local agencies, and maintenance of community relations in a given territory including two or more counties. (2) Case Supervisor: Work in a supervisory capacity which entailed full responsibility for the direction and supervision of full-time paid social case workers or full-time paid assistant case supervisors.

One year of full-time graduate study in an approved school of social work will be credited as the equivalent of one year of the required general social work experience. Two years of such study will be credited as the equivalent of three years of the required general social work experience. Candidates must have a thorough knowledge of the field, aims, and procedures of public and private social agencies, of the nature and causes of social maladjustments, of modern case work technique, and of the laws relating to public welfare and relief in New York State; they must have tact; stability; superior judgment; and a demonstrated ability to meet and deal successfully with others. Transcripts of college and post-graduate work required. Subjects of Examination: Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

2137. Superintendent of Cardiac Nurses, Department of Health. Usual salary range \$3,120 to \$3,870. Application fee \$3. Appointment expected at \$2,100 and maintenance at the New York State Reconstruction Home at West Haverstraw.

Minimum Qualification: Either (a) seven years of satisfactory nursing experience, of which two years must have been in a supervisory capacity on a pediatric service which included the care of rheumatic children, and graduation with a bachelor's degree in nursing from an institution of recognized standing including or supplemented by appropriate courses in teaching methods and nursing administration; or (b) a satisfactory equivalent combination.

2138. Supervising Carpenter, Department of Mental Hygiene. Usual salary range \$110 to \$126 a month and maintenance. Application fee \$1. Several appointments expected. Appointments expected at Craig Colony, Sonyea, at Hudson River State Hospital, Poughkeepsie, and at St. Lawrence State Hospital, Ogdensburg.

Minimum Qualifications: Candidates must have had three years of satisfactory experience of a grade equal to that of journeyman in carpenter work. Candidates should have a good knowledge of lumber and of woodworking machinery; ability to work from drawings and to lay out work and make rough sketches and estimates for labor and materials; ability to handle men on building construction; good physical condition. Subjects of Examination: Written examination on the duties of the position, relative weight 5; training and experience, relative weight 5.

2158.—Executive Officer, Alcoholic Beverage Control Board, Orleans

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County. Usual salary range, \$1,200 to \$1,700. Appointment at \$1,200. Application fee, \$1. Applications must be filed by September 6.

Minimum qualifications: Candidates must meet the requirements of one of the following groups: Either (a) six years of satisfactory office experience, of which two years must have included some satisfactory supervisory experience; or (b) two years of satisfactory office

experience including some satisfactory supervisory experience, and graduation from a standard senior high school; or (c) one year of satisfactory law enforcement agency; or (d) graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted, preferably with specialization equivalent combination of the foregoing experience and education. Candidates must have a thorough knowledge of the provisions of the alcoholic beverage control law, rules and regulations, and ability to properly interpret and apply the provisions thereof; organizing ability; ability to meet and deal with people, to secure cooperation and to avoid antagonisms; ability to prepare briefs and reports and to furnish for executive action, expert or critical advice on subjects relating to alcoholic beverage control; originality; tact; willingness to give unfamiliar ideas a trial; sound judgment in making decisions, often under trying circumstances and involving sharp conflicts between private and public interests. Subjects of examination: Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

izing ability; ability to meet and deal with people, to secure cooperation and to avoid antagonisms; ability to prepare briefs and reports and to furnish for executive action, expert or critical advice on subjects relating to alcoholic beverage control; originality; tact; willingness to give unfamiliar ideas a trial; sound judgment in making decisions, often under trying circumstances and involving sharp conflicts between private and public interests. Subjects of examination: Written examination on the duties of the position, relative weight 4; training and experience, relative weight 6.

sively responsible experience in accounting positions requiring the performance of increasingly complex, difficult and important accounting or auditing duties. The minimum experience required for each grade is listed below.

	Salary Level	Requirement Years
Chief Accountant	\$5,600	10
Head Accountant	4,600	9
Princ. Accountant	3,800	8
Senior Accountant	3,500	7
Accountant	3,200	6
Asso. Accountant	2,900	5
Assist. Accountant	2,600	4

Applicants may substitute one year of study in a residence school in an accountancy course for each year up to a maximum of 2 years for the experience required above. The possession of a CPA may be substituted for 2 years' experience.

Basis of Ratings

No written examination. Candidates will be rated on the extent of their education, the extent and quality of their experience relevant to the duties of the position, and on their fitness on a scale of 100.

Senior Inspector, Naval Ordnance Material, \$2,600; Inspector, Naval Ordnance Material, \$2,300; Associate Inspector, Naval Ordnance Material, \$2,000; Assistant Inspector, Naval Ordnance Material, \$1,800; Junior Inspector, Naval Ordnance Material, \$1,620. 1 to 6 years' experience. Engineering education, or certain National Defense courses approved by the U. S. Office of Education may be substituted for part of the experience requirements. Maximum age, 65. Applications may be obtained and filed until further notice at the U. S. Civil Service Commission, 641 Washington St., New York.

Watervliet Arsenal Jobs

Applications for the following examinations will be received until further notice at the U. S. Civil Service Commission, 641 Washington St., New York:

	Rate of Pay a Day		
Machinist	\$7.60	\$8.48	\$9.36
Toolmaker	8.56	9.52	10.48
Benchman	5.92	6.64	7.36
Gauge maker	8.80	9.76	10.72
Machine operator, boring mill (vertical, including Bullard)	5.92	6.64	7.36
Machine operator, engine lathe	5.92	6.64	7.36
Machine operator, horizontal boring mill	5.92	6.64	7.36
Machine operator, milling machine	5.92	6.64	7.36
Machine operator, planer	5.92	6.64	7.36
Machine operator, shaper	5.92	6.64	7.36
Machine operator, slotter	5.92	6.64	7.36
Machine operator, surface grinder (Blanchard)	5.92	6.64	7.36
Machine operator, turret lathe	5.92	6.64	7.36

Inspector,

Powder and Explosives

Senior Inspector, \$2,600; Associate Inspector, \$2,000; Assistant Inspector, \$1,800; Junior Inspector, \$1,620. New York and Rochester Ordnance Districts, Ordnance Department at Large, War Department. File until further notice. Age limit: 55.

Duties

To inspect and test at arsenals or chemical laboratories powder and/or explosives to determine compliance with and acceptability under specifications; prepare inspection reports; related work.

Requirements

For the Senior grade, 5 years; for the Inspector grade, 4 years; for the Associate grade, 3 years; for the Assistant grade, 2 years; for the Junior grade, 1 year, experience in either (a) analytical work in industrial chemistry; or (b) inspection of powder and/or explosives; or (c) a supervisory capacity supervising manufacturing processes in the production of powder and explosives, dyes, heavy chemicals, plastics, or cellulose esters, such as acetates and other cellulose products; or (d) an equivalent combination. Six semester hours of organic or industrial chemistry in college may be substituted for each year of experience, up to three years.

