

Civil Service LEADER

America's Largest Weekly for Public Employees

Vol. XXV, No. 47 Tuesday, July 28, 1964 Price Ten Cents

Promotion Exams

See Page 14

TRAVEL ALLOWANCE

Free Benefits Extended On CSEA A&S Plan

Free additional benefits available to members of the Accident and Sickness Insurance Plan of the Civil Service Employees Assn. have been extended, Ter Bush & Powell, CSEA insurance representatives, announced last week. They are reported in detail below.

Indemnity Increases

For total disability caused by either sickness or accidental bodily injuries and commencing after your policy has been in force one year but before you are 60 years old, the rate of monthly indemnity payable will be greater than that specified in the policy by the following:

Plan 1 Risks:

- (a) 15% more if such total disability commences during the 2nd, 3rd, 4th or 5th year of continuous insurance under the policy, or
- (b) 20% more if such total disability commences during the 6th or 7th year of continuous insurance under the policy.

(Continued on Page 3)



IN NEW POST —

Ted Wenzl of Delmar has been appointed by the New York State Teachers Retirement Board to the newly created post of assistant executive secretary. He will be in charge of the benefits program for 120,000 teachers throughout the State, exclusive of New York City. Wenzl, long an active member of the Civil Service Employees Assn. and now chairman of its Pension Committee, served 24 years with the State Education Department. The appointment is effective Aug. 6.

Travel Allowance Rate For DPW Workers Upped \$2.00 To \$10.85 Daily

ALBANY, July 27 — A long sought increase in daily travel allowance rates for field personnel of the State Department of Public Works was accomplished last week through the cooperation of the Department, the Division of the Budget, and the Civil Service Employees Assn.

The rate will go from \$8.65 to \$10.85, effective immediately. The \$2.00 hike must be applied to lodging, which was the main point of contention in the Employees' Association efforts.

In announcing the increase, J. Burch McMorran, superintendent of public works told CSEA president Joseph F. Felly, that "T. Norman Hurd, Director of the Budget, has agreed with me that on the basis of our findings, conditions which in the past warranted separate per diem rates for various classes of our employees have now largely disappeared and the increased rate for all classes of employees are justifiable."

To All DPWs

As noted by McMorran, the in-

creases will go to all DPW personnel throughout the state now receiving the department's limited per diem travel allowance of \$8.65. Those not eligible for the Comptroller's regular rate of \$13.65 per day will continue to receive that amount.

The Employees Association had complained that the lodging allowance of \$2.00 a day "was wholly unrealistic," particularly in the resort areas during summer months, and that "employees were forced to implement that allow-

ance with money from their own pockets, which was not reimbursed."

McMorran told Felly that, "the various findings you have reported to me coupled with the data prepared by my own department, has been very helpful in enabling Dr. Hurd and me to resolve this problem."

In announcing the increase to DPW members, Felly cited the cooperation between CSEA, the Department of Public Works and the Division of the Budget, as one of the chief reasons for accomplishment.

Tompkins Nearly Doubles Strength

(From Leader Correspondent)

ITHACA, July 27 — Membership of the Tompkins County Chapter, Civil Service Employees Assn., has been "about doubled" in the membership drive recently completed.

Total membership of the chapter, headed by E. Paul Nedrow as president, is now about 300, said Benjamin Roberts, CSEA field representative. He assisted in the drive.

Ter, Bush & Powell representatives now are signing up the new members for the accident and health insurance plan, he said.

Roe Selected

ALBANY, July 27 — Governor Rockefeller has appointed Mrs. Hester S. Roe of Orange County to the Board of Visitors at Middletown State Hospital.



J. BURCH McMORRAN

Hurd Assures CSEA Action Is Being Taken On Pilgrim Title Inequities Solution

ALBANY, July 27—The Civil Service Employees Assn. has been informed that steps are being taken to relieve what the Association charged were "title inequities" stemming from understaffing of clerical employees at Pilgrim State Hospital in West Brentwood.

The assurance came from T. Norman Hurd, Director of the Budget, in reply to a CSEA request that attention be given to the problem of attendants working out of title in clerical and office service positions at the Long Island hospital.

History

The events in the case unfolded in this manner: Early this year CSEA and its Pilgrim chapter protested before the new State Grievance Board the alleged title inequities involving clerical employees at Pilgrim State Hospital. CSEA asserted that for a number of years certain workers have been subjected to an "inequitable situation by virtue of the increased work load and responsibility resulting from the assignment of attendants — out of title — to clerical work."

In May of this year the Grievance Appeals Board "strongly" recommended that a request from the Hospital Director for additional stenographic employees . . . be given careful consideration by the Department of Mental Hygiene and that the request be "forcefully presented" to the Division of the Budget.

Following the determination of the Appeals Board, CSEA,

through its President, Joseph F. Felly, urged the Department of Mental Hygiene and the Division of the Budget to take steps aimed at granting relief to the workers affected.

In reply, Hurd said "We are aware of this problem and we are attempting to arrive at a satisfactory solution." He said his Division is working with the Department of Mental Hygiene in an effort to find a solution.

Doing "Utmost"

He said the Budget contains a provision for new positions for the various institutions in order that ward service attendants who are working out of titles may be replaced and return to their

originally assigned duties.

Hurd assured the Association that the Division would do the "utmost to correct this situation as soon as possible."

In handing down its decision, the Grievance Appeals Board said

(Continued on Page 3)

Open To Women

CSEA (Connecticut) Seeks To Fill Field Rep. Posts

The Connecticut State Employees Assn. is seeking one, or possibly two, full-time field representatives for its staff. The position will entail field work, recruiting, handling of employee grievances, retirement and workmen's compensation problems, and other allied work.

Starting salary is \$5,640 to \$6,400 with a first year increment of \$600 to \$700 and somewhat lower annual increments thereafter. The usual other benefits, including three weeks' vacation annually, Blue Cross-Blue Shield benefits etc., are also offered.

Basic Requirements

College training is preferred but not necessary. Male or female may apply. "A basic interest in labor work as well as a strong desire

and ability to learn" are the main qualifications, according to the Connecticut Assn. Some travel and evening work is involved.

In order to be considered, resumes must be received at the Connecticut Assn.'s executive headquarters no later than August 5. Resumes should be mailed to Edward Gallant, executive director, Connecticut State Employees Assn., 212 Washington St., Hartford, Connecticut.

Power Plant Brief Nears Completion

The brief being prepared by the Civil Service Employees Assn. in support of the upward reallocation of positions in the State Power Plant series is nearing completion and will be filed with the State Civil Service Department in approximately 10 days, the Employees Association announced last week.

Don't Repeat This!

Rockefeller Lost A Battle And Won A Greater Victory

CONTRARY to some thinking within the very ranks of his own party, Nelson A. Rockefeller has returned from the wars of San Francisco a hero. He lost but he gained. A fighter right to the finish, he lived up to his promise to carry the banner of his principles and his political philosophy to the bitter end.

He has gained vast inroads into the liberal camp, has rekindled the spirit of respect he once held, and his stock as a political leader has matured to new heights. He has, in fact, earned new respect among liberal Republicans and has also re-

(Continued on Page 2)

"PILGRIM STATE HOSPITAL"

19 City Employees Win Ingrats After Taking 6-Week Complaint Course

Nineteen City employees from five key City agencies concerned with housing complaints were awarded certificates of completion for participation in a special six-session course in improving the City's complaint handling services, it was announced by City Personnel Director Theodore H. Lang.

The participants were trained to improve the skills of employees responsible for giving information and handling complaints.

This course was developed and conducted by the Department of Personnel and the Office of Administration of the Office of the Mayor as part of an intensive effort by these agencies to standardize and improve complaint-handling procedures throughout the City.

On February 11, 1964, Mayor Wagner issued a directive reaffirming his policy that the citizen should receive maximum service from complaint-handling personnel. Agencies were directed to receive and accept a complaint whether or not it is within their jurisdiction, and then to refer it to the proper agency. The training course stressed this aspect of the Mayor's policy.

Competence

The special complaint-handling project has as its three-fold purpose the development of competence in the handling of information requests and complaints, dissemination and accurate understanding of the Mayor's policies, and strengthening of departmental capabilities to handle training programs of this type for all employees.

Instructors of the training course were Dr. Edward Silverberg and Herman Perveslin, staff consultants of the Training and Career Development Division, Department of Personnel, and Denis Sullivan, Principal Management Analyst, Office of Administration, Office of the Mayor.

A variety of training techniques were utilized in this course. These consisted of guided conferences, lectures, role plays, case studies, and demonstrations.

The course covered such topics as Public Relations and the City Employee, Case Studies and Role Problem Situations, Telephone Techniques and Courtesy, and Training Methods and Techniques in Public Relations Training.

The employees who successfully completed the course and who now will train their own employees in effective and proper complaint processing are:

Edward H. Annitto, Harry Feuerstein, George Gildersleeve, Helen Martella, Minnie Nass and Muriel Olsen of Buildings; Anna Beech, Ruth Biderman, Martha A. Carter, Gladys Coleman, Angelina V. Latona, Gloria Lawrence, Elihu H. Morson, James Perrone and Ederle E. Peterson of Rent and Rehabilitation Administration; Thomas J. Barden and Franklin P. Fitz of Fire; Anthony InCristo of Air Pollution Control; and Katherine A. Perper of Health.

Telephone Operators

Telephone operators are needed in the Mount Vernon area, with the Department of Public Works. The positions pay from \$5,160 to \$5,900 annually. Qualified applicants have until August 12 to file for the examination.

Applicants must be high school graduates with six months' experience in switchboard operating, or have a satisfactory equivalent combination of training and experience. All applicants must have been residents of Mt. Vernon for at least six months prior to filing for the exam.

For further information and application forms, contact the Municipal Civil Service Commission, Mount Vernon.

Costs are just as important here as they are in your own home. Why not suggest a saving for the City and profit from your idea.—CITY EMPLOYEES' SUGGESTION PROGRAM, 55 Thomas St., N.Y., N.Y. 10013.

Suffolk Co. Is Hiring Stenos, Clerk-Typists

Qualified applicants may now apply for positions in Suffolk County as stenographers or clerk-typists.

Work may be in county departments and agencies, towns and villages, school and special districts. Positions are offered indefinitely.

Both positions are on a bi-weekly salary schedule. The clerk-typist salary is from \$133 to \$162; stenographer, from \$139 to \$169.

All applicants are required to take the written test which is given the first and third Monday of the month at 9:00 a.m. and at 1:30 p.m. at the office of the Suffolk County Civil Service Commission.

For further information and application blanks contact the Commission at County Center, Riverhead, phone PA 7-4700, extension 349.

Oswego CSEA Launches New Member Drive

SYRACUSE, July 27 — A new membership drive has been launched in Fulton city departments by the Oswego County Chapter, Civil Service Employees Assn., with Benjamin Roberts, field representative directing efforts of chapter members.

Roberts said that almost all employees of the city's water and street departments have been signed up, but an accurate count will not be available for several weeks.

He said officers of the police and fire departments have also been contacted and the advantage of CSEA membership explained to them. Neither group has a meeting scheduled this summer, so a session with them was not possible at this time, Roberts said.

President of the Oswego County Chapter is David Hopkins, who with his officers is leading the drive.

85 X-Ray Technicians Needed By Hospitals

New York City is seeking some 85 X-ray technicians for immediate work with the Department of Hospitals. These positions pay from \$4,550 to \$5,990 per annum.

Filing for these positions will continue until the needs of the

service have been completed.

Candidates must have each of the following: graduation from a senior high school or a high school equivalency diploma or a GED certificate from the armed forces; one year of full time, paid experience as an X-ray technician in an approved hospital or in the office of a recognized roentgenologist or a satisfactory equivalent of this experience. Applicants must meet these requirements at the time of application.

An X-ray technician, under supervision, operates X-ray equipment and auxiliary apparatus and develops negatives. He may also supervise subordinate personnel and perform related work.

Seventy percent is the passing mark for the practical examination which is weighted at 100.

For further information and applications, contact the Application Section of the Department of Personnel, 49 Thomas St., New York, N.Y. 10013.

Don't Repeat This!

(Continued from Page 1) established his appeal to that important segment of the country—the independent voter.

Refused To Follow

In San Francisco, when Eisenhower yielded to the pressure of the Goldwater camp, and Scranton allowed himself to be neutralized, Rockefeller refused to follow the leader, and stood firm on the principals which he felt would have led the GOP to the White House.

This new respect he has gotten will make it easy for him to run again for Governor, and perhaps even a nomination for the GOP Presidential candidate in 1968.

In the event Goldwater is a strong loser in the forthcoming elections, Rockefeller would be a shoo-in for the Republican nomination the next time around.

Rockefeller cannot be ignored by

the GOP in the future, even if Goldwater puts on a good show, because the Party "pros" have too vivid an awareness of GOP losers.

Won't Back Loser

In 1944, Dewey was the nominee. He lost. In 1948, the GOP again sent him to battle. He lost. They ran Nixon in 1960 and he barely lost. This time then they weren't willing to call a draft for him.

The rank and file now are afraid of backing a loser, be he a good one or a bad one.

The growth of the liberal movement within the GOP will certainly gain, and the conservative element will be finished if Goldwater pulls badly at the polls.

This is all to the good of Rockefeller, for he wants a chance to prove that he is the man that should lead this country.

This is a chance he might well still get.

Thruway Toll Repair Jobs Being Offered;

Toll equipment repairmen are needed in the Spring Valley area, the New York State Thruway Authority has announced. Starting salary for the position will be \$100 a week, with five annual increments to \$122. Applications for the Sept. 12 exam will be accepted until August 24.

Candidates must have three years of experience in the maintenance or repair of tabulating equipment, telephone switch-

boards, or similar equipment. The Authority will not accept experience as a radio or television repairman, telephone installer or lineman, or similar occupations.

The toll equipment repairman is expected to maintain complex electromechanical toll collection equipment, requisition supplies and prepare reports. In addition to his regular maintenance schedule, he is subject to 24-hour call in emergencies.

Detailed information and applications may be obtained from Recruitment Unit 17 of the New York State Department of Civil Service, The State Campus, Albany, New York 12226.

Gen. Engineer

A supervisory general engineer, GS-801-11, is needed at U.S. Headquarters, Fort Hamilton in Brooklyn.

Applicants must have career or career-conditional Federal civil service status. Qualified candidates may contact Miss Donna J. Zeitelhack at the Fort Hamilton Headquarters, SH 5-7901, ext. 22233.

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LEADER PUBLICATIONS, INC.
97 Duane St., New York, N.Y. 10007
Telephone: 212-BEekman 3-6010
Published Each Tuesday
Entered as second-class matter and
second-class postage paid, October 3,
1939 at the post office at New York,
N.Y. and at Bridgeport, Conn., under
the Act of March 3, 1879. Member
of Audit Bureau of Circulations.
Subscription Price \$5.00 Per Year
Individual copies, 10c

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Irene Ulrich Honored For 43 Years

ROCHESTER, July 27 — Members of the Rochester State Hospital chapter of the Civil Service Employees' Assn. paid tribute recently to Mrs. Irene Ulrich, a nurse retiring from the hospital after 43 years of service.

At the Wishing Well in this city, Patrick J. McCormack toasted the farewell dinner, honoring Mrs. Ulrich as "one of the most outstanding nurses in the history of the Rochester State Hospital."

