

JAN 25 1940  
UNEMPLOYMENT  
INSURANCE  
Exclusive Articles  
See Page 7

# Civil Service LEADER

PUBLISHED  
WEEKLY

Vol. 1. No. 19

New York, January 23, 1940

Price Five Cents

# PHONE OPERATOR, MALE TYPIST, STENOGRAPHER IN NEW U.S. TESTS

*Complete Details Begin on Page 8*

## Filing Now Open for 35 State Exams

Filing has just been opened by the State Civil Service Dept. for a new series of exams, including 15 State-wide tests. The rest are open to residents of certain counties and villages. Some of these are to be written, while the remainder are unwritten tests. Full requirements start on page 9.

## Tentative Answers for Fire Lieut. Test

Tentative answers to the questions given Saturday by the Municipal Civil Service Commission in the promotion exam to Lieutenant, Fire Department, taken by 2,000 men, appear on page 14.

## Firemen Score Slam in Leader '600'

Sanford Goldberg lived up to his name of "the flying fireman" Saturday night, when he outstepped a field of Civil Service track stars to win the 600-yard handicap special at the Grover Cleveland Club meet. Two firemen were right behind him. Civil Service Leader trophies were presented to the winners by United States Senator James M. Mead. Story on page 20; pictures on pages 3 and 20.

### Merit Men

This Week The Leader  
Presents

J. EARL KELLY  
President  
of the New York City  
Chapter of the  
ASCSE

See Page 4

## 204 ON CITY MARSHAL LIST

See Page 17



# City to Open College Clerk, Law Steno Tests

Two popular tests—one for College Clerk and the other for Law Stenographer, Grade 2—will head the February series of the Municipal Civil Service Commission. The only requirement for the College Clerk test will be a college degree, The Leader has learned from reliable sources. Successful candidates will be given jobs at \$1,200 a year in the various city colleges. Promotional opportunities will be offered in the administrative services in the colleges and in the clerical service in other city departments.

There is a possibility that qualifying exams in a number of subjects such as English, languages, mathematics, etc., will be given to those who qualify in the general exam. Special tests may also be given in stenography and typing, since some College Clerks will serve as secretaries to department heads. However, these

qualifying tests will not be given until some months after the general examination.

The test for Legal Stenographer is being held to fill positions in a salary range of \$1,200-\$1,800. No present eligible list for these jobs exists, and appointment possibilities, therefore, appear to be bright.

**Columbia Assn. to Meet**  
The Columbia Assn. (D.S.) will meet at 8 p.m. Thursday at 304 Fulton St., Brooklyn. If it snows Thursday, the meeting will not be held, officials announced.

## PORTER ELIGIBLES TO ORGANIZE

An organization meeting of Porter eligibles will be held at 8 p.m. Friday night, Murray Bikles, organizer, announced yesterday. The meeting will be held at 3 Beekman St., Room 622.

Bikles stated that the purpose of the association would be to speed up appointments from the list. He urged all eligibles to attend.

## ASCSE WILL HOLD BUSINESS MEETING

The executive board of the New York Chapter of the ASCSE will hold a regular business meeting next Tuesday night in room 500, State Office Building, 80 Centre St.

A report of the progress of the Legislative committee will be given by Milton Schwartz, chairman.

# Aid to DPUI Employees In Tax Fight Pledged

Assurances from top-ranking federal and State officials that they would aid nearly 4,000 employees of the Division of Placement and Unemployment Insurance (State Dept. of Labor) in their fight against paying back federal taxes for a three-year period were made last week to representatives of the Association of State Civil Service Employees.

John T. DeGraff, counsel for the association, reported last week-end that he had received letters from Congressman William T. Byrne and U. S. Senators James M. Mead and Robert F. Wagner, offering assistance to the DPUI employees. DeGraff also reported that the Treasury Department was investigating the matter.

A demand, which came to light last week, was made recently that many of the employees in the DPUI pay federal income taxes for 1936, '37 and '38, plus a 25% penalty for failure to report and pay the taxes when due. The Internal Revenue Bureau contends that the employees, though they work for a State Department, are, and have been, paid largely with federal funds and therefore are liable for federal income levies.

In attacking this contention, DeGraff last week pointed out that the DPUI employees are selected from State Civil Service lists, are paid with State checks, and are members of the State Retirement System. Moreover, he added, the State Commissioner of Taxation ruled that DPUI workers were State employees and under this ruling they paid State income taxes.

## Will Use 25 Schools For Sanitation Test

Nearly 87,000 candidates will be called in groups on March 2 for the written test for Sanitation Men, it was announced yesterday. The Municipal Civil Service Commission is now working out arrangements to schedule at least 25 schools in which to hold the test.

Since the number of applicants set an all-time record high, it is expected that the written test will be fairly brief, and perhaps, will last no longer than one hour. Groups of 1,000 to 2,500 will be accommodated in each school.

Though the sanitation written test was originally announced as a simple, qualifying examination, The Leader has learned from reliable sources that it will be much more difficult than originally planned.

While preparations are being made for the written test, a picked group of 20 Department of Sanitation workers are being used by Professor Francis P. Wall of New York University in experiments to determine the events which will be given in the competitive physical exam late next Spring.

## LETTER CARRIERS TO SHOW MOVIES

Technicolor movies of the Milwaukee convention of the National Association of Letter Carriers will highlight the meeting of the Empire Branch 36 on Feb. 4, in the Walnut Room of the Hotel Capitol. The picture will last 55 minutes.

## Motor Vehicle Groups Meet at 8:30 Tonight

The Motor Vehicle Inspector and Motor Vehicle License Examiner Eligibles Assn. will meet at 8:30 p.m. today at 12 Court Square, Brooklyn. All committees of the organization will make reports at the meeting.

# Urge Civil Service Lists to Replace County Officials

Four bills of Minority Leader Genevieve B. Earle, seeking to abolish county offices of Sheriff, Register, Register of Deeds, and Commissioner of Records, and substituting Civil Service employees, featured a number of measures affecting city employees introduced into the City Council last Tuesday.

The Council meets again today at 1 p.m.

Mrs. Earle's bills, which were voted down by the Democrat majority last year, were referred to the Committee on General Welfare.

The Committee on Civil Employees, chairmanned by Councilman McCarthy, received two bills introduced by Councilman Sharkey. One would provide for hearings with representation by counsel before dismissal, suspension, or firing of Civil Service employees, while the other provides that no applicant shall be deprived of the right to take a Civil Service exam because he passed the minimum age limit since making application.

Councilmen Burke, DiGiovanna, and McCarthy sponsored a bill to prohibit the use of any but Civil Service architects except in an advisory capacity where exceptional qualifications are required. This was referred to the Committee on Labor and Industry.

# 2,741 On New Social Investigation List

The eligible list for Social Investigator, which has been in preparation for several months, will contain 2,741 names, it was announced yesterday by the Municipal Civil Service Commission.

The list, which will be published in The Leader as soon as it is finished, will be ready in "ten days or so," according to Civil Service Commissioner Wallace S. Sayre.

The pass mark in the examination was the grade received by the 2,500th candidate in the order of comparative standing. There were 241 ties resulting from the examination and these are included on the list.

Nearly 500 vacancies will be filled almost immediately after the eligible list is published, it was stated by the commission. Appointments are expected at \$1,500 with annual increments of \$120 until a maximum of \$1,800 is reached. New appointees in the service undergo a brief training period during which they handle a light case load under the guidance of an Assistant Supervisor.

Soon after the eligible list is published, the commission will undertake the task of giving qualifying oral examinations to persons on the list. These will probably be given in groups, in order of standing on the list. The ability of candidates to perform social work will be judged by these qualifying oral tests.

# PRACTICAL CIVIL SERVICE PREPARATION FIREMAN—PATROLMAN

The present list for Fireman expires December 15, 1941, and all of the eligibles on the present Patrolman List should be appointed before that time. Consequently, both examinations should be held in 1941.

Because of the keen competition and type of examination, few can prepare properly in less than 18 months.

Prepare for these attractive positions where 80 to 90% of the personnel of the Police Department from Chief Inspector to the newest rookie prepared. Ask any member of either department and be guided by his advice.

PHYSICAL and MENTAL CLASSES meet daily at hours to suit the convenience of the student.

## SANITATION MAN

SPECIAL SIX WEEKS' COURSE and PHYSICAL PREPARATION until the day of the test which may be six months to one year.

## STRUCTURE MAINTAINER Examination in the Independent City Subway System for which applications have closed.

### SPECIAL PREPARATORY COURSES

STATE AND FEDERAL TESTS—APPLICATIONS NOW BEING ISSUED

Safety Service Inspector	Junior and Senior Stenographer
Asst. Office Appliance Operator (Multigraph)	Junior Professional Assistant
	Junior and Senior Typist
Telephone Operator	

POST OFFICE CLERK-CARRIER } PREPARE NOW! Applications will be issued later! Because of the type of examination and keen competition, months of specialized training are necessary for success.  
RAILWAY POSTAL CLERK }

## COLLEGE CLERK Applications expected early in February! Excellent opportunity for college graduates to enter the city service.

### CITY EXAMINATIONS—APPLICATIONS HAVE BEEN FILED

Elevator Mechanic	Elevator Mechanic's Helper
Telephone Operator	Assistant Supervisor
Electrical Insp.	Park Foreman, Gr. 2
Jr. Administrative Asst. (Housing)	Management Assistant

### LICENSE COURSES STATIONARY ENGINEER — FIREMAN — ELECTRICIAN OIL BURNER EQUIPMENT INSTALLATION

### VOCATIONAL COURSES AIR CONDITIONING—DIESEL MECHANICS—WELDING COMPTOMETRY — MONROE CALCULATOR BURROUGHS ADDING MACHINE — FINGERPRINTING SWITCHBOARD OPERATOR — RECEPTIONIST

### SECRETARIAL COURSES 3 Convenient Branches—120 W. 42nd St., Manhattan—90-14 Sutphin Blvd., Jamaica, L. I.—24 Branford Pl., Newark, N. J.

### MATHEMATICS (Elementary and Advanced). Special classes form Tuesday, January 30, at 10:30 a.m., 1:30, 5:30, 7:30 and 9:00 p.m.

### CORRESPONDENCE COURSES We offer those who are unable to attend classes because of residence or working hours, thorough correspondence courses for the examinations listed above.

FREE MEDICAL EXAMINATION Persons interested in PATROLMAN, FIREMAN, SANITATION MAN, POST OFFICE CLERK, CARRIER and other examinations requiring a medical examination, are invited to call any day or evening at our Medical Department and be examined by one of our physicians without obligation.

# THE DELEHANTY INSTITUTE

115 EAST 15 ST., N. Y. C.

STuy. 9-6900



# City Appointments Continued Despite LaGuardia's Threat

The temporary halt to city appointments instituted by Mayor LaGuardia last month as a direct answer to three court interpretations of the increment law has been nowhere near as drastic as first announced, The Leader exclusively learned yesterday.

"The Mayor is not being as tough as he said he would be," Assistant Budget Director Lester Stone told The Leader. Stone was queried after it was noticed that appointments had been coming from the Municipal Civil Service Commission at virtually the normal pace.

Stone said that only those appointments urgently needed have been made since the Mayor's announcement was made over the week-end of Dec. 16. He gave as examples Stationary Engineers and Marine Stokers. Without them, he said, "things might blow up."

In addition to this, Stone said that the order has been liberally applied in making replacements for vacancies and in allowing leaves of absence.

"This tendency," Stone pointed out, "will increase the period of time during which appointments will be made only on an emergency basis."

Stone also said that there was

## Flying



Leader Photo—Gordon

**Sanford Goldberg, shown as he crossed the finish line Saturday night to win The Leader 600-yard handicap run. Story and other picture on page 20.**

still no definite indication when Police appointments would be made. "I don't think there is any emergency right now in the Police Dept.," he reasoned.

# New Pension Bills Dominate State Legislative Session

Sixteen bills affecting Civil Service employees were introduced in the Senate and Assembly last week. They touch on a wide variety of subjects—pensions, hours of work, qualifications for Civil Service examinations, dismissals, death benefits, etc. Pension bills dominated last week's legislation. Assemblyman Lloyd J. Babcock was the author of two bills, one which would permit a municipality to issue serial bonds for paying the liabilities of its pension or retirement system when it is not on an actuarial reserve basis. The system would have to be maintained on an actuarial basis after the bonds were issued.

Another Babcock bill provides retirement allowances of one-half the average annual salary for any five-year period and an annuity based on accumulated contributions to the retirement fund for every honorably discharged war veteran or nurse in any war, disabled in actual line of duty, who has served 20 years in the State Civil Service. Such pensions would be granted upon request and would continue for life.

In the Senate, William J. Murray introduced a bill to provide for pensions at one-half the salary during the last year of employment in Civil Service for veterans of the Spanish-American War, the Philippine Insurrection and the Boxer Rebellion.

Robert J. Crews added a retirement bill in the Assembly which would permit all employees of New York City who were reinstated from preferred lists since Jan. 1, 1932, including those who have withdrawn more than one-fourth of the accumulated deductions since layoff, to rejoin the retirement system at the same rate of contribution they made formerly.

A bill affecting removals from the service was sponsored in the Assembly by Daniel E. Fitzpatrick, provides that employees of State institutions for the insane can be removed only on written



## Waits Mayor's Word

Councilman Joseph T. Sharkey of Brooklyn, who expects favorable word from Mayor LaGuardia on his bill to grant per annum wages to more than 3,000 laborers in the Parks Dept.

charges after a hearing. Such employees would be suspended, rather than dismissed, pending the outcome of a hearing. A copy of the proceedings would be given the employee and another filed with the State Civil Service Commission.

## Bills Provide 5-Day Week In City, State

The five-day week was sought for both State and city employees last Tuesday in measures introduced separately in the State Legislature and in the City Council.

Assemblyman Robert F. Wagner, Jr., Manhattan Democrat, sponsored a measure in Albany which grants the five-day week to all State workers except those in the State Police and members of the Dept. of Mental Hygiene. It provides further that the five-day week is automatically suspended during emergencies.

Councilmen Harry W. Laidler and Salvatore Ninfo, ALP legislators from Brooklyn and the Bronx respectively, introduced a similar measure into the Council providing a five-day week for all City employees but uniformed members of the Police and Fire departments. In addition, the two days off are to be Saturday and Sunday unless otherwise designated by agency heads. The bill was referred to the Committee on Civil Employees.

# 500 Climbers, Pruners Will Take Test Saturday

Nearly 500 candidates, out of an original 1,400 who applied, will take a written exam for Climber and Pruner jobs on Saturday, the Municipal Civil Service Commission announced yesterday. The 500 men eligible for the test are those whose experience blanks showed a sufficient amount of training and experience to qualify.

The written test will be held at the George Washington High School, 192nd St. and Audubon Ave., Manhattan. Climber and Pruner applicants who pass the written exam will be called later for rigid medical and physical tests.

The following medical-physical standards were announced by the commission yesterday: Far

vision—20-30, both eyes at once, eyeglasses allowed; normal heart, lungs and hearing; no varicose veins; no disabling paralysis or other disease, injury or abnormality which impairs health or usefulness; normal strength, shown by lifting a 35-pound dumbbell in the right hand and a 30-pound one in the left. Blindness in one eye will not disqualify.

# New Civil Service Federation Asks Incorporation Powers

A hearing on the proposed incorporation of the newly organized Federation of Municipal Employees was held Thursday before the Board of Standards and Appeals. A. K. Kaufman, attorney for the Federation, and Henry Feinstein, president of the group, appeared in support of approval of the incorporation. Representatives of several AFL unions opposed the incorporation on the field and that it would not be

the best interest of Civil Service employees to permit the incorporation of additional employee groups.

In support of their application, President Feinstein pointed out that, despite the work the AFL may have done in the Civil Service field, there was room for other employee groups.

In a statement concerning the application, President Feinstein said: "The problems of Civil Service employees are unique and require organization by the members themselves without affiliation with unions whose principal concern is outside the Civil Service field. The Federation of Municipal Employees intends to be the sole organization in the field that will actively, honestly and militantly organize for the interest of all the civil employees."

Decision on the application for incorporation was reserved by the Board of Standards and Appeals.



Leader Photo—Gordon

## New ASCSE Officers In City Chapter

Newly-installed officers of the New York Chapter of the Association of State Civil Service Employees are shown as they met Thursday night at their first board meeting. Seated, left to right, are: Nathaniel Orens, second vice-president; Elizabeth Lewis, first vice-president, and chairman of the constitution committee; J. Earl Kelly, president; Ruth Hawe, recording secretary, and George Mencher,

treasurer. Standing (left to right): Milton Schwartz, chairman of the legislative committee; Mary E. Armstrong, corresponding secretary; John Ferguson, chairman of the Civil Service Committee; Lawrence Epstein, financial secretary; Theodore D. Gold, chairman of the publicity committee; and Carl Muller, chairman of the Division of Placement and Unemployment Insurance Committee.

## Janitor Engineers Will Take Practical Exam

The first 10 of 122 candidates who passed the written examination for Janitor Engineer (Custodian Engineer) will take the practical examination today at the Brooklyn Technical High School, DeKalb Ave. and Ft. Greene Place, Brooklyn.

Groups of 10 will be taken until the test is completed on Feb. 8, the Municipal Civil Service Commission announced.



# Civil Service LEADER

Published every Tuesday by Civil Service Publications, Inc. Office: 97 Duane St. (At Broadway), New York, N. Y. Phone: COrtlandt 7-5665

Entered as second-class matter October 2, 1939, at the post office at New York, N. Y., under the Act of March 3, 1879.

Jerry Finkelstein . . . . . Publisher  
Seward Brisbane . . . . . Editor

### —Subscription Rates—

In New York State (by mail) . . . . . \$2 a Year  
Elsewhere in the United States . . . . . \$2 a Year  
Canada and Foreign Countries . . . . . \$3 a Year  
Individual Copies . . . . . 5 Cents

Advertising Rates on Application

Burnett Murphey . . . . . Managing Editor  
H. Eliot Kaplan . . . . . Contributing Editor

Tuesday, January 23, 1940

## Congress Appropriates

THE action of the House of Representatives last week in approving an increased appropriation for the United States Civil Service Commission is to be commended. The total budget allowed for 1941 is \$5,000,000, and though this is \$500,000 less than the commission requested and the House Appropriations Committee recommended, it is still an increase of \$1,300,000 over the amount allotted for the current year.

There can be no doubt that the Civil Service commission sorely needs additional funds. In its annual report, released two weeks ago, it painted a startling picture of an important government agency "being starved to death." It pointed out that much of its work, such as the grading of examination papers, lagged months behind schedule. And it added that the United States' preparedness program adds a heavy burden to the commission's regular tasks.

While Congress has done a good job by giving more funds to the U. S. Civil Service Commission, the action of the House last week in refusing to appropriate \$25,000 a year to continue the Council of Personnel Administration, seems unexplainable unless one believes allegations that certain leaders in Congress are disinterested in the merit system, and have set out to spike it.

On a piddling appropriation the Council has been able to launch a progressive program co-ordinating federal re-employment. The council operated on the principal that it could act as a go-between with personnel officers, so that one department, which was hiring an employee, could take a person from another department which was curtailing its staff.

## What of the Future?

THROUGH the turmoil being stirred by the pension hearings, one thing is quite clear. That is, those who are to enter the Police and Fire departments from now on have no indication what they will be called upon to contribute. Estimates have reached as high as 25 per cent. Even though we may discount this as having been heightened by the heat of battle, no one has yet given a definite counter figure. THE LEADER has cheered the pension settlement—and still does—realizing that it is the best solution to a very acute problem. However, in fairness to the Civil Service employees of the future, we urge that some light be shed on this question, what will the Policemen and Firemen-to-be have to pay?

## City Commission Budget

THE Municipal Civil Service Commission this week will prepare its budget request for the next fiscal year. It is expected that the commission, which has been operating on a budget of some \$500,000 will request an additional \$100,000 for its work in 1940.

The great increase in the commission's work during the last 12 months, certainly warrants this request. The task of administering written, medical and physical examinations to 87,000 Sanitation applicants will be a tremendous job itself.

Some observers have said that the commission profits greatly through the fees which applicants for Civil Service exams pay. Actually, all the money collected by fees is turned over to the general fund of New York City, and none of it is returned to the Commission.

## letters Publish U.S. Eligible Lists

Sir: As a regular subscriber to your excellent paper, I should like to ask you to aid thousands of anxious eligibles on federal Civil Service lists. As you know, the U. S. Commission does not publish either lists or appointments made from them. Their excuses for this policy sound somewhat antiquated in this day and age. Our city and State commission publish this information. Why not the federal?

You cannot blame eligibles for suspecting the motives underlying this extraordinary secrecy surrounding the activities of the agency that is supposed to safeguard our merit system in the national government. What are we to think when eligibles find out, a year or two after promulgation of a list (during which time hundreds of appointments to the positions in question have been made) that their relative standing on the list is considerably lower than it was at the time of the list's issuance.

Of course, we are told all sorts of things about reinstatements, transfers, apportionment, etc. But somehow the suspicion remains. The inordinately high number of provisionals (who never were placed upon any eligible list resulting from a competitive exam) working for the federal government is notorious.

G. N.

Ed. Note:—Because of the importance of the whole matter of publishing federal eligible lists, The Leader has asked Samuel H. Ordway, Jr., newly-elected president of the National Civil Service Reform League, and former member of both the New York City and the U. S. Civil Service Commissions, to write a special article on the subject. Ordway is an outstanding authority on Civil Service and he has given considerable study to the matter of eligible lists and the possibilities of the federal government publishing them. This article will appear in an early issue.

## Employment Council

Sir: The Patrolman P. D. Special List Assn. notes with special interest your efforts in the last two weeks to place police eligibles in private industry, by reason of the reported diminution of prospects of appointment to the uniform force. According to last week's Leader replies have been received by you from several large companies seeking to place such men.

May we point out to you that the eligibles on the Special List, represented by this association, would similarly be interested in positions in private concerns, especially in view of the budgetary situation and job moratorium recently announced by the Mayor. Numerous inquiries

## Labor Jobs

Sir: The Municipal Laborers Union, affiliated with the Federation of Municipal Employees, wishes to thank the Civil Service Leader for the forceful and sound editorial in your issue of January 9 relative to Labor reclassification.

Your policy regarding the labor classification of Civil Service employees is to be commended by all Civil Service employees.

PETER P. SHEEHAN,  
President,  
Municipal Laborers  
Union.

from our eligibles have been directed to us regarding your plan.

The Special List is composed of men of various attainments in the professional, scientific and commercial fields, and it constitutes an excellent source for private employers for well-trained, highly-selected and adaptable personnel.

A recent inquiry by us to the Civil Service Commission, brought forth a response from President Kern that he would co-operate with us, as he has in the past with other groups, in helping place eligibles in private industry from the Patrolman P. D. Special List. We feel that the advance ground having so ably been prepared by your paper in sounding out private employers, together with the active cooperation of the Civil Service Commission, much could be done to alleviate the hardships to eligibles resulting from the job moratorium.

This association suggests that the inquiries received from private employers regarding your job placement campaign, be placed in the hands of a joint council of all three Patrolman eligibles associations, together with the Policewoman and Fire eligibles, so that these highly select groups may be available to private employers.

ABRAHAM UMANOV,

President,  
Patrolman, P. D. Special List Assn.

Ed. Note: The Leader will gladly cooperate in such a proposal if the various eligible associations form a joint employment council.

This column is offered to readers who have legitimate complaints to make about their jobs, salaries, working conditions, etc. Only initials are used with letters.



## complaint corner

I am an eligible on the Jamaica P. O. Carriers list and I have a grievance, which, no doubt, is the grievance of many thousands of eligibles like myself throughout the city.

It seems that each borough has its own central Post Office and that appointments are made to the

Post Office in the borough in which an eligible happens to live.

So what do we find? People living in New York and the Bronx are appointed by the New York General Post Office. Those in Brooklyn to the Brooklyn General Post Office and, to add insult to injury, those living in Queens are subdivided by four General Post Offices—Jamaica, Flushing, Long Island City, and Far Rockaway.

From a situation like this we find that if a person living in Manhattan takes the same test as an eligible living in Queens and get 80% on his test, while the one from Queens gets 90%, then, regardless of anything else, the Manhattan eligible stands a much better chance for appointment.

T. C.

## Add Porters List

I have just read the letter of N. L. F. (Attendant Messenger eligible) to the Complaint Corner.

As a Porter eligible, let me sound off.

1. N. L. F. was mistaken when he said positions as laborers go to Porter eligibles. The Auto Truck Drivers and Marine Stokers lists were declared appropriate for these jobs.

2. Preference is not given to the Porters' list. They are given positions which are justly due them, and nothing else.

3. When an eligible on the Porter list is reached, he is appointed at an annual wage of \$780 or less.

Incidentally, wasn't the Attendant-Messenger list declared appropriate for Subway Porter?

—PORTER ELIGIBLE

# MERIT MEN

"... The public is beginning to realize that Civil Service employees should be the best available..."

JOHN EARL KELLY



"SOMETIMES I go home at night and wonder if I made the right decision. In a good many cases I have to deprive a man of his job. I can't be hasty. I have to protect the public safety on one hand and give full consideration to the individual on the other."

These careful words came from a pleasant-mannered, blue-eyed man of 37 named John Earl Kelly, one of the 14 Referees of the State Motor Vehicle Bureau. As such, he must sit in judgment or careless or unlucky drivers involved in serious accidents. He decides whether their licenses should be suspended or revoked or whether they should simply be given a warning.

## Another Big Job

Earl Kelly also has another big job—the presidency of the New York City Chapter of the Association of State Civil Service Employees. "I became active in the association in 1934 and served four years as chairman of the legislative committee," he explains.

Last year he was elected president. Two weeks ago he was re-elected. "Since 1934," says Kelly proudly, "I have seen the chapter grow from 400 to over 3,500." While he was legislative chairman he pumped hard for the Feld-Hamilton law. "I worked for it at a time when most State employees thought it didn't have a chance to pass."

Kelly's duties as president of the association take up "a good deal of time." But he manages to bowl ("I'm not too good, not too bad") and fish at Great South Bay and Sheephead Bay occasionally. "I'm also an ardent Brooklyn Dodger fan," he admits, despite the fact that he lives in Monsey (Rockland County).

Kelly's office, in the State Building at 80 Centre St., Manhattan, resembles a miniature courtroom.

## Like a Traffic Court

"We hold hearings all day long," he says. "It's really almost like a traffic court. I usually handle an average of 10 cases a day. Each referee has his own calendar, makes his own decisions. I usually question about five people in each case, including witnesses, counsel, and the drivers involved in the accident."

"The queerest accident I can remember involved a head-on collision between two cars; when it was over one car was squarely on top of the other. Neither driver was hurt. And neither was able to tell what had happened."

Kelly was born in Watervliet, near Albany, and graduated from the Watervliet Academy in 1919. In 1923 he graduated from Holy Cross and two years later took an M. A. from Fordham. He wanted to study law, but he had to have a job, so he took a chance and competed in a State Civil Service exam for License Clerk in the Motor Vehicle Bureau. He placed first on the written test and third on the general rating, out of a field of some 800.

In 1925 he entered the service, and at the same time began studying law. He received an LL.B. from Brooklyn Law School in 1928. In the meantime he took a promotion test for Referee, passed and was appointed. Today Kelly is No. 4 on a promotion list for District Tax Collector, a \$6,200-a-year job, which is the highest in the Department. Only six of the 33 who took the test passed it.

## Dismissal Problem

Kelly thinks the problem of dismissals is the most important one facing Civil Service. "If a Civil Service employee beyond 40 loses his job, industry doesn't want him. It's only a little more difficult to let a Civil Service employee go than one in private industry."

Of Civil Service in general, Kelly says: "In recent years it has been looked upon more or less as career work. I believe the public is beginning to realize that Civil Service employees should be of the very best type available. This has been evidenced by the difficult exams of late. I feel these safeguards should be increased."





# QUESTIONS & ANSWERS

by H. ELIOT KAPLAN

H. ELIOT KAPLAN, noted Civil Service authority, is the contributing editor of the Civil Service Leader. He conducts his Questions and Answers column here every Tuesday.

**S. L. S.**—For U. S. jobs in the apportioned service in Washington, D. C., the federal Civil Service Commission must certify eligibles from States whose quotas are short, before certifying eligibles from States with full quotas. For most appointments, however, this rule is of no great importance because in States which are under quota there are generally not enough eligibles available.

Copies of the Federal, State and City Civil Service rules are available in the Municipal Reference Library, Municipal Building, or at the offices of the various commissions.

**P. H.**—If the minimum of your salary grade in the clerical service is \$1,800 or less, you come within the provisions of the McCarthy Increment law, which provides annual salary raises of \$120.

**P. V.**—The present dispute over Police and Fire pensions may delay appointments from the new Police eligible list, but it will not prevent appointments permanently. There is no likelihood of the list expiring without any appointments being made. Indications are that all the men on the list will be appointed before the list expires. You should be able to get a copy of "The Truth About Pensions" from the offices of the Patrolmen's Benevolent Association, 63 Park Row.

**H. K.**—The bill in the State Legislature to which you refer is the Desmond bill amending the Civil Service law in relation to labor-class positions. It provides for the selection of laborers by a lottery method. If the bill is passed, the present labor eligible lists will remain in force until their regular expiration dates.

**M. G.**—If you accept a position with a salary lower than the one for which you took a test, you remain eligible for appointment at a higher salary when a vacancy exists.

**R. M.**—Reinstatements in the federal service are matters of discretion with the various department heads. It is not obligatory for them to reinstate a person who has resigned.

**R. H. M.**—You should notify the commission of your youthful arrest so that there will be no possible question of any attempt to conceal such information on your part.

**C. S.**—When you are transferred from one department to another, you do not necessarily lose your right to

**M. B. Z.**—If you cannot accept a job when you are certified because of temporary illness, you should ask the Civil Service Commission to defer certification to a later date. Your name will remain on the eligible list for certification later when another vacancy occurs.

vacation leave. The department generally gives consideration to a full year of service in the State.

**R. D.**—While no law prohibits a Civil Service employee from holding another position in private industry, he cannot hold both jobs if there is a conflict in working hours. Nor can he hold positions which are incompatible or interfere with his public position.