Basis of Rating

No written test. Only fitness and experience will be counted.

MEDICAL AND NURSING

Medical Officer, \$3,800 a year; also, Senior, \$4,600; Associate, \$3,200 a year. Various Optional Branches. Places of employment: Public Health Service, Food and Drug Administration, Veterans' Administration, Civil Aeronautics Administration, Indian Service. Applications will be rated as received until further notice. Maximum age—For associate, 40 years.

Junior Graduate Nurse, \$1,620 a year. U. S. Public Health Service, Federal Security Agency; Veterans' Administration; and Indian Field Service, Department of the Interior. Applications will be rated as received until further notice. Maximum age—35 years.

Public Health Nurse, \$2,000 a year. Graduate Nurse, General Staff Duty, \$1,800 a year. Indian Field Service, including Alaska, Department of the Interior. U. S. Public Health Service, Federal Security Agency. Applications accepted until further notice. Maximum age—40 years.

Senior Medical Technician, \$2,000 a year. Optional Subjects: (1) General; (2) Roentgenology. Medical Technician, \$1,800 a year. Assistant Medical Technician, \$1,620 a year. Optional Subjects: (1) General; (2) Roentgenology; (3) Surgery. Junior Laboratory Helper, \$1,440 a year. Optional Subjects: (1) General; (2) Roentgenology. Applications accepted until further notice.

(Continued on Page Seventeen)



And here's a man working at a trade that has almost become a symbol of the defense industries—welding. The U.S. government, as well as private industry, is still suffering a serious shortage of skilled workers, despite the vast trainee program which has created new skills and brought back rusty ones throughout the United States. The man with a skill—or the man who is an industrial expert—today stands at the peak of "necessary men" in this nation.

U. S. Tests

Horizontal Sorting Machine Operator

Salary, \$1,260 a year. For appointment in Washington, D. C., only. Applications can be filed until further notice. Applicants who received eligible ratings in the 1940 examination do not have to file for this examination. Age limits: 18 to 53.

Duties

To operate a horizontal sorting machine, such as the International (Hollerith) or the Remington Rand (Powers). This is a machine used to numerical or alphabetical sequence or other predetermined groupings for use in connection with punched-card tabulating equipment.

Requirements

At least three months' paid experience in the operation of horizontal sorting machines.

Basis of Ratings

Candidates will be rated on the extent and quality of their experience relevant to the duties of the position as determined by sworn statements made in the application.

Script Engraver

\$13.44 a day (\$2.52 per hour for overtime). For employment in the Bureau of Engraving and Printing, Treasury Dept. Maximum age, 53. File by September 30.

Duties

To execute difficult and exacting steel-plate script engraving for cur-

rency, securities, and stamps; and to perform related work.

Requirements

Completion of a four-year apprenticeship as steel-plate engraver plus five years of highly-skilled journeyman experience.

Basis of Ratings

Experience and fitness 30; samples of steel-plate engraving to be filed with application, 70.

Under Graphotype Operator

\$1,260 per year. For appointment in Washington, D. C., only. Age limits, 18 to 53. Applications must be filed by September 30.

Duties

To operate a graphotype machine in embossing names, addresses, and other information on metal plates for use in an addressograph machine; to make minor repairs and adjustments to the machine and to perform other work as assigned.

Requirements

At least three months' full time paid experience in the operation of a graphotype machine. Additional credit will be given for proofreading and filing graphotype plates.

Basis of Ratings

No examination. Candidates will be rated on their experience as outlined by sworn statements made in their application.

Junior Meteorologist

\$2,000 per year. Maximum age, 35. File by June 30, 1942.

Duties

To assist in one or more of the following: Applying airmass analysis and related procedures to the charting and interpreting of weather data, including the preparation of weather forecasts; conducting investigations in synoptic meteorology and its application to weather forecasting; conducting investigations of climatic, physical, and dynamic phenomena of the atmosphere; making compilation of meteorological and climatological data, the physical and mathematical analysis thereof, and the interpretation and application of the results and conducting investigations of the relations between intensity and a real distribution of precipitation and subsequent streamflow.

Requirements

Completion of a four-year course leading to a bachelor's degree including courses in calculus, physics, synoptic and dynamic meteorology. One year of certain meteorological

experience may be substituted for one year of education.

Basis of Rating

Candidates will be rated on education and experience as outlined by statements in their applications.

Link Trainer Operator

Instructor, \$3,200

Link Trainer Operator, \$2,900

For employment in the Civil Aeronautics Administration. Age limits, 25 to 50. File until further notice.

Requirements

Link Trainer Operator Instructor: (1) a valid commercial pilot's certificate; (2) a minimum of 500 solo hours of flying; (3) a valid flight instructor's rating; (4) a valid instrument rating; (5) completion of a Link Trainer Operator's course of at least three months duration; (6) a minimum of 100 hours as instructor of instrument flying in aircraft.

Link Trainer Operator: (1) a valid private or commercial pilot's certificate; (2) a minimum of 150 solo flying hours; (3) completion of an approved Link Trainer Operator's course of at least three months' duration.

Basis of Ratings

Candidates will be rated on the extent and quality of their education and experience as outlined by sworn statements made in their applications.

Accountant

Salary: \$2,600 to \$5,600 per year, depending on the grade applied for. Applications must be filed with the U. S. Civil Service Commission, Washington, D. C., by Sept. 13. Applications can be obtained at the local office of the Commission, 641 Washington St., New York. Maximum age, 60.

Duties

Under administrative, general, or immediate direction or supervision, with latitude for independent or unreviewed action or decision appropriate to the grade, to be responsible for planning, directing, supervising, performing, and/or reporting upon difficult and important general or specialized accounting work requiring a thorough knowledge of fundamental accounting theory and practice. The scope and complexity of the duties to be performed and the degree of responsibility to be assumed will vary with the grade of the position, becoming progressively greater at higher levels.

Requirements

Applicants must show that they have had successful and progres-

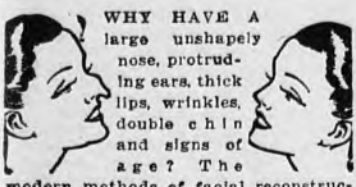
MUNICIPAL LODGE No. 432
INTERNATIONAL ASSOCIATION OF MACHINISTS
Announces a
MASS MEETING
at GERMANIA HALL, 16th Street and Third Ave., N. Y. C.
FRIDAY, SEPTEMBER 5, 1941, at 8 P.M.
For all City Employees Under the Titles of Machinists, Auto-Mechanists, Auto Mechanics, and Machinist Helpers
Important Business Affecting Your Jobs Will Be Discussed
Representatives of Central Trades and Labor Council
N.Y. State Federation of Labor and Officials of I. A. of M.
Will Be Present
All Men in the Above Classifications Are Welcome

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Auto Laundry

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CARS WASHED, 49c
 Davis Auto Laundry Corp.
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WHY HAVE A large unshapely nose, protruding ears, thick lips, wrinkles, double chin and signs of age? The modern methods of facial reconstruction correct these conditions quickly and easily. You will be surprised how inexpensively these corrections can be performed now. Free Consultation.

