



ArchivesSpace

## **Potter Club and Alumni Association; Records**

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M.E. Grenander Department of Special Collections & Archives

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## Summary Information

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<b>Repository:</b>	M.E. Grenander Department of Special Collections & Archives
<b>Title:</b>	The Edward E. Potter Club and Alumni Association Records
<b>ID:</b>	ua901.003
<b>Date [inclusive]:</b>	1911-2014
<b>Physical Description:</b>	3.0 cubic ft.
<b>Physical Location:</b>	The materials are located onsite in the department.
<b>Language of the Material:</b>	English .
<b>Abstract:</b>	The Edward E. Potter Club And Alumni Association Records includes documents and objects related to the finances, activities, and history of the Club and subsequent Alumni Association. Materials related to the Edward E. Potter Club include financial settlements, photographs, correspondence, and meeting minutes. Materials related to the Alumni Association include Alumni addresses, memorabilia, and a newsletter. Objects in this collection include mugs, a blanket, stamp, letter opener, compact makeup, and ledger books.

### Preferred Citation

Identification of specific item, series, box, folder, The Edward E. Potter Club and Alumni Association Records, 1911-2014. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Potter Club Records).

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## Biographical History

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The Edward E. Potter Club, founded in 1931, began when 13 undergraduates and alumni proposed to form a club in order to promote close friendships in a non-fraternal organization. They called it the "State Union." Prior to the formation of the Potter Club, the only men's social group was the Kappa Delta Rho fraternity. The president of the college, Abram R. Brubacher, approved of another men's social club, but he did not like the name "State Union." Therefore, Brubacher suggested that the Club adopt the name of Edward E. Potter in memory of a student killed in France during World War I. The Potter

Club Alumni Association, Inc., was incorporated on February 17, 1948. Headquartered in Albany, the Alumni Association facilitated communication between past and present members of the Potter Club, provided educational and financial assistance to Potter Club members through awards and scholarships, and promoted the interests of the University and its alumni.

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## Scope and Contents

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The Edward E. Potter Club and Alumni Association Records document the origin, membership, activities, correspondence, financials, and memorabilia of the club from the 1930s to 2014. The Potter Club began in 1931 with 12 charter members. The club honored a collegiate who died in World War I, Edward E. Potter. The social club became a fraternity organization of SUNY Albany and focused on social events, the purchase of a fraternity house at 415 State Street, and the management of the club finances.

The collection includes multiple decades of the Potter Club's constitution and New York State Certificates of Incorporation, member evaluations, the *Potter Post*, correspondence, minutes of the Board of Directors, decades of alumni directories, and annual financial statements. The E.E. Potter Club transitioned into an Alumni Association in 1967. The members of the Potter Club Alumni Association redirected their focus as a SUNY organization to sponsoring an annual scholarship for a SUNY Albany student and continued to organize social gatherings for members. The records contain correspondence, minutes of Board of Directors, several issues of the *Potter Club Alumni Newsletter*, and alumni member ephemeral items. Memorabilia of the history of the club has been added to the collection from two decades of annual reunions and quinquennial anniversaries.

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## Arrangement of the Collection

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The collection is arranged chronologically. There are no series.

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## Administrative Information

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### Publication Statement

M.E. Grenander Department of Special Collections & Archives

### Revision Description

Finding aid compiled by Sara Rohfeld Revisions and additions by Marla Krauss Reprocessed and revised by Justin Holzer Encoded in EAD by Justin Holzer Additional accessions added, finding aid reprocessed, and encoded in EAD by Justine Criswell 1995 1996 2015 2015 September 2018 April

### Processing Information

Processed in 2018 by Justine Criswell.

### Access

Access to this collection is unrestricted.

### Copyright

The researcher assumes full responsibility for conforming with the laws of copyright. Whenever possible, the M.E. Grenander Department of Special Collections and Archives will provide information about copyright owners and other restrictions, but the legal determination ultimately rests with the researcher. Requests for permission to publish material from this collection should be discussed with the Head of Special Collections and Archives.

### Acquisition Information

The Potter Club Records were originally donated to the University Libraries in 1989. Additional deposits were made by Don Kisiel in 1992 as well as Paul Ward and Robert Umholtz in 1996-2011.