**R. A.**—I doubt whether the decision in the Wexler case applies to a person who has been reinstated to his position by "compromise" or settlement. Since the settlement date in your case was July 1, 1938, any further increments will not be due until July.

**J. D. T.**—If the commission grants your appeal for a rerating of your examination paper and if you get a higher grade, which places you on the eligible list, this will not give you the right to displace a person who has already been appointed. You will be certified to the next vacancy which occurs.

**L. Z.**—You will not be eligible for transfer from the departmental position of Messenger in Washington to a laborer's job in the New York City Post Office. You will have to wait until your name is reached for appointment from the postal list.

**E. M. C.**—Not all labor lists have been cancelled by the Municipal Civil Service Commission. Existing eligible lists will continue to be used for many labor positions until their regular expiration dates.

**W. C. B.**—Administrative positions in the Works Progress Administration in Washington aren't in the competitive (classified) service. Incumbents of these jobs aren't eligible for membership in the Federal Retirement System. They are remov-

able at the discretion of the department head.

**J. L.**—There is no law which requires the city to pay a veteran the maximum salary of a position; nor is there any which prohibits the city from reducing a veteran's salary after he has completed five years of service.

**A. L. G.**—The eligible list for Referee, Unemployment Insurance Division, has been held up by court order. In the Cowen case, the court ordered the cancellation of the examination on the ground that the commission should have allowed lawyers with five years experience to take the test. There was also a question of the "objectivity" of part of the examination. The case probably will go to the Court of Appeals for review.

**P. K. L.**—The State Civil Service Commission may divide eligible lists, in certain cases, according to judicial districts, and may restrict certifications and appointments to residents of these districts. The commission, for such positions as ABC investigators, may establish separate lists for each county.

**N. G.**—The courts have never held that oral tests may not be given by the Civil Service Commission. In the Fink case, the court held that an oral test must be objective whenever possible, and that it can't be based on the mere whim of an examiner. Oral tests, according to this decision, must be the sort which can be reviewed by other qualified examiners.

**O. B. O.**—The weight given each phase or subject of a Civil Service test is determined entirely by the commission. Unless they are clearly unreasonable, the courts will not review the action of the commission in setting certain weights.

**M. R.**—It is doubtful if the Board of Education will permit employees of the city to work as substitute teachers in the evening high school under the interpretation of the dual job-holding law and the present policy of the city.

**L. M. M.** The eligible list for Photographer is being used as an appropriate list for Photostat Operator. No new exams for the latter are planned at present.

**A. G. L.**—The "AFGE" is the American Federation of Governmental Employees. The "NFFE" is the National Federation of Federal Employees. The "UNAPOC" is the United National Association of Post Office Clerks. The offices of all these associations are in Washington, D. C.

**Mrs. E. S.**—The Municipal Civil Service Commission has reached no decision on a change of title of Attendant, Grade 1, to Junior Custodian.

**CAMERAS** ● ●  
NEW and USED  
Of Every Description!  
Reasonably Priced to Suit your Purse!  
TERMS ARRANGED!  
Discuss Your Photographic Problems With Us:  
U. S. Camera Exchange  
20 2nd Ave., N.Y.C. ORchard 4-9890  
Open Evenings Until 10 P.M.—Sunday 'till 6



**PAUL KERN's** stormy six years with the Municipal Civil Service Commission are up May 31... Civil Service circles are already buzzing with the query, will there be a sequel? ... Three cheers—the Bronx variety—for that attorney who wants to organize eligibles... He promises to start litigation aimed at getting them jobs... then take the first two months' salary from each for his pains... Drivers on fire trucks will be even more careful now... They just read about a colleague out in Jersey who was soaked \$1,200 for squashing a fragile roadster with his hook-and-ladder on the way to a blaze... Ex-members of a Civil Service Forum council are looking for the books, but in vain...

### Ring Around the Grocery

*PUBLICATION of the City Marshal list brings memories of the Commissioner of Accounts investigation of a few years back... Highlight was the uncovering of a grocery ring that milked neighborhood dealers in the five boroughs... In the conspiracy were wholesale grocers, fixers, a Marshal... It worked something like this: Grocer A owed \$100 to Wholesale Grocer B; Fixer C bought the debt for a pittance, then filed with the court a summons which, he swore, he had served on A; actually the summons had never been served, but the court gave C a default judgment; Marshal D announced the public sale of A's store for the debt, but no one ever saw the announcement; at the sale, Wholesale Grocer E was the only bidder, and for \$100 got the entire stock (sometimes worth several thousand), the fixtures, and anything else about... The Marshal involved resigned shortly after the probe... Here's hoping...*

**Abe Walcer** and **Henry Abramson**, new temporary chiefs of the Attendant-Messenger eligibles, promise a new deal... That Fifth Ave. couple better hurry back, despite the cold wave, before the dispossessors get to work... It seems they slipped up on paying the rent, and everything's being set for the auctioneer's mallet... Incidentally, these dispossessors frequently sell safes without prying them open... A recent purchaser picked up some \$30,000 worth of jools for a \$7 price... City Hospitals local, SCMWA, has enlisted the support of an honest-to-goodness authority in its campaign for "a living wage"... It's author **Millen Brand**, whose hospital yarn, "The Outward Room," keeps packing in playgoers under its stage name, "The World We Make"...

### Dual Job Law

**JOE BURKARD**, PBA head, is taking the Legislative pulse on the Babcock-Seelye pension bills today up in Albany, meanwhile keeping an eye on the progress of the local bills in the City Council... Joe adds another chore Feb. 2, when American Legion National Commander **Ray Kelly** pays his first official visit to the First District, New York Dept... Joe is commander of the district, which embraces 30,000 legionnaires in Manhattan and the Bronx... He represents the New York Police Post, largest in these parts, with a membership of 1,600...

**Question and Answer Dept.:** What's the only piece of fire apparatus that can't go the wrong way on a one-way street?... A fire boat... New York's embryo realtors will get some firsthand info on the subject next term at the 23rd St. CCNY... **William M. Girden**, former real estate boss of the Dept. of Finance, is supervising a flock of courses... For guest lecturers he's already corralled Comptroller **Joe McGoldrick**, **Nathan Straus**, **Allan Harrison**, Commissioner **Lilly**, Asst. Corporation Counsel **Arthur A. Segall**, and **Lee T. Smith**... Commissioner **Wallace Sayre** tells what he thinks of Hatch Acts—and it isn't very much—in a forthcoming volume of the Harvard Guardian Society, sponsored by students and faculty at the Cambridge educational fortress...

Pass along to Box 100, Civil Service Leader, 97 Duane St., N. Y. C., anything you think shouldn't be repeated...

**Legal, Political and Business Guide**  
The encyclopedia of the Government in action... A study manual for every examination...  
Sections on Politics, Publicity, Lobbying, Real Estate, Licenses, Taxes, Labor Laws, Welfare Agencies, Real Estate, Immigration, Investments, Selling to the Government.  
Maps, Charts, Guides, Tables, Directories  
And 12 Other Practical Sections  
PRICE \$2.00  
**CENTRAL BOOK CO.**  
245 Broadway  
New York City

**PERSONAL LOANS**  
● No Co-Makers  
● No Red Tape  
● 12 or 15 Months to Pay  
● Life Insurance Free  
● Low Bank Rate  
Loans of from \$60 to \$3,500 can be arranged in person or by phone. Call MElrose 5-6900, Ext. 51  
**BRONX COUNTY Trust Company**  
MAIN OFFICE  
Third Ave. and 148th St.  
Member Federal Deposit Insurance Corporation

**Climber and Pruner**  
Complete Home Study Course of over 700 carefully selected questions and answers by **Lyle Shaw**, graduate of Bartlett School of Tree Surgery.  
Price, \$1.50 — By Mail, \$1.60  
**Independent Tree Service**  
418 Third St., Brooklyn, N. Y.

**TO WIN SUCCESS**  
depends upon your power to choose the kind of work best suited to your own talents and ability. Investigate **HEMPHILL** training. A high standard institution of vocational education.  
**DIESEL ENGINES, Gas—WELDING—Electric AIR CONDITIONING and REFRIGERATION**  
call or write for full details regarding these expanding industries.  
**HEMPHILL Schools, Inc.**  
31-55 Queens Blvd., L. I. City, N. Y.  
Licensed by N. Y. State

Follow the Leader for the latest in Civil Service news.

**HOUSING**  
Management and Administrative Ass't (Exams in Feb.)  
Includes: Wagner-Stengall Act, Healy Law, Multiple Dwelling Law, Building Zone Resolution, N. Y. State Public Housing Law (1939), Federal Housing Admin., Dept. of Housing & Buildings. Also all previous City Housing Exams with official key answers and A SELECTIVE BIBLIOGRAPHY... 1.50  
**COLLEGE CLERK**  
Now Ready... 1.00  
**SANITATION MAN**  
Written Exam March 2nd... 1.00  
**JR. PROFESSIONAL ASS'T**  
General Test... 1.00  
**TELEPHONE OPERATOR**  
Exam February... 1.00  
Telephone Orders ALgonquin 4-5198  
At R. H. Maey, Barnes & Noble, Abraham & Straus, The Leader, and  
**CORD**  
Publishers  
147 Fourth Ave. (Cor. 14th St.) N. Y. C.



# SCHOOL NEWS



By CHARLES SULLIVAN

## Tops English Training List by Over 4 Points

Milton D. Leichtling, 355 E. Eighth St., with a score of 82.6 tops, by over four points, the new English teacher-in-training list for high schools, announced last week by the Board of Examiners. Seventy-five are on the list.

Arthur L. Block, 37 Lefferts Ave., Brooklyn, was second, with 78.5, one-tenth of a point ahead of Doris Raleigh, 101-05 108th Ave., Howard Beach, N. Y., first among the 43 women.

The list follows:

### MEN

Leichtling, Milton D., 82.6; Block, Arthur L., 78.5; Warshow, Robert S., 77.7; Rudolph, David, 75.14; Lind, Sidney E., 75.1; Rockowitz, Murray, 74.9; Gardner, Edwin W., 74.5; Blum, Martin, 74.22; Roseman, Ralph J., 74.02; Levtow, Harry, 73.84; Wechsler, Irving, 73.8; Kegel, Francis M., 73.3; Rosenberg, Sidney, 72.6; Manoff, Richard K., 72.1; Rush, Burton C., 71.3; Cohen, Hartley D., 71.1.

Silver, Kenneth, 71; Helfgott, Elliott M., 71; Cerruti, James J., 70.6; Gainsburg, Robert R., 70.6; Salkin, Martin, 70.5; Griggs, George A., 70.2; Franklin, Norman, 70.04; Beringause, Arthur F., 70; Eisenstadt, Arthur, 70; Kern, Howard J., 70; Graves, Harold T., 70; Davino, Ralph S., 69.8; Hindus, Milton H., 68.76; Lefson, Leon, 68.6; Roth, Jacob W., 68; Boroff, David, 68;

### WOMEN

Raleigh, Doris, 78.4; Higgins, Anne P., 78.14; Coogan, Marjorie D., 77.4; Hudesman, Helen, 77; Reiter, Cynthia, 76.8; Warshow, Edith F., 76.5; Goldenberg, Edith F., 76.5; Roller, Ruth, 75.6; Hirsch, Miriam P., 74.84; Crawford, Charlotte M., 74.7; Sinowitz, Lily, 73.7; Weisner, Sherley Z., 73.24; Breslove, Vivien, 73.1; Warschavsky, Ruth, 72.82.

Scott, Sylvia R., 72.7; Stember, Helen F., 72.7; Kent, Lillian M., 72.7; Halwer, Bernice S., 72.4; Rosenblum, Roslyn, 72.3; Regan, Helen V., 72.3; Schneebaum, Sylvia K., 71.8; Flynn, Eleanor C., 71.5; Serwer, Blanche L., 71.5; Geffen, Helen, 71.5; Millner, Beatrice, 71.3; Rabinowitz, Frances S., 71; Winer, P'ninah P., 71; Cahill, Catherine F., 70.8.

## Muller Will Head DPUI Committee for ASCSE

Carl Muller was elected chairman of the DPUI Committee of the Association of State Civil Service Employees (New York Chapter) at a meeting held last week. David Cohn, of Local Office 535, was elected vice-chairman, and Miss Ethel Feuerstein was elected secretary.

The committee is made up of representatives of various local offices in New York City and Westchester.

## 39 Men, 21 Women Gain Health Education Posts

Sixty licenses for teachers-in-training of Health Education in the high schools were granted last week by the Board of Examiners, 39 of them going to men and 21 to women.

Louise Rippel, 43-19 39th Place, Long Island City, ranked first with a rating of 79.97, although she was closely followed by Charles E. L. Barry, 427 Beach 124th St., Rockaway Park, L. I., whose 79.75 topped the men on the list.

The list follows:

### MEN

Barry, Charles E. L., 79.75; Spata, Francis J., 78.2; Counihan, Robert H., 74.73; Mauer, Irving, 74.1; McGee, John R., 73.76; Cutler, Ralph, 73.56; Goldman, Morton J., 73.46; Kavanagh, James H., Jr., 73.44; Wilbur, Ernest A., 72.59; Paris, David G., 72.16; Laitin, Yale, 71.79; Barberi, Andrew J., 71.45; Turk, Leonard, 71.1; Cohn, Mark M., 71.03; Bader, Sam, 70.91; Howit, Roy, 70.91; Levine, Phillip, 70.89; Schlichter, Jerome A., 69.78; Chazin, Irving, 69.6.

Bush, Walter, 69.56; Newman, Leo, 69.54; Zweig, Sol M., 68.78; Malkin, Sidney, 68.76; Weiss, Irving W., 68.16; Rothenberg, Arnold A., 68.13; Mandel, Joseph, 67.84; Fuchs, William, 67.66; Daniels, Bernard, 67.12; Winkoff, Stanley S., 66.86; Haimowitz, Norman, 66.78; Roth, Myron A., 66.65; Berlin, Robert, 66.35; Levitt, Fred I., 66.22; Solomon, Henry S., 65.1; Pressberg, David, 64.54; Rosenthal, Albert, 64.01; Wilford, Charles A., Jr., 63.4; Godofsky, Paul, 62.54; Eisbrouch, Howard G., 62.41.

### WOMEN

Rippel, Louise, 79.97; Strauss, Celia, 78.51; Wandelt, Evelyn H., 76.32; Wallace, Rae J., 75.85; Elliott, Mildred A., 75.38; Peyser, Muriel S., 74.93; Pagnucco, Grace E., 74.54; Horowitz, Edith B., 74.45; Greenstone, Gail, 73; Brown, Anne C., 72.27; Devins, Jeanette M., 71.08; Sykin, Evelyn, 70.96; Belson, Sylvia, 70.3; Chashin, Helen F., 69.96; Schwartzberg, Miriam, 69.29; Hammerman, Thelma B., 69.16; Goettel, Gloria A., 68.94; Jackowitz, Edna, 67.46; Herringman, Ruth B., 66.84; Mandelbaum, Dorothy, 66.16; Alaimo, Dorothy C. B., 62.88.

## Estimate Board Hit

### By Joint Committee

When the Board of Estimate adopted its current municipal budget, it made personnel increases in some departments that were unnecessary, the Joint Committee of Teachers' Organizations charges in the current issue of "The Bulletin," out this week.

This was done, the publication continues, despite the fact that the city was so close to its 2 percent constitutional tax limit that it was forced to compensate for these increases by reducing salaries above \$5,000, and cutting \$3,000,000 from the budget for the Board of Education.

## Teach War Jobs

Three licenses were granted this week by the Board of Examiners to teachers of skilled trades now greatly in demand because of the war boom at various navy yards. They are:

### Electrical Welding

Rooney, Ralph B., 1207 Virginia Ave., Bronx, 68.91.

### Maritime Trades

Donegan, Alexander, 571 Academy St., Manhattan, 76.54; Schellings, Joseph W., 140-75th St., Brooklyn, 76.01.

## To Seek Board Aid In Security Fight

Job security for the custodial help of the city's school system—now hired and fired by individual custodians—may emerge from plans pushed this week by the membership of two AFL unions and the State Labor Relations Board.

The members of the two unions—School and Library Employees Union, local 74, and Custodian-Engineers' Union, local 891—ratified an agreement to secure help from the Board of Education.

Under the terms of the agreement, the two unions and the State Labor Relations Board will urge, at the next meeting of the Board, passage of a resolution calling up custodians to negotiate with the bargaining representatives of their helpers, certified by the SLRB.

Under the present situation, the custodians receive lump sums from the Board of Education, from which they are directed to pay their help.

The School and Library Employees Union was represented by its counsel, Alexander Schwartz, while William F. Cassin was counsel for the Custodian-Engineers' Union and other custodians.

## Fire Eligibles to Meet Friday Night at P. S. 27

The next general meeting of the Fire Eligibles Association will be held at 8:15 p.m. Friday in P. S. 27, 42nd St., near Third Ave., Manhattan, it was announced yesterday.

Edward J. Quinn, Jr., president of the association, urged all eligibles to attend the meeting.

## Fire Bell Club Plans Dinner February 15

The Fire Bell Club will hold a dinner February 15, marking the first anniversary of the organization. B. D. Branch and R. H. Pusch are in charge of arrangements.

## P. E. and R. A. REVIEW COURSES

Intensive training including solutions to previous exam. questions. Other courses in Mechanical Engineering, Civil Engineering, and Architecture. Write for Catalogue!

SPECIAL COURSE STRUCTURAL WELDING DIRECTED BY GILBERT D. FISH

Registration for Spring Courses begins Mon., Jan. 22nd; Classes begin Mon., Feb. 5th.

## FEDERATION TECHNICAL SCHOOL

116 East 16th St., N. Y. C. STuyvesant 9-7771  
A non-profit making cooperative institution, sponsored by the Federation of Architects, Engineers, Chemists & Technicians.

## SANITATION

MAN ..... \$1.00

This material is available to all Sanitation Man Candidates who are anxious to study from the best sources. Cost no more than ordinary Study Books. Both mental and physical preparation.

## JR. PROFESSIONAL ASS'T.

A newly published study manual to cover all phases of the general examination ..... \$1.00

POST OFFICE MANUAL ..... \$1.00 (For all Post Office Positions)

Phone Orders Accepted (Add 5c on mail orders C.O.D. \$1.15)

Civil Service Aid Publishers

505 5th Ave. (42d) N.Y.C. MU. 2-0326

## Bowers Shorthand School

Dictation Classes (daily), morning, afternoon, evening; all graded speeds, including court reporting ..... \$1.00 WEEK  
228 WEST 42ND STREET  
NEW YORK CITY

## ERASE ALL DOUBT!

Stop Groping for the Answer! Science of Physiognomy—analytical comparison of features—reveals good, bad inborn traits. Know yourself, friends, partners thoroughly. Plan, control life intelligently. Not "fortune-telling." Most accurate, proven method. Hidden talents, weaknesses discovered. Mail full-face photo of subject. Individual report by Physiognomical Expert. Fee \$1.00.

## MOSLEY SYSTEM

4002 Sixth Ave. Brooklyn, N. Y.

easily effect transfers of jobs from locality to locality.

## Facilitates Transfers

In brief, the punch-card system, by its greater convenience, will make possible many-angled changes, whereas the use of the present cumbersome employee dossiers permits only point-to-point transfers. At present, about the only way a federal employee in New York can transfer to Washington is to find a Washington employee who wants to switch to New York.

With the punch-cards, however, a group of requested transfers can be, so to speak, shuffled together, and under the electric finger of the sorting machine, possible transfer combinations may emerge whose existence was not suspected.

Thus, it may be found that a Washington worker wants to go to Chicago, a Chicago employee requests a change to New York, and a New Yorker wants to come to the Capital. The deal could be arranged to the satisfaction of all.

## Board May Accept WPA Experience

Experience gained as WPA teachers is to be accepted toward eligibility for Board of Examiners exams, in a recommendation to be voted upon tomorrow by the Board of Education. The proposal has already been approved by local WPA officials and by the Law Committee of the Board of Education.

Credit will be given where the experience was gained in an activity sponsored and conducted by the Board of Education. Full credit will be given where the work was comparable to that of regular teachers, while half credit will go in cases where the work was not fully comparable.

The regulations apply only to exams announced prior to June 30, 1941, but they include a provision that the Board of Superintendents shall report before April, 1941, on their continuation.

## Federation to Install Officers February 9

The Federation of Municipal Employees reported last week that two new groups, representing Concrete and Sewer Foremen, respectively, had been organized and had affiliated with the Federation. A mass meeting of members of these groups will be held this afternoon.

## GO TO MACY'S FOR ARCO GUIDES

The finest, the most comprehensive, the most thoroughly authoritative books for Civil Service preparation.

- Sanitation Man ..... \$1.00
- Junior Professional Assistant ..... \$1.00
- Junior Statistician (J. P. A.) ..... \$1.50
- Postal Manual ..... \$1.50
- For Jr. Administrative Assistant (Welfare) Study: Social Supervisor ..... \$1.50

Mail Orders Filled. Write or Phone

## ARCO

CIVIL SERVICE PUBLISHING  
480 Lexington Ave., Room 805



**Sanitation Man  
Sample Questions**

Below you will find a passage telling of reduced costs in recent years in the Department of Sanitation. This passage appears in bold-face type. Read it over carefully. After you feel that you understand the passage, answer the questions listed immediately below it.

During the past few years the cost of the work of Department of Sanitation has been reduced considerably. In the matter of sweeping and cleaning, the unit cost has been lowered from 17 cents to 14 8/10 cents per square yard, amounting to a saving of \$920,766 on this item alone. At the same time these same years have seen an increase of more than 2,462,056 square yards cleaned. In the collection of garbage and rubbish the unit cost has been reduced from \$1.10 to 69 9/10 cents per cubic yard, saving \$2,611,043, yet 6,406,782 more cubic yards were collected. The unit cost in the final disposition of garbage and refuse shows a reduction from 41 16/100 cents to 17 39/100, an aggregate saving of \$3,604,552. Here there was an increase of 5,704,128 cubic yards disposed of. All told, the net saving was \$7,136,-\$71 on the three items, despite marked increase in the services rendered by the department.

1. What has been the trend in the cost of the Department of Sanitation's work in recent years?
2. How has the unit cost been lowered in sweeping and cleaning?
3. What is the amount of saving?
4. How much of an increase in cubic yards cleaned have these years seen?
5. How much has the unit cost of garbage and rubbish collection been reduced?
6. How much of a saving is involved?
7. Were more cubic yards collected? How many?
8. What has been the unit-cost reduction of the final disposition of garbage and refuse?
9. What is the aggregate saving?
10. What was the increase?
11. How much was the net saving on the three items?
12. What was the tendency in the amount of service rendered by the department?

**Next Week  
More Questions  
This Week's Answers**  
Last week's answers appear elsewhere on this page.

**Postal Paper Reprints  
Editorial From Leader**  
An editorial, "Postal Man's Friend," printed in the January 9 issue of The Leader, was reprinted in the January issue of The New York Letter Carriers' Outlook, just out. The editorial concerned Senator James M. Mead's activities in behalf of Postal employees.

**LABOR DEPT' EXAMS**  
In Div. of Unemployment Ins. File now. Exams on Feb. 17th  
Class Meets:  
Tues. and Thurs. 6:30 P.M.  
**COLLEGE CLERK**  
Wednesday, 6:30 P.M.  
**POSTAL CLERK**  
Tuesday, 6:30 P.M.  
**RAND**  
Educational Institute  
7 E. 15th St. AL. 4-3094

# FEDERAL-STATE RELATIONSHIPS IN EMPLOYMENT SECURITY

By **ANNA M. ROSENBERG**

REGIONAL DIRECTOR  
UNITED STATES SOCIAL SECURITY BOARD

**J**UST WHAT role does the Federal Government play in the operation of unemployment insurance in the United States? What are its functions? What relations does it have with the State agencies which administer State laws?

In the past few years, there has been a tremendous increase in public understanding of the philosophy, the background, and the need for unemployment insurance in America. Within the various States both employer and employee are acquiring a greater understanding of the specific provisions of their own State laws and the regulations under them. Not so clearly understood as yet is where the Federal Government—to be more specific, the Social Security Board—fits into the entire picture.

Let's go back to the very beginning—to the creation of the Social Security Act in August, 1935. That act provided the impetus for States to pass their unemployment insurance laws. The Social Security Act does not set up any unemployment insurance legislation as such. It does not establish the type of law a State shall have, the extent of coverage, the range of benefit provisions. All these things are left to the individual States.

## REMOVES ECONOMIC BARRIER

What the Social Security Act does do is to remove an economic barrier which, until 1935, had prevented practically every State from passing an unemployment insurance law on its own initiative. Up to that point States had not passed unemployment insurance laws, not because they did not want to, but because if a State did pass such a law, it would create an economic burden for its products, as compared with its neighbor States which had no such laws.

The Social Security Act set aside this barrier. Under it, a tax—at the present time amounting to 3 percent—is levied on the payrolls, up to \$3,000 a year per employee, of all employers of eight or more persons within certain specified employments. But at the same time that it sets up this tax, the act also provides that employers who have made contributions under a State unemployment insurance law, may deduct those contributions from the Federal tax, up to 90 percent. That may sound technical, but what it actually amounts to is that the States, at no extra cost, could now set up their own unemployment insurance laws. That the States responded to this removal of the economic barrier is best evidenced by the fact that today every State and territory in the country has a fully operative unemployment insurance law.

Beyond this, the Social Security Act sets up certain broad standards to which a State unemployment insurance law must conform. Further, the Social Security Board certifies for payment all administrative expenses necessary for the proper administration of a State law.

## A NATIONAL CLEARING HOUSE

This is how the partnership between your government and your State began in unemployment insurance. That relationship has continued in various ways. The Social Security Board serves as a sort of national clearing house for the administration of all State unemployment insurance laws; that is, it is in a position to observe the progress each State is making and to act as a transfer point for State experience. It serves the States with technical assistance and advice. It acts as a central point for the flow of material and experience from one State to another. In all these ways the Federal Government tries to be of assistance to the States in effecting a better and more economical administration of their respective laws.

Today, both the Federal Government and the States are devoting attention to a function of unemployment insurance which, at first glance, seems secondary, and yet is basically the chief purpose of the entire system. The layman thinks of unemployment insurance as a system for paying benefits to cover unemployed workers. Actually, a more accurate definition is that unemployment insurance is designed to help the worker find a job; if no job is immediately found, it provides enough money for him to live on until he can again get work. In other words, finding the job for the worker is the number one objective. Paying benefits is number two.

That is why—and I am glad to note the change in emphasis—we are beginning to speak more and more today of the employment security program, rather than unemployment insurance. When the program first went into effect the States, perforce, had to shape their major activities to the prompt payment of unemployment insurance benefits. Now that the States' initial rush is over, and they have been able to shake down their machinery, attention is being focused more and more on the job-finding aspects of employment security. Possibilities in this direction have been strengthened through the integration of the United States Employment Service with the Social Security Board. Originally, the Service was part of the Department of Labor, but in March, 1937, it entered into a cooperative arrangement with the Social Security Board's Bureau of Unemployment Compensation to provide for the use of State offices for the purposes of the unemployment compensation program. The President, in his Reorganization Plan No. 1, placed the United States Employment Service under the Social Security Board. In July, 1939, it was coordinated with the Bureau of Unemployment Compensation to form a new Bureau of Employment Security.

Right now then, the Federal Government is in a position to collaborate more closely than ever before on the re-employment aspects of the program. There is a vast amount of work to be done here. Both employer and employee must be educated to the uses and values of employment service. There are specialized types of employment activity which can and will be developed

more fully; examples are junior placement, re-education of workers whose jobs have disappeared through technological advance, and the like. In all these activities it is hoped that the Federal-State relationship will continue and be strengthened—a partnership which will bring a greater measure of employment security to the workers of this country.

## LIST OF REFERENCES

- Report to the President: Committee on Economic Security, 1935.
- Titles III and IX: Social Security Act, as amended in 1939.
- Wagner-Peyser Act.
- Annual Report: Bureau of Unemployment Compensation, Social Security Board, Washington, D. C., 1938.
- Problems and Procedures of Unemployment Compensation: Walter Matscheck and Raymond C. Atkinson, Public Administration Service, 1939.
- Planning and Administration of Unemployment Compensation in the United States: Bryce M. Stewart, 1938.
- Public Employment Service in the United States: Odencrantz, Atkinson and Denning, Public Administration Service, 1938.

This is the second of a series of five articles on Unemployment Insurance, presented in conjunction with coming tests for positions in the Division of Placement and Unemployment Insurance. Next week—Erwin Memelsdorff, Technical Assistant, DPUI, discusses "New York State's Unemployment Insurance Law."

## Dismissal Upheld In Bribery Case

A divided opinion in the case of Schadler vs. Graves, which has important bearing on the subject of Civil Service dismissals, was handed down last week by the Supreme Court, Appellate Division.

The case involved the dismissal of Harry J. Schadler for alleged bribe-taking from his position as Motor Vehicle License Examiner, and it is the first time the courts have had a clear-cut case of dismissal to consider. Because Schadler was an honorably discharged veteran, he was given the right to a court review after his dismissal. In his action he sought to compel Mark Graves, Commissioner of Taxation and Finance, to restore him to his position.

By a three-to-two vote the court refused to reinstate him, and confirmed the dismissal. Judges F. Walter Bliss, Gilbert V. Schenck, and Sydney F. Foster concurred in the majority opinion, which Judges James P. Hill and John C. Crapser dissented.

Judge Hill stated: "(the petitioner) is an honorably discharged World War veteran who passed a competitive Civil Service Examination in 1934 and continued in that office (Motor Vehicle License Examiner) until his suspension because of charges on June 27, 1939. Four persons who had been examined by him testified, one that he clipped a \$5 bill to the personal card of 'someone politically connected,' and handed it to petitioner at the beginning of his examination, another that he folded three \$1 bills with the paper which gave him the right to take the examination, which he handed to petitioner."

Similar testimony by three other witnesses was cited, but in some important details the testimony was in conflict, Judge Hill said. Then, sharp-

ly attacking the dismissal, he added: "This petitioner has suffered a fate infinitely worse than a conviction for petty larceny of the amounts involved or conviction of a felony which would be sustained if he as an official accepted a bribe. After 15 years of efficient work he is thrown out of employment, branded as a thief after a trial wherein the evidence would not have justified his conviction of petty larceny before a magistrate or justice of the peace."

It is expected that the case will be appealed.