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BECAUSE
 It alone knows the Racing secret. It selects Winners every day. Its Winners are long shots and choices. It only requires \$2 wagers. It does not need speed or racing forms. Its easy to operate; works at all tracks. It Lasts for a Lifetime. Money Back Guarantee.
 Price for a CALCULATOR is only \$2. Call or mail \$2 cash or money order to **CALCULATOR & CO.**
 1658 Broadway Dept. C.L. N.Y.C. Office open from 9 a.m. to 7 p.m. daily.

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The EVERGREENS
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 Price of Lots — Depending Upon Location—Time Payments Arranged. Single Graves for three interments in the New Park Section with perpetual care and including the first opening **\$175**
 Single Graves for three interments in other sections, without perpetual care but including the first opening **\$100**

Discount Houses

SPECIAL COURTESY TO CIVIL SERVICE EMPLOYEES THE ORIGINAL
Murray's Distributors, Inc.
 No Connection With Any Other Store of Similar Name
 Nationally Advertised Merchandise for HOME, OFFICE or PERSONAL USE
 126 E. 16th St. ALgonquin 4-6560
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Dressing Table

DRESSING TABLES WITH SKIRT
 There is now available a new and improved device for attaching the skirt to dressing tables. Our tables have this improvement which is a slide, and operates similar to a sliding curtain. This device eliminates the faults of the usual arms. If you now have a dressing table, or if you contemplate buying one, it will be to your advantage to see this device first, so that you may fully appreciate its many advantages.
JOSEPH A. MUENCH
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BILL'S AUTO SCHOOL LEARN TO DRIVE
 \$1 PER LESSON
 Thru Traffic — 1941 Cars
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Bargain Buys by Bill Bennett

If your kiddies are going to dancing school this term they will need dance footwear: Toe shoes, ballet shoes, aerobic or tap. Selva & Sons, Inc., at 209 West 48th street, just West of Broadway, are specialists in dance footwear. They outfit the majority of Broadway productions and the foremost stars of stage and screen. We recommend that you pay them a visit.

May we call your attention to the proposed 10% federal tax on furs. Delay may add many dollars to the cost of your new fur coat. The cost of furs and cloth have risen 30 to 45% recently. This situation was foreseen by the Broadway Mfg. Furriers, Inc., who made heavy purchases long in advance. We will pass on this advantage to you. We suggest that you see their latest and smartest 1942 fall styles. Whether you want your coat remodeled or are planning to have an entirely new coat this fall, we suggest a visit to the Broadway Mfg. Furriers, Inc., at 172 West 48th street, who have been one of the largest wholesale fur coat manufacturers for the past 25 years selling to the leading department stores in the country. They carry furs and fur-trimmed cloth coats of every description, and also have the Lay Away Plan for your convenience.

This time of year we all begin to fix up and re-arrange our houses. And here's a tip that may be of great advantage to you. Mayflower Upholstery Shop at 37-71 Junction boulevard, Corona, L. I., offers a special discount to

Civil Service employees. They are now featuring as their re-upholstering fall special a two-piece set from \$34 up. Workmanship is guaranteed and their is a vast selection of material. Call or write to Mayflower today.

The tremendous increase in the personnel of the many defense industries throughout the country has opened innumerable new jobs. The demand for instrument men in the aircraft factories is ever-increasing. Airlines need trained technicians to maintain these instruments and the manufacturer needs trained men to build them. Now . . . you can prepare for these splendid opportunities at the N. Y. School of Aircraft Instruments, 1860 Broadway, New York City. All their instructors are licensed by the U. S. Government. Day and evening classes are now open. The free employment service is always available. Visit the school today. They are open daily to 10 p. m.

Speaking of the defense programs, experienced sewing machine operators are needed. You can prepare now with a course as low as \$5 at the Unit Needle Trades School at 10 East 23rd street, New York City.

And that's the end of our space, but we'll be back again next week, same day, same corner. Until then, if it's about this or that just write to Bill Bennett, care of The LEADER.

Don't miss next Tuesday's special issue of The LEADER!

Footwear

America's Finest Dancing Footwear

Selva

209 W. 48th St., N. Y. C.
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Fountain Pen

FOUNTAIN PEN HOSPITAL

All Make Pens
 Electric Shavers
 Cigar Lighters
 Repaired

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S	to	P	to
T	fit	R	fit
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Buy Retail at Wholesale Prices
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Broadway Manufacturing Furriers
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KEEP UP TO PAR
 with HEALTH AND HAPPINESS ON THE GOLF COURSE
 Learn to Play Golf as the Experts Do
 In 6 Lessons for Only—\$10.00
 Under Shady Trees.
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Children and Adults
 Beginners and Advanced
 Moderate Rates
 Perfection Guaranteed
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 533 Lenox Ave., cor. 132nd St., N.Y.C.
 2399 7th Ave., cor. 140th St., N.Y.C.
 4589 8th Ave., cor. 143rd St., N.Y.C.
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Riding Instruction

Prospect Park Riding Academy

25 Ocean Parkway, Brooklyn, N. Y.
 WindSOR 8-9295
 Free Class Instruction
 Riding Habits Without Charge
 Special Courtesy To CIVIL SERVICE EMPLOYEES

Sandwiches

Sanipak Sandwich Service

301 PEARL ST., BROOKLYN
 Delicious and Wholesome Sandwiches of Every Kind
 FOR ALL OCCASIONS . . . ALWAYS FRESH
 50 or More Delivered Anywhere on Short Notice
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 ALL MAKES

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BROWNSVILLE TYPEWRITER EXCHANGE
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TYPEWRITERS RENTED FOR EXAMS

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WASHINGTON 50. TYPEWRITER CO.

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Re-Upholstering — Fall Special
 2-PIECE SET FROM \$34.00 UP
 Workmanship Guaranteed
 Selection of Material
 Call or Write

Mayflower Upholstery Shop
 37-71 Junction Blvd., Corona, L. I.
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 Special Discount to Civil Service Employees

U.S. Tests

(Continued from Page Sixteen)
 Open Competitive Examinations for the positions of:

	Rates of Pay per Diem		
Brakeman	\$6.88	\$7.36	\$7.84
Trackman	5.92	6.40	6.88
Wharfbuilder . .	7.92	8.40	8.88

(Less deduction of three and one-half per cent for retirement annuity)

For all work in excess of forty hours per week, employees will be paid the overtime rate of time and a half.