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## Controlled Access Headings

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- Class reunions
- State University of New York at Albany--History
- Correspondence
- Financial Records

- Ephemera
- Publications
- UAlbany Student Groups
- Universities and colleges--Alumni and alumnae--New York (State)
- Universities and colleges--Alumni and alumnae--New York (State)--Periodicals
- Universities and colleges--Alumni and alumnae--New York (State)--Societies, etc.--Administration
- Universities and colleges--Alumni and alumnae--New York (State)--Societies, etc.--Handbooks, manuals, etc.
- Edward E. Potter Club and Alumni Association

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## Collection Inventory

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Title/Description	Instances	
Edward E. Potter, Biographical, 1911-19191930Undated	Box 1	Folder 1
Petition for Recognition of State Union, 1931	Box 1	Folder 2
Potter Club Members, Photographs and Lists, 19311949-195619591965Undated	Box 1	Folder 3
Constitution of Potter Club, 19311963-19641967Undated	Box 1	Folder 4
Potter Club Evaluations, 193319631965Undated	Box 1	Folder 5
Memoirs and Talk about E.E. Potter, 1935	Box 1	Folder 6
Ledger, Potter Club, 1948-1949	Box 1	Folder 7
Correspondence, 19481950-19681970	Box 1	Folder 8
Potter Club-415 State Street House, 1948195519932001Undated	Box 1	Folder 9
Certificates of Incorporation, 19481960-19611972	Box 1	Folder 10
Ledger Book, Board of Directors Minutes of Meetings, 1948-1961	Oversized 3	
Club Social Functions, 1950195319631966Undated	Box 1	Folder 11
Internal Revenue Service Correspondence, 19501962-19641984	Box 1	Folder 12
20th Anniversary, 1951	Box 1	Folder 13
Compact, 1951	Oversized 4	
Wooden Paddle (1 of 2), 1951	Item 1	
Wooden Paddle (2 of 2), 1951	Item 2	
<i>Potter Post</i> , 1952-19531964-1967	Box 1	Folder 14
Composite Photographs, 1952196119671971-1972	Oversized 1	Folder 1
Potter Club Nightshirt, ca. 1955	Oversized 6	

**General**

Donated by Paul Ward.

25th Anniversary, 1956	Box 1	Folder 15
Potter Club Letter Opener, 1956	Oversized 4	
Albany State Ceramic Stein, 1959	CD 3	
Potter Club Housing, 195919611964Undated	Box 1	Folder 16
James Warden Memorial Scholarship, 19601963-1964Undated	Box 1	Folder 17
Financial Statements and Budgets, 1960-19652012	Box 1	Folder 18
Origin, History, Purpose, and Meaning, 196019651970Undated <u>Digital Object: <a href="#">Online Object Uploaded through Hyrax UI</a></u>	Box 1	Folder 19
Potter Club Board of Directors Meetings, 19611964-19681970	Box 1	Folder 20
Correspondence, Potter Men of the Year, 19611970	Box 1	Folder 21
Duties and Rules of Potter Club House, 1962Undated	Box 1	Folder 22
Potter Club Board Meetings, 1962-1964	Box 1	Folder 23
President's Register and Interfraternity Council, 19621964Undated	Box 1	Folder 24
Greek System: SUNY Albany and Non-SUNY, 1962-1966Undated	Box 1	Folder 25
Potter Club House Expenses, 1962-1967Undated	Box 1	Folder 26
Supreme Court of the State of New York Appellate Division, 1963Undated	Box 1	Folder 27
Potter Club Meetings, 1963-1964Undated	Box 1	Folder 28
Potter Club Pledge List, Manual, Test, and Dedication, 19631965Undated	Box 1	Folder 29
Potter Club Alumni Directory, 19631967	Box 1	Folder 30
<i>Potter Club Alumni Newsletter</i> , 1963-19701972-19761978	Box 1	Folder 31
Wooden Paddle, Bob Fairbanks, 1964	Item 3	

**General**

Gift of Bob Fairbanks.

Residence Hall Contracts, 1964-1968	Box 1	Folder 32
Potter Club Letterman's Jacket, Patrick Pearson, 1965	Oversized 7	

**General**

Donated by Patrick Pearson.