## Veterans To Protest On Census Positions

A mass meeting to protest against "the spoils system which has seeped into the employment of enumerators by the U. S. Census Bureau and discrimination against veterans who are supposed to have the preference," will be held next Monday. This announcement was made yesterday by Charles E. Russett, executive secretary of the Veterans Civil Service League.

Members of several veterans groups will attend the meeting, Russett announced. Among these will be the Interstate Veterans Assn., the Citizens Civic Legion and others. A place for the meeting will be announced later, it was stated.

## Last Week's Sanitation Answers

Below are the answers to the Sanitation Man sample questions that appeared in The Leader last week:

### Part I

1. The removal of snow from the streets of the city following a storm.
2. Paved.
3. Nearly 3,400 miles.
4. Ambulances, fire apparatus, police cars.

5. No. Extra men and equipment are taken on.
6. To specific areas.
7. The department's regular force.
8. 1,500.

### Part II

1. True.
2. False.
3. True.
4. False.
5. True.
6. False.
7. True.





# Examination Requirements



## PHONE OPERATOR, 2 TYPISTS, STENOGRAPHER IN U. S. SERIES

The U. S. Civil Service Commissions opens filing today for a new group of nine tests, including such popular titles as Telephone Operator, Stenographer, Typist, and Electrical Mechanic. Deadlines fall on three different dates next month.

Full requirements follow:

**SENIOR STENOGRAPHER**  
(\$1,620)

**JUNIOR STENOGRAPHER**  
(\$1,440)

**SENIOR TYPIST** (\$1,440)

**JUNIOR TYPIST** (\$1,260)

Open to men only. For appointment in Washington, D. C. Open to New York residents. File by Feb. 12. Age limits: 18-53. Applicants must be in sound physical condition.

Candidates who pass the tests may be placed on one, two, three, or four of the eligible registers for the different grades.

**Requirements**

Applicants must be citizens of the United States and residents for at least one year in the State from which they file.

**Ratings Required**

In the entire Stenographer examination and in the entire Typist examination all competitors must attain average percentages of at least 70, including military preference credit, if any.

**Junior Typist**—(a) In the general test, nonpreference competitors must attain ratings of at least 70; competitors granted military preference, ratings of at least 65, excluding preference credit; and competitors granted disability preference, ratings of at least 60, excluding preference credit. (b) In the subject of copying from plain copy nonpreference competitors must attain ratings of at least 60 in speed and 60 in accuracy, and a weighted average of 70 in speed and accuracy; competitors granted military preference, ratings of at least 55 in speed and 55 in accuracy, and a weighted average of 65 in speed and accuracy, excluding preference credit; and competitors granted disability preference, ratings of at least 50 in speed and 50 in accuracy, and a weighted average of 60 in speed and accuracy, excluding preference credit. (c) In the subject of copying from rough draft, nonpreference competitors must attain ratings of at least 70; competitors granted military preference, ratings of at least 65, excluding preference credit; and competitors granted disability preference, ratings of at least 60, excluding preference credit.

**Senior Typist**—Competitors must meet the minimum standards required of Junior Typist in the separate subjects of the examination and, in addition, must attain in the entire Typist examination, as rated for Senior, average percentages of at least 70, including military preference credit, if any.



**Junior and Senior Stenographer**

(a) The subject of junior stenography will not be rated unless the competitor qualifies as Junior Typist. Competitors will not be rated eligible as Senior Stenographer unless they qualify as Senior Typist. (b) In the subject of stenography, at the required rate of speed, nonpreference competitors must attain ratings of at least 70; competitors granted military preference, ratings of at least 65, excluding preference credit, and competitors granted disability preference, ratings of at least 60, excluding preference credit.

**Weights**

Copying from plain copy (typewriting) typist, 30; stenographer 15; copying from rough draft (typewriting), typist, 30; stenographer, 15; general test, typist, 40; stenographer, 20; stenography (required of stenographic competitors only), 50.

For Senior Stenographer, the dictation will be at the rate of 120 words a minute, for Junior Stenographer, at the rate of 96 words a minute. Any system of taking notes is acceptable, provided the notes are furnished to the examiner at the end of the exam.

**TELEPHONE OPERATOR**

(\$1,260). For appointment in Washington, D. C. File by Feb. 12. Age limit: 18-53. Applicants must be in sound physical condition.

**Duties**

Under general supervision, to operate a nonmultiple or multiple telephone switchboard, and to perform related work as assigned.

**Requirements**

Candidates must show that within the last five years they have had six months of full-time paid experience as Telephone Operator in a large central office, or at least one year of full-time paid experience as Telephone Operator in a branch exchange where there are at least 100 lines. Only experience acquired before February 15, 1940, will be considered.

**Weights**

Special tests, 6; experience and fitness, 4.

**ASSO. AERONAUTICAL INSPECTOR** (\$3,500)

**ASSIST. AERONAUTICAL INSPECTOR** (\$3,500)

Civil Aeronautics Authority. File by Feb. 12. Age limits: for Associate Aeronautical Inspector, 24-40; for Assistant Aeronautical Inspector, 24-35. Applicants must be in sound physical condition.

**Duties**

To examine applicants for pilot's certificate of competency

and mechanic's certificate of competency, and to examine ground instructors for such certificates; this includes examination of the qualifications of applicants for renewal of all airmen's certificates of competency and the renewal of such certificates; to inspect civil aircraft for original airworthiness rating, and to inspect aircraft for renewal of such certificates, and to inspect altered, overhauled, or repaired aircraft for conformity and workmanship; to inspect aircraft and engine repair stations, mechanic's schools, and pilots of flight and ground schools for certificates of competency and approval, and to inspect the same for renewal of their certificates; to investigate and make recommendations concerning requests for the issuance of certificates of nonapplication of air-meet permits for public demonstrations of aeronautical activities and non-observance of air traffic rules, and to supervise the conduct and management of public demonstrations of aeronautical activities such as air shows, etc.; to investigate accidents to any civil aircraft other than airline aircraft, and to make reports regarding the facts and causes of such accidents, including recommendations for the prevention of repetitions; to assist in the dissemination of aeronautical knowledge, to promote aeronautics by public address, and to assist the public in obtaining any information available for public dissemination in the furtherance of interest in aeronautics. The duties of both positions involve flying, and are similar in scope, varying chiefly in the degree of responsibility.

The duties of the inspector positions deal directly with the safety of human life in transportation by air, and are exacting and responsible in the extreme. Inspectors are required whose technical qualifications, as well as moral character and general fitness, are beyond question, and who will promote the interests of and reflect credit upon the Civil Aeronautics Authority. Applicants whose experience or personal qualifications are found, upon confidential inquiry, not to be such as would contribute toward the establishment and maintenance of an inspection staff of high standard, will not be given an eligible rating in this examination.

**Requirements**

(a) They must possess a valid commercial pilot's certificate of competency for not less than two aircraft weight and engine classifications, except that graduates of the Army, Navy, or Marine Corps flying schools who have the designation of airplane pilot or naval aviator, on extended active duty with such services, and who otherwise qualified for these positions, may enter this examination and upon receiving an eligible rating may be appointed subject to obtaining the necessary pilot's certificate within 30 days from date of appointment. Appointees who fail to obtain their certificates within 30 days will be separated from the service. (b)

## How to Apply for Tests

U. S. citizens may apply to take exams during the period when applications are being received.

Promotions tests are open only to those already in service.

For further information and application blanks, write or apply in person to the following offices:

City jobs—96 Duane St., West of Broadway.  
State jobs—Room 576, 80 Centre St., corner Worth St.  
Federal jobs—641 Washington St., corner Christopher St.  
Fees are charged for City and State exams, but not for Federal exams.

Applicants for City jobs must have been residents of the City for three years at time of appointment. This does not apply to jobs in the Board of Higher Education, Board of Transportation, Board of Water Supply, Education Dept., Municipal Civil Service Commission, N. Y. C. Housing Authority, N. Y. C. Parkway Authority, N. Y. C. Tunnel Authority, and Triborough Bridge Authority. U. S. citizens may apply for positions in these departments, but must become residents of the State before receiving appointment.

They must have maintained a satisfactory record as pilot under the regulations issued by the Civil Aeronautics Authority and its predecessor agencies, or under the regulations of the Army, Navy, or Marine Corps, and their records as pilots must show satisfactory progression and recognized ability. (c) They must have maintained a reputation for good moral character and temperamental stability.



**Additional Requirements—Associate Aeronautical Inspector**

They must show a minimum of 2,000 hours of properly substantiated solo flying time, of which at least 300 hours must have been acquired in actual student instruction in at least two classes of aircraft within the most recent three years and of which at least 300 solo flying hours must have been acquired within the most recent two years. The 300 solo flying hours required within the most recent two years may have been acquired concurrently with the other qualifications specified in this paragraph.

**Assistant Aeronautical Inspector**—They must show that they have had a minimum of 1,000 hours of properly substantiated solo flying time, of which a minimum of 300 solo flying hours must have been acquired within the most recent two years in at least two classes of aircraft.

Only experience acquired prior to the closing date for receipt of applications specified in (b) at the head of this announcement can be considered for this examination. New or additional evidence of qualifications not submitted for consideration in connection with the original rating must be received within 30 days after the notice of rating is mailed to the competitor in order to be considered in connection with an appeal or review of rating, except that such period of time will be extended to three months for applicants residing in Alaska, Hawaii, or other points outside the continental limits of the United States.

**Weights**

General test, 4; experience and fitness, 6.

**ELECTRICAL MECHANIC (Floor Scrubbing and Polishing Machines)**

(\$1,860). Federal Works Agency, Public Buildings Administration. File by Feb. 19. Age limits: 20-48. Applicants must be in sound physical condition.

**Duties**

Under general supervision, to repair and maintain in efficient operating condition, electric power scrubbing machines, floor polishing machines, and vacuum cleaners of various makes.

**Requirements**

Applicants must show that they have had the experience specified in (a), (b), (c), or (d)—(a) Four years of experience in the assembly, or in the repair, maintenance, and adjustment of electrically operated scrubbing machines, and other electrically operated floor treatment machines. (b) Completion of a four-year apprenticeship as electrician, including or supplemented by at least two years of experience in the assembly, or in the repair, maintenance, and adjustment of electrically operated scrubbing machines, and other electrically operated floor treatment machines. (c) Four years of practical experience in the electrical trade, the substantial equivalent of a completed apprenticeship in the trade, including or supplemented by at least two years of experience in the assembly, or in the repair, maintenance, and adjustment of electrically operated scrubbing machines, and other electrically operated floor treatment machines. (d) A four-year combination of experience prescribed in (a), (b), or (c), including at least two years of experience in the assembly or in the repair, maintenance, and adjustment of electrically operated scrubbing machines, and other electrically operated floor treatment machines.

**Weights**

Candidates will be rated entirely on the basis of their experience and fitness to do the required work.

**X-RAY CRYSTALLOGRAPHER**

United States Geological Survey, Dept. of Interior. (\$2,600). File by Feb. 26. Age limit: 53. Applicants must be in sound physical condition.

**Duties**

To devise and arrange equipment for the production of X-Rays for the study of mineral structure by means of X-Ray diffraction; to make powder, rotation, and Laue photographs; to obtain patterns with an X-Ray goniometer; to make the calculations that are necessary in order to deduce the lattice structure of minerals.

**Requirements**

Candidates must have completed a full four-year college course and obtained a bachelor's degree with major study in physics, chemistry, geology, or engineering. Additional credit will be allowed for successfully completed courses in mineralogy, crystallography and related subject.

Candidates must also have additional experience or education indicated in one of the following: a) two years of experience in scientific or investigative work involving the production and study of X-Ray diffraction patterns, at least one year of which involved the calculation of lattice

(Continued on Page 13)

Prepare for Your Exams

RENT A  
**WOODSTOCK  
TYPEWRITER**

for 3 months at a Special  
Student Rate of  
**\$5.00**

Woodstock Typewriter Co.  
377 Broadway CA. 6-7452

**HAIR REMOVED**  
FROM FACE AND BODY  
Permanently By Electrolysis



- Treatments by an Expert
  - Recommended by Physicians
  - Absolute Privacy
  - Low fees; FREE Consultation
- Special rates to readers of the Civil Service Leader

**HENRIETTA ROTHMAN**  
110 W. 34th St. Room 301  
Opp. Macy's P.E. 6-1122

**BLOOD-SKIN**

ECZEMA, PIMPLES, ITCHING, ARTHRITIS, LOW VITALITY, WEAKNESS, BLAODER

**STOMACH**

(Indigestion, Burning, Belching, Ulcer) Abdominal, Women's Diseases carefully treated; Fluoroscopic X-RAY, Urinalysis, Blood Tests and Examination, Medicine: TWO Dollars.

**DR. SPEED** 205 E. 78th St. (Cor. 3rd Ave.)  
Daily 10 to 2, 4 to 8:30, Sunday 11 to 1  
21 Years' Practice Abroad and Here.



# Filing Now Open for 35 New State Tests

Filing has just opened for a new series of 35 tests of the State Civil Service Commission for dozens of State, county and village positions.

Written tests have been set for Saturday, March 2, while a group of unwritten exams will be held some time after that date. Applications for the written tests are due Feb. 9, and on March 1 for the unwritten exams.

Full requirements follow:



## ASSISTANT CANCER LARYNGOLOGIST

Division of Cancer Control, Dept. of Health. (\$3,120—\$3,870.) Fee, \$3. Appointment expected at the State Institute for the Study of Malignant Disease, Buffalo. File by Feb. 9.

### Duties

Under supervision, to be responsible for the medical care and treatment in the State Institute for the Study of Malignant Disease of patients suffering from diseases of the head, neck and thorax; to make physical examinations on all new patients in this group, and to follow up on old patients; to assist in special examinations of the oral cavity, antrum, accessory sinuses; to assist in laryngoscopies, bronchoscopies, and oesophagoscopies; and to do related work as required.

### Requirements

Candidates must be licensed to practice medicine in New York State or be eligible to enter the examination for such license. In addition, they must meet the requirements of one of the following lettered groups: Either (a) one year of satisfactory experience as interne in an approved general hospital subsequent to graduation from medical school, and either (1) one year as senior interne or resident in the eye, ear, nose and throat service of a large hospital, or (2) one year of satisfactory post-graduate training in laryngology; or (b) a satisfactory equivalent combination of the foregoing experience and education. Candidates must have a knowledge of the physics of radium and x-ray, and of tumor pathology.

### Weights

Written, 5; training, experience and general qualifications, 5.

## ASSISTANT OFFICE APPLIANCE OPERATOR (Multigraph)

State and county departments and institutions. (\$1,200—\$1,700.) Fee, \$1. File by Feb. 9.

### Duties

Under immediate supervision, to operate a multigraph machine on office work of some difficulty calling for limited judgment and responsibility; and to do related work as required. Examples: Operating a multigraph machine in the duplicating of all types of office forms, charts, and other material; making minor operating repairs and adjustments to multigraph machines; keeping records of supplies and materials required and used; in some cases, in addition to the multigraph work, handling mail and express matter and having charge of office supplies and equipment.

### Requirements

Candidates must meet the requirements of one of the following groups: Either (a) four years of satisfactory office experience, of which one year must have been in the operation of a multigraph machine; or (b) two years of satisfactory experience in operating a multigraph machine; or (c) one year of satisfactory experience in operating a multigraph machine, and graduation from a standard senior high school; or (d) a satisfactory equivalent combination of the foregoing experience and education. Candidates should have a knowledge of general office practices as related to duplicating machine work, as well as specific knowledge of the operation of a multigraph machine.

### Weights

Written, 7; training, experience and general qualifications, 3.

## ASSISTANT VALUATION ENGINEER

Dept. of Public Service. (\$3,120—\$3,870.) Fee, \$3. File by Feb. 9.

### Duties

Under direction, to do engineering work in connection with engineering investigations and appraisals of public utility projects and properties, for valuation or determination of actual cost in connection with capitalization or rate cases, or establishment of property records; and to do related work as required. Examples: Making or checking inventories; making field inspections to determine use or condition of property; analyzing books and records relating to utility property.

### Requirements

Candidates must have had five years of satisfactory responsible engineering experience in public utility valuation, design, construction, maintenance, or operation, of which two and one-half years must have been in the valuation of electric (power and light), gas, or water utilities or of similar properties, of which one year must have been within the last five years. Technical education will receive credit in proportion to its value in lieu of experience, graduation from a four year engineering course for which a degree is granted being credited as two years of the required general experience. Candidates lacking the required two and one-half years of valuation experience may substitute two years of either design, construction, or operating experience upon one or more of the above specified public utilities for each year of valuation experience lacking, provided that this experience involved the preparation of estimates of cost of construction, but they must have had at least one and one-half years of the required valuation experience. Candidates must have a general knowledge of the provisions regarding plant accounts of the uniform system of accounts for gas, electric, or water utilities. College transcript not required.

### Weights

Written, 5; training, experience and general qualifications, 5.



## ASSOCIATE ACTUARY

Division of Savings Bank Insurance, State Insurance Dept. (\$4,500—\$5,500.) Fee, \$4. File by Feb. 9.

### Duties

Under general direction, to perform professional actuarial work of especial difficulty and responsibility requiring the exercise of superior independent judgment; and to do related work as required. Examples: Preparing rates of premiums, policy forms, record forms, application forms, bookkeeping methods formulae for mortality experience and for central guaranty fund of Savings Bank Life Insurance; assisting in the preparation of underwriting rules; preparing the method of unification of mortality experience; preparing data and formulae for general insurance guaranty fund.

### Requirements

Candidates must meet the requirements of one of the following groups: Either (a) seven years of satisfactory experience in professional actuarial work, of which one year must have been in work of considerable difficulty and responsibility requiring a high degree of judgment in applying general or specific actuarial principles, and graduation from a recognized college or university from a four year course for which a bachelor's degree is granted; or (b) six years of satisfactory experience as described

under (a), including the one year of specialization in application of actuarial principles, and graduation from a recognized college or university from a four year course for which a bachelor's degree is granted with specialization in mathematics, including courses in actuarial science; or (c) a satisfactory equivalent combination of the foregoing experience and education. College transcript required.

### Weights

Written, 4; training, experience and general qualifications, 6.

## CHIEF AUDITOR OF PRINTING

Dept. of Audit and Control. (\$4,000—\$5,000.) Fee, \$3. File by Feb. 9.

### Duties

Under general direction, to take charge of the work of auditing all bills for State printing, advertising, radio programs, and public stenographic work; to prepare for the printer the copy for the Comptroller's annual report; to inspect printing plants at State institutions; and to do related work as required.

## Referee Exam In April

The exam for Compensation Claims Referee, Dept. of Labor, which was tentatively scheduled for the State series just opened, has been postponed until the April series, it was exclusively learned yesterday by THE LEADER.

It is expected that the requirements will be such that thousands of lawyers throughout the State will be eligible.

### Requirements

Candidates must meet the requirements of one of the following groups: Either (a) seven years of satisfactory experience in a printing office or as a practical printer, of which four years must have been in responsible charge of estimating or controlling printing orders, and graduation from a standard senior high school; or (b) four years of the specialized supervisory experience as described under (a), and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted in accounting; or (c) a satisfactory equivalent combination of the foregoing experience and education. College transcript not required.

### Weights

Written, 4; training, experience and general qualifications, 6.

## DISTRICT RANGER

Department of Conservation. (Appointments expected at \$2,600.) Fee, \$2. Age limit: 45. Preferred age: 30. File by Feb. 9.

### Duties

Under general direction, to supervise all forest fire control activities within a specified district; and to do related work as required. Examples: Organizing and directing the activities of fire detection and suppression forces; enforcing conservation laws relating to lands and forests, including forest fires; preparing reports and payrolls; supervising mapping, reforestation and surveying of State-owned land; constructing and supervising recreational facilities in forest preserves.

### Requirements

Candidates must meet the requirements of one of the following groups: Either (a) three years of satisfactory experience as a forest ranger or observer, or as an inspector, superintendent, junior forester or foreman in a C. C. C. camp, and graduation from a recognized college or university with a degree in forestry. (A diploma from a one-year course in a State Ranger School will be accepted in lieu of the required degree in forestry); or (b) a satisfactory equivalent combination of the foregoing training, experience and education. Candidates must be free from physical defects, especially all defects of vision and hearing, and must be physically proportioned within the range of accepted standards. A rigid physical and medical examination, including tests for eyesight, hearing, agility and strength, may be required. College or Ranger School transcript required.

### Weights

Written, 4; training, experience and general qualifications, 6.

## FOREMAN OF INDUSTRIES

Walkkill Prison, Dept. of Correction. (\$2,400—\$3,000). Fee, \$2. File by Feb. 9.

### Duties

Under general direction, to assume responsible charge of the industrial department of a State penal institution, including the supervision of production in the manufacture of furniture and other articles for State use; and to do related work as required. Examples: Establishing and maintaining contacts with customers relating to the use of institution industrial products; supervising the instruction of inmates in the institution industrial shops; ordering raw materials and supplies; supervising the accounts and records relating to purchases, sales and production; preparing reports as required.

### Requirements

Candidates must have had seven years of satisfactory practical experience in cabinet making or the manufacture of furniture, of which three years must have been in the supervision of a num-



ber of other mechanics. Experience in supervising or instructing inmates in correctional or welfare institution industrial work is desirable. Candidates must be thoroughly familiar with the various processes involved in the manufacture of furniture and with modern production and marketing methods.

### Weights

Written, 5; training, experience and general qualifications, 5.

## PRINCIPAL EXAMINER OF METHODS & PROCEDURE

State Insurance Fund, Dept. of Labor. (Usual salary range, \$5,200—\$6,450; appointment expected at minimum, but may be made at less). Fee, \$5. File by Feb. 9.

### Duties

Under direction, to establish scientific and practical methods of operation and to set standards of production and achievement; to investigate, analyze and study methods and procedures with a view toward increasing the efficiency in the operation of the State Fund; under direction, to co-ordinate the activities of all departments of the State Fund; to plan for, to recommend and to supervise the organization, including the reorganization, of functional departments and district offices and to make recommendations for the improvement of production and methods; to engage in active and constant research in connection with methods, procedures and forms used with a view to preventing duplication, waste, inefficiency and lag, and to develop procedures which will meet the test of scientific management; to develop measures designed to insure efficient and economical administration; to develop a general service unit which will handle complaints of policyholders, claimants, the public and State Fund executives and also to make service calls on assureds, to render reports on findings, and to make recommendations thereon; to develop courses in training for supervisors and rank and file employees; and to do related work as required.

### Requirements

Candidates must meet the requirements of one of the following groups: Either (a) 13 years of satisfactory full-time paid business experience, of which six years must have been in a responsible supervisory capacity in the formulation and installation of methods and procedures, preferably in workmen's compensation insurance work; or (b) nine years of satisfactory full-time paid business experience, including six years of specialized experience as described under (a), and graduation from a recognized college or university from a four-year course for which a bachelor's degree is granted; or (c) a satisfactory equivalent combination of the foregoing experience and education. Candidates must have a thorough knowledge of the functions of business research, planning and the scientific methods of modern business management. They must be familiar with workmen's compensation insurance principles and practices and must possess executive ability of high caliber, superior judgment, resourcefulness and a good personality. College transcript not required.

### Weights

Written, 4; training, experience and general qualifications, 6.

## PUBLIC HEALTH NURSE

Division of Public Health Nursing, Dept. of Health. (Usual sal-

(Continued on Page 10)



# Many Unwritten Tests In New State Group



(Continued from Page 9)

any range, \$1,800-\$2,300; appointment expected at minimum, but may be made at less). Fee, \$1. File by Feb. 9.

This exam is open to residents and non-residents of New York State, but preference will be given to the former. The list will be used also to fill vacancies in Westchester County.

#### Duties

Under general supervision, to do professional nursing work in the promotion and conduct of clinics, conferences, consultations, home visits and demonstrations of approved methods of care in homes, at clinics and family and other group conferences and courses; and to do related work as required.

#### Requirements

Candidates must be graduates of a nurse training school registered by the State Education Department and must be registered professional nurses in this State or eligible for such registration. They must be graduates of a standard senior high school or have equivalent education. In addition, they must meet the requirements of one of the following groups: (a) two years of adequate public health nursing experience under approved supervision and satisfactory completion of a post-graduate course in public health nursing of at least one academic year in residence at a recognized college or university; or (b) three years of satisfactory public health nursing experience under approved supervision and satisfactory completion of a course in public health nursing consisting of four months at a recognized college or university; or (c) six years of satisfactory public health nursing experience, of which two years must have been in a supervisory capacity; or (d) a satisfactory equivalent combination of the foregoing experience and training. A thorough knowledge of the principles and practices of public health nursing and good physical condition are essential. Transcript of college education beyond nurse training school required.

#### Weights

Written, 4; training, experience and general qualifications, 6.

### SAFETY SERVICE INSPECTOR

State Insurance Fund, Dept. of Labor. (Usual salary range, \$1,800-\$2,300; appointment expected at minimum, but may be made at less). Fee, \$1. File by Feb. 9. Appointment expected in New York office.

#### Duties

Under supervision, to develop and describe the operations of policyholders with respect to the processes of manufacture, the product handled and the existing physical conditions of the plant as required under the provisions of the Workmen's Compensation Law and the Rating Plans of the Compensation Insurance Rating Board; to develop and report unusual or extra-hazardous coverage conditions and elements related to the operation, payroll and employment exposure, sub-standard or hazardous machine conditions and any other important factors which may affect or relate to the coverage to be extended, the classification and rates to be established and the premium to be charged; to report all conditions which affect the underwriting of the risk; to inspect industrial plants and contracting operations to ascertain and report conditions relative to accident prevention and assist employers to prevent industrial accidents by mechanical safeguarding and establishment of safe practices; and to do related work as required.

#### Requirements

Candidates must have had five years of satisfactory experience in factories or mercantile establishments, of which three years must have been either (a) as a journeyman in one or more trades involving the operation of power-driven machinery, or (b) either

as a foreman or full-time safety supervisor in a manufacturing plant or on contracts for heavy construction work. Technical education will receive credit in proportion to its value in lieu of experience, graduation from a four-year engineering course for which a degree is granted being credited as two years of the required general experience. Candidates must be familiar with the Workmen's Compensation Insurance Rating Board Standards and Rating Plan as applying to mechanical guarding and with the inspection and safety educational methods in use by industry and compensation insurance carriers. As considerable physical and mental vigor is needed for the work of safety service inspection, candidates must be physically strong and active and free from any defect or deformity that would have a tendency to incapacitate them, especially all defects of vision and hearing. College transcript not required.

#### Weights

Written, 4; training, experience and general qualifications, relative weight, 6. A physical examination may be required.

### UNWRITTEN TESTS FOREMAN

(Blister Rust Control)

Bufler Forest Pest Control, Conservation Dept. (\$4.24-\$5.20 a day). Fee, 50 cents. File by March 1.

#### Duties

Under general supervision, with from three to seven or more laborers, to carry out and direct blister rust control operations in the protection of white pine from white pine blister rust; and to do related work as required.

#### Requirements

Candidates must have had three seasons (since April 1, 1929) of satisfactory experience in blister rust control work. Candidates must be familiar with the life history of white pine blister rust, and with the characteristics of the different ribes in New York State. Candidates must be physically able to perform the duties of the position, and should be able to interpret field maps and prepare legible reports.

Note: For the purposes of this examination, five months of full time experience is equivalent to one season.

### SENIOR TUBERCULOSIS HOSPITAL PHYSICIAN (Surgery)

Division of Tuberculosis, Dept. of Health. (Usual salary range \$4,000-\$5,000; appointment expected at minimum, but may be made at less.) Fee, \$3. File by March 1. Appointment expected at New York State Hospital for Incipient Tuberculosis, Ray Brook.



#### Duties

Under direction to render general surgical services of a high degree of professional responsibility in a tuberculosis hospital; to consult with other staff physicians relative to the care and treatment of surgical cases; to assist at, or under supervision, to perform thoracic or other operations; and to do related work as required.

#### Requirements

Candidates must be graduates of a medical school of recognized standing, must be licensed to practice medicine in New York State or eligible to enter the examination for such license. They must have served one year's internship in a general hospital. In addition, they must meet the qualifications of one of the following groups: (a) four years of satisfactory experience in surgery or one of the surgical specialties, of which two years must have been as a full-time surgical resident in hospitals approved by the American Medical Assn. for such residency in surgery or one of the surgical specialties; or (b) a satisfactory equivalent combination of the

(Continued on Page 11)

# DPUI FILING ENDS FRIDAY

## (OPEN & PROMOTION) ASSISTANT EXAMINER OF METHODS AND PRO- CEDURES

Division of Placement and Unemployment Insurance, Dept. of Labor. (\$2,500-\$3,100). Fee, \$2. Appointment expected at \$2,500. Candidates may also apply for Senior Examiner of Methods and Procedures.

#### Duties

Under supervision, to assist in the drafting and preparation of procedures, to assist in the examination of procedures and instructions relating to the performance of clerical and professional tasks connected with the administration of Unemployment Insurance Law.

#### Requirements

One of the following: 1) graduation from a standard senior high school and seven years' experience in accounting, public administration, personnel administration, financial management, etc., two years of which must have been in devising and testing of methods and procedures for the routinizing and coordinating of large scale operations; or 2) graduation from a college or university and three years of experience described under: 1) including two years of specialized experience; or 3) graduation from college and one year of graduate work in public or business administration and two years of specialized experience; or 4) a satisfactory equivalent combination of experience and education.

#### Weights

Written, 5; training, experience and general education, 5.

## ASSOCIATE UNEMPLOY- MENT INSURANCE CLAIMS EXAMINER

DPUI. (\$3,500-\$4,375). Fee, \$3. Appointments expected at \$3,500.

#### Duties

Under direction, to plan and direct a major phase of the Claims Bureau work of the Division. To establish work routines for making awards on irregular claims, checking such claims for completeness and accuracy; to direct the procurement of missing wage information and the correction of inadequate or inaccurate wage information; to establish and maintain such files and controls as are necessary to insure prompt and efficient handling of all irregular claims; to provide a record of receipt, processing and final disposition of all irregular claims; to receive requests for check of original benefit determination, etc.