Place of Employment: New York Navy Yard, Brooklyn, N. Y.
 Time for filing applications extended until further notice.

In order to secure sufficient qualified eligibles, the United States Civil Service Commission hereby amends Announcement No. 2-377 on a continuously open basis. Applications will be rated as received until further notice.

Photographer

Salary, \$1,260 to \$2,600, according to grade. Age limit, 60. Optional branches: (1) Dry-Plate Photography, (2) Wet-Plate Photography. Applications will be rated at the Washington office of the United States Civil Service Commission until June 30, 1942, and certification made as the needs of the service require. If sufficient eligibles are obtained, the receipt of applications may be closed before this date, in which case due notice will be given. No written examination is required. Applicants will be rated on the length and quality of their experience. Your application must include a complete and detailed description of your photographic experience.

The Commission especially desires applications from photographers with experience in the following types of photography: Wet Plate Photography, Process Photography, Photographic Mapping, General Commercial Photography.

Requirements

Head Photographer—Six years of responsible, progressive, full-time (or an equivalent aggregate of part-time) paid experience in high-grade photographic work, at least 3 years of which must have been spent in one of the optional branches listed above, either (a) as supervisor of a photographic laboratory performing photographic work of more than ordinary difficulty and having the responsibility for the work of one or more assistants or (b) as a photographer engaged in making photographs of subject matter requiring a high degree of technical skill, involving the use of modern, specialized photographic equipment, and demonstrating unquestionably the applicant's ability to handle successfully extremely difficult problems in photography or (c) any time-equivalent combination of (a) and (b).

Senior Photographer—Four years of responsible, progressive, full-time (or an equivalent aggregate of part-time) paid experience in high-grade photographic work, at least 1 year of which must have been spent in one of the optional branches listed above and which must have demonstrated the applicant's ability to perform successfully photographic work of more than average difficulty.

Assistant Photographer.—Two years of progressive, full-time (or an equivalent aggregate of part-time) paid experience in high-grade photographic work, at least 6 months of which must have been spent in one of the optional branches listed above.

Under Photographer.—Six months of full-time (or an equivalent aggregate of part-time) paid experience in photographic work, or in work involving photographic processes such as photostating, multith platemarking, and similar work of equal value.
 Substitution of education for experience.—For not more than 1 year of the experience prescribed for Senior and Assistant Photographer and for the 6 months of the prescribed experience for Under Photographer, applicants may substitute study successfully completed in a resident school of photography. Twenty hours spent in school work will be considered equivalent to 1 week of paid experience. Applicants who wish to substitute education for experience must state in their applications the number of hours spent in school work.

Lehman Urges State Workers to Save Gas

ALBANY.—State employees are taking the gas-saving campaign seriously. There are signs in all of the State departments telling employees how to save gas. One piece of advice is simple and direct, it says, Walk!

Governor Lehman has written a letter to Miss Grace A. Reavy, president of the Civil Service Commission, on the subject of gas-saving. He recommends "that employees follow the various conservation suggestions already made by official agencies and the oil industry, such as (1) adjusting of carburetors for more efficient operation; (2) limiting of driving speed to forty miles an hour; (3) using public conveyances in preference to privately-owned automobiles wherever possible; (4) 'doubling up' with friends and neighbors to make one car do the work of two."

Hay Fever Relief

NON-MEDICAL effective RELIEF from

HAY FEVER

ROSE FEVER . . . ASTHMA
 Due to the inhalation of pollen and other air-borne particles.
POLLENEX BREATHING GUARDS will help you! No medicine to take, inhale or inject! Introduced at an unusual low price.
 Send for Descriptive Circular
DON'T DELAY! RELIEF AWAITS YOU!
POLLENEX, 16 W. 22d St., N.Y. Dept. C.

Health Foods

ATTENTION CIVIL SERVICE EMPLOYEES!
 You've passed your physical exam for your appointment . . . NOW . . . see that you keep fit. Include in your daily diet the benefits of
VITARICH FOODS
 Health Foods—Fresh Vegetable Juices
 572 LEXINGTON AVENUE
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Help Wanted—Agency

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EMPLOYMENT SPECIALISTS
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BArcley 7-8135
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Ironing, Open-Air Drying
 Shirts, 14c — Sheets 8c
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 SPECIALISTS
 Immediate Delivery Anywhere
FRENCH HAND LAUNDRY
 900 1st Ave. (at 51st Street)
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Loans

Oldest Established Pawnbrokers in the Bronx
G. EDELSTEIN & CO.
 2629 THIRD AVENUE
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 New York
 Liberal Loans
 On All Kinds of Personal Property
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 TEL. MOTT HAVEN 9-1055

Is Your Exam Here?

Below is the latest news from the Municipal Civil Service Commission on the status of exams. The LEADER will publish changes as soon as they are made known.

OPEN COMPETITIVE TESTS

Air Control Tower Operator: The written test will probably be held this month.
Alchemist (Psychiatrist), Grade 4: The rating of the written test is in progress.
Asphalt Worker: The physical test will probably be held the latter part of this month.

the Commission.
Dietitian: Objections to the tentative key answers for Part I are being considered.
Director of the Division of Building Management and Procurement: The written test will probably be held this month.

Assistant Engineer (Specifications), Grade 4, College Equipment and Supplies: The rating of the written test is about 50 per cent completed.
Assistant Veterinarian: The postponed oral interview will probably be held this month.

Director of Medical Social Service, Grade 6: The rating of the written test has been completed. The experience oral test will probably be held this month.
Director of the Bureau of Child Hygiene: The rating of the written test has begun.

Chief Air Traffic Control Operator: 3 candidates filed for this examination.
City Medical Officer, Police Surgeon and Medical Officer, Medical Examiner: The rating of the written test will be completed by the end of this month.

Foreman (Power Distribution): The rating of the written test is still in progress.
Foreman (Turnstiles): The rating of the written test is still in progress.

Clerk, Grade 2 (Board of Higher Education): A second session of the qualifying stenography test was held in August.

Foreman (Turnstiles): The rating of the written test is still in progress.
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Clerk, Grade 2 (Board of Higher Education): A second session of the qualifying stenography test was held in August.

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Foreman (Turnstiles): The rating of the written test is still in progress.
Foreman (Turnstiles): The rating of the written test is still in progress.

Assistant Foreman (Sanitation): The rating of the written test will begin shortly.
Assistant Foreman (Track): The rating of the written test is about 80 per cent completed.
Assistant Supervisor, Grade 2, (Social Service), City-wide: The rating of the written test is still in progress.

Bookkeeper, Grade 1: The rating of the written test is nearly completed.
Car Maintainer, Group A: The final key answers have been approved by the Commission.
Car Maintainer, Group F: The rating of the written test has been completed.
Court Clerk, Grade 3, (Magistrates Court): The list will probably be published this month.

