



ArchivesSpace

Student Accounts, Office of; Records

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M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	Office of Student Accounts Records
ID:	ua355
Date [inclusive]:	1975-1986
Physical Description:	0.17 cubic ft.
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English .
Mixed Materials [Collection]:	X
Abstract:	The collection contains inactive records from the Office of Student Accounts, which oversees student tuition and billing.

Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Office of Student Accounts Records, 1976-1986. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Office of Student Accounts Records).

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Historical Note

The Office of Student Accounts is responsible for the student billing process. The Office was formerly overseen by the Division of Finance and Business but is currently organized under the Office of Academic Affairs.

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Scope and Contents

This collection contains budget information for the Office of Student Accounts, sample tuition billing forms, reports, audits of the Office of Student Accounts, and administrative correspondence with other offices. Collection also includes a productivity report conducted UAlbany MBA students.

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Arrangement of the Collection

Collection was maintained in the original order after it was transferred.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Revision Description

Encoded in EAD by Benjamin Covell Shredded document containing student's personal information by Miles Lawlor 2017 February 2 2018

Processing Information

Processed in 2018 by Miles Lawlor.

Access

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The M.E. Grenander Department of Special Collection and Archives is eager to hear from any copyright owners who are not properly identified so that appropriate information may be provided in the future.

Acquisition Information

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

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Controlled Access Headings

- Education, Higher--Administration.
- Administrative records
- Budgets
- UAlbany Finance & Business
- State University of New York at Albany