#### Requirements

Candidates must have: 1) graduation from a standard senior high school and nine years of experience in a large commercial, insurance, industrial or mercantile organization, or governmental agency in work involving the processing and examination of a large volume of clerical data including the collection and collation of evidence for adjustment purposes connected with such work, four years of which must have been in the supervision and responsible charge of a large staff; or 2) graduation from college and five years of experience, including four years of supervisory experience; 3) a satisfactory equivalent combination of experience and training.

#### Weights

Written, 4; training, experience and general qualifications, 6.

## SENIOR EXAMINER OF METHODS AND PRO- CEDURE

DPUI. (\$3,100-\$3,850). Fee, \$3.

#### Duties

Under direction, to draft and prepare procedures, to examine procedures and instructions relating to the performance of clerical and professional tasks connected with the administration of the Unemployment Insurance Law; to evaluate, test and study the results achieved by means of such procedures; to organize clearance of such procedures with the heads of the operating units, etc.

#### Requirements

Candidates must have: 1) graduation from a standard high school and not less than nine years of satisfactory experience



in accounting, public administration, personnel administration, financial management, three years of which must have been in the devising and testing of methods and procedures for the routinizing and coordinating of large scale operations, including one year in a satisfactory supervisory capacity; or 2) graduation from a college or university and five years of experience, including three years of specialized and supervisory experience; or 3) graduation from a college or university, two years of graduate work, and three years of specialized experience; or 4) a satisfactory equivalent combination of experience and education.

#### Weights

Written, 4; training, experience and general qualifications, 6.

## SENIOR UNEMPLOYMENT INSURANCE CLAIMS EXAMINER

DPUI. (\$2,800-\$3,550). Fee, \$2.

#### Duties

To have responsible charge of the Claims Bureau activities in an important unit of the Division (i.e. the Out of State Residents Unit, The Search and Review Unit, etc.). To supervise, through unit heads, a staff of employees engaged in the receipt and processing of initial and continued claims for benefits from out of State residents who were formerly employed in New York; to devise methods and procedures for the efficient handling of such claims and to check their operation; to receive and reply to correspondence with other State agencies regarding New York State law and procedure pertaining to such claims, etc.

#### Requirements

Candidates must have: 1) graduation from a standard senior high school and seven years of satisfactory experience in a large commercial, insurance, industrial, or mercantile organization, or governmental agency, in work involving the processing of a large volume of clerical data including the collection and collation of evidence for adjustment purposes in connection with such work, two years of which shall have been in supervision of a group of employees; 2) graduation from a college or university and three years of experience, including two years of supervisory work; 3) a satisfactory equivalent combination of experience and education.

#### Weights

Written, 4; training, experience and general qualifications, 6.

## (OPEN)

### JUNIOR ECONOMIST

DPUI. (\$2,000-\$2,500). Fee, \$1.

#### Duties

Under supervision to conduct special researches and studies in the field of employment, unemployment insurance, employment in various localities, causes of unemployment, the adequacy of benefits, etc.

#### Requirements

Candidates must have: 1) graduation from a college or university and one year of experience in economic research requiring a broad knowledge of the social sciences; or 2) graduation from a college or university with specialization in the social sciences, including such subjects as economics, accounting, sociology, personnel administration, business administration, public administration; or 3) a satisfactory equivalent of training and experience.

#### Weights

Written, 6; training, experience and general qualifications, 4.

## (PROMOTION)

### SENIOR UNEMPLOYMENT INSURANCE CLAIMS CLERK

DPUI. (\$1,600-\$2,100). Fee, \$1.

#### Duties

Under supervision, to perform a variety of difficult and responsible clerical work in connection with the receipt and processing of initial and continued claims for benefits; to interview claimants and to supervise a clerical force engaged in the routine phases of receiving and checking

claims and maintaining files and records.

#### Requirements

Candidates must have been employed in the DPUI for one year and have additionally: 1) six years of satisfactory business or office experience, one year in responsible clerical work in connection with the processing of claims for benefits; or 2) graduation from a standard senior high school and two years of satisfactory experience, one year of which must have been in responsible clerical work; 3) a satisfactory equivalent of education and experience.

#### Weights

Written, 3; service record rating, 3; seniority, 1; training, experience and general qualification, 3.

## UNEMPLOYMENT INSURANCE FIELD SUPER- INTENDENT

DPUI. (\$5,200-\$6,450). Fee, \$5.

#### Duties

Under the administrative direction of the Director of the Claims Bureau, to carry out all policies and procedures for Unemployment Insurance activities in the field offices of the Division.

#### Requirements

Candidates must have been permanently employed in the DPUI and have served one year in Service 11, Grade 4, or Service 5, Grade 5. They must have proven capacity to supervise and plan work for a large staff.

#### Weights

Written, 3; service record rating, 3; seniority, 1; training, experience and general qualifications, 3.

## ASSISTANT UNEMPLOY- MENT INSURANCE CLAIMS EXAMINER

DPUI. (\$2,200-\$2,700). Fee, \$2.

#### Duties

Under general supervision, to perform highly difficult and responsible work in connection with the review and examination of regular and irregular claims for benefits and to have responsible charge of a group of employees engaged in the routine task connected with such work.

#### Requirements

Candidates must be and have been permanently employed in the DPUI for one year and meet one of the following requirements: 1) graduation from a standard senior high school and five years of satisfactory experience in a large commercial, insurance, industrial, or mercantile organization, or governmental agency, one year of which must have involved the supervision of a staff of employees engaged in the processing of a large volume of clerical data including the collection and collation of evidence for adjustment purposes in connection with such work; or 2) graduation from a college or university and one year of specialized experience; or 3) a satisfactory equivalent combination of experience and education.

#### Weights

Written, 3; service record rating, 3; seniority, 1; training, experience and general qualifications, 3.

## ASSISTANT UNEMPLOY- MENT INSURANCE FIELD SUPERINTENDENT

DPUI. (\$4,000-\$5,000). Fee, \$4.

#### Duties

Under direction, to represent the Unemployment Insurance Field Superintendent in the field and to be responsible for the Unemployment Insurance activities in the field offices of an assigned district of the State. To render technical and advisory service through managers and deputy managers for insurance to the field offices in the assigned district of the State; to coordinate the Claims Bureau work of the local offices with that of the central offices; to prepare reports of the Unemployment Insurance activities in the district, etc.

#### Requirements

Candidates must have been permanently employed in the Division and have served one year in Service 5, Grade 5. They must have a proven capacity to supervise and plan work for a large staff and possess initiative, tact and good judgment.

#### Weights

Written, 3; service record rating, 3; seniority, 1; training, experience and general qualifications, 3.



# State Calls Exams For County Posts

(Continued from page 10)

foregoing experience and additional medical education. In rational training, experience, and general qualifications, credit will be granted for graduate study in tuberculosis; resident medical or surgical service in a tuberculosis hospital or sanatorium; and for residence in thoracic surgery approved by the American Medical Assn.

### Weights

Written, 4; training, experience and general qualifications, 6.

## SENIOR TUBERCULOSIS ROENTENOLOGIST

Division of Tuberculosis, Dept. of Health. (Usual salary range \$4,000-\$5,000; appointment expected at minimum, but may be made at less.) Fee, \$3. File by March 1. Appointment expected at New York State Hospital for Incipient Tuberculosis, Ray Brook.

### Duties

Under general direction, to be in responsible charge of the x-ray department, including the mechanical operation and maintenance of all x-ray and dark room equipment and supplies, the x-ray and dark room technique used, and the expert interpretation of x-ray films and recording of the data; to take histories, and do initial and periodic examinations of patients; to make and supervise the making of fluoroscopic examinations, especially of the chest and of G. L. and G. U. systems with the use of dyes and opaque mediums; to do clinic work; to teach x-ray technique and interpretation to technicians, medical students, and physicians; to do research work in the field of roentgenology; and to do related work as required.

### Requirements

Candidates must be graduates of a medical school of recognized standing and must be licensed to practice medicine in New York State or eligible to enter the examination for such license. They must have served one year's internship in a general hospital. In addition, they must meet the requirements of one of the following groups: (a) four years of satisfactory experience in tuberculosis work, as a member of the resident staff of a tuberculosis hospital or sanatorium of at least 200 bed capacity, of which two years must have been in a responsible position in the x-ray department of such a hospital or sanatorium; or (b) a satisfactory equivalent combination of the foregoing education, training, and experience. Candidates must have a high degree of skill in x-ray technique and interpretation, and a thorough knowledge of the theory and practice of x-ray examination, including fluoroscopic.

### Weights

Written, 4; training, experience and general qualifications, 6.

## FOREMAN

Shoe Manufacturing Dept. Sing Sing Prison, Dept. of Correction. (Usual salary range \$2,100-\$2,800; appointment expected at minimum, but may be expected at less.) Fee, \$2. File by March 1.

### Duties

Under general direction, to have responsible charge of a shop for the manufacture of shoes on a production basis, in a state penal institution; to be generally responsible, with the aid of two or three assistants, for the production of approximately 450 pairs of shoes per working day; to write up complete specifications for the purchase of all leathers and findings; to prepare bills of material representing the costs involved in the manufacture of shoes and slippers; and to do related work as required. Examples: Planning, directing, and overseeing the work of employees and inmates in the manufacture of shoes and other footwear; supervising the operation and maintenance of all shoe machinery equipment; making check inspection on shoes produced; keeping production records and inventories; requisitioning materials and supplies.

### Requirements

Candidates must have had six years of satisfactory shoe manufacturing experience, of which three years must have been in the supervision of a number of other employees in either the cutting, fitting, lasting, bottoming, or finishing of shoes. Candidates must have a thorough knowledge of the processes of manufacture of men's and women's Goodyear, McKay, and soft-sole leather slippers and the making of model upper patterns; ability to lay out work for others, to direct and control them in their work, and to get them to work together effectively. Experience in the manufacture of leather work gloves is desirable but not necessary. As an aid in determining eligibility and evaluating training and experience, a practical qualifying test, or interview, or both, may be held at a date later than March 2.



### Written County Tests

## JUNIOR CLERK Suffolk County

(Salary varies; appointment expected in Dept. of Public Welfare at \$780.) Fee, 50 cents. File by Feb. 9.

Open only to residents of Suffolk County.

### Duties

Under immediate supervision, to do simple routine office work requiring care and accuracy in detail, but not involving any considerable degree of independent judgment; and to do related work as required. Examples: Checking prescribed items against each other; making and verifying extensions and footings; posting entries to books of account or other records; examining returns in forms to see that blanks are filed; filing, keeping records; directing callers; operating calculating, or other office machines; opening and distributing mail; filing in forms.

### Requirements

Candidates must meet the requirements of one of the following groups: (a) two years of satisfactory office experience; or (b) completion of two years of a standard senior high school course; or (c) a satisfactory equivalent combination of the foregoing experience and education.

### Weights

Written, 7; training, experience and general qualifications, 3.

## JUNIOR ENGINEERING AID Suffolk County

Office of County Superintendent of Highways. (Salary varies; appointment expected at \$1,620.) Fee, \$1. File by Feb. 9.

Open only to residents of Suffolk County.

### Duties

Under supervision, to assist in engineering work by performing the simpler technical tasks and manual work in office or field; and to do related work as required. Examples: Acting as rodman or chainman on survey parties and doing general work as a surveyor's assistant; making simple computation; plotting and checking field notes; checking materials of construction.

### Requirements

Candidates must meet the requirements of one of the following groups: (a) five years of satisfactory experience in surveying, drafting, or inspection on highway construction; or (b) graduation from a recognized college or university from a four-year day course for which a degree is granted in Civil Engineering; or (c) a satisfactory equivalent combination of the foregoing experience and education. College transcript not required.

### Weights

Written, 6; training, experience and general qualifications, 4.

Each candidate should bring a standard civil engineer's handbook pertaining to the duties of the position as described above

## Jobs At Norfolk Navy Yard

Loftsmen and Shipfitters may apply for work at the Norfolk Navy Yard, Portsmouth, Va., until further notice, according to an announcement by the U. S. Civil Service Commission. New York residents may obtain applications at 641 Washington St., which must be filed with the Recorder, Labor Board, at the Norfolk yard. The age limits are 20-55.

Although four years' apprenticeship or experience is asked for both positions, those who have worked for two years may be put on an ineligible register, to be hired should the needs of the services require.

Duties call for Loftsmen to lay out work from blue prints, fair the lines of a ship from preliminary offsets, and make templates with minimum instructions from supervisor. Shipfitters read and work from hull structural and fitting plans, make templates, and lay out and assemble work in connection with ship construction.

Pay for Loftsmen is \$8.93, \$8.45, and \$7.97 a day; for Shipfitters, \$8.35, \$7.87, and \$7.39 a day. This is for a 40-hour, five-day week.

for his own use in the examination.

## PUBLIC HEALTH NURSE Suffolk County

(\$2,100-\$2,640, which includes traveling expenses.) Fee, \$2. File by Feb. 9. Two appointments expected.

### Duties

Under general supervision, to do professional nursing work in the promotion and conduct of clinics and conferences; to arrange consultations; to make home visits; to demonstrate approved methods of care in homes, at clinics, and in family and other group conferences and courses; and to do related work as required in school nursing, communicable disease, tuberculosis, and venereal disease control.

### Requirements

Candidates must be graduate of a nurse training school registered by the State Education Department and must be registered professional nurses in this state or eligible for such registration. They must be graduates of a standard senior high school or have equivalent education. In addition, they must meet the requirements of one of the following groups: (a) two years of satisfactory public health nursing experience under approved supervision, of which one year must have been in generalized public health nursing in a rural area, and completion of a course in public health nursing totaling 16 credit hours in a recognized university; or (b) completion of a graduate course in public health nursing consisting of one academic year in a recognized university; or (c) a satisfactory equivalent combination of the foregoing experience and education. A thorough knowledge of the principles and practices of public health nursing, and good physical condition are essential. Transcript of college education beyond nurse training school required.

### Weights

Written, 4; training, experience, and general qualifications, 6.

Persons appointed from this list must have a New York State Automobile Operator's License.



## ASSISTANT DIRECTOR OF NURSING Psychiatric Division

Grasslands Hospital, Dept. of Public Welfare, Westchester County. (Usual salary range \$1,920-\$2,400, with deduction for maintenance; appointment expected at \$1,470 and maintenance.) Fee, \$1. File by Feb. 9.

Open to residents of any county in New York State, but preference will be given to residents of Westchester County.

### Duties

Under direction of the Director of Nursing Service, Grasslands Hospital, to be in charge of and responsible for detailed nursing care of the patients in the Psychiatric Institute; to instruct the student nurses assigned to this service; and to do related work as required. Examples: Assigning work to and supervising and checking the work of subordinate employees; assigning nurses to ward service; seeing that doctors' orders are carried out; making rounds and inspection of wards and consulting nurses regarding their work; inspecting equipment; handling personnel problems; making required nursing reports;

planning and directing the teaching program of student nurses assigned to this service.

### Requirements

Candidates must be graduates of a nurse training school registered by the State Education Department and must be registered professional nurses in this state or eligible for such registration. In addition they must have had three years or recent, full-time, satisfactory supervisory nursing experience, of which two years must have been in a psychiatric hospital or institution for mental defectives or epileptics, of not less than fifty beds, or in a psychiatric division of a general hospital having in such division not less than fifty beds.

### Weights

Written, 4; training, experience and general qualifications, 6.

## RESIDENT PHYSICIAN (Psychiatry)

Dept. of Public Welfare, Westchester County. (Salary up to \$2,400 and individual maintenance; one appointment expected at \$2,010 and individual maintenance.) Fee, \$1. File by Feb. 9.

Open to residents of any county in New York State, but preference will be given to residents of Westchester County.

### Duties

Under the supervision and direction of the Chief Psychiatrist of Grasslands Hospital, to perform responsible work in diagnosis, treatment, and disposition of patients on the psychiatric service; to assist in consultations and otherwise coordinate with services of the general hospital; to do some out-patient clinic work; to make mental and physical examinations of patients; and to do related work as required.

### Requirements

Candidates must be graduates of a medical school registered by the State Education Dept. at the time of graduation, must be licensed to practice medicine in New York State or eligible to enter the examination for such license, and must be certified as qualified examiners in lunacy or eligible for such certification. They must have had two years of satisfactory experience in approved hospitals as interne or resident or assistant physician (of which one year must have been on an approved psychiatric service of at least 50 beds); skill in making diagnosis and prescribing treatment; thorough knowledge of accepted medical procedures; good address; accuracy; initiative. It is desirable that candidates have experience in any of the following fields: Neurology, neurophysiology; comparative biology; neuropathology; child guidance; psychoanalysis and other psychiatric specialties.

### Weights

Written, 3; training, experience and general qualifications, 7.

## RIGHT OF WAY ENGINEER

Board of Acquisition and Contracts, Dept. of Public Works, Westchester County. (Appointment expected at \$3,500.) Fee, \$3. File by Feb. 9.

### Duties

Under general supervision, to negotiate for the purchase by the county of lands or easements required for highway, sewer, or other public purposes; and to do related work as required. Examples: Title searching; tax searching; preparing estimates of the value of land or buildings to be acquired and conferring with appraisers relative to them; preparing individual and collective reports of parcels to be acquired;



examining and interpreting construction drawings incidental to the improvement for which the land is required; preparing contracts and agreements relative to demolition, moving, or alteration of buildings and structures; supervising all land surveys, leveling, and topographical surveys; compiling maps and computations incidental to the above surveys; orientating into a common meridian of abutting and diversified plats or surveys of sub-divisions, farms, streets, lots, or other land sub-divisions; setting and locating existing and proposed monuments; attending hearings and meetings relative to the work of the Bureau of Acquisition and Contracts.

### Requirements

Candidates must be licensed to practice as a Land Surveyor in the State of New York on the date of filing application. In addition, they must have had five years of satisfactory experience in land surveying, heavy engineering construction work such as highways, bridges, sewers, large buildings, etc., and right of way work, of which six months must have been on right of way negotiations and acquisition, and completion of two years of a four-year civil engineering course at a recognized college or university. College transcript not required.

### Weights

Written, 5; training, experience and general qualifications, 5.

Each candidate should bring suitable civil engineering books pertaining to the surveying duties of the position as described above for his own use in the examination.

The following exams are open only to residents of the counties in which the posts are located. File by Feb. 9.

## PROBATION OFFICER Clinton County

(Salary varies; appointment expected at \$1,500.) Fee, \$1. Age limits: 21-55.

## X-RAY AND LABORATORY TECHNICIAN Jefferson County

(Salary varies; appointment expected at Jefferson County Sanitarium at \$900 and maintenance). Fee, \$1.

## COURT ATTENDANT Monroe County

(Usual salary range \$2,100-\$2,640; appointment expected at \$2,250.) Fee, \$2.

## JUNIOR STENOGRAPHER Monroe County

(Salary varies; appointment expected in Dept. of Public Welfare at \$1,080, and in Iola Sanitarium at \$960 and maintenance). Fee, 50 cents.

## ASSISTANT SEARCHER Niagara County

County Clerk's Office. (Salary varies; appointment expected at \$1,248.) Fee, \$1.

## BILLING CLERK Niagara County

Dept. of Public Welfare. (Appointment expected at \$80 a month). Fee, 50 cents.

## BOOKKEEPER Onondaga County

Auditor's Office. (Usual salary range \$2,101-\$2,640; appointment expected at \$2,400.) Fee, \$2.

## BOOKKEEPING MACHINE OPERATOR Onondaga County

Dept. of Public Welfare. (Salary varies; appointments expected at \$920.) Fee, 50 cents.

## LEGAL AID Onondaga County

Dept. of Public Welfare. (Salary varies; appointment expected at \$3,300.) Fee, \$3.

## ASSIST. STENOGRAPHER Orange County

(Usual salary range \$900 to \$1,400; appointment expected at minimum in Alcoholic Beverage Control Board). Fee, 50 cents.

(Continued on Page 12)



# List County Examinations For Many Popular Jobs



(Continued from Page 11)

## JUNIOR STENOGRAPHER Ulster County

(Salary varies; appointment expected in Dept. of Public Welfare at \$720.) Fee, 50 cents.

Residents of City of Kingston excluded.

## Unwritten County Test

### OVERSEER Albany County

Dept. of Public Welfare. (Salary varies; appointment expected at \$1,400 and maintenance.) Fee, \$2. File by March 1. Appointment expected at Ann Lee Home. Open only to residents of Albany County.

#### Duties

Under supervision, to have charge of a county home and hospital during the night; and to do related work as required. Examples: Supervising night employees, arranging for emergency admission of public patients to local hospitals; answering telephone; making minor repairs to the mechanical and electrical systems of the building.

#### Requirements

Candidates must meet the requirements of one of the following groups: Either (a) two years of satisfactory experience in a clerical or supervisory capacity in a public institution or private home for the care of aged or indigent inmates, and the satisfactory completion of two years of a standard senior high school; or (b) a satisfactory equivalent combination of the foregoing experience and education. Candidates must be physically strong and active and free from any defect or deformity that would have a tendency to incapacitate them. A physical examination may be required. It is desirable that candidates have a knowledge of making and having made simple mechanical and electrical repairs.

## Written Village Test RESOURCE CLERK

City and Town of Newburgh. (Usual salary range \$1,200-\$1,800; appointment expected at \$1,560.) Fee, \$1. File by Feb. 9.

Open only to residents of City and Town of Newburgh.

#### Duties

Under supervision, to contact banks, savings associations, attorneys and real estate and insurance brokers regarding holdings of clients of the Department of Public Welfare; to advise and assist clients in matters of life insurance adjustments or other resources; to assist in the conservation and disposition of real estate or other properties assigned by law to the Department of Public Welfare; to maintain such accounts and records as may be required in connection with the

above duties; and to do related work as required.

#### Requirements

Candidates must meet the requirements of one of the following lettered groups: Either (a) five years of satisfactory full-time business experience, of which two years must have been either with (1) a public welfare organization involving the investigation of the finances of relief clients and the keeping of accounts, records and statistical data in connection therewith, or (2) a life insurance company in work involving a thorough knowledge of industrial and ordinary life insurance policies, and in investigation and adjustment of life insurance claims, or (3) a bank involving the application of a knowledge of mortgages, real estate, insurance and financial risks generally, or (4) a real estate firm involving title searching and investigation of mortgage risks from the standpoint of both credit and security, or (5) a general business firm involving a combination of any or all of the four preceding types of experience of equal difficulty and responsibility; or (b) three years of satisfactory full-time business experience including the two years of specialized experience as described under (a), and graduation from a standard senior high school; or (c) a satisfactory equivalent combination of the foregoing experience and education.

#### Weights

Written, 5; training, experience and general qualifications, 5.

## CAR MAINTAINER (GROUP B)

(80 to 85 cents an hour.) Ten vacancies expected in 1940. No age limit. Fee, \$2. File Jan. 3 to 23.

#### Duties

To perform work in the machine shop in connection with alterations, maintenance, repair and overhauling of subway multiple unit cars and trucks including work on the lathe, milling machine, boring mill, shaper, drill press and bench; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

#### Requirements

At least four years' recent satisfactory experience in a machine shop on machine and bench work including experience on the lathe, milling machine, boring mill, shaper, drill press and bench; or a satisfactory equivalent. This experience must have been in the capacity of a full time machinist and not incidental or occasional experience in connection with other work. Relevant trade education will be credited year for year toward the required experience up to a maximum of three years.

#### Weights

Written, 30; experience, 30; practical, 40.

## STRUCTURE MAINTAINER

(80 to 85 cents an hour.) 20 vacancies at present and 60 more



treatment; in the sheet metal shop, to make and repair equipment and parts such as metal lockers, desks, receptacles and sheet metal parts of subway cars using power shears, brakes, etc.; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

#### Requirements

At least four years recent satisfactory experience in a forge, blacksmith or sheet metal shop along the lines outlined under "Duties." Candidates will be required to have first class knowledge of either forge and blacksmith or sheet metal work and some knowledge of both. Experience as required must have been full time and not incidental or occasional experience in connection with other work. Relevant trade education will be credited year for year toward the required experience up to a maximum of three years.

#### Weights

Written, 20; experience, 30; practical, 30; physical, 20.

## CIVIL SERVICE EXAMINER (SOCIAL SERVICE)

This is an amended notice. The exam is open to all qualified citizens of the United States. Applicants who filed last May need not file again.

(\$3,600-\$5,000.) Fee, \$3. File Jan. 4 to 24. No residence requirement is made for this position.

#### Duties

Under general direction, to perform responsible personnel work in connection with the recruitment of personnel for social service positions; preparation of tests; determination of personnel practices and procedures, job analyses and specifications, investigations and research; related work as required.

#### Requirements

A Master's degree from an institution recognized by the University of the State of New York or a certificate from a recognized graduate school of social work; and three years of recent satisfactory full time paid administrative experience in a public or private social service agency adhering to acceptable standards or in the personnel or industrial relations department of a large business or governmental agency; or a satisfactory equivalent of the foregoing.

Satisfactory "administrative experience" includes responsibility either for selection, supervision, or evaluation of staff; participation in agency policy-making, job analyses and specifications; or related personnel activities.

#### Weights

Written, 50; training, experience and personal qualifications, 50.

## MECHANICAL MAINTAINER (GROUP B)

(85 to 90 cents an hour.) No age limit. 17 vacancies expected in 1940. Fee, \$2. File Jan. 3 to 23.

#### Duties

To maintain, inspect and repair elevators and escalators and all allied electrical and mechanical equipment including generators, motors, electrical control equipment, cars, treads, chains, cables, doors and door control equipment; make reports; keep records; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

#### Requirements

At least five years' recent satisfactory experience in the manufacture, installation, inspection, repair or maintenance of modern electric passenger elevators and escalators, at least two years of which must have been on permanent maintenance work or in the repair or testing department of an elevator and escalator manufacturing or maintenance company, or a satisfactory equivalent of the foregoing. Helper experience will be credited as six months for each of such experience toward the required five years' experience. Relevant education will be credited year for

year toward the required experience up to a maximum of three years.

Written, 30; experience, 40; practical, 30.

## SIGNAL MAINTAINER (GROUP B)

(80 to 93 cents an hour.) 30 vacancies expected in 1940. No age limit. Fee, \$2. File Jan. 3 to 23.

#### Duties

To maintain, clear trouble and make field repairs on all types of railroad signal apparatus, both electric and electro-pneumatic, including color light signals, automatic train stops, alternating current track circuit equipment, interlocking machines, switch machines, indicators and all associated apparatus; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

#### Requirements

At least two years' recent satisfactory experience in the maintenance and repair of all types of signal apparatus, similar to that used on the Independent City-Owned Subway and listed under "Duties" as first class Signal Maintainer on operating electric or electrified railroads; or at least three years' recent satisfactory experience in the maintenance and repair of railroad signal apparatus on a steam railroad as a first class Signal Maintainer; or at least three years' recent satisfactory experience as first class Signalman installing such apparatus for a year in the maintenance of such signal equipment; or a satisfactory equivalent of the foregoing.

#### Weights

Written, 30; experience, 40; practical, 30.

## (PROMOTION) CAR MAINTAINER (GROUP B)

Open to employees of the Independent City-Owned Subway System. (80 to 85 cents an hour.) Five to 10 vacancies expected in 1940. Fee, \$2. File Jan. 3 to 23. Date of written, March 28.

#### Requirements

Open to all Maintainer's Helpers, Group B who have served at least three years in the title and who have had, during or prior to the experience in the title, at least three years satisfactory experience in a machine shop on machine and bench work including experience on the lathe, shaper, drill press, etc., on the day of the written test. In the event that the above eligible title is reclassified into the competitive class prior to the date of the first test, only one year in the title will be required, and, during or prior to the experience in the title, at least three years experience in a machine shop as given above.

#### Weights

Record and seniority, 50; written test, 30; practical, 20.

#### Scope of Examination

The examination will be based on the following duties: to perform work in the machine shop in connection with alterations, maintenance, repair and overhauling of subway multiple unit cars and trucks including work on the lathe, milling machine, boring mill, shaper, drill press and bench; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

## CAR MAINTAINER (GROUP C)

Open to employees of the Independent City-Owned Subway System. (80 to 85 cents an hour.) Fee, \$2. File Jan. 3 to 23. Date of written, March 14.

#### Requirements

Open to all Maintainer's Helpers, Group B who have served at least three years in the title on the date of the written test and who have had, during or prior to the experience in the title, at least three years satisfactory experience in a forge or sheet metal shop (preferably both) along the lines outlined under "Duties," or a satisfactory equivalent. In the event that the above eligible title is reclassified into the competitive

(Continued on Page 13)

## Two Down, Five To Go

Tests for Warden and Deputy Warden, Dept. of Correction, ordered two weeks ago by the Municipal Civil Service Commission, were cancelled Thursday at the weekly meeting of the Commission.

Five further tests were added to the list to be held in the future. They are for Police Surgeon, Deputy Medical Superintendent, Poster Illustrator, Marine Engineer (Uniformed Force), Fire Dept., and promotion to Court Clerk, Grade 3, City Court.

## Police Veterans Ball To Be Held Saturday

Ex-service men of the Police Dept., banded together in the N. Y. C. Garrison No. 3,100, Army and Navy Union. U. S. A. will frolic at their second annual entertainment and ball Saturday night, Feb. 3, at the Hotel Diplomat, 110 W. 43rd St.

Colonel Jay C. Flippen will be master of ceremonies for the show featuring radio and stage stars. Arrangements for a radio broadcast over WHN have been made. A loving cup will be presented to the post best represented.

Serving on the committee are Louis Prochaska, chairman ex-officio; Joe Gehling, general chairman, John Gillis, Edward Dyrllie, Harold Currie, David Abrams, Monroe Sporn, Fred Weber, A. Flynn, Michael O'Donahue and Robert Kelly.

expected soon. No age limit. Fee, \$2. File Jan. 3 to 23.

#### Duties

To maintain, repair and alter all parts of the subway structure proper and related buildings including repair of leaks, gratings, tiles handrails, stair treads, doors, windows and floors; repair and maintain plumbing, ducts, manholes, drains, sewers, concrete, steel and iron work; rearrange station controls; do painting and all work of an allied nature; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

#### Requirements

At least three years recent satisfactory structural maintenance experience along the lines described under "Duties" with a rapid transit system or other operating railroad or at least five years recent satisfactory trade experience in one or more of the following lines: plumbing work, wood work, sheet metal work, or brick and tile work. At time of filing, candidates will be required to specify in which of the above lines of work they desire to be examined. Experience as required must have been full time and not incidental or occasional in connection with other work. Relevant trade education will be credited year for year toward the required experience up to a maximum of two years.