Electrician: Objections to the tentative key answers for Part I are being considered.
Foreman, Grade 2, (Borough Presidents): The postponed oral test will be held as soon as practicable.
Foreman of Bridge Painters (City-wide): The written test is scheduled for Sept. 5.
Foreman (Power Distribution): The rating of the written test is still in progress.

Foreman (Turnstiles): The rating of the written test is still in progress.
Gardener (Parks): Objections to the tentative key answers are being considered.
Housekeeper (Women), Hospitals: The rating of the written test has begun.
Junior Accountant (City-wide): The written test is tentatively scheduled for Oct. 4.

Junior Administrative Assistant (City-wide): The rating of the written test is nearly completed. The oral test will probably be held this month.
Mechanical Maintainer, Group A: The rating of the written test has been completed.
Mechanical Maintainer, Group C: The rating of the written test is in progress.
Motorman Instructor: The practical oral test will be held as soon as practicable.

Power Distribution Maintainer: The rating of the written test is about 50 per cent completed.
Principal Veterinarian (Health): The postponed oral interview will probably be held this month.
Senior Accountant (City-wide): This examination will be held Dec. 13, 1941.
Senior Dietitian: The rating of the written test is still in progress.

Senior Supervisor, Grade 4 (Social Service): All parts of this examination have been completed.
Sergeant, Police Department: The rating of Part 2 of the written test is in progress.
Supervising Tabulating Machine Operator, Grade 3 (Health and Tax Departments): The rating of the written test is still in progress.

Supervisor, Grade 3 (Social Service): The rating of the written test is in progress.
Telephone Maintainer: The rating of the written test is nearly completed.
Train Dispatcher: The practical oral test will be held as soon as practicable.
Trainmaster: The rating of the written test is about 50 per cent completed.

Yardmaster: The postponed practical oral test will be held as soon as practicable.
Licensing Tests: Objections to the tentative key answers are being considered.
Master and Special Electrician: All parts of this examination have been completed.
Motion Picture Operator: Objections to the tentative key answers are being considered.

Your Chances for Appointment

The highest numbers certified on New York City eligible lists for permanent, temporary, and indefinite positions at various salary ranges appear below. The first column contains the name of the eligible list; the second column, the department to which the list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to be a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean appointment as more names are always certified than there are vacancies.

Table with columns: Title, Department, Salary, P.T.I., Latest No., List Expires. Lists various positions such as Accountant, Clerk, Engineer, etc., with their respective departments and certification details.

Classified Advertisements

(Rates: 25c for each six words. Minimum \$1.00. Copy must be submitted before noon on Friday preceding publication.)

Bowling: FOR BETTER CONTROL, higher scores, less fatigue—use the new Manhattan Bowling Ball. Easy to hold. Only \$16.00. Loria & Sons, 176 Bowery at Delancey St.

Camera Repairs: PROFESSIONAL repairing and servicing all types Photographic Equipment. Fotocam Service Co., 1265 Broadway, New York City, Murray Hill 6-8921.

Educational: SECRETARIAL COURSES! NO TUITION! UNUSUAL PLAN! Complete Course—Pitman-Gregg, Speed Dictation, Plus Office Training, Computer Operation Optional, Educational Office Exchange, 220 West 42d St., N. Y.

Films Developed: WHY pay more? Films developed and printed, .32c each up to and including 12c. Economy Printing, 139 Church St., N. Y. C. Rose-A1 Pharmacy, 70 Church St., N. Y. C.

Homes for Sale: ST. ALBANS—Last word in value—imposing 6-room corner home, steam, 2-car garage; large, 50x100; garden newly decorated exterior. Sacrifice \$4,500; 10% cash. Herbert H. Rose, 160-17 Hillside Ave., Jac. 6-5881.

Instruction: CAN YOU DEPEND YOURSELF? Jui Jitsu champion, Paul Zippel, will teach you how quickly at the N. Y. Academy of Jui Jitsu, 164 E. 86th St., AT. 9-3616.

Languages: PRACTICAL LANGUAGE TRAINING. English, Spanish, Portuguese, Other Languages Language Stenography. LANGUAGE SERVICE CENTER. Lewis Bertrand, Dir., 18 E. 11st St., N. Y.

Massage: ULRICH MASSAGE STUDIO, 31 E. 60 St. Special for ladies—10 treatments, \$20. Separate department for men. Vapor cabinets, vibrators, rollers. REZEAT 4-3688.

OPTOMETRIST: Have Your Eyes Examined Today. Finest glasses at lowest prices. Special courtesy given to civil service employees and families. Dr. J. L. Lozea, 100 Canal St., WA. 5-8810.

Parking Lot for Sale: PARKING LOT—Good paying proposition. 23-car shed space; 100-car space. Sacrifice, 1131 Longwood Ave., Bronx.

Swimming Instruction: SWIM for health and safety—Instructions to men, women and children. Women's Swimming Assn., 470 W. 24th St., CH. 2-2227.

Unfurnished Apartments: EXCEPTIONALLY large 2 1/2-3-4 rooms. Elevator, incinerator. Near Bergen Building, Transportation, schools. Exceptionally low rental to Civil Service employees. 1925 MONTEREY AVENUE.

ZIPPERS: ZIPPER TROUBLE? Zippers repaired or replaced on anything. Zipper Service, Inc., 19 W. 84th St. Wls. 7-7770.

Where Do I Stand?

The following are the latest certifications, in New York City and Albany, from popular State Lists. P means permanent; T means temporary.

Table listing certifications for Junior Clerk, Assistant Stenographer, Junior Stenographer, Junior Typist, and Assistant File Clerk. Columns include position, salary, and certification status.

Table listing certifications for Assistant Clerk, Assistant Stenographer, and various other positions. Columns include position, salary, and certification status.

Civil Servant Wins Scholarship: Doris Clarke, 35, of 88-10 Whitney avenue, a social worker employed as a probation officer of the magistrates courts, received a Florence E. Allen Scholarship to the New York University School of Law. One of those recommending her was Chief Magistrate Henry H. Curran who praised her "unusual, keen discernment in the realm of human nature."

Don't miss next Tuesday's special issue of The LEADER!

Resort News

Evacuation

According to figures from railroads and steamship lines, this was the greatest Labor Day evacuation in New York's Holidaying history. Local gasoline supply experts agreed.

New York Central alone handled more than 300,000 passengers, according to F. H. Baird, general passenger traffic manager. . . . Jersey Central's passenger traffic was far greater than a year ago. . . .

The Great Lester, ventriloquist, has been added to the staff of the St. Regis Hotel, Fleischmanns, N. Y., which includes Alan (H'ya Spunky) Howard, Willie Zolt, Blanche Goldberg, Frank Solst,

New Windsor, N. Y.

Indescribably Beautiful!