Dr. Guy M. Walters, director of the hospital, was the principal speaker, succeeded by supervising psychiatrists Drs. Harold O'Connor and Dmytro Kapitan, and supervising nurse William Rossiter. Dr. John L. VandeMark, retired director of Rochester State, also contributed remarks. Dr. VandeMark had joined the Rochester staff 43 years ago, as did Mrs. Ulrich.

Among the many gifts bestowed upon Mrs. Ulrich by Ruth Lewis, chief supervising nurse, on behalf of their co-workers, was a bracelet bearing an identification tag No. 12, the one Mrs. Ulrich had



END OF SERVICE — Irene Ulrich is given tribute for 43 years with the Rochester State Hospital by, from left, William Rossiter, supervising nurse; Patrick McCormack, and Dr. Guy Walters, director, on the event of her retirement.

carried with her during her entire 43 years at Rochester State.

The festivities, attended by more than 90 guests, were managed by Mrs. Clarabelle Thompson, supervising nurse and chair-

man of the committee. Mrs. Thompson was assisted in arrangements by Rossiter and his wife; Pearl Miles, Herbert Leake, Leo Lamphron, and Mrs. David Marshall.

Erie, Niagara Welfare Workers Seeking 15 Percent Pay Boost

BUFFALO, July 27—Welfare Department workers in Erie and Niagara Counties, supported by Civil Service Employees' groups, are pressing demands for salary increases, according to Joseph A. Cugini, president, Welfare Unit, Erie Chapter, Civil Service Employees Assn.

Cugini tied the unit's demand for a 15 percent pay hike to the new revenue that Erie County will

get from the three percent sales tax.

The Board of Supervisors passed the sales tax increase this month and it will be effective July 1. The county will get an estimated \$7,000,000 in added funds.

Should Consider

"We feel at this point," Mr. Cugini said, in a letter to the Board, "that it is feasible to consider our reasonable request for a salary increase submitted Sept. 30, 1963."

Niagara County welfare workers, members of the Niagara Chapter, CSEA, petitioned their Board of Supervisors in Lockport for a \$1500 across-the-board pay hike.

Salary Range

The current salary range, \$4515 to \$5700, is inadequate, the petition states. It notes a starting salary of \$5000 for most teachers in Niagara County.

Low salaries, the petition adds, cause a "costly turnover of personnel that is inefficient and a false economy."

In supporting the CSEA requests, Welfare Commissioner Daunt I. Stenzel said that a big turnover in personnel, because of low salaries, "makes it very difficult to operate this department."

Central Conf. Leaders Map Fall Meeting

(From Leader Correspondent)

SYRACUSE, July 27 — Officers of the Central Conference, Civil Service Employees and guests, including state CSEA officers, met July 25 at an Adirondacks retreat to plan a program for the coming year.

Attending the meeting were Emmett Durr of Raybrook State Hospital, president; Michael Vadalala, Elmira Chapter, vice president; Margaret Whitmore, Syracuse State School, secretary, and Ida Meltzer, Syracuse Chapter, treasurer.

Others included Sam Borrelly, chairman of the Central Conference Workshop; Raymond Castle, first CSEA vice president, and Vernon Tapper, second CSEA vice president.

The group met at the summer camp of Mrs. Florence A. Drew, a past president of the Central Conference.

Free Accident, Sickness Plan Benefits Extended

(Continued from Page 1) ability commences during the 6th or subsequent years of continuous insurance under the policy.

Plan 2 Risks:

(a) 15% more if such total disability commences during the 2nd or 3rd year of continuous insurance under the policy, or

(b) 20% more if such total disability commences during the 4th or 5th year of continuous insurance under the policy, or

(c) 25% more if such total disability commences during the 6th or subsequent years of continuous insurance under the policy.

Sickness Indemnity

For total disability due to sickness, (except tuberculosis and pregnancy) before you are 60 years old, the indemnity limit of 12 months is increased 4 months at the end of each consecutive year of insurance until the indemnity limit reaches 24 months.

Accident Indemnity

The maximum period of pay-

ments for total disability due to accidental bodily injuries occurring off the job is increased from 10 years to LIFETIME; and for accidents on the job, the limit is increased from 12 months to 24 months!

Principal Sum Increases

For injuries occurring before you are 60 years old, the Principal Sum of \$1,000 increases \$500 at the end of each consecutive year of insurance until the Principal Sum reaches \$2500.

Fractures, Dislocations

In the event of certain fractures, dislocations or amputations, indemnities not less than the specified amounts are paid even though you do not have disability long enough to earn such payment. Thus, you are guaranteed a liberal payment in the event of such injuries even though you do return to work shortly after the accident.

Hospital Confinement

For total disability (due to

sickness) before you are 60 years old and lasting more than 7 days, benefits are payable for that part of the first 7 days when you are in a hospital 48 hours or more. Indemnity for total disability due to sickness starts with the 8th day under the Basic Benefits.

Some of these additional benefits were first provided by rider for a period of one year commencing July 1, 1953. The rider was continued on a yearly basis until it was superseded by a new, improved rider on March 1, 1960, which will remain in effect until July 1, 1965.

Youth Center Will Honor Adele Levy

ALBANY, July 27 — The State Youth Division will name its first START Center for girls after the late Mrs. Adele R. Levy of New York City, former president of the Citizens Committee for Children.

Mrs. Levy also was a member of the State Youth Commission.

Kasson Re-Elected President

Onondaga Chapter Hears Retirement Talk By Terry

SYRACUSE, July 27—New and amended sections of the retirement benefits law were explained to members of the Onondaga Chapter, Civil Service Employees Assn., by James Terry, information representative of the State Retirement System, recently.

Terry spoke at the chapter's final quarterly meeting of the 1963-64 year, where it was announced that Arthur W. Kasson, Jr., was reelected president of the group that represents both city and county employees.

Terry discussed the increased contribution permitted to retirement funds by municipalities, extension of the death benefits clause and other phases of the retirement program.

He then threw the discussion open to questions by members attending. This part of the program took up the bulk of the program, as member's asked and

received answers to many questions about retirement.

Other officers elected were: Miss Leona Appel, first vice president, succeeding Mrs. Arlene Brady; Mrs. Hilda Young, second vice president; Miss Genevieve Paul, third vice president; Miss Florence Barnes, secretary; Mrs. Joan Snigg, assistant secretary; Mrs. Jean Wackerle, treasurer, and John Bachman, chapter representative. All were reelected except Mrs. Wackerle.

Frank Reynolds and Mrs. Mary Carey were elected new two-year directors.



A WORD TO THE WISE — Edward Zucker, a painter at Utica State Hospital, recently received a \$25.00 cash award and a Certificate of Merit for a suggestion adopted by the Hospital. This is Zucker's second cash award; the

first netted him \$100. Shown from left are: Sigmund Moraski, maintenance foreman; Dr. George Volow, director of Utica State who made the presentation; Zucker and Lawrence J. Maxwell, business officer.

State Moving To Correct Pilgrim State Inequities

(Continued from Page 1) that the practice of attendants doing clerical, typing or stenographic work not within the proper classification is "contrary to good management and personnel practice."

After re-examining information

supplied by the Department of Mental Hygiene, the board said "it appears that there are disparities and inequities in the present situation. For example," the board said, "Kings Park State Hospital, the largest hospital in the world, has 36 positions with eight more required."

U.S. Service News Items

By ROSEMARIE VERRY



TWICE CITED — William C. Moss, deputy staff judge advocate of the U.S. Army Terminal Command, Atlantic, received from Brig. Gen. A. J. Montgomery, commanding general of USATCA, his second merit award recently. Moss' second citation, for meritorious civilian service, praised his "outstanding achievements in devising legal procedures in support of contract administration."

CED Report Deplores U.S. Pay Inequities

The minimum salary for top-ranking government officials should be \$50,000 a year, a recent report from the Committee for Economic Development stated. This would more than double present salaries of \$25,000 and even increase the amount of \$35,000 recommended in the Federal pay raise bill.

This suggestion may not seem to be of immediate interest to rank-and-file Federal aides. However, if the committee's recommendations are followed, the gap between salaries of high officials and lower grades would be so great that action to raise the latter's pay would almost be mandatory.

In its report, the CED, composed chiefly of businessmen, stated that the Morrison Bill for Federal pay increases now pending for Senate approval will still leave the highest government officials sorely underpaid.

Glaring Gap

The heads of most important Federal agencies gross \$22,500 a

year; the committee believes the minimum should be \$45,000. Undersecretaries and chairman presently make \$21,000 annually; \$40,000 is the lowest salaries in this rank should be, according to the report.

The existing range of from \$19,000 to \$22,000 for assistant secretaries and bureau chiefs should be raised, CED said, to \$35,000 minimal.

Congressional salaries, now \$22,500 annually and expected to be raised by the pay bill to \$30,000 were not discussed in the report.

This official recognition of the glaring inequities in executive government salaries compared to top pay in private industry may well benefit all Federal employees in the future.

Additional Part-Time Jobs Permitted Aides

A bill allowing civilian employees to hold more than one part-time job and liberalizing the rules for hiring retired military officers was passed by the Senate recently.

The repeal and recodification of more than 250 complex and antiquated laws, some dating as far back as 1894, was cleared in the Senate through the efforts of Senator Yarborough (D-Tex.).

Since the House approved a similar version of this bill earlier in the year, there is not expected to be much difficulty in its passing the most recent one.

High Points

Some of the major facets of the bill, in brief, are:

- Regular officers hired as civilians after their retirement would be paid the first \$2,000 in military retired pay, plus half of any remainder of retirement pay due them in addition to usual civilian pay.

- Full military service credits for annual leave and lay-off purposes would be given only to those retirees with less than 20 years

of service, and to the disabled.

- Civilians would be permitted to hold part-time jobs, the total time of which would not exceed a single full-time job of 40 hours per week.

- All contradictory rulings by the Comptroller General demanding that 1,200 warrant officers reimburse the Federal government \$60,000 in civilian back salaries would be set aside.

Although Senator Williams (R-Del.) voiced reservations about the bill's effect on the Civil Service retirement system, there was little strenuous opposition to the bill.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

Youth Learns Of Federal Service

Commissioner L. J. Andolsek recently told 100 youngsters to "devote some portion of your lives and talents to public service," emphasizing that good government should be the concern of individual citizens.

The boys were members of the American Legion Boys Nation participating in a special program of the U. S. Civil Service Commission in Washington, D.C. The aim of the group is to develop "a higher appreciation of good government at the local, State and Federal levels."

Through Commissioner Andolsek, the young people learned the purpose of the CSC—"to inform people of what public service really is," thus attracting qualified servants needed by modern government. Andolsek urged the boys "to help pass the word that government is an interesting place to work."

The commissioner substantiated his statement by describing Federal training programs, merit employment and promotion procedures, and the emphasis placed by government on the dignity of the individual.

Dr. Harris B. Stewart, Jr., an oceanographer in the Coast and Geodetic Survey, Dept. of Commerce, discussed the job of civil servants in "inner space." Recently returned from an expedition to the Indian Ocean, he was himself evidence of Andolsek's belief in the "interesting things" that occur in government.

Project To Hire Retarded Begins

The efforts of the Johnson Administration to carry out the long-delayed plans of the late President John F. Kennedy to urge government agencies to hire the mentally retarded is under way in New York City.

The Vocational Rehabilitation division of the New York State Department of Education has developed a full-scale procedure to train the capable retarded, and to attempt to convince department supervision of the benefits of hiring them.

Training programs, on-the-job experience, work study groups, and psychological testing methods have been set up to sift from the vast number of retarded the most able. Members of the division evaluate the youngsters, and volunteer programs—with the Red Cross, for example—train them in work discipline and habits.

However, the program has run into many social obstacles in New

York. Compared to the 86 mentally retarded hired in Washington, only two have been assigned to positions here. Despite the fact that Federal agencies in New York have an abundance of jobs such youngsters could handle efficiently, officials are reluctant to assign them.

"People tend to lump them with the mentally ill," said Matilda J. Cerpa, rehabilitation counselor and liaison coordinator for the special project. "We often bring the youngsters with us for interviews, and people are amazed at what they can do."

The division feels that, if the Federal government can show the way in this endeavor, placing the retarded in jobs in a normal working world will become nationwide.

Exam Study Books

For list of some current titles to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call BEekman 3-6010. see Page 15.

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Protection-Personified

By ART YATES

This is the fourth in a series of six articles on "How the City Handles Emergencies and Disasters." This week's article concerns the role of the Health and Hospital Markets Department in handling emergencies.

"BELLEVUE HOSPITAL."

"Emergency, yes sir, just one minute."

"Emergency."

"Hold on now, let me get the facts."

CALL — 7 7 7

This is the emergency alarm that rings throughout Bellevue when a disaster or an emergency hits the city.

All doctors, nurses and other hospital personnel who are not immediately involved on a case report to the ambulance room.

There, either Dr. Randolph A. Wyman or one of his administrative assistants organizes the disaster mobile setup. Another doctor organizes the in-hospital emergency setup. The two top men pick out the team captains who are responsible for the field operation. One is a senior resident doctor, the other an R.N.

They are off in the Mobile Disaster Truck.

This truck carries:

Medications

12 Post. pituitary (1cc amps), 12 Ergonavine (1cc ampts) 0-2 mgms, 12 silver nitrate 1% (wax amps), 12 Digoxin (0-5 mgm. amps), 12 Ouabaine (0-5 mgm amps), 30cc Atropine sulphate (0-04 mgm per cc), 30cc Adrenalin 1-1000 solution, 12 Benzedrine sulphate 20 mgm amps, 12 Ephedrine (1-0 cc amps), 24. Caffeine sodium benzoate (0-5 gm amps), 24 Aminophylline IM-IV (0-5 amps), 24 50% glucose and water (50cc amps), 24 Sodium amytal IV & capsules, 500 aspirin, 100 Phenobarbital (0-03 gms), 6 oz Castor oil, 8oz Aromatic spirits

of ammonia, 12 Nitrite vaporals, 100 Nitroglycerine tablets (0-0004 gms), 8oz Syrup ipecac, 16oz Soda peppermint mixture, 30cc Insulin (80U-cc), 100 Creamalin tablets, 12 Nalline amps (5 mgm.), 80 Morphine 15 mgm (tubex), 60cc Demerol 100 mgm (ampins), 100 Penicillin I.M. 36,000,000 U., 24 Achromycin I.M. and tablets, 24 Levophed (2 mgm amps), 24 Solu-Cortef (amps 100 mgm), 100 Pentobarbital p.o. (0-09 gms), 100 Quinidine p.o. (0-2 gms) 1 lb. Sodium bicarbonate, 12 Magnesium sulphate I.V. 20%, 24 Dilantin I.V. (250 mgm), 100 Benertryl p.o. (50 mgm), 24 Aramine



CHECK LIST TIME — Two disaster unit nurses check over procedures and check list to make sure all is ready in the event they should be called. Such items as plastic helmets are only one of many checks that must be made periodically to see that all is in readiness when Call 777 comes.

ampules (10 mgm), 8oz Paragoric solution, 12 Cedilanid (0-4 mgm), 12 Metrazol (0-09 mgm ampules), 4 lbs Nupercaine ointment, 50 Distilled water ampules, 100 Sodium chloride tablets (0-3 gms), 120cc Procaine HCL 1 1/2 solution, 6 K-Y jelly tubes, 2000cc Alcohol 95 percent and 70 percent solutions, 2000cc Aq. zephiran (1-1000) solution, 4 Ether (1-lb cans), 4 Ethyl chloride spray, 1000cc Merthiolate 1-1000 solution 2000cc Phisohex liquid.