#### Weights

Written, 40; practical, 40; physical, 20.

## CAR MAINTAINER (GROUP G)

(80 to 85 cents an hour.) Various vacancies expected in 1940. No age limit. Fee, \$2. File Jan. 3 to 23.

#### Duties

To perform work in the forge or sheet metal shop in connection with alterations, maintenance, repair and overhauling of subway multiple unit cars and trucks and associated shop equipment; in the forge shop, to make cold chisels, bars and other tools, brackets and other iron work using furnaces, ovens, hand and power hammers, power shears, etc., including heat

# EXAM SCHEDULE

## TUESDAY, JAN. 23, 1940

Master and Special Electrician (License) (written), Federal Building, 641 Washington St., Man.—200 at 9:30 a.m. (room 436) and 108 at 9:30 a.m. (room 214).

Janitor Engr. (Custodian Engr.) (practical), Brooklyn Tech H.S., De Kalb and Ft. Green Pl., Brooklyn—10 at 9 a.m.

Supt. of Landfills (D.S.) (written), room 207, 299 Broadway—18 at 9:30 a.m.

## WEDNESDAY, JAN. 24, 1940

Architectural Asst., Gr. 2 (written), Federal Building, 641 Washington St., Man.—104 at 9:30 a.m. (room 436) and 104 at 9:30 a.m. (room 540).

Miscellaneous (Medical re-exam), room 205, 299 Broadway—45 at 1 p.m.

## THURSDAY, JAN. 25, 1940

Inspector of Steel, Gr. 3 (written), room 948, Federal Building, 641 Washington St., Man.—162 at 1 p.m.

Clerk, Gr. 2 (special) (medical), room 206, 299 Broadway—82 at 9 a.m. (male) and 39 at 10 a.m. (female).

## FRIDAY, JAN. 26, 1940

Janitor Engr. (Custodian Engr.) (practical), Brooklyn Tech H. S., De Kalb Ave. and Ft. Green Pl., Brooklyn—10 at 9 a.m.

## SATURDAY, JAN. 27, 1940

Climber and Pruner (labor class) (written), George Washington H. S., 192d St. and Audubon Ave.—601 at 9:30 a.m.



# Hundreds of Subway Jobs for Unification



(Continued from page 12)

class prior to the date of the first test, only one year in the title will be required and, during or prior to the experience in the title, at least three years of forge or sheet metal shop experience as given above.

### Weights

Record and seniority, 50; written, 20; practical, 20; physical, 10.

### Duties

To perform work in the forge or sheet metal shop in connection with alterations, maintenance, repair and overhauling of subway multiple unit cars and tracks and associated shop equipment; in the forge shop, to make cold chisels, bars and other tools, brackets and other iron work using furnaces, ovens, hand and power hammers, power shears, etc., including heat treatment; in the sheet metal shop, to make and repair equipment and parts such as metal lockers, desks, receptacles, and sheet metal parts of subway cars, using power shears, brakes, etc.; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

### FOREMAN (Cars & Shops)

Open to employees of the Independent City-Owned Subway System. (\$2,401-\$3,000.) List will also be used for Assistant Foreman (Cars & Shops) when the present list expires. Fee, \$2. File Jan. 3 to 23. Date of written, March 6.

### Requirements

Open to all Assistant Foremen (Cars & Shops), Mechanical Maintainers, Group C, Airbrake Maintainers, Road Car Inspectors, and Car Maintainers Groups A to G inclusive who have served at least one year in the position on the date of the written test and who are otherwise eligible for promotion.

### Weights

Record and seniority, 50; written, 30; practical-oral, 20.

The written test will include two parts: Part I will be of a general nature on any work of the cars and shops and all candidates must pass this part; Part II will be divided into five sets of questions as follows: (1) Car & Shop electrical, (2) Car body and trucks, (3) airbrakes, (4) machine work and shop mechanical maintenance, (5) car painting—at the time of the written test each candidate may elect any one (and only one) of the above sets of questions.

The practical-oral test will include the factors: experience, technical competence and judgment.

### Scope of Examination

The examination will be based on the following duties: to be in immediate charge of the forces engaged in inspection, testing, maintenance and repair of subway multiple unit cars and equipment including mechanical repairs to trucks, car bodies and shop equipment; electrical equipment; air brake equipment; machine and forge work; car painting; labor; stores and all work of an allied nature which the Board of Transportation is authorized by law to prescribe in its regulations.

### FOREMAN

#### (Drainage and Ventilation)

Open to employees of the Independent City-Owned Subway System. (\$2,401-\$3,000.) Fee, \$2. File Jan. 3 to 23. Date of written, Feb. 9.

### Requirements

Open to all Drainage and Ventilation Maintainers who have served at least one year in the position on the date of the written test and who are otherwise eligible for promotion.

### Weights

Record and seniority, 50; written, 30; practical-oral, 20.

### Scope of Examination

The examination will be based on the following duties: to be in immediate charge of the forces engaged in repair and maintenance of the drainage and ventila-

tion systems including fans; blowers, louvers, motors, air compressors, magnetic and air valves, air piping, sewage ejectors, electric and air driven pumps, associated control equipment and all work of an allied nature which the Board of Transportation is authorized by law to prescribe in its regulations.

### FOREMAN (Track)

Open to employees of the Independent City-Owned Subway System. (\$2,401-\$3,000.) Appointments expected at \$2,500. Fee, \$2. File Jan. 3 to 23. Date of written, Feb. 14.

### Requirements

Open to all Assistant Foremen (Track) who have served at least one year in the position on the date of the written test and who are otherwise eligible for promotion.

### Weights

Record and seniority, 50; written test, 30; practical-oral, 20.

### Scope of Examination

The examination will be based on the following duties: To be in immediate charge of the track maintenance forces, including cleaners and trackmen engaged in installing, inspecting, cleaning and repairing track and special work; to perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations. Must work on the subway tracks with trains in operation.



currently at least one year in the signal section of the I. C. O. S.

### Weights

Record and seniority, 50; written, 30; practical, 20.

### Scope of Examination

The examination will be based on the following duties: To maintain, clear trouble and make field repairs on all types of railroad signal apparatus, both electric and electro-pneumatic, including color light signals, automatic train stops, alternating current track circuit equipment, interlocking machines, switch machines, indicators, and all associated apparatus; keep records; make reports; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

### YARDMASTER

Open to employees of the Independent City-Owned Subway System. (\$2,401 to \$3,000.) Appointments are usually made at \$2,900. Fee, \$2. File Jan. 3 to 23. Date of written, May 1.

### Requirements

Open to all motormen and motormen-conductors who have served at least one year in the position on the date of the written test and who are otherwise eligible for promotion.

### Weights

Record and seniority, weight 50; written, 30; practical-oral, 20.

### Scope of Examination

The examination will be based on the following duties: When assigned to yards: direct the making up of trains in conformity

## Commission Believes Him

The uncertainties of the U. S. Mail were not allowed to stay in the way of a candidate and his exam, at the meeting of the Municipal Civil Service Commission Thursday.

Isidor Korein, 8710-23rd Ave., Brooklyn, was permitted to file an application for Junior Engineer (Civil), Grade 3, although the Commission had no record of the payment of his fee. His application was accompanied by a check, which was returned to him to be certified. Korein said he never received the check. The Commission believed him.

### LIGHT MAINTAINER

Open to employees of the Independent City-Owned Subway System. (80 to 85 cents an hour.) 13 vacancies expected in 1940. Fee, \$2. File Jan. 3 to 23. Date of written, April 5.

### Requirements

Open to all Maintainer's Helpers, Group A who have served at least three years in the title and who have served concurrently at least one year in the lighting section of the I. C. O. S. on the date of the written test and who are otherwise eligible for promotion. In the event that the above eligible title is reclassified into the competitive class prior to the date of the first test, only one year in the title will be required and concurrently at least one year in the lighting section of the I. C. O. S.

### Weights

Record and seniority, 50; written, 30; practical, 20.

### Scope of Examination

The examination will be based on the following duties: To maintain, inspect and repair the station and tunnel lighting system, including series and multiple lighting, conduit work, wiring, fixtures, oil-cooled transformers, electric and oil switches, switchboards, panel boards, fans, electric heaters and all allied equipment; make reports; keep records; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

### SIGNAL MAINTAINER (GROUP B)

Open to employees of the Independent City-Owned Subway System. (80 to 93 cents an hour.) 20 to 30 vacancies expected in 1940. Fee, \$2. File Jan. 3 to 23. Date of written, Feb. 27.

### Requirements

Open to all Maintainer's Helpers, Group A who have served at least three years in the title and who have served concurrently at least one year in the signal section of the I. C. O. S. on the date of the written test, and who are otherwise eligible for promotion. In the event that the above eligible title is reclassified into the competitive class prior to the date of the first test, only one year in the title will be required and con-

with schedules and instructions; direct the breaking up of trains to drill out cars due for inspection and bad order; have immediate supervision of all transportation department employees on duty within yard limits and under his jurisdiction; keep a complete record of all cars within yard limits and of all switchmen and motormen making yard movements. When otherwise assigned: to examine employees on the operating rules; to assign train crews and towermen to their various runs and tracks; to conduct appropriate investigations; to perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

## Traffic Picture Compared to War

The traffic situation is scarcely less grave than war, declared Patrolman George W. Walsh, Traffic H safety officer, yesterday, in urging greater safety on the part of the country during 1940.

"More than 32,000 traffic deaths annually cannot be regarded with indifference or complacency," he stated. "Add to the list of dead several hundred thousand injured, and we have an appalling picture which must cause every one of us to pause and consider what is going to be done about it."

## Patrolman Eligibles To Discuss Pensions

"The Pension Monstrosity" is the announced topic for a special meeting of the Patrolmen's Eligibles Assn., set for tonight at 8:30 o'clock at Washington Irving H. S., 16th St. and Irving Pl., Man.

A report will be made by the Pensions Committee on the pension bills, which were the subject of a public meeting at the City Council Friday and yesterday.

# 28 Junior Assistant Titles In U. S. Group

(Continued from Page 8)

structure from diffraction patterns; or b) two years of post-graduate study in physics, chemistry, or mineralogy, or crystallography, at least one year of which involved the calculation of lattice structure from X-Ray diffraction patterns; or c) a satisfactory equivalent combination of experience and training.

### Weights

Competitors will be rated entirely on their education, experience, and fitness.

## JUNIOR PROFESSIONAL ASSISTANT (\$2,000)

(28 Optional Branches)

(\$2,000). Appointments will also be made from eligible lists at \$1,860 and \$1,620 in subprofessional and other positions. Age limit: 35, except when veterans' preference is allowable. File by Feb. 5.

### Duties

Under immediate supervision, perform scientific or professional work in one of the optional branches listed.

### Requirements

Applicants must be citizens of the United States. They must have successfully completed a four-year course leading to a bachelor's degree in a college or university of recognized standing with major study in one of the optional subjects. Applicants must furnish a statement of each subject studied. Applications will be accepted from senior students or from law students now attending college, if otherwise qualified, provided the courses are completed before July 1, 1940.

### Specialized Study

Applicants must show, as a minimum, specialized study in one of the optional branches, as follows:

(1) **Junior Administrative Technician:** 24 semester hours in public administration, political science or economics or in a combination of these subjects, provided that at least 12 hours must have been in any one or a combination of the following: principles of public administration; public personnel administration; organization, management and supervision; public budgetary or fiscal administration; administrative or constitutional law; and courses in the application of public administration principles to functional activities such as public welfare administration, public health administration, and public utilities regulation.



(2) **Junior Agricultural Economist:** 24 semester hours in agricultural economics; or 30 semester hours in a combination of agricultural economics and one or more of the following: economics, rural sociology, or political science, but provided in any case that at least 12 semester hours in agricultural economics must be shown.

(3) **Junior Agronomist:** 20 semester hours in agronomy or in agronomy and soils combined.

(4) **Junior Animal Breeder:** 20 semester hours in animal genetics or in animal genetics combined with animal husbandry and/or animal physiology.

(5) **Junior Archaeologist:** 20 semester hours in archaeology or in archaeology and anthropology combined.

(6) **Junior Archivist:** 20 semester hours in American History and in addition at least three semester hours in methods of historical research and six semester hours in American Government. For the purpose of this examination, the term "methods of historical research" will be construed to mean the technique of analysis and evaluation of source material and of its use; the analysis of the bases of historical thinking, including such matters as division into periods, cause and effect, and chronology; and the major philosophies of history.

(7) **Junior Biologist (Wild-**

life): 30 semester hours in biology. (8) **Junior Chemist:** 30 semester hours in chemistry.

(9) **Junior Engineer:** Completion of a full four-year professional engineering course leading to a bachelor's degree in engineering in a recognized school of engineering.

(10) **Junior Entomologist:** 20 semester hours in entomology or in entomology and zoology combined.

(11) **Junior Forester:** Completion of a full four-year course leading to a bachelor's degree in forestry in a recognized school of forestry.

(12) **Junior Geographer:** 20 semester hours in geography or in geography and physiography combined.

(13) **Junior Information Assistant:** 30 semester hours in journalism or in journalism and English composition combined.

(14) **Junior Legal Assistant:** Completion of 120 semester hours of work including or supplemented by the completion of all academic requirements for a bachelor's or higher degree in law in a college or university or law school of recognized standing.

(15) **Junior Librarian:** 30 semester hours in library science.

(16) **Junior Metallurgist:** 20 semester hours in metallurgy.

(17) **Junior Meteorologist:** 30 semester hours in meteorology, mathematics, and physics combined but provided that a minimum of six semester hours in meteorology must be shown.

(18) **Junior Olericulturist:** 20 semester hours in olericulture or in olericulture and horticulture combined.

(19) **Junior Plant Breeder:** 20 semester hours in plant breeding or in plant breeding combined with genetics, agronomy, and/or botany.

(20) **Junior Poultry Husbandman:** 20 semester hours in poultry husbandry or in poultry husbandry and animal husbandry combined.

(21) **Junior Public Welfare Assistant:** Completion of a full four-year course leading to a bachelor's degree including or supplemented by at least one full year of study (undergraduate or postgraduate) in social service in an accredited school of social work with a minimum of 300 hours of supervised field work. (Vacancies in penal or correctional agencies may be filled by especially qualified eligibles appearing on a list established from this option.)

(22) **Junior Range Examiner:** 20 semester hours in range management, pasture management, or plant ecology, or in any combination of these subjects, or in one or more of these subjects combined with forestry, botany, agronomy, or animal husbandry.

(23) **Junior Rural Sociologist:** 20 semester hours in sociology including at least six semester hours in rural sociology.

(24) **Junior Social Anthropologist:** 20 semester hours in social (cultural) anthropology and/or ethnology, or in a combination of one or both of these subjects and either human geography or sociology, but provided in any case that at least 12 semester hours in social (cultural) anthropology and/or ethnology must be shown.

(25) **Junior Soil Scientist:** 20 semester hours in soil surveying or soil technology or in one or both of these subjects and agronomy combined.

(26) **Junior Statistician:** 20 semester hours in statistics or 30 semester hours in statistics and any one of the following: economics, agricultural economics, biology, engineering, agriculture, sociology, public health, home economics, family economics (courses dealing with the family from the social and economic viewpoint), mathematics or physics, but provided in any case, that six semester hours in statistics must be shown.

(27) **Junior Textile Technologist:** 20 semester hours in textile technology.

(28) **Junior Veterinarian:** Completion of a full four-year course leading to a bachelor's degree in veterinary medicine in a recog-

(Continued on page 14)



# Brooklyn Navy Yard Seeks Skilled Men



(Continued from page 13)

nized school of veterinary medicine.

### Weights

General tests, 30; professional questions, 70.

### ANGLESMITH, HEAVY FIRES

(\$8.54, \$9.02, \$9.50 a day); 20-48 years old; four years' apprenticeship or experience.

### ANGLESMITH, OTHER FIRES

(\$7.58, \$8.06, \$8.54 a day); 20-48 years old; four years' apprenticeship or experience.

### BLACKSMITH, HEAVY FIRES

(\$8.54, \$9.02, \$9.50 a day); 20-55 years old; four years' apprenticeship or experience.

### BLACKSMITH, OTHER FIRES

(\$7.58, \$8.06, \$8.54 a day); 20-55 years old; four years' apprenticeship or experience.

### BOATBUILDER

(\$7.87, \$8.35, \$8.83 a day); 20-55 years old; four years' apprenticeship or experience.

### BOILERMAKER

(\$7.87, \$8.35, \$8.83 a day); 20-48 years old; four years' apprenticeship or experience.

### CHIPPER AND CAULKER, IRON

(\$7.58, \$8.06, \$8.54 a day); 20-55 years old; six months' experience.

### COPPERSMITH

(\$8.45, \$8.93, \$9.41 a day); 20-55 years old; four years' apprenticeship or experience.

### DIE SINKER

(\$8.83, \$9.31, \$9.79 a day); 20-48 years old; four years' apprenticeship or experience.

### DRILLER, PNEUMATIC

(\$6.34, \$6.82, \$7.30 a day); 20-48 years old; six months' experience.

### FLANGE TURNER

(\$8.06, \$8.54, \$9.02 a day); 20-48 years old; four years' apprenticeship or experience.

### FRAME BENDER

(\$8.06, \$8.54, \$9.02 a day); 20-48 years old; four years' apprenticeship or experience.

### GAS CUTTER OR BURNER

(\$6.62, \$7.10, \$7.58 a day); 20-48 years old; six months' experience.

### HOLDER-ON

(\$5.38, \$5.86, \$6.34 a day); 18-48 years old; three months' experience.

### LOFTSMAN

(\$8.26, \$8.74, \$9.22 a day); 20-55 years old; four years' apprenticeship or experience.

### MOLDER

(\$8.93, \$9.41, \$9.89 a day); 20-48 years old; four years' apprenticeship or experience.

### PIPECOVERER AND INSULATOR

(\$7.77, \$8.26, \$8.74 a day); 20-55 years old; two years' experience.

### PUNCHER AND SHEARER

(\$6.05, \$6.53, \$7.01 a day); 20-48 years old; six months' experience.

### RIVETER

(\$7.77, \$8.26, \$8.74 a day); 20-48 years old; six months' experience.

### RIVET HEATER

(\$4.80, \$5.28, \$5.76 a day); 18-48 years old; three months' experience.

### SAILMAKER

(\$7.68, \$8.16, \$8.64 a day); 20-48

years old; four years' apprenticeship or experience.

### SAW FILER

(\$9.02, \$9.50, \$9.98 a day); 20-48 years old; two years' experience.

### SHEET METAL WORKER

(\$8.45, \$8.93, \$9.41 a day); 20-48 years old; four years' apprenticeship or experience.

### SHIPFITTER

(\$7.77, \$8.26, \$8.74 a day); 20-55 years old; four years' apprenticeship or experience.

### SHIPWRIGHT

(\$7.97, \$8.45, \$8.93 a day); 20-55 years old; four years' apprenticeship or experience.

### TOOLMAKER

(\$8.35, \$8.83, \$9.31 a day); 20-48 years old; four years' apprenticeship or experience.

### WELDER, ELECTRIC (SPECIALLY SKILLED)

(\$7.78, \$8.26, \$8.74 a day); 20-48 years old; six months' experience.

### WELDER, GAS

(\$7.58, \$8.06, \$8.54 a day); 20-48 years old; two years' experience.

### SPECIAL AGENT (\$3,800)

### ASST. SPECIAL AGENT (\$3,200)

(Civil Aeronautics Author.)

File by Jan. 23. Applicants must not have passed their 53rd birthday. They must be in good physical condition.

### Duties

Under supervision of the head Special Agent and with latitude for independent action, to conduct complex and difficult investigations for the detection and development of evidence of violations of, or noncompliance with, the provisions of Title IV, Air Carrier Economic Regulation, of the Civil Aeronautics Act of 1938, and of the orders, rules and regulations issued by the Authority; to assemble, compile, digest and analyze records, accounts, reports, agreements, and other documents and data relating to rates, tariffs, operating costs, service, and other general operating conditions of air carriers; to collaborate in the preparation of evidence for introduction in court or in formal proceedings before the Authority; to make recommendations and reports to the Authority and to other agencies of the Government concerning infractions of orders.



In addition, the duties of the Special Agent may involve cooperation with State aviation officials and regulatory bodies in the investigation of State-licensed air carriers to coordinate activities; and the investigation of intrastate and interstate air transportation operations to determine their status under the economic provision of the act. The duties of the Assistant Special Agent will consist largely of field investigative assignments and may include also investigation of foreign air-carrier operations at the several ports of entry.

### Requirements

Special Agent: nine years' business, professional, or governmental experience, of which at least four must have been in an administrative, executive or supervisory capacity, and by its nature, extent and importance, and attainments must have demonstrated ability to assume duties and responsibilities comparable with those of the position.

Assistant Special Agent: seven years of business, professional, or governmental experience, of which at least two must have been of such a nature, extent and importance, as to demonstrate ability to assume duties of the position.

Substitution: applicants may substitute, year for year, up to a maximum of four years' college study, provided that in no case may the substitution be for the

## Tentative Key Given For Fire Lieut. Test

Two thousand candidates for Fire Lieutenant on Saturday took a promotion examination which consisted of 100 multiple choice questions and three essay questions.

The questions involved laws and ordinances, rules and regulations, General Order No. 1, arithmetic, elementary physics, pumps, statistics, liquids and gases, hydraulics and general fire information.

The candidates were asked to discuss: 1) whether housewatchmen should be replaced by civilian clerks; 2) why all members of a company should share in building inspection duties; 3) the terms "elimination", "relief officer" and "extra officer".

The Leader presents the following tentative key answers to the Fire Lieutenant test. These answers are offered as a guide to the men who took the examination, but are not official.

- (1) B (2) A (3) D (4) D (5) D (6) A (7) C (8) C (9) C (10) A (11) B (12) B (13) B (14) A (15) B (16) C (17) D (18) B (19) C (20) B (21) B (22) D (23) C (24) A (25) A (26) B (27) D (28) A (29) C (30) D (31) C (32) B (33) C (34) C (35) D (36) B or C (37) B or D (38) B (39) C (40) B (41) B (42) A (43) B (44) D (45) C (46) D (47) C (48) B (49) B (50) A (51) D (52) C (53) D (54) A (55) D (56) C (57) C (58) A (59) C (60) B (61) C (62) D (63) C (64) C (65) B (66) D (67) A (68) D (69) B (70) A (71) A (72) C (73) A (74) B (75) A (76) A (77) B (78) A (79) A (80) D (81) D (82) B (83) C (84) B (85) A (86) D (87) D (88) D (89) C (90) A (91) A (92) D (93) B or D (94) B (95) B (96) A (97) C (98) B (99) D (100) A.

administrative, executive, or supervisory experience.

Specialized requirements: in addition candidates for both jobs must have had, within the last 10 years, two years of responsible experience in the air-transportation industry, or in a governmental agency engaged in the regulation of air-transportation, or with aeronautical organizations or associations established for the promotion or improvement of the industry.

### Weights

Education and experience will count 100 percent. An oral examination to candidates may be given as the needs of the service arise.

### STATISTICAL SUPERVISOR (\$3,200). File by January 23.

Age limit, 53. Applicants must be in good physical condition.

### Duties

Under supervision, to direct the operation of a large tabulating machine installation; to prepare instructions for all phases of work involved in coding, punching, punch verifying, sorting and tabulating complex statistical data and to train and supervise clerical employees engaged in such work; to supervise the preparation of material for publication; and to perform related work.

### Requirements

Seven years of successful, responsible, progressive, full-time, paid experience in the operation or supervision of punch-card tabulating equipment, including punching, verifying, calculating, sorting, and tabulating machines utilized in accounting or statistical analysis, two years of which must have been as a supervisor in charge of a punch-card tabulation unit. Applicants must have demonstrated by their experience marked ability to: 1) supervise and instruct personnel in the use of punch-card tabulating equipment, and 2) to wire punch-card tabulating equipment for use in the analysis of complex statistical or accounting problems.

Substitution: applicants may substitute, year for year, up to a maximum of four years, for the nonsupervisory experience, study successfully completed in a college or university.

### Weights

Education and experience will count 100 percent.

### JUNIOR POULTRY AID (\$1,440). Age limit: applicants must not be more than 40. File by January 23.

### Duties

Under general supervision to feed, water, and care for poultry; to record accurately data on feed used and mortality of young and adult poultry; to gather eggs from trapnests and to mark eggs with the date and number of the

hen laying the eggs; to weigh individual birds and eggs; to clean and disinfect poultry houses; and to perform related work.

### Requirements

At least two years of experience at a poultry experimental plant or at a large commercial poultry plant. Applicants must show that they have had experience in trapping, feeding and caring for poultry, and indicate the number of birds at each plant where they have acquired their experience.

### Weights

Candidates will be rated on practical questions relating to the duties of the position, on a scale of 100.

### JUNIOR GRADUATE NURSE (\$1,620); not over 35 years old; filing open. U. S. Public Health Service, Federal Security Agency, and Veterans Administration.

### Duties

Under immediate supervision, do general nursing work in hospital wards, infirmaries, or sanatoria; related duties.

### Requirements

Completion of a four-year high school course; completion of a course in a recognized nursing school with a residence of two years in a hospital with a daily average of 50 bed patients; registration as a graduate nurse. Those in the final year in nursing school will be accepted if they furnish proof of fulfilling requirements during life of register.

### Drug Clerk Eligibles

### To Meet Wednesday

The Senior Drug Clerk Eligibles Assn. will meet at 7 p. m., Wednesday, at the Hudson Park Library, 10 Seventh Ave. South, Manhattan, it was announced yesterday by Morris Berko, secretary.

### Retreat Set Feb. 23-25

Navy Yard workers will hold their next Retreat Feb. 23-25, it was announced yesterday. John V. O'Donnell Jr. and Harry C. Klonne represented the Navy Yard Retreatants at the Bishop Molloy Retreat House Conference last week.

### Need No Monitor, Proctor Applicants

A warning to applicants that it is useless to write for positions as Monitors or Proctors for State Civil Service examinations was issued yesterday by Nathaniel G. Schlamm, supervisor of examinations for the New York area. Schlamm pointed out that the present list of applicants is unusually large, and the need for Proctors is infrequent.

Schlamm also requested that applicants for State Civil Service examinations enclose a large, self-addressed envelope when writing for blanks.

## Report Says 2,500 City Employees Receive Training

More than 2,500 city employees have received in-service training since September, it was announced yesterday by the Bureau of Training of the Municipal Civil Service Commission.

The in-service training courses are designed to help employees obtain additional skill in their positions and prepare them for promotion opportunities. The program, which is administered by the Civil Service Commission and sponsored by the Mayor Council for Public Service Training, is paid for by matching city and federal funds.

According to the commission's announcement yesterday, "new types of courses have been formulated by the training bureau, including induction courses for new employees on the organization and procedures of the department, activities of various bureaus and its relationship with other city departments."

The commission's Bureau of Training reports that it has had requests from more than 26,000 employees for in-service training courses. However, the present budgetary situation makes it unlikely that courses can be organized for all the workers, it was stated.

### CITY BOWLING

### Scores and Schedule

Wed. Division	Thurs. Division	W.L.
Public Works, 29	Police, 29	W.L.
Sanitation No. 2, 28	Sanitation No. 1, 29	
Tax No. 3, 26	Tri-Boro B., 25	
Docks No. 2, 25	Fire No. 1, 22	
Fire No. 2, 25	Docks No. 1, 20	
H. Bldgs. No. 1, 23	Markets, 20	
Transportation, 23	B.P. Manhattan, 20	
Finance No. 1, 23	C'troller No. 1, 20	
C'troller No. 2, 21	B.P. B'klyn No. 1, 19	
Estimate, 21	W-G-E No. 1, 18	
Law, 20	Tax No. 1, 17	
B.P. B'klyn No. 2, 18	Education No. 2, 17	
W-G-E No. 2, 16	Child Welfare, 16	
Finance No. 2, 16	Education No. 1, 15	
H. Authority, 15	Health No. 1, 13	
Health No. 2, 12	H. Bldgs. No. 2, 10	

Wednesday, January 24  
B. P. Brooklyn No. 2 v. Health No. 2; Transportation v. Law; Public Works v. Housing and Buildings No. 1; Sanitation No. 2 v. Finance No. 2; Housing Authority v. Water, Gas, Elec. No. 2; Tax No. 2 v. Finance No. 1; Comptroller No. 2 v. Docks No. 2; Fire No. 2 v. Estimate.

Thursday, January 25  
Tax No. 1 v. Comptroller No. 1; Fire No. 1 v. Tri-Borough Bridge; Police v. Education No. 1; Housing and Buildings No. 2 v. Child Welfare; Markets v. Health No. 2; Docks No. 1 v. B. P. Brooklyn No. 2; Education v. Water, Gas, Elec. No. 1; B. P. Manhattan v. Sanitation No. 1.

### CITY BASKETBALL

### Scores and Schedule

January 13
Public Works, 49; Law, 28.
Water Supply, 30; B. P. Queens, 18.
January 18
Police, 60; Transportation, 37.
Water, Gas, Elec., 24; B. P. Queens, 21.
Thursday, Jan. 25
Class B—Purchase vs. Water Supply; Class A—Finance vs. Park—Carmine St. Gym, 7 p. m.
Saturday, Jan. 27
Class B—Child Welfare vs. Water, Gas, Electricity; Boro Pres. Manhattan vs. Corp. Counsel—President St. Gym, 1 p. m.

### Civic Center Dance

Civil Service employees were prominently in attendance Saturday night at the dance and entertainment of the Junior League of the Civic Center Synagogue, held at 150 W. 85th St.