35th Anniversary, 1966	Box 1	Folder 33
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## Potter Club and Alumni Association; Records

Central Savings and Loan Lawsuit, Supreme Court Answer, 1966	Box 1	Folder 34
Annual Meeting, Potter Club Alumni Association, 1967	Box 1	Folder 35
Financial Settlement, 1967-1968	Box 1	Folder 36
Judicial Committee, 1969	Box 1	Folder 37
Correspondence, Robert J. Umholtz, 1970-197219972007-2008	Box 1	Folder 38
40th Anniversary, 1971	Box 1	Folder 39
Thomas E. Van Aken Memorial Scholarship, 1971-1972	Box 1	Folder 40
EEP, SUNYA Report, 1979	Box 1	Folder 41
Telectro-Mek Investment, 1980	Box 1	Folder 42
Obituaries of Members, 1989-2014	Box 2	Folder 1
Correspondence, J. Paul Ward, 1995-2012	Box 2	Folder 2
Addresses of Potter Club Members, 1996-1999	Box 2	Folder 3
Opening the E.E. Potter Room at SUNY at Albany Alumni House, 1997	Video-Tape 1	
Speech by Paul Ward, 1997	Box 2	Folder 4
UAlbany Alumni Weekend, 1997	Box 2	Folder 5
E.E. Potter Room, SUNY Albany, Alumni House, 199720002007-2008Undated	Box 2	Folder 6
Correspondence, 1997-2010Undated	Box 2	Folder 7
Reunion, 1998	Box 2	Folder 8
Reunion, 1999	Box 2	Folder 9
Reunion, 2000	Box 2	Folder 10
Honoring E.E. Potter, 2001Undated	Box 2	Folder 11
Reunion, 2002	Box 2	Folder 12
Potter Club Pen, 2003	Oversized 6	
Reunion, 2004	Box 2	Folder 13
Reunion, 2005	Box 2	Folder 14
Surveys, 2005Undated	Box 2	Folder 15
Addresses of Potter Club Members, 2005-2006Undated	Box 3	Folder 1
Luncheons, 200520082013Undated	Box 3	Folder 2
75th Anniversary, 2006	Box 3	Folder 3
75th Anniversary Glass, 2006	CD 3	
E.E. Potter Family History, 200620082011Undated	Box 3	Folder 4



Plaque at Union College, 2008	Box 3	Folder 5
Reunion, 2008	Box 3	Folder 6
Reunion, 2009	Box 3	Folder 7
Reunion, 2010	Box 3	Folder 8
80th Anniversary, 2011	Box 3	Folder 9
Banner-80th Anniversary, E.E. Potter Club, 2011	Map-Tube 1	
Banner Commemorating E.E. Potter's Birth, 2011	Map-Tube 1	
Reunion (1 of 2), 2011	CD 1	
Reunion (2 of 2), 2011	CD 2	
Photographs, 2011Undated	Box 3	Folder 10
Honoring W. John "Jack" Higham, 2011-2012Undated	Box 3	Folder 11
Donations, 2012	Box 3	Folder 12
Banner Pieces, Insignia, and Decorations, Undated	Oversized 2	
Corporate Seal Stamp, Undated	Oversized 4	
EEP Glass Stein (1 of 2), Undated	CD 3	
EEP Glass Stein (2 of 2), Undated	CD 3	
E.E. Potter Training Photo Cornell, Undated	CD 3	
Literary Reference to Potter Club, Undated	Box 3	Folder 13
Memories Display for Reunion (1 of 2), Undated	Flat-File 1	
Memories Display for Reunion (2 of 2), Undated	Flat-File 2	
Phonograph Record, 45 format, "Music for Saylesman", Undated	Box 3	Folder 14
Poems Written on E.E.P. Stationary, Undated	Box 3	Folder 15
Potter Club Blanket, Undated	Oversized 1	
Potter Club Canvas Tote, Undated	Oversized 4	
Potter Club Charm Bracelet, Undated	Oversized 4	
Potter Club Jacket, Undated	Oversized 6	
Potter Club Ledger Book, Undated	Oversized 2	
Potter Club Letterhead and Stationary, Undated	Box 3	Folder 16
Potter Club Letterman's Jacket, Bob, Undated	Oversized 8	

### General

Donated by Bo Umholtz.

Potter Club Pins, Undated	Oversized 4
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**General**

Donated by Bernard Kerbal, Class of 1933.

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Potter Club Songs, Undated	Box 3	Folder 17
Potter Club Sweater Patch, Undated	Box 3	Folder 18

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**General**

Donated by Stanley Gipp, Class of 1947.

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Potter Club Sweatshirt, Undated	Oversized 6
Potter Club Tie, Undated	Oversized 6
Turquoise Box, Undated	Oversized 4
Wooden Paddle, Cole, Undated	Item 4

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