Accessory Equipment

Mouth gags, Tongue blades & applicators, Lipstick for identification marking, Thermometers, Berman airways, Medicine glasses, Razors and blades, Oxycel, Alcohol sponges, 2cc syringes in alcohol (8), Alcohol lamp, Ring cutter, Latex tubing—50 ft., Forceps, Spoons, and Paper cups.

Sterile Surgical Equipment

14 Suture sets*, 7 50cc syringes, 14 20cc syringes, 14 10cc syringes, 24 2cc syringes, 14 pairs scissors, 6 Sterile boats, 7 Tracheotomy sets, 8 Catheters, 36 Medicine droppers, 24 9 in. pieces of polyethylene tube with No. 14 & No 18 Linderman needles, 24 Forceps, *Suture Set, 2 Kelly clamps, 2 Kocher clamps, 1 Probe, 1 Grooved director, 1 Needle holder, 1 Scalpel, Dermalon sutures—5-0, Catgut sutures plain—3-0, No. 20 & No. 18 needles.

Basswood splints, 3 doz. arm—18 in., 2 doz. short—12 in., Slings—4 dozen, Safety Pins—300 Identification tapes, 4 dozen perineal pads, Bandages 300 rolls—(3 in.), 36 Ace Bandages, 4 dozen Elastoplast Bandages, Thomas splint kits, Tourniquets—30, Muslin band-

dage—100 (3 inch), 50 pair sterile gloves, 4 doz. sterile eye patches, 180 pkgs sterile vaseline gauze, 3 in. x 36 in., 24 sterile sheets, Antibiotic ointment, Neomycin SO4 0/5 gm tablet.

CABINET—Eye—ENT Tray

Nasal speculum, Bayonet forceps, Nasal catheter, Silver nitrate sticks, Plain packing (1/4 inch), Vaseline packing (3/4 inch) Atomizer with xylocaine 2%-solution, Tongue blades, Cotton tip applicators, and Eye spatula.

Medication

Castor oil Pontocaine solution, 2%, Procaine solution, 2% Sulfathiazole ointment 5%, Mercuric oxide ointment 1%, Neo-Cortef ointment 1/5%.

Major amputation tray

Spools 4-0, 5-0 silk sutures, 60 tubes dermalon, 5-0 sutures, 72 tubes—Ties—catgut size 3-0.

Side Shelves

2 Oxygen Tanks, 4 masks, 6000 4x4 sponges, 6000 3x3 sponges sterile (in pkgs of 100), 6000 2x2

sponges, 200 rolls Bandage 2 inch, 16 Thomas leg splints, 16 Thomas arm splints, 24 500 cc bottles 5% distilled water, 24 500 cc bottles normal saline and 30 intravenous sets.

40 Blankets, 60 Sheets, 30 Pillow cases, and 20 Draw sheets.

Under Left Shelf

1 folding working table, 3 fracture boards, 3 folding wheel chairs, 4 Drums sterile dressings, 1 CO2 fire extinguisher, 13 Cots (folding), 122 Litters.

Floor Box

Box of enamelware, 2 foot tubs, 2 wash basins, 4 sponge basins, 8 6-in. round basin, 12 peroxide (Continued on Page 8)

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Civil Service LEADER



America's Largest Weekly for Public Employees
Member Audit Bureau of Circulations

Published every Tuesday by
LEADER PUBLICATIONS, INC.

97 Duane Street, New York, N.Y.-10007 212-8Eekman 3-6010
Jerry Finkelstein, Publisher

Paul Kyer, Editor Joe Deasy, Jr., City Editor
Arthur B. Yates, Associate Editor Rosemarie Verry, Assistant Editor
N. H. Mager, Business Manager
Advertising Representatives:

ALBANY — Joseph T. Bellew — 303 So. Manning Blvd., IV 2-5474
KINGSTON, N.Y. — Charles Andrews — 239 Wall Street, FEderal 8-8350
10c per copy. Subscription Price \$2.55 to members of the Civil Service Employees Association, \$5.00 to non-members.

TUESDAY, JULY 28, 1964

LBJ Appointments Seen Boost To Service Morale

DURING the past few months this newspaper has frequently urged President Lyndon B. Johnson to initiate a new practice filling the top jobs in the Federal service by awarding the very highest positions to career government men rather than recruiting for these jobs from business and private industry.

Our main arguments have been that regular career men not only bring the greater experience to the top spots but a record of dedication to government service itself. There have been outstanding appointments made to these same jobs from the executive classes of business and industry. But these appointments have been of rather short duration.

Recently, President Johnson did make two appointments to the top spots in two Federal agencies and his action is bound to give a huge boost to the entire morale of U. S. Government employees. Manuel F. Cohen was named chairman of the Securities and Exchange Commission and he is a career civil servant who ranks as an accepted authority on regulations. Bertrand Harding, another veteran civil servant, was named Acting Commissioner of Internal Revenue to succeed Mortimer M. Caplin.

The fact that both of these appointments were received by the daily press and the public with such satisfaction is a mark of respect and esteem not only to Mr. Cohen and Mr. Harding but to the whole professional government career service.

President Johnson is bound to reap rewards in terms of appreciation from public employees for opening new heights to them in the area of promotions and from the public in general for the good work we know these two men will perform. His action is an example that could be well taken in both New York City and State where some high career promotions have been made in past years — but not nearly enough.

Working Together

AFTER a long, dry spell of five years Buffalo city employees are getting pay raises that will do a good deal to alleviate the financial pressures these civil servants have had to suffer from being underpaid. The Civil Service Employees Assn., particularly its Erie chapter under the direction of Alexander T. Burke, worked hard, long and effectively to promote wage hikes in the city.

In addition to acting on behalf of Buffalo's civil servant's, CSEA once again demonstrated the effective way that a local member unit and the parent state organization compliment each other. The local fight was waged by the local chapter. The State CSEA, with its vast research and other resources, provided much of the ammunition needed in the campaign. The resulting influence on the Buffalo City Council and Buffalo Mayor Chester Kowal was evident.

The new raises were signed into law last week.

Cassese's Good Start

Areduction in the present crime rate cannot be accomplished without the rejuvenation of cooperation between private citizens and the man on the beat." So said John Cassese, president of the New York City Patrolmen's Benevolent Association on the occasion of his election to the presidency of the National Conference of Police Associations.

We compliment John Cassese for this platform and his election.

This Week's Civil Service Television List

Television programs of interest to civil service employees are broadcast daily over WNYC, Channel 31.

This week's programs telecast over New York City's television station in NYC.

Tuesday, July 28

2 p.m.—The Big Picture—U.S. Army film series.

4 p.m.—Around the Clock—NYC Police Dept. training program: "Routine Stops."

Wednesday, July 29

4 p.m.—Around the Clock—NYC Police Dept. training program: "Routine Stops."

7:30 p.m.—On the Job—NYC Fire Dept. training course.

Thursday, July 30

4 p.m.—Around the Clock—NYC Police Dept. training program: "Routine Stops."

7:30 p.m.—On the Job—NYC Fire Dept. training course.

Friday, July 31

4 p.m.—Around the Clock—NYC Police Dept. training program: "Routine Stops."

6 p.m.—The Big Picture—U.S. Army film series.

Saturday, August 1

7:30 p.m.—On the Job—NYC Fire Dept. training course.

8 p.m.—Air Force Story.

9 p.m.—The Big Picture—U.S. Army film series

Schutts New President of Genesco Unit

ROCHESTER, July 27 — Raymond Schutts has been installed as president of the State University College, Genesco Chapter, Civil Service Employees Assn.

He was installed by William Rossiter, president-elect of the CSEA's Western Conference, at a dinner dance at McPherson's Point Restaurant on Conesus Lake recently.

Dr. Robert Redden, associate dean of the college, who served as master of ceremonies, presented a gold pin to H. Forest Green in recognition of his 25 years of service to the state.

Other officers installed are vice president, Peter Least; secretary, Mrs. Carolyn Allen; treasurer, Mrs. Elizabeth Fisher; delegate, Mrs. Florence Beckwith; alternate delegate, Kathryn Altmeyer; members of the executive council, 2-year terms, Mrs. Harriet McCaughey and Dr. Loren Woolston, and members of the executive council, 1-year terms, Vito Diliberto and Thomas Conlon (in absentia).

New USGO Manual

The General Services Administration has announced publication of the latest edition of the "United States Government Organization Manual."

An invaluable reference source to anyone needing current official information about the Federal government, the manual carries a literal print of the Constitution and its amendments, 45 charts showing the organization of the Congress, the executive departments, and the larger independent agencies, and lists the names

Your Public Relations IQ

By LEO J. MARGOLIN



Mr. Margolin is Head of the Division of Business Administration and Professor of Business Administration at the Borough of Manhattan Community College and Adjunct Professor of Public Relations in New York University's Graduate School of Public Administration.

Radio Aid

GOOD COMMUNICATION is the lifeblood of good public relations. This is a truism only if your good performance is there to back up the good communication.

GOVERNMENT AGENCIES are not taking full advantage of the opportunities open to them in the field of communications, particularly spot announcements on radio.

IN THE RADIO broadcasting industry such announcements are called public service messages. They are available without charge—to any government agency with a significant announcement affecting the general public interest.

WHAT MANY CIVIL servants do not realize is that the radio stations welcome the chance to air such announcements. For the radio station it is not a favor, or gesture of neighborliness, or just being helpful.

IN REALITY, IT is a "must" because every radio station, operating over air owned by everyone, must broadcast programs which are in the public interest. The licenses issued to radio stations by the FCC call for a certain amount of time which these stations must devote to public service programs or announcements.

WHAT BETTER WAY to comply with this requirement than to broadcast a "prevent forest fires" warning, or a "drive safely" caution from the National Safety Council?

WHILE MANY OF the private agencies operating in the public interest such as USO and the Red Cross use public service announcements frequently, government agencies seem to use them only on a "fire alarm" basis.

THE NEW YORK City Department of Water, Gas and Electricity employed these messages most effectively during the city's two water shortages. From time to time, the N.Y. Fire Department uses some fire prevention messages. But as a general rule, most government agencies ignore this excellent means of communication.

AT INCOME TAX time, the U.S. Internal Revenue Service and the N.Y. State Income Tax Bureau are on the air almost daily for at least a month in advance of the April 15th deadline.

WE HAVE DONE some listening of late, coming up with just a single government message. We've heard several messages placed by the Advertising Council for the USO and the Red Cross, but only one from Government—the N.Y. City Community Mental Health Board.

THE ADVERTISING Council is a private clearing house, supported cooperatively by advertising agencies, national advertisers, national magazines and others to coordinate public service announcements on a national scale. Only through the Advertising Council can a public service message get on a national broadcasting network, or in a national magazine.

TO BE SURE, the U.S. Treasury Department obtains millions of dollars in free magazine and newspaper space for sale of Savings Bonds through the Advertising Council. But for local broadcasts, it is not necessary to obtain Advertising Council clearance.

TRY ANY LOCAL radio station and you'll find they're ready to cooperate just for the asking. Do remember, please, that you will get a warmer reception with a message of general appeal than one which is meaningless to all but a very few.

YOU'LL BE EVEN more welcome if you come prepared with messages all written and timed for spots of 10, 30 and 60 seconds. Only the larger stations have facilities to write your message for you. The smaller ones must depend on you, and your spirit of cooperation.

of more than 4,700 key government officials, including members of Congress. The manual is compiled and revised annually by the Office of the Federal Register and is sold by the Superintendent of Documents, Government Printing Office, Washington, D.C. 20402 at \$1.75 per copy.

Transit Authority, MABSTOA Top Operators

Here are the Transit Authority and MABSTOA top operators for the month of July. The choices were made by the Authority based on the employees' record on safety, courtesy, consideration and length of service. Five operators are chosen each month and their pictures are displayed on car cards in buses on lines served by their division.



HAROLD FINKELSTEIN
NYCTA
Flatbush Depot



JOHN CLOONEY
MABSTOA
West 54th St. Depot



FRED COOK
NYCTA
Flushing Depot



ARTHUR HYDE
NYCTA
Staten Island Depot



JAMES GRAHAM
MABSTOA
Kingsbridge Depot

Telephone System Brings Odd Query

The Housing Authority is now on a Centrex telephone system through which the public can dial the extension number of HA offices directly without going through a switchboard.

An employee assigned to giving out information, recently answered the telephone—"Hello, information . . ."

"What is the present price of plastic yo-yo's," came the voice on the line.

"What . . ."

"How much are plastic yo-yo's today," the voice repeated.

.....

"Ma'am, this is the New York City Housing Authority."

"Then you don't sell yo-yo's?"

"No ma'am, we rent apartments."

"Sorry, good bye."

Family Bus Too Old? There May Be \$\$ In It!

Does your wife complain about the family bus? Too old and not streamlined? Well, take her to the annual State Exposition at Syracuse on September 6. She'll then realize that the old bus may be worth money!

She'll see a Stanley Steamer chugging its way around the fairgrounds being followed by other models of equal vintage. The occasion will be the Seventh Annual Historic Automobile Exhibition and Grand Concourse d'Elegance during the week-long exposition. The Exposition opens Tuesday, September 1 for seven days and nights.

Classes of competition include: pioneer—steam-gasoline, electric to 1906; antique (veteran) — steam, gasoline, electric to 1906-1913; Model T brass radiator; Model T black radiator; vintage 1914-1925; open classic 1925-1942; neo-classic; closed classic 1925-1942; special interest; Model A; sports classic; sports modern; customized; hot rod; production (foreign); and truck (all types). Trophies will be awarded in each of these classes.

In addition special awards will be given for the car driven under its own power the greatest dis-

tance to the show and for the best over-all car, chosen by a vote of the contestants.

Awards will also be given for the best man's, woman's, and car load or family costumes accompanying the car. Each entrant in the Historic Auto Show will be presented a dash plaque for his participation.

Winners at 2

Judging for the show will begin at 10:30 a.m. in front of the Grandstand and the winners will be announced at 2 p.m. Immediately following there will be the colorful Grand Concourse d'Elegance, a parade of all entrants in order of vintage depicting the evolution of the automobile.

Complete details on the Historic Auto Show plus entry forms can be obtained by writing to: John C. Duvall, Concourse Superintendent, New York State Exposition, Syracuse, New York 13209. Entries close Saturday, August 8.



In every organization whether large or small, there is always room for improvement. It is well to keep in mind that no one of us is as smart as all of us and that is why your suggestions are needed. — CITY EMPLOYEES' SUGGESTION PROGRAM, 55 Thomas St., N.Y., N.Y. 10013.

CONGRATULATIONS — James B. Rooney, (left) vice president of the Transit Authority Patrolman's Benevolent Association congratulates William B. Schimmel on his promotion to Transit Authority Police Sergeant as Mrs. Eleanor Schimmel, his wife, beams her approval. The occasion was the Transit Authority Police Promotion and Appointment Ceremonies held at the Brooklyn War Memorial Building, last week.