LATEST CERTIFICATIONS

APPOINTMENTS

The following appointments were announced this week by the Municipal Civil Service Commission:

JANUARY 12, 1940

Asst. Engr., Gr. 4 (Prom) (WB.)—Vincent G. Terenzio. Insp. of Fuels, Supplies, etc. (Asst. Chemist approp) (DE.)—Nathan Korovin. Temporary Title Examiner, Gr. 2 (HA.)—Max Schiff, Franklin S. Keller, Lillian G. Ungar, Samuel J. Goldberg, Aaron L. Gitenstein, Samuel Goldsmith. Clerk, Gr. 3 (prom) (PW.)—John J. Roberto. Clerk, Gr. 3 (prom) (CM.)—Mildred Blue. Clerk, Gr. 3 (prom) (MS.)—Joseph Mapelli, Sidney Reich, James N. Lewis, Vincent J. Scordley. Clerk, Gr. 1 (temp) (Gr. 2 approp) (HA.)—Sarah Fishman, Ethel (Lipnack) Goldstein, Ethel Levin, Natalie G. Donohue, Minnie Bernstein, Naomi Y. Kane, Margaret M. Corcoran, Steve Bielawski. Clerk, Gr. 1 (Gr. 2 approp) (BT.)—Leon Brown. Type Copyist Gr. 1 (Gr. 2 approp) (HA.)—Sylvia Posner. Car Maintainer (Group F) (from Truck Repairman—RR) (BT.)—Ernest DeSimone. Stationary Engineer (temp) (PW.)—Patrick J. Downey. Photostat Operator (Photographer approp) (TD.)—Edward T. McArdle. Car Maintainer (Group E) (Electric Repairman—RR) (BT.)—James H. Bilyou. Type Copyist, Gr. 1 (Gr. 2 approp) (temp) (RB.)—Maxine Goldberg. Clerk, Gr. 2 (HA.)—Solomon Moskowitz.

JANUARY 13, 1940

Clerk, Gr. 1 (Gr. 2 approp) (HA.)—Harold Birnbaum, Sidney Schackman. Special Patrolman (WD.)—Alex Schachner, Julius J. Janosek, August W. Reinert, Milton Grainsky. Clerk, Gr. 1 (Gr. 2 approp) (HA.)—Ida Solomon, Carolyn T. Greenberg, Sophia Gann, Charlotte R. Youngerman, Joseph A. Truglio, Saul Moskowitz, Gertrude Cohn. Statistician (Social Service) (HA.)—Harry N. Fialkin. Sten. Type, Gr. 2 (temp) (CO., DF.)—Frances Fuchs. Type Copyist, Gr. 1 (Gr. 2 approp) (DH.)—Ann Cooperman. Civil Service Examiner (Mechanical Engineering) (CS.)—Arthur Coonrad, John M. Labberton, Arthur C. Stern. Clerk, Gr. 1 (Gr. 2 approp) (HD.)—Paul S. Abrams, Isidore Silverberg, Max J. Levy, Irving M. Shakofsky, Joseph Auslander, Joseph Lyons, Russell E. Rozea, Herman Gelband.

\* Indicates appointment made subject to investigation.

Federal Jobs Down

WASHINGTON.—A decrease of almost 5,000 in the number of federal Civil Service jobs was marked during November, according to figures released this week by the U. S. Civil Service Commission. The total was 932,654, compared to 937,576 in October, a decline of 0.5 percent.

Advertisement

BIDS AND PROPOSALS

STATE DEPT. OF PUBLIC WORKS DIVISION OF HIGHWAYS ALBANY, N. Y.

Sealed proposals will be received by the undersigned at the State Office Building, 13th floor, Albany, N. Y., until one o'clock p.m. on THURSDAY, January 25, 1940, for the reconstruction of highways and bridges and railroad grade crossing eliminations in the Counties mentioned below:

RAILROAD GRADE CROSSING ELIMINATION PROJECTS

Table with columns: County, Required, Type, Miles. Includes Chautauque, Chautauque, Albany, Rockland, Sullivan, Suffolk.

HIGHWAYS AND BRIDGES

Table with columns: County, Required, Type, Miles. Includes Columbia, Lewis, Livingston, Albany, Rockland, Sullivan, Suffolk.

CONSTRUCTION AND ELECTRIC WORK - EASTERN STATE PARKWAY GAS STATION

Table with columns: County, Required, Type, Miles. Includes Dutchess.

Maps, plans specifications and estimate of cost may be seen and proposal forms obtained at the office of the Division of Highways in Albany, N. Y., and at the office of the District Engineers in whose district the roads or projects are located, upon the payment of Five Dollars (\$5.00) for plans and proposal forms. Standard specifications are Two Dollars (\$2.00) per copy. No refund will be made on plans, specifications, or proposal forms. Plans and proposal forms may be seen at the office of the State Department of Public Works, State Office Bldg., Worth and Center Streets, New York City. The addresses of the District Engineers and Counties will be furnished upon request. Special attention of bidders is called to "General Information for Bidders" in the proposal, specifications and contract agreement. The attention of bidders is also directed to the special provisions applying to projects with federal funds. Proposal for each highway or contract must be submitted in a separate sealed envelope with the name and number of the highway plainly endorsed on the outside of the envelope. Each proposal must be accompanied by cash, draft or certified check, payable to the order of the New York State Department of Public Works, Division of Highways, for the sum as specified in the advertisement for proposals and the proposal itself for each project. The retention and disposal of such cash, draft or check by the State Division of Highways shall conform with Sub. 2, Section 38 of the Highway Law, as amended. The successful bidder will be required to execute the contract and comply in all respects with Section 38 of the Highway Law, as amended, and also pursuant to the provisions of Chapter 707 of the Laws of 1938, there will be required on all contracts entered into by any State Agency on and after July 1, 1938, a separate bond guaranteeing prompt payment of moneys due to all persons supplying the contractor, or subcontractor, with labor and materials employed and used in carrying out the contract as follows:

- (a) Whenever the total amount payable by the terms of the contract shall not be more than \$500,000 the said bond shall be in a sum equal to the total amount payable by the terms of the contract. (b) Whenever the total amount payable by the terms of the contract shall be more than \$500,000 and not more than \$1,000,000 the said bond shall be in the sum of one-half of the total amount payable by the terms of the contract. (c) Whenever the total amount payable by the terms of the contract shall be more than \$1,000,000 and not more than \$5,000,000 the said bond shall be in the sum of fifty per centum of the total amount payable by the terms of the contract. (d) Whenever the total amount payable by the terms of the contract shall be more than \$5,000,000 the said bond shall be in the sum of the \$2,500,000.

The amount of the certified check accompanying the proposal of bidder to whom the contract is awarded will be returned when ten per centum of the work under the contract has been completed. If Surety Bond is dispensed with, in pursuance with the Highway Law, the amount of the bidding check will be returned when fifteen per centum of the contract work has been completed. On contracts with federal funds, when optional types are permitted for any item of work, contractors must state in the space provided in the proposal for this purpose the exact designation of the optional type upon which the proposal is predicated. No one proposal shall contain more than one bid for an optional item. The award, if made, will be on the basis of the responsible proposal which for all items of work gives the lowest total cost for the project and the contract will call for the type designated in such proposal. Maps, plans specifications and estimate of cost may be seen and proposal forms obtained at the office of the Division of Highways in Albany, N. Y., and at the office of the District Engineers in whose district the roads or projects are located, upon the payment of Five Dollars (\$5.00) for plans and proposal forms. Standard specifications are Two Dollars (\$2.00) per copy. No refund will be made on plans, specifications, or proposal forms. Plans and proposal forms may be seen at the office of the State Department of Public Works, State Office Bldg., Worth and Center Streets, New York City. The addresses of the District Engineers and Counties will be furnished upon request. Special attention of bidders is called to "General Information for Bidders" in the proposal, specifications and contract agreement. The attention of bidders is also directed to the special provisions applying to projects with federal funds. Proposal for each highway or contract must be submitted in a separate sealed envelope with the name and number of the highway plainly endorsed on the outside of the envelope. Each proposal must be accompanied by cash, draft or certified check, payable to the order of the New York State Department of Public Works, Division of Highways, for the sum as specified in the advertisement for proposals and the proposal itself for each project. The retention and disposal of such cash, draft or check by the State Division of Highways shall conform with Sub. 2, Section 38 of the Highway Law, as amended. The successful bidder will be required to execute the contract and comply in all respects with Section 38 of the Highway Law, as amended, and also pursuant to the provisions of Chapter 707 of the Laws of 1938, there will be required on all contracts entered into by any State Agency on and after July 1, 1938, a separate bond guaranteeing prompt payment of moneys due to all persons supplying the contractor, or subcontractor, with labor and materials employed and used in carrying out the contract as follows:

The minimum hourly rate of wages for the various types of operations and trades, as well as the hours of work and conditions of employment, shall be set forth under the Special Provisions in the itemized proposal for each project. In conformity with the provisions of Section 220, Sub-division d. of the State Labor Law, as amended, the minimum hourly rate of wages has been established and is annexed to and forms a part of the specifications and contract, and may be ascertained upon reference to the proposal for the project itself. The right is reserved to reject any or all bids. ARTHUR W. BRANDT, Supt. of Public Works.

(Continued from page 15)

John J., Jr., 84.65; 95, Fitzpatrick, Stephen J., 83.00.

One vacancy—\$1,370 Jr. Statistician; competitive list Statistical Clerk Gr. 1 (with knowledge of typewriting); prom. 4-6-38; NYC Housing Authority; probable permanent—17, Shamian, Zermoot, 82.64; 19, Osofsky, Sonia L., 82.20; 25, Michelman, Herbert, 81.44; 32, Todes, Milton, 80.62; 35, Moskowitz, Louis, 80.20; 40, Berkowitz, Irving, 79.30; 45, Shames, Anna, 78.96; 46, Posner, Violet, 78.64.

Three vacancies—\$2,280 Architectural Draftsman Gr. 3; competitive list Architectural Draftsman Gr. 4; prom. 4-13-38; appropriate; NYC Housing Authority; probable permanent—35, Prober, Abraham, 83.25; 37, Levy, Charles, 82.00; 52, Greenberg, Irving J., 81.75; 58, Katz, Sidney L., 80.75; 62, Trivisonno, Harry J., 80.50; 65, Rothenberg, Morris, 80.50; 70, Seiderman, Nathan A., 80.00; 71, Silverman, Maurice, 80.00; 72, Saunders, John J., Jr., 80.00; 74, Murno, James J., 80.00.

Two vacancies—\$960 Type Copyist Gr. 1; competitive list Type Copyist Gr. 2; prom. 6-23-38; appropriate; NYC Housing Authority, Manhattan; temporary, not to exceed two months—113, Zanderer, Florence E., 91.50; 134, Linderman, Abraham, 91.30; 241, Stern, Charlotte, 90.18; 268, Posner, Mildred, 89.92; 806, Murray, Helen, 87.00; 1066, Schachter, Sophie N., 86.04; 1340, Strassburger, Jeanne, 85.12; 1416, Dubensky, Rose, 84.90; 1456, Kopman, Sylvia, 84.75; 2110, Mestel, Ida, 82.40; 2271, Demm, Marv, 81.45; 2300, Grossman, Sylvia, 81.27; 2335, Finn, Aenes M., 80.99; 2341, Reich, David, 80.94; 2379, Shapiro, Rose, 80.59; 2436, Singman, Morris, 80.00; 2485, Waldow, Sarah, 78.96; 2494, Nesbitt, Anne S., 78.52; 2506, Cohen, Julia, 77.95; 2516, Courtney, Honora, 76.48.

Two vacancies—65 cents and 75 cents per hour Conductor; promotion to Conductor (I.C.O.S.); prom. 4-26-39; Bd. of Transportation, Manhattan; probable permanent—8, Crook, Howard, 79.99; 39, Conrad, John R., 77.86; 40, Emery, Stephen, 77.79; 41, Zeitler, Geo. L., 77.55.

One vacancy—\$1,200 Telephone Operator Gr. 1; competitive list Telephone Operator Gr. 1; prom. 7-15-36; NYC Housing Authority, Manhattan; temporary, about five weeks—8, Miller, Caroline L., 89.40; 97, Gallagher, Helen J., 86.40; 260, Colombo, Florence A., 83.50; 304, Leininger, Margaret M., 82.50; 314, Blanchard, Ethel M., 82.30; 319, Fitzelbion, Lottie C., 82.20; 322, Cain, Helen F., 82.20; 324, Bormann, Helen I., 82.10; 328, Jones, Dorothy E., 82.10; 331, Ryan, Mae L., 81.90; 332, Reidy, Nona, 81.90; 333, Leonard, Mary V. A., 81.90; 334, Thomas, Kitty, 81.80; 335, Fraedrick, Matilda, 81.80; 339, Kelly, Margaret M., 81.70; 340, Merritt, Katherine R., 81.60; 344, Bailey, Estelle M., 81.50; 345, Cavanaugh, Leona H., 81.50; 347, Hagan, Mary A., 81.30; 352, Larkin, Veronica C., 81.30; 353, O'Rourke, Beatrice M., 81.30; 354, Mastrangelo, Grace R., 81.30.

THURS., JAN. 18, 1940

One vacancy—\$7.07 per day Batteryman; competitive list Battery Constructor; prom. 1-10-40; appropriate; Fire Dept.; probable permanent—2, Wiegand, George R., 95.95; 3, Keppler, Charles J., 95.20; 4, Tafel, Samuel, 94.55; 6, Kopper, Edward C., 93.95.

One vacancy—\$840 Clerk Gr. 1 (male); competitive list Clerk Gr. 1 (male); prom. 5-1-36; Office of Comptroller, Manhattan; probable permanent—1354, Sotson, Morris, 86.50; 1795, Chawkins, Saul, 85.50; 1902, McDonnell, Joseph C., 85.50; 2635, Siskind, Saul, 83.50; 2831, Schroeder, Frederick C., 83.00; 2837, Walker, Ernest, 83.00; 2954, Pataky, Joseph, 82.50.

Number unannounced—\$860 Cleaner (women); regular list Lab Helper (women); prom. 7-12-39; Dept. of Public Works; probable permanent—24, DiPietro, Rose; 33, Sauntry, Mary C.; 43, Israel, May B.; 80, Poppel, Rose; 96, Simmons, Frances M.; 103, Ray, Helen F.; 105, McDermott, Kathleen; 108, McLeod, Margaret; 109, Kissick, Virginia M.; 110, Helmserson, Elizabeth G.; 111, Sahlquist, Mildred F.; 112, Downes, Mary; 113, Striplin, Anna H.; 114, Shostak, Rose; 115, Mitzner, Rose; 116, Mindell, Florence; 118, Josey, Anna; 119, Verdichio, Mary A.; 120, Delia, Bertha R.; 124, Flemister, Rubie E.; 126, Henson, Mary; 129, Newkirk, Mary H.; 130, Newkirk, Ethel L.; 131, Harrington, Mary J.; 132, Stewart, Martha E.; 133, Russo, Rose G.; 134, Peterson, Dorothy M.; 135, Collins, Katherine T.

Three vacancies—\$1,800-\$2,100 Inspector (Mech.) Gr. 2; competitive list Jr. Engr. (Mech.) Gr. 3; prom. 1-10-40; appropriate; Dept. of Public Works; probable permanent—1, Holzappel, Frederick J.; 3, Tonkonogy, Alwin; 4, Levine, Samuel L.; 5, Benjamin, David; 6, Boyle, Joseph C.; 8, Baliff, Jack; 9, Lapidus, Solomon; 10, Slezak, Coleman C.; 11, Hagerty, Philip E.; 12, Burke, James V.; 13, Steiner, William A.; 14, Scherr, Herman; 15, Stillman, Isadore; 16, Lasky, Leonard; 17, Modrovsky, Joseph; 18, Brunschwig, Marvin; 19, Braverman, Joseph H.; 20, Prass, Herman; 22, Weiner, Samuel Z.; 23, Ressler,

Murray; 24, Sachse, Wm. J.; 25, Chiger, Arthur; 26, Kabili, Murray M.; 27, Baron, Irving; 28, Weiss, Arthur; 29, Nooger, Samuel; 30, Shoiket, Henry.

Number unannounced—\$1,920 Jr. Accountant; promotion to Jr. Accountant Gr. 1; prom. 8-9-39; Teachers Retirement System, Manhattan; probable permanent—1, Greene, Thomas H., 83.02.

One vacancy—\$3,000 Resident Psychiatrist; competitive list Alienist (Psychiatrist); prom. 1-10-40; Dept. of Correction; probable permanent—1, Orenstein, Leo L., 88.50; 2, Green, William F., 84.60; 3, Yarnell, Helen, 83.85; 4, Yarnell, Zuleika, 83.45; 5, Shulack, Norman R., 83.20; 6, Fineman, Leon R., 82.90; 7, Weiss, Theodore S., 82.85; 8, Jaeger, Ruth E., 82.85.

One vacancy—\$1,200 Steno and Typist Gr. 2 (male); competitive list Steno and Typist Gr. 2 (male); prom. 11-7-38; Bd. of Transportation, Manhattan; temporary, not exceed six months—1365, Pioli, Anthony J., 82.04; 1422, Murtha, Thomas J., 81.15; 1501, Johnson, Edward H., 78.60; 1504, DeMayo, Frank P., 78.50.

One vacancy—\$1,200 Steno and Typist Gr. 2; competitive list Steno and Typist Gr. 2 (H.R.D.); prom. 11-7-38; Dept. of Hospitals, Manhattan; temporary, less than six months (leave of absence of regular employee)—342, Poggi, Irene M., 90.55; 376, Brennan, Mary E., 90.11; 679, Morganstein, Fannie, 87.47; 721, Cerra, Carmen, 87.17; 863, Oberter, Esther, 86.11; 940, Siegel, Irene L., 85.59; 947, Schutzman, Ruth, 85.55; 1037, Schunckler, Rose, 84.89; 1062, Miller, Miriam D., 84.73; 1079, Lancaster, Ruth E., 84.65; 1082, Carter, Jessie, 84.63; 1084, Langfelder, Ruth, 84.60; 1089, Arinberg, Pauline, 84.57; 1090, Pergament, Irene, 84.56; 1121, Kulick, Anna, 84.30; 1166, Pernice, Barbara M., 83.95; 1191, McCabe, Dolores M., 83.76; 1193, Bridgeforth, Mayvie E., 83.76; 1199, Schottenfeld, Adele, 83.72; 1302, Farley, Mary F., 83.70.

Four vacancies—two at \$1,860, two at \$1,680 Jr. Elec. Draftsman Gr. 1; competitive list Jr. Mech. Draftsman (Elec.) Gr. 2; prom. 12-15-37; appropriate; Dept. of Welfare; probable permanent—13, Gaboret, Bernard, 78.08.

Four vacancies—two at \$1,860, two at \$1,680 Jr. Elec. Draftsman Gr. 1; competitive list Jr. Engr. (Elec.) Gr. 3; prom. 11-1-39; appropriate Bd. action 12-27-39; Dept. of Welfare; probable permanent—62, Friedman, Henry, 79.46; 69, Stringfield, Theodore G., 78.35; 74, Oustanoff, Abe L., 78.07; 78, Hilgeman, Edward, 77.55; 79, Coblenz, Abraham, 77.55; 83, Luckert, Arnold A., 77.26; 84, West, Winfield A., 77.25; 83, Lindner, George, 77.21; 87, Kuhn, Alexander H., 77.06; 89, Garfinkel, Bernard, 76.99; 90, Abramowitz, Abraham, 76.97; 91, Hellman, Henry I., 76.96; 92, Clair, Seymour, 76.89; 93, Torre, Elmer L., 76.35; 94, Cambridge, Charles C., 76.20; 95, Margolis, Irving, 76.08; 96, Belkin, Edward I., 76.07; 97, Aflias, Irving M., 75.95; 98, Cohen, Herbert J., 75.80; 99, Bernbaum, Bernard, 75.53; 101, Stiner, Munroe, 75.37; 102, Edelstein, Harold, 75.30; 104, Harvey, Carl C., 75.25; 105, Herman, Jacob, 75.07; 106, Griffenberg, Aaron, 75.07; 107, Ipsen, Sigurd J., 75.00; 109, Hermayer, John, 75.00.

One vacancy—\$1,200 Bookkeeper Gr. 1 (male); competitive list Bookkeeper Gr. 1 (male); prom. 9-30-36; Dept. of Welfare; probable permanent—195, Groll, Sidney H., 95.60; 520, Miller, William, 92.80; 522, Weinstein, Jerome, 92.80; 530, Hurme, Charles H., 92.60; 531, Caliman, Arthur, 92.60; 539, Epstein, Frederick, 92.60; 541, Koppal, Sam M., 92.60; 542, Cohen, Harry, 92.60; 544, Tannenbaum, Alvin, 92.60; 549, Spetkar, Joseph, 92.40; 551, Lieberman, Joseph, 92.40; 554, Schwartz, William F., 92.40; 556, Kaback, Benjamin, 92.40; 557, Harris, Alexander, 92.40; 562, Horn, Jack, 92.40; 563, Mullen, John T., 92.40; 565, Katz, Herman, 92.40; 569, Rooney, Joseph F. E., 92.40; 581, Abeles, Harold, 92.20; 584, Goldberg, Saul, 92.20; 585, Weisberg, Harry Israel, 92.20.

48 vacancies \$1,200 Bookkeeper Gr. 1 (male); competitive list Bookkeeper Gr. 1 (male); prom. 9-30-36; Dept. of Welfare; probable permanent—195, Groll, Sidney H., 95.60; 520, Miller, William, 92.80; 522, Weinstein, Jerome, 92.80; 530, Hurme, Charles H., 92.60; 531, Caliman, Arthur, 92.60; 539, Epstein, Frederick, 92.60; 541, Koppal, Sam M., 92.60; 542, Cohen, Harry, 92.60; 544, Tannenbaum, Alvin, 92.60; 549, Spetkar, Joseph, 92.40; 551, Lieberman, Joseph, 92.40; 554, Schwartz, William F., 92.40; 556, Kaback, Benjamin, 92.40; 557, Harris, Alexander, 92.40; 562, Horn, Jack, 92.40; 563, Mullen, John T., 92.40; 565, Katz, Herman, 92.40; 569, Rooney, Joseph F. E., 92.40; 581, Abeles, Harold, 92.20; 584, Goldberg, Saul, 92.20; 585, Weisberg, Harry Israel, 92.20.

586, Dickerman, Morris H., 92.20; 587, Kennedy, Wm. F. E., 92.20; 588, Pistone, Joe, 92.20; 591, Rosenfeld, Jacob, 92.20; 593, Calabria, Alfred J., 92.20; 594, Goodfriend, Sidney M., 92.20; 595, Feldman, Harry H., 92.20; 598, Snetiker, Morris, 92.20; 602, Jacob, Godfried, 92.20; 604, Kasso, Herbert, 92.00; 607, Fleckenstein, Valentine, 92.00; 608, Stein, I. Bernard, 92.00; 609, McGuigan, Christopher J., 92.00; 611, Corritori, Peter Jr., 92.00; 613, Berman, Bernard, 92.00; 614, Russell, Maxwell J., 92.00; 617, Spector, Israel, 92.00; 620, Zlotnick, Jack, 92.00; 621, Puester, Albert R., 92.00; 623, Pitlick, William, 91.80; 625, Ginsberg, Sam, 91.80; 626, Bruckman, Sidney I., 91.80; 627, Sverdluk, Irving, 91.80.

630, Trachtenberg, Harry, 91.80; 635, Skohuk, Jacob, 91.80; 640, Diehl, John J., 91.80; 641, Rosenthal, Sidney, 91.80; 646, Gerber, Charles, 91.60; 648, Klavansky, Alex, 91.60; 650, Cohen, Hyman, 91.60; 652, Kaplan, Alexander N., 91.60; 654, Meyerson, Henry A., 91.60; 658, Matzner, Lester, 91.60; 662, Feld, Max, 91.40; 663, Lebowitz, Ben, 91.40; 664, Klonsky, George, 91.40; 669, Shapiro, Morris, 91.40; 671, Williams, Clifford G., 91.40; 672, Klein, Julius, 91.40; 675, Kirsch, Jacob, 91.40; 676, Mantzowitz, Leo, 91.40; 679, Uretsky, Hyman, 91.40; 681, Kart, Hyman, 91.40; 683, Morris, Sidney, 91.40; 684, Gittleman, Samuel, 91.40; 686, Newman, Harry, 91.40.

687, Simmons, Charles G., 91.40; 688, Herschkowitz, Emanuel, 91.40; 689, Cohen, Jack M., 91.20; 691, Jakubowicz, Stanley C., 91.20; 692, Reiss, David, 91.20; 693, Kudless, James A., 91.20; 695, Greenberger, Edwin S., 91.20; 696, Schor, Irwin, 91.20; 697, Arenella, Joseph, 91.20; 698, Kaplan, Maurice, 91.20; 707, Schulhafter, Herman, 91.20; 710, Arnold, Wilbur C. J., 91.00; 712, Cohen, Herbert, 91.00; 713, Keller, Paul C., 91.00; 714, Lubowsky, Simon, 91.00; 715, Martin, Joseph A., 91.00; 716, Solomon, Ben, 91.00; 721, Bianco, Joseph L., 91.00; 724, Bersofsky, Abe, 91.00; 725, Cantor, Abraham, 90.80.

To Hold New Courses

Practical training courses for experienced mechanics and newcomers in the new and widely-expanding fields of air-conditioning, refrigeration and welding are being offered by Hemphill Schools of Long Island City, in addition to their regular diesel-engine training courses, it was announced yesterday.

Irving, 77.91; 28, Weiss, Arthur, 77.83.

Number unannounced—\$7 per day Licensed Fireman; preferred list Licensed Fireman; Asst. to Pres. Borough of Manhattan; temporary (leave of absence of regular employee)—Castro, Henry.

Number unannounced—\$7 per day Licensed Fireman; preferred list Marine Stoker; appropriate; Asst. to Pres. Borough of Manhattan, Manhattan; temporary (leave of absence of regular employee)—Gorman, John H.; Dunigan, Joseph A.; Kibler, Lewis; Faiman, John; Simeone, Pasquale; Bennett, John; McBrien, John W.

Number unannounced \$15 per month Oiler (marine); preferred list Marine Stoker; appropriate; Dept. of Public Works; probable permanent—Bennett, John; McBrien, Joseph W.; Wabst, William.

Nine vacancies—55 cents an hour Station Agent Gr. 2; competitive list Station Agent; prom. 8-25-37; Bd. of Transportation; probable permanent—571, Sullivan, Wm. J., 79.16; 812, Salis, Enriaue O., 77.10; 814, Balos, Harry, 77.10; 815, Johnson, John, 77.10; 820, Schneider, Max, 77.06; 821, Leavy, John J., 77.06; 822, Geringer, Meyer, 77.00; 827, Sedita, Ignatius F., 77.00; 831, Steiner, Frederick, 76.96; 833, Lewis, Lester J., 76.90; 834, Meade, John, 76.90; 835, Alleyne, Gladstone S., 76.90; 836, Kalem, Rubin, 76.90; 837, Constan, Clement, 76.90; 838, Goldfarb, Samuel, 76.90.

Three vacancies—\$960 Type Copyists Gr. 1; competitive list Type Copyist Gr. 2; prom. 6-23-38; appropriate; Dept. of Finance, Brooklyn and Queens; indefinite, may exceed six months and is, therefore, considered probable permanent—58, Fritz, Elsie, 92.50; 113, Zanderer, Florence E., 91.50; 134, Lindeman, Abraham, 91.30; 147, Janovsky, Seymour, 91.17; 241, Stern, Charlotte, 90.18; 268, Tochen, Mildred, 89.92; 740, Gardner, Ida, 87.30; 806, Murray, Helen P., 87.00; 1066, Schachter, Sophie N., 86.04; 1112, Gordon, Rebecca, 85.90; 1340, Strassburger, Jeanne, 85.12; 1416, Dubensky, Rose, 84.90.

One vacancy—\$1,200 Timekeeper; competitive list Clerk Gr. 2; prom. 2-15-39; Fire Dept., Queens; probable permanent—12, Forman, Wm., 92.73; 46a, Rosso-mondo, Edward, 91.73; 87, Lasser, S. Harry, 91.06; 113, Goldberg, Eugene, 90.80; 117, Freed, Murray L., 90.76; 133, Horelick, Reuben S., 90.67; 286a, Camhi, Joseph, 89.68; 296, Axelrod, Philip, 89.62.

48 vacancies \$1,200 Bookkeeper Gr. 1 (male); competitive list Bookkeeper Gr. 1 (male); prom. 9-30-36; Dept. of Welfare; probable permanent—195, Groll, Sidney H., 95.60; 520, Miller, William, 92.80; 522, Weinstein, Jerome, 92.80; 530, Hurme, Charles H., 92.60; 531, Caliman, Arthur, 92.60; 539, Epstein, Frederick, 92.60; 541, Koppal, Sam M., 92.60; 542, Cohen, Harry, 92.60; 544, Tannenbaum, Alvin, 92.60; 549, Spetkar, Joseph, 92.40; 551, Lieberman, Joseph, 92.40; 554, Schwartz, William F., 92.40; 556, Kaback, Benjamin, 92.40; 557, Harris, Alexander, 92.40; 562, Horn, Jack, 92.40; 563, Mullen, John T., 92.40; 565, Katz, Herman, 92.40; 569, Rooney, Joseph F. E., 92.40; 581, Abeles, Harold, 92.20; 584, Goldberg, Saul, 92.20; 585, Weisberg, Harry Israel, 92.20.

586, Dickerman, Morris H., 92.20; 587, Kennedy, Wm. F. E., 92.20; 588, Pistone, Joe, 92.20; 591, Rosenfeld, Jacob, 92.20; 593, Calabria, Alfred J., 92.20; 594, Goodfriend, Sidney M., 92.20; 595, Feldman, Harry H., 92.20; 598, Snetiker, Morris, 92.20; 602, Jacob, Godfried, 92.20; 604, Kasso, Herbert, 92.00; 607, Fleckenstein, Valentine, 92.00; 608, Stein, I. Bernard, 92.00; 609, McGuigan, Christopher J., 92.00; 611, Corritori, Peter Jr., 92.00; 613, Berman, Bernard, 92.00; 614, Russell, Maxwell J., 92.00; 617, Spector, Israel, 92.00; 620, Zlotnick, Jack, 92.00; 621, Puester, Albert R., 92.00; 623, Pitlick, William, 91.80; 625, Ginsberg, Sam, 91.80; 626, Bruckman, Sidney I., 91.80; 627, Sverdluk, Irving, 91.80.