Here's Plum Point! 70 acres of heaven tumbling down to the Hudson . . . with rose gardens and rare trees . . . with every sport . . . with informal entertainment, arts and crafts. . . a huge musical library. . . Attractive Rates. Bklt. on Request

New Outdoor Dance Pavilion NIGHT SWIMMING



Woodburne, N. Y.

When the days are tangy, nights crisp and cool . . . when Nature is more lovely . . . that's the time to come to Chesters for vacation. 4 fast clay tennis courts—private lake and swimming pool—25 other outdoor and indoor sports. Good food, fine company—modern quarters.

RATES START AT \$22.50 (including 2 in a room)
N. Y. OFFICE: 55 WEST 42ND STREET, Tel. LO 5-5857

CHESTERS
WOODBOURNE, N.Y. Tel. WOODBOURNE 1150

FORTY-LOVE
Because South Wind (with a capacity of 125) has built its four clay tennis courts with care, it has attracted a "Tennis Crowd"—a young, eager group of fine adults.

SOUTH WIND
P.O. Box No. L-38 Woodburne, N.Y.
Large Private Lake • All Sports
OPEN IN SEPTEMBER

Atlantic City, N. J.

FOR YOUR VACATION AT THE SHORE

The PRESIDENT
Newest Boardwalk Hotel ATLANTIC CITY
Apartments Fully Equipped
Complete Hotel Service
Hot & Cold Sea-Water Baths

1 to 5 Room Apartments Available

MONTHLY, YEARLY or SEASONAL RENTALS

Transient—American or European Plan Rates

Beautiful 'Round-the-World Room
Write for descriptive booklet
HARRY N. NORTON, Mgr.

New York City

Howard Kent, Charlie Davis, The Le Roys and Hal Vernon's orchestra.

Irv Green of Green's Hotel, Pleasantdale, N. J., announces the engagement of Cantor Louis Levitt, who will conduct the High Holy Days Services in the special synagogue on the premises of this resort. Green's reservations for this holiday exceeds last year's.

Entertainment at Geo. Hamid's Million Dollar Pier, Atlantic City, got away to a flying start last night with a unique live animal fur fashion display by New York fur impresario, I. J. Fox. This, it is announced, is the first time the event has been held in the east and the first time, for that matter, the public is invited. When I. J. Fox staged his first live animal fashion revue, in Hollywood, it was a private showing for stars only.

Sydney Grossman, who has had a very successful season at the Hollywood Hotel, West End, N. J., is making arrangements to open his winter resort, Hotel Grossman, Lakewood, N. J.

Resort Notes

Highlights in the program for the Perry House, Bethlehem, N. H., are pre-view movies in the hotel's open-air theatre. . . . Lou "Gagster" Nadel is celebrating the termination of seven successive seasons at the Grand View Hotel, Moodus, Conn.

GARRISON 3100, ARMY AND NAVY UNION

The National Convention of the Army and Navy Union, U. S. A., will be held at Atlantic City, September 2-7. Commander William Gossman, Garrison 3100, Vice-Commander Gunnar Steen, and Past Commander "Hy" Ludacer have already arranged for hotel and garage accommodations. Members of New York's Police Department can obtain hotel rates and convention data by getting in touch with Commander Gossman.

Vacation—Travel

CIRCLE TOUR BY BUS \$69.95

To Los Angeles and Return By Any Route
TOURS PLANNED
181st St. BUS TERMINAL
181st St. and Amsterdam Ave.
Phone WA. 3-7000

TRAVEL BY CAR

SHARE EXPENSES
Approximate Cost to Some Points:
Los Angeles \$21.00, Seattle \$25.00,
Chicago \$7.50, Pittsburgh \$4.00
Passengers and Private Car Owners
Meet and Share Expenses to All Points.
Chauffeur Travel Service
551 5th Ave., Rm. 363. VA. 6-3650.

Schoon Lake, N. Y.

OPEN UNTIL SEPT 23

SCAROON MANOR SCHOON LAKE, N. Y.

FREE GOLF AFTER LABOR DAY

Special Rates in September
Conservative High Holiday Services
Week-End Sept. 19-23

Rockaways, N. Y.

McALLISTER HOUSE

122 Beach 92d St., Holland Station
Ocean front, Hot and cold water each room, completely renovated; light housekeeping privileges. Rates reasonable. Belle Harbor 5-0833.

Amusement Parade

By JOSEPH BURSTIN



Sammy Kaye, his orchestra and swing and sway revue head the "In Person" show at the New York Strand.

has returned from Saratoga Springs. . . . Sam, of CHATEAU MODERNE, East Fifth Street Club, is still top man in town with his famous Onion Soup. . . . Naleo Shaw, Hawaiian Singer, with Jenö Bartal's orchestra Monday nights in the Hawaiian Room of the Hotel Lexington, commutes to work from Gilman-ton, N. H. . . . The Bacardi Room in the Empire State Building, will reopen late in September . . . and the New Wedgwood Room of the Waldorf-Astoria will open on October 3. . . .

Radio News

The reason for Eddie Cantor's return to the air four weeks early is that his summer replacement is losing his audience. . . .

Radio Row is speculating about Ginny Simms breaking away from Kay Kyser to head her own program, a coast-to-coast five-minute spot. Remember the Ramona-Paul Whiteman split.

News programs are the big radio features these days. William Shirer will be sponsored on WABC. One of that station's best news spots at present is at 9 a.m., fifteen-minute news held down by George Bryan. It ranks next to Elmer Davis in popularity. . . .

President of the Mutual Broadcasting System, Alfred McCosker, took advantage of the rift in radio song writing to pen a swell number called "Give Me Your Answer." You can hear it on WOR strangely enough.

Charles Stark, who announces "Claudia and David" and many other network shows, is the latest radioite to get his pilot's license.

When Bing Crosby's new picture, "Birth Of The Blues" is released there'll be a run on the old sentimental ditties. Bing delivers "Melancholy Baby" and "St. Louis Blues" like nobody ever heard them.

Sammy Kaye at Strand

Sammy Kaye and his Swing and Sway Orchestra headlines the "in-person" show at the Strand Theatre, when the new screen attraction is the Warner Bros. Technicolor feature, "Dive Bomber," co-starring Erroll Flynn and Fred MacMurray.

Other headliners of the stage show are Billy De Wolfe and the Callahan Sisters. Featured ar-

NOW! STRAND B'way & 47th St.

ERROLL FLYNN • FRED MAC MURRAY
in a New Warner Bros. Hit
"DIVE BOMBER"
with
RALPH BELLAMY • ALEXIS SMITH
in Person
Swing and Sway With
SAMMY KAYE
and His Orchestra
EXTRA
BILLY DE WOLFE

Just the place you've been looking for
Real Mexican atmosphere
Your Favorite Mexican Dishes
Take your family TODAY
to the
Xochitl Mexico Restaurant
New York's Only Real
Mexican Food House
146 W. 46th STREET L.O. 3-9422



Henry Fonda and Joan Bennett, as you can see them at the Roxy Theatre, in the 20th Century-Fox picture "Wild Geese Calling"

tists include Tommy Ryan Arthur Wright, Marty McKenna, Maury Cross, Charlie Wilson, Alan Foster, the Three Kadets, and the Kaye Choir.