GRADUATES — The Occupational Therapy Assistants class of 1964 completed its course recently through Rockland State Hospital and Letchworth Village. Seated from left are Mrs. Elizabeth Pullman, supervisor of occupational therapy; Mrs. Viola McGrath, State director of O. T. services; Dr. A. M. Stanley, director of Rockland State; Dr. James D. Murphy, assistant commissioner for professional and medical services, NYS; Mrs. Elsie Shankey, supervisor of O. T., Letchworth; and Beardean Burke, assistant direc-

tor of O. T. services, NYS. From left, standing are Eugene Waters, Letchworth; Mrs. Nell Mayo, Pilgrim State; Mrs. Rachel Ingram, Rockland; Everald Youngs, Newark State; Mrs. Mary Moloney, Creedmoor State; William Moreno, Creedmoor; Mrs. Delita Faulkner, Manhattan State; Mrs. Priscilla Pfahl, Harlem Valley State; Michael Poma, Middletown State; Mrs. Ellen Williams, Hudson River State; Mrs. Ira Brown, Brooklyn State; and Mrs. Viola Gustafson, art instructor, Rockland State.

Protection - Personified

(Continued from Page 5)

cups, 8 kidney basins, 8 trays, 4 Urinals, Portable electric sterilizer, 6 flashlights, nails, saw, pliers, screwdriver, wire cutter, 2 Land telephones, 2 Walkie talkies (Civil Defense Channel), and 1 Radio phone (Civil Defense Channel).

Doctors Bag—Equipment

Suture set, Sphygmomanometer, Tracheotomy set, Sponges (4x4), (3x3), (2x2), Cord ties, 4 tourniquets, 2 pr. sterile scissors, Syringes — sizes: 50-30-20-10, 2cc with needles, 1 Cardiac needle, Dressing pads 8x10 inches, Sterile towels, Vaseline gauze, Slings Airways (4), Mouth gags, 6, Tongue blades—applicators, Lubricants, Gauze & muslin bandage, Razor set, Adhesive, Oral and rectal thermometers, Stomach pump, Identia cards and Indelible Marking.

Medications

Posterior pituitary I.M. (10u/cc) Ergonovine I.M. 0/2 mgm capsules, Silver nitrate—wax ampul 1% solution, Quabine I.M. amps 0/5 mgm, Digoxin I.M. amps 0/5 mgm Atropine S/O4 (0 mgm cc), Adrenalin 1-1000 solution, Benzedrine SO4 ampules, 20 mgm, Ephedrine I.M., ampules 0-05 gms, Caffeine sodium benzoate I.M., Aminophylline I.M., I.V., Distilled H2O, Glucose—ampules 50cc, 50%, Sodium Amytal, p.o.; I.V., Aspirin (0-3 gms), Sodium chloride (p.o.) (0-3 gms), Phenobarbital tablets (0-03 gms), Sodium bicarbonate, powder, Castor oil (eye drops), Aromatic spirits ammonia vaporals, Tmyl Nitrite, Nitro glycerine—p.o. 0-0004 gms, Aromatic spirits ammonia solution, Soda peppermint mixture, Syrup of Ipecac, Morphine (tubex) 0-015 gms, Demerol, ampules 0-1 gms, Penicillin, I.M., p.m., Tetracycline HCl 1. m.; po, Quinidine p.o. 0-2 gms, Mg SO4 I.V., Dilantin, I.V., 250 mgm, Aramine, ampules 10 mgm, Nalline ampules, 5 mgm, Merthiolate, 1-1000 solution, Phisohex, Alcohol 95% solution, Procaine HCl 1% solution.

There are always three shifts of doctors and nurses on duty. They are ready to handle all disasters and emergencies.

When the disaster truck gets to the scene, the team captain reports to either the chief fire officer or the head police officer.

The police officer or the fire chief then explains to the doctors and their staffs the dangers that are prevalent, the approximate number of injured and the approximate number of deaths, if any

Becomes Field Hospital

The disaster truck then becomes a field hospital, with staff and equipment actually functioning like that of the U.S. Army in combat areas.

Operations can be performed, and amputations, transfusions and the like are nothing unusual.

What is tried however is to sort out the serious from the scratched and otherwise injured. Once this is done, the serious are transported by ambulance to the nearest hospital.

"Herein lies a problem," Dr. Wyman, Bellevue's supervising medical superintendent told this reporter.

What must be considered first is if the hospital is equipped to handle seven or eight operations. If they have only two operating rooms, then they are not. So it must be decided in advance how well staffed the nearest hospitals are and what they can handle. The overflow is rushed to the biggest and most equipped like Bellevue, Queens General, Kings County and the like.

Complete Command

It must be pointed out here that the assistant administrative officer assigned to the disaster truck is in complete medical command.

He and only he handles the distribution of personnel, and the welfare of the injured.

Private hospitals that do not clear through him are doing so without regard for the law.

No body snatching is allowed, and this is the specific reason why one man, and one man alone, from the Department of Hospitals is in complete charge.

One of the biggest headaches the Department of Hospitals used to have was communications.

"At the time of the Riker's Island tragedy, it was necessary for me to contact the hospital, and by the time I got to a pay phone, it was being used by the press to call in the story and I was stymied," Dr. Wyman said.

At that time, it was decided that a better overall communication setup should be established, and it was.

Portable Phone

Today the Bellevue emergency trucks are equipped with portable phones that the phone company can hook up anywhere.

In addition, they have walkie talkies and two-way radios.

Just two weeks ago they up their own inter-communications system with their own band and

a console installed in their communications office.

"Now we have caught up and have one of the best communications systems there is," Dr. Wyman informed me.

Another problem which has stymied moving of patients and taking care of them at the scene of an accident has been the curiosity seekers in their cars and the hundreds of emergencies vehicles the city has.

"This situation has improved and is getting better all the time," the medical man stated.

Another important element not to be forgotten is the fact that the City goes on regardless of disasters and tragedies. There are still accidents on the highways, sick people who need immediate attention and minor emergencies that need tending to. This is handled.

The program is so well thought out and so well augmented that there is always ambulance service available, so that the city is offered perhaps the best medical service in the entire world.

The men and women behind the medical services of Bellevue are a dedicated, sincere group who are first concerned with what happens to others, secondly concerned with the hospital and its functions, and lastly, concerned with themselves.

THE DEPARTMENT OF HEALTH

Bureau of Preventive Diseases

A 15-year-old boy, with his missionary parents arrived at Kennedy Airport from Brazil. He was not feeling well. He and his family went in a cab from the airport to a midtown hotel. There they made plans to continue on to Canada where they had relatives. They made reservations on a train for Canada. They moved to the waiting room at Grand Central Terminal, where they waited several hours before the departure of their train.

While on the train heading for Canada, the boy broke out in a rash, and it was established as fact in Montreal that the young man had small pox.

The Canadian Public Health Service notified the U.S. Public Health Service, who in turn notified the New York City Health Service.

And then the commotion started.

The people who were exposed were: the airplane personnel and the passengers; the personnel at the airport itself; the cab driver; the hotel people and hundreds of people sitting around the waiting room at Grand Central.

An immediate broadcast was sent out describing the boy, his family, their luggage, etc.

All people who knew that they had been in contact with the family were urged to go to vaccination stations set up in four of the five boroughs to get a check or a shot.

There was a vague description given of the cab driver, and he was never found, through the efforts of the police or the health service. There was, however, no report of a case of small pox in the city after all the prevention was established.

It showed, without a doubt, what can be done in the event of an emergency such as this.

It was the efforts of the airplane owners, the airport, the Canadian Health Service, the U.S. Health Service and the New York City Health Department.



POISON CHECK — H. Raybin, head of the Poison Control Center of the New York City Health Dept. checks a poison's contents in a book while answering a call from a frightened mother. The Center answers thousands and thousands of calls as far away as California and Canada.

Poison Control Center

Established in 1955, this operation concerns the welfare of parents whose children get into the floor polish, the insecticides, the aspirin, and what have you.

The setup has a card file of over 3,000 brand names of various household helpers which contain poison. What is to be done when the poisons are swallowed and what can aid the patient are written on the cards.

If a mother calls and explains her child has just swallowed an insecticide solution, a temporary first aid is offered and the operator tells the mother to contact a doctor.

This service has been helpful

not only to people in New York City, but to people as far west as California, and as far north as Canada, from the Midwest, the South and the rest of the country.

Its primary purpose is to keep up with all the new products that are being marketed, to find out the ingredients, and to keep doctors posted on all the new products and what they contain.

This is only one of several departments with the Health Department that make for today's top medical care.

The Department of Hospitals and the Department of Health have long gone unrecognized. They deserve credit—and admiration—for a multitude of jobs well done.

Health Dept. Looking For Medical Clerks, Grade 8

The Department of Health has openings for medical clerks, grade 8. Positions have a starting salary of \$4,000 with annual increments to \$5,080.

Work schedules may require duty at night, weekends and holidays.

The written examination for this title will be held on November 6, according to the present schedule. A 70 percent passing mark has been established for the test which will include questions in the following areas: knowledge of and ability to use properly morbidity and mortality classification; knowledge of medical terminology and the etiology of diseases; knowledge of procedures relating to reports of deaths; skill in maintenance of medical records and in general office procedures and related matters.

Candidates must have the fol-

lowing or the equivalent: graduation from a senior high school or an equivalency diploma and six months of satisfactory full-time paid experience in medical records work of a nature to provide a knowledge of morbidity or mortality classification and acquaintance with the etiology of diseases and their relationship to one another or two years of the above experience.

The medical clerk must have some familiarity with medical record systems and procedures in the review of death certificates for purposes of classification of causes of death and in the issuance of burial and related permits.

Employees in this title are accorded promotional opportunities when eligible to the title of senior clerk with a salary range of from

(Continued on Page 9)

NOTICE OF NAMES OF PERSONS APPEARING AS OWNERS OF CERTAIN UNCLAIMED PROPERTY

Held By
**EMPIRE TRUST COMPANY
NEW YORK**

The persons whose names and last known addresses are set forth below appear from the records of the above-named banking organization to be entitled to unclaimed property in amounts of twenty-five dollars or more.

AMOUNTS DUE ON DEPOSITS

Est. of Carrie McCormack	Address Unknown
Dominicus J. Peterson and/or	
Ayres Peterson	318 E. 56th Street, New York City
Est. William H. Vodery, William H. Vodery, Jr. Adm. CTA	419 W. 141st Street, New York City
Robert Wilson, Inept. William Milholland, Comm.	41 Park Row, New York City

AMOUNTS HELD OR OWING FOR THE PAYMENT OF NEGOTIABLE INSTRUMENTS OR CERTIFIED CHECKS

Vanella Funeral Chapel Inc.	Address Unknown
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A report of unclaimed property has been made to the State Comptroller pursuant to Section 301 of the Abandoned Property Law. A list of the names contained in such notice is on file and open to public inspection at the principal office of the bank, located at 26 Broad Street, in the City of New York, New York, where such abandoned property is payable.

Such abandoned property will be paid on or before October 31st next to persons establishing to its satisfaction their right to receive the same. In the succeeding November, and on or before the tenth day thereof, such unclaimed property will be paid to Arthur Levitt the State Comptroller and it shall thereupon cease to be liable therefor.



SMALL POX KIT — When an emergency inoculation for small pox must be given, this is what is in the kit used by the doctor involved. Tourniquets; slides; ether; Petri dish for slides; tweezers in vials; swabs in vials; capillary tubes in vials; vials of blood samples; syringe for taking blood; and scalpel.

Revised List of U.S. Jobs

Numerous positions with the Federal service are being offered on a continuous basis throughout the United States and overseas. The U.S. Civil Service Commission at 220 East 42nd Street, News Building, New York City will supply details, application forms and job descriptions.

Agricultural

Agricultural commodity grader (fresh fruits and vegetables), \$5,795 to \$7,030, (grain), (\$4,690 and \$5,795.—Announcement 214 B.

Agricultural extension specialist (program leadership, educational research and training), \$9,980 to \$15,665; subject-matter specialization, educational media, \$9,980 to \$13,615. Jobs are in the Washington, D.C., area. Extensive travel throughout the United States.—Announcement 4 B.

Agricultural marketing specialist, fishery marketing specialist, \$5,795 to \$13,615; agricultural market reporter, \$5,795 to \$8,410.—Announcement 147 B.

Agricultural research scientist, \$4,690 to \$13,615.—Announcement 58 B.

Entomologist (plant pests), Plant Pathologist (forest and forest products), \$7,030 to \$9,475.—Most jobs are with the Forest Service of the Department of Agriculture. Announcement 264 B.

Business and Economics

Account and auditor, \$7,030 to \$5,795. Announcement 188 (revised).

Account and auditor, \$7,030 to \$8,410.—Jobs are in General Accounting Office. Announcement 150 B.

Actuary, \$5,560 to \$15,565. Announcement 192.

Auditor, \$7,030 to \$9,980.—Jobs are with the U.S. Army Audit Agency, U.S. Navy Audit Organization and Auditor for General Field Office, U.S. Air Force. Announcement 275 B.

Commodity-industry analyst (minerals), \$4,690 to \$9,980.—Announcement 101 B.

Economist, \$7,030 to \$15,665.—Announcement 303B.

Farm credit examiner, \$6,675 and \$8,410.—Annct. 195 B.

Field representative (telephone operations and loans), \$7,030 and \$8,410.—Jobs are with the Rural Electrification Administration. Announcement 137 B.

Financial analyst, \$7,030 to \$13,615.—Jobs are with the Housing & Home Finance Agency at various locations throughout the country and in Puerto Rico. Announcement 276 B.

Savings and loan examiner, \$5,795 and \$7,030.—Jobs are in the Federal Home Loan Bank. Announcement 132 B.

Securities investigator, \$7,030 and \$8,410.—Jobs are with the Securities and Exchange Commission. Announcement 248 B.

Engineering and Scientific

Aero-space technology positions (in the fields of research, development, design, operations, and administration), \$5,650 to \$21,000.—Positions are with National Aeronautics and Space Administration Headquarters & Centers. Announcement 252 B.

Bacteriologist, serologist, \$5,795 to \$11,725.—Positions are with Veterans Administration. Announcement 163 B.

Biological research assistant, \$4,690.—Jobs are in the Washington, D.C., area. Announcement 203 B.

Biologist, \$7,030 to \$13,615, biochemist, physicist, \$6,770 to \$13,615 (in the field of radioisotopes).—Positions are with the Veterans Administration. Announcement 159 B.

Biologist, microbiologist, physiologist, \$5,795 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 204 B.

Cartographic aid, \$3,620 to \$5,795; cartographic technician, \$7,030 to \$8,410; cartographic draftsman, \$3,620 to \$5,795.—Jobs are in the Washington, D.C. area.

Chemist, engineer, mathematician, metallurgist, physicist, \$5,650 to \$15,665.—Jobs are in the Potomac River Naval Command in and near Washington, D.C. and in the U.S. Army, Ft. Belvoir, Va. Announcement 226 B.

Electronic engineer, \$5,650 to \$8,690.—For duty in the Federal Communications Commission. Announcement 256 B.

Engineer (various branches), \$5,650 to \$15,665.—Most jobs are in Washington, D.C. area. Announcement 211 B.

Engineer, \$5,650 to \$8,690.—Jobs are in the Bureau of Reclamation in the West, Midwest, and Alaska. Announcement DE-1-3 (63).

Fishery and wildlife biologist, \$4,690 to \$15,665.—Announcement 285 B.

Gedest, \$5,650 to \$15,665.—Announcement 168 B.

Gedetic aid, \$3,880 and \$4,215; gedetic technician, \$4,690 to \$8,410.—Jobs are in the Washington, D.C. area. Announcement 229 B.

Geologist, \$7,030 to \$15,665.—Announcement 230 B.

Geophysicist, \$5,490 to \$9,880. Announcement 232 B.