630, Trachtenberg, Harry, 91.80; 635, Skohuk, Jacob, 91.80; 640, Diehl, John J., 91.80; 641, Rosenthal, Sidney, 91.80; 646, Gerber, Charles, 91.60; 648, Klavansky, Alex, 91.60; 650, Cohen, Hyman, 91.60; 652, Kaplan, Alexander N., 91.60; 654, Meyerson, Henry A., 91.60; 658, Matzner, Lester, 91.60; 662, Feld, Max, 91.40; 663, Lebowitz, Ben, 91.40; 664, Klonsky, George, 91.40; 669, Shapiro, Morris, 91.40; 671, Williams, Clifford G., 91.40; 672, Klein, Julius, 91.40; 675, Kirsch, Jacob, 91.40; 676, Mantzowitz, Leo, 91.40; 679, Uretsky, Hyman, 91



Job Xchange

If you want to exchange your present job for another in the Civil Service, send your request to the Xchange Positions Editor, Civil Service Leader, 97 Duane St., New York City. Include all necessary details. Service is free.

When answering, send letters to appropriate box number. Exchanging jobs is permissible under Civil Service rules if the department heads of the transferees give their approval.

ASSISTANT GARDENER, \$5.50 a day. Dept. of Parks. Permanent. Employed at 172nd St. and Fr. Washington Park. 8 a.m. to 4:30 p.m. Transfer to same job in Brooklyn, preferably in Bensonhurst. Box 77.

ASSISTANT STENOGRAPHER, \$1,200. State Dept., Farmingdale, N. Y. Transfer to Brooklyn or Manhattan. Box 65.

ASSISTANT STENOGRAPHER, \$1,200. State service, midtown Manhattan. Transfer to any department upstairs. Box 55.

ATTENDANT, Grade 1, \$1,200. Office of President of Borough of Richmond. Hours: one week, 7:30 a. m. to 3:30 p. m.; next week, 3:30 p. m. to 11:30 p. m. Transfer to Queens or Brooklyn, day or night work. Box 62.

CLEANER, \$1,200. Municipal Bldg., Man. Transfer from 5 a.m.-1 p.m. or 12 p.m.-5 a.m. to shift 6 p.m.-2 a.m. or 4 p.m.-12 p.m. Box 56.

CLEANER, \$1,500. Board of Education, Brooklyn building. Transfer with laborer in same dept. or Dept. of Public Works or Office of Borough President, in Manhattan or Bronx. Box 74.

CLERK, Grade 1, \$540. Dept. of Welfare, Division of Shelter Care in lower Manhattan. Transfer to night work beginning Feb., 1940. Box 53.

CLERK, Grade 1, \$540. Dept. of Welfare, 922 Broadway. Transfer to Bronx district office, Dept. of Welfare. Box 57.

CLERK, Grade 1, \$540. Five-day week in Manhattan. Transfer to night job (4 p.m. onwards) beginning February, 1940. Box 73.

CLERK, Grade 1, \$540. Dept. of Welfare, District Office 51. Transfer to night shift. Box 64.

CLERK, Grade 1, \$960. Dept. of Welfare, Old Age Assistance Division, 902 Broadway. Transfer to any other division in Dept. of Welfare, or to any other department. Box 70.

CLERK, Grade 1, \$960. Dept. of Finance, Lower Manhattan. Transfer to any department, Jamaica, L. I., day work. Box 78.

CLERK, Grade 1, \$960. Dept. of Law, Brooklyn, 9 a.m.-5 p.m. Transfer to Dept. of Hospitals or other department with hours from 5 p.m.-1 a.m., preferably in Manhattan. Box 79.

CLERK, Grade 2, \$1,200. Dept. of Welfare. Transfer to any other city department in any borough. Night work acceptable. Box 50.

CLERK, Grade 2, \$1,200. Dept. of Welfare, Division of Shelter Care in lower Manhattan. Transfer to night work. Box 51.

CLERK, Grade 2, \$1,200. Dept. of Welfare, Home Relief Division, Henry and Rutgers Sts. Transfer to same or other department in Brooklyn. Box 62.

CLERK, Grade 2, \$1,200. Dept. of Welfare, District office 79, 269 Nostrand Ave., Brooklyn. Transfer to any other department for night work beginning Feb. 1. Box 63.

CLERK, Grade 2, \$1,200. Dept. of Welfare, Home Relief Division, District Office 28, 124th St. and Lenox Ave., Man. Transfers (2) to Brooklyn or lower Manhattan. Box 55.

CLERK, Grade 2, \$1,200. Dept. of Welfare, District office 33, 1 W. 139th St. Transfer to same or another department in Brooklyn or lower Manhattan, preferably near BMT subway, or "el" lines. Box 67.

JUNIOR STENOGRAPHER, \$1,200. State Dept. of Public Works, Division of Highways, Babylon, N. Y. Transfer to Brooklyn or Manhattan. Box 54.

LABORER, \$5.50 a day. Board of Water Supply, Manhattan. Transfer to same or other department in the Bronx. Box 75.

LABORER, \$5.50 a day. Parks Dept., Central Park. Transfer to Brooklyn, preferably Coney Island. Box 80.

LABORER, \$1,600. P.O. Dept. Station K, 211 E. 87th St., Man. Rotating shifts, day off for work every third day. Transfer to Guard, Customs service. Box 81.

LABORER, \$5.50 a day. Parks Dept. Working in Brooklyn. Transfer to Queens. Box 83.

LAUNDRY WORKER, Labor Class, \$55 a month. Press machine operator, Bellevue Hospital. Transfer to Bronx. Box 25.

PLAYGROUND DIRECTOR, \$1,260. Parks Dept. Triboro 66P Playground, Astoria, 10 a.m.-5 p.m., six days a week. Transfer to playground, Manhattan or Bronx. Box 82.

P.O. LABORER, \$1,600. New York G.P.O. Transfer to any federal position paying \$1,500 minimum. Box 89.

STENOGRAPHER AND TYPEWRITER, Grade 2, \$1,200. Board of Transportation (Construction Division), 250 Hudson St., Man. Transfer to another department in Bronx or Manhattan. Box 68.

STENOGRAPHER AND TYPEWRITER, Grade 2, Office of President of Borough

PBA ANNUAL BALL IN GARDEN SATURDAY

More than 20,000 persons are expected to jam Madison Square Garden Saturday night, at the annual entertainment and reception of the Patrolmen's Benevolent Assn. Speakers will be Mayor LaGuardia, Lieut. Governor Poletti, Police Commissioner Valentine and Joseph J. Burkard, president of the PBA.

A full musical and entertainment program has been arranged, including concerts by the Police Band, the Police Glee Club, and the junior drum and bugle corps of various veteran posts, made up of sons of members of the Police Dept. Senator Ford will be master of ceremonies of the vaudeville show, which will feature the Gae Foster Girls.

The full committee members follow:

ARRANGEMENT COMMITTEE (Red, White and Blue Badge) JOSEPH J. BURKARD, Traffic F, Chairman; PATRICK W. HARNEDY, 15th Pct.; JOSEPH H. MILLER, Chief Inspector's Office; CHARLES J. MONAHAN, Telegraph Bureau; THOMAS DUGAN, Traffic O.

Walter Smith, 4th Pct.; Robert Nugent, 60th Pct.; John Simcox, 9th Pct.; William Gould, Traffic C; James Byrne, Troop E; Peter Burns, 112th Pct.; Charles Schrimpf, 78th Pct.; Arthur Romer, 120th Pct.; Emil Kronenbitter, 48th Pct.; George Feaster, 114th Pct.; Walter Asklund, 67th Pct.

DISTINGUISHED GUESTS COMMITTEE

JOSEPH H. MILLER, Chairman; ARTHUR ROMER, Vice-Chairman. Walter Smith, John Simcox, Peter Burns, Emil Kronebitter, Charles Schrimpf, Walter Asklund, Robert C. Nugent, George Feaster.

FINANCE COMMITTEE

CHARLES J. MONAHAN, Chairman; THOMAS DUGAN, Vice-Chairman.

PROGRAM COMMITTEE

PATRICK W. HARNEDY, Chairman; WILLIAM GOULD, Vice-Chairman. Edward Heslin, 1st Pct.; Marshall Truitt, 1st Pct.; John Hammen, 2nd Pct.; James O'Grady, 2nd Pct.; John Conk, 3rd Pct.; John Glynn, 3rd Pct.; James Busby, 4th Pct.; John Harper, 5th Pct.; Harold F. Heidel, 5th Pct.; Harold O'Hea, 5th Pct.; William O'Neill, 6th Pct.; Arthur Rieck, 6th Pct.; Simon Denker, 7th Pct.; Harry Erickson, 7th Pct.; Arthur Bauer, 7th Pct.; Cornelius Culkin, 8th Pct.; Patrick Casey, 8th Pct.; James Bohans, 9th Pct.; Francis Barrett, 9th Pct.; James Sherlock, 10th Pct.; James Murphy, 10th Pct.; Charles Hydel, 11th Pct.; William Kiley, 13th Pct.; Edgard Cook, 13th Pct.; William Carragher, 13th Pct.; John McLees, 14th Pct.; John McLees, 14th Pct.; John Gjodesen, 14th Pct.; Hugh White, 14th Pct.

RECEPTION AND FLOOR COMMITTEE (Blue Badges)

ARTHUR MAHON, 94th Pct., Chairman; CARL GELTNER, 102nd Pct., Vice-Chairman. Walter Staib, 15th Pct.; George Nelson, 15th Pct.; Edward Ward, 17th Pct.; Edward Korzendorfer, 17th Pct.; William Walsh, 17th Pct.; William Manion, 18th Pct.; Walter Wirth, 18th Pct.; Marinus Winship, 18th Pct.; William Walsh, 19th Pct.; Joseph Vespoli, 19th Pct.; Joseph Cunniffe, 19th Pct.; Thomas Christian, 20th Pct.; William Doherty, 20th Precinct; James E. Bennett, 22nd Pct.; George Hoffman, 22nd Pct.; Emmett Howe, 23rd Pct.; Michael Brennan, 23rd Pct.; Frank Germano, 23rd Pct.; Edward J. Condon, 24th Pct.; Frederick Koch, 25th Pct.; John Lehner, 25th Pct.; Henry Hughes, 26th Pct.; William Jones, 28th Pct.; James Hafford, 28th Pct.; Alphonse Smiles, 30th Pct.; Joseph Mackey, 30th Pct.; Frank Giselman, 32nd Pct.; Walter Carroll, 34th Pct.; Thomas Mitchell, 34th Pct.; Richard Gossman, 34th Pct.; David O'Rourke, 40th Pct.; John Kuyveke, 40th Pct.; Henry Ayres, 41st Pct.; Herbert Massett, 41st Pct.; Walter Kuntz, 41st Pct.; Dennis O'Connor, 42nd Pct.; Dennis Sullivan, 42nd Pct.; Vincent Tuccillo, 42nd Pct.; Michael Egan, 43rd Pct.; John Weis, 43rd Pct. John Carton, 44th Pct.; William Downey, 44th Pct.; Remo De Felice, 44th Pct.; James Grant, 45th Pct.; Simon Knapp, 45th Pct.; Walter Lundregan, 46th Pct.; Salvatore Vitale, 46th Pct.; John Fiegoli, 46th Pct.; Edward Regan, 47th Pct.; Herman Lampe, 47th Pct.; John Mergner, 48th Pct.; John Hannigan, 48th Pct.; John McLoughlin, 50th Pct.; Bartholomew O'Connor, 50th Pct.; Alphonse Lowy, 52nd Pct.; John Riddell, 52nd Pct.; Joseph Lawlor, 60th Pct.; John Curley, 61st Pct.; John McNeil, 61st Pct.; Iver Lexander, 62nd Pct.; Andrew Lovito, 62nd Pct.; Jacob

of Brooklyn. Transfer to similar position in Manhattan. Box 52

STENOGRAPHER AND TYPEWRITER, Grade 2, \$1,440. Health Dept., 125 Worth St. Transfer to any borough. Prefer non-medical work in any department other than Health or Hospitals. Would accept \$1,200. Box 78.

STENOGRAPHER AND TYPEWRITER, Grade 2, \$1,740 (\$1,799.99). Board of Transportation (Construction Division), 250 Hudson St., Man. Transfer at same salary to department in Jamaica or Richmond Hill. Box 65.

UNDER LABORATORY HELPER, Sub-professional service, Grade 2, \$1,260. National Bureau of Standards, Dept. of Commerce, Washington, D. C. Transfer to New York City. Box 71.

WRINGER, Bellevue Hospital, No. 2030 on Washer list. Transfer to a Bronx city hospital. Box 72.

X-RAY TECHNICIAN, \$143 a month without maintenance, State Dept. of Health, Mt. Morris Tuberculosis Hospital, Mt. Morris N. Y. Allowed one meal a day. Transfer to Beacon, N. Y., or New York City. Box 84.



Leader Photo—Gordon

PBA Chiefs Hold Final Pow-Wow on Ball

Officers of the Patrolmen's Benevolent Assn. make last-minute arrangements for Saturday's annual entertainment and reception, scheduled for Madison Sq. Garden, at meeting in Pulitzer Bldg. offices last Friday night. Seated, left to right, are Thomas F. Dugan, recording secretary; Charles J. Monahan, treasurer; Joseph H. Miller, second vice president; Patrick W. Harnedy, first vice president; Joseph J. Burkard, president, and Robert C. Nugent, financial secretary. Standing are Walter Asklund, trustee; Walter M. Smith, financial secretary; George D. E. Feaster, trustee; Emil Kronenbitter, trustee; William Gould, trustee; James Byrnes, sergeant-at-arms, and Charles C. Schrimpf, financial sec'y.

Long, 62nd Pct.; Anthony J. Golewski, 63rd Pct.; Harry Spates, 63rd Pct.; Harold Biker, 64th Pct.; Francis Nolan, 64th Pct.; James Henry, 65th Pct.; Frank Ryan, 66th Pct.; Charles Carr, 68th Pct.; Raymond Donovan, 68th Pct.; John Kissane, 69th Pct.; William Braun, 70th Pct.; George Deegan, 70th Pct.; Edwin Crane, 70th Pct.; James Bates, 71st Pct.; William E. Smith, 71st Pct.; Wheeler Bowden, 72nd Pct.; William Mansell, 72nd Pct.; Charles Suchow, 73rd Pct.; Aloysius Duffy, 73rd Pct.; Edward Conroy, 74th Pct.; Frank DePasquale, 74th Pct.

BOX COMMITTEE

JOHN UMINGER, Troop A, Chairman; HUGH KOHLER, Traffic G, Vice-Chairman. William Buckholz, 75th Pct.; Barton Wilson, 75th Pct.; Adolph Poole, 75th Pct.; Thomas Russell, 76th Pct.; Edward Phalen, 76th Pct.; George Seiter, 77th Pct.; Frank Rokelein, 77th Pct.; Richard Palmay, 78th Pct.; James Dargan, 79th Pct.; Gustave Herr, 80th Pct.; Matthew Farrell, 80th Pct.; Andrew Radtke, 81st Pct.; James Shannon, 81st Pct.; John J. Griffin, 82nd Pct.; Thomas Stackpole, 82nd Pct.; William Pileninger, 83rd Pct.; Thomas Quinn, 83rd Pct.; Oscar Maier, 84th Pct.; Walter Habeeb, 84th Pct.; Maurice Kinsella, 85th Pct.; Frank Kanz, 85th Pct.; Arnold Titus, 87th Pct.; William Smith, 87th Pct.; George Muehleck, 88th Pct.; William Dahlem, 88th Pct.; Henry Bode, 90th Pct.; John Burns, 90th Pct.; John Vaughan, 92nd Pct.; Matthew Dercole, 92nd Pct.; William Mutz, 94th Pct.; Stephen Byrnes, 100th Pct.; Edward Sheehan, 100th Pct.; Michael O'Keefe, 101st Pct.; Theodore Gertisser, 102nd Pct.; John W. Tucker, 102nd Pct.; Fox, 103rd Pct.; William Maher, 103rd Phillip Zimmerman, 102nd Pct.; Thomas Pct.; George Peters, 103rd Pct.; Ferdinand Fetzer, 104th Pct.; Frederick Young, 104th Pct.; Frederick Roth, 105th Pct.; Herbert Balsler, 105th Pct.; Walter Kent, 105th Pct.; William Forster, 106th Pct.; John Moffett, 106th Pct.; William Pugh, 106 Pct.; Paul Bernsen, 108th Pct. William Hackett, 108th Pct.; Raymond Quinn, 108th Pct.; James Shea, 109th Pct.; Walter McDonald, 109th Pct.; Adam Eder, 109th Pct.; Arthur Hoeninger, 110th Pct.; Emil Fuchs, 110th Pct.; Andrew G. Chelius, 110th Pct.; Albert Werdann, 111th Pct.; Morris A. Fishman, 111th Pct.; Clarence Hartman, 111th Pct.; Gustave Roessler, 112th Pct.; David Finnerty, 112th Pct.; William N. McDonald, 112th Pct.; John O'Leary, 114th Pct.; Herman Buser, 114th Pct.; Charles Ries, 120th Pct.; Emil Mueller, 120th Pct.; Alfred Fugazzi, 120th Pct.; James Ladley, 122nd Pct.; Charles Franklin, 123rd Pct.; John McSweeney, Traffic A; Walter Oswald, Traffic A; Edward Weiss, Traffic A; Joseph Lynam, Traffic B; James Murphy, Traffic B; Frederick Bauer, Traffic B; William Diskin, Traffic C; Edward Dyrrie, Traffic C; Leroy Kahn, Traffic D; Dennis Mahoney, Traffic D; Frank Reehil, Traffic D; Thomas Carroll, Traffic E; Walter Gorman, Traffic F; Maurice O'Connor, Traffic F; William Schrott, Traffic G; Chester Seery, Traffic H; John Ryan, Traffic H; Wilber Forsyth, Traffic I; John Caulfield, Traffic J; Harry Shortel, Traffic K; Gallus Bechtold, Traffic L; John Cempa, Traffic L; Thomas Severance, Traffic N; Edward Worell, Traffic N; John L. Kehoe, Traffic O; Henry Schmiermund, Traffic P; Edward Farnan, Motorcycle

1; George Bacon, Motorcycle 1; James Olliffe, Motorcycle 2. Frederick Maehr, Motorcycle 2; Paul Evers, Motorcycle 2; Thomas Hamilton, Troop C; Emil Fehlhammer, Troop D; Thomas H. Sullivan, Troop D; Leander Watson, Troop E; Leo O'Connell, Troop F; John Sondericker, Troop F; Joseph O'Leary, Acct. Office; William Fleming, Att. Gen.; William Ryan, Bronx Ct.; James F. Hildebrand, 18th Division; Edward J. McDonnell, 18th Division; Edmund Casey; Div. Lic.; Daniel Casey, Div. Lic.; William Reichman, Emerg. Serv. Div.; Joseph H. King, Emerg. Squad 1; Edward Hoffman, Emerg. Squad 4; Raymond McGrath, Emerg. Squad 8; Edwin O'Connor, Emerg. Squad 9; Elmer Mullin, Emerg. Squad 10; Stephen J. Lanigan, Emerg. Squad 11; Edward Gibbons, Emerg. Squad 12; Andrew Murphy, Emerg. Squad 13; John Regan, Emerg. Squad 14; Thomas Walsh, Emerg. Squad 16; Stephen Bedell, Emerg. Squad 17; Robert Treanor, Emerg. Squad 18; William Colberg, Emerg. Squad 20; Maurice Brick, G. C. P'kway; George Lindsey, G. C. P'kway; William F. Cain, Harbor Pct.; Bertram Barry, Harbor Pct.; John O'Reilly, Harbor Pct.; Harry Dwyer, Health Squad; Thomas A. O'Brien, Juv. Aid Bur.; John Delany, Juv. Aid Bur.; Vincent Butler, Midtown Squad; Thomas Nyland, Missing Persons; Henry Brenner, Motor Trans.; Theodore Dusold, Police Academy; Thomas J. Marron, Tel. Bur. Men.; William Raphael, Tel. Bur. Bronx; Joseph Lynch, Tel. Bur. Brooklyn; Edward A. Brennan, Tel. Bur. Queens; Albert J. Nelson, 1st Dist. Traffic; Philip Clark, Warrant Squad; John Burkhard, Warrant Squad. SERGEANT-AT-ARMS JAMES BYRNE, Troop E.

204 On City Marshal List

The long-awaited City Marshal list is published today in THE LEADER, for the first time in any Civil Service newspaper. On the list are 204 names.

BROOKLYN

Abraham Abramowitz; Edward Aksel; William E. Artz; Max D. Atkins; Leo S. Auerback; Salvatore P. Barracca; Charles Birnbaum; Benjamin S. Blutreich; Morris Butcher; Julian R. Chernok; David Diamond; Jules L. Druss; Henry J. Easton; George B. Essler; Louis Epstein; Abraham L. Evans; Frank J. Fanelli; Sidney L. Feiler; Hyman Finkelson; Jacob Firester; Max H. Frankles; Edward Friedlander; Edwin H. Friedman; Harry G. Gilbert; Sidney H. Gitelson; Benjamin J. Goldberg; Hyman Goldman; Jacob H. Goldstein; Joseph Goldstein; Milton Gottlieb; Abraham Greenberg; Herman Greenberg; Gershon A. Gross; Jacob K. Grossman; R. Robert Hockman; Samuel B. Hurwitz; William S. Jacknow; Frank Kamer; Alexander E. Kane; Walter Kane; Abner S. Kaplan; Maurice Karlan; Abraham N. Kaufman; Joseph A. Kellman; David W. Kirschen; Harry Krisher; Abraham M. Kristof; Albert A. Kwass; M. Samuel Lane; Sidney Langsam; Abraham Lebenkoff; Milton M. Lebow; D. George Levine; Herman A. Levine; Irving J. Licht; Edwin A. Livingston; Lawrence Meyer; Edward A. Meyers; Milton J. Meltzer; Max J. Miller; Maxwell D. Moglen; Harry N. Newman; Max L. Nissman; Arthur B. Olian; Bernard L. Packer; Henry Parker; Leon Poe; Meyer Poses; Jacob M.

Poss; M. Beverly Potter; Maurice Rieger; Joel Ritz; George Rosenberg; Nathan Rosenblatt; Milton B. Rosenblume; William B. Rothschild; Lester Rothstein; Louis Rous; Milton L. Sarnar; Henry Schantz; Morris Schiff; William Schoffer; Hyman R. Shapiro; Henry Simon; Jacob A. Singer; Samuel Slot; Jacob Sobell; Herman Soloway; Jay G. Stein; Samuel Stern; Samuel S. Sturim; Harry Trugman; Abraham Wechsler; Julius L. Weisbaum; Louis J. Wunder.

MANHATTAN

Irving Anish; Michael R. Belinsky; S. Charles Blutstein; Mark A. Bogart; Meyer Brody; Arthur Buchanan; Herber D. David; Tiberius DeMarinis; Max Ehrlich; Joseph Einstein; Samuel Engelmeyer; Isadore Fried; Martin Friedman; Joseph L. Giller; Jacob J. Gold; Ezra Grossman; David Haimes; Simeon F. House; David J. Hyman; Irving I. Kremer; Irving L. Levinson; Amelia D. Lewis; Terence J. McDonnell; Abraham Miller; Samuel S. Nash; Lincoln Orens; Alexander Padowitz; Arthur Pick; George Popkin; Isidore Reisman; Herbert Rose; Milton N. Rosenberg; Abner O. Siegel; Abraham M. Silverman; George N. Starke; Isadore I. Steinberg; David A. Steinbock; Solomon C. Stember; Peter Stofsky; Jerome Tannenbaum; Harry F. Teush; Maurice Yochelson; Alfred Zinker.

BRONX

David Abramowitz; Andrew A. Adinolfi; Sidney Arvan; Robert Bernstein; Abraham Brody; Leonard A. Carlin; Louis Dickstein; Lambert L. Eben, Jr.; Sidney Fischer; Berthold Freier; David Gale; Louis Glickhouse; Edward Glickman; Arthur Greenberger; Emanuel L. Greene; Samuel Hodes; Samuel B. Hurwitz; Joseph A. Jacobson; Philip Jacobson; Joseph G. Josephson; Sam S. Kaplan; Harry Kavesh; Nathan Kogan; Max H. Leitner; Isidor Leventhal; William V. Levine; David M. Liptzen; Max Lourie; Jesse Luxenberg; Joseph Miller; Jack Mund; Irving I. Nemens; Bernard Novick; Aaron E. Nowack; Morris Rabkin; Oscar Robinson; Louis Rosenzweig; Alexander A. Rothschild; Benjamin Schoen; Leon Seltzer; Morris B. Steinberg; Samuel H. Stoller; Jacob Weinberg; Alfred White; Samuel Willner, Jr.

QUEENS

Jacob A. Adler; Leon Axelrod; Jesse R. Bacharach; Isidore Bassoff; Perry Chafetz; William P. Divine; James P. Earley; Bernard A. Finkel; Alexander E. Fox; Joseph D. Gollon; Sidney Haber; William Holtzman; Henry Jerum; Max L. Kalntowitz; Leonard S. Leventhal; Joseph McGovern; Theodore M. Schwartz; Sidney S. Sklaar; Henry A. Slaughter; Leo J. Zimmerman.



# Rulings on City Commission's Calendar

## Studies to Simplify Promotion Under Way

The Municipal Civil Service Commission is studying plans to simplify the conduct of promotion exams, it was learned at the weekly meeting of the Commission Thursday, when decision was reserved on two such items.

One plan affects the training credits. The calendar item recommends that the new plan be tried for six months. The second plan would establish city-wide policies in connection with planning promotion lines for the various city departments.

Other important items on the weekly calendar, with the dispositions in bold-face, follow:

### Board Action

#### For Disposition:

272. Matter of study of comparative cost of direct and indirect system in the Board of Education (No. 5875 on 12-13-39). **Reserved.**  
**President Kern:**

274. Order an examination for one position. **Approved.**

#### Director of Examinations:

282. Approve service ratings for the following departments for the period ended May 15, 1939:

Dept. of Public Works;

Dept. of Licenses. **Approved.**

283. Proposed amendment of the Identification Service of the competitive class by including therein:

Junior Fingerprint Technician—to but not including \$1,800;

Fingerprint Technician—\$1,800 to but not including \$2,400 (No. 5905 on 12-13). **Public hearing ordered.**

284. Grant request of Dept. of Hospitals for a further extension of time until Feb. 15, 1940, in which to file service rating reports for the period ended Nov. 15, 1939. **Approved.**

286. Note that on Dec. 31, 1939, the services of the provisional Assistant Landscape Architect at \$2,400 in the Dept. of Parks were terminated and the vacancy filled by a permanent employee from our preferred list for Assistant Landscape Architect (No. 4400 on 9-27-39). **Approved and filed.**

287. Forwarding request of the Civil Service Technical Guild that the Commission rescind the rule providing that persons on an eligible list who accept temporary appointments shall not be again certified for other positions, for a period of 90 days. **Filed.**

288. Advising that replacements of provisional appointees in the Dept. of Welfare by eligibles after publication of lists will unavoidably extend over a period of several months pending results of investigation of candidates and approval by the State Dept. of Welfare of eligibles prior to appointment. **Filed.**

289. Forwarding proposed plan for the crediting of training in promotion examinations and recommending that this plan be put into operation for a period of six months in order that a study may be made of the results. **Reserved.**

290. Recommending that the eligible list for Assistant Engineer, Grade 4 be certified to the Dept. of Public Works to fill one position now held by a provisional Assistant Engineer (Drill Operations) at \$3,120, and that the department be directed to drop the sub-title (Drill Operations). **Approved.**

293. Recommending city-wide policies in connection with the planning of promotion lines for the various city departments. **Reserved.**

295. Order examinations for three positions. **Ordered.**

296. Cancel order for the city-wide promotion examination for Senior Accountant and so advise Hirsch C. Bissell and 10 others (Accountant, Grade 5 Eligibles), inasmuch as the Budget Director has withdrawn his request for this examination and there is a city-wide list in existence. **Recommendation approved.**

297. Requesting withdrawal of a report recommending that two promotion examinations be ordered. **Cancel exams.**

298. Submitting lists of persons who were notified to appear for the open competitive and promotion examinations for Junior Statistician, held Jan. 13, 1940, for the reason that they were marked "Qualified" or

cancy, terminated on Nov. 20, 1939. **Approve for six months pending Law Steno. list.**

308. Matter of salary increases granted by the N. Y. C. Housing Authority of five provisional Management Assistants, Grade 3 and one provisional Tenant Selection Aide. **Reserved.**

#### Communications:

311. Dept. of Welfare. Request for extension on certification dated Jan. 2, 1940, from which to appoint Laborers to replace provisionals, pending receipt of permission from the Bureau of the Budget. **Deny; payrolls subsequent to Jan. 31, 1940, not to be approved.**

312. Dept. of Welfare. Returning certifications of Jan. 2, 1940, for Junior Electrical Draftsman, Grade 1 and 2, pending receipt of certificate from the Bureau of the Budget granting the department permission to fill these positions. **Approved to Jan. 31, 1940.**

313. N. Y. C. Tunnel Authority. Advising that Robert E. Kimball was appointed in that department as Clerk, Grade 3 at \$1,800 from the city-wide promotion list for Clerk, Grade 3 certified on January 3, 1940, and that upon advice from the Commission, the preferred lists for Clerk, Grade 3 and 4 were not used in making this appointment inasmuch as the promotion was merely for the purpose of increasing the salary of the person promoted and was not a new appointment. **Approved.**

314. N. Y. C. Housing Authority. Request to continue temporary appointment of 11 Typewriting-Copyists, Grade 1 at \$960 for an additional period of two months. **Approved.**

320. Dept. of Welfare. Request to extend employment of 23 temporary Assistant Supervisors, Grade 2 until Jan. 31, 1940, pursuant to Rule 5-9-1b. **Approved.**

321. N. Y. C. Housing Authority. Requesting certification of an eligible list from which to appoint 15 Clerks, Grade 1 at \$840 for a temporary period of one week. **Payroll approved to Jan. 20, 1940.**

322. Dept. of Welfare. Requesting an extension of time on the certification dated Dec. 14, 1939, for the position of Ophthalmologist pending receipt of authorization from the Bureau of the Budget to replace provisional employees with Civil Service incumbents; requesting approval of payrolls of the 12 provisional Ophthalmologists until replacement

can be made. **Confirm order to stop payroll.**

324. State Dept. of Civil Service. Advising that at its meeting held Dec. 19, 1939, the State Civil Service Commission approved the following resolutions adopted by this Commission and approved by the Mayor:

Resolution amending the competitive class by including in the Administrative Service, Grade 4 the title "Borough Superintendent (Housing and Buildings)."

