



ArchivesSpace

## University Photo Service; Records

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Describing Archives: A Content Standard

M.E. Grenander Department of Special Collections & Archives

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## Summary Information

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<b>Repository:</b>	M.E. Grenander Department of Special Collections & Archives
<b>Title:</b>	University Photo Service Records
<b>ID:</b>	ua810
<b>Date [inclusive]:</b>	1966-1993
<b>Physical Description:</b>	7 cubic ft.
<b>Physical Location:</b>	The materials are located onsite in the department.
<b>Language of the Material:</b>	English .
<b>Abstract:</b>	This collection is made up of negatives, contact sheets and photographic prints produced by the Univeristy Photo Services student group.

### Preferred Citation

Preferred citation for this material is as follows: Identification of specific item, series, box, folder, University Photo Service Records, 1966-1993. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the University Photo Services Records).

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## Administrative History

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University Photo Service is a student group that produced photographs of campus events. Founded in 1963, the group provides photographic equipment and darkroom services to its members in exchange for documenting campus events. From its foundation until 2014, University Photo Service also produced the Torch Yearbook. As of 2019, Photographic Services has maintained an office in the Campus Center for more than 50 years.

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## Scope and Contents

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This collection is made up of photographic negatives (primarily in 35mm and 6x7 formats), contact sheets and photographic prints (primarily in 5"x8" and 8"x10" sizes). Many of the photographs have been placed into folders, though there are also binders of photographic prints in this collection as well. As the University Photo Service was responsible for producing the Torch yearbook until 2014, many prints and negatives of photographs that appeared in the Torch can be found in this collection. The photographs document life and events on and around campus. Student dorm life, athletic events, campus visits by dignitaries, faculty portraits, graduations and building dedications are among the subjects of these photographs.

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## Arrangement

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Collection was maintained in the original order after it was transferred.

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## Administrative Information

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### Publication Statement

M.E. Grenander Department of Special Collections & Archives

### Revision Description

EAD file created. 2019 October 9

### Processing Information

Processed in 2019 by Miles Lawlor.

### Immediate Source of Acquisition

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

## Access

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## Controlled Access Headings

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- Photographic prints
- Negatives (photographic)
- Contact sheets.