\$\$\$CHECKS — Employees of the New York City Housing Authority whose money and time-saving suggestions were rewarded with cash, received their checks recently in the Board Room of the Authority. Ira S. Robbins, member of the Authority, seated, center, presented the awards. At right of Robbins is Ruth Weiss, senior cashier, Eleanor Roosevelt Houses and left of him, is Aimee Weissberg, who accepted check for Rose Glatstein, senior stenographer, Disbursements Division, Central office. Standing, rear, are left to right; Charles Gerard, assistant building resident superintendent, Red Hook Houses; Gus Leotta, assistant superintendent, Brownville Houses; Joseph Zichella, caretaker, office services, Central Office; Anthony Mazziliano, caretaker, Castle Hill Houses; and George Cascalenda, exterminator, Central Maintenance Shops.

Health physicist, \$6,465 to \$9,475.—Announcement 12-14-2 (60).

Industrial, hygienist, \$5,650 to \$15,665.—Jobs are principally in the Navy Department. Announcement 282 B.

Meteorologist (general), \$5,650 to \$11,725.—Announcement 131 B.

Navigation specialist (air), \$4,690 and \$5,795; marine, \$5,795.—Announcement 107 B.

Oceanographer (biological, geological), \$4,690 to \$15,665; physical \$5,650 to \$15,665.—Announcement 121 B.

Patent examiner, \$5,650 to \$11,725.—Jobs are in the Washington, D.C. area. Announcement 185 329 B.

Patent examiner, \$5,650 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 181 B.

Pharmacologist, \$6,575 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 202 B.

Research and development position (Continued on Page 10)

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 966 Bushwick Avenue, Brooklyn, N.Y. 11221
 For additional information call: Tannersville 245

HEALTH DEPT.
 (Continued from Page 8)
 \$4,250 to \$5,330 per year. The promotional line continues to the title of administrator with a salary range of from \$9,850 to \$12,250 a year.
 For further information and applications, contact the New York City Department of Personnel's application division, 49 Thomas St., New York, N.Y. 10013.

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U.S. EXAMS OPEN NOW

(Continued from Page 9)
 tions for chemists, mathematicians, metallurgists, physicists, \$5,650 to \$15,665.—Jobs are in the Washington, D.C. area. For positions paying \$7,260 to \$15,665, Announcement 209 B (Revised). For positions paying \$5,650 and \$6,770, Announcement 210 B (Revised). \$15,665.—Jobs are in the Washington, D.C. area. Announcement 227 B.

General

Apprenticeship and training representative, \$7,030 to \$8,410.—Jobs are with the Department of Labor. Announcement 179 B.
 Architects, \$5,650 to \$13,615.—Jobs in the Washington, D.C. area. Announcement 299 B.
 Design patent examiner, \$4,690 and \$5,795.—Jobs are in the Washington, D.C. area. Announcement 180 B.
 Dietitian, \$4,690 to \$7,690.—Jobs are with the Veterans Administration. Announcement 221 B.
 Dietitian, \$5,795 to \$9,980; public health nutritionist, \$7,030 to \$15,665. Announcement 286 B.
 Equipment specialist (surface-to-air and surface-to-surface missile systems), \$9,980.—Jobs are with the Department of the Army. Announcement 5-35-17 (61).
 Exhibits technician, \$3,620 to \$4,690, exhibits specialist, \$5,235 to \$11,725. Announcement 111
 Federal administrative and management examination, \$11,725 to \$15,665. Announcement 167.
 Fishery marketing specialist, \$4,690, Announcement 155 B.

Fishery methods and equipment specialists, \$4,690 to \$9,980.—Positions require sea duty chiefly in the Atlantic and Pacific Oceans. Announcement 108 B.
 Foreign language specialist (writer and editor), \$5,795 to \$11,725; radio adapter, \$4,690 to \$8,410; radio announcer, \$4,690 to \$7,030; radio producer, \$5,795 to \$9,980.—Jobs are with the U.S. Information Agency in Washington, D.C., and New York, N.Y. Announcement 186 B.
 Forester, \$4,690 and \$5,795. Announcement 218 B.
 Helicopter pilot, \$8,410.—Jobs are at Fort Rucker, Alabama. Announcement AT-106-31 (62).
 Landscape architect, \$5,650 to \$15,665. Announcement 224.
 Librarian, \$4,690 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 277.
 Librarian, \$5,795.—Jobs are in Veterans Administration installations throughout the United States (except Alaska and Hawaii) and Puerto Rico. Announcement 197 B.
 Medical record librarian, \$4,690 to \$9,980.—Announcement 333.
 Operations research analyst, \$7,260 to \$15,665. Announcement 193 B.
 Pharmacist, \$5,795 and \$7,030.—Positions are with the Veterans Administration. Announcement 212 B.
 Prison industrial supervisor, \$2,360 to \$3.53 an hour. Announcement 9-14-1 (58).
 Public health adviser, \$5,795 to \$15,665; public health analyst,

\$6,675 to \$14,565. Announcement 125 B.
 Radio broadcast technician, \$2.94 to \$3.74 an hour.—Jobs are in the Washington, D.C. area. Announcement 235 B.
 Resident in hospital administration, \$3,400.—Jobs are with the Veterans Administration. Announcement 88 B.
 Scientific illustrator (medical), \$4,690 to \$7,030; medical photographer, \$4,215 to \$5,795.—Jobs are with the Veterans Administration.—Announcement 164 B.
 Statistician (mathematical), \$5,650 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 200 B.
 Transmitter and receiver operator and maintenance technicians, \$3.05 to \$4.49 an hour.—Jobs are in field locations of the Broadcasting Service of the U.S. Information Agency in Greenville, North Carolina, and Honolulu, Hawaii. Announcement 283 B.
 Transportation tariff examiner (freight), \$6,390.—Jobs are in the Washington, D.C. area. Announcement 270 B.
 Urban planner, \$7,030 to \$15,665.—Announcement 258.
 Warehouse examiner, \$4,690 to \$5,795.—Jobs are with the Department of Agriculture. Announcement 249 B.

Medical

Corrective therapist, occupational therapist, physical therapist, \$5,235 to \$7,030 a year.—Jobs are with the Veterans Administrations. Announcement No. 290 B.
 Medical officer, \$9,810 to \$16,180. Announcement 312 B.
 Medical officer (rotating intern, \$3,800; psychiatric resident, \$4,800 to \$5,600).—Jobs are in St. Elizabeth Hospital, Washington, D.C. Announcement 219 B.
 Medical technologist, \$5,795 to \$8,410.—Jobs are with the Veterans Administration. Announcement 194 B.
 Occupational therapist, \$5,235 to \$7,030.—Announcement 294 B.
 Physical therapist, \$5,235 to \$8,410.—Announcement 295 B.
 Professional nurse, \$4,690 to \$11,725.—Announcement 128.

Speech pathologist, audiologist, audiologist-speech pathologist, \$8,410 to \$11,150 a year. Jobs are with the Veterans Administration. Announcement 280 B.
 Staff nurse, head nurse, public health nurse, \$4,690 to \$6,390.—Jobs are with the Indian Health Program on reservations West of the Mississippi River and in Alaska. Announcement 100 B.
 Veterinarian, \$7,490 to \$13,615.—Announcement 313 B.

Social and Educational

Clinical psychologist, \$8,410 to \$15,665. Announcement 417.
 Educational research and program specialist, \$7,030 to \$15,665.—Announcement 284 B.
 Education specialist and supervisory education specialist, \$7,030 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 278 B.
 Elementary teacher, \$4,690 and \$5,795.—For duty in the Bureau of Indian Affairs in various States including Alaska. Announcement 238 B.
 Psychologist (various options), \$8,410 to \$15,665.—Jobs are with the Veterans Administration. Announcement 234 B.
 Research psychologist, \$7,030 to \$15,665.—Jobs are in the Washington, D.C. area. Announcement 124 B.
 Social worker (child welfare, clinical, correctional, family service, general, public assistance); social worker—child welfare adviser and specialist; social worker—public assistance adviser; social worker—public assistance specialist (assistance standards specialist), staff development specialist, welfare methods specialist, welfare service specialist; social worker—medical and psychiatric adviser and specialist; rehabilitation adviser; public welfare research analyst (public assistance, child welfare, \$5,795 to \$15,665.—Announcement 251.
 Social worker (correctional), \$5,795 and \$7,030.—Jobs are in Federal penal and correctional institutions. Announcement 9-14-1 (60).

Trades

(All trade jobs are in the Washington, D.C. area unless otherwise specified).
 Bindery worker, \$2.17 an hour.—Announcement 38 B.
 Bookbinder, \$3.72 an hour.—Announcement 182 B.
 Cylinder pressman, 3.90 an hour.—Announcement 93 B.
 Offset duplicating press operator, \$2.28 to \$2.84 an hour; lithographic offset pressman, \$3.06 to \$3.39 an hour.—Announcement 291 B.
 Offset pressman (large presses), 4.01 an hour.—Announcement 292 B.
 Printer-hand compositor, \$3.90 an hour.—Announcement 327.
 Printer, slug machine operator, and monotype keyboard operator \$3.90 an hour.—Announcement 65 B.
 Printer-proofreader, \$3.90 an hour.—Announcement 87 B.

Stenography and Typing

Stenographer-typist, \$3,620 to \$4,215.

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Rockland County has openings for telephone operator-typist for work in the Haverstraw-Stony Point School District. Salary is from \$3,375 to \$4,590 annually, and \$1.75 per hour for part-time positions.
 Candidates must have graduated from a standard high school which included training in the operation of a telephone switchboard. Actual experience may be substituted for school training, and office clerical experience for two years of school on a year for year basis. Any satisfactory equivalent combination of training and experience will be accepted.
 For information and application blanks, please contact the Rockland County Personnel Office, County Office Building.

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Stenographer Says 'No' And Woman Lives

Rescues Her As She Tries To Save A Dog From A Fire

By ART YATES

It was 8:30 p.m. on a Sunday evening when Marianne Meo and her brother, along with their mother and father passed by a burning house. What happened afterward is deserving of credit. For at the site, the young stenographer and her brother rushed to the aid of an elderly woman, Mrs. Clayton Whitbeck, and restrained her from reentering the burning inferno to retrieve one of her dogs. They perhaps more than anyone, saved this woman's life.
 This is no ordinary girl. She is a stenographer with the State Commerce Department, a member of the Commerce chapter, Civil Service Employees Assn., and most of all, a human being concerned with the welfare of others. Today she rides the crest of



"No Ordinary Girl" MARIANNE MEO

fame, but she is not looking for it. She, like other modest people, assumes that she only did what was right. Why all the fuss?
 The fuss is because she cared. Mr. and Mrs. Clayton Whitbeck are now without a house. Their belongings have been charred with the evils of fire. They, however, are not alone.
 Friends of the Whitbecks have rallied and are presently making a house to house canvass to acquire money, clothing and the like. One woman is holding a "shower" to aid the people. A banker has offer to act as despository for monies.
 This is a community, concerned, this is a community that will always prosper because it has people like Marianne E. Meo, her brother and the rest.

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Campus Area Homes . . . Suburban New Homes. Apartments. Write Us Your Needs. We Will Arrange Itinerary For Your Visit.

JAMES W. PERKINS

1001 Washington Avenue - Albany UN 9-0274 459-1880

Rockland County

TWO Family frame house in Spring Valley N.Y. Close to A&P and Daitch. Plenty of ground. Two blocks to Main St. House faces two streets. Write: OWNER for add. information, JACK BELFORD, 929 Gols. Ave., NYCity 10025.

LEGAL NOTICE

CITATION. — P-3972/1959. — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and Independent. — To: MONTREAL TRUST COMPANY, individually and/or as fiduciary or agent; BANKERS TRUST COMPANY, individually and/or fiduciary or agent; INDEMNITY INSURANCE COMPANY OF NORTH AMERICA, INTERNATIONAL PAPER COMPANY; THE CHASE MANHATTAN BANK, individually and/or as fiduciary or agent; OLD COLONY TRUST COMPANY, individually and/or as fiduciary or agent; THE ROYAL TRUST COMPANY OF MONTREAL, individually and/or as fiduciary agent; FIRST NATIONAL BANK OF BOSTON, individually and/or as fiduciary or agent; FEDERATION OF JEWISH PHILANTHROPIES OF NEW YORK; HERBERT A. CONE and MANUFACTURERS HANOVER TRUST COMPANY (formerly THE HANOVER BANK), as Executors of and under the Last Will and Testament of LOUIS HAUSWIRTH, deceased; MANUFACTURERS HANOVER TRUST COMPANY, (formerly THE HANOVER BANK), as trustee of the trusts provided for in the Last Will and Testament of ISABEL K. HAUSWIRTH, deceased; ALFRED WIDEMAN; DOROTHY WIDEMAN; ALL Trustees, Depositories, Fiscal, Paying or Disbursing Agents or Agencies, Registrars and/or Transfer Agents heretofore, now or hereafter vested with any powers or duties with respect to shares of Common stock of INTERNATIONAL PAPER COMPANY, their respective legal Representatives, successors and assigns; FEDERATION OF JEWISH PHILANTHROPIES OF NEW YORK; COMMUNITY SERVICE SOCIETY OF NEW YORK; NEW YORK ACADEMY OF MEDICINE, INC.; METROPOLITAN MUSEUM OF ART; AMERICAN MUSEUM OF NATURAL HISTORY; NEW YORK TIMES NEAREST CASES FUND; The 6 last named interested parties being the sole residuary legatees and remaindermen under the Will of LOUIS HAUSWIRTH, deceased, being the persons interested as creditors, legatees, devisees, beneficiaries, distributees, or otherwise, in the estate of ISABEL K. HAUSWIRTH, deceased, who, at the time of her death, was a resident of Hotel Waldorf-Astoria, 50th Street and Park Avenue, Borough of Manhattan, City of New York, SEND GREETING: Upon the petition of HERBERT A. CONE, who resides at 359 West 57th Street, New York City, New York, and of the MANUFACTURERS HANOVER TRUST COMPANY (formerly THE HANOVER BANK), a New York banking corporation, of 350 Park Avenue, New York City, New York, as executors of and under the Last Will and Testament of ISABEL K. HAUSWIRTH, deceased, You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 6th day of October, 1964, at ten o'clock in the forenoon of that day, WHY the final account of proceedings of HERBERT A. CONE and MANUFACTURERS HANOVER TRUST COMPANY (formerly THE HANOVER BANK), as executors under the Will of the said ISABEL K. HAUSWIRTH, deceased, should not be judicially settled, and why (a) counsel fees of HERBERT A. CONE for professional services rendered in the administration of the estate should not be allowed in the sum of \$55,000.00, together with his out-of-pocket disbursements of \$433.12; and (b) why the decree to be entered herein should not direct that the amount of amounts which would otherwise be payable to MANUFACTURERS HANOVER TRUST COMPANY (formerly THE HANOVER BANK), as trustee for LOUIS HAUSWIRTH (who died on June 15, 1960) and who was the surviving spouse of ISABEL K. HAUSWIRTH, should not be paid directly to FEDERATION OF JEWISH PHILANTHROPIES OF NEW YORK, the remainderman of the trust provided for the benefit of LOUIS HAUSWIRTH, now deceased; and (c) why the petitioners should not have such other and further relief as to this court may seem just and proper. IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. WITNESS, Honorable JOSEPH A. COX, a Surrogate of our said County, at the County of New York, on the 17th day of July, in the year of our Lord one thousand nine hundred and sixty-four, PHILIP A. DONAHUE, Clerk of the Surrogate's Court. (Seal)

HERBERT A. CONE, Attorney for Petitioners; Office and P.O. Address: 51 Chambers Street; New York 7, New York.