Resolution classifying in Part I of the non-competitive class, without maintenance, under the heading Board of Education, "1 Superintendent of Plant Operation and Maintenance, \$12,500." **Noted.**

325. State Dept. of Civil Service. Advising that at its meeting held Jan. 11, 1940, the State Civil Service Commission approved the following resolutions adopted by this Commission and approved by the Mayor:

Resolution waiving promotion rules in connection with the promotion examination for Clerk, Grade 2.

Resolution classifying in the non-competitive class the title "Custodian (Band)—\$5.50 a day (one incumbent)."

Provisional will be approved to Feb. 29, 1940.

328. Office of the Comptroller. Requesting certification from which to make four promotions to Clerk, Grade 4 at \$2,400. **Approved.**

330. Attorney for the Court Attendants' Eligibles. Calling attention to the fact that Patrolmen receiving \$3,000 are still assigned in several of the courts to Attendants' duties, and requesting that the list for Court Attendant be used for Investigator in the Law Dept. and for Correction Officer. **Reserved.**

331. Isidor Korein, 8710-23rd Ave., Brooklyn. Requesting that he be permitted to file an application for Junior Engineer (Civil), Grade 3, for the reason that the check which accompanied his application and was sent back to him to be certified was never received by him. **Approved.**

### Approval by Sec. Schaefer

354. Note on the records the following changes of name:

Dept. of Hospitals, Herbert Faughnan to Hubert Faughnan; Beatrice Z. Allen to Beatrice Z. Dwyer.

Fire Dept., Samuel Riesenbergs to Samuel Ries.

Dept. of Parks, Julia Goldstein to

## Sh! Fingerprint Hearing Quiet

No opposition was recorded at a public hearing Thursday to a proposal of the Municipal Civil Service Commission to include two fingerprinting titles in the Identification Service.

The additions are Junior Fingerprint Technician, up to, but not including, \$1,800, and Fingerprint Technician, up to, but not including, \$2,400.

Resolution amending Part 38, The Dietician Service, to provide for value of maintenance.

Resolution transferring to the competitive class the positions of Porter and Maintainer's Helper, I.C.O.S., change to be effective as of the expiration dates of lists now in effect for these positions. **Noted.**

326. Dept. of Hospitals. Requesting that one open competitive examination be held for a position in that department. **Order exam.**

327. Dept. of Welfare. Requesting permission to retain provisional Placement Interviewers in that department until Feb. 29, 1940, at which time they will be replaced by Civil Service eligibles (Clerks, Grade 2) at the rate of 25 percent of the total number at the close of each payroll period beginning March 1, 1940.

Julia Weinstein.

Dept. of Sanitation, Catherine F. Smith to Catherine F. Byrnes.

N. Y. C. Housing Authority, Anna E. Allen to Anna Allen Kovall.

Office of the Comptroller, Mildred C. Wolfe to Mildred C. Moshman; Betty Bolotin to Betty B. Weinstein; Beatrice Feldstein to Beatrice Harrison.

Dept. of Welfare, Florence Offenbergs to Florence Grossman; Beatrice Riemer to Beatrice Kellner; Gertrude Kahn to Gertrude Sabel; Sylvia Ruth Wilder to Shirley Ruth Williams; Sylvia Buchter to Sylvia Stein; Panzy Brown to Panzy James; Bernice Howard to Bernice Hawkes; Edna Lillian Cohen to Edna C. Fried; Thelma E. Skeete to Thelma S. Simmons.

Candidate for Attendant-Messenger, Auto Engineman and Sanitation Man, Bernard Divinsky to Bernard Divins. **Approved.**

### Board Action

#### Director of Examinations:

354A:—Approve advertisement for one promotion examination. **Approved.**

#### Commissioner Morton:

354B:—Approve key answers proposed for Janitor (Custodian), Grade 3 as amended. (No. 183 on 1-10). **Approved.**

#### Director of Examinations:

354C:—Approve amended advertisements for two positions. **Approved.**

## Carey Re-elected Relief Fund Head

William F. Carey was re-named president of the Welfare Honor Relief Fund (D. S.) by a newly-elected Board of Directors of the Fund at a meeting last Tuesday. Other re-named officers include Edward C. Nugent, vice-president; Harry R. Langdon, treasurer; Matthew Napear, secretary, and Charles E. Smith, assistant secretary.

The new Board of Directors is composed of Matthew J. Diserio, Edmond A. Donnelly, Cornelius S. Murphy, Joseph F. Lee, Herman Klein, Fred J. Kiely, Abe Kasof, Michael Moro, Anthony Grego, Chester J. Shea, Elias Shapiro, Carey, Nugent, Langdon and Napear.

It was reported that the Fund Board has, to date, reviewed 1,172 applications for aid.

## STEEL INSPECTOR TEST DRAWS 162

The written examination for 162 candidates for Inspector of Steel, Grade 3, will be held Thursday in the Federal Building, 641 Washington St., the Municipal Civil Service Commission announced yesterday.

## Is Your Exam Here?

Below is the latest news from the Municipal Civil Service Commission on the status of exams which attracted 300 or more candidates. The Leader will publish changes as soon as they are made known.

### OPEN COMPETITIVE

**Administrative Assistant (Welfare):** The written test will be held on Feb. 22 for 305 candidates.

**Architectural Assistant, Grade 2:** 288 candidates were qualified for the written test, which will be held tomorrow.

**Assistant Engineer, Grade 4:** The final report has been prepared for the approval of the Commission.

**Automobile Engineman:** Appeals from tentative key answers are now being considered.

**Baker:** This examination is being held in abeyance pending reclassification of the position.

**Carpenter:** This examination will probably be held next month for the 1,399 candidates.

**Electrical Inspector, Grade 2; Engineering Assistant (Electrical), Grade 2:** 1,534 candidates were qualified for the examination, which will probably be held next month.

**Elevator Mechanic's Helper:** 392 candidates filed for this examination, which probably will be held next month.

**Engineering Inspector, Grade 4 (B.W.S.):** The final report has been prepared for the approval of the Commission.

**House Painter:** Appeals from tentative key answers are being considered for final report.

**Janitor (Custodian), Grade 3:** The final key has been prepared for the approval of the Commission.

**Janitor Engineer (Custodian Engineer):** The written test has been completely rated. The practical tests are now being conducted and will be completed on Feb. 2.

**Junior Administrative Assistant (Housing):** 559 candidates were qualified for the written examination, which will be held on Feb. 22.

**Junior Administrative Assistant (Welfare):** The written test will probably be held on Feb. 22.

**Junior Architect, Grade 3:** Rating of 315 candidates is now in progress.

**Junior Assessor:** The rating of the written test has been completed.

**Management Assistant (Housing), Grade 3:** The written test will be held on Feb. 24.

**Management Assistant (Housing), Grade 4:** The written test will be held on Feb. 24.

**Office Appliance Operator:** The rating of the written examination will probably be completed this month.

**Playground Director (Female and Male):** Appeals from tentative key answers are being considered.

**Research Assistant (City Planning):** Qualifying experience is being rated for 692 filing candidates.

**Sanitation Man, Class A:** The qualifying written examination has been tentatively scheduled for March 2.

**Seamstress (Women):** 1,638 applications were received for this examination, which will be conducted as soon as practicable.

**Social Investigator:** 2,741 candidates passed the written test. Final experience is now being rated.

**Steamfitter:** The examination will probably be held next month.

**Stenotypist (Grade 2):** The Commission was upheld by the Appellate Division. The examination will be held as soon as practicable.

**Telephone Operator, Grade 1 (Male):** Qualifying experience has been rated. The written test will probably be held next month.

**Title Examiner, Grade 2:** This examination was administered to 1,065 candidates. Appeals from tentative key answers are being considered.

**Trackman:** The final key is being validated for final approval.

**Typewriting Copyist, Grade 1:** The report on the final key has been prepared for the approval of the Commission.

### PROMOTION

**Assistant Engineer, Grade 4 (City-Wide):** The final report has been prepared for the approval of the Commission.

**Assistant Supervisor, Grade 2 (Social Service) (City-Wide):** The written test has been scheduled for March 9.

**Clerk, Grade 2:** Appeals from tentative key answers are now being considered.

**Clerk, Grade 3:** Appeals from tentative key answers are being considered.

**Clerk, Grade 4:** Appeals from tentative key answers are being considered.

**Lieutenant (Police):** Part A of the written test is being rated. The final key for Part C is being validated.

**Stenographer-Typewriter, Grade 2 (City-Wide):** Objections to key answers are being considered.

**Stock Assistant (Men) (City-Wide):** The final report on the key has been prepared for the approval of the Commission.

**Supervisor, Grade 3 (Social Service) (City-Wide):** The written test will probably be held on March 9.

### LABOR

**Climber and Pruner:** The written examination will be held on Jan. 27.



# Five-Day Week, Insurance Among Planks for 1940

Civil Service employees will work five days a week, retire half pay after 30 years, receive annual increments in salaries up to \$3,600, enjoy unemployment insurance, and gain many other benefits if—if the legislative programs of leading civil service organizations in the State are adopted by the State Council and the Legislature during the sessions just opened.

## Response to a request

The Leader, many organizations have summarized their main planks for 1940.

## Reform League

The Civil Service Reform League: prohibition of any member of a municipal or State Civil Service Commission from holding office in a political organization (similar to prohibition in New York City Charter).

## Extension of Chapter 737 of Laws of 1937

which authorized the Civil Service Commission to extend the employment of persons in the state whose retirement age of 70. Restriction of mandatory exemption under Civil Service law to one position of each department head, instead of "deputies."

## Extension of the competitive examination system to subordinate employees of election boards throughout the State.

## Regulation of Employees

The newly-formed Federation of Municipal Employees has set forth a program:

- 15-year retirement bill.
- Unemployment insurance for Civil Service employees.
- Right of counsel and appeal to courts for all Civil Service employees removed on charges.
- Eight-hour day for Auto Employees.

## Local 61

Among 20 bills to be introduced in Local 61, New York City Employees Union, are the following:

- An Act to amend the Labor Law by adding a new section to be Section 161-a providing for a five-day week for Civil Service employees of the State and its political subdivisions.
- A bill which will extend the present mandatory increment law by providing annual increments for the competitive civil service employee to a limit of all grades in all instances not to exceed \$3,600.
- An Act to amend the Administrative Code of the City of New York by adding a new section to Pension Law to provide that any employee who has completed 30 years of allowable service shall have the right to retire at half pay, regardless of his age.

## B. A. Views

The direct views for 1940 of the Municipal Employees' Benevolent Assn. are expressed in the following statement of Joseph J. Burkard, president:

have just come through half a year of tiring sessions on this matter, and a 97 per cent vote of the membership has vindicated their efforts. With victory in sight, we will not let up for one minute until the settlement is part of the laws of the City of New York.

"We aim, in 1940, to push for amendments to the laws about working hours. We now enjoy the eight-hour day and a day-off in seven, but in times of emergency these may be temporarily suspended. The laws should be so amended that whatever time we lose during emergencies will be returned automatically to us and avoid a recurrence of what happened in recent months; since the opening of the World's Fair we have lost six days, and only one has been returned.

"The Patrolmen's Benevolent Assn. will, during 1940, as it has in the past, be on the firing line whenever the interests and welfare of the Patrolmen of New York City are at stake."

## S. C. M. W. A. Program

"The problem of maintaining decent living standards is a major concern of both State and city employees," declares Mary Luciel McGorkey, president of the New York District, State, County and Municipal Workers of America (CIO). Specific recommendations are:

For the State service, restoration of the lost 1939-40 increments and the resumption of mandatory increments for 1940-41. This includes the time service increments for Mental Hygiene employees.

## For City Service

For the city service, preventing the adoption of the Municipal Civil Service Commission resolution reducing salary levels by \$60 a year, and preventing any other impairment of the city increment law; extension of mandatory increments to labor and non-competitive employees; the reclassification upward of the clerical and social services and for the establishment, on an increasing yearly basis, of a \$1,200 minimum initial salary in all branches of the city service; five-day week; competitive Civil Service status for nurses in city hospitals.

## Architects, Engineers

The Federation of Architects, Engineers, Chemists and Technicians has announced the following Civil Service planks: prevent the "farming out" by contract to private engineering firms of regular Civil Service technical work and limit the use of such firms to work of a consultant or advisory nature; grant to all competitive Civil Service employees the right to representation by counsel and a formal hearing upon charges involving dismissals and establishing machinery therefor; extend to Board of Transportation employees all the rights and privileges of employees of regular city departments.

The legislative programs of other Civil Service employee groups will be presented in an early issue.

## Rialto Roundup

An intensive search for an actress to play the femme lead in Clifford Odets' "Night Music" has drawn to a successful conclusion with the selection of Jane Wyatt for the role. Harold Clurman is directing with the opening slated for Feb. 19th. Carpenters have managed to provide eight additional pews in the second balcony of the Windsor Theatre, home of the "New Pins and Needles" . . . In addition to its regular mid-week matinee, "Tobacco Road" will give an extra performance on Lincoln's Birthday.

Eddie Bartell and Syd Chatton, two of "Hellzapoppin's" Radio Rogues, co-owners of a 200 acre tract of land in the Canadian Yukon, received word that gold has been discovered on the property. They'll continue in show-business. . . Odd moniker: Ben Dova, comedian in "The Streets of Paris" . . . Edgar MacGregor, who staged "DuBarry" for Buddy DeSylva, will produce on his own an original play with music tentatively titled, "Lover For Two."

Moving: William Saroyan's comedy, "The Time of Your Life," from the Booth to the Guild Theatre on Jan. 29th; Sidney Kingsley's "The World We Make," from the Guild to another house yet to be selected.

Openings: Last night, Elmer Rice's "Two On An Island," at the Broadhurst, under the Playwright's sponsorship. . . Tomorrow night, the Arthur Wilmurt comedy, "Young Couple Wanted," at the Maxine Elliott. . . Friday evening, the world premiere of Ernest Hemingway's "The Fifth Column," at the Shubert in New Haven, flaunting the Theatre Guild banner. . . The ebullient John Barrymore in "My Dear Children," at the Belasco, Jan. 31st. . . "Reunion in New York," a revue offered by a group of Viennese refugees bows Feb. 21st at a theatre to be announced later.

## Vaudeville Notes

The Carlton Theatre in Jamaica, a link in the Brandt chain, resumes in-the-flesh entertainment on Feb. 1st. . . At the Music Hall, Leon Leonidoff's spectacle, "Town Topics," in its second week, featuring Rita and Rubins, dancers; June Forrest, soprano; Margery Daye, acrobatic dancer; Carlos Ramirey, baritone, and the usual Music Hall gang. . . At the Paramount, Bob Chester's up-and-coming band, Bert Wheeler, Gracie MacDonald; the Four Ink Spots, doubling between the Famous Door, and others. . . At the Roxy, a new bill with the Eton Boys, Johnny Burke, and others.

## Flicker Flashes

Warner Bros. informs that Errol Flynn's next venture, "The Sea Hawk," will go before the cameras at the end of the month, and that

THE RED BALL IS ALWAYS UP FOR

## ICE SKATING

TICKET BOOKS AT SPECIAL DISCOUNT	7:00 A.M. EVERY MORNING	55c
	10:30 A.M. EVERY MORNING (Saturdays, 10 A.M.)	75c
	2:30 P.M. EVERY AFTERNOON	75c
	5:30 P.M. EVERY AFTERNOON (Except Tuesdays & Thursdays)	75c
	8:30 P.M. EVERY EVENING	99c
	11:30 P.M. EVERY SATURDAY MIDNIGHT SESSION	75c

ALL PRICES INCLUDE THE TAX

EXPERT INSTRUCTIONS SKATES REPAIRED • RENTED

## GAY BLADES

52nd ST., AT BROADWAY \* NEW YORK

SWEETHEART NIGHT • EVERY MONDAY

2 for 1 • Couples admitted on single ticket

# Amusement

By BEN R. SCHNEIDER

# Parade



ORANE DEMAZIS in "Harvest" now in its 17th week at the World

Herbert Anderson's contract has been renewed as a result of his performance in "The Fighting 69th" . . . Jean Renoir's screen version of Emile Zola's famous novel, "The Human Beast," follows "Entente Cordial" into the 55th St. Playhouse. . . Director John Brahm's option has been renewed for another year by Columbia. . . Richard Dix suffered a broken collarbone while skiing at Sun Valley. . . Robert Taylor has been given the coveted assignment



FLORIA VESTOFF Tap dancing nightly at Club 18

## At the Film Houses

"The Lion Has Wings," at the Globe. . . "Wuthering Heights," at the Thalia. . . "Life," in Hungarian, at the Cameo. . . "Hitler, Beast of Berlin," originally banned by the New York censors, at the Ascot. . . Today and tomorrow, "One Hour to Live" and "The Cisco Kid and the Lady," at the following RKO Theatres: Coliseum, Hamilton, Regent, 81st St., Proctor's 58th St., 86th St., 125th St., New 23rd St. . . "Entente Cordial," at the 55th St. . . "The Amazing Dr. Williams," at Loew's State. . . "He Married His Wife," at the Roxy. . . "Invisible Stripes," at the Strand. . . "His Girl Friday," at the Music Hall. . . Starts tomorrow, "The Grapes of Wrath," at the Rivoli. . . "The Blue Bird," at the Hollywood.

## Night Club Notes

Duke Daly and his boys open

World Premiere Tom'w 9:30 A.M.

DARRYL F. ZANUCK'S production of

## THE GRAPES OF WRATH

by John Steinbeck

Directed by JOHN FORD

United Artists RIVOLI

25c to 2 P.M. 49th St., E. of 7th Av. 55c Wkdy Eves

at the Famous Door on Feb. 6th . . . Titian-haired Iris Adrian, recently in "I Must Love Someone," is warbling at the Brown Derby. . . The Hickory House has started a Sunday matinee jam session, with swing beginning at 3.

Every waitress in the new Rockefeller Center restaurant is carrot-topped. . . Patrons are permitted to carve their initials in the solid oak tables in the Wine Cellar at Leone's, with whittling knives furnished by the management. . . The Polish Restaurant on E. 57th St., formerly closed on Sundays, wires this corner that henceforth its doors will open at 4 o'clock for cocktails and a la carte dining.

Sammy Kaye, one of the few band-



HENRY FONDA As Tom Joad in "The Grapes of Wrath" at the Rivoli

leaders who dispenses with a female vocalist, is currently occupying the podium in the Commodore's Century Room. . . LaConga, the town's rumba mecca, has brought in some new faces to assist Diosa Costello and Desi Arnaz. . . Frances Hillock has joined the latin floor at Club Gaucho.

## Recommended

The rhythms of Dick Stabile's ork at the Essex House's Casino-on-the-Park. . . The mellowed atmosphere that pervades Bill's Gay Nineties. . . Billie Haywood's vocalizing at Le-Ruban Bleu. . . The latin cuisine at the Havana - Madrid. . . McGinnis' roast-beef-on-spit sandwiches. . . The antics of versatile Jack Durant at Nicky Blair's Midnight Frolics. . . a visit to Jack Stutz's Gamecock Cafe. . . The new revue at George McGough's Troc on 52nd St. . . Barney Gallant's in the Village.

MARCEL PAGNOL'S Magnificent Epic of the Soil

## HARVEST

"AN ENDURING WORK OF ART" - Time

WORLD 25c to 2 P.M. 49th St., E. of 7th Av. 55c Wkdy Eves

CLASSIFIED

LOANS

PIANO INSTRUCTION

## SWIM WITH A SPENCE!

Be taught the Spence Method by two Olympic and World Champions

SOME OF THE PHASES OUR COURSE COVERS ARE: Elementary Swimming . . . Advanced Swimming . . . Elementary Diving . . . Advanced Diving.

SPENCE SCHOOL OF SWIMMING

Wallace and Leonard Spence, Directors

Hotel Capitol (50 St. & 8 Ave.) Cl. 6-3700

Special Rates to Civil Service Employees



# Goldberg Runs Away With Leader '600'

Heeding the last-lap gong as though it were the call to a four-alarm blaze in his own Brooklyn fire-house, Sanford Goldberg, aptly called "the flying fireman," put on a final burst of speed Saturday night to run away with The Leader 600-yard handicap feature for Civil Service employees and eligibles at the Grover Cleveland Club games.

Five thousand fans who jammed the Seventh Regiment Armory saw Goldberg use The Leader race for his second victory of the evening, the only double winner on the program, to outshine such stars as Glenn Cunningham, John Borican, Jim Herbert and Joe McCluskey.

United States Senator James M. Mead, aptly called "the postman's friend," presented three sun-gold statues, donated by the Civil Service Leader, to Goldberg and to his fellow firemen, Bob Cooper and Joe Angyal, who finished behind him in that order. Fourth place went to Patrolman Ray Henten.

Goldberg gave away 15 yards or more, extraordinarily large handicaps for so short a race. But he soon showed that the smoke he has consumed in recent weeks has only made his flying feet more keen. He was abreast of the field at the start of the bell lap. Increasing his lead with each step, Goldberg finished some 300 yards ahead of Cooper, who was a step in front of Angyal. The time was 1:19.

Previously, Goldberg had upset Patrolman Charlie Beetham, and Wesley Wallace to take his second successive victory in the invitation half-mile, in 1:56.6.

Goldberg is attached to Engine Co. 282. Cooper hails from Truck Co. 132, and Angyal from Engine Co. 277.

## Police Band Concert

The Police Dept. band will give a concert broadcast at 4 p.m. Saturday over WNYC.

## Firemen Tell Officials How They Did It



Winners in The Leader 600-yard handicap recount their victory after Saturday night's race. Left to right: Jeremiah T. Mahoney, high A.A.U. official, and former Mayoralty candidate; Sanford Goldberg, "the flying fireman," who took first place; United States Senator James M. Mead; Bob Cooper, second-place winner, and Joe Angyal, who came in third. The sun-gold statues were donated by the Civil Service Leader.

Leader Photo—Gordon

## Pension Hearings Will Be Continued

Hearings on the bills changing the pension system for members of the Police and Fire departments, which thus far have been devoted to the opposition, will be continued tomorrow morning at 10:30 o'clock before the City Council Finance Committee.

Comptroller Joseph D. McGoldrick, who was the storm center of Friday's and yesterday's sessions, will again be on hand. He is expected to bring in an opinion from the Corporation Counsel upholding his belief that the money to pay for the Police and Fire pensions will not be added to the city's debt.

Richard F. Sullivan, president of the Patrolman's Eligibles Assn., appeared for three hours yesterday, asserting that the pension settlement gives new entrants less benefits than those already enjoyed.

Joseph J. Burkard, president of the Patrolman's Benevolent Assn. and Vincent J. Kane, president of the Uniformed Firemen's Assn., are scheduled to appear in favor.

## Growth of Civil Service Traced by Senator Mead

The history of Civil Service since its earliest days in this country and the recent expansion of the service was traced in a radio address by Senator James M. Mead Sunday night over the National Broadcasting Co. chain.

"Our leaders and our people generally are realizing that we must have a competent, enduring public service in order to have good government," Senator Mead declared. "More than ever before, the new tasks of government require that the

laws be economically and effectively executed if the benefits of progressive legislation are not to disappear in inefficiency and excessive cost."

Citing world conditions, Senator Mead added: "Particularly, today, when governments of the world face despair, dissolution and distress, the fate of democratic processes rests heavily with the success or failure of government management and government personnel. Fitness, capacity, constant training and reasonable permanence are increasing requirements."

Senator Mead praised the recent extension of Civil Service, and said that "one of the most important acts in reference to Civil Service since the enactment of the original law was the inclusion of postmasters of the first, second and third classes" by the present Congress.

## Truck Drivers to Meet

The Auto Truck Drivers Eligibles Assn. will meet at 8:30 p.m. Friday at 7 East Broadway, Manhattan.

## SANITATION MAN

**COMPLETE MENTAL and PHYSICAL COURSE** **\$15**

Payable in installments. You must be in A-1 physical condition to pass. Physical will count 100 points. Mental will qualify you.

DAY-EVENING PHYSICAL AND MENTAL CLASSES

- SMALL CLASSES
- SUPERIOR INSTRUCTION

Mental and physical classes are limited to only 35 men. More personalized and superior instruction!

• FREE LECTURE Attend a FREE LECTURE. No obligation. Call—Write or phone for details

**FIREMAN • PATROLMAN — SECRETARIAL COURSES**

### McGANNON SCHOOL OF CIVIL SERVICE

Under personal supervision of Deputy Chief Robert E. McGannon (Ret.), N.Y. Fire Dept. Over 30 years of experience in Civil Service.

976 3rd Ave. (59th St.) PLaza 8-0085

CALL OR WRITE FOR FREE BOOKLET L8

## NEXT PATROLMAN—FIREMAN EXAMS

Those interested should start NOW. Formal education is not necessary.

**THE DIRECTORS OF THIS SCHOOL HAVE PERSONALLY AND SUCCESSFULLY PREPARED THOUSANDS OF MEMBERS OF THE POLICE AND FIRE DEPARTMENTS FOR EXAMINATIONS, ENTRANCE AND PROMOTION.**

The highest mental man on the present PATROLMAN, P.D., eligible list, Richard F. Sullivan, was a student at this School. Many of our students received 100% on the physical test.

We SPECIALIZE in these courses. They consist of class lectures, home study, written trial examinations and individual attention to each student.

Our physical director has trained upwards of 25,000 men for physical tests and we believe that he has no superior in his field.

Classes, mental and physical, are held mornings, afternoons and evenings. Moderate fees, payable in easy installments.

## SANITATION MAN \$20

The same thorough, careful and individualized preparation, mental and physical, to date of the examination for the SPECIAL FEE OF ONLY \$20 PAYABLE IN INSTALLMENTS. The fee includes both mental and physical training.

## SCHWARTZ-CADDELL SCHOOL

N. E. COR. FOURTH AVE., and 13th ST., NEW YORK ALgonquin 4-6169

### Jr. PROFESSIONAL ASSISTANT

Jr. Statistician, Option—Free Lecture..... Tuesday, 8-15  
 Jr. Biologist, Option—Free Lecture..... Tuesday, 8-15  
 Jr. Administrative Tech., Option—Free Lecture..... Tuesday, 8-15  
 Jr. Engineer, Option—Free Lecture..... Tuesday, 8-15

Courses are also offered for Jr. Legal Asst., Jr. Chemist, Jr. Public Welfare Asst., Jr. Entomologist, Jr. Agronomist, Jr. Metallurgist, Jr. Meteorologist, Jr. Information Asst., Jr. Librarian, Jr. Geographer.

**Inspector of Pipes and Castings**—Intensive Review Course, every day and evening, also Questions and Answers.

**City Exams**—Housing Management, Stationary Engineer, Carpenter, Park Foreman, College Clerk, Jr. Administrative Asst. (Welfare) Electrical Insp., Sanitation Man, Law Stenographer, Steam-Fitter, Insp. Pipes and Castings, Rammer, Telephone Operator, Pipe Caulking, Clerk Gr. 1, Jr. Engineer, Sanitary, Elevator Mechanic Helper, Research Asst., Foreman Plumbers, Mech. Draftsman, Heat and Vent., Sr. Accountant Housing, Planning Exams, Asst. Sec'y to Commission.

**State Exams**—Jr. Economist, Unemployment Insurance Claims Investigator, Examiner Methods and Procedures, Asst. Valuation Engineer, Clerk, Asst. Actuary, Compensation Claims Referee, Court Interpreter, Accountant Clerk, Income Tax Examiner, Eng. Electrician, Statistical Clerk, Asst. Office Appliances Operator, (Multigraph) Safety Service Insp. (Labor Dept.).

**Federal Exams**—Editorial Clerk, Jr. Engineer, Asst. Insp. of Boilers, Avd. Inspector of Hulls, Projectionist, Eng. Draftsman, Jr. Pastry Aid, Postal Clerk-Carrier.

**Subway Exams**—Signal Maintainer, Car Maintainer, Light Maintainer, Mechanical Maintainer, Structure Maintainer, Foreman (Cars and Shops) (Tracks), Foreman (Drainage and Vent.), Yardmaster.

**T-in-T Exams**—General Science, Accounting, Civics, Auto, Radio Mechanic, Trade Drafting, Applied Mathematics, Applied Science, Electrical Instruction, Mechanical Drafting, Plumbing.

**Licenses**—Professional Eng., Architect, Stationary Eng., Electrician, Vocational Teachers.

**Mathematics—Sciences**—Arithmetic, Algebra, Geometry, Trig., Calculus, Physics, Chemistry, Mechanics, Hydraulics, Thermo-Dynamics, Slide-Rule.

**Drafting—Blue Print Reading**—Arch., Airplane, Mechanical, Electrical, Piping, Ship, Structural, Topographical, Building Estimating, Animated Cartooning.

**Business Courses**—Bookkeeping, Accounting, English, Correspondence, Banking, Finance, Commercial Arithmetic, Law Stenographer.

**Preparatory Courses**—Cooper Union, Engineering Colleges, West Point, Navy, Coast Guard, Deck and Engineer Cadet, Flying Cadet, College Entrance, Board Exams.

**1939 Record**—MONDELL STUDENTS attained many first, second and third places on the Eligible Lists for Mechanical Draftsman, Engineering Inspector, Topographical Draftsman, Jr. Engineer, Civil, Jr. Engineer, Electrical, Jr. Engineer, Mechanical, Jr. Engineer, Federal, Jr. Professional Asst., Jr. Meteorologist, Engineering Aide, Foreman Dockbuilder, Bridge Riveter, Marine Officer, Transmittal, Asst. Engineer, Designer, etc. Many were appointed with the City, State and Federal Governments at salaries ranging from \$1440 to \$3120 yearly.

### MONDELL INSTITUTE

230 W. 41st St., New York City—Tel. Wisconsin 7-2087—Call daily 9-9, Sat. 9-5  
 JAMAICA—161-19 Jamaica Ave. (Open Evenings Only) REpublic 9-1894  
 NEWARK—790 Broad St., Newark, N. J.

## Special—!

FOR A LIMITED TIME ONLY

# \$1 for 8 Months

Regular Subscription Price Is \$2.00 for One Year

---

CIVIL SERVICE LEADER  
 97 Duane Street  
 Gentlemen:

I am enclosing \$1. Please send me The Leader every week for the next eight months.

Name.....  
 Address.....