Pre-release World Premiere
IRENE DUNNE
ROBERT MONTGOMERY
—with—
"UNFINISHED BUSINESS"
—with—
PRESTON FOSTER
EUGENE PALLETTE
WALTER CATLETT
Produced and directed by
GREGORY LA CAVA
A Universal Picture

United Artists
Midnite Shows **RIVOLI** B'way & 49th St.
Doors Open Open 9:30 A.M.

Radio City Music Hall
50th ST. AND 6th AVE.
BETTE DAVIS
in Samuel Goldwyn's
"THE LITTLE FOXES"
From Lillian Hellman's stage success
Directed by William Wyler
An RKO Radio Picture
ON THE GREAT STAGE
"FOLLOW THE FLEET" —
Leonidoff's spectacular revue
with Rockettes, Corps de Ballet,
Glee Club.
Symphony Orchestra, direction of
Erno Rappe
1st Mezzine Seats Reserved. CL 6-4600

CHIN LEE
19th Street at Broadway
Eat • Drink • Be Merry!
DINNER, SUPPER, 80c
SATURDAY (After 9 P.M.) 95c
LUNCH, 40c
COCKTAILS FROM 20c
Dancing - Revue - No Cover
PARTIES OUR SPECIALTY
CHIN LEE in person will arrange your party, whether it be for a SHOWER, WEDDING, ENGAGEMENT—or for whatever your needs may be.

Movie Shorts

Due to huge business the Music Hall will add extra performances daily to "The Little Foxes," starring Bette Davis. Doors will open at 9 every morning. . . . Signed to RKO Radio contracts this week were Morton Lamont, young English actor . . . Joan Merrill, New York Nite Club Singer . . . Angna Enters, for a prominent role in the Lucille Ball starrer "Passage From Bordeaux" . . . Anna Neagle, accompanied by her Producer-Director, Herbert Warner Bros. Studios, "The Male bon . . . Now in production at Warner Bros. Studios, "The Male Animal," with Henry Fonda . . . "They Died With Their Boots," starring Erroll Flynn . . . "The Man Who Came To Dinner," with Bette Davis. . . . Kathryn Grayson's next role will be in "The Vanishing Virginian," as announced by the Metro Studios. . . .

Chatter

Current Gotham Visitors are Brian Aherne, his wife Joan Fontaine and Maureen O'Sullivan. . . . Hedy Lamarr has been resting for nearly eight months. . . . Damon Runyon, newspaper writer, has been signed by RKO Radio Pictures as a producer. . . . Conrad Veidt has been borrowed by Warner Bros., from MGM, for a leading role in "All Through The Night." . . .

Theatres

The Theatre Guild announced that "Ah Wilderness," by Eugene O'Neill, with Harry Carey in the leading role, will be the first play of the season, and will go into rehearsal early in September. Miss Eva La Gallienne will direct. . . . This week you may see Ingrid Bergman in her only summer theatre appearance at the Maplewood Theatre, Maplewood, N. J. Miss Bergman is presented by Cheryl Crawford and John Weidberg in the title role of Eugene O'Neill's "Anna Christie." . . . There will be three matinees of "Claudia" at the Booth Theatre this week. . . . Louise Larabee and Ruth Finley have been signed by Max Gordon, producer of the new Edna Ferber-George S. Kaufman play due at the Music Box, October 28.

Nite Life

Ben Marden will present his fall revue, tri-starring Harry Richman, Phil Baker and Joan Merrill this Thursday. . . . Following a two weeks' vacation, Eddie Davis returned last Friday to the show at Leon and Eddie's . . . Eddie has several new songs on tap. . . . Nick Long, Jr., dancer, last seen in "Louisiana Purchase," heads the new show at the Versailles. . . . Betty Bryant, on the same bill, is making her appearance there. . . . Moe, head man at CLUB CINDERELLA, has a good one on the initials, D.N.B.—German News Agency—"Do Not Believe." . . . Jimmy Kelly, the restaurateur of Sullivan street,

Don't miss next Tuesday's special issue of The LEADER!

LEADER'S BEST PLACES TO DINE AND DANCE

JIMMY KELLY'S
181 SULLIVAN ST. AL. 4-1414
AIR-CONDITIONED OPEN SUNDAYS NO COVER
"Real Fun, Gay Nite, Kelly's is THE Place."—Louis Sobel
REVUE 8:45-11:45-2 a.m.
DINNER, \$1.25

CHATEAU MODERNE }
42 E. 50TH ST. - ELdorado 5-9135
Finest Luncheon, Special Cocktails
DINNERS — SUPPERS
ENTERTAINMENT—Gabriel, Your Host

PIONEER BILLY SAFFORD, M.C. And His Merry Makers
191 WORTH ST. (Heart of Chinatown) WO. 2-874

CONTINUE

PLEASANT LIVING

We hope you had a pleasant summer. . . and now back to the city. . . and one's daily business. Continue pleasant living at The Paramount . . . but inexpensively.

Weekly rates as low as \$10.50 single, monthly \$45 Double rates from \$16 weekly, \$60 monthly. Every room has a RADIO, private bath and circulating ice water. All rooms NEWLY decorated.

HOTEL PARAMOUNT

46th Street, West of Broadway, NEW YORK

Daily Rates from \$2.50



FITE LAW HELD CONSTITUTIONAL

Attorney General John J. Bennett has upheld the validity of the Fite Act, which brings the

merit system to upstate communities.

The Attorney General ruled that there was no parallel between the law dealing with the so-called "freezing" in of a score of employees of the State Milk Publicity Bureau which was held unconstitutional, and the law providing that employees with at least a

year's service in municipalities entering civil service for the first time shall keep their posts.

In an opinion sent to Assembly Republican Majority Leader Irving M. Ives, Mr. Bennett said he felt reasonably sure that there is a sufficiently great difference in the statutes to warrant his opinion.

Mr. Ives asked if provisions of the Fite Law extending civil service to municipalities where it had not yet been applied, and authorizing continuance in positions for at least one year heretofore, were not subject to the same condemnation as the provision of the milk publicity law. Mr. Bennett, in his opinion to

Mr. Ives, said that each statute must be read and construed in the light of the facts and circumstances surrounding and calling for its enactment.

Don't miss next Tuesday's special issue of The LEADER!