ROOSEVELT

Stucco Bungalow, three large bedrooms, eat-in kitchen, large livingroom, full dining room, plaster walls. Owner must sell \$10,990; \$300 cash to all.

HEMPSTEAD

Two Family; all brick, 6x6 finished basement. Live rent free.

ROOSEVELT

Seven rooms, Split Level, four bedrooms; 2 1/2 baths, California room attached garage, \$24,500. Good school district.

BOOK REALTY

517 So. Franklin St. Hempstead IV 1-2919 IV 1-9226

LEGAL NOTICE

CITATION. — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God, Free and Independent.

To Attorney General of the State of New York; Peristera Kourbalis; Aikatoria Mouras; Demetrios Zambros; Nicholas Zambros; The New York Hospital; Council General of Greece; and to "Mary Doe" the name "Mary Doe" being fictitious, the alleged widow of Nick Zambros, also known as Nicholas Zambros and Nikolaos Zambros, if living and if dead, to the executors, administrators, distributees and assigns of "Mary Doe" deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; and to the distributees of Nick Zambros, also known as Nicholas Zambros and Nikolaos Zambros, deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of Nick Zambros, also known as Nicholas Zambros and Nikolaos Zambros, deceased, who at the time of his death was a resident of 333 East 49th Street, New York, N.Y.

Send GREETING:

Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Rooms 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 25th day of September, 1964, at ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS HONORABLE JOSEPH A. COX, a Surrogate of our said County, at the County of New York, the 7th day of July in the year of our Lord one thousand nine hundred and sixty-four. (Seal) Philip A. Donahue, Clerk of the Surrogate's Court

CITATION. — FILE No. 169, 1964. — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and Independent, To HELEN MC GARRY, MADELINE WOOD, THOMAS J. FREEMAN, CORNELIUS FREEMAN, MARY ELIZABETH FREEMAN, WILLIAM E. FLANNERY and to Walter L. CARLING, if living, and if dead to his heirs at law, next of kin, distributees, legatees and devisees and successors in interest, all of whom are persons who and whose names are unknown and cannot be ascertained after diligent inquiry, and to KATHERINE FREEMAN and NANCY FREEMAN, who are both infants over 14 years of age, YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on September 3, 1964, at 10:00 A.M., why a certain writing dated April 23, 1959 and Codicil thereto dated March 15, 1961, which have been offered for probate by BERNARD HANLEY, residing at 13 Waverly Street, Jersey City, New Jersey, should not be probated as the last Will and Testament, relating to real and personal property, of EMILY L. CARLING, Deceased, who was at the time of her death a resident of 24 Fifth Avenue, Manhattan, in the County of New York, New York. Dated, Attested and Sealed, July 23, 1964.

HON. JOSEPH A. COX, Surrogate, New York County, Philip A. Donahue, Clerk, (L.S.) Dorsey, Burke & Griffin, Attorneys for Petitioner.

JAXMAN EXCLUSIVES

QUEENS VILLAGE \$19,990

DETACHED COLONIAL. 8 large rooms, ultra modern kitchen with wall oven, ceramic bath, 4 master bedrooms, garage, large garden. VA approved. \$890 down others.

ST. ALBANS \$20,990

LEGAL 2-FAMILY. Detached Colonial, LIVE RENT FREE. 4 rooms down, 4 rooms up. Finished basement. 2 car garage, large garden. \$1000 cash needed.

HOLLIS PARK \$23,990

GEORGIAN COLONIAL. This lovely 11 room house suitable for house or nursing home, or care of foster children. Large living room, formal dining room, eat-in kitchen, 7 master bedrooms, 2 car garage, "cyclone" fence enclosing beautiful large garden. Many extras. Terrible value.

LARGE SELECTION OF RESALE & NEW 1 & 2 FAMILY HOMES

JAXMAN REALTY

169-12 Hillside Ave., Jamaica AX 1-7400

EXACTLY AS ADVERTISED

HOLLIS \$16,990

OWNER TRANSFERRED. 10 year old brick with extra large bedrooms, garage, situated on a large landscaped plot, patio, loads of extras. Move right in.

ST. ALBANS \$17,990

ENGLISH TUDOR BRICK. 3 large bedrooms, mod. kitchen & bath, finished bsmt. with extra lav. could be rented. Garden grounds, many extras, convenient to schools, shopping, subway, bus.

QUEENS VILLAGE \$21,490

OWNER RETIRING. Detached gleaming white rooms, formal dining room, gracious living room with wood burning fireplace, 2 baths with stall shower, nightclub basement, garage, all this on a lovely landscaped grounds. A must to see for those who want the very best.

SPRINGFLD GDNS \$21,990

WIDOWS SACRIFICE. Det. new shingle legal 2 family with a 5 & 5 room apts. Two bedrooms each apt. ultra mod. kitchens & baths, 2 car garage on oversized plot, loads of extras.

CAMBRIA HGHTS \$26,990

OWNER TRANSFERRED. This 10 yr. old det. all brick legal 2 fam. with a lge. 5 room & 4 rm. apt. available. Hollywood kitchens & baths, semi-finished bsmt., garage, situated on a large landscaped plot.

ST. ALBANS EST. \$27,500

TO SETTLE ESTATE. Detached duplex legal 2 family with two 7 room apts. over 5000 sq. feet of gardens and shrubs on a tree lined street with mod. kitchen & bath, 2 car garage. Everything goes, must sell, move in immediately.

Many other 1 & 2 Family homes available

QUEENS HOME SALES

170-18 Hillside Ave. — Jamaica

Call for Appt. OL 8-7510 Open Every Evening

House For Sale Dutchess County

OWNER TRANSFERRED — Must sell lovely 3 bedroom home, completely furnished, hardwood floors, tile bathroom, extra lavatory, aluminum combination storm rack, gas hot air heat, private pond, lake rights; more than an acre of property, 3 miles from Taconic Parkway. For inspection please contact Homer K. Staley, Box 1, Rhinebeck, N.Y.

Farms & Acreage Ulster County

COUNTRY acreage near Kingston, Lake privileges, easy terms, John Collins, Krumville, N.Y. Dial 814-OL 7-8648.

ST. ALBANS

1-Family detached, six rooms & porch, gas steam heat, large plot. Two car garage; reconditioned, \$19,500.

QUEENS VILLAGE

Cape Cod, 5 rooms & porch on main floor, 2 bedrooms and bath upstairs, all hot water heat, finished basement with kitchen, 3 entrances. Price \$26,500.

HAZEL B. GRAY

168-33 LIBERTY AVE. JAMAICA AX 1-5858 - 9

FOR SALE - COLUMBIA CO. KINDERHOOK VILLAGE

23 MILES SOUTH OF ALBANY. 3 BEDROOM RANCH — Aluminum Siding — Storms & Screens — Stone Front — Attached Garage — Black Top Drive — Full Basement, Partially Finished — Ceramic Tile Bath — Above Ground Esther Williams Swimming Pool — Lot 150'x150' — Nice Residential Section — Dead End Street — Village Water — \$15,900 — Call or Write: ED BALL, KINDERHOOK, N.Y., 684-5294.

Columbia County - Lots

CHOICE LAND VALUES. AT RHODA LAKE PARK, Vacation homesites; lots from \$295 at \$10 down & \$5 a month. Excellent swimming, fishing, boating & children's playground. Completely developed with streets & homes. Enjoy country living & year round retirement. Route 22 or Taconic Pkwy exit Jackson Corners, Rhoda Lake Park, Copake, N.Y. Tel.: 518-529-2261 or 518-325-7437.

Houses For Sale - Ulster Co. QUICK SALE SACRIFICE

Highly desirable area, about 3 miles from Kingston, 3 bedroom frame. Other buildings, 18 acres, \$14,500. ANY REASONABLE TERM CONS CHARLES FREDMAN, BRK. Accord, N.Y. Tel Kerhonkson, 4731

PRIVATE OWNER MUST RENT OR SELL

5 room house with garage, Springfield Gardens, near everything. RE 2-6699 days. TR 7-8388 evenings.

Houses - Ulster County

SACRIFICE \$5005. Pretty landscaped modern 2 bedrm furnished cottage for summer or retirement, nr. bus. Terms, Others, KOPF OF KERHONKSON, N. Y. TEL: KERHONKSON 7500

Farms & Country Homes Sullivan County

Free Booklet — Rural Real Estate Farms-Homes-Acreage-Businesses R. Kronkel, Brk. Jeffersonville, N.Y.

EAST HAMPTON

HAMPTON WATERS

FRONT 3-MILE HARBOR FOR 1 1/2 MILES DISTINCTIVE COMMUNITY — PRIVATE MARINA — PRIVATE BATHING, BEACHES

FIVE 2/3 ACRE SITES HIGH, ROLLING

Studded with age-old trees, 3 blocks from bathing beaches and marina.

\$2690—EASY TERMS

Four "grand view" sites, overlook 3-Mile Harbor and Gardiners Bay.

3 WATERFRONT PLOTS \$25 A FRONT FOOT

LUXURY HOMES FROM \$13,500

plus land; complete year round homes with features like spacious front and rear sun decks, sliding glass doors and picture windows for the scenic view, large fireplaces, barbecues, entrances for bathers and hide-away, lifts with private balconies for writers, artists, busy homeworking executives.

HAMPTON WATERS, where you'll have desirable, cultured neighbors in part and parcel of quaint, historic EAST HAMPTON which is lavishly dotted with the fabulous estates of prominent business executives, social registrars, famous artists and writers and is a haven for exponents of the seven arts.

SEND FOR BROCHURE OR DRIVE RIGHT OUT

Models open 7 days a week. Take Montauk Highway through East Hampton then turn left in front of windmill onto 3-Mile Harbor Road and keep winding left to office-club house on Spriny Banks Road. Phone is East Hampton 4-4875. HAMPTON WATERS AGENTS IN N.Y.

Percy Brower, Newman & Frayne 22 East 13th St., N. Y. 3 Phone ORegon 5-7525 Offering statement available from subdivider. Filing with N.Y. State Dept. is not approval of merits of offering.

Farms & Acreage Ulster County

ACCESSIBLE, wooded acreage, joins 40,000 acres, state owned forest, hunting, fishing & vacation area. Terms, Howard Terwilliger, Kerhonkson, N.Y.

Farms & Acreage Orange County

ROOM ENOUGH for mother-in-law, 8 bedrooms, 12 acres, \$18,000. 3 BEDRM Rancher, swimming \$12,900. 6 RM Village home \$9,000. Chet Dunn, Brk, Walden, NY, 774-8504

Farms & Acreage, Greene County

ATTRACTIVE OFFERINGS. 3 HOMES, need repairs; on 3 scenic acres; paved road, lake. Make offer, Asking \$12,000. RETIREMENT HOME, 2 bedrooms, screened porch, full cellar, garage! scenic acre \$9,900.

10 UNIT MOTEL, 6 room house, snack bar, gas pumps, 5 acres on busy highway, \$28,000. HUNTING LODGE, 60 hillside acre, 1 room house; furnished, \$8,500. JOHN MAURI REALTY, 396 Main St., Catskill, N.Y. 518-943-3037 or 518-928-2915.

* Use postal zone numbers on your mail to insure prompt delivery.

'Room At The Top' Concept Makes Commerce Dept. Happy Group

The New York State Department of Commerce, established in 1944 has, throughout its existence, offered "room at the top" to departmental employees. This is attested to by the fact that 24 out of 80 of the original employees of the department currently hold important positions.

In the past few years, Commissioner Keith S. McHugh has chosen three deputy commissioners, including First Deputy Commissioner Ronald B. Peterson, from the Department's career employees. Commissioner McHugh has also appointed four career employees to non-statutory policy-making positions of vital importance to the department's programs.

Numerous other career employees have climbed the merit ladder of success and now play key roles in the department's successful efforts to assist business and industry, help communities plan for future growth and promote travel in the State.

Commissioner McHugh often refers in speeches to his "highly competent staff of professionals" including regional managers, engineers, economists, statisticians, business and planning consultants, industrial development specialists and public relations experts in Albany, New York City and its other branch and out-of-state offices.

Today, there are 350 employees in the Department. Its Albany headquarters is augmented by 11 regional offices throughout the State, and branch offices in New York City, Washington, Los Angeles, Chicago, Montreal and Brussels, Belgium. Its prestige is a tribute to the dedication and ability of its long-time employees who now occupy top-level positions in the department, as well as to Commissioner McHugh and his administrative staff who recognize, and utilize, their talents as one of the chief assets of the department.

Senior Employee

One of the department's senior employees in point of service is

LEGAL NOTICE

File No. P4338, 1964.—CITATION.—The People of the State of New York, By the Grace of God Free and Independent. To LINDA PIETZNER, PAUL VOIGT, WILHELM VOIGT, PAUL THALE, LIESBETH KUNERT, LOTTE GUNTHER, KURT SCHULZE, WILLY SCHULZE, and WALTER SCHULZE. YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on August 17, 1964, at 10:00 A.M., why a certain writing dated January 31st, 1964 which has been offered for probate by FRANZ SCHMIDT residing at No. 2784 Fulton Street, Brooklyn, New York should not be probated as the last Will and Testament, relating to real and personal property, of OTTO VOIGT, Deceased, who was at the time of his death a resident of No. 221 East 88th Street, New York, in the County of New York, New York.

Dated, Attested and Sealed, June 30, 1964. Hon. Joseph A. Cox Surrogate, New York County, Philip A. Donohue Clerk. (L.S.)

NOTICE OF FORMATION OF LIMITED PARTNERSHIP MERENQUE TRAVEL AGENCY

Notice is hereby given that a limited partnership has been formed by Pastora Pippa, general partner, and Edward Edelmann, limited partner, for the operation of the above-named business as a travel agency, at 128 West 49 Street, New York City, and a certificate has been filed in the office of the Clerk of the County of New York to that effect. The partnership is to exist from July 16, 1964 to July 15, 1969, and to continue from year to year unless a partner gives notice of termination in writing 90 days before any July 14. Partnership is to terminate on death of either partner.

The limited partner has contributed property of an agreed value of \$3,000 plus a contribution to be made of one-half the amount of certain accounts receivable now due and unpaid on August 15, 1964. No other property is to be contributed by the limited partner.

The contribution of the limited partner is to be returned on dissolution or death. The limited partner is to receive 50% of the net profits after payment of \$75 weekly salary to Pastora Pippa. The limited partner may not assign or encumber his interest. The general partner may not admit additional limited partners. Upon dissolution, the limited partner shall receive payment of his interest in cash. Said certificate has been signed and acknowledged by both partners.

Dated July 14, 1964

Ronald B. Peterson, First Deputy Commissioner, and second-in-command to Commissioner McHugh. In 1940, after 10 years of experience in mining and manufacturing industries, Peterson joined the Division of State Planning—which later became the Division of Commerce in the Executive Department and then the Department of Commerce.

As an industrial consultant in the department, he assumed responsibility for initiating an industrial development program for the State. The result of these efforts was the organization of the Bureau of Industrial Development, of which he became director in 1950. The Bureau has achieved a nationwide pre-eminence in its field and has been the model for the industrial development agencies of many other states.

