



ArchivesSpace

## **Resource Development, Office of; Records**

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This finding aid was produced using ArchivesSpace on September 29, 2021.

M.E. Grenander Department of Special Collections & Archives

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## Summary Information

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| <b>Repository:</b>                   | M.E. Grenander Department of Special Collections & Archives   |
| <b>Title:</b>                        | Office of Resource Development Records  |
| <b>ID:</b>                           | ua790   |
| <b>Date [inclusive]:</b>             | 1970-1982   |
| <b>Physical Description:</b>         | 0.33 cubic ft.  |
| <b>Physical Location:</b>            | The materials are located onsite in the department.   |
| <b>Language of the Material:</b>     | English .   |
| <b>Mixed Materials [Collection]:</b> | X   |
| <b>Abstract:</b>                     | Contains records from the Office of Resource Development, including memoranda relating to the establishment and administration of various scholarships at the University. |

### Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Office of Resource Development Records, 1970-1982. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Office of Resource Development Records).

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## Historical Note

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The Office of Resource Development, established in 1978, provided coordination for activities of The Annual Fund, The Capital Partnership, and other programs of private support for the University. The office also provided advisory services dealing with deferred and special giving programs.

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## Scope and Contents

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This collection includes records from the Office of Resource Development and an earlier office, the Office of Sponsored Funds. Materials include: memoranda of understanding, financial records, planning documents, and ephemera.

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## Arrangement of the Collection

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The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.

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## Administrative Information

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### Publication Statement

M.E. Grenander Department of Special Collections & Archives

### Revision Description

Encoded in EAD by Benjamin Covell 2017 March 20

### Processing Information

Processed in 2017 by unprocessed.

### Access

Access to this collection is restricted because it is unprocessed. Portions of the collection may contain recent administrative records and/or personally identifiable information. Please contact an archivist for more information.

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The University Archives are eager to hear from any copyright owners who are not properly identified so that appropriate information may be provided in the future.

## Acquisition Information

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

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## Controlled Access Headings

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- Scholarships
- Administrative records
- UAlbany University Development
- State University of New York at Albany