CONSOLIDATED Edison's

TRIPLE BARGAIN

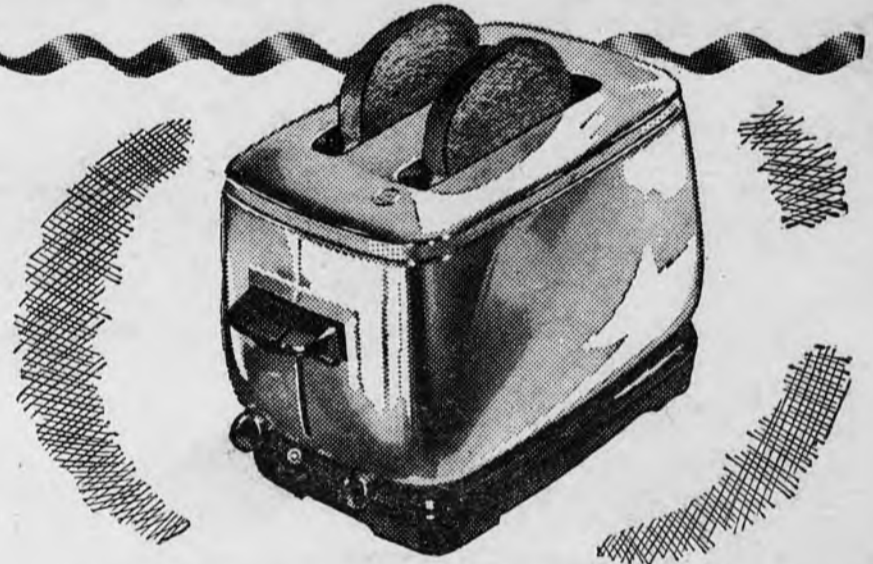
TOASTER POP-UP BY PROCTOR

Works fast. Toasts and elevates two slices at once. Automatically browns toast light, medium or dark—whichever shade you prefer. (AC model also makes Melba toast.) Silent operation—no clockwork. Finished in gleaming chromium and black Bakelite. Complete with crumb tray, which easily snaps off or on. AC or DC.

Certified Regular Value \$12.95

NOW **only \$6⁹⁵** CASH...or **6 months to pay**

\$1.50 DOWN AND \$1.00 A MONTH FOR SIX MONTHS, WHICH INCLUDES ALL TIME PAYMENT CHARGES.



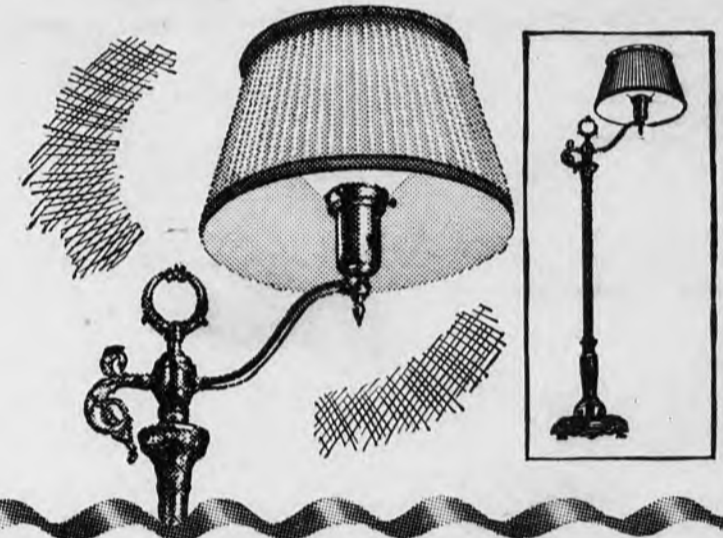
LAMP 3-WAY BRIDGE BY ARTISTIC

The snap of a switch gives you your choice of three variations of light—for reading, sewing, cards, etc. Adjustable arm swings light to position you want. Glass diffusing bowl assures soft light without glare. Dull bronze finish. 12½-inch hand-sewn, rayon-lined silk shade. Complete with shade and 50-100-150-watt Westinghouse Mazda bulb.

Certified Regular Value \$20.30

NOW **only \$6⁹⁵** CASH...or **6 months to pay**

\$1.50 DOWN AND \$1.00 A MONTH FOR SIX MONTHS, WHICH INCLUDES ALL TIME PAYMENT CHARGES.



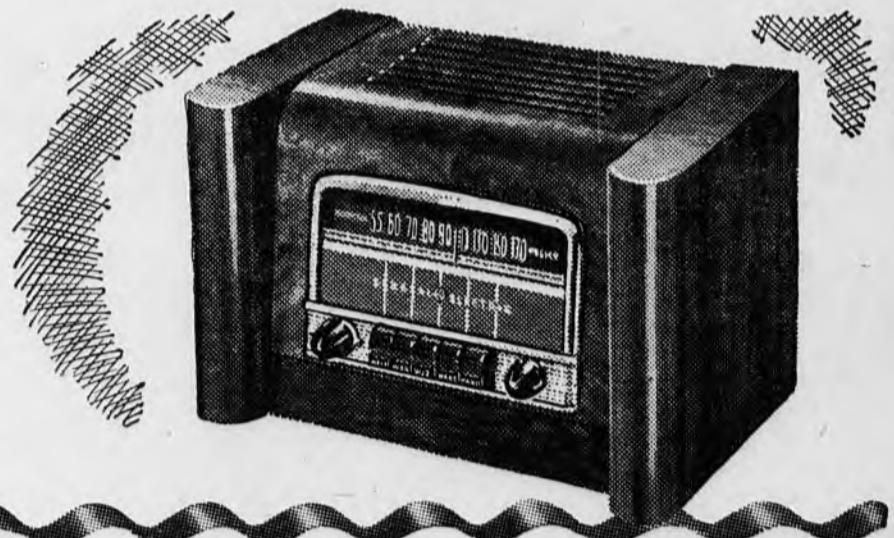
RADIO TOUCH TUNING BY G-E.

Just touch a key to bring in your favorite stations. Automatic volume control prevents "fading." Built-in Beam-A-Scope. Tone selector. Dynapower speaker. Record-player plug-in connection. No antenna or ground wires. Table model, with an exquisite American walnut cabinet. Complete with 6 General Electric tubes, including rectifier. AC-DC.

Certified Regular Value \$29.95

NOW **only \$15⁹⁵** CASH...or **6 months to pay**

\$3.30 DOWN AND \$2.20 A MONTH FOR SIX MONTHS, WHICH INCLUDES ALL TIME PAYMENT CHARGES.



These appliances were ordered and made before the present national emergency. They're all brand-new, latest models, fully guaranteed. And now you can buy the radio, toaster or lamp separately.

★ OFFER AVAILABLE ONLY TO CUSTOMERS OF THE CONSOLIDATED EDISON SYSTEM COMPANIES



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ORDERS TAKEN AT OUR SHOWROOMS AND ALSO AT COOPERATING STORES DISPLAYING THIS SIGN