Prior to his entrance into the Army in World War II, he conceived and organized a State subcontracting program which helped many smaller manufacturers to participate in the defense effort. This program was eventually adopted by the Federal government on a nationwide basis. During this time, Peterson was also chairman of the New York-New England Council on the Mineral Industries, which was responsible for developing many deposits of strategic minerals in the Northeast as sources of vital raw materials for defense production.

Governor Nelson A. Rockefeller appointed Peterson as Acting Commissioner of Commerce in February, 1959, and he served in this capacity until Commissioner McHugh took office on May 1. He served as deputy commissioner for Economic Development until his appointment as first deputy commissioner on October 1, 1963.

Friday Chief

Deputy Commissioner Claude B. Friday heads the Division of Economic Development, the unit basically concerned with helping to foster the growth of business and industry in the State. A Rensselaer Polytechnic Institute graduate, Friday began his career as a professional engineer with the State Department of Public Works, and joined the Commerce Department in 1946.

He was appointed director of the Bureau of Aviation in 1949, and was designated assistant deputy commissioner for Economic Development in 1959—Commissioner McHugh appointed him to his present post in October, 1963. A Navy veteran of World War II, he achieved the rank of commander, USNR, and is now a captain in the Naval Reserve. Friday is a certified private pilot.

Deputy Commissioner Neal L. Moylan administers the Division of Public Information, the promotion arm of the department. Moylan joined the Commerce Department in 1947, following extensive experience in radio—including direction and production—in Scranton, Pennsylvania; Baltimore, Maryland and Syracuse. He began work in the department's radio-TV-motion pictures bureau, and was appointed bureau director in 1951. He became assistant deputy commissioner for Public Information in 1960, and was ap-

pointed deputy commissioner by Commissioner McHugh in 1963.

As head of the Division of Public Information, Moylan supervises an extensive advertising and publicity program which promotes the development of business and industry in the State. This division initiated publication of "Business in New York State," a bimonthly, illustrated magazine distributed to 28,000 leading industrialists and businessmen throughout the country to stimulate interest in the industrial growth potential of the State of New York.

He was a captain in the Air Force during World War II, and served three years as a navigation instructor and as navigator of a B-29 in the Pacific.

ERS Aide

William E. Zimmerman is assistant deputy commissioner for the Division of Economic Research and Statistics. His association with the Commerce Department dates from 1941, following service with the Illinois State Tax Commission and several private economic research organizations. He started in State service as an economist, became director of the Bureau of Business Research in 1949, and was appointed to his present post in 1959.

Zimmerman has been instrumental in the growth of the department's Division of Economic Research and Statistics as one of the chief economic fact-finding organizations of the State. In World War II, he served in the Army Counter Intelligence Corps.

Emil Di Motta, assistant director of the department's Division of International Commerce, is a career employee of more than 19 years—all in the service of the department. He was assistant director of the New York City office until 1960—when he became director of the Bureau of Business Service in Albany.

He was appointed assistant director of the Division of International Commerce in October, 1962. Prior to his State service, Di Motta worked for Western

Union for 15 years, and was manager of the messenger department for the New York Metropolitan Area when he joined the Commerce Department late in 1944.

Robert A. Lopez, director of the department's branch office in Los Angeles, California, has been with the department for more than 20 years. He worked in the Albany, Buffalo, Syracuse and White Plains regional offices, and for eight years specialized in business consultation and industrial development in the New York City branch office. In 1953, he was named regional manager for the Westchester-Rockland area, leaving there for his post in the Los Angeles office in 1961.

Montreal Head

The director of the department's Montreal office, Chester J. Malley, began his career with the department in 1948 as a business consultant in the Buffalo regional office.

In 1951, he was appointed regional manager for the northern area, with headquarters in Ogdensburg. In this post he was frequently in contact with Canadian businessmen. He was appointed to the Montreal position in September, 1962.

Other career employees of the Department who occupy key positions include:

- Joseph J. Horan, director of the Travel Bureau since 1946, internationally known for his work in promoting travel and vacations in New York State. He came to work for Commerce in 1941, and was previously a publicity agent in the Conservative Department.

- Henry Gallien, Jr., director of the Bureau of Industrial Development, joined the Department in 1944. Gallien coordinates the efforts of the department's industrial development "traveling salesman" who call on out-of-state firms to interest them in New York State plant locations.

- Raymond G. Castle, Syracuse regional manager, has been with the department since May 15, 1945—the same day on which he became a member of the Civil Service Employees Assn. He is now 1st vice president of the CSEA.

- Mildred O. Meskil, senior business consultant for the Woman's Program, came to the department from the Agriculture Department in 1945. She has given business advice and assistance to thousands of women throughout the State. "Molly" Meskil, known

(Continued on Page 13)

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The Applications Section of the New York City Department of Personnel is located at 49 Thomas St., New York 7, N.Y. (Manhattan). It is three blocks north of City Hall, one block west of Broadway.

Hours are 9 A.M. to 4 P.M. Monday through Friday, and Saturdays from 9 to 12 noon. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped, self-addressed business-size envelope and must be received by the Personnel Department at least five days before the closing date for the filing of applications.

Completed application forms which are filed by mail must be sent to the Personnel Department and must be postmarked no later than twelve o'clock midnight on the day following the last day of receipt of applications.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Worth Street stop and the BMT Brighton local's stop is City Hall. Both lines have exits to Duane Street, a short walk from the Personnel Department.

STATE—First floor at 270 Broadway, New York 7, N. Y., corner of Chambers St., telephone BARclay 7-1616, Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; State Office Building, Syracuse; and 500 Midtown Tower, Rochester (Wednesdays only).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

FEDERAL—Second U.S. Civil Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N.Y., just west of the United Nations building. Take the IRT Lexington Ave. Line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 a.m. to 5 p.m. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York, N.Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

FREE BOOKLET by U.S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.



FOR 'OUTSTANDING SERVICE'—Ellis T. Riker, left, Administrative Director of the New York State Department of Motor Vehicles, receives the coveted Charles Evans Hughes Award of Capital District Chapter, American Society for Public Administration, from the State's Motor Vehicle Commissioner William S. Hults.

Graduates — Think Towards Careers In Civil Service

Promotions are made on a basis of merit and fitness, without regard to race, religion or national origin through competitive civil service examinations.

Job security is followed by retirement security. Civil service employees are eligible to join a retirement system which allows for variable pension plans. It is possible for employees to retire after 25 years of service at age 55 in most regular retirement systems. In the case of the uniformed services, a 20-year retirement is offered in New York City. Public employees are also eligible for participation in suggestion award programs which promote efficiency and economy in the everyday operation of the City's business.

A part-paid medical plan, Health Insurance Plan—Blue Cross is also offered with the cost to the employee deducted from his bi-weekly salary. This plan provides medical and hospital care for the employee and his family.

City employees work a 35-hour week, normally, and enjoy a shorter work-week during the summer. New employees are granted an annual vacation leave allowance of four weeks. Greater allowances are given to those with longer service. A sick leave credit of 12 days is granted as are 11 paid holidays per year.

The positions that are open to college graduates are, with approximate starting salary, listed below. In some cases, specialized courses in the field of employment are required while most require only the basic baccalaureate degree. The department of personnel, in cooperation with The Leader, will send complete information and application blanks to interested readers who fill in the coupon printed on page 2.

Assistant accountant, \$5,450; assistant actuary, \$5,150; assistant statistician, \$5,150; assistant assessor, \$4,850; housing assist-

ant, \$5,450; social investigator trainee, \$5,150; personnel examining trainee, \$5,450; management analysis trainee, \$5,150; housing planning and redevelopment aide, \$5,450; real estate management trainee, \$5,450; computer programming trainee, \$5,450; assistant youth guidance technician, \$5,150; investigator, \$5,150; recreation leader \$5,150; assistant rent examiner, \$5,030; senior children's counselor, \$5,150; junior bacteriologist, \$5,450; junior chemist, \$5,450; junior geologist, \$5,450; junior physicist, \$5,450; dietitian, \$4,790; school manager, \$5,150; occupational therapist, \$5,090; physical therapist, \$5,090; speech and hearing therapist, \$5,090; information assistant, \$4,250; script writer, \$4,850; program production assistant, \$4,000; junior architect, \$5,750; junior landscape architect, \$5,750; junior civil engineer, \$5,750; junior electrical engineer, \$5,750; junior mechanical engineer, \$5,750.

High School Graduates Positions

Police work: patrolman, \$6,355; policewoman, \$6,180; transit patrolman, \$6,180; housing patrolman, \$6,180.

Fire Fighting: fireman, \$6,355.

Toll Collection and Traffic Control: bridge and tunnel officer, \$4,475.

Clerical Work: clerk, \$3,500; department library aid, \$3,250.

Secretary-Stenographer: stenographer, \$3,750.

Typing: typist, \$3,750; trans-

cribing typist, \$3,500.

Bookkeeping: account clerk: \$3,750.

Bookkeeping Machine Operator: Remington bookkeeping machine operator, \$3,500; Burroughs no. 7200 operator, \$3,500; n.e.r. 3100 operator, \$3,250; n.e.r. 2000 (payroll) operator, \$3,500.

Key Punch Operator: alphabetic key punch operator (IBM), \$3,500; numeric key punch operator (IBM), \$3,500; alphabetic key punch operator (Remington-Rand), \$3,500; numeric key punch operator (Remington-Rand), \$3,500.

Tabulator Operator: tabulator operator trainee (IBM), \$3,500; tabulator operator (Remington-Rand), \$4,000.

Comptometer Operator: comptometer operator, \$3,500.

Office Appliance Operator: clerk and office appliance operator, \$3,500.

Draftsman: junior draftsman, \$3,750.

Fingerprint Technician: fingerprint technician, \$4,000.

Court Officer and Clerk: court attendant and uniformed court, \$5,871.

Sanitation Service: sanitation man, \$5,002.

Chauffeur - Bus and Truck Drive: surface line operator, \$2,625 an hour; motor vehicle operator, \$4,550; R.R. conductor, \$2,465 an hour.

Park Maintenance and Gardening: assistant gardener, \$4,440.

Building and Structures Maintenance and Cleaning: housing caretaker.

Building and Structures Maintenance and Cleaning: housing caretaker, \$3,000; railroad porter, \$3,425; junior building custodian, \$4,000; maintenance man \$25.20 per day; housing fireman (low pressure boilers), \$3,800.

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CENTRAL CONFERENCE COMMITTEE — A meeting for committee planners for the Central New York Conference and County Workshop was held at Utica recently. Officials, from left, are: Joyce Jewell, chairman; Arthur Tennis, president, Utica State Hospital Chapter, Civil Service Employees Assn.; and Helen Blust, chairman.

Bridge and Tunnel Maintenance: maintainer's helper, group A (electrical), \$2,5175; maintainer's helper, group C (power), \$2,5175; maintainer's helper, group B (mechanical), \$2,5175; maintainer's helper, group D (structures), \$2,5175; R.R. maintainer, 02.85 an hour.

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Laborer: laborer, \$5,360 and up depending upon duties.
Trackman: trackman, \$2.70 an hour.

Elevator Operator: elevator operator, \$3,750.
Stock clerk: assistant stockman, \$3,750; housing supply man, \$3,750.

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ROOM AT THE TOP

(Continued from Page 12)
to CSEA members everywhere, was a member of the Board of Directors for more than 20 years.

• Anne E. Lowry, who came to Commerce in 1941, has been administrative officer in charge of personnel, finance and office services since 1943.

• James E. McGrath, regional offices director, came to Commerce as a civil engineer in the Bureau of Planning in 1942, after having been with the Conservation Department for two years.

• Stanley Freedgood, a 17-year Commerce employee, was recently named director of its Bureau of Business Publicity. Prior to being named bureau director, he served in various editorial positions connected with the publicizing of the industrial and economic resources and potential of the State.

Freedgood is a member of many CSEA committees, and represents Commerce on the board of directors.

• Edwin J. Roeder joined the Commerce Department in 1948. On July 9, he was named assistant director of the Bureau of Business

Publicity, after 16 years of experience with the department's travel and industrial publicity programs.

Roeder has been Commerce chapter president of CSEA, and has been active in the Capital District Conference activities.

Long Service

Other career employees — all with 20 years of service with the Department — are: Alfred D. Basch, principal economist; Catherine Belois, principal file clerk; Gloria Bernstein, principal printing clerk; Elizabeth Childs, senior international trade consultant; Mildred Cottrell, principal clerk; John F. Deming, regional manager for Nassau and Suffolk counties; Harry Kapp, senior draftsman; Jane Kiernan, secretarial stenographer; Helen Lynch, senior travel promotion agent; Phyllis Mackin, head account clerk; Ethel E. Metzendorf, principal economist; H. Gordon Miller, associate business consultant; Jane M. Oliver, senior clerk; Marion M. Scott, head clerk; John D. Smith, regional manager for the Rochester area; Orlo S. Webster, regional manager for the Mohawk Valley.

TEST AND LIST PROGRESS - N.Y.C.

State Civil Service Commission Announces Promotional Exams

Table with columns: Title, Last No. Certified, and numerical values. Lists various job titles and their certification dates and counts.

The New York State Department of Civil Service has announced filing for 47 promotional examinations for the filing period which close on August 10. Examinations will be given at various locations throughout the State on September 12.

The examinations are:

Interdepartmental

Senior Accountant, exam. no. 9411; requires one year of permanent competitive service either in accounting or auditing allocated to Grade 14 or higher; or

in any position allocated to that grade plus graduation with a bachelor's degree from an accredited college supplemented by 24 credit hours in accounting.

Associate Accountant, exam no.

9412; requires one year of permanent competitive service either in accounting or auditing allocated to Grade 17 or higher; or any position allocated to that grade plus graduation with a bachelor's degree from an accredited college supplemented by 24 credit hours in accounting.

Senior Accountant (employment security), exam no. 9413; requires one year of permanent competitive service either as an assistant accountant, or in a position allocated to Grade 14 or higher and graduation with a bachelor's degree from an accredited college, supplemented by 24 credit hours in accounting.

Associate accountant, exam no. 9414; requires one year of permanent competitive service in a position allocated to Grade 17 or higher, plus graduation with a bachelor's degree from an accredited college, supplemented by 24 semester hours in accounting.

Principal Laboratory Animal Caretaker, exam. no. 1406; requires six months of permanent competitive service as a senior laboratory animal caretaker.

Audit and Control

Senior State Accounts Auditor, exam. no. 9421; requires six months of permanent competitive service either as an assistant state accounts auditor; or in any position allocated to Grade 14 plus graduation with a bachelor's degree from an accredited college including 24 credit hours in accounting.

Associate State Accounts Auditor, exam. no. 9422; requires one year of permanent competitive service as senior state accounts auditor.

Principal State Accounts Auditor, exam. no. 9423; requires either one year of permanent competitive service as associate state accounts auditor, or two years of such service as senior state accounts auditor.

Conservation

(Excluding Div. Parks)

Chief, Bureau of Fish, exam. no. 1393; requires one year of permanent competitive service as chief aquatic biologist, supervising district fisheries manager, superintendent of fish culture, or regional supervisors of fish and game.

Assistant Super. of Saratoga Springs Reservation, exam. no. 1279; requires one year of permanent competitive service in either a position directly related to the functioning of the Reservation allocated to Grade 18 or higher, or an administrative or engineering position allocated to such grade.

Correction

Assistant Director of Correction Accounts, exam no. 1394; requires either one year of permanent competitive service as institution steward, or two years of such experience as head account clerk.

Labor (Div. of Employment) Employment Counselor, exam no. 9451

Senior Employment Counselor, exam no. 9452.

Mental Hygiene

Senior Telephone Operator, exam no. 1396; requires three months of permanent competitive service as a telephone opera-

(Continued on Page 15)

State Promotion Examinations

(Continued from Page 14)

tor or as a telephone operator-typist.

Associate Dentist, exam no. 9431; requires either one year of permanent competitive service as a senior dentist, or two years of such service as a dentist.

Principal Dentist, exam no. 9432; requires either one year of permanent competitive service as an associate dentist, or two years of such service as senior dentist.

Motor Vehicles

Associate Civil Engineer (traffic), exam no. 1392; requires 18 months of permanent competitive service as a senior civil engineer (traffic); appointment from the eligible list with two years of such service as senior civil engineer; plus a license to practice as a professional engineer in the State of New York.

Public Service

Senior Accountant, exam no.

1386; requires one year of permanent competitive service as an assistant accountant.

Associate Accountant, exam no. 1387; requires one year of permanent competitive service as a senior accountant (public service).

Principal Accountant, exam no. 1388; requires one year of permanent competitive service as an associate accountant (public service).

Chief Accountant, exam no. 1389; requires one year of permanent competitive service as principal accountant (public service).

Public Works

Principal Civil Engineer (design), exam no. 1027, requires two years of permanent competitive service either as an associate civil engineer (design), or in an engineering position allocated to Grade 27 or higher, plus a license to practice as a professional en-

gineer in New York State.

Assistant Building Electrical Engineer, exam no. 1407; requires one year of permanent competitive service in an engineering position allocated to Grade 15 or higher.

Senior Building Electrical Engineer, exam no. 1408; requires two years of permanent competitive service as either an assistant building electrical engineer, or in an engineering position allocated to Grade 19 or higher.

Associate Building Electrical Engineer, exam no. 1409; requires two years of permanent competitive service either as a senior building electrical engineer, or in an engineering position allocated to Grade 23 or higher.

State University (Downstate Medical Center, Brooklyn)

Senior Telephone Operator, exam no. 1397; requires one year of permanent competitive service as a telephone operator or as a telephone operator-typist.

Tax and Finance

Senior Tax Collector, exam no. 1400; requires one year of permanent competitive service as tax collector.

Associate Tax Collector, exam no. 1401; requires one year of permanent competitive service as a senior tax collector.

Principal Tax Collector, exam no. 1402; requires one year of permanent competitive service as an associate tax collector or two years of such service as a senior tax collector.

Social Welfare

Principal Welfare Consultant (administration), exam no. 9470; requires one year of permanent competitive service as an assistant director of welfare (area office), associate welfare consultant (administration, child welfare, medical, or family services), director of welfare (financial standards), or assistant director of welfare (financial standards, or finance and accounts).

Principal Welfare Consultant (child welfare), exam no. 9471; requires one year of competitive service as an associate welfare consultant (child welfare), or assistant superintendent of training school.

Principal Welfare Consultant (family service), exam no. 9472; requires one year of permanent competitive service as one of the following: director of welfare (area office), assistant director of welfare (area office), associate welfare consultant (administration, family services, or public assistance training).

Associate Welfare Consultant (child welfare), exam no. 9473; requires one year of permanent competitive service as senior welfare consultant (child welfare).

Associate Welfare Consultant (family services), exam no. 9474; requires one year of permanent competitive service as one of the following: assistant director of welfare (area office), associate welfare consultant (administration), senior welfare consultant (child welfare, family services, or medical).

Associate Welfare Consultant (medical), exam no. 9475; requires one year of competitive service as senior welfare consultant (medical), or supervising consultant on eye health.

Associate Welfare Consultant (institutions), exam no. 9476; requires one year of permanent competitive service as one of the following: senior welfare consultant (institution training, or in-

stitutions), assistant youth parole director, supervisor (training school annex), supervisor of welfare institution education.

Senior Welfare Consultant (adoption), exam no. 9477; requires one year of permanent competitive service as senior welfare representative (adoption).

Senior Welfare Consultant (administration), exam no. 9478; requires one year of permanent competitive service as one of the following: senior welfare representative (child welfare, medical, or public assistance), supervising welfare accounts examiner, or position in Grade 18 or above with substantial administrative content.

Senior Welfare Consultant (child welfare), exam no. 9479; requires one year of permanent competitive service as senior welfare representative (child welfare), or youth parole supervisor.

Senior Welfare Consultant (family services), exam no. 9480; requires one year of permanent competitive service as senior welfare representative (family casework).

Senior Welfare Consultant (institutions), exam no. 9481; requires one year of permanent competitive service as youth parole supervisor.

Senior Welfare Consultant (institution training), exam no. 9482; requires one year of permanent competitive service as youth parole officer.

Senior Welfare Consultant one year of permanent competitive service as senior welfare representative (medical), or consultant on medical social services for the blind.

Senior Welfare Consultant (family services), exam no. 9484; requires one year of permanent competitive service as one of the following: senior welfare representative (child welfare, child welfare training, medical, public assistance, public assistance training, or family casework).

Senior Welfare Representative

(child welfare), exam no. 1985; requires one year of permanent competitive service as a welfare representative (child welfare), or senior youth parole officer.

Senior Welfare Representative (medical), exam no. 9486; requires one year of permanent competitive service as a welfare representative (medical).

Senior Welfare Representative (public assistance), exam no. 9487; requires one year of permanent competitive service as one of the following: consultant on community services for the blind, welfare representative (child welfare, public assistance, or medical).

Director of Welfare (area office), exam no. 9488; requires one year of competitive service in one of the following titles: assistant director of welfare (area office), associate welfare consultant (administration, child welfare, medical, or family services), or assistant director of welfare (financial standards or finance and accounts).

Assistant Director of Welfare (area office), exam no. 9489.

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Executive Chapter Announces Committees For 1965-66

ALBANY, July 27—The Executive Chapter, Civil Service Employees Assn. here has announced the formation of several committees for the next two years. Mary M. Masterson, Office of Local Government, has been named chairman of the Auditing Committee.

Other chairmen and committee are:

Mrs. Eldora Sheremeta, State Civil Defense Commission and Warren Dobert, Division of Veterans' Affairs, co-chairmen of the Grievance Committee; Henry W. Morgan, State Civil Defense Commission, chairman of the Legislative Committee; Harvey G. Dickson, State Civil Defense Commission, chairman of the Membership Committee; Mrs. Esther R. Grossman, Office for Local Government, chairman, Program Committee; Jean L. Haiss, State Civil Defense Commission, and Mrs. Dorothy Mac Tavis, Temporary State Commission on the Capital City, co-chairmen of the Publicity Committee; and Mrs. Eileen A. Tanner, Division of Military and Naval Af-

fairs, chairman of the Social Committee.

Mrs. De Seve also appointed a Special Committee to revise the Chapter Constitution with Henry W. Morgan, State Civil Defense Commission, as chairman.

The annual chapter outing, because of unseasonable weather, has been postponed until August and arrangements for the event are in process under the auspices of the outing committee. Members of the Committee are James Czwakfeld and William Morris of the Division of the Budget, and Lawrence L. Barry of the Office for Local Government.

It has also been announced that the program committee, Mrs. Esther Grossman, chairman, will sponsor a special seminar on the subject of Social Security in the early fall. Mrs. Grossman is arranging for a representative of the Social Security Administration to be present to explain benefits, procedures, and to answer questions pertaining to benefits.

Reilly Elected

ALBANY, July 27 — Joseph F. Reilly, director of the Bureau of Office Services for the State Public Works Department, is the new vice president of the Society of Reproduction Engineers. The organization has a membership of 4,000 in the United States and Canada.

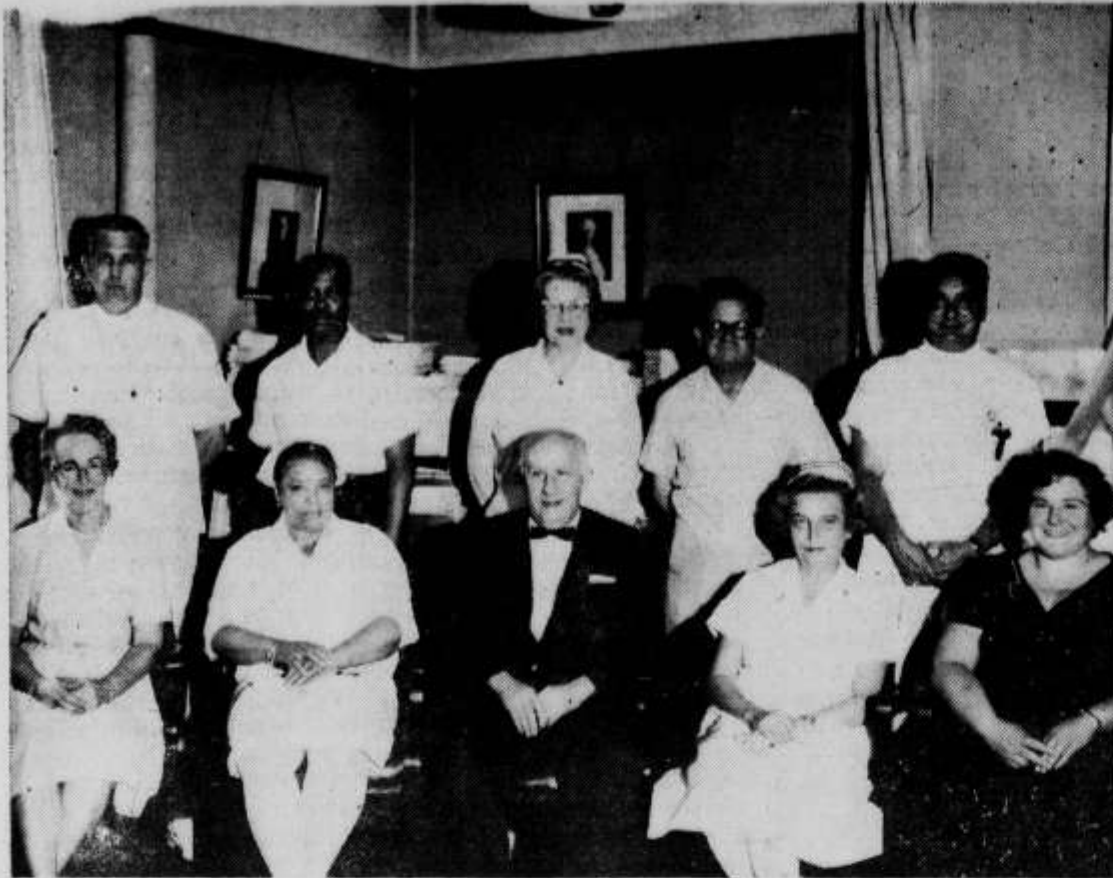
Reilly is chairman of the Society's Hudson Valley chapter and was elected to the national post at the egeroup's recent meeting in Chicago.

A career State employee, Reilly joined State service in 1929. He has worked for four departments, including Public Works, Education, Labor and State.

Craig Alumni To Hear Talk By Thompson

SONYEA, July 27 — A special meeting of the Nurses Alumni Assn. of Craig Colony and School was held in Shanahan. Esther Thompson, director of Graduate Studies, University of Rochester was guest speaker, her topic "Goal III", a proposal of the American Nurses Assn.

Opening remarks were made by Dr. Vincent I. Bonafede, director of Craig Colony; Mrs. Lucille Mackey, president of the Alumni Assn., chaired the meeting. The committee planning arrangements includes Mrs. Mable L. Constantine, Mrs. Lelia Buchanan and Joseph Julien.



TRAINING — Thirteen employees of Brooklyn State Hospital recently completed an in-service training course in the Fundamentals of Supervision. Shown above are, left to right, front row: Christing Mahoney, Lois Rynes, Dr. Nathan Beekenstein, hospital director; Bertha Drago and

Sylvia Posner. Second row, same order, are: Patrick Dwyer, R.N.; Calixte Anduze, Instructor Laura Kampe, James Hyland and Angelo Prainito. Missing from the picture were: Alexander Burns, Margaret Cole, Sadie Genduso, Cecil Roberts, and Lynette Sinnot.

CSEA Victory In Buffalo Complete As Mayor Signs \$5,400,000 Pay Bill Law

(From Leader Correspondent)

BUFFALO, July 27 — Mayor Chester Kowal last week signed laws that will mean \$5,400,000 in pay raises for Buffalo's 6,000 city employees, climaxing a long fight by Erie Chapter of the Civil Service Employees Assn. and CSEA headquarters in Albany.

The raises, the first in five years for Buffalo's municipal workers, are effective July

29. They are slightly less than recommendations in a CSEA formula but are generally satisfactory to all groups, except for some "gripes" in individual cases.

Mayor Kowal gets the biggest pay raise of all under the new schedule, a \$6,000 boost to \$26,000 a year, but his increase is subject to a public hearing and a 45-day waiting period for a permissive referendum.

The increases included \$1,200 in the maximum pay for police patrolmen and fire fighters, raising the top from \$5,300 to \$6,500 annually.

Police and fire department employee groups joined CSEA units in fighting for the raises.

Average Pay Hike

Pay boosts for the majority of city workers will average from \$400 to \$800. Money for the

higher salaries will come from the city's share of a 3 per cent Erie County Sales tax. The tax went to three per cent from one per cent on July 1.

About \$1,000,000 is earmarked for the Buffalo Board of Education.

Besides the pay raise for Mayor Kowal, the new law gives City Councilmen a \$2,500 boost, raising them to \$8,500 a year but subject also to a public hearing and a possible referendum.

Burke Writes "Thanks"

Alexander T. Burke, president of Erie chapter, wrote to the mayor and each councilman, thanking them for their positive votes on the new salary program.

Burke declared that "these raises will not only raise morale and efficiency among public employees but also will provide a basis

for the continuing attraction of qualified and skilled people to government service. The wage increases are to the best interests of everyone."

'Thruway Day' Big Success

ALBANY, July 27 — "Thruway Day," the tenth anniversary party for State Thruway Authority employees, was a resounding success, Joseph C. Sykes, chairman, reports.

More than 400 employees, friends, and family attended the celebration at the Saratoga Springs Reservation.

Guests of honor included the three authority members, R. Burdell Bixby, Arthur M. Cremery and Charles R. Diebold.

In addition to Sykes, the committee on arrangements included Roseann Gleason, Margue-

rite Lee, Bill Bristow, Charles Franz, Jack Boyle, Richard Wilson, Ed Hylant and William Hall, and:

Thomas J. Lally, William Tinney, John F. Barry, Joseph Marcy, Claire B. Aquino, George J. Deveneau, Marvin LeVine, Frank Lewis, Barbara Shea, Nancy Burns, Linda Pinkerton, Ellen Mitchell, Virginia McCarthy and Mary Ann Graham.

A buffet dinner was served featuring fresh fruit bowl, Hungarian goulash, chicken ala kind, seafood ala Newburg, assorted cold cuts, pies and cakes and beverages.



FOR 10 YEARS' SERVICE — Dr. Clifford C. Furnas, president of State University of New York at Buffalo, was recently presented with a hand-lettered scroll in recognition of his 10 years of leadership and service to the University.

Shown from left are: George Miller, treasurer of the State U. Chapter, Civil Service Employees' Assn.; Marilyn Hutchings, secretary of the chapter; Ronald Engl, first vice president; Dr. Furnas; and John Warren, chapter president.